




MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: September 22, 2021
RE: September Commission Meeting

COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope
Mr. Michael A. Lombardo

Town of Tappahannock
Hon. Fleet Dillard

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Michael R. Winebarger
Dr. William G. Reay
Mr. J. Brent Fedors

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto Williams

Town of West Point
Hon. James Pruett
Mr. John Edwards

Mathews County
Hon. Michael C. Rowe
Hon. Melissa Mason
Mr. Thornton Hill

Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna
Hon. Marjorie Austin

Secretary/Director
Mr. Lewis L. Lawrence

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, September 22, 2021 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

*Dr Williams is encouraging the use of masks for all indoor gatherings. This is not a requirement of the CDC or the Governor, but its still sound advice given the significant uptick in the Delta variant positivity rates in the Middle Peninsula. If any Commissioner desires a mask for the meeting, staff will provide such.

Enclosed are the September meeting agenda and supporting materials covering the July, August and September period for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **September 22nd**!

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, September 22, 2021

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of June Minutes
- III. Approval of Financial Report for June, July & August
- IV. Executive Director's Report on Staff Activities for the month of July, August & September
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Adoption of Amended MPPDC FY2022 Budget & Indirect Cost Allocation Plan
- X. USCG Milford Haven Discussion
- XI. Fight the Flood Program Update
 - MPPDC Resiliency Plan Approved by DCR
 - Flood Fund – 13 Design Application and 6 Construction Applications Totaling \$750,000
 - Fight the Flood – Low Income Area Map
- XII. CEDS Plan Action – Addition of the Tappahannock Steamboat Wharf Restoration Project
- XIII. Transportation Update: Smart Scale Round V Proposals & Transportation User Fees for Funding Infrastructure Projects
- XIV. Other Business
- XV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

June 23, 2021

As government bodies began to reopen, MPPDC held the June meeting as a hybrid (in person and virtual) meeting. Regional Public Bodies were granted authority to conduct meetings electronically, pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19.

I. Roll Call and Certification of a Quorum

The monthly meeting of the Middle Peninsula Planning District Commission was held in a hybrid manner on Wednesday, June 23, 2021, at 7:00 p.m. Chairman Swartzwelder welcomed everyone in attendance and participating virtually and requested roll call. A quorum was certified as roll call determined Essex, Gloucester, King & Queen, King William, Mathews, Middlesex Counties and the Town of West Point were represented.

Commissioners Present

Essex County: John Magruder, Edwin "Bud" Smith, Jr., Sarah Pope, Michael Lombardo
Gloucester County: Willy Reay, Carol Steele
King William County: Travis Moskalski, Ed Moren, Otto Williams
Mathews County: Tim Hill
Middlesex County: Gordon White, Wayne Jessie, Sr., Reggie Williams
Town of West Point: John Edwards

Commissioners Absent

Gloucester County: Ashley Chriscoe, Michael Winebarger
King and Queen County: R.F. Bailey
Mathews County: Melissa Mason, Mike Rowe
Town of Tappahannock: Monte "Roy" Gladding
Town of Urbanna: Marjorie Austin
Town of West Point: James Pruett

Also in Attendance

Lewis Lawrence, MPPDC Executive Director
Curt Smith, MPPDC Deputy Director
Heather Modispaw, MPPDC Chief Financial Officer
Dawn Mantell, MPPDC Executive Assistant
Guests

II. Approval of May Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the May Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the May Minutes. Dr. Reay moved that the May Minutes be approved. Mr. Lombardo seconded the motion; motion carried.

III. Approval of Financial Report for May

With nothing to report from the Chief Financial Officer, Heather Modispaw, Chairman Swartzwelder asked whether there were any questions regarding the financial report for May before being approved subject to audit. There being no questions, Chairman Swartzwelder requested a motion to approve the financial report for May subject to

audit. Mr. O. Williams moved to approve the financial report for May subject to audit. Mr. Lombardo seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of June

Chairman Swartzwelder requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the month of June. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities. Mr. Lawrence stated he would not be giving a report this month due to the lengthy Agenda but is always available for any questions regarding the activities reported in the meeting packet.

V. MPCBPAA Update

In the absence of the PAA Chairman, Mindy Conner, PAA Secretary, Lewie Lawrence reported the construction of the new public fishing pier at the Captain Sinclairs Recreational Area in Gloucester County is almost ready to be placed for bid. The next meeting of the PAA is to be held Friday, June 25th. The agenda includes a discussion with Virginia Sea Grant on ongoing GO Virginia-funded which will utilize several PAA properties.

VI. MPA Update

None.

VII. MPPDC Public Relations/Communications Update

None.

VIII. Public Comment

None.

IX. Rappahannock Electric Cooperative Economic Development Strategies Presentation – Felicia Ainsa, Economic Development Director

Chairman Swartzwelder welcomed and introduced guest speaker, Felicia Ainsa, Economic Development Director for Rappahannock Electric Cooperative. Ms. Ainsa introduced herself and provided background information on her experience and accomplishments to-date. A PowerPoint presentation was provided and topics discussed were: Cooperatives; REC Quick Facts; Annual Report; Map of REC Territories; Community Outreach & Region Workforce; Key Industries & Notable Employers in the Region; VA Clean Economy Act; ODEC Economic Development Rates; Innovation; Business Attraction & Site Development; and Areas of Need. Ms. Ainsa stated there is a misconception among developers and consultants that cooperatives are incredibly small and cannot support their needs. Rappahannock Electric Cooperatives is one of the largest cooperatives in the U.S. covering 4000 sq miles, serving 22 counties with 17,000 miles of line. Their engineering teams are planning 3-5 years ahead to get in front of the markets and overlap as much work as possible to meet client's needs. REC's territory is triangulated by Charlottesville, Richmond and

Northern VA with the region's combined Gross County Product being at \$53.8B. The current area of need is for sites with more infrastructure. In closing, Ms. Ainsa stated the Commission can assist REC by sharing plans, ideas and ways to partner and communicate with property owners and developers to help them understand REC's goals and how they are beneficial to the economy and all involved.

X. Approval of MPPDC FY22 Budget – Heather Modispaw, MPPDC CFO

MPPDC Chief Finance Officer, Heather Modispaw presented the draft FY22 Budget Overview for Commission approval. The budget was devised taking into account the typical annual increases, COVID, and the proposed move to a new work center in King and Queen County. The overall budget includes resources of \$1,253,106, expenses of \$1,137,274 with required matching funds of \$119,141 and a 5% COLA for staff. The Indirect rate of 24.16% and Fringe rate of 27.26% is a slight increase from last year. It was also noted that there will be a revision once some awards are finalized. Chairman Swartzwelder asked whether there were any questions regarding the FY22 Budget. The question was raised if the MPPDC will continue to retain Advantus Strategies. Mr. Lawrence stated Robert Crockett will continue to represent the MPPDC at the General Assembly with a slight fee increase for services. Another question was raised regarding the proposed move of the MPPDC office to King and Queen County. Mr. Lawrence stated King and Queen County, as part of a VDOT grant, will construct a work center on Route 33 in Shackelfords. This new work center will provide a larger, more modernized office space and the decision to move was approved by the Commission approximately two years ago. Middlesex County is aware of the decision to vacate the current office space sometime in the near future. There being no further questions, Chairman Swartzwelder requested a motion to adopt the FY22 Budget as presented. Mr. Jessie moved to adopt the draft budget as presented. Ms. Alsop seconded; motion carried.

XI. VRA Septic Loan Documents – Lewie Lawrence, MPPDC Executive Director

MPPDC Executive Director, Lewie Lawrence drew the Commission's attention to the section of their packet containing blackline and clean versions of the VRA Septic Loan Resolutions and Promissory Note authorizing the acceptance of a loan from the Virginia Resources Authority's Virginia Water Facilities Revolving Fund. Since its inception in 1997, the MPPDC has the longest running septic program in the Commonwealth. This funding is necessary for the MPPDC to continue providing septic repair loans to qualified MP citizens. The last VRA loan was recently closed out thereby creating a need to activate a new loan of \$200k with \$149k repayable and \$50k in loan forgiveness. These funds are a line of credit that are available until spent out which means they may roll into the next fiscal year depending on demand. The Living Shoreline Revolving Loan program was used as an example as it works in the same fashion however, septic loans are spent out at a slower pace due to the associated lower expenses. Next month, the MPPDC will request up to \$4M in an application that consolidates the Living Shoreline Revolving Loan and Septic programs into one fund. Chairman Swartzwelder requested a motion to approve the Resolution to accept the loan documents and authorize the Executive Director to execute that Resolution. Mr.

Smith so moved, Ms. Alsop seconded; motion carried. Chairman Swartzwelder requested a motion to adopt the Resolution for the execution and delivery of funding agreement and signed by the Executive Director. Mr. Hill so moved, Ms. Alsop seconded; motion carried. Chairman Swartzwelder requested a motion to execute the Promissory Note and authorize the Chairman to do so. Mr. Lombardo so moved, Mr. Smith seconded; motion carried.

XII. Discussion of the Virginia Community Flood Preparedness Fund – Curt Smith, MPPDC Deputy Director

MPPDC Deputy Director, Curt Smith provided the Commission with an overview of the 2021 Grant Manual for the Virginia Community Preparedness Fund administered by the Virginia Department of Conservation and Recreation. This new funding is generated through the state's participation in the Regional Greenhouse Gas Initiative and represents a substantial investment by the state towards flood protection and prevention. The first round of funding has been announced with applications due by September 3rd. Virginia has \$18M available for flood protection projects on public and private property. Eligible applicants are subdivisions of the Commonwealth including local and regional governments and federally or state recognized Indian Tribes. Two more rounds of funding are to be made available by February 2022 with each round anticipated to offer \$20M. One of the prerequisites for eligibility is to have a DCR-approved resiliency plan. The MPPDC in anticipation, has already submitted a draft resiliency plan and is awaiting approval from DCR. Eligible activities include studies, planning and capacity building, and implementation/construction. Construction projects can involve activities which protect from both coastal and riverine or inland flooding. Construction projects may involve using Nature-based solutions, Additional Flood Solutions, and Preservation and Creation of Open Space. The manual defines a low-income geographic area as "any locality, or community within a locality, that has a median household income that is not greater than 80% of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service". For projects that are located in and serving low to moderate-income geographic areas, the match requirements are reduced. MPPDC Executive Director, Lewie Lawrence added the Middle Peninsula currently contains 3 designated opportunity zones. This means that any resident of these zones, regardless of income, qualifies for the reduced match requirement and will receive more grant funding as compared to projects located outside of those areas. The MPPDC is preparing to submit projects for areas which meet these criteria to the greatest extent possible. Promotion of the opportunity has already begun locally and to date, 16 people across the Middle Peninsula have submitted needs and projects through the Fight-the-Flood program, which would be eligible for these grant funds. Chairman Swartzwelder added to this by stating this program will also generate jobs and revenue and encouraged everyone to recommend this program to local businesses and citizens.

XIII. Discussion on the Chesapeake Bay Preservation Act – Lewie Lawrence, MPPDC Executive Director

MPPDC Executive Director, Lewie Lawrence stated that after 5 years of advocating for

legislation and regulations to assist waterfront property owners with dealing with recurrent flooding, the State Water Control Board is scheduled to adopt amendments to the Chesapeake Bay Preservation Act. Mr. Lawrence provided the Commission with the final version of the proposed amendments which involve the protection of mature trees in the RPA and the use of resilience BMPs in the RPA. These regulatory amendments provide waterfront property owners with more options than before for protecting their property from the impacts of tidal flooding and sea-level rise. Mr. Lawrence stated he and Chairman Swartzwelder provided comments during the 2-day SAG meeting and commended DEQ for their efforts in finding compromise acceptable to the environmental community, realtors, homeowners, and local government. This final version is set to go before the State Water Control Board on June 29th. It is unclear as to whether they are accepting public comment. Mr. Lawrence projects those affected by these proposed amendments may request a delay to be provided with more clarity. Chairman Swartzwelder thanked all involved for their hard work.

XIV. Other Business

MPPDC Chairman Swartzwelder informed the Commission the Rappahannock Tribe is interested in joining the MPPDC. Legislation entitles the Tribe to an equal seat; however, no rate structure to join was ever set by the Commission. Chairman Swartzwelder and Mr. Lawrence have held discussions with the Chief Ann Richardson who has expressed the need and desire to partner with the MPPDC to obtain the grants they are eligible for and possibly use the MPPDC's groundwork for implementation. Chairman Swartzwelder proposed the negotiable starting rate for Tribes be set at the equivalent of one-third of the rate which the towns pay, which is \$2,500 per tribe. After some discussion, Mr. Lawrence stated that during one of his discussions with Chief Richardson, \$2,500 was deemed amicable. Mr. Lawrence also informed the Commission the Tribe's membership may be funded by a grant through the Bureau of Indian Affairs. Chairman Swartzwelder requested a motion to set the negotiable initial starting rate for Tribes at \$2,500 per tribe. Mr. Moskalski so moved, Ms. Alsop seconded; motion carried.

MPPDC Chairman Swartzwelder announced the retirement of Mathews County Administrator, Mindy Conner effective July 1st. The Commission congratulated her on her retirement and wished her well in her future endeavors. Ms. Conner has been a major asset during her tenure and will be greatly missed.

MPPDC Executive Director, Lewie Lawrence stated the Governor's Executive Order expires on June 30th. In-person meetings in the MPPDC boardroom will resume on July 1st. There is a provision for electronic meetings however, there are very limited circumstances. Chairman Swartzwelder added by saying there is nothing preventing a Commissioner from calling in but they cannot vote on actionable items.

MPPDC Executive Director, Lewie Lawrence stated that while he had expected to report this month on the award status of the PDC Housing Development Program, there has not been any updates to provide. However, since the last Commission meeting a conversation was held with VHDA and due to the amount of funding available, this program is expected to be noncompetitive. MPPDC staff submitted an

application to the Virginia Housing Development Authority to create additional affordable workforce housing on PAA owned property.

XV. Adjournment

Chairman Swartzwelder requested a motion to adjourn. Mr. Otto Williams so moved, Mr. Jessie seconded; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 06/30/2021

Run Date: 09/13/2021
 Run Time: 9:09:49 am
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Expenditures

| Code | Description | Budget | Curr Month | Project Total | Un/Over | % Budget | Revenues | Balance |
|----------------|-----------------------------------|---------------------|-------------------|---------------------|-------------------|---------------|---------------------|---------------------|
| 30013 | Housing Loan Admin - EE&CBG I | 318.88 | 88.86 | 391.47 | (72.59) | 122.76% | 252.72 | (138.75) |
| 30118 | FY20 MPA Staff Support | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| 30119 | Essex Planning Grant-Broadban | 3,411.18 | 5.59 | 3,309.05 | 102.13 | 97.01% | 3,000.00 | (309.05) |
| 30121 | FY21 MPA Staff Support (\$5k LLI | 4,000.00 | 725.97 | 6,980.69 | (2,980.69) | 174.52% | 9,683.62 | 2,702.93 |
| 30170 | Sm Bus Loan Admin - MPBDP St | 22,865.81 | 177.56 | 23,217.21 | (351.40) | 101.54% | 27,094.50 | 3,877.29 |
| 30180 | Covid Three Rivers PSA | 2,350.64 | 0.00 | 2,350.64 | 0.00 | 100.00% | 2,350.64 | 0.00 |
| 30182 | Covid CARES Act LOCAL PROJEC | 310,400.00 | (7,940.60) | 283,517.95 | 26,882.05 | 91.34% | 310,400.00 | 26,882.05 |
| 30183 | Covid Three Rivers Vaccine PSA- | 21,000.00 | 20,813.10 | 20,813.10 | 186.90 | 99.11% | 19,000.00 | (1,813.10) |
| 30216 | FY20 TDM Operating | 84,807.00 | 3,658.55 | 84,327.96 | 479.04 | 99.44% | 80,083.64 | (4,244.32) |
| 30217 | FY21 TDM Operating | 44,253.00 | 3,372.60 | 43,567.04 | 685.96 | 98.45% | 26,225.54 | (17,341.50) |
| 30318 | FY21 Rural Transportation Planr | 72,500.00 | 7,623.22 | 71,233.85 | 1,266.15 | 98.25% | 48,228.70 | (23,005.15) |
| 30420 | Onsite Loan Management | 164,912.75 | 198.92 | 164,446.05 | 466.70 | 99.72% | 191,040.78 | 26,594.73 |
| 30450 | Septic Pumpout (Homeowner P: | 21,804.00 | 12.11 | 11,628.35 | 10,175.65 | 53.33% | 9,879.79 | (1,748.56) |
| 31002 | GA Lobby | 25,850.00 | 0.00 | 25,000.00 | 850.00 | 96.71% | 27,930.00 | 2,930.00 |
| 31212 | Mid Pen AHMP Update | 142,863.00 | 3,437.98 | 67,207.94 | 75,655.06 | 47.04% | 43,437.58 | (23,770.36) |
| 31500 | Living Shoreline Incentive Progr: | 23,683.58 | 201.15 | 23,967.65 | (284.07) | 101.20% | 39,977.55 | 16,009.90 |
| 32015 | PAA Staff Support | 12,200.00 | 1,680.86 | 12,856.57 | (656.57) | 105.38% | 14,629.17 | 1,772.60 |
| 32018 | PAA - Go VA Bay Direct | 17,364.00 | 77.90 | 17,686.15 | (322.15) | 101.86% | 17,364.00 | (322.15) |
| 32019 | PAA - VMRC Public Fishing Pier/ | 10,000.00 | 843.12 | 4,291.21 | 5,708.79 | 42.91% | 0.00 | (4,291.21) |
| 32151 | NFWF Ware River Landowners L | 199,914.09 | 181.44 | 71,444.46 | 128,469.63 | 35.74% | 35,695.68 | (35,748.78) |
| 32152 | DCR Fight the Flood | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | (964.55) | (964.55) |
| 32153 | Coastal TA FY20 | 69,000.00 | 100.97 | 69,079.56 | (79.56) | 100.12% | 69,000.00 | (79.56) |
| 32154 | ANPDC EcoTourism 3 | 58,333.00 | 113.44 | 59,154.84 | (821.84) | 101.41% | 58,333.00 | (821.84) |
| 32155 | DEQ Planner #16889 | 65,000.00 | 22.20 | 65,002.03 | (2.03) | 100.00% | 64,930.24 | (71.79) |
| 32156 | PAA - DEQ Hogg Island- Subs: VI | 3,585.00 | 24.51 | 3,496.21 | 88.79 | 97.52% | 3,585.00 | 88.79 |
| 32157 | NFWF Mathews-\$70k Revolving | 310,377.80 | 1,617.83 | 7,341.57 | 303,036.23 | 2.37% | 4,799.73 | (2,541.84) |
| 32158 | DEQ CZM Coastal TA 21 | 129,000.00 | 15,388.97 | 92,042.95 | 36,957.05 | 71.35% | 69,349.98 | (22,692.97) |
| 32159 | DEQ Planner Yr2 | 72,500.00 | 2,266.09 | 24,120.84 | 48,379.16 | 33.27% | 4,812.03 | (19,308.81) |
| 32160 | DEQ CZM ANPDC EcoTourism 4 | 28,500.00 | 4,281.43 | 19,520.57 | 8,979.43 | 68.49% | 15,297.32 | (4,223.25) |
| 38020 | FY20 Local Projects | 0.00 | 0.08 | 42.90 | (42.90) | 0.00% | 0.00 | (42.90) |
| 38021 | FY21 Local Projects | 213,670.00 | 48,918.16 | 191,038.31 | 22,631.69 | 89.41% | 213,893.97 | 22,855.66 |
| 38801 | VPA Hole in Wall (Mathews) | 129,395.00 | 111.80 | 127,863.11 | 1,531.89 | 98.82% | 129,395.00 | 1,531.89 |
| 38802 | VPA Davis Creek (Mathews) | 132,128.00 | 108.49 | 130,151.90 | 1,976.10 | 98.50% | 132,158.00 | 2,006.10 |
| 38803 | VPA Aberdeen Creek (Gloucest | 117,528.00 | 133.25 | 117,051.51 | 476.49 | 99.59% | 132,172.00 | 15,120.49 |
| 38804 | VPA Timberneck Creek (Glouces | 115,328.00 | 131.81 | 114,814.42 | 513.58 | 99.55% | 130,172.00 | 15,357.58 |
| 38805 | PAA - VPA Dredging Bus Plan (S | 59,524.00 | 4,678.82 | 39,549.61 | 19,974.39 | 66.44% | 22,339.16 | (17,210.45) |
| 38806 | VPA Cedarbush (Gloucester) (Sp | 175,000.00 | 3,244.91 | 125,321.66 | 49,678.34 | 71.61% | 71,675.63 | (53,646.03) |
| 38807 | VPA Parrots Creek (Middlesex) (| 150,000.00 | 3,829.93 | 96,742.99 | 53,257.01 | 64.50% | 49,598.41 | (47,144.58) |
| 38808 | VPA Winter Harbor (Mathews) (| 150,000.00 | 3,947.95 | 109,230.30 | 40,769.70 | 72.82% | 37,914.12 | (71,316.18) |
| Totals: | | 3,163,366.73 | 124,078.97 | 2,329,802.62 | 833,564.11 | 73.65% | 2,114,734.95 | (215,067.67) |

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 06/30/2021
 Format: 1 Board

Run Date: 9/13/21
 Run Time: 9:10:06 am
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Assets:

| | |
|-------------------------------------|------------|
| Cash in Bank | 396,425.28 |
| Cash in Bank, Restricted | 370,222.89 |
| Receivables | 319,637.30 |
| Property & Equipment | 1,090.84 |
| Prepaid Pension (Deferred Outflows) | 28,175.57 |

| | |
|----------------|-----------------------|
| Assets: | \$1,115,551.88 |
|----------------|-----------------------|

Liabilities:

| | |
|-------------------------|------------|
| Accounts Payable | 120,370.08 |
| VRA Loan Payables | 446,211.24 |
| Accrued Leave | 47,208.28 |
| Deferred Inflows (VRS) | 67,268.00 |
| Net Pension Liabilities | 29,544.00 |
| Cost Allocation Control | 8,886.73 |

| | |
|---------------------|---------------------|
| Liabilities: | \$719,488.33 |
|---------------------|---------------------|

Equity:

| | |
|---|--------------|
| Local Initiatives/Information Resources | 46,820.96 |
| Economic Development | 7,595.59 |
| Transportation Programs | (33,728.88) |
| Emergency Management Projects | (23,770.36) |
| Onsite Repair & Pumpout | 25,250.05 |
| Housing | (138.75) |
| Coastal Community & Environmental | (208,534.17) |
| Public Access Auth Programs | (19,962.42) |
| Temporarily Restricted | 177,307.09 |
| General Fund Balance | 425,224.44 |

| | |
|----------------|---------------------|
| Equity: | \$396,063.55 |
|----------------|---------------------|

| | |
|-------------------------------------|-----------------------|
| Total Liabilities and Equity | \$1,115,551.88 |
|-------------------------------------|-----------------------|

| | |
|-----------------|---------------|
| Balance: | \$0.00 |
|-----------------|---------------|

Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 06/30/2021
 Format: 1 Agencywide R&E

Run Date: 09/13/2021
 Run Time: 9:10:24 am
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Without Indirect Cost Detail

| Code & Description | Budget | Current | YTD | Un/Over | % Bud |
|------------------------------|---------------------|--------------------|---------------------|--------------------|-----------------|
| Revenues | | | | | |
| Local Match | 0.00 | 39,823.97 | 112,139.62 | (112,139.62) | 0.00% |
| Local Annual Dues | 148,099.00 | 0.00 | 138,099.00 | 10,000.00 | 93.25% |
| Local Other Revenues | 134,013.05 | 10,000.00 | 392,916.64 | (258,903.59) | 293.19% |
| Local Other Organizations | 70,949.00 | 42,277.42 | 55,900.95 | 15,048.05 | 78.79% |
| State Revenues | 1,113,642.00 | 7,588.62 | 678,651.74 | 434,990.26 | 60.94% |
| Federal Revenues | 412,478.43 | 0.00 | 131,676.42 | 280,802.01 | 31.92% |
| Miscellaneous Income | 1,600.00 | 159.63 | 3,010.27 | (1,410.27) | 188.14% |
| RevolvingLoan Program Income | 2,380.00 | (4,086.87) | 69,179.98 | (66,799.98) | 2906.72% |
| Revenues | 1,883,161.48 | 95,762.77 | 1,581,574.62 | 301,586.86 | 83.99 % |
| Expenses | | | | | |
| Personnel | 503,706.06 | 40,735.57 | 494,439.26 | 9,266.80 | 98.16% |
| Facilities | 0.00 | 132.00 | 132.00 | (132.00) | 0.00% |
| Communications | 0.00 | 0.00 | (15.99) | 15.99 | 0.00% |
| Equipment & Supplies | 700.00 | 84.75 | 548.61 | 151.39 | 78.37% |
| Travel | 4,000.00 | 627.49 | 694.65 | 3,305.35 | 17.37% |
| Professional Development | 4,660.00 | 0.00 | 1,210.00 | 3,450.00 | 25.97% |
| Contractual | 1,167,114.92 | 29,515.63 | 792,069.54 | 375,045.38 | 67.87% |
| Miscellaneous | 24,100.00 | 1,902.00 | 205,198.00 | (181,098.00) | 851.44% |
| Regional Share | 0.00 | 39,823.97 | 111,263.96 | (111,263.96) | 0.00% |
| | 0.00 | 11,257.56 | 176,470.23 | (176,470.23) | 0.00% |
| Expenses | 1,704,280.98 | 124,078.97 | 1,782,010.26 | (77,729.28) | 104.56 % |
| Agency Balance | 178,880.50 | (28,316.20) | (200,435.64) | | |

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 07/31/2021

Run Date: 09/17/2021
 Run Time: 3:29:57 pm
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Expenditures

| Code | Description | Budget | Curr Month | Project Total | Un/Over | % Budget | Revenues | Balance |
|----------------|----------------------------------|---------------------|------------------|-------------------|---------------------|---------------|---------------------|-------------------|
| 30013 | Housing Loan Admin - EE&CBG I | 250.00 | 0.00 | 0.00 | 250.00 | 0.00% | 0.00 | 0.00 |
| 30122 | PDC Staff Support for Admin of | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| 30170 | Sm Bus Loan Admin - MPBDP St | 23,551.36 | 49.91 | 23,267.12 | 284.24 | 98.79% | 27,094.50 | 3,827.38 |
| 30184 | Tappahannock Comp Plan | 22,279.00 | 176.58 | 176.58 | 22,102.42 | 0.79% | 0.00 | (176.58) |
| 30186 | DHCD Elevated Septic Pilot (\$10 | 120,000.00 | 1,484.14 | 1,484.14 | 118,515.86 | 1.24% | 100,000.00 | 98,515.86 |
| 30187 | VHDA Housing Development | 1,000,000.00 | 0.00 | 0.00 | 1,000,000.00 | 0.00% | 0.00 | 0.00 |
| 30218 | DRPT CAP Operating FY22 | 82,402.00 | 3,444.17 | 3,444.17 | 78,957.83 | 4.18% | 0.00 | (3,444.17) |
| 30319 | FY22 Rural Transportation Planr | 72,500.00 | 5,931.87 | 5,931.87 | 66,568.13 | 8.18% | 0.00 | (5,931.87) |
| 30420 | Onsite Loan Management | 164,446.05 | 652.54 | 165,098.59 | (652.54) | 100.40% | 191,098.16 | 25,999.57 |
| 31002 | GA Lobby | 28,500.00 | 0.00 | 0.00 | 28,500.00 | 0.00% | 2,930.00 | 2,930.00 |
| 31212 | Mid Pen AHMP Update | 142,863.00 | 6,979.25 | 74,187.19 | 68,675.81 | 51.93% | 67,208.93 | (6,978.26) |
| 31500 | Living Shoreline Incentive Progr | 23,683.58 | 602.63 | 24,570.27 | (886.69) | 103.74% | 40,426.33 | 15,856.06 |
| 32015 | PDC Staff Support for Admin of | 8,000.00 | 1,161.62 | 1,161.62 | 6,838.38 | 14.52% | 4,030.55 | 2,868.93 |
| 32019 | PAA - VMRC Public Fishing Pier/ | 10,000.00 | 809.51 | 5,100.72 | 4,899.28 | 51.01% | 4,291.21 | (809.51) |
| 32021 | PAA GOVA Sea Grant Resilience | 76,000.00 | 9,714.29 | 9,714.29 | 66,285.71 | 12.78% | 0.00 | (9,714.29) |
| 32022 | PDC Staff Support for Admin of | 4,200.00 | 0.00 | 0.00 | 4,200.00 | 0.00% | 0.00 | 0.00 |
| 32151 | NFWF Ware River Landowners L | 199,914.09 | 468.23 | 71,912.64 | 128,001.45 | 35.97% | 71,444.41 | (468.23) |
| 32157 | NFWF Mathews-\$70k Revolving | 310,377.80 | 1,079.36 | 8,420.93 | 301,956.87 | 2.71% | 7,341.57 | (1,079.36) |
| 32158 | DEQ CZM Coastal TA 21 | 129,000.00 | 4,525.59 | 96,568.54 | 32,431.46 | 74.86% | 92,042.95 | (4,525.59) |
| 32159 | DEQ Planner Yr2 | 72,500.00 | 2,481.47 | 26,602.31 | 45,897.69 | 36.69% | 24,120.84 | (2,481.47) |
| 32160 | DEQ CZM ANPDC EcoTourism 4 | 28,500.00 | 5,032.93 | 24,553.50 | 3,946.50 | 86.15% | 19,520.57 | (5,032.93) |
| 32163 | DEQ 319(h) BMP Residential Sep | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 0.00% | 0.00 | 0.00 |
| 32164 | DEQ CZM Next Gen Shoreline Di | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00% | 0.00 | 0.00 |
| 38021 | FY21 Local Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 3,725.26 | 3,725.26 |
| 38022 | FY22 Local Projects | 228,070.00 | 5,564.42 | 5,564.42 | 222,505.58 | 2.44% | 22,871.21 | 17,306.79 |
| 38805 | PAA - VPA Dredging Bus Plan | 59,524.00 | 3,401.61 | 42,951.22 | 16,572.78 | 72.16% | 39,549.61 | (3,401.61) |
| 38806 | VPA Cedarbush (Gloucester) | 175,000.00 | 0.00 | 125,321.66 | 49,678.34 | 71.61% | 125,321.66 | 0.00 |
| 38807 | VPA Parrots Creek (Middlesex) | 150,000.00 | 0.00 | 96,742.99 | 53,257.01 | 64.50% | 96,742.99 | 0.00 |
| 38808 | VPA Winter Harbor (Mathews) | 150,000.00 | 0.00 | 109,230.30 | 40,769.70 | 72.82% | 109,230.30 | 0.00 |
| 38809 | Mathews HITW Dredging | 143,885.00 | 8,963.15 | 8,963.15 | 134,921.85 | 6.23% | 0.00 | (8,963.15) |
| Totals: | | 3,482,945.88 | 62,523.27 | 930,968.22 | 2,551,977.66 | 26.73% | 1,048,991.05 | 118,022.83 |

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 07/31/2021
 Format: 1 Board

Run Date: 9/17/21
 Run Time: 3:30:18 pm
 Page 1 of 1

Assets:

| | |
|-------------------------------------|------------|
| Cash in Bank | 464,467.65 |
| Cash in Bank, Restricted | 474,012.90 |
| Receivables | 531,446.31 |
| Property & Equipment | 1,090.84 |
| Prepaid Pension (Deferred Outflows) | 28,175.57 |

| | |
|----------------|-----------------------|
| Assets: | \$1,499,193.27 |
|----------------|-----------------------|

Liabilities:

| | |
|-------------------------|------------|
| Accounts Payable | 101,215.39 |
| VRA Loan Payables | 439,961.24 |
| Payroll Withholdings | 11.67 |
| Accrued Leave | 50,655.65 |
| Deferred Inflows (VRS) | 67,268.00 |
| Net Pension Liabilities | 29,544.00 |
| Cost Allocation Control | 3,098.73 |

| | |
|---------------------|---------------------|
| Liabilities: | \$691,754.68 |
|---------------------|---------------------|

Equity:

| | |
|---|-------------|
| Local Initiatives/Information Resources | 177,336.86 |
| Economic Development | 4,842.76 |
| Transportation Programs | (9,376.04) |
| Emergency Management Projects | (6,978.25) |
| Onsite Repair & Pumpout | 26,497.75 |
| Coastal Community & Environmental | (6,694.67) |
| Public Access Auth Programs | (11,056.48) |
| Temporarily Restricted | 177,307.09 |
| General Fund Balance | 455,559.57 |

| | |
|----------------|---------------------|
| Equity: | \$807,438.59 |
|----------------|---------------------|

| | |
|-------------------------------------|-----------------------|
| Total Liabilities and Equity | \$1,499,193.27 |
|-------------------------------------|-----------------------|

| | |
|-----------------|---------------|
| Balance: | \$0.00 |
|-----------------|---------------|

Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 07/31/2021
 Format: 1 Agencywide R&E

Run Date: 09/17/2021
 Run Time: 3:30:33 pm
 Page 1 of 1

Without Indirect Cost Detail

| Code & Description | Budget | Current | YTD | Un/Over | % Bud |
|------------------------------|-------------|-------------------|-------------------|---------------------|---------------|
| Revenues | | | | | |
| Local Annual Dues | 0.00 | 22,757.00 | 22,757.00 | (22,757.00) | 0.00% |
| Local Other Revenues | 0.00 | 3,751.00 | 3,751.00 | (3,751.00) | 0.00% |
| Local Other Organizations | 0.00 | 4,030.55 | 4,030.55 | (4,030.55) | 0.00% |
| State Revenues | 0.00 | 100,000.00 | 100,000.00 | (100,000.00) | 0.00% |
| Miscellaneous Income | 0.00 | 82.44 | 82.44 | (82.44) | 0.00% |
| RevolvingLoan Program Income | 0.00 | 51,438.68 | 51,438.68 | (51,438.68) | 0.00% |
| Revenues | 0.00 | 182,059.67 | 182,059.67 | (182,059.67) | 0.00 % |
| Expenses | | | | | |
| Personnel | 0.00 | 42,293.52 | 42,293.52 | (42,293.52) | 0.00% |
| Equipment & Supplies | 0.00 | 183.68 | 183.68 | (183.68) | 0.00% |
| Travel | 0.00 | 71.79 | 71.79 | (71.79) | 0.00% |
| Professional Development | 0.00 | 600.00 | 600.00 | (600.00) | 0.00% |
| Contractual | 0.00 | 3,225.80 | 3,225.80 | (3,225.80) | 0.00% |
| | 0.00 | 16,148.48 | 16,148.48 | (16,148.48) | 0.00% |
| Expenses | 0.00 | 62,523.27 | 62,523.27 | (62,523.27) | 0.00 % |
| Agency Balance | 0.00 | 119,536.40 | 119,536.40 | | |

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 08/31/2021

Run Date: 09/17/2021
 Run Time: 3:28:44 pm
 Page 1 of 1

Expenditures

| Code | Description | Budget | Curr Month | Project Total | Un/Over | % Budget | Revenues | Balance |
|----------------|----------------------------------|---------------------|-------------------|---------------------|---------------------|---------------|---------------------|-------------------|
| 30013 | Housing Loan Admin - EE&CBG I | 250.00 | 0.00 | 0.00 | 250.00 | 0.00% | 0.00 | 0.00 |
| 30122 | PDC Staff Support for Admin of | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| 30170 | Sm Bus Loan Admin - MPBDP St | 23,551.36 | 43.56 | 23,310.68 | 240.68 | 98.98% | 27,094.50 | 3,783.82 |
| 30184 | Tappahannock Comp Plan | 22,279.00 | 453.78 | 630.36 | 21,648.64 | 2.83% | 0.00 | (630.36) |
| 30185 | VDOT HITW Permitting & Procu | 0.00 | 4,232.66 | 4,232.66 | (4,232.66) | 0.00% | 0.00 | (4,232.66) |
| 30186 | DHCD Elevated Septic Pilot (\$10 | 120,000.00 | 916.47 | 2,400.61 | 117,599.39 | 2.00% | 120,000.00 | 117,599.39 |
| 30187 | VHDA Housing Development | 1,000,000.00 | 0.00 | 0.00 | 1,000,000.00 | 0.00% | 0.00 | 0.00 |
| 30217 | FY21 TDM Operating | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 854.17 | 854.17 |
| 30218 | DRPT CAP Operating FY22 | 82,402.00 | 9,505.49 | 12,949.66 | 69,452.34 | 15.72% | 0.00 | (12,949.66) |
| 30319 | FY22 Rural Transportation Planr | 72,500.00 | 6,584.00 | 12,515.87 | 59,984.13 | 17.26% | 0.00 | (12,515.87) |
| 30420 | Onsite Loan Management | 164,446.05 | 4.28 | 165,102.87 | (656.82) | 100.40% | 191,237.73 | 26,134.86 |
| 31002 | GA Lobby | 28,500.00 | 0.00 | 0.00 | 28,500.00 | 0.00% | 2,930.00 | 2,930.00 |
| 31212 | Mid Pen AHMP Update | 142,863.00 | 10,528.97 | 84,716.16 | 58,146.84 | 59.30% | 67,208.93 | (17,507.23) |
| 31500 | Living Shoreline Incentive Progr | 23,683.58 | (39.29) | 24,530.98 | (847.40) | 103.58% | 40,878.33 | 16,347.35 |
| 32015 | PDC Staff Support for Admin of | 8,000.00 | 682.56 | 1,844.18 | 6,155.82 | 23.05% | 4,030.55 | 2,186.37 |
| 32019 | PAA - VMRC Public Fishing Pier/ | 10,000.00 | 453.97 | 5,554.69 | 4,445.31 | 55.55% | 4,291.21 | (1,263.48) |
| 32021 | PAA GOVA Sea Grant Resilience | 76,000.00 | 5,889.67 | 15,603.96 | 60,396.04 | 20.53% | 0.00 | (15,603.96) |
| 32022 | PDC Staff Support for Admin of | 4,200.00 | 0.00 | 0.00 | 4,200.00 | 0.00% | 0.00 | 0.00 |
| 32151 | NFWF Ware River Landowners L | 199,914.09 | (43.38) | 71,869.26 | 128,044.83 | 35.95% | 71,444.41 | (424.85) |
| 32157 | NFWF Mathews-\$70k Revolving | 310,377.80 | 689.51 | 9,110.44 | 301,267.36 | 2.94% | 7,341.57 | (1,768.87) |
| 32158 | DEQ CZM Coastal TA 21 | 129,000.00 | 13,184.57 | 109,753.11 | 19,246.89 | 85.08% | 92,042.95 | (17,710.16) |
| 32159 | DEQ Planner Yr2 | 72,500.00 | 2,217.50 | 28,819.81 | 43,680.19 | 39.75% | 24,120.84 | (4,698.97) |
| 32160 | DEQ CZM ANPDC EcoTourism 4 | 28,500.00 | 1,144.42 | 25,697.92 | 2,802.08 | 90.17% | 19,520.57 | (6,177.35) |
| 32163 | DEQ 319(h) BMP Residential Se | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 0.00% | 0.00 | 0.00 |
| 32164 | DEQ CZM Next Gen Shoreline Dr | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00% | 0.00 | 0.00 |
| 38021 | FY21 Local Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 3,750.00 | 3,750.00 |
| 38022 | FY22 Local Projects | 228,070.00 | 4,693.29 | 10,257.71 | 217,812.29 | 4.50% | 141,081.40 | 130,823.69 |
| 38805 | PAA - VPA Dredging Bus Plan | 59,524.00 | (309.65) | 42,641.57 | 16,882.43 | 71.64% | 39,549.61 | (3,091.96) |
| 38806 | VPA Cedarbush (Gloucester) | 175,000.00 | 21,555.83 | 146,877.49 | 28,122.51 | 83.93% | 125,321.66 | (21,555.83) |
| 38807 | VPA Parrots Creek (Middlesex) | 150,000.00 | 17,085.00 | 113,827.99 | 36,172.01 | 75.89% | 96,742.99 | (17,085.00) |
| 38808 | VPA Winter Harbor (Mathews) | 150,000.00 | 17,085.00 | 126,315.30 | 23,684.70 | 84.21% | 109,230.30 | (17,085.00) |
| 38809 | Mathews HITW Dredging | 143,885.00 | 13,787.15 | 22,750.30 | 121,134.70 | 15.81% | 0.00 | (22,750.30) |
| Totals: | | <u>3,482,945.88</u> | <u>130,345.36</u> | <u>1,061,313.58</u> | <u>2,421,632.30</u> | <u>30.47%</u> | <u>1,188,671.72</u> | <u>127,358.14</u> |

Middle Peninsula Alliance

| Localities | Paid FY20 | Paid FY21 |
|-----------------|---------------------|--------------------------------|
| Essex | \$ 5,000.00 | \$ 5,000.00 |
| Gloucester | \$ 5,000.00 | \$ - |
| King & Queen | \$ 5,000.00 | \$ - |
| King William | \$ 5,000.00 | \$ - |
| Mathews | \$ 5,000.00 | \$ 2,500.00 |
| Middlesex | \$ 5,000.00 | \$ 5,000.00 |
| Urbanna | \$ 5,000.00 | \$ - |
| Tappahannock | \$ 5,000.00 | \$ - |
| West Point | \$ 5,000.00 | \$ - |
| | <u>\$ 45,000.00</u> | <u>\$ 12,500.00</u> |
| Current Revenue | \$ 24,288.00 | |
| Due to MPA | \$ 40,700.00 | GWRC/Go Virginia - PamunkeyNet |

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 08/31/2021
 Format: 1 Board

Run Date: 9/17/21
 Run Time: 3:29:02 pm
 Page 1 of 1

Assets:

| | |
|-------------------------------------|------------|
| Cash in Bank | 579,777.31 |
| Cash in Bank, Restricted | 477,938.24 |
| Receivables | 497,774.15 |
| Property & Equipment | 1,090.84 |
| Prepaid Pension (Deferred Outflows) | 28,175.57 |

| | |
|----------------|-----------------------|
| Assets: | \$1,584,756.11 |
|----------------|-----------------------|

Liabilities:

| | |
|-------------------------|------------|
| Accounts Payable | 176,896.61 |
| VRA Loan Payables | 439,961.24 |
| Payroll Withholdings | 79.30 |
| Accrued Leave | 50,655.65 |
| Deferred Inflows (VRS) | 67,268.00 |
| Net Pension Liabilities | 29,544.00 |
| Cost Allocation Control | 8,263.85 |

| | |
|---------------------|---------------------|
| Liabilities: | \$772,668.65 |
|---------------------|---------------------|

Equity:

| | |
|---|-------------|
| Local Initiatives/Information Resources | 300,589.15 |
| Economic Development | 4,799.20 |
| Transportation Programs | (24,611.36) |
| Emergency Management Projects | (17,507.22) |
| Onsite Repair & Pumpout | 26,633.04 |
| Coastal Community & Environmental | (92,908.98) |
| Public Access Auth Programs | (17,773.03) |
| Temporarily Restricted | 177,307.09 |
| General Fund Balance | 455,559.57 |

| | |
|----------------|---------------------|
| Equity: | \$812,087.46 |
|----------------|---------------------|

| | |
|-------------------------------------|-----------------------|
| Total Liabilities and Equity | \$1,584,756.11 |
|-------------------------------------|-----------------------|

| | |
|-----------------|---------------|
| Balance: | \$0.00 |
|-----------------|---------------|

Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 08/31/2021
 Format: 1 Agencywide R&E

Run Date: 09/17/2021
 Run Time: 3:29:16 pm
 Page 1 of 1

Without Indirect Cost Detail

| Code & Description | Budget | Current | YTD | Un/Over | % Bud |
|------------------------------|---------------------|-------------------|-------------------|---------------------|---------------|
| Revenues | | | | | |
| | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| Local Match | 197,180.00 | 0.00 | 0.00 | 197,180.00 | 0.00% |
| Local Annual Dues | 157,378.00 | 118,070.00 | 140,827.00 | 16,551.00 | 89.48% |
| Local Other Revenues | 191,366.00 | 0.00 | 3,751.00 | 187,615.00 | 1.96% |
| Local Other Organizations | 153,524.00 | 0.00 | 4,030.55 | 149,493.45 | 2.63% |
| State Revenues | 597,656.12 | 20,854.17 | 120,854.17 | 476,801.95 | 20.22% |
| Federal Revenues | 1,098,583.89 | 0.00 | 0.00 | 1,098,583.89 | 0.00% |
| Miscellaneous Income | 1,041,175.56 | 157.58 | 240.02 | 1,040,935.54 | 0.02% |
| RevolvingLoan Program Income | 175,656.80 | 598.92 | 52,037.60 | 123,619.20 | 29.62% |
| Revenues | 3,613,520.37 | 139,680.67 | 321,740.34 | 3,291,780.03 | 8.90 % |
| Expenses | | | | | |
| Personnel | 909,958.26 | 41,604.44 | 83,897.96 | 826,060.30 | 9.22% |
| Equipment & Supplies | 1,200.00 | 210.68 | 394.36 | 805.64 | 32.86% |
| Travel | 3,736.92 | 0.00 | 71.79 | 3,665.13 | 1.92% |
| Professional Development | 2,199.26 | 0.00 | 600.00 | 1,599.26 | 27.28% |
| Contractual | 1,770,571.49 | 7,011.00 | 10,236.80 | 1,760,334.69 | 0.58% |
| Miscellaneous | 51,411.62 | 0.00 | 0.00 | 51,411.62 | 0.00% |
| Regional Share | 119,141.00 | 0.00 | 0.00 | 119,141.00 | 0.00% |
| | 624,727.33 | 81,519.24 | 97,667.72 | 527,059.61 | 15.63% |
| Expenses | 3,482,945.88 | 130,345.36 | 192,868.63 | 3,290,077.25 | 5.54 % |
| Agency Balance | 130,574.49 | 9,335.31 | 128,871.71 | | |

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**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
July 20, 2021**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virginialmi.com/report_center/community_profiles/5109000318.pdf
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 31500 - Living Shoreline Incentive Program RLF

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

- Sent final payment of \$1,500 to Deltaville Boatyard reimbursing them for plants and finalizing their Living Shoreline installation.
- Worked with Glenda Brooks at Middlesex Title to ready two new septic repair loans in Mathews County.
- Sent Certificate of Satisfaction to Melissa of Jim Sease Law, P.C. to release lien from Robin & Deidre Vest. This loan was satisfied but client never filed the certificate with the county court.
- *Executed ACH loan payments for loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- ***Revolving uncommitted funds - \$132,915***

Project 32019 – Sinclair's Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair's Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-foot long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

- Permit has been approved and procurement process is forthcoming.

Project 32021 – PAA GO Va Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business invocation in the flood resiliency space.

- Consulted with Troy Hartley, Director of Virginia Sea Grant and MPPDC legal team at Sands Anderson regarding procurement procedures for administering the VASG GO Va grant.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

- Discussed loan closing document with Rob Brooks, loan closing agent for MPPDC. Reviewed how best to include grant, loan, and loan forgiveness into required legal documents.
- Provided loan documents to the Ware River client for review and approval. Scheduled loan closing with Ware River property owner to move the project to construction phase.

Project 32157 – Mathews NFWF

This project will design, permit, construct and monitor living shoreline in targeted locations on the East River and the North River.

- Coordinated with VIMS staff on project design, now at 75% complete.
- Coordinated with Natrx staff on drone survey and alternate design.
- Submitted interim progress report to NFWF.
- Reviewed the Virginia Community Flood Preparedness Fund grant manual and developed templates for each of the project categories.
- Met with project partner NATRX on site to survey property with a drone using LiDAR for the creation of an augmented reality shoreline to help the client envision what the final shoreline resiliency design could look like.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Served as a guest speaker for the Old Dominion University (ODU) Park Management for Professionals course (ODU – PRTS 730). Discussed the work of the Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA) and its relationship to the Virginia Outdoors Plan (VOP) and overall blue-green marketing and tourism strategy utilized within the Middle Peninsula.
- Consulted with a private land donation partner requesting copies of the final recorded deed of gift. Advised the donor the deeds were forthcoming from the closing agent.
- Consulted with Sarah L. Stafford, Chair of the Department of Economics, Chancellor Professor of Economics, Public Policy, and Law College of William & Mary regarding low-income definition included within the Department of Conservation & Recreation (DCR) Flood Fund guidelines. Discussed multiple methodologies for qualifying areas as low-income.
- Consulted with multiple Gloucester County waterfront property owners requesting financial assistance to address flood mitigation and significant erosion along the shoreline.
- Consulted with Anthony Creech, Virginia Department of Health (VDH) regarding septic and private well legislative issues for the next General Assembly session.
- Consulted with a Rockbridge County Board of Supervisor member regarding solar host agreement and usage in rural settings.
- Consulted with John Sergeant and Roderick Scott, Principle for RES, Home Raising Academy. Discussed potential home elevation needs across rural coastal Virginia.
- Convened the July Local Government Administrators (LGA) meeting. Discussed COVID-19 surge; VDOT Residency matters; Bay Act regulations and State Master Plan development for flooding.
- Received a call from Gloucester County constituent regarding dock boards missing from Perrin Wharf. Directed maintenance to attend to replacing of the missing boards.

- Consulted with Frank Sanders, Town of Tappahannock regarding DCR flood map and ordinance revisions. Directed Mr. Sanders to the DCR four copies of model ordinance requirements.
- Consulted with a Town of West Point property owner struggling with ditch drainage issues. Requested clarification from VDOT regarding their interest in the drainage pipe and ditch.
- Initiated grant application for submission to Virginia Resource Authority (VRA) requesting \$3,000,000 to capitalize the Middle Peninsula Fight-the-Flood/Living Shoreline program and MPPDC Septic program at an appropriate level.
- Reviewed Virginia Land Conservation Fund (VLCF) grant awards. Provided copies to each client (Town of Tappahannock and South Garden LLC) for review and approval for signing to start the grant funding.
- Updated locality staff on resilience initiatives at monthly planners' meeting.
- Continued developing the structure for the Fight the Flood Access database that will contain and relate non-spatial data and connect to the geodatabase showing local flood hazard risks and needs.
- Participated in the VA Coastal Resilience Master Plan Technical Advisory Committee meeting on June 22.
- Participated in the VA Coastal Resilience Master Plan Finance Subcommittee and Economic Development Subcommittee meetings on June 28.
- Participated in the VA Coastal Resilience Master Plan Project Identification Subcommittee meeting on June 22.
- Responded to requests for advice from the VA Coastal Resilience Master Plan staff team regarding scheduling of public outreach meetings being scheduled for July. Forwarded invites to relevant staff on July 19 for three public meetings to be held locally on July 28 and August 3.
- Participated in in VDEM Hazard Mitigation Assistance Grants Equity workshop for Essex and Mathews Counties on June 28.
- Participated in VA Coastal Policy Center webinar, "Coastal Resilience Tools for Local Governments" on July 14.
- Develop VA Community Flood Preparedness grant proposals for first round of funding.
- Continued working to identify and prioritize projects for the first round of VA Community Flood Preparedness Fund applications.
- Develop map showing conserved properties in Essex County for the Essex County Conservation Alliance.
- Participate in the Virginia Bay Enhancement Working Group meeting on June 10 for beneficial use of dredge material to identify prospective locations for beneficial reuse of material from the York Spit Channel in the Chesapeake Bay.
- Participate in meetings with the GO Va water management economy VA Sea Grant team on July 1 & 8 regarding business competition activities on PAA properties.

Project 32159 – DEQ Planner Yr2

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Consulted with Rick Hill, Department of Environmental Quality (DEQ) regarding a pending grant award to MPPDC for living shorelines in Mathews County under a Federal Disaster Declaration grant award made to DEQ. MPPDC will be able to provide grant funds to waterfront homeowners.
- Updated locality staff on water quality initiatives during monthly planners' meeting.
- Confirm award of revolving loan funds for the septic program.
- Submitted interim progress report to DEQ.
- Distributed information to local planners regarding the final CBPA amendments to be presented to the State Water Control Board.
- Participated in May 30 Local Planners Meeting to discuss various WIP-related items.
- Participated in July 20 York River & Small Coastal Basins Roundtable Habitat Restoration Subcommittee meeting
- Developed VA Community Flood Preparedness grant proposals.

Project 32160 – ANPDC Eco Tourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities

This project will build on the efforts completed between 2017 – 2019. During this project PDC's will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC's will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.

- Posted ecotourism related blogs to Virginia Water Trails website (www.VirginiaWaterTrails.org)
- Reviewed the final ecotourism business resiliency video.
- Requested the final scope of work from the Accomack-Northampton Planning District Commission (ANPDC) for the Coastal Zone Management (CZM) focal area project.
- Promoted ecotourism on social media and website.
- Identified top 4 sites recommended for new interpretive signage.

Project 38805 – Local Government Dredging Implementation Business Plan Development

This project will study and determine the most cost effective and efficient alternative for local government dredging operations using existing and new channel survey information.

- Revised draft of final report.
- Confirmed revised report submittal extension to July 30.
- Finalized White Paper Describing a financial model intended for use for evaluating local dredging projects.
- Finalized White Paper summarizing Grant and Loan Resources for Dredging Activities.
- Finalized annual operating budget and annual cost report for local government dredging program.
- Finalized a draft dredging and disposal schedule and accompanying narrative for all creeks and finalized the deliverable on same.
- Final draft report is complete with report slated for completion by the end of July.

- Continued to develop a GIS dashboard to be used by staff for accessing, utilizing, and sharing the vast amounts of GIS data created through this and other studies.

Project 38806 – Cedarbush Creek Dredging Design

This project will focus on the pre-planning activities to dredging Cedarbush Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Dredged material to consist primarily of fine-grained mud with low to moderate beneficial reuse potential in the vicinity of the creek. The disposal strategy will involve combining this project with the Aberdeen and Timberneck Creek projects with disposal of material from all three potentially occurring at the Middle Peninsula State Park property. Further discussions with VDCR for this disposal strategy will take place when funding becomes available for implementation of the project.
- Draft Design Report is underway.

Project 38807 – Parrots Creek Dredging Design

This project will focus on the pre-planning activities to dredging Parrots Creek in Middlesex County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Dredged material to consist primarily of fine-grained mud with low beneficial reuse potential in the vicinity of the creek. Discussions are underway between the Middlesex Board and nearby property owners regarding construction of an upland disposal area for holding the dredged material permanently or temporarily.
- Draft Design Report is underway.

Project 38808 – Winter Harbor Dredging Design

This project will focus on the pre-planning activities to dredging Winter Harbor in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Dredged material to consist of coarse sand from the mouth of the creek which is suitable for placement along adjacent beaches for beneficial reuse and mud from the creek interior which will require disposal within an upland area.
- Discussions between MPPDC and VIMS staff and a Mathews resident concerning beneficial reuse and upland disposal are ongoing.
- High-resolution LiDAR digital elevation surveys have been completed at potential disposal and reuse locations to aid design.
- Draft Design Report is underway.

Project 320154 - Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.

- Billed Gloucester Rowing Association for pool house electric bill.
- Prepared PAA FY22 Annual Budget and financials to be presented at their June meeting.
- Advised tenants on June 28 that Pete Shepherd had passed and that they needed to send replacement payments to the PAA as we could not cash checks/money orders made out to Shepherd's Property Management. Mailed voided check to Whittaker tenant and have received replacement check. Tenant of Corduroy has not yet replaced their money order nor has instructed how Langley FCU has advised how to handle the replacement. Emailed tenant on July 12 that we are still awaiting a response back.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30218 Commuter Assistance Program (CAP) Operating FY22

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Attended ACT Chesapeake Chapter's New Trends in Micromobility webinar.
- Attended DRPT Commuter Assistance Program Grant Workshop webinar.
- Participated in monthly conference call with Kathy Molin of DRPT. Discussed FY22 award and clarification of Consociate Media sub-contract.
- Scheduled kickoff meeting with Stephanie Heintz, Consociate Media to discuss plans of the FY22 award.
- ***Current commuter database – 410***
- ***Number of Commuters with logged alt mode trips in June – 74***
- ***Number of logged alt trips in June – 110***
- ***Reduced miles (VMT) in June – 1,674***
- ***Commuter Savings in June – \$962***

Project 30318 – Rural Transportation Planning FY21

This program provides rural transportation planning services through the Rural Transportation Planning WorkProgram which outlines specific tasks and goals to guide the rural planning of transportation services.

- Developed and submitted a Transportation Alternatives Program pre-application for Phase 2 of the Deltaville Multi-use Trail on behalf of Middlesex.
- Consulted with Mathews County staff regarding potential projects for Transportation Alternatives Program funding.
- Coordinated with VDOT regarding the ongoing Inundation Study being conducted by VIMS and communicated updates to Coastal PDCs and other relevant stakeholders.
- Continued to coordinate with local planners and local VDOT staff regarding identification of projects for Smart Scale funding.
- Hosted the June 30 Local Planners Roundtable meeting.
- Submitted USDOT RAISE (formerly BUILD) proposal for funding to design improvements for publicly owned working waterfronts.
- Submitted comments regarding the VTrans Flooding Vulnerability Assessment.

- Participated in Commonwealth Transportation Board meetings on June 15 and 16.

Project 30319 – Rural Transportation Planning FY22

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Received and prepared LOA for signature by MPPDC Executive Director.
- Coordinated with VDOT staff regarding the Deltaville Multi-use Trail TAP pre-application. The pre-application was rejected and the proposal will be resubmitted next year.
- Participated in Commonwealth Transportation Board meetings on July 19 and 20.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 - On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continuing to receive phone calls from homeowners and contractors regarding assistance for septic repairs. Discussed our program and instructed how to apply.
- Working with Andrea Pearson and Shawn Crumlish of VRA towards finalization of septic loan in the amount of \$200,000.
- Worked with Doti Williams of First Virginia Title to finalize Subordination Agreement for septic loan client who is refinancing their home.
- Received notification from C&F Bank stating ACH “authorization revoked by customer” for septic loan. According to a call from Stefanie Pollard in December 2020, she is client’s legal guardian and he was placed in long-term care. Ms. Pollard also stated the client’s attorney requested ACH be stopped. MPPDC CFO requested documentation appointing Ms. Pollard as current legal guardian since at the time of the loan application, Tracie Jackson had been the DPOA and also requested a statement from the client’s attorney. These requests for documentation were advised by previous Finance Director, Beth Johnson and CFO was directed to continue ACH until the requested documentation was received.
- Received signed letter and ACH Authorization from deceased client’s daughter to begin taking over payments of septic loan.
- Continued working with Pat Duttry at Mathews County Health Department to determine what federal poverty guidelines the Health Department uses to qualify applicants for their application waiver. Received clarification that unless an applicant meets those guidelines for an application waiver, now all applications have a fee. Also discussed a repair waiver to install a conventional system for a current applicant who cannot afford an alternative system.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients’ bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC*

staff prior to the loan processing date of the 12th of the month to request a payment to be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collection efforts.

- **Remaining uncommitted septic repair funding \$178,836 in loan funds – \$0 in grant funds.**

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30122 – Staff Support to Middle Peninsula Alliance (MPA) FY22

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits, and balanced bank account. Prepared monthly financial statements.

Project 301702 - Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Funds available – \$144,466**

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 38022 - Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Reviewed the Virginia Community Flood Preparedness Fund grant manual and developed templates for each of the project categories.
- Coordinated with stakeholders participating in a VA Main Street project to develop small-scale manufacturing activities to support local producers/makers in the region. Continued working with Consociate Media to develop a regional brand, "Made by the Bay" to add-value to existing products and encourage additional business development.

HOUSING

Funding –Housing Loan Program Income

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan*

clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

- **Funds available = \$45,117**

EMERGENCY SERVICES
Funding – VDEM/FEMA/Homeland Security

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- The Local Planning Team (LPT) will meet throughout the All-Hazards Mitigation Plan (AHMP) update. Below is a table that shows LPT meeting date and attendance.

| Locality | Meeting 1 (012521) | Meeting 2 (020821) | Meeting 3 (022221) | Meeting 4 (032921) | Meeting 5 (042621) | Meeting 6 (062621) |
|--|---------------------------------------|-----------------------|--------------------------|-----------------------|-----------------------|-----------------------|
| Essex County | ✓ | ✓ | ✓ | ✓ | ✓ | |
| Mathews County | ✓ | ✓ | ✓ | ✓ | | ✓ |
| Middlesex County | | ✓ | ✓ | ✓ | | ✓ |
| King William County | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| King & Queen County | ✓ | ✓ | | ✓ | ✓ | ✓ |
| Gloucester County | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Town of West Point | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Town of Urbanna | | | | ✓ | | |
| Town of Tappahannock | | | ✓ | ✓ | | |
| Missed meeting and no follow up | Missed meeting but followed up | | Attended meetings | | | |

- As the All-Hazards Mitigation Plan (AHMP) is updated, Local Planning Team (LPT) members from Middle Peninsula localities will have the opportunity to review the updates and provide feedback. The following table depicts the plan’s sections, section feedback due date for Middle Peninsula localities, and the localities that have provided feedback.

| SECTION | TITLE | Section Feedback Due | Counties | | | | | | Towns | | |
|---------|--|----------------------|----------|---------|-----------|--------------|--------------|------------|------------|---------|--------------|
| | | | Essex | Mathews | Middlesex | King William | King & Queen | Gloucester | West Point | Urbanna | Tappahannock |
| 1 | Intro | 4/30/2021 | | | | | | X | X | | |
| 2 | Planning Process | TBD | | | | | | | | | |
| 3 | Community Profile | 2/5/2021 | X | X | X | X | X | X | X | X | X |
| 4 | Hazard Identification | TBD | | | | | | | | | |
| 5 | Risk Assessment Analysis (HAZUS) | TBD | | | | | | | | | |
| 6 | Capability Assessment | TBD | | | | | | | | | |
| 7 | Review of 2010 Strategies | TBD | | | | | | | | | |
| 8 | Mitigation Goals, Objects and Strategies | 4/30/2021 | | | X | | X | X | X | | |
| 9 | Implementation Plan | TBD | | | | | | | | | |
| 10 | Plan Adoption | TBD | | | | | | | | | |
| 11 | Plan Maintenance | TBD | | | | | | | | | |
| 12 | Appendices | TBD | | | | | | | | | |

- Followed up with localities regarding AHMP update tasks including the completion of the Mitigation Strategies and Implementation Plan.
- Sent a reminder email for Meeting 7 of the LPT scheduled for Monday, July 26. At this meeting, the LPT will review where we are to date, what needs to complete, and the draft Hazus.
- Reviewed the draft Hazus assessment that includes hurricane wind, riverine and coastal flooding, and sea level rise. MPPDC staff will review this draft with the LPT.
- Drafted and submitted quarterly report (Due July 15) to Virginia Department of Emergency Management (VDEM).

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY22 Indirect Cost rate =24.16%.

- Prepared vouchers, processed A/P, processed deposits, and balanced bank account. Prepared monthly payroll run. Prepared monthly financial statements.
- Prepared financial reports and/or reimbursement requests for all projects requiring them.
- Consulted auditor about how to account for any or all of the expected VRA \$4M line of credit in the FY22 budget. Was advised that “All of the \$4M that is used for loans should probably be excluded from the budget. Any amount that is used as grant funds not to be paid back to offset the related expense could be included as revenue in the budget”.
- Made adjustments to FY22 Agency Budget in preparation for presentation to Commission for approval along with the FY22 Indirect Allocation Plan.
- Prompted all Subcontractors to submit June invoices to end the fiscal year.
- Worked with Deputy Director on FY22 Berkley Group Work Order. Dollars and percentages were accurate.
- Updated and submitted Cardinal HCM Conversion information (staff emails and phone numbers) for SharePoint.
- Updated Executive Director’s accrued leave to align with his 25 years of service celebrated on May 1st.
- Emailed all staff the FY22 TLC Advantage Expanded Benefits Summary in PDF format and advised particular attention be paid to page 13 for Quick Access to the plan via the web and that a mobile app was also available. Ordered a hard copy of the benefits summary for staff upon their request.
- Received recommendation for Title VI training from Carla Miller at VDOT:
<http://www.ntionline.com/title-vi-and-public-transit/>
- Coordinated with Consociate Media regarding statements received from Gloucester Mathews Gazette Journal to be billed directly to Consociate Media. Stephanie Heinatz, Consociate Media confirmed they should have been the recipient of the statements in question as this was for projects subcontracted to them.
- Provided Patricia Harrison, Xerox proof of payment for multiple invoices received as unpaid. Ms. Harrison directed the appropriate documentation to Xerox banking operations to apply payments.
- Updated Quarterly staff allocations. Reminded staff to complete timesheet and update award/grant Master File.

Closed Projects

Project 30121 – Staff Support to Middle Peninsula Alliance (MPA) FY21

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30217 – Transportation Demand Management (TDM) Operating FY21

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30450 – Septic Pumpout Program

This project will provide grants to 100 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years. Eligible homeowners will receive a voucher equal to 50% of pumpout cost (maximum value \$150).

- Continuing to receive calls from MP citizens interested in septic pumpout. Advised callers of program status and added them to the program waiting list at their request.

Project 32018 – GoVA Bay Direct

This project is a special COVID economic development project that will facilitate electronic commerce between those who want to purchase “local” seafood/agricultural products and those who can sell “local” seafood/agricultural products by customizing an established mobile and web application to address the unique economic pandemic challenges facing the Middle Peninsula.

Project 32154 – ANPDC Eco Tourism III

This project will build on ecotourism efforts from Year 1 and 2 and extend Middle Peninsula Watertrails into the Piankatank River and Rappahannock River. The Rural Coastal Virginia Ecotourism Steering Committee will refine the Virginia Watertrails website and will continue to promote watertrails and eco-tourism in Rural Coastal Virginia.

Project 32155 – DEQ Chesapeake Bay WIP Technical Assistance (Year 1)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32156 – CZM Hog Island Resilience Design

This project will design shoreline protection measures and prepare a permit for the construction of the activities at Hog Island in Gloucester County.

Project 38021 - Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

Project 38801 – Hole-in-the-Wall Dredging Design

This project will focus on the pre-planning activities to dredging Hole-in-the-Wall in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38802 –Davis Creek Dredging Design

This project will focus on the pre-planning activities to dredging Davis Creek in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38803 – Aberdeen Creek Dredging Design

This project will focus on the pre-planning activities to dredging Aberdeen Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38804 –Timberneck Creek Dredging Design

This project will focus on the pre-planning activities to dredging Timberneck Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities

April 2020 – March 2021

| Service Center | Project Title and Description | Date Applied | Funding | Status |
|-----------------|---|--------------|-------------|------------|
| Environmental | DEQ Florence Disaster – Mathews Co. BMP Construction | May 2021 | \$100,000 | Funded |
| MPCBPAA | VTC Virginia Coastal Wilds Marketing | June 2021 | \$12,500 | Submitted |
| Transportation | UDOT RAISE WWF Enhancement (Try 2) | July 2021 | \$2,635,476 | Submitted |
| Environmental | DEQ CBPA Support – Septic Pumpouts | May 2021 | \$15,000 | Funded |
| MPCBPAA | DCR Virginia Land Conservation Foundation – Tappahannock Acquisition | Feb. 2021 | \$312,000 | Funded |
| MPCBPAA | DCR Virginia Land Conservation Foundation – South Garden Acquisition | Feb. 2021 | \$200,000 | Funded |
| Community Dev. | VHDA Affordable Workforce Housing | June 2021 | \$1,000,000 | Funded |
| Community Dev. | Tappahannock Comp. Plan Update and GIS Services | May 2021 | \$22,279 | Funded |
| Transportation | Mathews Co./VDOT Hole in the Wall Dredging Permitting & Procurement | May 2021 | \$19,000 | Funded |
| Emergency Mgmt. | VDEM SHSP – Cybersecurity | April 2021 | \$246,556 | Submitted |
| Transportation | VDOT Rural Transportation Planning Program (FY22) | April 2021 | \$72,500 | Funded |
| Environmental | VCZMP 306 – Next Generation Shorelines (Year 1) | Mar. 2021 | \$100,000 | Submitted |
| Environmental | VCZMP – Coastal Technical Assistance Program | Mar. 2021 | \$129,100 | Submitted |
| Community | VCZMP ANPDC Ecotourism Year 5 | Mar. 2021 | \$13,600 | Submitted |
| Transportation | VPA Hole In The Wall Dredging | Mar. 2021 | \$1,500,000 | Funded |
| Community Dev. | DRPT Transportation Demand Management Program | Feb. 2021 | \$82,402 | Submitted |
| Environmental | VCZMP Restoration Project Design | Feb. 2021 | \$60,000 | Funded |
| MPCBPAA | VA Sea Grant GO VA Resilience Economy | Jan 2021 | \$2,127,120 | Funded |
| MPCBPAA | VOF Paddle/Fish Day @ Captain Sinclairs | Dec. 2020 | \$25,000 | Not Funded |
| Environmental | DEQ WIP Technical Assistance (Year 2) | Dec. 2020 | \$72,500 | Funded |
| Environmental | General Assembly Elevated Septic Pilot Program | Nov. 2020 | \$120,000 | Funded |
| Environmental | FEMA BRIC Fight The Flood Project Scoping | Nov. 2020 | \$100,000 | Submitted |
| Environmental | FEMA BRIC Hog Island Resilience Construction | Nov. 2020 | \$82,688 | Not Funded |
| Environmental | FEMA BRIC Cpt. Sinclair Poolhouse Mitigation | Nov. 2020 | \$97,200 | Not Funded |
| Environmental | FEMA BRIC Ware River Living Shoreline Extension | Nov. 2020 | \$97,500 | Not Funded |
| MPCBPAA | DCR Virginia Land Conservation Foundation – Tappahannock Acquisition | Nov. 2020 | \$274,500 | Not Funded |
| MPCBPAA | VTC Paddle & Pub Crawl Event | Sep. 2020 | \$10,000 | Funded |
| Community Dev. | VTC Rural Coastal VA marketing (ANPDC applicant) | Sep. 2020 | \$10,000 | Funded |
| Environmental | DEQ Nonpoint Program – Residential Septic Improvements | Sep. 2020 | \$179,571 | Funded |
| Community Dev. | DHCD – Community Business Launch | Aug. 2020 | \$45,000 | Not Funded |
| Environmental | VCZMP – Coastal Technical Assistance Program | July 2020 | \$129,100 | Funded |
| Environmental | DEQ VA Clean Water Revolving Loan Fund – Stormwater Improvements | July 2020 | \$250,000 | Not Funded |
| MPCBPAA | GO VA Bay Direct App | June 2020 | \$115,500 | Funded |
| Transportation | VDOT Rural Transportation Planning Program | May 2020 | \$72,500 | Funded |
| Transportation | USDOT BUILD – Working Waterfronts Enhancement Designs | May 2020 | \$2,658,096 | Not Funded |
| Emergency Mgmt. | VDEM – Cybersecurity | April 2020 | \$231,920 | Not Funded |
| Community Dev. | CZM ANPDC Ecotourism Year 4 | April 2020 | \$27,501 | Funded |
| Environmental | NFWF Coastal Resilience Fund – Ware River Living Shoreline | April 2020 | \$135,000 | Not Funded |
| Environmental | NFWF Coastal Resilience Fund – Mathews Shoreline Resilience | April 2020 | \$156,000 | Not Funded |
| MPCBPAA | DCR Virginia Land Conservation Foundation – Abingdon Land Acquisition | April 2020 | \$455,470 | Not Funded |
| MPCBPAA | VMRC Recreation Fishing Fund – Cpt. Sinclair Dock Rebuild | April 2020 | \$90,000 | Funded |

ACRONYMS

| | | | |
|----------|---|----------|--|
| ACH | Automated Clearing House | RBOG | Rural Business Opportunity Grant |
| AFID | Agricultural and Forestry Industries Development | RFP | Request for Proposal |
| AHMP | All Hazards Mitigation Plan | RFQ | Request for Qualifications |
| BCC | Building Collaborative Communities Project | RLF | Revolving Loan Fund |
| BOS | Board of Supervisors | RTP | Rural Transportation Planning |
| CBPA | Chesapeake Bay Preservation Area | SERCAP | Southeast Rural Community Assistance Project |
| CDBG | Community Development Block Grant | SHSG | State Homeland Security Grant |
| CEDS | Comprehensive Economic Development Strategy | SWCD | Soil and Water Conservation District |
| CIP | Capital Improvement Plan | SWM | Storm Water Management |
| COI | Conflict of Interest | SWRP | State Water Resource Plan |
| CZMP | Coastal Zone Management Program | THIRA | Threat & Hazard Identification & Risk Assessment |
| DEQ | Department of Environmental Quality | TMDL | Total Maximum Daily Loads |
| DCR | Department of Conservation & Recreation | USACE | U.S. Army Corps of Engineers |
| DGIF | Department of Game and Inland Fisheries | USDA | U.S. Department of Agriculture |
| DHR | Department of Historic Resources | USFWS | U.S. Fish and Wildlife Service |
| DHCD | Department of Housing and Community | VACORP | Virginia Association of Counties Risk Pool |
| DMME | Department of Mines Minerals and Energy | VAPA | Virginia Planning Association |
| DOE | Department of Energy | VAPDC | Virginia Association of Planning District Commissions |
| DRPT | Department of Rail and Public Transportation | VASG | Virginia Sea Grant |
| EDA | Economic Development Administration | VAZO | Virginia Association of Zoning Officials |
| EDO | Economic Development Organization | VCP | Virginia Coastal Program |
| EECBG | Energy Efficiency and Conservation Block Grant | VCRMP | Virginia Coastal Resilience Master Plan |
| EOC | Emergency Operation Center | VCWRLF | Virginia Clean Water Revolving Loan Fund |
| EPA | Environmental Protection Agency | VCZMP | Virginia Coastal Zone Management Program |
| FEMA | Federal Emergency Management Agency | VDEM | Virginia Department of Emergency Management |
| Fracking | Hydraulic Fracturing | VDH | Virginia Department of Health |
| GIS | Geographic Information System | VDOT | Virginia Department of Transportation |
| HRPDC | Hampton Roads Planning District Commission | VEE | Virginia Environmental Endowment |
| LGA | Local Government Administrators | Vertical | “Towers or other structures that hold cell, broadband and other equipment” |
| LPT | Local Planning Team | VIMS | Virginia Institute of Marine Science |
| LSIP | Living Shoreline Incentive Program | VLCF | Virginia Land Conservation Fund |
| MOU | Memorandum of Understanding | VMRC | Virginia Marine Resource Commission |
| MPA | Middle Peninsula Alliance | VOAD | Volunteer Organization Active in Disasters |
| MPBA | Middle Peninsula Broadband Authority | VOP | Virginia Outdoors Plan |
| MPCBPAA | Middle Peninsula Chesapeake Bay Public Access | VRA | Virginia Resources Authority |
| MPEDRO | Middle Peninsula Economic Development and Resource Organization | VSMP | Virginia Stormwater Management Program |
| NIMS | National Incident Management System | VTA | Virginia Tourism Association |
| NFWF | National Fish and Wildlife Foundation | VTC | Virginia Tourism Corporation |
| NOAA | National Oceanic and Atmospheric Administration | VWP | Virginia Water Protection |
| NPS | National Park Services | VWWR | Virginia Water Withdrawal Reporting |
| OCVA | Oyster Company of Virginia | WIP | Watershed Implementation Plan |
| OLGA | Online Grant Administration | WQIF | Water Quality Improvement Fund |
| PAA | Public Access Authority | | |
| RBEG | Rural Business Enterprise Grant | | |

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Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
August - September 2021

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virginialmi.com/report_center/community_profiles/5109000318.pdf
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Continued to coordinate with Virginia Sea Grant Go Virginia Resiliency Grant for inclusion of a design build elevated septic system as a business competition opportunity under the Virginia Sea Grant Go Virginia Resiliency Grant RISE business solution competition.

Project 31500 – Living Shoreline Incentive Program RLF

The MPPDC Living Shoreline Incentive Program Revolving Loan Fund provides low interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Submitted reimbursement requests to VRA for Deltaville’s final draw of \$1,500 as well as the first draw for Lanning in the amount of \$45,000.
- ***Revolving uncommitted funds - \$87,915***

Project 32019 – Sinclair’s Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair’s Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-foot long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

- The bid packet has been completed and staff is working on getting this project out to bid. There are already 2-3 contractors expressing interest.

Project 32021 – PAA GO Va Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Consulted with Troy Hartley, Director for Virginia Sea Grant and Paul Robinson, Director for the RISE Program regarding the next generation of living buildings and flood mitigation solution using nature-based solutions and innovation approaches including elevating septic systems.
- Continued to work with Virginia Sea Grant and RISE to finalize a business plan competition as part of the state GO Virginia resiliency award. Invited Fight the Flood businesses to do a quick review, and share input, reactions, and ground-truthing on the competition topical areas.
- Participated in multiple meetings with the project management team to develop the terms and conditions for business plan competitions.
- Coordinated with prospective businesses with interest in the resilience topical areas including a company with interest of utilizing dredged material for the construction of concrete.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River Yr2

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

- Consulted with Mike Sobek, local attorney regarding deed of trust for a Ware River living shoreline revolving loan project.
- Provided updated photos of work being completed at the Ware River project site to staff at the Virginia Department of Environmental Quality.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shoreline in targeted shorelines on the East River.

- Consulted with NATRX and VIMS regarding final design for the combination living shoreline and NATRX solution.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Attended a meeting at with the Chesapeake Bay Program to discuss a funding opportunity through the Targeted Local Outreach for Green Infrastructure (TOGI) project to get a green infrastructure community project designed for tribes within the middle Peninsula. The CBP requested that MPPDC staff reach out to Tribal contacts to gauge interest in participating in this program. MPPDC staff was able to make contact with all Tribes and currently the Upper Mattaponi and the Mattaponi Tribe are participating in the TOGI project.
- Consulted with Town of West Point staff regarding a stormwater drainage issue associated with a VDOT outfall ditch impacting a citizen's yard.
- Provided the Department of Environmental Quality with copies of the Middle Peninsula Fight the Flood and Middle Peninsula Living Shoreline Revolving Loan Program Design documents for review to uses with other communities interested in administering a revolving loan program.
- Consulted with Jennifer Morgan, Region 6 Go Virginia staff regarding Middle Peninsula industry clusters and updates to various Region 6 planning documents.
- Consulted with a business owner on Gwynn's Island regarding plant-based seafood manufacturing and the need for access to capital.
- Consulted with Joe Schumacher of Congressman Rob Wittman's staff regarding the ongoing issue of seasonal closure to the Milford Haven U. S. Coast Guard station. Attended the public meeting related to the seasonal closing of the Milford Haven station. Provided comments to Governor Northam staff regarding direct and indirect economic and societal impacts associated with the proposed closure.
- Convened the September and August Local Government Administrators meeting. Dr Rich Williams, Director for the Three Rivers Health District requested the return to weekly County Administrator virtual meetings to update on the COVID 19 Delta variant.
- Consulted with Andrew McRoberts of Sands Anderson regarding Virginia procurement law and the development of a rubric to assist with determining how to contract with different companies offering different types of shoreline resiliency solutions, including proprietary and franchised solutions.

- Consulted with a King and Queen County resident who recently purchased a waterfront parcel with an RPA violation of which the landowner did not cause but is looking to mitigate to address recurrent flooding issues.
- Consulted with a Middlesex County resident looking to develop a waterfront parcel with 100 residential units and establishing a significant public access beach.
- Convened a meeting with the Department of Conservation and Recreation Director Clyde Chrisman, Deputy Director Darrell Glover and Floodplain management staff to discuss the steps necessary to approve the Middle Peninsula Resiliency Plan which is needed in order to submit applications for and on behalf of private citizens looking to combat recurrent flooding and erosion problems on private property. The resubmission was approved. The Middle Peninsula PDC is the only rural region approved.
- Participated in a meeting with Tappahannock/Essex County regarding the development of the Captain Thomas landing site associated with the Virginia Land and Water Conservation Fund grant award. Discussed reuse of the site.
- Staff initiated work on 20 applications requesting funding from the Virginia Department of Conservation Flood Preparedness Fund for approximately shoreline owners in need of design projects and shoreline construction projects. The twenty applications required 650-man hours and 1000 pages to complete.
- Consulted with Dr. Leonard Chapman, University of Pennsylvania regarding parametric insurance as a resiliency tool as well as utilizing dredge material for shoreline resiliency including nitrogen and phosphorus removal opportunities. Dr Chapman is associated with the Bay Program and EPA modeling.
- Participated in several Department of Environmental Quality focus group meetings assisting other communities looking to learn about utilizing revolving loan funds to deliver financing for water quality projects such as failing septic systems and living shorelines.
- Consulted with Justin Williams, Department of Environmental Quality regarding PDC's collaborative Watershed Implementation Plan grant in progress and required milestones.
- Convened weekly meetings of the Local Government Administrators over August and September to receive updates from Dr. Rich Williams, Three Rivers Health District Director. The Delta variant continues to place stress on the hospitals within the Middle Peninsula, meaning we have a blinking orange light that is close to turning red.
- Consulted with the interim Saluda resident engineer regarding possible improvements to the Kings Creek boat landing road ending. Discussed pros and cons with VDOT staff for considering a request for improvements offered to be made by a private business owner.
- Coordinated to provide Gloucester County with access to legal research capabilities from John Morris, retired attorney with Beale law who has worked with the PAA doing road ending legal research work in the past.
- Presented a talk to the Middle Peninsula chapter of Virginia Naturalist related to how the naturalist can use PAA holding to advance forward work that is important to the group.
- Attended Integrated Shoreline Management Training/Webinar hosted by VIMS Center for Coastal Resources Management discussing:
 - New tidal wetlands guidelines
 - New Chesapeake Bay Preservation Act (CBPA) Regulations
 - Integrated Shoreline Management Guidance and Modeling

A summary of the event and meeting material can be found here:

<https://events.wm.edu/event/view/vims/124130>

- Partnered with DeltaPoint Solutions to develop 13 design applications for property owners to submit for Round One funding through DCR. This required discussing property-specific issues with each owner to tell their story in the grant narrative, collect pictures, develop maps to meet DCR's programmatic

requirements. Each application required a review by a Certified Floodplain Manager (CFM) and we partnered with Draper Aden to provide this review. This effort required significant communication with property owners along with MPPDC staff to ensure they were kept informed about application development progress.

- Reviewed RAFT Opportunity Lists for participating localities and provide feedback regarding RAFT program direction.
- Attended Integrated Shoreline Management Training/Webinar hosted by VIMS Center for Coastal Resources Management discussing 1) New tidal wetlands guidelines, 2) New Chesapeake Bay Preservation Act Regulations, and 3) Integrated Shoreline Management Guidance and Modeling.
- Updated locality staff on resilience initiatives at monthly planners' meeting.
- Met with Dr. David Wilkins of the University of Richmond to coordinate meetings with King William, King and Queen and Essex to educate local leaders on Tribal sovereignty and government relations. A meeting is hoped for in Winter 2021/2022.
- Continued developing the structure for the Fight the Flood Access database that will contain and relate non-spatial data and connect to the geodatabase showing local flood hazard risks and needs.
- Participated in the VCZMP Coastal Policy Team meeting on September 16.
- Participated in the VA Coastal Resilience Master Plan Finance Subcommittee and Economic Development Subcommittee meetings on June 28, July 26.
- Participated in the VA Coastal Resilience Master Plan Project Evaluation Subcommittee meeting on September 9.
- Participated in in VDEM Hazard Mitigation Assistance Grants Equity workshop for Essex and Mathews Counties on June 28.
- Participated in VA Coastal Policy Center webinar, "Coastal Resilience Tools for Local Governments" on July 14.
- Participated in the VDEM webinar "Procurement Under Federal Grants" on July 22.
- Coordinated with VA Coastal Resilience Master Plan staff team on July 23 to prepare for the Middle Peninsula pre-charette and public meetings.
- Participated in the VA Coastal Resilience Master Plan pre-charette meeting focusing on the Middle Peninsula on July 28, the CRMP charette meeting on July 29, and the CRMP public meeting on the evening of July 29. Staff participation focused on ensuring that Middle Peninsula interests and MPPDC programs were well represented in the CRMP.
- Participated in August 2 meeting with NOAA to identify and advance living shoreline and habitat restoration projects in the Middle Peninsula.
- Coordinated with VDCR staff regarding edits to and approval of the MPPDC Resilience Plan. Met with VDCR leadership on August 4.
- Participated in VDEM webinar on August 23 regarding the forthcoming BRIC and FMA grants.
- Coordinated with VCZMP staff regarding the development of a NOAA Marine Debris Removal grant focusing on the removal of abandoned and derelict vessels. Held coordination meetings on July 27, August 27, and September 7.
- Submitted to the VA Beneficial Reuse Enhance Working Group (BEWG) potential beneficial reuse and habitat restoration locations along the Bay-facing shorelines of Mathews and Gloucester. Virginia and the Maryland Port Authority are seeking beneficial reuse alternatives for dredged material from the York Spit Channel. Coordinated with Hampton Roads PDC staff regarding BEWG on August 11.

Project 32159 – DEQ Chesapeake Bay WIP Technical Assistance (Yr2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Reviewed the Virginia Community Flood Preparedness Fund grant manual and developed templates for each of the project categories.
- Attended a meeting hosted by the Chesapeake Bay WIP Workgroup on August 29th to discuss progress made on WIP deliverables.
- Developed four proposals to the Virginia Department of Conservation and Recreation’s Virginia Community Flood Preparedness Fund.
- Attended DEQ Meeting with Bay PDCs (virtual) on August 31 to discuss progress on Bay WIP milestones, initiate discussion regarding scopes of work for PDCs for next year, and the department’s environmental justice efforts.
- Participated in the York River and Small Coastal Basins Habitat Restoration Steering Committee meeting on July 20.
- Attended DEQ Meeting with Bay PDCs (virtual) on August 31 to discuss progress on Bay WIP milestones, initiate discussion regarding scopes of work for PDCs for next year, and the department’s environmental justice efforts.
- Participated in the 2022 VA Section 319(h) Nonpoint Source Program request for applications webinar on July 22.

Project 32160 – ANPDC Eco Tourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities

This project will build on the efforts completed between 2017 – 2019. During this project PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.

- Attended the Quarterly Meeting of the Coastal Virginia Ecotourism Alliance on August 12th.
- Provided ANPDC with a list of media outlets to advertise for the Virginia Ecotour Guide Course.
- Reviewed the MOU for Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities Promotion Grant (Ecotourism 5 Project) with the Accomack-Northampton Planning District Commission.
- Reviewed shared reporting documents to begin drafting the final project summary and the final report.
- Selected several PAA locations for the development and construction of interpretative signage which will occur during next year’s grant.
- Post ecotourism related blogs to Virginia Water Trails website (www.VirginiaWaterTrails.org)

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly-owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly-owned site.

- Finalize execution of contract and prepared for project kick-off.

Project 320154 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements. Billed Rowing Club for PAA pool electric bill.
- Had Dominion Power transfer electric billing over to PAA for the property donated at 10204 Margaret Lyell Road.
- On August 23, again attempted to reach tenant of Corduroy by phone after Executive Director stopped by to do a spot check on the property. Left a voicemail and then emailed regarding the rental property. Ask that she please respond to correct the situation before legal action is taken. Also attempted to deposit the money order as a third-party item, but the money order was returned unpaid by the bank.
- The PAA checking account had an incident of fraud where someone has been trying to deposit checks written from the PAA to themselves. C&F Bank caught the fraud and we have begun using their Positive Pay and ACH Protection on the account. These come with \$25 and \$15 monthly fees.
- Completed and returned to VACORP a signed Coversheet to Member Agreement for FY22.
- With the passing of Pete Shepherd, staff is continuing to reorganize the management of MPCBPAA owned properties.

Project 38805 – VPA Local Government Dredging Implementation Business Plan Development

This project will study and determine the most cost effective and efficient alternative for local government dredging operations using existing and new channel survey information.

- Finalized the report and recommendations. Meet with Consociate Media on September 15 to begin preparing presentations to the PDC and PAA during Fall 2021 to discuss the findings and recommendations.
- Finalized VIMS channel assessment reports and incorporate data into MPPDC staff GIS dashboard where data may be easily viewed, accessed, and managed with the objective to assist with enhanced project development and management.

Project 38806 – VPA Cedarbush Creek Dredging Design

This project will focus on the pre-planning activities to dredging Cedarbush Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Dredged material to consist primarily of fine-grained mud with low to moderate beneficial reuse potential in the vicinity of the creek. The disposal strategy will involve combining this project with the Aberdeen and Timberneck Creek projects with disposal of material from all three potentially occurring at the Middle Peninsula State Park property and potentially a portion of the material to be used for beneficial reuse at the CBNERRS-owned Catlett Islands. Further discussions with VDCR for this disposal strategy will take place when funding becomes available for implementation of the project.
- Draft Design Report is underway and slated for completion by the end of September.

Project 38807 – VPA Parrots Creek Dredging Design

This project will focus on the pre-planning activities to dredging Parrots Creek in Middlesex County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Dredged material to consist primarily of fine-grained mud with low beneficial reuse potential in the vicinity of the creek. Discussions are underway between Middlesex Board members and nearby property owners regarding construction of an upland disposal area for holding the dredged material permanently or temporarily.
- Draft Design Report is underway and slated for completion by the end of September.

Project 38808 – VPA Winter Harbor Dredging Design

This project will focus on the pre-planning activities to dredging Winter Harbor in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Met with property owners near mouth of the creek on August 13 to discuss amenable dredging and beneficial reuse and disposal alternatives. Instructed VIMS staff to incorporate alternatives into the final report.
- Met with US Army Corps Norfolk District staff on August 18 to discuss USACE easements on properties historically utilized for upland disposal. USACE easements on an existing privately owned disposal basin will require USACE approval as well as DEQ approval for point source discharge water quality standards. USACE has requested to review the final draft design report to provide preliminary feedback and guidance which may result in project permitting efficiencies in the future.
- Met with USACE Norfolk District staff on September 1 to explore financing alternatives for the Winter Harbor and/or Davis Creek dredging projects using existing USACE authorities.
- Dredged material to consist of coarse sand from the mouth of the creek which is suitable for placement along adjacent beaches for beneficial reuse and mud from the creek interior which may involve disposal within an upland disposal area although thin spraying of mud on nearby tidal marshes is being explored as an alternative.
- High-resolution LiDAR digital elevation surveys have been completed at potential disposal and reuse locations to aid design.
- Draft Design Report is underway and slated for completion by the end of September.

Project 30185 – VDOT Mathews Co. Hole-in-the-Wall Permitting

Providing technical assistance to Mathews County regarding permitting and procurement development related to the dredging project at Hole in the Wall.

- Coordinated with VIMS on the final Joint Permit application and delivered to Mathews County staff for submittal.
- Coordinated with VIMS on preliminary edits to JPA requested by USACE.
- VMRC planning on taking JPA to public hearing in October.
- Coordinated with legal counsel regarding development of procurement process.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Coordinated MOU between VPA and County.

- Project awaiting completion of permitting and procurement.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30218 – Commuter Assistance Program (CAP) Operating FY22

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated TDM Detail Report in OLGA.
- Partially executed the contract with DRPT and sent back for their counter-signature.
- Prepared subcontract to Consociate Media.
- ***Current commuter database – 412***
- ***Number of Commuters with logged alt mode trips in August – 74***
- ***Number of logged alt trips in August – 96***
- ***Reduced miles (VMT) in August – 1,107***
- ***Commuter Savings in June – \$620***

Project 30319 – Rural Transportation Planning FY22

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Performance-Based Planning Process: effort is underway to establish a project screening and prioritization process to serve as a model for advancing CTB and VTrans priorities in rural areas and ensure that transportation projects adopted for the regional long-range transportation plan (LRTP) are competitive in funding programs to meet regional needs.
- Participated in the monthly meeting held August 23 with the project team (M.Baker, High Street Consulting) to review work progress which included:
 - Funding program metric assessment
 - Data availability
 - Linking VTrans Needs Areas and local priorities
 - Geolocating LRTP projects
- Discussed SmartScale pre-applications due October 15 and develop plan for requests to be sent to the localities to understand desire to apply. Berkley Group/MPPDC staff will be assisting with developing the pre-applications to include up a maximum up to 5 applications per locality and an additional 5 applications for the PDC.
- Smart Scale Round 5 pre-applications due October 15. Staff has developed a plan for providing assistance to counties for pre-application development and submittal. Staff will be assisting with developing the pre-applications to include up a maximum up to 5 applications per county. MPPDC is eligible for submitting an additional 5 applications on behalf of the localities. Staff will discuss and determine a strategy for MPPDC pre-applications during the September 29 Local Government Planners meeting. The only projects eligible for Round 5 funding are for locations identified as VTrans priorities set forth by the Commonwealth Transportation Board.
- Participated in the Commonwealth Transportation Board Action meeting on July 21.
- Participated in the VA Bicycle and Pedestrian Advisory Committee meeting on July 27.
- Participated in the OIPI Growth and Accessibility Program Technical Assistance webinar to develop

opportunities for grant proposals which would result in advancing priorities in the Long Range Transportation Plan.

- Coordinated with VDOT staff regarding the Middlesex County Transportation Alternatives Program preapplication for Phase 2 of the Deltaville Multimodal Trail.
- Participated in the VDOT STARS Study committee meeting for the identification and advancement of improvements in Tappahannock.
- Participated in the VDOT pipeline study kickoff meeting for the identification and advancement of improvements along Route 17 in Gloucester on August 6.
- Participated in VDOT pipeline study kickoff meeting for the identification and advancement of improvements along Route 33 in King and Queen on August 31.
- Participated in the USDOT ROUTES program webinar on August 11.
- Held a local planners' meeting on July 28 which solely involved a presentation and discussion regarding the VA Coastal Resilience Master Plan which involves flooding and inundation related matters pertaining to transportation infrastructure. Local Planners were encouraged to attend a virtual meeting on August 25 which was scheduled during the same time as the standing local planners meeting. The August 25 meeting involved guidance and updates regarding new CBPA amendments for coastal resilience and mature trees and VMRC tidal wetlands guidelines. The next local planners' meeting is scheduled for September 29.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 – On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continuing to receive phone calls from homeowners and contractors regarding assistance for septic repairs. Discussed our program and instructed how to apply.
- Working with Andrea Pearson and Shawn Crumlish of VRA toward finalization of septic loan C-515662G in the amount \$200,000.
- Obtained all required signed documents and Board of Supervisor Certificates for septic loan C-515662G and overnighted to Camille Dean of Sands Anderson for the finalization of the loan closing.
- Completed and filed a corrected 2020 Form 1098 for loan #0114.
- Continued working with Glenda Brooks of Middlesex Title Company so that she understood all the details involved in two septic loans for the same applicant. There had been some confusion in their office as to who the loans were for, what documents were needed, etc. Received documents from Glenda Brooks to review and made corrections for her to make.
- Received notification from C&F Bank stating ACH “authorization revoked by customer” for loan #0123. According to a call from Stefanie Pollard in December 2020, she is client’s legal guardian and he was placed in long-term care. Ms. Pollard also stated that the client’s attorney requested ACH be stopped. CFO requested proof be emailed that Ms. Pollard was now legal guardian (at the time of loan application, Tracie Jackson had been DPOA) and that a statement from the lawyer was also needed. These requests

for documentation were advised by previous Finance Director, Beth Johnson and CFO was directed to continue ACH until documents were received.

- Reached out to Pat Duttry again on July 21st after not hearing back from Pat Duttry regarding the federal poverty guidelines the Health Department uses to qualify applicants for their application waiver. Then reached out to applicant asking if she had heard anything from VDH and advised her that she could apply for a waiver from VDH to have a conventional system installed and we would be able to help through our program. Her monthly income is not sufficient to be approved for help from our program for an alternative system. Also, Executive Director and I reached out to David Fridley at VDH, via phone and email respectively, regarding the loop we cannot seem to get out of trying to help this applicant who did not qualify for VDH Hardship Program and does not have enough income to qualify for a loan with the PDC for an alternative system. At this time the applicant has paid VDH for a repair permit.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collections efforts.*
- **Remaining uncommitted septic repair funding \$174,936 in loan funds – \$0 in grant funds.**

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30122 – Staff Support to Middle Peninsula Alliance (MPA) FY22

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Funds available – \$144,674**

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380221 – Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Provided a support letter to Essex County for their proposal to the Virginia Department of Housing and Community Development’s Virginia Telecommunication Initiative grant to broaden and strengthen broadband services throughout the County.
- Assisted with the development of VDCHD and US EDA grant applications for funding to support the development of the King and Queen Telehealth and Business Innovation Center.
- Participated in meeting with stakeholders on August 10 to review a draft logo for the Made By The Bay small manufacturing brand and develop strategies for utilizing and managing the brand. Met with VA Main Street staff on September 14 to coordinate a meeting of the stakeholder group to finalize brand implementation strategies.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

- Kicked off the Comprehensive Plan & mapping project with the town of Tappahannock and began reviewing the Town’s zoning map data. The following major milestones were completed:
 - On August 17, provided draft project schedule. The proposed schedule is based on the 1-year project timeline and the Census 5-year estimates data release in September.
 - On August 26, met with the Town of Tappahannock to kick off the project (Virtual Meeting #1). Zoning map update was identified as the first priority for the project.
 - On August 31, sent start up resource request to the Town. Began extracting Tappahannock parcel data from Essex County GIS data.

HOUSING

Funding –Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Convened multiple virtual meetings with the staff from Virginia Housing regarding the \$1 million PDC Housing Grant extended to the Middle Peninsula Planning District Commission to focus on developing the next generation housing units along the waterfront focusing on flooding and resiliency.
- Consulted with planning staff in Gloucester County looking at properties owned by the Middle Peninsula Chesapeake Bay Public Access Authority which could support residential units to provide work force housing for those who make their living on and around the waterfront.
- Consulted with Neal Barber, MPPDC contract worker and Virginia housing development staff regarding possible redevelopment of the captain Sinclair’s 8000 square-foot home to accommodate eco-businesses and a bed-and-breakfast as part of the housing resiliency project.
- Completed and submitted ACH Authorization and W-9 for Luke Tate of VHDA.
- Participated in a virtual onboarding meeting with Luke Tate of VHDA for Virginia Housing Development Grant.
- Coordinate with VHDA staff regarding grant administration matters during meeting on August 5 and during onboarding meeting on September 9.
- Participated in VDHCD webinar on the expanded Housing Innovations and Energy Efficiency grant which may prove to be an opportunity for bringing additional funds for housing construction.
- Met with VDHCD staff on September 14 to explore grant funding alternatives for DHCD grants including

the Industrial Revitalization Fund which could bring additional funds for housing construction.

- **Funds available – \$45,182**

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

EMERGENCY SERVICES
Funding – VDEM/FEMA/Homeland Security

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- The Local Planning Team (LPT) will meet throughout the All-Hazards Mitigation Plan (AHMP) update. Below is a table that shows LPT meeting date and attendance.

| Locality | Meeting 1 (012521) | Meeting 2 (020821) | Meeting 3 (022221) | Meeting 4 (032921) | Meeting 5 (042621) | Meeting 6 (062621) | Meeting 7 (072621) |
|---------------------------------|-----------------------|--------------------------------|-----------------------|-----------------------|------------------------|-----------------------|-----------------------|
| Essex County | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ |
| Mathews County | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ |
| Middlesex County | | ✓ | ✓ | ✓ | | ✓ | ✓ |
| King William County | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| King & Queen County | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ |
| Gloucester County | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Town of West Point | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Town of Urbanna | | | | ✓ | | | ✓ |
| Town of Tappahannock | | | ✓ | ✓ | | | |
| Missed meeting and no follow up | | Missed meeting but followed up | | | ✓ Attended meetings | | |

- Hosted Meeting 7 of the LPT scheduled for Monday, July 26. At this meeting, the LPT reviewed where we are to date, what needs to complete, and the draft Hazus.
- Received and reviewed the final draft of the Hazus assessment from Dewberry.
- Organized and met with all localities and Tribes to discuss the information needs still needed to update the AHMP.
- Continued to update the AHMP including Section 4 and Section 2. Updated Section 11 – Plan Maintenance and sent the draft to localities and Tribes to review.
- Organized a meeting with FEMA, VDEM, and the Upper Mattaponi Tribe to discuss the Tribal Planning area and how a Tribe accesses funding through the HMA. Following this meeting, MPPDC staff reached out to Jim Cedeno, FEMA Grants Management Specialist, to answer two questions:

Question 1: How should the tribes describe their planning area? Is it the land that the tribes currently own, the land the Tribe can take into trust, the area of concern to the Tribe, and/or Tribal ancestral land? Also, do you know how or if this is related to the US Census Tribal Designated Statistical Areas (TDSA)? These questions came up when trying to map the Tribal lands and trying to assess the impacts of hazards.

Answer 1: Defining the actual tribal planning areas varies by individual tribes and could take into consideration many factors to include; State or Federal recognition, area of existing reservation land, enrolled population and where they reside (within reservation land or outside of it), if external tribal properties (off-reservation) have been placed in trust with the Bureau of Indian Affairs (BIA) or not, and any identified ancestral or sacred lands are within or outside of the reservation. The TDSA's offer great data based on the concentration of tribal members within a particular region.

Question 2: How does the Tribe and/or their citizens access HMA funding? Is it determined through their affiliation with the Tribe or is it dependent on the project location (i.e.. on land owned by the Tribe or within the Tribe's planning area)? Moreover, it would be helpful to understand this process for the tribes.

Answer 2: Federally recognized tribes can normally apply for funding under their own or under the State. If under their own, then they still need to meet all of the applicant requirement to include a current, FEMA-Approved, Hazard Mitigation Plan. If under the State, they can be included within a FEMA-Approved regional plan (such as State-Recognized tribes) as sub-applicants. This is something that each tribe has to balance and decide on based on their internal capabilities, their assets, and the route that their leadership wants to follow. Their tribal citizens or enrolled members normally apply for assistance through their tribe even if residing outside of the reservation area based on the declaration and elements of their individual tribal constitution. I have found it to be extremely helpful for them to have a strong coordination and collaboration with their local municipalities and State partners for potential mutual aid agreements as part of their plans.

- Attended a webinar hosted by the Virginia Department of Conservation and Recreation about the Virginia Community Flood Preparedness guidelines.
- Sought clarification from FEMA regarding a Tribe's eligibility for FEMA Mitigation Grants. According to FEMA there are two options: (1) Participate in and adopt the Middle Peninsula local HMP or (2) Write and adopt their own Tribal Hazard Mitigation Plan.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY22 Indirect Cost rate =20.66%.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly payroll run. Prepared monthly financial statements.
- Prepared financial reports and/or reimbursement requests for all projects requiring them.
- Prepared and submitted Federal and State quarterly payroll reports.
- Prepared and submitted Federal Excise Tax Return.
- Prepared and issued FY22 dues invoices to all localities.
- Updated FY22 salaries in GMS and VRS.
- Ordered a new iPhone XR from Verizon Wireless and case from Amazon for Deputy Director.
- Worked with Drew Williams of Berkley Group to improve their FY22 Work Order template for use with monthly PDC invoices.
- Received documents from auditor for FY21 Audit of PDC and PAA. Returned signed Engagement Letters and began gathering "wish list" items for the auditor in preparation for FY21 audit to be conducted October 7, 2021.
- Worked with Cardinal HCM Locality Team updating our contact information.
- Assisted Deputy Director in preparation of VAPDC Annual Survey.

- Finalized Compliance Review questions for Poupee Kim at DRPT.
- Worked with Executive Director to develop internal working budgets for Round 1 of FTF Construction and FTF Design applications. Reported to team when each \$500 check was received from homeowner applicants and assisted any who had questions about the program.
- Still not receiving invoices from Xerox. Followed up with Patricia Harrison at Xerox to receive missing invoices and had her check the mailing address for future invoices.
- Reminded staff to complete timesheets and update award/grant Master File.
- Updated quarterly staff allocations.
- Registered for VRS Employer Roundtables
- Completed and submitted VACORP annual workers' compensation audit to Andy Krawiec of RTS, Ltd.
- Completed a GMS software updated.
- Sent ESRI a Purchase Order for a block of 1,000 ArcGIS Online Service Credits.
- Completed and returned to VACORP a signed Coversheet to Member Agreement for FY22.
- Develop and submit the MPPDC Annual Report to DHCD to satisfy state annual reporting mandate for PDCs.

Closed Projects

Project 30121 – Staff Support to Middle Peninsula Alliance (MPA) FY21

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30217 – Transportation Demand Management (TDM) Operating FY21

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30318 – Rural Transportation Planning FY21

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32018 – GoVA Bay Direct

This project is a special COVID economic development project that will facilitate electronic commerce between those who want to purchase “local” seafood/agricultural products and those who can sell “local” seafood/agricultural products by customizing an established mobile and web application to address the unique economic pandemic challenges facing the Middle Peninsula.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32159 – DEQ Planner Yr2

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32160 – ANPDC Eco Tourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities

This project will build on the efforts completed between 2017 – 2019. During this project PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities
Proposals Status

| Service Center | Project Title and Description | Date Applied | Funding | Status |
|-----------------------|--|---------------------|----------------|---------------|
| Environmental | DCR Flood Fund Round 1 – Fight the Flood Tools & Staff Capacity | Sep. 2021 | \$1,495,990 | Submitted |
| Environmental | DCR Flood Fund Round 1 – Mathews Co. Shoreline Project Designs (4) | Sep. 2021 | \$66,226 | Submitted |
| Environmental | DCR Flood Fund Round 1 – Middlesex Co. Shoreline Designs (2) | Sep. 2021 | \$76,160 | Submitted |
| Environmental | DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7) | Sep. 2021 | \$92,565 | Submitted |
| Environmental | DCR Flood Fund Round 1 – Shoreline Construction – Brednin/Karny-Harvey | Sep. 2021 | \$202,629 | Submitted |
| Environmental | DCR Flood Fund Round 1 – Shoreline Construction - Parker | Sep. 2021 | \$91,564 | Submitted |
| Environmental | DCR Flood Fund Round 1 – Shoreline Construction - Hodges | Sep. 2021 | \$154,210 | Submitted |
| Environmental | DCR Flood Fund Round 1 – Shoreline Construction - Robinson | Sep. 2021 | \$63,279 | Submitted |
| Environmental | DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7) | Sep. 2021 | \$92,565 | Submitted |
| MPCBPAA | VTC Virginia Coastal Wilds Marketing | June 2021 | \$12,500 | Submitted |
| Transportation | UDOT RAISE WWF Enhancement (Try 2) | July 2021 | \$2,635,476 | Submitted |
| Emergency Mgmt. | VDEM SHSP – Cybersecurity | April 2021 | \$246,556 | Submitted |
| Community | VCZMP ANPDC Ecotourism Year 5 | Mar. 2021 | \$13,600 | Submitted |
| Environmental | FEMA BRIC Fight The Flood Project Scoping | Nov. 2020 | \$100,000 | Submitted |

ACRONYMS

| | | | |
|----------|---|----------|--|
| ACH | Automated Clearing House | RBOG | Rural Business Opportunity Grant |
| AFID | Agricultural and Forestry Industries Development | RFP | Request for Proposal |
| AHMP | All Hazards Mitigation Plan | RFQ | Request for Qualifications |
| BCC | Building Collaborative Communities Project | RLF | Revolving Loan Fund |
| BOS | Board of Supervisors | RTP | Rural Transportation Planning |
| CBPA | Chesapeake Bay Preservation Area | SERCAP | Southeast Rural Community Assistance Project |
| CDBG | Community Development Block Grant | SHSG | State Homeland Security Grant |
| CEDS | Comprehensive Economic Development Strategy | SWCD | Soil and Water Conservation District |
| CIP | Capital Improvement Plan | SWM | Storm Water Management |
| COI | Conflict of Interest | SWRP | State Water Resource Plan |
| CZMP | Coastal Zone Management Program | THIRA | Threat & Hazard Identification & Risk Assessment |
| DEQ | Department of Environmental Quality | TMDL | Total Maximum Daily Loads |
| DCR | Department of Conservation & Recreation | USACE | U.S. Army Corps of Engineers |
| DGIF | Department of Game and Inland Fisheries | USDA | U.S. Department of Agriculture |
| DHR | Department of Historic Resources | USFWS | U.S. Fish and Wildlife Service |
| DHCD | Department of Housing and Community | VACORP | Virginia Association of Counties Risk Pool |
| DMME | Department of Mines Minerals and Energy | VAPA | Virginia Planning Association |
| DOE | Department of Energy | VAPDC | Virginia Association of Planning District Commissions |
| DRPT | Department of Rail and Public Transportation | VASG | Virginia Sea Grant |
| EDA | Economic Development Administration | VAZO | Virginia Association of Zoning Officials |
| EDO | Economic Development Organization | VCP | Virginia Coastal Program |
| EECBG | Energy Efficiency and Conservation Block Grant | VCRMP | Virginia Coastal Resilience Master Plan |
| EOC | Emergency Operation Center | VCWRLF | Virginia Clean Water Revolving Loan Fund |
| EPA | Environmental Protection Agency | VCZMP | Virginia Coastal Zone Management Program |
| FEMA | Federal Emergency Management Agency | VDEM | Virginia Department of Emergency Management |
| Fracking | Hydraulic Fracturing | VDH | Virginia Department of Health |
| GIS | Geographic Information System | VDOT | Virginia Department of Transportation |
| HRPDC | Hampton Roads Planning District Commission | VEE | Virginia Environmental Endowment |
| LGA | Local Government Administrators | Vertical | “Towers or other structures that hold cell, broadband and other equipment” |
| LPT | Local Planning Team | VIMS | Virginia Institute of Marine Science |
| LSIP | Living Shoreline Incentive Program | VLCF | Virginia Land Conservation Fund |
| MOU | Memorandum of Understanding | VMRC | Virginia Marine Resource Commission |
| MPA | Middle Peninsula Alliance | VOAD | Volunteer Organization Active in Disasters |
| MPBA | Middle Peninsula Broadband Authority | VOP | Virginia Outdoors Plan |
| MPCBPAA | Middle Peninsula Chesapeake Bay Public Access | VRA | Virginia Resources Authority |
| MPEDRO | Middle Peninsula Economic Development and Resource Organization | VSMP | Virginia Stormwater Management Program |
| NIMS | National Incident Management System | VTA | Virginia Tourism Association |
| NFWF | National Fish and Wildlife Foundation | VTC | Virginia Tourism Corporation |
| NOAA | National Oceanic and Atmospheric Administration | VWP | Virginia Water Protection |
| NPS | National Park Services | VWWR | Virginia Water Withdrawal Reporting |
| OCVA | Oyster Company of Virginia | WIP | Watershed Implementation Plan |
| OLGA | Online Grant Administration | WQIF | Water Quality Improvement Fund |
| PAA | Public Access Authority | | |
| RBEG | Rural Business Enterprise Grant | | |

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Middle Peninsula Planning District Commission

FY22 Budget Overview

AMENDED

Revenues

| | |
|------------------------------|----------------|
| LOCAL (annual contributions) | \$164,300.00 |
| LOCAL (other) | \$229,559.00 |
| STATE | \$1,293,963.00 |
| FEDERAL | \$675,215.00 |
| OTHER | \$12,500.00 |

| | |
|-----------------------|-----------------------|
| TOTAL REVENUES | \$2,375,537.00 |
|-----------------------|-----------------------|

Expenses

| | |
|----------------------------------|----------------|
| PERSONNEL EXPENSE | \$443,644.50 |
| FRINGE BENEFITS | \$116,281.37 |
| FACILITY EXPENSE | \$38,725.50 |
| EQUIPMENT AND SUPPLIES EXPENSE | \$3,500.00 |
| TRAVEL EXPENSE | \$5,031.00 |
| PROFESSIONAL DEVELOPMENT EXPENSE | \$14,029.00 |
| CONSULTANT/CONTRACTUAL EXPENSE | \$1,369,600.41 |
| MISCELLANEOUS EXPENSE | \$33,475.00 |

| | |
|---------------------------|-----------------------|
| TOTAL EXPENDITURES | \$2,024,286.78 |
|---------------------------|-----------------------|

| | |
|--|---------------------|
| Balance (REV - EXP) = Available Resources | \$351,250.22 |
|--|---------------------|

| | |
|--|------------------------|
| LOCAL DUES - for Agency Total Match | \$ 135,099.00 |
| Matching Funds Required | \$ (119,141.00) |
| Remaining Match Available | \$ 15,958.00 |

Middle Peninsula Planning District Commission
FY22 Budget
Revenues

Revenues

| | | | |
|-------------------------------------|--|----------------|-----------------------|
| LOCAL (annual contributions) | LOCAL | | \$164,300.00 |
| | County @ \$19,300 | \$115,800.00 | |
| | Town @ \$6,433 | \$19,300.00 | |
| | Special Assessment - PAA Admin (\$600/\$200) | \$4,200.00 | |
| | Special Assessment - GA Lobby (\$3,571/\$1,191) | \$25,000.00 | |
| LOCAL (Other) | LOCAL OTHER | | \$229,559.00 |
| | VDOT Mathews County-HITW Permitting | \$19,000.00 | |
| | VPA WMF HITW Dredging Implementation | \$155,364.00 | |
| | VDEM AHMP Update Local Share Yr2 | \$2,916.00 | |
| | Tappahannock Comp Plan | \$22,279.00 | |
| | PDC Admin Staff Support (PAA) | \$8,000.00 | |
| | Sinclair Pier Rehab (PAA) | \$5,000.00 | |
| | VPA Dredging Business Plan (PAA) | \$17,000.00 | |
| | PDC Admin Staff Support (MPA) | \$0.00 | |
| STATE (Direct) | STATE | | \$1,293,963.00 |
| | DHCD Local TA Base Funding | \$89,971.00 | |
| | DHCD/GA Elevated Septic Pilot FY22 | \$100,000.00 | |
| | DRPT CAP Operating | \$65,992.00 | |
| | VHDA Housing Development | \$1,000,000.00 | |
| | VA Sea Grant GOVA Resilience Economy (PAA) | \$38,000.00 | |
| FEDERAL (Direct) | FEDERAL | | \$675,215.00 |
| | DEQ 319(h) BMP Res Septic | \$41,900.00 | |
| | DEQ CZM Next Generation Shoreline Designs - Yr 1 Pilot | \$37,500.00 | |
| | DEQ CZM ANPDC EcoTourism 4 FY21 | \$9,662.00 | |
| | DEQ CZM ANPDC EcoTourism 5 FY22 | \$10,200.00 | |
| | DEQ CZM Coastal TA FY21 | \$16,100.00 | |
| | DEQ CZM Coastal TA FY22 | \$48,375.00 | |
| | DEQ Planner WIP Yr2 | \$24,943.00 | |
| | DEQ Planner WIP Yr3 | \$29,000.00 | |
| | NFWF Living Shoreline Mathews Yr2 | \$212,733.00 | |
| | NFWF Living Shoreline Ware River Yr2 | \$128,491.00 | |
| | VDEM AHMP Update Yr2 | \$58,311.00 | |
| | VDOT RTP FY22 | \$58,000.00 | |
| OTHER | MISCELLANEOUS | | \$12,500.00 |
| | Interest Income (General Fund) | \$2,400.00 | |
| | Miscellaneous | \$600.00 | |
| | RLF Programs Income | \$9,500.00 | |
| | | | \$2,375,537.00 |

Middle Peninsula Planning District Commission
FY22 Budget
Expenses

| | | | |
|---|--|----------------|-----------------------|
| PERSONNEL EXPENSE | PERSONNEL | | \$443,644.50 |
| | Executive Director | \$152,452.13 | |
| | CFO | \$75,190.50 | |
| | Deputy Director | \$85,932.00 | |
| | Special Projects Planner | \$70,267.31 | |
| | Executive Assistant - Full time | \$36,252.56 | |
| | Part time (no benefits) | \$23,550.00 | |
| FRINGE BENEFITS | FRINGE | | \$116,281.37 |
| | Medical Insurance | \$56,484.00 | |
| | Retirement | \$21,004.73 | |
| | Social Security | \$33,200.43 | |
| | Life Insurance | \$5,103.81 | |
| | Workman's Compensation | \$329.41 | |
| | Unemployment Insurance | \$159.00 | |
| FACILITY EXPENSE | FACILITIES | | \$38,725.50 |
| | Rental | \$27,243.50 | |
| | Facility Maintenance | \$3,600.00 | |
| | Utilities | \$4,000.00 | |
| | Telephone | \$3,750.00 | |
| | Facility Insurance | \$132.00 | |
| EQUIPMENT AND SUPPLIES EXPENSE | EQUIPMENT/SUPPLIES | | \$3,500.00 |
| | Office Supplies | \$3,000.00 | |
| | Other | \$500.00 | |
| TRAVEL EXPENSE | TRAVEL | | \$5,031.00 |
| | Private Mileage | \$1,000.00 | |
| | Vehicle Operating Costs | \$1,000.00 | |
| | Vehicle Insurance | \$531.00 | |
| | Lodging /Travel Expense | \$2,000.00 | |
| | Other | \$500.00 | |
| PROFESSIONAL DEVELOPMENT EXPENSE | STAFF DEVELOPMENT | | \$14,029.00 |
| | Dues/Memberships | \$5,529.00 | |
| | Training (Workshops, Seminars) | \$1,000.00 | |
| | Conferences | \$7,200.00 | |
| | Subscriptions/Publications | \$300.00 | |
| CONSULTANT/CONTRACTUAL EXPENSE | CONTRACTUAL/CONSULTING | | \$1,369,600.41 |
| | Accounting/Auditing Services | \$8,500.00 | |
| | Legal Services | \$11,000.00 | |
| | Consultant / Contractual Expense | \$268,291.14 | |
| | Construction | \$1,080,000.27 | |
| | Other | \$1,809.00 | |
| MISCELLANEOUS EXPENSE | MISCELLANEOUS | | \$33,475.00 |
| | Postage | \$1,000.00 | |
| | Information Technology Cost Center | \$20,493.00 | |
| | Printing/Duplicating | \$7,290.00 | |
| | Promotion/Advertising | \$500.00 | |
| | Quarterly Meetings, etc. | \$0.00 | |
| | Meeting Supplies | \$1,200.00 | |
| | Public Officials & General Liability Insurance | \$1,892.00 | |
| | Other | \$1,100.00 | |
| | | | \$2,024,286.78 |

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

INDIRECT COST ALLOCATION PLAN

FY 2021-2022 (July-June)

The FY 2021-2022 Indirect Cost Allocation Plan is based on the final approved budget figures adopted by the Commission.

The Indirect Cost Allocation Plan enables the Commission to charge funding sources for indirect personnel costs including salaries and fringe benefits as well as facility expenses, supplies, professional development, certain shared consultant and contractual fee expenses, travel expenses and other miscellaneous expenses such as postage and printing/duplicating. The Indirect Cost Rate and Employee Benefit Rate are aids used in preparing future funding proposals.

Indirect costs associated with the operating of the Middle Peninsula Planning District Commission are shared by all projects in the Commission's work program and charged as incurred. The direct charges associated with the various programs are charged directly to the appropriate project.

Attached is the Statement of Indirect Costs and the calculation for the FY22 Indirect Cost Allocation rate of **27.92%**. The Statement of Employee Benefits and the Salary Distribution are supporting documents used to calculate the employee benefit rate of **26.21%** and, ultimately, the indirect cost allocation rate.

**MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
STATEMENT OF INDIRECT COSTS FY 2021-2022 BUDGET**

Indirect Personnel Costs

| | | |
|-------------------------------------|--------|----------|
| Indirect Salaries | 72,444 | |
| Employee Benefit Rate at 26.21% | 18,988 | |
| Total Indirect Personnel Costs..... | | \$91,432 |

Facility Expense

| | | |
|-----------------------------|--------|----------|
| Rental | 27,244 | |
| Facilities Maintenance | 3,600 | |
| Utilities | 4,000 | |
| Telephone | 3,750 | |
| Facility Insurance | 132 | |
| Total Facility Expense..... | | \$38,726 |

Equipment and Supplies Expense

| | | |
|-----------------------------|-------|---------|
| Office Supplies | 3,500 | |
| Total Supplies Expense..... | | \$3,500 |

Consultant/Contractual Expense

| | | |
|---|--------|----------|
| Accounting/Auditing Expense | 8,500 | |
| Legal | 11,000 | |
| Total Consultant/Contractual Expense..... | | \$19,500 |

Travel Expense

| | | |
|---------------------------|-------|---------|
| Vehicle Insurance | 531 | |
| Vehicle Operating Costs | 1,000 | |
| Travel Expense Other | 500 | |
| Total Travel Expense..... | | \$2,031 |

Miscellaneous Expense

| | | |
|----------------------------------|--------|----------|
| Postage | 1,000 | |
| Printing/Duplicating | 7,290 | |
| IT Costs | 20,493 | |
| Pub Officials Insurance | 1,892 | |
| Dues | 5,529 | |
| Other | 1,100 | |
| Total Miscellaneous Expense..... | | \$37,304 |

TOTAL INDIRECT COSTS\$192,493

**MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
STATEMENT OF INDIRECT COSTS FY 2021-2022 BUDGET**

Modified Total Direct Project Costs (MTDC = salary/fringe/subs up to \$25k each)

| Project | Name | Grant | MTDC | Federal ? | Funder |
|----------------|--|-------------------------------|---------------|------------------|---------------|
| 30170 | BDP RLF | \$ 650 | \$ 650 | | |
| 32163 | DEQ 319(h) NPS IP for BMP Res Septic 2021 | \$ 41,900 | \$ 39,400 | | |
| 32164 | DEQ CZM Next Gen. Shoreline Designs-Yr 1 Pilot | \$ 37,500 | \$ 11,250 | | |
| 32160 | DEQ CZM ANPDC Ecotourism 4 FY21 | \$ 9,662 | \$ 302 | Yes | NOAA |
| 32165 | DEQ CZM ANPDC Ecotourism 5 FY22 | \$ 10,200 | \$ 17,588 | Yes | NOAA |
| 32158 | DEQ CZM Coastal TA FY21 | \$ 16,100 | \$ 9,902 | Yes | NOAA |
| 32161 | DEQ CZM Coastal TA FY22 | \$ 48,375 | \$ 75,714 | Yes | NOAA |
| 32159 | DEQ Planner WIP Yr2 | \$ 24,943 | \$ 18,269 | Yes | EPA |
| 32162 | DEQ Planner WIP Yr3 | \$ 29,000 | \$ 23,340 | Yes | EPA |
| 30186 | DHCD/GA Elevated Septic Pilot FY22 | \$ 100,000 | \$ 100,000 | | |
| 30218 | DRPT CAP Operating | \$ 65,992 | \$ 42,572 | | |
| 31500 | LSIP RLF | \$ 7,000 | \$ 7,000 | | |
| 32157 | NFWF Living Shoreline Mathews County Yr2 | \$ 212,733 | \$ 20,741 | Yes | NFWF |
| 32151 | NFWF Living Shoreline Ware River Yr2 | \$ 128,491 | \$ (1,509) | Yes | NFWF |
| 30420 | Onsite RLF | \$ 2,500 | \$ 2,500 | | |
| 32019 | Sinclair Pier Rehab (PAA) | \$ 5,000 | \$ 5,000 | | |
| 32021 | VA Sea Grant GOVA Resilience Economy (PAA) | \$ 38,000 | \$ 38,000 | | |
| 320156 | PDC Admin Staff Support (PAA) | \$ 8,000 | \$ 8,000 | | |
| 31212 | VDEM AHMP All Hazard Update Yr 2 | \$ 58,311 | \$ 37,641 | Yes | FEMA |
| 30319 | VDOT RTP FY22 | \$ 58,000 | \$ 62,500 | Yes | FHWA |
| 388092 | VPA HITW Dredging Implementation | \$ 155,364 | \$ 151,364 | | |
| 38805 | VPA Dredging Business Plan (PAA) | \$ 17,000 | \$ 8,548 | | |
| 388091 | VDOT HITW Permitting and Procurement | \$ 19,000 | \$ 15,000 | | |
| 30187 | VHDA Housing Development | \$ 1,000,000 | \$ 182,500 | | |
| 30184 | Tappahannock Comp Plan | \$ 22,279 | \$ 5,779 | | |
| | | \$ 2,116,000 | \$ 882,049 | | |
| | | | | | |
| | | Indirect costs | \$ 192,493 | | |
| | | Total MTDC | \$ 689,556 | | |
| | | FY22 Indirect Rate | 27.92% | | |

Total Indirect Costs \$192,493
= 27.92%

Total Modified Direct Costs \$689,557

STATEMENT OF EMPLOYEE BENEFITS

Benefits

| | | |
|------------------------------|----------|-----------|
| Health Insurance | \$56,484 | |
| Retirement | 21,005 | |
| Workmen’s Compensation | 329 | |
| Social Security | 33,200 | |
| Life Insurance | 5,104 | |
| Unemployment | 159 | |
| Total Employee Benefits..... | | \$116,281 |

Basis for Allocation of Employee Benefits

Total Chargeable Salaries.....\$443,645

Employee Benefit Rate

| | | |
|---------------------------|-----------|-----------------|
| Total Employee Benefits | \$116,281 | |
| | | = 26.21% |
| Total Chargeable Salaries | \$443,645 | |

FY 2021-2022 SALARY DISTRIBUTION

| <u>Position</u> | <u>Salaries</u> | <u>Indirect Salaries</u> | <u>%Indirect</u> |
|-------------------------|------------------|--------------------------|------------------|
| Executive Director | \$152,452 | \$29,996 | 20% |
| Deputy Director | \$ 85,932 | | |
| Chief Financial Officer | \$ 75,191 | \$6,195 | 8% |
| Special Project Planner | \$ 70,267 | | |
| Executive Assistant | \$ 36,253 | \$36,253 | 100% |
| Part-time (no benefits) | \$ 23,550 | | |
| | \$443,645 | \$72,444 | |

Congressman Wittman is seeking a town hall meeting with USCG to allow the public to offer comments on this decision.

Answers provided from USCG

FYI the GAO report: [Coast Guard: Actions Needed to Close Stations Identified as Overlapping and Unnecessarily Duplicative \(gao.gov\)](https://www.gao.gov/products/gao-18-9) or <https://www.gao.gov/products/gao-18-9>

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Questions:

- 1) What is the justification for this change?
- 2) How many billets will be moved?
- 3) Is this a full closure or will this be moved to a limited resourced seasonal station?
- 4) What will be the change to the current mission set that this station performs?

Answers:

1a) The current Coast Guard boat station footprint was largely built during a time when boats were far less capable than they are today. Some geographic regions have boat stations in close proximity because when many of them were established, boats lacked engines and were powered by oars. In the decades since the boat station laydown last saw significant modification, there have been considerable improvements in boat speed, range, endurance, new technologies to locate mariners in distress, and an overall reduction in rescue calls due to boating safety enhancements. Annual Coast Guard search and rescue caseloads have decreased from approximately 33,000 cases per year in 2004 to approximately 15,000 in 2019, a reduction of over 50 percent. Good stewardship requires the Coast Guard to look at the overall small boat station laydown to identify where overlaps exist and where improvements can be leveraged without sacrificing our response capability.

1b) It is the Coast Guard's determination, supported by the Government Accountability Office report (GAO-18-9), that consolidation of unnecessarily duplicative Stations will not impact response capability. The final determination ensured the Coast Guard maintained search and rescue coverage and accounted for such things as operational challenges, boat maintenance downtime, personnel training requirements, and the need for surge capacity to respond to certain incidents. The Coast Guard's analysis did not consider potential responses by Coast Guard air stations, air facilities, cutters, or capabilities of other emergency responders such as local police and fire departments, all of which provide additional overlapping coverage.

2) Station (Small) Milford Haven will be staffed by Coast Guard personnel from Station Portsmouth during the summer. The Officer in Charge will determine how to best staff their unit, but typically, members will report to the parent unit for the majority of the year. During the boating season, a crew will be detailed to the Station (Small) Milford Haven, which has berthing for the duty crew. These crews can be relieved by crews from Station Portsmouth as needed. Members are free to live where they choose, but are well aware that they will be operating out of Station Portsmouth for the majority of their tour.

3) Station Milford Haven will be changed to Station (Small) Milford Haven, shift to summer operations only, and incorporate under their parent unit, Station Portsmouth. This change will allow the unit to pool personnel, assets, and resources, streamlining multiple processes without impacting response. The

Coast Guard's priority is to provide the same unwavering commitment to the public with the addition of this seasonal Station.

4) There will be no changes to the current mission set that Station (Small) Milford Haven performs. Coast Guard operations use multiple asset types such as rotary-wing aircraft, fixed-wing aircraft, various-sized Coast Guard cutters, and small boats to ensure mission success. These assets form a layered system of response. In some areas, surface assets alone provide triple or greater coverage in overlapping areas of responsibility. There is additional redundancy provided by aviation assets. Reducing one piece of this system, especially where significant redundancy exists, will not impact the ability of the overall system to respond when necessary.

Matthew J. Strickler
Secretary of Natural and Historic
Resources and Chief Resilience
Officer

Clyde E. Cristman
Director



COMMONWEALTH of VIRGINIA
DEPARTMENT OF CONSERVATION AND RECREATION

Rochelle Altholz
Deputy Director of
Administration and Finance

Nathan Burrell
Deputy Director of
Government and Community Relations

Darryl M. Glover
Deputy Director of
Dam Safety & Floodplain
Management and Soil & Water
Conservation

Thomas L. Smith
Deputy Director of
Operations

August 19, 2021

Mr. Lewis L. Lawrence, Executive Director
Middle Peninsula Planning District Commission
Saluda Professional Center
125 Bowden Street
PO Box 286
Saluda, Virginia 23149

Re: MPPDC Resilience Plan Second Submission - CFPF

Dear Mr. Lawrence:

Thank you for the resubmission of the Middle Peninsula Planning District Commission's (MPPDC) Regional Flood Resiliency Plan. After careful review and consideration, the Virginia Department of Conservation and Recreation has deemed the Plan meets the criteria outlined in the June 2021 Community Flood Preparedness Grant Manual. This approval will remain in effect for a period of three years, ending on August 20, 2024.

1. **Element 1: It is project-based with projects focused on flood control and resilience. VA-DCR RESPONSE:**
 - a. Meets criteria as written.
2. **Element 2: It incorporates nature-based infrastructure to the maximum extent possible. VA-DCR RESPONSE:**
 - a. Meets criteria as written.
3. **Element 3: It includes considerations of all parts of the local government regardless of socioeconomics or race. VA-DCR RESPONSE:**
 - a. Meets criteria as written.
 - i. The provided plan meets the requirements of Element 3 in Appendix G of the Grant Manual. However, flood data referenced in the MPPDC portrays the majority of flooding as coastal. As we discussed during our meeting with you on August 4, 2021, there are additional types of flooding in MPPDC localities. DCR recommends the commission develop a more comprehensive planning document(s) addressing the MPPDC's overarching approach to furthering flood resilience beyond shoreline protection in all nine member localities.

600 East Main Street, 24th Floor | Richmond, Virginia 23219 | 804-786-6124

*State Parks • Soil and Water Conservation • Outdoor Recreation Planning
Natural Heritage • Dam Safety and Floodplain Management • Land Conservation*

4. Element 4: It includes coordination with other local and inter-jurisdictional projects, plans, and activities and has a clearly articulated timeline or phasing for plan implementation. VA-DCR RESPONSE:

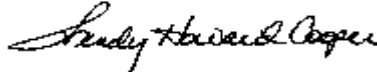
- a. Meets criteria as written.
 - i. DCR recognizes that both program designs make participation available to residents of all MPPDC member localities who have the ability to qualify, and that the individual program designs offer detailed breakdowns of the timeline and terms for loans disbursed pursuant to individual projects once accepted. This does not constitute a project-based timeline or phasing plan for addressing flooding resilience at the regional, locality, or community level. DCR recommends additional consideration be given to how all flooding, regardless of ability to pay, will be addressed in the MPPDC.

5. Element 5: Is based on the best available science, and incorporates climate change, sea level rise, storm surge (where appropriate), and current flood maps. VA-DCR RESPONSE:

- a. Meets criteria as written.

VA DCR looks forward to working with the MPPDC in its efforts to develop a resilience plan that addresses flooding for its nine member communities.

Sincerely,



Wendy Howard Cooper, Director
Dam Safety and Floodplain Management

cc: Darryl M. Glover, DCR

Middle Peninsula Regional Flood Resiliency Plan

Resubmittal #3 8/6/21

Approved DCR 8/19/21 until 8/20/24

The Middle Peninsula is located on the western shore of the Chesapeake Bay, bound to the north by the Rappahannock River and to the south by the York River. As the region is in the Virginia coastal plain, it has a relatively flat topography with approximately 4,000 National Flood Insurance policies, approximately 415 repetitive loss and 30 severe repetitive loss structures, all of which are located along or near 1,000 miles of privately-owned shorelines generating necessary tax revenue to fund essential local governmental services. The southeastern portions of the region are located at or close to sea level, while elevation rises to approximately 200 feet above sea level moving in a northwesterly direction. Flooding is the most frequent and costly natural hazard in the United States as well as the Middle Peninsula. Since 1978 more than \$60,000,000 in Federal Flood Insurance losses have been paid due to all forms of flooding in the region.

Flooding impacts all socioeconomic groups (regardless of race, gender, age, ethnicity, diversity, or income). All land uses are subject to the destructive forces of water including, but not limited to residential, commercial, industrial, retail, agricultural, silvicultural, recreational, and publicly owned assets. All of the Middle Peninsula is subject to all types of flooding including but not limited to coastal, riverine, storm surge, inland, stormwater, flash flooding, groundwater, areal, ponding (pluvial), or urban.

The Middle Peninsula Planning District Commission (MPPDC) recognizes the need to better secure the tax base of coastal localities against the risk of flooding and the expectation to deliver essential governmental services, including public safety. All of which are more frequently challenged by coastal storms and recurrent flooding of all types. There is an unfortunate and eroding relationship between at-risk real estate values and funding of essential governmental services. Without proactive flood mitigation for coastal lands and structures, the rural coastal tax base will literally and figuratively erode into the Chesapeake Bay. Revenue will continue to decline with flood insurance claims, agricultural claims and uninsured costs will continue to increase.

In response to emerging flood challenges, the MPPDC Commission has authorized staff to develop the **Middle Peninsula Fight the Flood (FTF) Program** which leverages state and federal funding to deliver flood mitigation solutions directly to constituents, for both the built environment and the natural environment with an emphasis on nature-based flood mitigation solutions. The Middle Peninsula **Living Shoreline Resiliency Incentive Funding Program** has been the only structured program in the Commonwealth offering loan and grants to all qualified waterfront citizens and waterfront businesses since its establishment in 2015.

The Middle Peninsula **FTF** program helps property owners gain access to programs and services to better manage challenges posed by flood water.

The Middle Peninsula's Regional Flood Resiliency Plan is comprised of two primary approved policy documents which form the implementation and foundation of the Middle Peninsula flood protection approach and are indirectly and directly supported by multiple specific regional planning documents, both approved by various required federal, regional or local partners as required by statute. These documents contain the elements described in the DCR Virginia Community Flood Preparedness Fund to qualify as the region's Resiliency Plan.

Long Term Planning

- **Middle Peninsula All Hazard Mitigation Plan, FEMA and Middle Peninsula locality approved 2016 (MPPDC Website)**
- **Middle Peninsula Comprehensive Economic Development Strategy, MPPDC Approved March 2021 (MPPDC Website)**
- **Middle Peninsula VDOT Rural Long Range Transportation Plan - MPPDC Approved ~annually**

Short Term Implementation

- **Middle Peninsula Planning District Commission Fight the Flood Program Design MPPDC Commission approved June 2020 (Attached) Chairman approved 8/6/21 update**
- **Middle Peninsula Planning District Commission Living Shoreline Resiliency Incentive Funding Program-Virginia Revolving Loan Fund Program Design and Guidelines approved 2015 (Attached)**

These five documents contain the required elements described in the 2021 Grant manual for the Virginia Community Flood Preparedness Fund.

For applications made under the Virginia Community Flood Preparedness Fund and if grants and loans are made available, it is the policy of the MPPDC to provide such to qualified participants based on the terms and conditions associated with flood risk, as well as providing various grant and loan funds available to support the public purpose(s) for which the funds have been allocated. The program utilizes income guidelines for residential participation based on household income and ability to pay. Businesses will provide documentation such as profit and loss statement and/or other documentation of adequate business equity to collateralize the public investment). Grant/Loan awards, if available will be based on the program requirements of the source of the funds, if any. Unless otherwise dictated by the source of the grant funds, MPPDC will distribute grant funds on a sliding scale according to FEMA Flood insurance zones for any qualified resiliency project that meets the definition of a living shoreline found in § 28.2-104.1 of

the Code of Virginia and is designed to attenuate the impinging wave climate across the sill and marsh system during significant storm events. FEMA flood zone determination is based on the best available science recognized by FEMA. Unless prohibited by the funding source or type of project, at a minimum, project designs shall be designed to and based on site conditions identified within the locality FEMA Flood Insurance Study (FIS) which use statistical water levels, wave heights and fetch exposure.

FEMA FIS: A compilation and presentation of flood risk data for specific watercourses, lakes, and coastal flood hazard areas within a community. When a flood study is completed for the NFIP, the information and maps are assembled into an FIS. The FIS report contains detailed flood elevation data in flood profiles and data tables.

Projects funded must have a primary purpose of prevention or protection to reduce coastal, riverine or inland flooding and focus on:

Nature-based solutions: including but not limited to: wetland restoration, floodplain restoration, swales and settling ponds, living shorelines and vegetated buffers.

Additional flood control solutions: including, but not limited to: floodwalls, levees, berms, flood gates, structural conveyances and storm water systems.

Preservation and creation of open space: including property acquisition and relocation and the permanent conservation of lands identified as having flood resilience value by the Conserve Virginia Floodplain and Flooding Resilience layer or a similar data driven analytic tool.

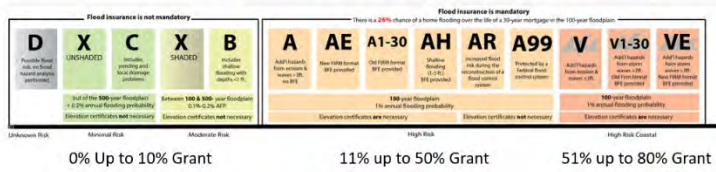
Designs will be recognized and considered that are sourced to other qualified metrics which include:

- Appropriate company certification illustrating and documentation of
 - nature based solution and
 - flood control solutions including documentation of BMP approval for erosion control, water quality or flood protection.
- Designed and certified by a licensed professional who routinely designs projects for the flood mitigation space.

Designs shall take into consideration any additional requirements, such as required sea-level rise rates.

Unless prohibited or directed by the funding program, MPPDC has established grant funding thresholds based on flood risk established by FEMA.

Living Shoreline Resiliency Grant Limits



The DCR guidelines require that an approved plan shall meet the following criteria:

- It is project-based with projects focused on flood control and resilience. MPPDC YES
- It incorporates nature-based infrastructure in specific projects. MPPDC YES
- It includes considerations of all parts of a locality regardless of socioeconomics or race. MPPDC YES
- It includes coordination with other local and inter-jurisdictional projects, plans, and activities and has a clearly articulated timeline or phasing for plan implementation. MPPDC YES
- Is based on the best available science, and incorporates climate change, sea-level rise, and storm-surge (where appropriate), and current flood map MPPDC YES

The following MPPDC program designs for the Middle Peninsula Planning District Commission **Fight the Flood Program** and the **Living Shoreline Resiliency Incentive Funding Program** are the implementation structure for administering the expenditure of funding provided by the Virginia Community Flood Preparedness Fund

Middle Peninsula Planning District Commission
Fight the Flood Program
Program Design
MPPDC Commission Approved
6/24/20
Amended Per PDC Chairman 8/6/21
OVERVIEW

The Program Design for the Middle Peninsula Fight the Flood Program (FTF) outlines marketing strategies, loan application, review process, funds management, administration, and loan agreements with property and business owners. This document can be administratively reviewed with minor programmatic amendments subject to MPPDC Chairman approval. Significant programmatic changes require Commission approval.

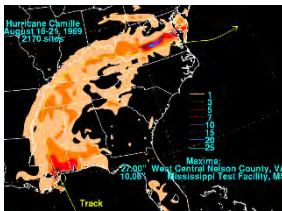
Fight the Flood: Public Purpose Statement

The MPPDC Fight the Flood (FTF) program recognizes the need to better secure the tax base of coastal localities; the inherent risk to the delivery of essential governmental services, including public safety, posed by coastal storms and recurrent flooding of all types; and the relationship between at-risk waterfront real estate values and funding of

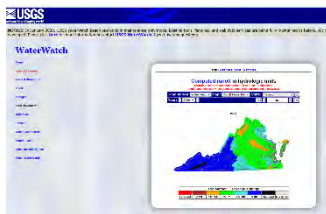
essential governmental services. The FTF program exists to help flood-prone property owners access programs and services to better manage challenges posed by flood water. When grants and loans are available, it is the policy of the MPPDC to provide such to qualified participants based on the terms and conditions associated with flood risk, as well as providing various grant and loan funds available to support the public purpose(s) for which the funds have been allocated.

The Fight the Flood program goals are to generate and facilitate community resiliency by addressing all types of flooding which impact all socioeconomic groups (regardless of race, gender, age, ethnicity, diversity, or income). All land uses are subject to the destructive forces of water including, but not limited to residential, commercial, industrial, retail, agricultural, silvicultural, recreational, and publicly owned assets. All of the Middle Peninsula is subject to all types of flooding including but not limited to coastal, riverine, storm surge, inland, stormwater, flash flooding, groundwater, areal, ponding (pluvial), or urban.

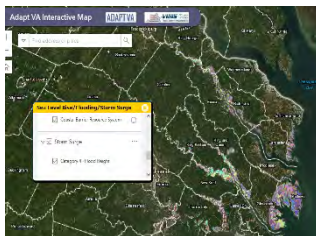
Water impacts the Middle Peninsula from a variety of sources and conditions including velocity, duration, frequency, and volume.



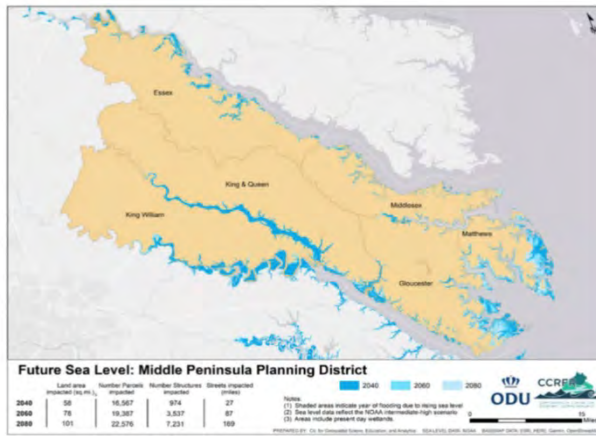
Fast Moving: Hurricane Camille was a fast-moving storm with massive rainfall over a quick time period. This type of event has major and widespread flooding impacts across the entire Middle Peninsula.



Slow Moving: According to the USGS, all of the Middle Peninsula experiences stormwater runoff between the 10-75% range causing water to move over the landscape with the ability to cause erosion.



Storm Surge: Land uses along the riverfront, Chesapeake Bay front and streams subject to tidal influence will experience surge that encompasses all land area, including the built and natural environment for the duration of the surge.



Sea-Level Rise: Land uses along the riverfront, Chesapeake Bay front and streams are subject to increasing sunny day flooding events and more frequent flooding due to sea-level rise and subsidence. By 2040, the estimates 16,567 Middle Peninsula parcels will be impacted by sea level rise [Commonwealth Center for Recurrent Flooding Resiliency](#)

The Fight the Flood program looks to help mitigate flooding issues which impact all socioeconomic groups while also enhancing water quality, and to encourage economic growth by targeting and attracting businesses to provide flood mitigation products and services for flood-prone properties, including shorelines and buildings. When appropriate, projects should be designed not only for today's flooding challenges, but also designed for future flooding challenges by extrapolating FEMA flood risk using FEMA Insurance Studies or other appropriate methodologies.

To accomplish its stated goal, the Fight the Flood program identified three core **Objectives** that develop the program's policy framework:

Objectives

1. Provide financial products to influence consumer behavior for managing and mitigating flood risk
 - a. Offer a suite of financial products (i.e. loans, grants, insurance) with a correlation to lower interest rates and grants for shorelines under greater risk; higher rates and less grant funding for lower risk shorelines using FEMA flood zones
 - b. **When possible, leverage General Assembly legislation such as § 58.1-3228.1. Partial exemption from real property taxes for flood mitigation efforts for grant matching funds.**
2. Provide consumer to professional services connections through the Fight the Flood program
 - a. Registered consumers with a flood mitigation issue will have direct access to a pool of established resiliency professionals.
 - b. Participating companies are evaluated on a regular basis
 - c. Resiliency professional registered under Fight the Flood may provide discounted professional services to consumers in need.

3. Utilize reach-based Shoreline Implementation “Battle Plans” to facilitate multi parcel mitigation projects for economy of scale. These plans will be prepared and or reviewed by qualified professionals in the field of coastal flooding, such as Virginia Institute of Marine Science Shoreline Studies Program or plans funded under the Virginia Coastal Zone Management Program
-

I. Marketing Strategy

- A. Geographic Area of Program:** The Program shall be available to homeowners located in the Middle Peninsula Planning District Commission (“MPPDC”). The MPPDC comprises of the following member-localities: counties of Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex; and the towns of Tappahannock, Urbanna, and West Point.
- B. Solicitation of Fight the Flood/Marketing:**
 1. Referrals from private sector contractors, design professionals, flood mitigations companies and engineers
 2. Referrals from local governments, including local wetland boards and/or other State agencies
 3. Social Media Channels, Websites, News releases, Public Information Notices, i.e. newspapers, fliers at public locations, educational displays
- C. Outcomes from FTF Participation:**
 1. Encourage homeowners to purchase flood insurance;
 2. Encourage homeowners with existing flood insurance to evaluate cost effectiveness for premium relief;
 3. Encourage homeowners to practice coastal resilience to manage flood risk and reduce damage
- D. Available FTF financial & insurance products:**

Current existing products are included in the FTF program

 1. MPPDC Revolving Loan Program Funding
 - Living Shorelines Resiliency Incentive Funding Program
 - a. Nature-based shoreline BMP construction
 - b. Coastal stormwater BMP construction
 - Septic Repair Program
 - Energy Efficiency Revolving Loan Program
 - Small Business Financing, Training, loan and grants
 - Other loans programs as available
 2. MPPDC Grants

- Grants shall be leveraged and utilized to provide protection for hazard and flood prone areas with an enhanced focus on socioeconomically vulnerable property owners.
 - a. Nature-based shoreline BMP construction
 - b. Coastal stormwater BMP construction
 - c. Residential infrastructure resiliency improvements (i.e. structures, septic systems, utilities, etc.)
 - Loan Forgiveness options when available
 - VCAP Grants (offered by the Soil Water and Conservation District) when available
 - Other grants and grant programs as available
- 3. MPPDC Insurance**
- Parametric insurance for living shorelines and septic systems
 - MPPDC Living Shoreline Plant Insurance Program
 - Other insurance products as available
- E. Income Guideline:** Residential participation will be based on the household income and ability to pay. Businesses shall provide documentation such as profit-and-loss statements and/or other documentation of adequate business equity to collateralize the public investment. Grant/loan awards, if available will be based on the program requirements of the source of the funds, if any.
- F. Terms of Loan:**
Homeowners who are eligible to receive a revolving loan from the existing MPPDC Living Shoreline Loan program (see MPPDC program design for specific requirement) shall be subject to the following terms:
1. All loans over \$3,000 shall be secured with a Deed of Trust granted to the Middle Peninsula Planning District Commissioner. Businesses may use a deed of trust, security agreement, UCC liens, etc.
 2. The owner of the property must agree that, if the property is sold, transferred, or otherwise conveyed voluntarily, when the owner is living, or if the real estate ceases for any reason to be the owner's principal place of residence, any outstanding balance must be paid back to the Middle Peninsula Planning District Commission.
 3. If a business is sold and the Living Shoreline Loan program debt is to be assumed, a business may carry forward the loan debt as part of the business sale, assuming approval is granted by the MPPDC prior to the sale.
 - If not, any outstanding principal (and grant) amount must be paid back to the Middle Peninsula Planning District Commission.
- G. All beneficiaries must make monthly loan payments by automated clearing house debit from a valid checking or savings account.**

II. Vendors: Qualifications & Expectations

- A. The MPPDC has a fiduciary responsibility to protect the expenditure of loans/grants. Thus, it sets forth the following qualifying criteria and expectations for vendors to comply.
- B. Qualifying businesses need not be located within the Middle Peninsula region, although we encourage and invite businesses with physical footprints within the Middle Peninsula to join.
- C. Prospective vendors to be listed on the FTF website must match at least one of the qualifying criteria below to participate in the Fight the Flood business marketplace and have taken and completed appropriate professional training(s), from the Virginia Institute of Marine Science or other universities, colleges, government or other professional programs offering certifications or credentials related to professional trade or profession directly related to the services to be provided.
 - 1. Class A Contractors License
 - Automatically accepted upon proof of successful project completion (project completion statement, closed permit, release of performance bond, etc.)
 - 2. Class B or C licenses
 - Proof of permitted and completed similar jobs, at least 3 jobs within the last 24 months in a Tidewater locality.
 - 3. Other applicable methods presented and accepted by Fight the Flood program manager.
- D. To be listed on the FTF website, qualifying vendors shall complete the “Fight the Flood Business Survey” as provided by the MPPDC.
 - 1. The MPPDC shall maintain a database of qualifying vendors and made available to FTF registered property owners who request financial assistance. Property owners are not required to use qualified FTF vendors but are encouraged to.
 - 2. It is mutually understood by all parties that the homeowners select the vendor
- E. Participating FTF qualified vendors are encouraged to:
 - 1. Support the FTF program by offering services on discount (5%–15%+) to only those homeowners who are registered in the FTF program;
 - 2. Carry necessary insurance such commercial general liability. Homeowners using any contractor are encourage to ask for proof of insurance: For example, Class A Contractors \$1,000,000 Class B and C \$500,000-\$250,000.

3. Acknowledgement that all financial payments from the MPPDC are released to the homeowner when approval is granted from the appropriate permitting agency denoting the completion of the work.
 - Loan proceeds can be released upon recordation of loan documents
 - Grant proceeds can be released upon satisfactory completion of the job, with proof of acceptance by the permitting agency
 - Some cost can be pre-paid under the program upon issuance of required permits or cost necessary to apply for permits such as design and engineering, etc.
 4. Commit to prompt communication with the homeowners
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**Middle Peninsula Planning District Commission
Living Shoreline Resiliency Incentive Funding Program**

**Virginia Revolving Loan Fund Program Design
And Guidelines – December, 2015
Amended 6/24/2020**

OVERVIEW

The Program Design and Guidelines for the Middle Peninsula Living Shoreline Resiliency Incentive Funding Program (LSIP) will delineate marketing strategies, loan application and review process, environmental review, funds management and administration, and loan agreements with property (residential and business) owners.

This program will provide incentives in the form of funding and insurance for homeowners to install living shorelines in lieu of shore hardening approaches for shoreline stabilization on private property.

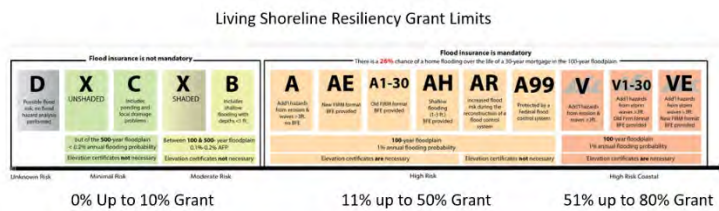
I. Marketing Strategy

- Geographic Area of Program: The Program will be available to homeowners of property located in the Middle Peninsula Planning District of Virginia. The localities of the Middle Peninsula are the counties of Essex, Gloucester, King and

Queen, King William, Mathews, and Middlesex; and the towns of Tappahannock, Urbanna, and West Point.

- Solicitation of Applications: Loan applications will be sought through the following means:
 - Referrals from private sector contractors and engineers.
 - Referrals from Local Governments or other agencies.
 - News releases, Public Information Notices-Newspapers, fliers at public locations, educational displays at Captain Sinclair Landing
- Income Guideline –Residential participation will be based on the household income and ability to pay. Businesses will provide documentation such as profit and loss statement and/or other documentation of adequate business equity to collateralize the public investment). Grant/Loan awards, if available will be based on the program requirements of the source of the funds, if any.

Unless otherwise dictated by the source of the grant funds, MPPDC will distribute grant funds on a sliding scale according to FEMA Flood insurance zones for any qualified resiliency project that meets the definition of a living shoreline found in § 28.2-104.1 of the Code of Virginia and is designed to attenuate the impinging wave climate across the sill and marsh system during significant storm events. A design will use statistical water levels and wave heights per FEMA flood zones and the fetch exposure referenced in FEMA flood insurance rate study or other qualified study.



- Terms of Loan:

All loans over \$3,000 will be secured with a deed of trust granted to the Middle Peninsula Planning District Commission. Businesses may use a deed of trust, security agreement, UCC Liens etc . The owner of the property must agree that, if the property is sold, transferred, or otherwise conveyed voluntarily, when the owner is living, or if the real estate ceases for any reason to be the owner’s principal place of residence, any outstanding principal amount must be paid back to the Middle Peninsula Planning District Commission. If a business is sold and the living shoreline debt is to be assumed, a business may carry forward loan debt as part of the business

sale, assuming approval is granted by the MPPDC prior to sale. If not, any outstanding principal (and grant) amount must be paid back to the Middle Peninsula Planning District Commission

- All beneficiaries must make monthly loan payments by automated clearing house debit from a valid checking or savings account.

- 1. Interest and principal payments will commence as soon as funds are released. Final payment to owner or contractor will not be released until review by VMRC or local wetlands board staff to ensure the project has been completed consistent with the terms and conditions of the VMRC or wetlands permit.
 2. Loan interest rates will be at the WSJ Prime Rate as published at <http://www.bankrate.com/rates/interest-rates/wall-street-prime-rate.aspx>
 3. Alternatively, if the applicant has a banking relationship with a lending institution with a physical foot print within the Middle Peninsula, the program will match a verified HELOC rate to a floor of 2% rate. An additional ¼% rate reduction below a verified HELOC rate can be included for any project located in a FEMA A, AE, AH, AR, A99, VorVE flood zone designed to attenuate wave energy and storm surge.
 4. In order to close out lending on an existing MPPDC-DEQ-VRA loan, the applicant may negotiate an interest rate to facilitate the closure of any outstanding loan balance to assist the Commission with refunding of the program. A rate floor of 1.5% is established.

 5. Low income homeowners may be offered grants and lower interest rates based on household income.

- Loan Process
 - Applicant shall complete application provided by MPPDC
 - MPPDC staff can assist with application as needed
 - Loan terms and payments options will be discussed with client. Loans shall be amortized by monthly installment payments.
 - Completed application will be provided to MPPDC Closing Agent for loan processing and loan closing
 - Applicant and MPPDC will close loan. Loan Closing will take place at the office of the Middle Peninsula Planning District Commission, loan closing agents office or other agreed to location.

- Loan term:
 - Loans of \$10,000 or less will be financed for up to 60 months.

- Loans over \$10,000 to \$35,000 will have the option of financing for up to 120 months.
 - Loans over \$35,000 will have the option of financing for up to 180 months, with approval from VRA.
 - For eligible applicants receiving VRA loan forgiveness, terms of forgiveness will be included within the promissory note. If the applicant pays off the note before maturity, any outstanding loan forgiveness must be repaid and included as part of the payoff calculations. VRA funding for reach based, multi parcel projects will be handled on a case by case basis with terms included in the promissory note(s)
- Property transfer criteria: Balance of the principal of the loan shall be due and payable to The Middle Peninsula Planning District Commission upon sale or transfer of the property.
 - Identification of Prior Existing Debt:
 - No subordination of loan shall be done for equity mortgage requests by beneficiary.
 - Applications found to carry a delinquent or defaulted first mortgage shall be ineligible for assistance. Applicants whose property is financed must carry a current first mortgage in good standing. This mortgage must have been current for at least the 12-month period prior to application or since inception of mortgage if in existence less than 12 months.
 - Size of Loan: Loans shall not be less than \$1,000.
 - Fees and Service Charges:
 - Application Fee-\$40 required at time of application.
 - Administrative Fee – To be determined based on cost of necessary documentation and closing costs. May be amortized with loan funds.
 - Late Fee-5% charged on unpaid payment due applies when 7 days past due date of payment.
 - Security: Individual property owners receiving loans will sign a promissory note for the term of the loan. Loans over \$3,000 are to be secured by a Deed of Trust.

- Financing, Permits, Inspections, Contractor Selection and Certification, Disbursement of Funds

The Middle Peninsula Planning District Commission Living Shoreline Incentive and Funding Program will authorize VRA financing of any project not prohibited by any local ordinance and approved by VMRC or the applicable local wetlands board that satisfies the definition of a living shoreline consistent with § 28.2-104.1 of the Code of Virginia.

If required by either the permitting agency or terms of a grant award, monitoring of the site, absent other requirements will be required for 3 years after installation following protocol elements outlined in Milligan et al 2019. Monitoring cost can be financed as part of the project.

Applicants are encouraged to review the MPPDC Fight the Flood Program Design for access to information related to contractor services

Contractor may request partial reimbursement payment for ordering of materials necessary for the job. Pre-draws will collect interest at the rate agreed to in the promissory note. Accrued interest for pre-draws will be added to the final note payment. Principal and interest payments will commence when the project has been completed.

Final funds will be disbursed to homeowners/contractor only after acknowledgement by local wetlands board and/or VMRC of satisfactory completion of projects.

Homeowner/Contractor shall provide to MPPDC a statement of final project completion

- Insurance Program: Dependent on securing the necessary funding, the Middle Peninsula Planning District Commission Living Shoreline Incentive and Funding Program will “insure” the plants of eligible living shoreline installations for up to two (2) years following initial construction dependent on funds available in the insurance pool program at the time of claim. In the event the plants die, the reason must be explained for the need to be replaced. If applicable, the program will provide grant funds necessary to purchase and replant the same or similar plants in any installation that was previously funded by the program. This insurance can be utilized up to 2 times per project as long as insurance funds remain in the program. All claims must be certified by program partners (VIMS/VMRC)
- Parametric Living Shoreline Insurance policies can be financed as part of the loan package. The applicant may choose how many years of insurance to finance.

II. Loan Application and Review

- Application Guidelines:

- Income Eligibility: An applicant shall complete an Income Eligibility worksheet to determine income qualification for determination of ability to repay loan.
- Application Fee: A \$40 application fee shall be charged at the time of application. The fee shall be nonrefundable.
- Place and Time of Application: Applications are available at the offices of the Middle Peninsula Planning District Commission,
Saluda Professional Center, 125 Bowden Street,
Saluda, Virginia between the hours of 8:30 a.m. to 4:30 p.m.,
Monday through Friday, except holidays, by mail request at PO
Box 286, Saluda VA 23149, and by phone at (804) 758-2311. A
downloadable application is also available at www.mppdc.com

○ Review and Approval of Applications:

1. Staff Review- The staff of the Middle Peninsula Planning District Commission will review each application for Completeness and to verify income eligibility.
2. Project Management Committee- The Middle Peninsula Planning District Commission will designate a committee to review and approve each application. If grant funds are available the Committee will determine eligibility for grant funding following the criteria required by the funder or the program design. The Committee shall consider the following in determining project priorities:
 - Need for shoreline management at the project site (in consultation with VMRC staff)
 - FEMA Flood zone
 - Number of projects funded in a jurisdiction - Localities that have never received funding for a project will be given priority
 - Ability to pay – the ability of the homeowner to repay the loan
3. The MPPDC Board may authorize the Executive Director to complete all loan agreements and notes pursuant to approved loans.

III. Administration of VRA Financing Funds

- Security: The Living Shoreline Incentive Funding Program will secure the loan with the Virginia Revolving Loan Fund through the revenues generated through loan payments made by individual property owners and through investment of capital funds.

1. Interest Security- The Program will offer loans at interest rates of WSJ Prime as published at www.bankrate.com

B. Alternatively, if the applicant has a banking relationship with a lending institution with a physical foot print within the Middle Peninsula, the program will match a verified HELOC rate to a floor of 2% rate. An additional ¼% rate reduction below a verified HELOC rate can be included for any project located in a FEMA A,AE,AH,AR,A99,VorVE flood zone designed to attenuate wave energy and storm surge

C. In order to close out lending on an existing MPPDC-DEQ-VRA loan, the applicant may negotiate an interest rate to facilitate the closure of any outstanding loan balance to assist the Commission with refunding of the program. A rate floor of 1.5% is established.

2. Principal Security- The MPPDC Program will borrow funds from the Virginia Resource Authority under terms and conditions agreeable to each party. Historically, VRA has loaned the Commission \$250,000 for a period of 15 years at a 0% interest rate, but terms and conditions will vary as the Commission recapitalizes its program over time.

3. Total Annual Security/Annual Debt Payments- At program start up, annual debt payments will be \$16,667, to be paid in semi-annual payments of \$8,333. Future annual debt payments will vary based on recapitalization of the fund and terms offered by VRA. MPPDC will manage the loan fund and portfolio to ensure repayment of indebtedness.

4. MPPDC will establish a Loan Loss Reserve in the amount of \$16,667 or an amount equal to one (1) year debt service payments. These funds will be designated as “Restricted Cash – MPPDC Series 2017 Reserve Fund” on the MPPDC balance sheet until such time as the loan is repaid in full.

B. Administration:

1. The Middle Peninsula Planning District Commission will dedicate staff personnel to administer the Program. The Executive Director will provide supervisory guidance to the program.
2. The MPPDC will work closely with the State agencies involved in the protection of water quality. The Department of Environmental Quality and the Virginia Marine Resources Council will provide project guidance and assist through the permitting process.

3. The MPPDC Board will designate a Project Management Committee to provide input into the loan review and financial management aspects of the Program. The Board will also be involved in oversight of the entire program.
4. Fund Administration-The Program will invest any undisbursed portion of the loan proceeds with banks operating in the region or the Commonwealth of Virginia Department of the Treasury Local Government Investment Pool. Revenues from loan payments will be invested in said accounts providing liquidity to coincide with debt payments to the VRLF. Interest earnings from the Program will be available for administration costs and loan security. All revenues available after debt payments and administration costs may be utilized to provide additional assistance through the form of additional loans and/or grants to qualified applicants.

IV. Notification of Changes to the Local Program

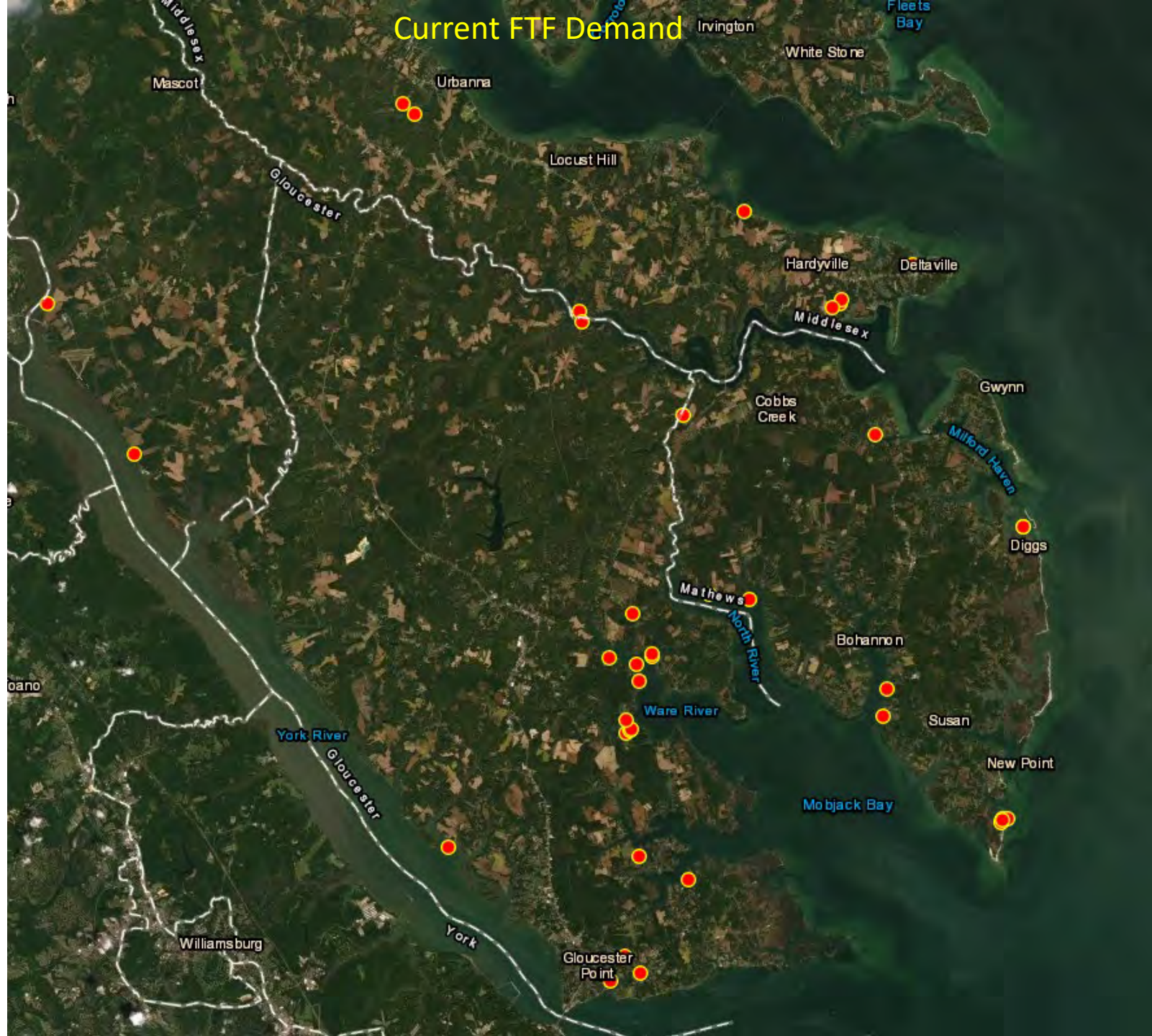
The MPPDC will notify the Department of Environmental Quality and the Virginia Resources Authority of any anticipated changes to the Program Design at least 60 days prior to the effective date of such changes.

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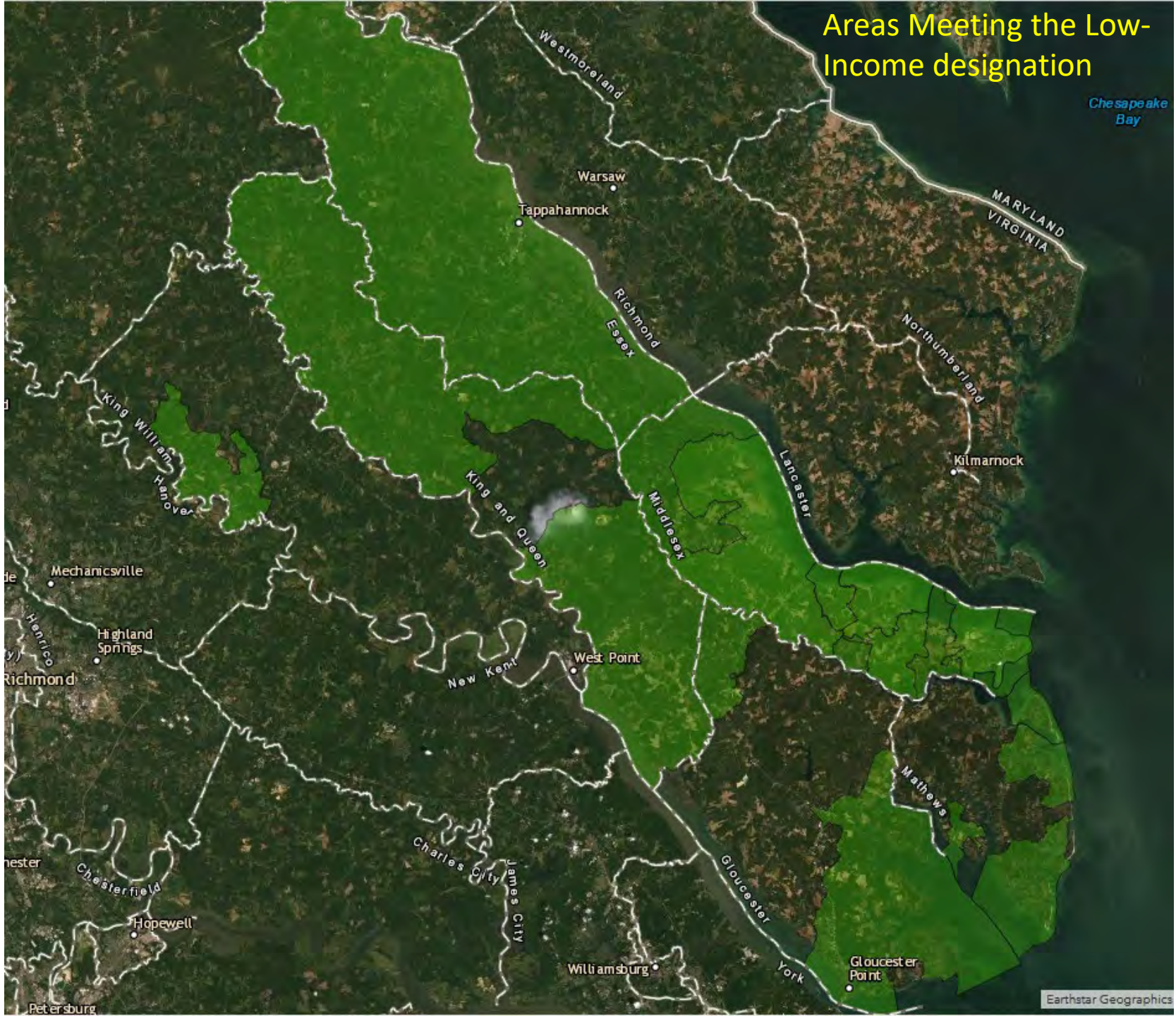
DCR ROUND 1 Applications



Current FTF Demand



Areas Meeting the Low-Income designation



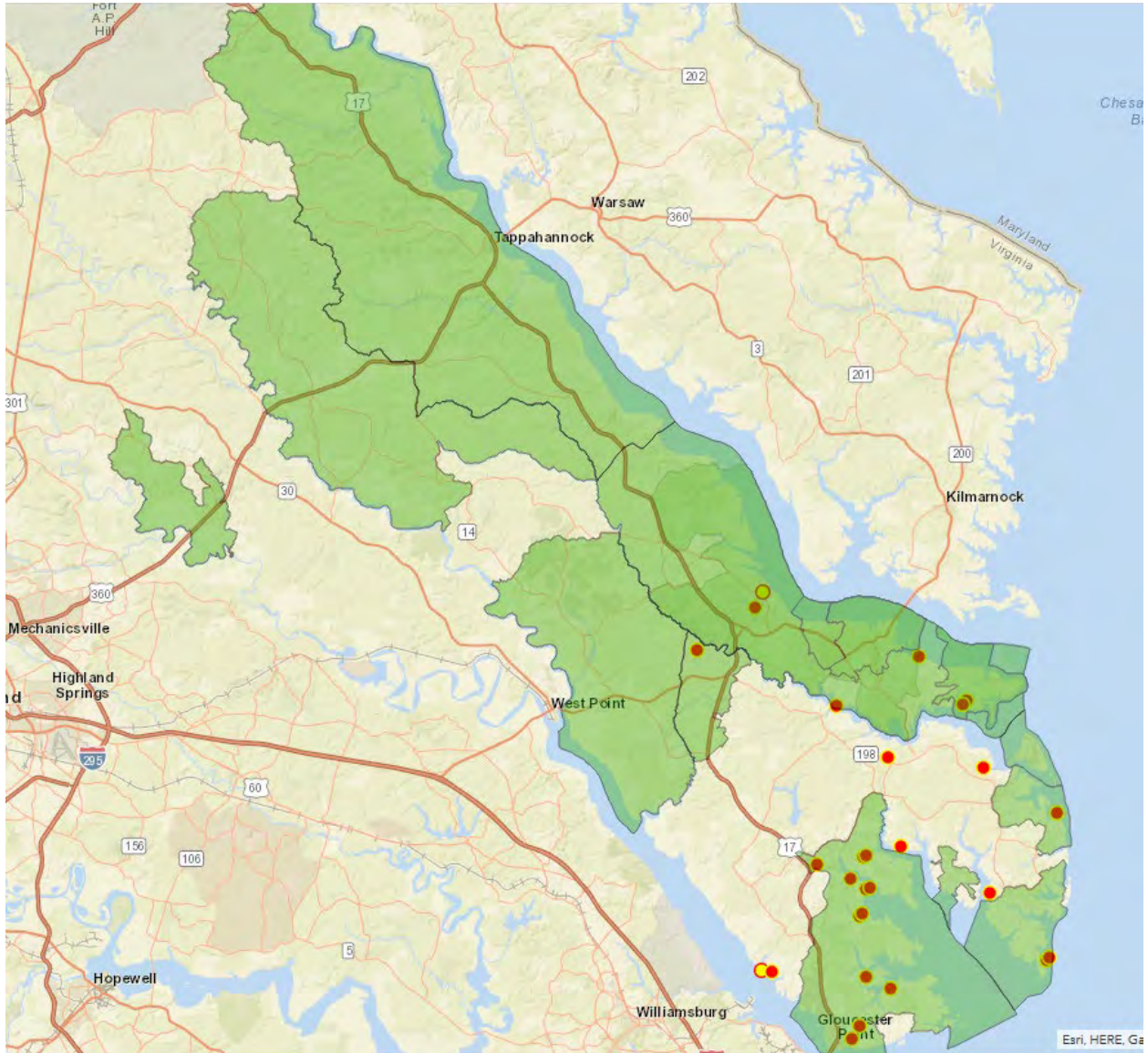
2. Grant matching requirements are as follows*. The nature-based solution percentage will be based on the degree to which a completed project is comprised of a nature-based solution. Removal of existing infrastructure or structures may be necessary to achieve the nature-based solution.
 - a. Planning and Capacity Building– Fund 75%/Match 25%.
 - b. Flood Prevention and Protection Studies – Fund 50%/Match 50%.
 - c. Projects that will result in nature-based solutions - Fund 70%/Match 30%.
 - d. Projects that will result in hybrid solutions - Fund 60%/Match 40%.
 - e. All other Projects - Fund 50%/Match 50%.
3. For projects that are located in and serve low-income geographic areas, the following match requirements shall apply:
 - a. Planning and Capacity Building– Fund 90%/Match 10%*.
 - b. Flood Prevention and Protection Studies – Fund 90%/Match 10%.
 - c. Projects that will result in nature-based solutions - Fund 80%/Match 20%.
 - d. Projects that will result in hybrid solutions - Fund 65%/Match 35%.
 - e. All other Projects Fund 55%/Match 45%.

DCR- Flood Fund

Green areas qualify as low-income “communities” with house hold income below the 80% threshold

90% state funding for designs and permitting

80% state funding for construction of nature based flood mitigation projects, such as living shorelines.



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| Project Description | Location/Lead Organization | Source of Funding (federal = grants.gov) | Jobs Created/Updates |
|--|---|--|---|
| <p>Develop a Power Generation Plant (not methane) - feasibility study with Dominion Virginia Power</p> | <p>Region wide</p> | <p>Local State Dominion Virginia Power</p> | <p>TBD</p> |
| <p>Create and Enhance Parks on Waterfront Public Access and Business Opportunities in Tappahannock – Including proposed infrastructure improvement extension of Main Street Project, separate public access improvements at Hoskins Creek Route 17 Bridge, and restoration and redevelopment of the Steamboat Wharf property for eco-business related ventures.</p> | <p>Essex County, Town of Tappahannock</p> | <p>Local State EDA (construction)</p> | <p>In 2014 the MPCBPAA was given management control of a road ending on the water (Prince Street) in the Town of Tappahannock by VDOT. The MPCBPAA and the Town of Tappahannock have developed an MOU whereby the Town will take the responsibility of improving, maintaining and managing the road ending and its facilities for public use. Essex County has obtained an option on a marine sit adjacent to the downtown area. The County is now exploring reuse plans for the site and potential funding sources for its development. In 2020, the Town expressed interest in potential public access improvements to additional property at the Hoskins Creek Route 17 Bridge. In 2021, interest for rehabilitation of the historic Steamboat Wharf to support new eco-business opportunities was expressed.</p> |

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