




MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: October 28, 2020
RE: October Commission Meeting via Zoom

COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Vacant
Mr. Michael A. Lombardo

Town of Tappahannock
Hon. Roy M. Gladding

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Michael R. Winebarger
Dr. William G. Reay
Mr. J. Brent Fedors

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto Williams

Town of West Point
Hon. James Pruett

Mathews County
Hon. Michael C. Rowe
Hon. Melissa Mason
Mr. Thornton Hill

Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White
Mr. Matthew L. Walker

Town of Urbanna
Hon. Diane Gravatt
Ms. Holly Gailey

Secretary/Director
Mr. Lewis L. Lawrence

In light of the 2020 COVID-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Middle Peninsula Planning District Commission have transitioned to a virtual format. Regional Public Bodies were granted authority to conduct meetings electronically, pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19. While we do not know the exact duration of the current practice of electronic meetings, we will continue to function in this manner until such time as it is deemed advisable to return to in-person meetings.

Staff provided notice of this meeting and the means by which we are virtually gathered to members of the public on October 28, 2020 through electronic Facebook posting as well as on the MPPDC website, email distribution of notice to members, alternates, and known interested parties, including the media. This meeting will be recorded. Audio and visual recordings of the meeting and materials will be posted on the MPPDC website within 48 hours of this meeting. Any member of the public participating as an observer during the meeting may submit comments or questions at any time during the meeting via email at CSmith@MPPDC.COM or by using the online chat functions of the meeting platform. Those individuals who are observing by phone may be called upon to share questions or comments. This meeting agenda includes public comment. All comments and questions submitted during the meeting will be reviewed following the meeting and to the extent practical, responses will be provided or posted on the MPPDC website.

We ask that everyone identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines have been muted by the meeting administrator to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair. Staff will be monitoring the chat functions throughout the meeting to assure we do not overlook anyone wishing to participate, as appropriate, in the discussion. I will now ask our Secretary to certify we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

This Page Left Intentionally Blank

Please join the meeting from your computer, tablet or smartphone:

<https://us02web.zoom.us/j/6998109642>

Meeting ID: 699 810 9642

To Join by Phone: 1-301-715-8592

Meeting ID: 699 810 9642

iddle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, October 28, 2020

125 Bowden Street

Saluda VA 23149

- I. Roll Call of Attendees and Certification of a Quorum
- II. Approval of September Minutes
- III. Approval of Financial Reports for July, August and September
- IV. Executive Director's Report on Staff Activities for the month of October
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. General Assembly Update – Robert Crockett, President of Advantus Strategies
- X. Economic Impact of EcoTourism: First look at new Middle Peninsula data – MPPDC Staff
- XI. Public Comment Flood Mitigation within the Chesapeake Bay Act – MPPDC Chair
- XII. Draft Policy – Flood Procurement for FEMA funds – MPPDC Staff
- XIII. Open Discussion – Middle Peninsula Community Services Board
- XIV. Other Business
- XV. Adjournment

This Page Left Intentionally Blank

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
September 23, 2020

In light of the 2020 Covid-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Middle Peninsula Planning District Commission have transitioned to a virtual format. Regional Public Bodies were granted the authority to conduct meetings electronically, pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19. While we do not know the exact duration of the current practice of electronic meetings, we will continue to function in this manner until such time as it is deemed advisable to return to in-person meetings.

I. Roll Call and Certification of a Quorum

The monthly meeting of the Middle Peninsula Planning District Commission was held virtually on Wednesday, September 23, 2020, at 7:00 p.m. MPPDC Chairman Swartzwelder welcomed everyone in attendance and requested roll call. A quorum was certified as roll call determined Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex Counties were represented.

Commissioners Present

Essex County: Edwin "Bud" Smith, Jr., John Magruder
King William County: Travis Moskalski, Ed Moren, Otto Williams
King and Queen County: Tom Swartzwelder, Sharon Alsop
Gloucester County: Ashley Chriscoe, Dr. Willy Reay, J. Brent Fedors
Mathews County: Tim Hill
Middlesex County: Wayne Jessie, Sr., Reggie Williams

Commissioners Absent

Essex County: Michael Lombardo
King and Queen County: R.F. Bailey
Gloucester County: Michael Winebarger
Mathews County: Melissa Mason, Mike Rowe
Middlesex County: Gordon White, Matt Walker
Town of Urbanna: Holly Gailey, Diane Gravatt
Town of Tappahannock: Monte "Roy" Gladding
Town of West Point: James Pruett

Also in Attendance

Lewis Lawrence, MPPDC Executive Director
Curt Smith, MPPDC Deputy Director
Heather Modispaw, MPPDC Chief Financial Officer
Dawn Mantell, MPPDC Executive Assistant
Guests

II. Approval of July Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the July Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the July Minutes. Mr. Chriscoe moved that the July Minutes be approved. Mr. Smith seconded the motion; motion carried.

III. Approval of Financial Report for July and August

Chairman Swartzwelder asked whether there were any questions regarding the financial reports for July and August before being approved subject to audit. MPPDC Chief Finance Officer, Heather Modispaw informed the Commission of errors that occurred during the process of rolling FY20 into FY21. This process didn't complete properly therefore, a new report needs to be re-run and new budget items need to be updated. Chairman Swartzwelder advised the Commission to defer action until the necessary corrections are made and the correct financials are presented at the October Commission meeting.

IV. Executive Director's Report on Staff Activities for the Months of August and September

Chairman Swartzwelder requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the months of August and September. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed the Commissioners' attention to several items:

- Executed all documents required for MPPDC to close on the second Virginia Resource Authority loan to fund the MPPDC Living Shoreline Revolving Loan Program. The MPPDC ran out of funding again for this project, creating a need to ask for funding recapitalization with the state.
- Contacted the National Maritime Training Center requesting the number of six pack charter boat licenses issued with the six-county region of the Middle Peninsula. Was ultimately directed to the Virginia Marine Resources Commission for cross-referencing against fishery data sets to extract out vessels which have a charter boat six pack license. MPPDC staff was able to track down data with 90% accuracy, through VMRC. It was noted there were challenges in the accuracy of 2020 numbers due to COVID-19.
- Reviewed the Ecotourism Economic Analysis from Chmura and requested additional information.
- Consulted with Karen Doran, DEQ Clean Water Financing and Assistance Program Manager for the DEQ Virginia Clean Water Financing program regarding submittal of an application requesting funding to establish a stormwater BMP revolving loan program to address shoreline erosion issues.
- Consulted with representatives from FEMA and DCR regarding VDOT floodplain permitting requirements and the expectation that local governments are to bring criminal charges against the Attorney General of the Commonwealth on behalf of the Virginia Department of Transportation for violating local floodplain ordinance requirements. DCR staff ultimately

capitulated and rescinded the requirement to force the local floodplain ordinance requirements on VDOT.

- Mr. Lawrence brought the Commissions attention to all of the dredging projects and the work currently being done by staff.
- Began to fill out the JPA for the reconstruction of the fishing pier at the Captain Sinclairs Recreational Area.
- Mr. Lawrence provided a briefing on a handout distributed via email to the Commission concerning an allocated \$300 million in CARES Act funding in fisheries assistance to the Secretary of Commerce to provide assistance to states, Tribes, and territories with coastal and marine fishery participants who have been negatively affected by the COVID-19 pandemic.
- Develop 4 proposals for FEMA Building Resilient Infrastructure and Communities and Flood Mitigation Assistance funding.
- Consulted with numerous citizens and elected officials across the Middle Peninsula regarding designating the Rappahannock River as a Scenic River.
- Consulted with Robert Crockett, President Advantus Strategies regarding a comprehensive list of solar host agreements citing documents being developed and benefits accrued to those localities.
- Consulted with Heather Lewis, Middlesex County Attorney regarding Scenic River designation for the Rappahannock River.
- Consulted with Wayne Jessie, Chairman of the Middlesex County Board of Supervisors regarding establishing a Scenic River designation for the Rappahannock River.
- Mr. Lawrence drew the Commissions attention to the several pages of Back to Business program activity in Gloucester County over the last two months. Mr. Lawrence stated Gloucester County Board of Supervisors voted to allocate an additional \$500k in program funding. Mr. Lawrence will be working with MPPDC staff on continuing to review applications.

V. MCBPAA Update

In the absence of Mindy Conner, PAA Chairman, Lewie Lawrence, Secretary stated the PAA has not met but are currently working on the transaction of two property donations in Gloucester County to increase the availability of recreational land for public hunting.

VI. MPPDC Public Relations/Communications Update

In the absence of Stephanie Heintz, Consociate Media, a handout was provided electronically to Commissioners outlining the various marketing activities of Consociate Media on COVID-19 Related Health and Safety Messaging; Back to Business Middle Peninsula; Bay Direct; Fight the Flood; and Virginia Water Trails and Rural Coastal Virginia projects.

VII. Public Comment

None.

VIII. VDOT Bridge Weight Limitations

Curt Smith, MPPDC Deputy Director stated the MPPDC's proposal to design improvements to public working waterfronts around the region was not awarded USDOT BUILD funding; however, staff plans to strategize and re-apply next Summer. It was then reported that VDOT has provided unofficial notice that a proposal to design safety and design improvements along Rt. 17 in Tappahannock has been selected for a STARS study. Once designed under the STARS program, the project will be positioned for preference under the Commonwealth's various transportation infrastructure funding programs. Mr. Smith then introduced a regional study underway to identify and develop strategies for funding improvements to bridges and culverts with structural deficiencies in the region. A map illustrating the preliminary findings of the study was presented showing that of the 206 bridges and culverts in the region, 17 have posted weight limits. MPPDC staff has identified funding available to address these projects and will present recommendations for incorporating specific strategies into the regional Long Range Transportation Plan in the coming months.

IX. MPA Update

Ashley Chriscoe, MPA Vice-Chairman stated he is currently working with MPPDC Executive Director, Lewie Lawrence and accounting firm Sands Anderson on a tax issue. All MPA accounting records cannot be submitted to the Internal Revenue Service until reconciliation is complete. A call is planned in the upcoming days with members of GO Virginia Region 6 regarding grant reimbursements and options for the best way to move the MPA forward.

X. Other Business

A small discussion was held concerning available opportunities at the next General Assembly Session. Mr. Lawrence, MPPDC Executive Director stated Robert Crockett, GA Lobbyist has been invited to join the October Commission meeting to provide some guidance on the next session.

XI. Adjournment

Chairman Swartzwelder requested a motion to adjourn. Ms. Alsop so moved, Mr. Chriscoe seconded, motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

This Page Left Intentionally Blank

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 6/30/2020

Run Date: 10/28/2020
 Run Time: 12:07:10 pm
 Page 1 of 1

-----Expenditures-----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	4,565.00	0.82	5,054.74	(489.74)	110.73%	5,293.52	238.78
30111	Blue/Green Infrastructure PDC f	0.00	0.00	0.00	0.00	0.00%	0.01	0.01
30117	Urbanna Comp Plan Update	6,000.00	(9.05)	6,278.03	(278.03)	104.63%	6,278.03	0.00
30118	MPA Staff Support	36,574.89	11,657.60	27,452.52	9,122.37	75.06%	27,452.51	(0.01)
30170	MPBDP Staff Support	22,374.22	0.31	22,862.87	(488.65)	102.18%	21,847.50	(1,015.37)
30215	TDM Marketing	24,844.00	(14.95)	25,745.36	(901.36)	103.63%	25,745.24	(0.12)
30216	FY20 TDM Operating	84,807.00	7,665.07	81,913.66	2,893.34	96.59%	81,913.67	0.01
30317	FY20 Rural Transportation Planr	72,391.00	525.35	71,589.25	801.75	98.89%	71,589.25	0.00
30318	FY21 Rural Transportation Planr	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
30420	Onsite Loan Management	179,713.02	5.81	164,898.78	14,814.24	91.76%	164,494.88	(403.90)
30428	WQIF 2016, \$183500 RLF match	216,500.00	1.45	216,138.99	361.01	99.83%	216,139.48	0.49
30450	Septic Pumpout	21,804.00	878.70	9,318.75	12,485.25	42.74%	9,318.76	0.01
30502	Water Supply Planning	0.00	0.00	0.00	0.00	0.00%	(0.01)	(0.01)
31002	GA Lobby	71,787.50	0.00	56,478.84	15,308.66	78.68%	56,799.75	320.91
31208	MP/NN Regional Debris Manage	43,000.00	(24.29)	44,292.94	(1,292.94)	103.01%	44,292.78	(0.16)
31209	Re-entry Plan	44,050.00	(24.41)	45,495.16	(1,445.16)	103.28%	45,495.07	(0.09)
31210	Emergency Mgmt FY19-FY20	49,500.00	(26.72)	52,424.33	(2,924.33)	105.91%	52,424.16	(0.17)
31500	Living Shoreline Incentive Progr:	26,196.92	225.46	18,668.08	7,528.84	71.26%	18,668.04	(0.04)
32015	PAA Staff Support	12,200.00	528.28	12,412.36	(212.36)	101.74%	12,412.35	(0.01)
32017	NAWCA PAA project	75,000.00	6.52	75,294.31	(294.31)	100.39%	75,294.19	(0.12)
32138	FY17_Coastal_TA/NOAACZM/Cf	0.00	0.00	0.00	0.00	0.00%	(0.01)	(0.01)
32142	ANPDC Ecotourism	0.00	0.00	0.00	0.00	0.00%	0.01	0.01
32144	Coastal TA FY19	69,000.00	25.47	72,117.13	(3,117.13)	104.52%	72,117.13	0.00
32145	CZM Dredging	50,000.00	(25.43)	51,186.39	(1,186.39)	102.37%	51,186.39	0.00
32146	ANPDC EcoTourism II	48,263.00	40.11	53,109.53	(4,846.53)	110.04%	53,109.54	0.01
32147	ANPDC Rural Enhancement Autl	5,000.00	3.41	5,014.17	(14.17)	100.28%	5,014.13	(0.04)
32148	NNPDC WWF Video	5,000.00	8.27	5,336.15	(336.15)	106.72%	5,336.11	(0.04)
32149	WIP III Update	21,500.00	(16.07)	23,022.56	(1,522.56)	107.08%	23,022.52	(0.04)
32150	CZM Extraction Fee Study	15,000.00	51.61	16,232.78	(1,232.78)	108.22%	16,232.70	(0.08)
32151	NFWF Ware River Landowners L	199,914.09	1,164.67	31,738.85	168,175.24	15.88%	31,738.81	(0.04)
32152	DCR Fight the Flood	56,345.26	18,219.36	57,586.01	(1,240.75)	102.20%	57,586.01	0.00
32153	Coastal TA FY20	69,000.00	11,719.70	53,383.02	15,616.98	77.37%	53,383.02	0.00
32154	ANPDC EcoTourism 3	58,333.00	2,971.50	43,676.51	14,656.49	74.87%	43,676.51	0.00
32155	DEQ Planner #16889	65,000.00	6,801.49	52,009.37	12,990.63	80.01%	52,009.37	0.00
38019	FY19 Local Projects	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
38020	FY20 Local Projects	222,020.00	5,865.58	197,982.93	24,037.07	89.17%	264,566.24	66,583.31
38801	Hole in Wall Dredging Project	129,395.00	6,759.60	26,862.01	102,532.99	20.76%	26,862.00	(0.01)
38802	Davis Creek Dredging Project	132,128.00	7,904.75	28,001.10	104,126.90	21.19%	28,001.10	0.00
38803	Aberdeen Creek Dredging Proje	117,528.00	1,207.74	10,523.98	107,004.02	8.95%	10,523.98	0.00
38804	Timberneck Creek Dredging Pro	115,328.00	1,207.97	10,663.95	104,664.05	9.25%	10,663.95	0.00
Totals:		2,370,061.90	85,305.68	1,674,765.41	695,296.49	70.66%	1,740,488.69	65,723.28

Balance Sheet by Category

Middle Peninsula Planning District Commission
Period Ending: 6/30/2020
Format: 1 Board

Run Date: 10/28/20
Run Time: 12:07:53 pm
Page 1 of 1

Assets:

Not Assigned to a Code	322,670.86
Cash in Bank	199,008.09
Cash in Bank, Restricted	387,250.78
Receivables	206,942.54
Property & Equipment	3,571.69
Prepaid Pension (Deferred Outflows)	28,175.57

Assets:	\$1,147,619.53
----------------	-----------------------

Liabilities:

Accounts Payable	30,860.05
VRA Loan Payables	306,409.67
Accrued Leave	47,208.28
Deferred Revenue	64,391.04
Deferred Inflows (VRS)	67,268.00
Net Pension Liabilities	29,544.00

Liabilities:	\$545,681.04
---------------------	---------------------

Equity:

Local Initiatives/Information Resources	(593.04)
Temporarily Restricted	177,307.09
General Fund Balance	425,224.44

Equity:	\$601,938.49
----------------	---------------------

Total Liabilities and Equity	\$1,147,619.53
-------------------------------------	-----------------------

Balance:	\$0.00
-----------------	---------------

Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 6/30/2020
 Format: 1 Agencywide R&E

Run Date: 10/28/2020
 Run Time: 12:08:18 pm
 Page 1 of 1

Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
	0.00	43,388.32	43,388.32	(43,388.32)	0.00%
Local Match	0.00	67,176.35	157,248.60	(157,248.60)	0.00%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	40,446.00	(12,932.00)	20,200.00	20,246.00	49.94%
Local Other Organizations	21,044.00	24,947.43	35,664.88	(14,620.88)	169.48%
State Revenues	441,863.00	152,560.50	253,335.60	188,527.40	57.33%
Federal Revenues	526,216.00	192,053.71	411,688.43	114,527.57	78.24%
Miscellaneous Income	13,000.00	795.04	15,543.95	(2,543.95)	119.57%
RevolvingLoan Program Income	14,500.00	(55,968.77)	4,132.98	10,367.02	28.50%
Revenues	1,192,168.00	412,020.58	1,076,301.76	115,866.24	90.28 %
Expenses					
Personnel	362,048.00	45,902.69	396,221.85	(34,173.85)	109.44%
Communications	1,131.00	0.00	34.16	1,096.84	3.02%
Equipment & Supplies	1,400.00	892.41	1,642.00	(242.00)	117.29%
Travel	3,500.00	0.00	6,492.13	(2,992.13)	185.49%
Professional Development	13,210.00	(725.00)	3,823.50	9,386.50	28.94%
Contractual	521,315.00	24,419.35	301,690.09	219,624.91	57.87%
Miscellaneous	41,196.00	(887.70)	17,598.86	23,597.14	42.72%
Regional Share	0.00	0.00	90,072.25	(90,072.25)	0.00%
	0.00	15,703.93	192,143.64	(192,143.64)	0.00%
Expenses	943,800.00	85,305.68	1,009,718.48	(65,918.48)	106.98 %
Agency Balance	248,368.00	326,714.90	66,583.28		

This Page Left Intentionally Blank

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
October 21, 2020**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: <https://viriniaworks.com/community-profiles>
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, MPA Staff Support, PAA Staff Support, Facilities Scheduling*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GoVA meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 31500 - Living Shoreline Incentive Program RLF

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

- Continued working with Glenda Brooks of Middlesex Title towards closing the loan for Deltaville Boatyard and Marina.
- *Executed ACH loan payments for loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- ***Revolving uncommitted funds - \$230,012.***

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

- Coordinated with VIMS staff on project design.
- Submitted quarterly report by September 30 deadline.
- Consulted with property owner to start the process of obtaining contractors estimates to construct the resilience shoreline project. Also assisted with coordinating a pre-construction application meeting with VIMS, ACE, VMRC, and locality staff as part of the permitting process.
- Conducted a pre-permitting project meeting on site with various permitting agencies to coordinate permitting.

Project 32155 – DEQ Chesapeake Bay WIP Technical Assistance (Year 1)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Updated the proposed 2021 annual scope of services upon the request of DEQ based on September 30 submission and comments received.
- Continue drafting FEMA BRIC and FMA grant proposals.
- Present WIP approach and activities to the York River and Small Coastal Basins Round Table on October 19.

- Drafting Virginia Land Conservation Foundation grant proposal.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Drafted and submitted the semi-annual report to the Virginia Coastal Zone Management Program.
- Attended the Virginia Coastal Zone Management Program Quarterly Coastal PDC meeting on September 17th. Topics discussed included modification to the CBPA, Northern Neck RAFT (Resilience Adaptation Feasibility Tool), RAFT Self-Assessment Tool, Virginia Climate Change Academy and PDC regional updates.
- Submit 4 pre-proposals for FEMA Building Resilient Infrastructure and Communities and Flood Mitigation Assistance funding.
- Discuss resilience proposals with NFWF.
- Participate in VA Coastal Policy Center webinar regarding financing resilience projects.
- Participate in meeting of General Assembly Joint Subcommittee on Coastal Flooding.
- Participate in CBSSC Wetlands Monitoring Partners meeting.
- Participate in meeting with UVA Law Students regarding environmental justice research project.
- Received contract from DEQ CZM and subcontracted to The Berkley Group.
- Participate in VA/MD Beneficial Reuse Workgroup meeting.
- Investigate technologies for creating a geodatabase (online map with data) showing flood hazard risks and sharing on the Fight the Flood website.
- Consulted with a Gloucester County staff member regarding the Virginia Department of Emergency Management grant review process and the inability of VDEM to fund rural projects of need while urban areas continue to collect significant grant funds.
- Consulted with Debbie Messmer, VDEM State Hazard Mitigation Officer concerning various applications submitted to FEMA as well as BRIC matching requirements. Requested official determination of what constitutes eligible match under various FEMA programs, including BRIC.
- Consulted with a Gloucester County resident concerning workforce retraining needs related to the COVID 19 pandemic.
- Consulted with Deltaville Marina owner regarding septic issues at a marina and possible funding options.
- Participated in a call with Region 6 Go Virginia concerning updating the Growth and Diversification Plan and the need for closer alignment with regional and local needs.
- Provide Ann Mitchell, King William Department of Social Services with census data for a habitat for humanity project.
- Consulted with representative of Reef Tech, a North Carolina resiliency based company regarding FEMA approved shoreline products. Also agreed to speak at the North Carolina Beach, Inlet & Waterway Association annual conference on the Middle Peninsula Fight the Flood program.
- Consulted with Lauren Stuhldreher, Virginia EDA representative regarding modification to the EDA Coastal Resiliency proposal focusing of business assistance and mitigation planning.
- Discussed dredging approaches and financing needs with representative from Hunting Creek in Middlesex County.

- Convened the Local Govt Administrators meeting for October. Discussed COVID, Broadband deployment, and CSB staffing matters.
- Advised all Middle Peninsula elected officials and community stakeholders of a DEQ public comment period related to the State Water Control Board promulgating regulations to allow for the mitigation of flooding within the RPA.
- Consulted with Virginia Dominion Power Broadband Engineer concerning opportunities to partner on fiber drops to connect Dominion sub stations and private sector providers running lateral connections to serve homes with no service.
- Consulted with the CEO of NATRX regarding the Middle Peninsula Fight the Flood program and inclusion of NATRX. NATRX uses a concrete 3D process to build equivalent to granite for flood mitigation structures that are more cost effective and weight controlled.
- Participated in the General Assembly called JCOTS Resilience committee call. Discussed urban, suburban and rural challenges with managing climate change and flooding issues.
- Consulted with Mary Carson Stiff of Wetland Watch regarding deed encumbrances for FEMA acquired parcels. Reviewed a draft deed and suggested modifications to assist with the transfer of the land to a non- profit.
- Consulted with Essex County Board of Supervisors member, John McGruder regarding General Assembly Special Session as well as possible Boy Scout demonstration projects on land owned by the PAA.
- Consulted with Mike Vernon, Flood Mitigation Specialists regarding an Essex County resident who has requested assistance under the Fight the Flood program. Mr. Vernon contacted the homeowner and addressed the Flood Insurance policy need.
- Consulted with Kevin Landry, Gloucester County Environment planner regarding calculations for stormwater impervious surface and Beaver Dam. Offered approaches for recalculating impervious cover.
- Received multiple requests from hunters from across the Middle Peninsula and beyond regarding bow hunting on land owned by the PAA. Opened three new parcels for bow hunting to accommodate growing need.
- Consulted with Robert Crockett, Advantus Strategy regarding establishing a revolving loan fund for shoreline projects that do not meet the eligibility for existing living shoreline funding programs. Mr. Crockett will consult with DEQ staff regarding program flexibility.
- Participated in the Coastal Policy Team meeting as a representative of the Coastal PDCs to discuss CZMA policy matters, including State Resilience Master Plan and shovel ready projects.

Project 32160 – ANPDC Ecotourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities *This project will build on the efforts completed between 2017 – 2019. During this project PDC's will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC's will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.*

- Received an MOU from Accomack-Northampton Planning District Commission to review. MPPDC staff reviewed and signed the MOU and returned it to the ANPDC.
- Reviewed and approved the MOU to work with A-NPDC as the project lead. Awaiting the contract to kick off work and subcontract to The Berkley Group.

Project 38801 – VPA Hole-in-the-Wall Dredging Design

This project will focus on the pre-planning activities to dredging Hole-in-the-Wall in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Consulted with Mike Anderson, Acting Chief, Operations Branch Water Resources Division, Norfolk District Army Corps of Engineers requesting a map of all Section 408 projects within the Mathews County area that could conflict with dredging projects that do not directly involve the Corps.
- A detailed bathymetric survey was completed of both the main channel and the pickle patch. The data was used to create digital elevation models (DEM) in GIS. The channel designs for both the main channel and the Pickle Patch were created and the amount of material to be dredged was calculated for 6 ft, 7 ft, and 8 ft cuts. The calculated volumes were used to determine the approximate area needed to place material on land based on varying designs of the contained upland disposal site.
- 15 ten-foot cores were taken along the main channel and at the Pickle Patch. The cores have been split and will be processed soon.
- Hydrodynamic modeling is ongoing at Milford Haven. The goal of the project is to determine how the tidal currents affect flow and sediment transport in Milford Haven. The results include visualizations of surface velocity and bottom shear stress over the course of several tidal cycles. From the base conditions, various formations of the designed dredge channel will be modeled to determine if the design can be modified to increase longevity of the dredge channel. This hydrodynamic modeling effort also includes the Federal navigation channel on the west side of Milford Haven as well as the federal channel at Queens Creek.
- Drone imagery was taken of the Pickle Patch and of the island north of the main channel. Photo mosaics were created from the imagery and show existing conditions of the island which has change significantly since the last available aerial photo date (VGIN 2017).
- Other physical parameters are being assessed through existing GIS databases including SAV, oyster leases, etc.
- Discussions have been held with the County regarding preliminary findings. The County is weighing the two channel options currently prior to determining the preferred project location.

Project 38802 – VPA Davis Creek Dredging Design

This project will focus on the pre-planning activities to dredging Davis Creek in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

- A detailed bathymetric survey was completed of Davis Creek. The data was used to create digital elevation models (DEM) in ESRI Arcmap GIS. The federally defined channel extent was used to determine the amount of material to be dredged was calculated for 6 ft, 7 ft, and 8 ft cuts. The calculated volumes were used to determine the approximate area needed to place material on land based on varying designs of the contained upland disposal site.
- 6 ten-foot cores were taken along the main channel. The cores have been split and will be processed soon.
- Other physical parameters are being assessed through existing GIS databases including SAV, oyster leases, etc.
- A potential disposal area was suggested and preliminarily designed for the MPCBPAA property at Dutchman’s Point which is in proximity to the Creek. During ongoing discussions with the County, preference for locating a disposal area at this site was indicated.

Project 38803 – VPA Aberdeen Creek Dredging Design

This project will focus on the pre-planning activities to dredging Aberdeen Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

- Consulted multiple times DCR staff regarding the needs and concerns of DCR related to use of state park land as a dredge material storage area. DCR staff is developing a list of questions and issues to address the placement of material from Timberneck and Aberdeen Creek.
- A detailed bathymetric survey was completed of Aberdeen Creek. The data was used to create digital elevation models (DEM) in Esri Arcmap GIS. The federally defined channel extent was used to determine the amount of material to be dredged was calculated for 6 ft, 7 ft, and 8 ft cuts. The calculated volumes were used to determine the approximate area needed to place material on land based on varying designs of the contained upland disposal site.
- 7 ten-foot cores were taken along the main channel. The cores have been split, photographed, described and sediment sampled. Sediment samples are being analyzed for grain size and moisture content. One core was sampled to determine short-term accretion (last 100 yrs). The samples will be processed to determine amount of 210-Pb and 137-Cs in the sediment.
- Other physical parameters are being assessed through existing GIS databases including SAV, oyster leases, etc.
- A potential disposal area was suggested and preliminarily designed for VDCR property located adjacent to the Creek. Discussions regarding development of a disposal area are ongoing with VDCR.

Project 38804 –VPA Timberneck Creek Dredging Design

This project will focus on the pre-planning activities to dredging Timberneck Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

- Consulted multiple times DCR staff regarding the needs and concerns of DCR related to use of state park land as a dredge material storage area. DCR staff is developing a list of questions and issues to address the placement of material from Timberneck and Aberdeen Creek.
- A detailed bathymetric survey was completed of Timberneck Creek. The data was used to create digital elevation models (DEM) in Esri Arcmap GIS. The DEM was used to determine where the potential dredge channel would best be located. Once the channel was designed, its extent was used to determine the amount of material to be dredged was calculated for 6 ft, 7 ft, and 8 ft cuts. The calculated volumes were used to determine the approximate area needed to place material on land based on varying designs of the contained upland disposal site.
- 8 ten-foot cores were taken along the main channel. The cores have been split, photographed, described and sediment sampled. Sediment samples are being analyzed for grain size and moisture content. One core was sampled to determine short-term accretion (last 100 yrs.). The samples will be processed to determine amount of 210-Pb and 137-Cs in the sediment.
- Other physical parameters are being assessed through existing GIS databases including SAV, oyster leases, etc.
- A potential disposal area was suggested and preliminarily designed for the Middle Peninsula State Park located adjacent to the Creek. In addition, discussions have been ongoing with Chesapeake Bay National Estuarine Research Reserve (CBNERR) personnel at VIMS about the possibility of using Catlett Island Research Reserve as a disposal area for dredge material. The CBNERRs personnel are in favor of this beneficial use to rebuild the Islands marshes, but ongoing discussions need to occur regarding permissions and permitting.

Project 38805 – VPA Local Government Dredging Implementation Business Plan Development

This project will study and determine the most cost effective and efficient alternative for local government dredging operations using existing and new channel survey information.

- Coordinate with US Army Corps of Engineers regarding categorical permission in federally authorized channels.
- Developed inventory of 120 tidal waterways in the region from topo maps and tax maps. The inventory will serve as a critical baseline in determining local/regional program.
- Conducted qualitative assessments on the waterways and mouths of waterways in regional inventory and classified according to shoaling status, presence of ATONs, and federal designation.
- Held two meetings with county administrators to prioritize & select 15 channels to be targeted for characterization surveys
- Designed and scheduled 15 channel characterization surveys (bathy. & sed. cores).
- Other GIS assessments are ongoing. The tidal prisms are being determined for all waterways and a review of gray literature & online reports to find existing data and determine reported issues is ongoing.
- Developed & published RFQ for hiring consultant for plan development.

Project 38806 – VPA Cedarbush Creek Dredging Design

This project will focus on the pre-planning activities to dredging Cedarbush Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Organized existing data on the channel and potential disposal areas including creation of GIS database
- Surveying/coring work has been scheduled for late October.
- Physical parameters are being gathered through existing GIS databases including SAV, oyster leases, etc.
- Held initial communications with DCR regarding reuse potential at state park property.

Project 38807 – VPA Parrots Creek Dredging Design

This project will focus on the pre-planning activities to dredging Parrots Creek in Middlesex County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Organized existing data on the channel and potential disposal areas including creation of GIS database
- Surveying/coring work has been scheduled for late October.
- Physical parameters are being gathered through existing GIS databases including SAV, oyster leases, etc.

Project 38808 – VPA Winter Harbor Dredging Design

This project will focus on the pre-planning activities to dredging Winter Harbor in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Organized existing data on the channel and potential disposal areas including creation of GIS database
- Surveying/coring work has been scheduled for late October.
- Physical parameters are being gathered through existing GIS databases including SAV, oyster leases, etc.

Project 320152 - Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Billed Gloucester Rowing Association for pool house electric bills.

Project 320180 – NFWF Mathews Living Shorelines

This project will design, permit, and monitor living shoreline in targeted locations on the East River and the North River.

- Attended a monthly check in meeting with NFWF to share the progress of the project.
- Discussed properties recommended to target submitted by the end of September.
- Discussed draft contractor procurement language submitted in September.
- Convened monthly meeting with NFWF staff to update on the project status and outreach efforts to identify an appropriate project site for the NFWF grant.
- Initiated community outreach to Mathews citizens for target areas to receive grant funding to build a resilient shoreline for storm protection based on target areas identified by VIMS Shoreline Studies suffering the highest erosion rates.

Project 32156 – CZM Hog Island Resilience Design

This project will design shoreline protection measures and prepare a permit for the construction of the activities at Hog Island in Gloucester County.

- VIMS Shoreline Studies Program designed a nature-based flood mitigation solution for the mouth of Monday Creek and Hog Island. The plan may include stone sills that will protect the marsh that faces the York River. However, access may be an issue for construction so alternatives will be examined. On the flanks of the Island, oyster bag sills can be created to enhance habitat and provide shore protection along the limited fetch shorelines. These techniques are proven approaches to address the coastal hazards.
- VIMS Shoreline Studies program is preparing a Joint Permit Application for the effort submitted to the Virginia Marine Resource Commission, U. S. Army Corps of Engineers, the Virginia Department of Environmental Quality (DEQ), and Gloucester County Wetlands Board. Though MPCBPAA will be the applicant, VIMS personnel will act as a technical support for the permit process.
- Submitted the Semi-Annual Progress Report that was due on October 15.
- FEMA BRIC grant pre-proposal for implementation of the designed project was approved by VDEM. Continue drafting FEMA BRIC grant proposal for submittal in November.

Project 32018 – GoVa Fish Line

*This project is a special COVID economic development project that will facilitate electronic commerce between those who want to purchase “local” seafood/agricultural products and those who can sell “local” seafood/agricultural products by customizing **Fish Line**, an established mobile and web application to address the unique economic pandemic challenges facing the Middle Peninsula.*

- Consulted with Apple Development manager regarding enrollment into the Apple program to allow Bay Direct to become activated.
- Continued to coordinate with various project partners to move projects element forward.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30216 - Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Reconciled project and completed reimbursement request.
- Updated website – www.midpenrideshare.org.
- **Current commuter database – 399**
- **Number of Commuters with logged alt mode trips in August – 74**
- **Number of logged alt trips in August – 130**
- **Reduced miles (VMT) in August – 1,352**
- **Commuter Savings in August – \$778**

Project 30217 – Transportation Demand Management (TDM) Operating FY21

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Held multiple discussions with Kathy Molin regarding FY20 & FY1 TDM award.

Project 30318 – Rural Transportation Planning FY21

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Attended virtual invoice and progress report training.
- Conceptualize inventory of VDOT roads connecting to navigable waterways.
- Monitor federal legislation related to infrastructure funding.
- Participate in Commonwealth Transportation Board meeting.
- Continue assessing bridges flagged for structural deficiencies in region and initiate process for identifying financing strategies for upgrades/replacements.
- Coordinate with VDOT Pedestrian Facilities staff to advance conceptual designs for regional bike trail/network at the request of local planners.
- Coordinate and lead monthly regional planners meeting. Next meeting scheduled for October 28th.
- Coordinated with VDOT to receive historical highway plans displaying the right of way information along U.S. Route 17 to assist with determining the feasibility of incorporating a multi-use trail within existing right of way/easement limits and identifying “pinch points.”

- Discussed the Regional Bike Trail Planning Initiative during the September 30th Planners' Roundtable Meeting and determined that most localities have not incorporated language regarding the LRTP's bike/ped initiatives into their comprehensive plans. This matter will be discussed further at October's upcoming meeting to review information from the 2012 Long Range Transportation Plan to gauge any modifications/adjustments.
- Received confirmation on the location and status of 14 bridges with posted weight limits from Annette Adams with VDOT.
- Learned from Annette Adams of the potential for prioritizing certain bridges using VDOT's State Forces Bridge Crew.
- Have conducted research into vehicle weights, including farm vehicles, logging and silviculture vehicles, and other large commercial and industrial vehicles using State Code, VDOT manuals, and by contacting industry representatives.
- Attended the VDOT Performance Metrics and Project Scheduling Webinar on October 7.
- Staff met with Berkeley Group and VDOT representatives to discuss the new VDOT climate change standards. Discovered that VDOT is currently working through how these new standards will apply to local governments.
- Communicated with Edreece Azimi and Jungwook Jun with VDOT regarding VDOT's HUB-CAP Tool to learn its applicability for assisting local understanding of tidal flooding and storm surge impacts on coastal roads.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 - On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continued to receive phone calls from homeowners and contractors regarding assistance for septic repairs. Discussed our program and instructed how to apply.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment to be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collection efforts.*
- ***Remaining uncommitted septic repair funding \$31,453 in loan funds – \$0 in grant funds.***

Project 30450 – Septic Pumpout Program

This project will provide grants to 100 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years. Eligible homeowners will receive a voucher equal to 50% of pumpout cost (maximum value \$150).

- Contacted Susan Hale at DEQ concerning timeline and extension of the Septic Pumpout Program.

- Provided Stephanie Heintz, Consociate Media with a press release concerning available septic pumpout funding to be posted on social media.
- Justin Williams, Director, DEQ Office of Watersheds and Local Government Assistance Programs requested septic pumpout stats to date. Emailed septic pumpout information to date, as requested.
- Returned phone call to Mr. Mc Mahan at Gloucester Environmental Office with information concerning MPPDC septic programs. Let know we have loan funds for repair but for more information contact Heather Modispaw who is in charge of the septic repair program. Provided MPPDC website information, income guidelines, and verifications needed to apply for septic pumpout.
- Returned phone call to King and Queen County septic pumpout applicant letting her know all verifications were needed and how to obtain them before her application could be processed.
- Received email from Essex County homeowner interested in septic pumpout. Replied to email with the pumpout process and verifications needed to accompany a septic pumpout application.
- Received phone call from King and Queen County homeowner with questions concerning the septic pumpout application process and requested a septic pumpout application. Mailed septic pumpout application as requested.
- Received fully executed septic pumpout contract with extended dates from Carol Papazian, Procurement Manager, DEQ.
- Received phone call from Essex County homeowner interested in applying for Septic Pumpout. Mailed septic pumpout application as requested.
- Received phone call from Essex County homeowner interested in applying for Septic Pumpout. Mailed septic pumpout application as requested.
- Received phone call from K&Q County septic pumpout applicant following up on receipt of requested verifications. Received real estate information from the county via fax but have not received eligibility information from DSS.
- Received phone calls from 5 Gloucester County homeowners requesting Septic Pumpout applications. Mailed septic pumpout applications as requested.
- Received phone call from Mathews County homeowner requesting Septic Pumpout application. Mailed septic pumpout application as requested.
- Received phone calls from 3 Essex County homeowner requesting Septic Pumpout applications. Mailed septic pumpout applications as requested.
- Received septic pumpout application from Gloucester County homeowner. Applicant was over the program's income limits. Mailed applicant a notification letter.
- Received septic pumpout application from Essex County homeowner. Applicant was over the program's income limits. Mailed applicant a notification letter.
- Received septic pumpout application from Essex County homeowner. Applicant was over the program's income limits. Mailed applicant a notification letter.
- Received phone call from Gloucester County applicant requesting voucher replacement from January. Mailed an application to update required information.
- Received phone call from Mathews County homeowner requesting septic pumpout information and

application. Mailed septic pumpout application as requested.

- Received phone call from Gloucester County homeowner requesting verification information for septic pumpout.
- Received phone call from Gloucester County homeowner requesting septic pumpout information and application. Mailed septic pumpout application as requested.
- Received phone call from Gloucester County applicant concerning re-applying for septic pumpout. Confirmed the need to re-apply since original application was almost a year old.
- Returned phone call from Gloucester County homeowner concerning verifications needed to accompany her mother's septic pumpout application.
- Returned phone call from Gloucester County applicant verifying receipt of their septic pumpout application and required verifications. Confirmed receipt of application.
- Mailed letter to King and Queen County septic pumpout applicant requesting county signature and current social security statement or benefits statement from DSS.
- Received email from Essex County septic pumpout applicant following up on application submission and qualification. Notified determination letter has been mailed and should be received shortly. Applicant was over the income limits.
- Completed Septic Pumpout Quarterly Report and emailed to MPPDC CFO for inclusion of financial report.
- Electronically submitted NPS Pollution Tracking Data for BMP's portion of the Septic Pumpout Quarterly Report using the DEQ BMP Warehouse. Provided MPPDC CFO with email confirmation of submission to be included in the septic pumpout quarterly report.
- Submitted completed Septic Pumpout Quarterly Report to V'Lent Lassiter, Program Manager at DEQ.
- Received complete septic pumpout application from Gloucester County homeowner. Application was approved and a voucher was mailed to the applicant.
- Received complete septic pumpout application from Essex County homeowner. Application was approved and a voucher was mailed to the applicant.
- Received verifications for septic pumpout applicant via fax from Essex County and Department of Social Services. Applicant is missing main application. Contacted applicant to request missing information.
- Received phone call from Gloucester County applicant requesting an extension of their expired voucher. Mailed extended voucher as requested.
- Received phone call from Essex County resident with questions concerning Septic Pumpout.
- Received phone call from King and Queen County resident with questions concerning Septic Pumpout.
- Received phone call from King and Queen County homeowner concerning Septic Pumpout. Resident requested septic pumpout application. Application was mailed as requested.
- Received phone call from Essex County homeowner concerning Septic Pumpout. Resident is ineligible to apply as they have already had their system pumped out at the beginning of the year.
- Reconciled project and completed reimbursement request.

- **Septic Pumpouts as of October 20, 2020**

Applications Mailed	104
Incomplete Applications	07
Approved Applications	53
Vouchers Issued	53
Completions	36

- **Pumpout Vouchers by County**

Essex	14
Gloucester	11
King and Queen	11
King William	08
Mathews	03
Middlesex	06

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301180 – Staff Support to Middle Peninsula Alliance (MPA)

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.
- Provided Liz Povar multiple documentation of expenditures for PamunkeyNet grant close out.

Project 301702 - Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership’s (MPBDP) Small Business Loan Portfolio after MPBDP’s dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients’ bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- ***Funds available – \$143,066***

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHC and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380201 - Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Reviewed the grant guidance document for the Virginia Department of Conservation and Recreation Virginia Land Conservation Fund 2020. Also attended a webinar that reviewed the grant requires.
- Drafted and submitted two pre-applications to the FEMA Building Resilient Infrastructure and Communities. As a whole, the MPPDC submitted 4 applications and all pre-applications were approved. 25

The full application is due November 10th.

- Meet with Tappahannock Manager and Mayor to explore project opportunities.
- Prepare application for Economic Development District designation under US EDA.
- Continue coordination of migration of PDC network with PDC IT staff.
- Continue to launch new project management framework for staff using Microsoft Teams.

Project 30120 – K&Q Tele Health

- Closed the King and Queen RFQ for professional services to conduct a Tele Health Feasibility study for King and Queen County. Selected two vendors to complete the study. Both vendors are now under contract with a project timeline and milestones in place.

Project 301820 – COVID Cares Act

Round III

- Invoiced counties and towns for Pandemic PSA.
- Corresponded with staff on various guidelines and current applications being reviewed.
- Corresponded with staff for advisement on certain products that could be interpreted as normal operating expenses being claimed on Back to Business applications.
- Received directive to begin reviewing non-profit Back to Business applications in the same manner all applications are reviewed.
- Participated in COVID training. Signed and submitted training certificate to MPPDC HR for Commission records.

Project 301821 – Back to Business – Essex County

Round III

- Reimbursed a Back to Business approved claim.
- Received voicemail from Robert Hudgins in Essex County concerning replicating Gloucester County Rent/Mortgage application for Essex County. Forwarded information via email to Neal Barber, Program Manager and Lewie Lawrence, Executive Director.
- Received and reviewed Essex County/Town of Tappahannock pharmacy Back to Business application and forward to staff for additional review and follow-up if necessary.

Project 301822 – Back to Business – Gloucester County

Round III

- Received and reviewed Gloucester County healthcare provider's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received voicemail from Gloucester County Back to Business rent applicant inquiring as to when a check would be issued and received as their landlord is looking for the rent. Explained the application and review process and that any questions concerning payment would need to be directed to the county.
- Received email from Gloucester County Back to Business applicant with graphics and pictures of curbside ads attached. Forward on to staff as it was in response to a follow-up request.
- Received and Reviewed Gloucester County restaurant's Back to Business application and forward to staff for additional review and follow-up if necessary.

- Received and Reviewed Gloucester County hair salon's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received email from Gloucester County business owner interested in applying for Back to Business grant funding and wanted to be pre-qualified to purchase a laptop. Responded via email advising them to contact the county POC for assistance as the MPPDC cannot pre-qualify and the locality makes the final determination on qualifying expenses.
- Received and Reviewed Gloucester County bakery's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received and Reviewed Gloucester County periodical's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received incomplete Gloucester County cleaning company's paper Back to Business application.
- Returned phone call from Gloucester County cleaning company Back to Business applicant verifying we are in receipt of their paper application but need their email address and 2 certifications as their paper application is missing two pages. Applicant provided information and permissions verbally.
- Reviewed Gloucester County cleaning company's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received and Reviewed Gloucester County oyster harvester's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received email from Back to Business applicant in response to being contacted by Gloucester County regarding items needed to complete their application. Forward correspondence to staff as follow-up.
- Received and Reviewed Gloucester County retail store's Back to Business application. Attachments were all utilities, credit card bills, insurance bills and payroll slips. These expenses are not reimbursable under program guidelines. Forward application for additional review and follow-up if necessary.
- Received and Reviewed Gloucester County antique shop's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received phone call from Gloucester County Back to Business applicant following up with requested information for rent application. Information was forwarded on to staff who requested the information.
- Received phone call from Gloucester County antique shop owner with questions concerning Back to Business application process.
- Received and Reviewed Gloucester County dentist's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received and Reviewed Gloucester County metal shop owner's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received and Reviewed Gloucester County apparel shop owner's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received email from Gloucester County Back to Business applicant following up on the status of their manufacturing company's Back to Business application. Application was in the second stage of the review process. Email was forwarded on to second reviewer to provide a response.
- Received and Reviewed Gloucester County farm owner's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received email from Gloucester County Back to Business applicant verifying her attachments were attached to the submitted Rent application. Responded to applicant verifying 1 attachment seemed to be

missing.

- Received missing applicant letter for Gloucester County Back to Business rent application.
- Received phone call from Gloucester County Back to Business rent applicant wanting to know how long it will take to receive a final determination. Explained the application review process and after the review, the applications are sent to the locality. MPPDC has no way of knowing how long their localities process is.
- Received and Reviewed Gloucester County restaurant's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received and Reviewed Gloucester County event venue's Back to Business rent application. According to an email received from Gloucester County's POC, the applicant has been in contact with POC and they are in receipt of the requested verifications (statement from Landlord and letter from applicant).
- Received and Reviewed Gloucester County consulting company's Back to Business rent application and forward to staff for additional review and follow-up if necessary.
- Received and Reviewed Gloucester County healthcare provider's Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received phone call from Gloucester County business wanting pre-approval before purchasing an expensive piece of equipment. Explained to the business owner the MPPDC cannot pre-qualify and the locality makes the final determination on qualifying expenses.
- Received and Reviewed Gloucester County photography business Back to Business application for rent and forward to staff for additional review and follow-up if necessary.
- Received and Reviewed Gloucester County consulting company's Back to Business application and forward to staff for additional review and follow-up.
- Received email from Gloucester County Back to Business applicant verifying their application was received and the status of that application. Responded and verified receipt of application and request they submit a separate rent application to assist with their unpaid rent expenses.
- Received phone call from Gloucester County non-profit with questions concerning eligibility for Back to Business grant funding. Explained the MPPDC cannot pre-qualify expenses as the locality makes the final determination on qualifying expenses. Explained the application process, referred them to the application website and encouraged them to apply.
- Received phone call from Gloucester County business owner wanting pre-approval of purchases to be reimbursed by Back to Business program. Explained the MPPDC cannot pre-qualify and the locality makes the final determination on qualifying expenses.

Project 301823 – Back to Business – King & Queen County

Round III

- No applications received this cycle.

Project 301824 – Back to Business – Mathews County

Round III

- Corresponded with Mindy Conner, Mathews County Administrator regarding questions on a restaurant's Back to Business application.
- Received and Reviewed Mathews County Restaurant Back to Business application and forward to staff for additional review and follow-up if necessary.

- Received and Reviewed Mathews County Recreation business Back to Business application and forward to staff for additional review and follow-up if necessary.

Project 301825 – Back to Business – Middlesex County

Round III

- Received phone call from Middlesex County/Town of Urbana Attorney requesting information on Back to Business program.
- Received and Reviewed Middlesex County/Town of Urbana Restaurant Back to Business application and forward to staff for additional review and follow-up if necessary.
- Returned email from Middlesex County/Town of Urbana Attorney verifying in receipt of their Back to Business application. Reported additional information that their office received payroll funds. Added this information to application file.
- Received and Reviewed Middlesex County/Town of Urbana Attorney Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received and Reviewed Middlesex County/Town of Urbana Title Company Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received email from Middlesex County/Town of Urbana Attorney inquiring on the status of their recently submitted Back to Business application.
- Received and Reviewed Middlesex County/Town of Urbana Daycare Back to Business application and forward to staff for additional review and follow-up if necessary.
- Communicated with staff concerning Middlesex County/Town of Urbana Daycare Back to Business application. Unique circumstances were explained in an email from Middlesex County EDA staff who assisted applicant with filing electronically.
- Received 6 individual emails from Middlesex County EDA Administrative Assistant containing attachments of receipts and pictures to accompany Daycare's Back to Business application.
- Consulted with Neal Barber, Program Manager for guidance on Middlesex County Daycare Back to Business application expenses which were incurred under unique circumstances.
- Received and Reviewed Middlesex County/Town of Urbana Restaurant Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received emails from Middlesex/Town of Urbana Back to Business applicant containing requested information and inquiring about the status of the two applications they submitted. Forward email to staff for follow-up as application was in second review process.

Project 301826 – Back to Business – Town of West Point

Round III

- Received voicemail and email from Town of West Point Back to Business POC assisting a business owner with applying for Back to Business funding and has questions regarding download of application. Responded to email and directed him to the website download option.
- Received email from Town of West Point Retail business applicant following up on the status of their application and how long will it take to receive a decision. Staff explained the MPPDC only reviews the applications and then sends them to the applicant's locality for final determination. Therefore, MPPDC staff cannot provide a timeline beyond our review process.
- Received email from Town of West Point Back to Business POC explaining the paper and electronic

Back to Business applications he assisted a restaurant with completing.

- Received electronic Town of West Point restaurant Back to Business application. The application was incorrectly completed and didn't contain the required attachments. Information was saved to file. Paper application was transcribed into an electronic application by MPPDC staff along with the required attachments.
- Received two emails from a member of the Town of West Point Chamber of Commerce referring two West Point business owners to the Back to Business program.
- Received phone call from Town of West Point Back to Business POC following up on the restaurant application he sent via FedEx.
- Received phone call from Town of West Point Back to Business applicant confirming eligibility of non-profit organizations and expenses. Referred caller to West Point's POC and/or Town Manager for assistance as the MPPDC cannot pre-qualify and the locality makes the final determination on qualifying expenses.
- Consulted with staff on two applications with possible capital improvements. Capital improvements are considered ineligible expenses under program guidelines.
- Reviewed Town of West Point restaurant Back to Business application and forward to staff for additional review and follow-up if necessary.
- Received phone call from Town of West Point retail applicant inquiring as to the status of their application and if anything is needed in order to process their application.

HOUSING

Funding –Housing Loan Program Income

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Funds available = \$44,885**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 31211 – Middle Peninsula All Hazards Mitigation Plan Update

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- Drafted and submitted quarterly report for the AHMP.
- Corresponded with Alexander Krupp, Virginia Department of Emergency Management, regarding the expectations associated with the quarterly report and reimbursement requests.
- Began to organize information that will be shared at future planning team meetings.
- Attended virtual meeting on reimbursement/reporting.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY21 Indirect Cost rate =20.66%.

- Submitted all project financial reports that were due.
- Attended video conference introductory meeting with Cardinal for HCM.
- Spoke with Bobbie Washington of C&F Bank to increase our daily and monthly ACH limits.
- Assisted auditors with their visit auditing FY20.
- Completed COVID Standard for the PDC; Infectious Disease Plan and distributed appropriate supplies.
- Arranging FOIA Training to be “designated published FOIA Officer”.
- Attended virtual VACORP Fall basic training seminar.
- Reminded staff to complete timesheets and update award/grant Master File.

Closed Projects

Project 32154 – ANPDC Eco Tourism III

This project will build on ecotourism efforts from Year 1 and 2 and extend Middle Peninsula Watertrails into the Piankatank River and Rappahannock River. The Rural Coastal Virginia Ecotourism Steering Committee will refine the Virginia Watertrails website and will continue to promote watertrails and eco-tourism in Rural Coastal Virginia.

- Finalized a draft pamphlet of Middle Peninsula Watertrails to be used for America’s 250th commemoration.
- Received the final infographic from Chmura that analyze the economic impact of ecotourism within the Middle Peninsula. The final infographic can be found here:
<https://mppdc.com/articles/reports/Ecotourism%20Infographic.pdf>
- Received the Middle Peninsula and PAA Corporate Marketing Plan from Consociate Media. This plan integrated the land owned by the Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA) and how these holdings are utilized and leveraged for eco-tourism in the region.
- Drafted and submitted MPPDC’s deliverable summaries to the Accomack Northampton Planning District Commission for the semi-annual report.
- Drafted and submitted MPPDC’s final deliverables to the Accomack Northampton Planning District Commission for the final report.
- Approved Corporate Sponsorship Marketing Plan from Consociate Media.
- Approved the RCVA 3-year Marketing Strategy and Action Plan.
- Approved Ecotourism Economic Analysis from Chmura.
- Submitted MPPDC section of Semi-Annual Progress Report, Final Progress Report, and Final Report.
- Discussed corporate sponsorship program development with Consociate Media staff. Reviewed proposed plan and approved for final deliverable.
- Reviewed Economic Impact report from Chmura for Eco related business within the Middle Peninsula.

Project 32153 – Virginia Coastal TA FY20

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities

April – October 2020

Service Center	Project Title and Description	Date Applied	Funding	Status
Emergency Mgmt.	VDEM – Cybersecurity	April 2020	\$231,920	Not Funded
Environmental	NFWF Coastal Resilience Fund – Ware River Living Shoreline	April 2020	\$135,000	Not Funded
Environmental	NFWF Coastal Resilience Fund – Mathews Shoreline Resilience	April 2020	\$156,000	Not Funded
MPCBPAA	DCR Virginia Land Conservation Foundation – Abingdon Land Acquisition	April 2020	\$455,470	Submitted
MPCBPAA	VMRC Recreation Fishing Fund – Cpt. Sinclair Dock Rebuild	April 2020	\$50,000	Submitted
Transportation	USDOT BUILD – Working Waterfronts Enhancement Designs	May 2020	\$2,658,096	Not Funded
Environmental	DEQ VA Clean Water Revolving Loan Fund – Stormwater Improvements	July 2020	\$250,000	Not Funded
Community Develop.	DHCD – Community Business Launch	August 2020	\$45,000	Submitted
MPCBPAA	VTC Paddle & Pub Crawl Event	Sep. 2020	\$20,000	Submitted
Community Develop.	VTC Rural Coastal VA marketing	Sep. 2020	\$20,000	Submitted
Environmental	DEQ Nonpoint Program – Residential Septic Improvements	Sep. 2020	\$299,976	Submitted

ACRONYMS

ACH	Automated Clearing House	MPRSC	Middle Peninsula Regional Security Center
AFG	Assistance to Firefighters Grants	NHD	Natural Heritage Data
AFID	Agricultural and Forestry Industries Development	NIMS	National Incident Management System
AHMP	All Hazards Mitigation Plan	NFWF	National Fish and Wildlife Foundation
BCC	Building Collaborative Communities Project	NOAA	National Oceanic and Atmospheric Administration
BOS	Board of Supervisors	NPS	National Park Services
CBPA	Chesapeake Bay Preservation Area	OCVA	Oyster Company of Virginia
CBSF	Chesapeake Bay Stewardship Fund	OLGA	On-line Grant Administration
CDBG	Community Development Block Grant	PAA	Public Access Authority
CEDS	Comprehensive Economic Development Strategy	RBEG	Rural Business Enterprise Grant
CIP	Capital Improvement Plan	RBOG	Rural Business Opportunity Grant
COI	Conflict of Interest	RFP	Request for Proposal
CRS	Credit Rating System	RFQ	Request for Qualifications
CVE	Countering Violent Extremism	RLF	Revolving Loan Fund
CZMP	Coastal Zone Management Program	RTP	Rural Transportation Planning
DEQ	Department of Environmental Quality	SERCAP	Southeast Rural Community Assistance Project
DGIF	Department of Game and Inland Fisheries	SHSG	State Homeland Security Grant
DHR	Department of Historic Resources	SWCD	Soil and Water Conservation District
DHCD	Department of Housing and Community Development	SWM	Storm Water Management
DMME	Department of Mines Minerals and Energy	SWRP	State Water Resource Plan
DOC	Department of Corrections	THIRA	Threat & Hazard Identification & Risk Assessment
DOE	Department of Energy	TIF	Tax Increment Financing
DRPT	Department of Rail and Public Transportation	TMDL	Total Maximum Daily Loads
EDA	Economic Development Administration	USDA	U.S. Department of Agriculture
EDO	Economic Development Organization	USFWS	U.S. Fish and Wildlife Service
EECBG	Energy Efficiency and Conservation Block Grant	VAPA	Virginia Planning Association
EOC	Emergency Operation Center	VAPDC	Virginia Association of Planning District Commissions
EPA	Environmental Protection Agency	VASG	Virginia Sea Grant
FEMA	Federal Emergency Management Agency	VAZO	Virginia Association of Zoning Officials
Fracking	Hydraulic Fracturing	VCP	Virginia Coastal Program
GIS	Geographic Information System	VCZMP	Virginia Coastal Zone Management Program
HAM	Amateur Radio	VCWRLF	Virginia Clean Water Revolving Loan Fund
HRPDC	Hampton Roads Planning District Commission	VDEM	Virginia Department of Emergency Management
LGA	Local Government Administrators	VDH	Virginia Department of Health
LPT	Local Planning Team	VDOT	Virginia Department of Transportation
LSIP	Living Shoreline Incentive Program	VDMME	Virginia Department of Mines, Minerals, and Energy
MOU	Memorandum of Understanding	VEE	Virginia Environmental Endowment
MPA	Middle Peninsula Alliance	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
MPBA	Middle Peninsula Broadband Authority	VHB	Vanasse Hangen Brustlin
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VIMS	Virginia Institute of Marine Science
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VMRC	Virginia Marine Resource Commission

VOAD	Volunteer Organization Active in Disasters
VOP	Virginia Outdoors Plan
VRA	Virginia Resources Authority
VSMP	Virginia Stormwater Management Program
VTA	Virginia Transit Association
VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund

This Page Left Intentionally Blank



**General Assembly Special Session Update
Middle Peninsula Planning District Commission
October 22, 2020**

On Friday, October 16th, the General Assembly wrapped up the business of 2020 Special Session 1 by approving the conference report amending the budget and the remaining police/criminal justice reform bills that had been in conference committee. While their business was completed, the two chambers remained in session by recessing rather than adjourning sine die. The effect of this action and the reasons behind it are explained below. The onset of the COVID-19 pandemic, coupled with an exigency for criminal justice and police reform measures are what prompted the special session and budget rebalancing.

The Constitution of Virginia requires the Governor to act on bills communicated to him within seven days while the General Assembly is in session. Had the General Assembly adjourned, the Governor would have had 30 days to act on bills by either signing them into law, vetoing them or sending them back to the General Assembly with proposed amendments. Prior to the budget being communicated to the Governor, it must be enrolled. This is the formal process during which they take all adopted conference amendments to the current budget (Chapter 1289) and incorporate the content of those amendments (language and changed numbers) into a new budget document, ensuring that all the revised numbers balance. This enrollment process is likely to take about 10 days.

This background is important since the budget conferees were deadlocked over Senate budget language setting up a new redistricting commission contingent upon passage of the constitutional amendment on November 3. The Governor was instrumental in breaking that deadlock by promising that if it were removed from the negotiations, he would send down a budget amendment to accomplish this action following the November 3 vote (assuming it passes). That would then be voted on separately by the General Assembly in floor sessions following the election.

The upshot is that the Governor is unlikely to sign the revised budget until mid-November, and roughly 30 days later he will present another revised revenue forecast and additional budget adjustments to the budget that was just amended!

As a reminder, the Governor “unallotted” many items that passed the 2020 regular session of the General Assembly in order to get clarity on the revenue situation in light of the pandemic. I am pleased to report that a number of these unallotted budget items have been re-allotted in the House/Senate budget conference report. And, with presumed passage of several of criminal justice reform bills, budget impacts were accounted for in the House/Senate budget conference report.

Herewith are highlights from the House/Senate budget and a couple of criminal justice bills that may be of interest to the Middle Peninsula PDC. Also, I’ve noted the budget conference report on the issue of the moratorium on evictions, as well as the issue (for investor-owned and municipal-owned utilities)

Criminal Justice/Police/Courts Reform

Body Worn Cameras - One-time funding of \$6.4 million for grants to law enforcement agencies to support one-time costs for the purchase, operation, or maintenance of body worn camera systems. The funding is intended to be available to any law enforcement agency in the Commonwealth. An agency may apply for funding for accessory equipment if it has already purchased body-worn camera equipment.

Aid to Localities with Police Departments – Reallots \$7.5 million in the first year that had been approved previously in additional state aid for local police departments, to be distributed on December 1, 2020, to promote the recruitment and retention of the most qualified local police department sworn personnel.

One-time Bonus for Law Enforcement Personnel - Provides new funding of \$10.9 million from the general fund the first year for a \$500 one-time bonus payment, to be paid on December 1, 2020, for sworn state law-enforcement personnel of the Department of State Police, the Division of Capitol Police, the Department of Corrections, the Department of Juvenile Justice, and all other state agencies and higher education institutions, as well as sworn state-supported local constitutional officers and their staffs, and regional jail superintendents and their staffs.

Bill: HB 5043/SB 5038 Marcus Alert/Mental Health Alert Systems and Community Care Teams - The conference committee bill that was approved on Friday requires: 1) the Department of Behavioral Health and Developmental Services in collaboration with the Department of Criminal Justice Services and law-enforcement, mental health, behavioral health, developmental services, emergency management, brain injury, and racial equity stakeholders to develop, by July 1, 2021 a written plan for the development of a Marcus alert system; 2) by July 1, 2021, every locality shall establish a voluntary database to be made available to the 9-1-1 alert system and the Marcus alert system to provide relevant mental health information and emergency contact information for appropriate response to an emergency or crisis; 3) every locality to have established protocols that meet DBHDS plans by July 1, 2022; 4) by July 1, 2022, every locality shall have established, or be part of an area that has established, protocols for law enforcement participation in the Marcus alert system that has been approved by DBHDS.

Budget: HB 5043/SB 5038 Marcus Alert – Adds \$3.0 million in new funding the second year for grants to establish a mental health awareness response and community understanding services alert system programs and community care teams in each of the Department of Behavioral Health and Developmental Services' five regions pursuant to House Bill 5043 and Senate Bill 5038.

Bill: HB 5055/SB 5035 Civilian Review Boards – The bill provides that the governing body of a locality may establish a law-enforcement civilian oversight body for its police department. The bill does not provide authority to establish civilian review boards for sheriff's departments. If a locality does establish a civilian oversight body, the duties are enumerated. No budget impacts in the budget conference report.

Broadband

Budget: Language directs the Broadband Advisory Council to assess allowing public broadband authorities to apply directly for Virginia Telecommunications Initiative (VATI) funds without investment from the private sector. The Virginia Department of Housing and Community Development shall give feedback to House/Senate money committees before the start of the 2021 session. (The House had supported a measure to allow municipal broadband authorities to apply for

state grant money from the VATI to provide last mile broadband infrastructure). The budget includes approximately \$85 million for broadband deployment.

Public Education/Early Childhood Education

Budget: Virginia Initiative to Support Internet Outside of School Networks (VISION) - Redirects \$8.9 million in federal Governor's Education Emergency Relief funds that had previously been announced to be used to support longer-term internet access initiatives to provide a total of \$26.9 million to support school divisions with shorter-term virtual learning needs.

Budget: Delay Adjustments to State Payments Due to Reduced ADM Projections - Delays reductions to state payments resulting from reduced ADM projections until after the final March 31 ADM is calculated. Normally, state payments to school divisions are adjusted in January to reflect revised ADM projections, which are based in part on September 30 membership counts. This amendment would prevent school divisions from experiencing any reductions in state payments until after the final calculation of March 31 ADM.

Budget: COVID-19 Local Relief Payments/To Replace Sales Tax Losses - Provides \$95.2 million the first year from the COVID-19 Relief Fund, established in § [2.2-115.1](#) of the Code of Virginia (the tax on gray machines), to be disbursed to school divisions as COVID-19 Local Relief payments in support of the Standards of Quality. These one-time payments will be distributed to school divisions based on the net reduction of state funds apportioned to school divisions in the Appropriation Act introduced at the 2020 Special Session I from those apportioned in Chapter 1289, 2020 Acts of Assembly. These funds would be counted as a credit toward the local share of the costs of the Standards of Quality in the first year.

Budget: At-Risk Add-On – Restores \$35.2 million in the second year to expand the At-Risk Add-On.

Budget: Restores Expanded Access to School Meals - Restores \$2.5 million in the first year and \$4.1 million in the second year from the general fund to implement expanded access to school meals.

Budget: Restores Virginia Preschool Initiative/Early Childhood Expansion - Restores funding for pre-kindergarten access for at-risk three and four year old children in the second year. The restored amount increases the Virginia Preschool Initiative per pupil amount from \$6,326 in fiscal year 2021 to \$6,959 in fiscal year 2022, representing a 10 percent increase. The budget passed in March increased the per pupil amount from \$6,326 in fiscal year 2020 to \$6,959 in fiscal year 2021 and \$7,655 in fiscal year 2022, but these funds were subsequently unallotted.

Budget: Funding Flexibility - Permits textbook funds to be used for COVID-19 related costs and removes local match in FY21.

Health & Human Services

Budget: Extend Temporary Add-on for Nursing Facility Rates - Adds \$11.2 million from the general fund and \$11.2 million in matching federal Medicaid funds to extend the \$20 per day add-on to Medicaid nursing and specialized care facility rates to June 30, 2021, to provide stability to the nursing home industry during the COVID-19 crisis. The funding includes the estimated cost of the \$20 a day

for the last quarter of fiscal year 2021 and assumes the prior costs are included in the 2020 Official Medicaid Forecast.

Natural Resources

Budget: Tipping Fee – The Governor’s introduced budget included language directing the Secretaries of Natural Resources and Agriculture and Forestry to develop a plan to require landfill operators to pay a solid waste disposal fee. The House/Senate budget bill removes this language. However, the item will, more than likely, reappear in the Governor’s upcoming (mid-December 2020) introduced budget.

Budget: Water Quality Enhancement Fee Language – Modifies language the Governor included in HB 5005. Now reads, The Department shall convene a workgroup of affected stakeholders, including representatives from the regulated industry, local governments and members of the public, to produce recommendations for the Governor and General Assembly to improve the long-term sustainability of the Virginia Stormwater Management Fund established by § 62.1-44.15:29 and Department oversight of nutrient credit use in the Commonwealth. Such recommendations shall be provided to the Governor and General Assembly by November 1, 2020. 2. The provisions of 9VAC25-900, Virginia Administrative Code, shall be considered to have satisfied the conditions of § 62.1-44.15:35, Code of Virginia, for the establishment of an application fee schedule in accordance with § 62.1-44.19:20, Code of Virginia."

Budget: Compensatory Mitigation - Removes language adopted by the Reconvened 2020 Session that provided overly broad authority for agencies within the Natural Resources Secretariat to adopt policies requiring compensatory mitigation agreements outside of the process set out by the administrative process act.

Personnel Bonus, Incentives

Budget: Bonus, State and State-Supported Local Employees/Salary Increase Incentive K-12 Teachers and Support Positions - Authorizes the use of \$97.8 million from the general fund for a bonus for state employees and state supported local employees contingent on the final fiscal year 2021 revenues. This amendment also directs the Governor include a salary increase incentive for K-12 instructional and support positions during the second year in the amended budget to be introduced in December 2020, provided sufficient revenue is projected.

Budget: Update to Remote Public Meetings Language - This amendment sets out Item 4-0.01 and modifies the language to include joint meetings of public entities on the list of entities that can meet remotely during a state of emergency.

Eviction Moratorium - Establishes a universal moratorium on evictions for residential properties through the end of the year. Only allows for an eviction during the universal moratorium if a tenant refuses to apply and cooperate with the landlord’s application to the Rent and Mortgage Relief Program. Outlines Virginia’s policy towards evictions starting January 1, 2021, which relies on the creation of payment plans and application to the Rent and Mortgage Relief Program prior to any evictions related action taking place. Expands the usage of additional Housing Trust Fund dollars to extend the Rent and Mortgage Relief program after the expiration of the CARES Act.

Utility Disconnection Moratorium - Extends utility disconnection moratorium until 60 days after the end of the declared state of emergency, or until the Governor determines that economic and public health conditions have improved, whichever is sooner. For customers more than 30 days in arrears, the utility must offer repayment plans for past due accounts. Such repayment plans shall last a term 6 months to 24 months, as determined by the customer to be most sustainable and affordable. No utility may disconnect customers currently making timely payments under a repayment plan. Utilities and customers may seek debt relief or mitigation from any available resource, may enter into another payment plan offered by the utility, and may renegotiate the terms of the repayment plan. Utilities may seek relief from the disconnection moratorium if their accounts receivable arrearages exceed 1 percent of the utility’s annual operating revenue. If relief is granted, disconnects may be resumed for the purpose of forcing a repayment plan.

CARES Act Funding

The use of federal CARES Act money was a contentious item not only between the House and Senate but also between the General Assembly and Governor Northam. The proposed budget did not identify the use of these dollars beyond the amounts previously announced by the governor. In effect, the unallocated amount of CARES Act money totaled some \$1.3 *billion*. Northam wanted the flexibility to direct the money towards the needs that his administration decided. The House and Senate had their own spending ideas. The three-way negotiations resulted in the breakdown outlined below:

Allocating Remaining CARES Act Dollars

Agency	Description	Amount
K-12	Costs for Re-Opening Schools	\$220,798,208
VEC	Unemployment Assistance	210,000,000
Higher Ed	PPE, Virtual Education, Cleaning, Telework, Other COVID-19 Costs	120,000,000
SCC	Establish fund to provide direct utility assistance to customers	100,000,000
HHR	Hazard pay for personal care attendants (assumes \$1,500 each)	72,000,000
Statewide	Testing and Contact Tracing	71,829,059
K-12	Childcare Provider Stabilization Funds	60,000,000

HHR	Additional hospital reimbursements for eligible costs	60,000,000
Statewide	State agencies telework, PPE/sanitizing, DOLI regulation compliance, etc.	60,000,000
Statewide	PPE Plan	42,112,285
VDEM	Technical assistance, public education and preparedness	37,000,000
DHCD	Broadband accessibility	30,000,000
HHR	Retainer payments for Medicaid Day Support providers in DD Waiver	25,000,000
Higher Ed	VCU Hospital, UVA Med. Ctr – capital, PPE, testing, education	20,000,000
K-12/HHR	Child care partnerships for school-age children	16,600,000
VDH	Point of Care Antigen Testing	16,010,500
DHCD	Virginia Rent & Mortgage Relief Pgm Supplement	12,000,000
ELECT	Voter safety-cleaning, PPE, drop boxes, additional pay for election workers	10,000,000
DOC	PPE, medical observation units, overtime	7,700,000
DSS	VA Federation of Food Banks — \$1.0 M per region	7,000,000
DSBSD	Small business assistance supplement for Rebuild VA program	5,000,000

HHR	Carilion serology, DBHDS COVID patients, VDH EO Costs	4,664,347
Other Educ	State Museums and Higher Education Centers	4,500,000
DHCD	Emergency housing for homeless – (\$8.8 m. covered March – current)	3,000,000
	Balance Remaining	85,510,984
TOTAL		\$1,215,214,399

The Conference Report includes language to ensure all Coronavirus Relief Fund (CRF) amounts are utilized, and nothing will be returned to the federal government. Some items of note:

- If, by December 1, it appears funds cannot be fully spent on a specific activity, amounts could be moved to one of the other specified purposes. ***This would include CRF money allocated to local governments.***
- If, as of December 18, additional unspent amounts remain, all remaining funds will be transferred to the Unemployment Insurance Trust Fund.
- If Congress extends the timeframe for usage of the CRF allocations, these deadlines would be extended.

This Page Left Intentionally Blank

Economic Impact of Ecotourism

Middle Peninsula Region, Virginia

Ecotourism is defined as “responsible travel to natural areas that conserves the environment, sustains the well-being of the local people, and involves interpretation and education” by the International Ecotourism Society.

This includes recreation, entertainment, and retail businesses which fulfill those essential criteria.

Ecotourism is also supported by other local visitor-serving businesses such as accommodations and food services. Businesses in these sectors may, for example, offer lodging near areas for natural exploration or prepare and explain food from local ingredients.

AT A GLANCE:



\$33.1 million
total annual impact



442
annual jobs

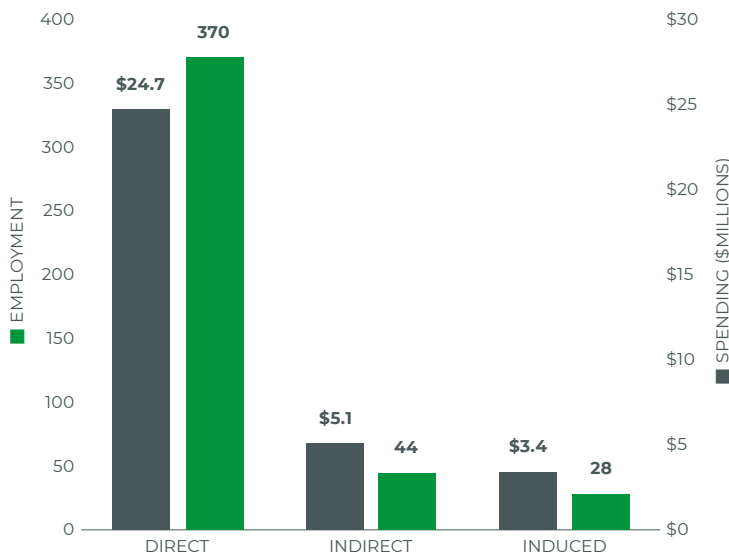


50+
ecotourism-related businesses

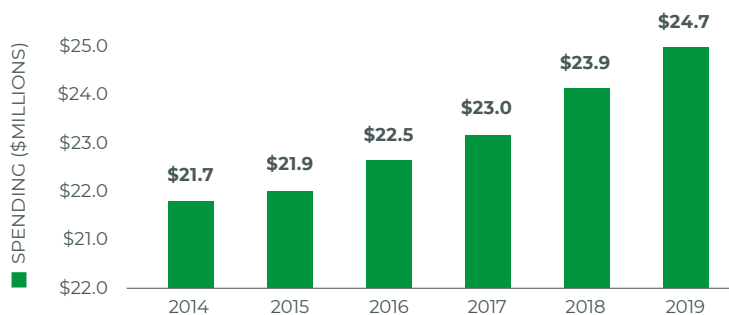


\$1.6 million
state and local tax revenues

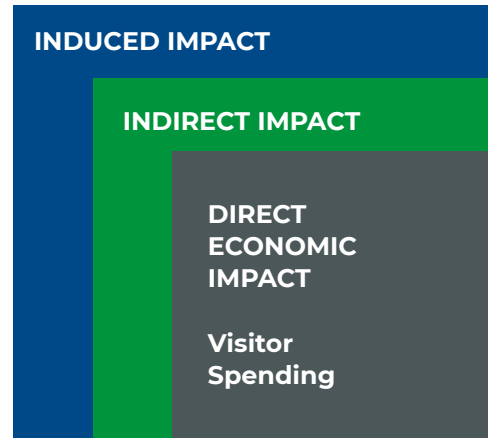
ANNUAL ECONOMIC IMPACT 2019¹



ECOTOURISM SALES GREW 13.5% IN MIDDLE PENINSULA REGION (2014 - 2019)²



Ecotourism employment projected to grow 0.2% each year 2020-2025



Direct Impact:

Total visitor spending and number of employees at ecotourism-related businesses.

Indirect Impact:

Benefits to suppliers of goods and services to ecotourism-related businesses such as food suppliers and recreation and sporting equipment suppliers.

Induced Impact:

Benefits to businesses derived from wages and salaries paid to workers in ecotourism-related businesses, primarily in consumer-related services such as retail, restaurants, and healthcare.

¹Source: Chmura Economics & Analytics; JobsEQ®; IMPLAN 2018. ²Source: Chmura Economics & Analytics.

Economic Impact of Ecotourism

Middle Peninsula Region, Virginia



ECOTOURISM JOBS

Occupation	Average Hourly Wage	Employment (Place of Work)	Employment (Place of Residence)	Employment Forecast
Direct Ecotourism Occupations				
Captains, Mates, and Pilots of Water Vessels*	\$31.88	14	39	→
Motorboat Mechanics and Service Technicians	\$18.14	12	34	↑
Recreation Workers	\$11.03	114	117	→
Tour Guides and Escorts	\$10.82	5	12	↑
Ecotourism-Related Occupations				
Market Research Analysts and Marketing Specialists	\$27.27	59	74	↑
Food Service Managers	\$26.83	56	69	↑
Chefs and Head Cooks	\$23.99	21	48	↑
Training and Development Specialists	\$27.81	44	42	→
Facilities Managers	\$39.22	34	29	→
Meeting, Convention, and Event Planners	\$22.86	16	17	→

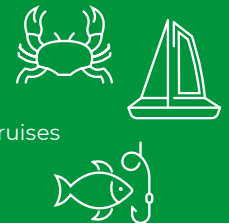
*Data are for full-time employment, but many ecotourism charters may be part-time. The Virginia Marine Resources Commission (VMRC) Fisheries Management reports there were more than 30 active guide and charter boat licenses in the Middle Peninsula Region in 2019.
Source: JobsEQ by Chmura

LOOKING AHEAD

- Recent growth suggests ecotourism is an emerging tourism opportunity in the Middle Peninsula Region. Ecotourism sales grew at an average annual rate of 3.2% between 2014 and 2019.
- Due to the COVID-19 pandemic, tourism spending in the Chesapeake Bay area is forecast to decline between 9% and 35% from 2019 to 2021.¹
- Accounting for impacts from the pandemic and economic recovery, Chmura's JobEQ® projects employment in ecotourism-related industries to grow at an average rate of 0.2% each year between 2020 and 2025.

EXAMPLES OF ECOTOURISM BUSINESSES IN THE MIDDLE PENINSULA REGION

- » Aquaculture Tours
- » Canoeing and Kayaking Tours
- » Oyster Harvesting Tours
- » Birdwatching/ Wildlife Charter Cruises
- » Commercial Fishing Tours
- » Softcrabbing/ Wading Tours



BACKGROUND AND METHODOLOGY

- The Middle Peninsula Region is defined as the counties of Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex, and the towns of Tappahannock, Urbanna, and West Point.
- Alternative definitions of ecotourism provide additional context for which businesses should be included in the impact. One alternative is "sustainable, non-invasive form of nature-based tourism that focuses primarily on learning about nature first-hand, and which is ethically managed to be low impact, non-consumptive, and locally oriented." Ecotourism typically occurs in natural areas and should contribute to the conservation of such areas.²
- To produce an estimate of the impact of ecotourism, Chmura began with a list of businesses from the Middle Peninsula Planning District Commission. Chmura conducted research to identify additional businesses and to classify each as ecotourism-related or not according to the definitions described above.
- Revenues and jobs for these businesses (direct impact) were estimated based on industry averages using data from the U.S. Census, IMPLAN 2018, and Chmura's JobsEQ®. Ripple impacts were modeled with IMPLAN 2018. Estimates were cross-referenced with estimates.

¹ Source: "COVID-19's Impact on Virginia's Visitor Economy." Tourism Economics, May 1, 2020.

² Stronza, Amanda L., Carter A. Hunt, and Lee A. Fitzgerald. "Ecotourism for Conservation?," *Annual Review of Environment and Resources* (2019). <https://doi.org/10.1146/annurev-environ-101718-033046>.

CONTRACTOR PRE-QUALIFICATION NOTICE

REQUEST FOR QUALIFICATIONS FOR FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD MITIGATION FOR SEVERE REPETITIVE LOSS, REPETITIVE LOSS, DECONSTRUCTION/RECONSTRUCTION, AND BRIC PROJECTS

RFQ: **XXCN-XX-XXXX**

PRE-QUALIFICATION NOTICE

The Middle Peninsula Planning District Commission is requesting qualifications from interested contractors that have experience in the demolition, reconstruction, and elevation of residential structures.

The purpose of this solicitation is to establish a list of qualified contractors, for the FEMA funded demolition, reconstruction, and or elevation of residential structures for use by private Homeowner(s). The Contractor shall comply with the Federal Emergency Management Agency (FEMA) Grant Program requirements funding the project. The Middle Peninsula Planning District Commission "MPPDC" will not be a party to contracts between the Homeowner(s) and the Contractor. Services include, but are not limited to: Site work, including demolition, grading, foundation, footer installation, construction, utilities to final issuance of certificate of occupancy. Bidders are required to be a Commonwealth of Virginia Class A Contractor with experience actively engaged in new construction, renovations, remodeling, and repair projects within the Flood Plain. Portfolio of project completion and or certifications shall be provided with the response.

Contractors are encouraged to include a team of professionals necessary to address project needs under the lead of selected Contractor, such as surveyors, engineers, insurance providers etc.

Only offers from pre-qualified prospective contractors will be considered for the project(s).

For additional information and to request the full RFQ including the pre-qualification criteria, please contact **XXX XXXX**, at **804-758-2311**, Monday through Friday between the hours of 9:00 am to 4:00 p.m. or email (preferred) at LLawrence@MPPDC.com Responses are due no later than **5:00 pm** on **XXXX, XX, 2018**.

**THE MIDDLE PENINSULA PLANNING DISTRICT COMMISSION DOES NOT
DISCRIMINATE AGAINST FAITH-BASED ORGANIZATIONS.**