



**MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION**

COMMISSIONERS

Essex County
Mr. John Clickener
Hon. Margaret H. Davis
Hon. John C. Magruder

Town of Tappahannock
Hon. Roy M. Gladding

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Dr. William G. Reay
Hon. Michael R.
Winebarger

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J.
Swartzwelder
(Chairman)

King William County
Hon. David E. Hansen
Hon. Travis J. Moskalski
(Treasurer)
Mr. Eugene J. Rivara
Ms. Bobbie Tassinari

Town of West Point
Hon. Jack Lawson

Mathews County
Hon. George C. Morrow
Mr. Thornton Hill
Hon. Marion C. Love
Ms. Melinda Conner


Middlesex County
Mr. Gordon E. White
Hon. Wayne H. Jessie, Sr.
Mr. Matthew L. Walker
Ms. Kathy Swinehart

Town of Urbanna
Hon. Steve Hollberg
Ms. Holly Gailey

Secretary/Director
Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: October 18, 2018

RE: October Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, October 24, 2018 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the October meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **October 24th**!

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Middle Peninsula Planning District Commission
Meeting

7:00 P.M.

Wednesday, October 24, 2018

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of September Minutes
- III. Approval of September Financial Report
- IV. Executive Director's Report on Staff Activities for the Month of October
- V. MPCBPAA Update
- VI. MPA Update
- VII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- VIII. Update on Rural Transportation Program – Long-range Transportation Plan Update
- IX. Report on Virginia Capital Trail
- X. Legislative Discussion
- XI. Other Business
- XII. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

September 26, 2018

Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, September 26, 2018, at 7:00 p.m. MPPDC Chairman Thomas Swartzwelder welcomed everyone in attendance.

Commissioners Present

King and Queen County: Tom Swartzwelder

Essex County: John Clickener

Gloucester County: Ashley Chriscoe, Michael Winebarger

King William County: Eugene Rivara, Travis Moskalski, Bobbie Tassinari

Mathews County: Melinda Conner, G.C. Morrow, Marion Love

Middlesex County: Wayne Jessie, Kathy Swinehart, Gordon White

Commissioners Absent

Essex County: Margaret “Prue” Davis, John Magruder

King and Queen County: R.F. Bailey, Sherrin Alsop

Gloucester County: Dr. Willy Reay

King William County: David Hansen

Mathews County: Tim Hill

Middlesex County: Matt Walker

Town of West Point: Jack Lawson

Town of Tappahannock: Monte “Roy” Gladding

Town of Urbanna: Steve Hollberg, Holly Gailey

Also in Attendance

Lewis Lawrence, MPPDC Executive Director

Beth Johnson, MPPDC Finance Director

Harrison Bresee III, MPPDC Regional Emergency Planner

Dawn Mantell, MPPDC Secretary

Stephanie Heinatz, Consociate Media

Hal Bourke, Mathews County EDA

II. Approval of July Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the July Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the July Minutes. Mr. Chriscoe moved that the July Minutes be approved. Mr. Rivara seconded the motion; motion carried.

III. Approval of July and August Financial Reports

Chairman Swartzwelder asked whether there were any questions regarding the July and August financial reports before being approved subject to audit. There being no questions, Chairman Swartzwelder requested a motion to approve the July

and August financial reports subject to audit. Mr. Clickener moved to approve the July and August financial reports subject to audit. Mr. Chriscoe seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Months of August and September

Chairman Swartzwelder requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the months of August and September. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Due to a long agenda, Mr. Lawrence directed the Commissioners' attention to just one item:

- Staff submitted a Rescue Squad Assistance Fund (RSAF) grant designed to study the reasons behind and find solutions for the issues surrounding Recruitment and Retention of volunteer and paid EMS personnel in the Middle Peninsula. Grant award announcements are made in December, with a January 2019 start date for funded projects. Mr. Lawrence elaborated on the study and stated the PDC should be eligible for this funding due to action taken by Harrison Bresee to position the PDC as an eligible entity.

Commissioners were encouraged to contact Mr. Lawrence with any questions regarding the staff activities reported for the months of August and September.

V. MPCBPAA Update

Mindy Conner, Chairman of the MPCBPAA stated the Authority is currently looking into flood risk and possible FEMA mitigation funding on the pool house at Captain Sinclair's Recreation Area in Gloucester County.

VI. MPA Update

Travis Moskalksi, MPA Chairman provided the Commission with an update on the recent activities of the MPA. The August MPA Board meeting was cancelled due to Hurricane Florence evacuations. However, the board meeting in August was held at Captain Sinclair's Recreation Area in Gloucester County to showcase the assets the MPCBPAA has as the MPA considers marketing ideas. Chairman Moskalski and Principal Officer, Liz Povar recently met with a potential investor while Revere Gas, Rappahannock Electric Cooperative and Consociate Media have already signed agreements to sponsor the work of the Alliance. The MPA will resume its regular meeting schedule next month.

VII. Public Comment

None.

VIII. Update on Nature Based Flood Mitigation Strategies

Lewie Lawrence, Executive Director gave a PowerPoint presentation entitled “Nature Based Mitigation and Demolition/Reconstruction”. The presentation focused on the new and emerging leadership role the Commission is playing across coastal Virginia on matters related to flooding. MPPDC will be submitting seven different types of Virginia Department of Emergency Management Proposals and two National Fish and Wildlife proposals focusing on accessing various new program funding opportunities which are intended to help localities protect residential structures, marine business, habitat improvements and maintaining the local tax base. Bay Aging has served as the de-facto housing authority for many decades, but due to insurance complications, they no longer can provide constituent housing services related to mitigation projects. With the growing need for mitigation due to increased storms and recurrent flooding, the Commission directed staff to explore new opportunities for providing mitigation housing services and new approaches utilizing nature-based flood approaches. PDC staff will assemble various public and private applications focusing on solutions needed to increase the local tax base, reduce flooding, and increase residential and marine construction employment. As a test case for understanding the process for the new FEMA mitigation program, MPPDC will be submitting an application for 2 construction mitigation projects, one public and one private. As the private project has a very high BCA score, VDEM encouraged submittal of both projects as a bundle. The public project is at the PAA owned Captain Sinclair Recreation Area and Mr. Lawrence has an interest in the private project, therefore the Chairman asked the Commission to state whether they had any objection to this. The MPPDC auditor has been consulted. Mr. Winebarger made a motion to support Mr. Lawrence’s application being submitted with the one for the PAA. Mr. Chriscoe seconded. Motion unanimously carried.

IX. Discussion of MPPDC Office Complex

Beth Johnson, Finance Director informed the Commission the office complex has been on a month-to-month lease without an increase in rent since February 2006. MPPDC has recently been presented with a new lease from the landlord. Under the terms of the lease the rent would remain the same for this fiscal year with a 19% increase beginning July 1, 2019 and a 3% annual escalation clause thereafter. The landlord would like the new lease to commence October 1. The Commission discussed possible alternatives and the consensus was to continue to explore options.

X. MPPDC Media Calendar

Stephanie Heinatz, Consociate Media provided the Commission with a handout illustrating how she plans to effectively relay to Middle Peninsula elected officials, and the community as a whole, the incredibly complex work of the Commission and to provide a better understanding of the role it plays. Ms. Heinatz was engaged to provide PR services for the Middle Peninsula Planning District Commission through limited funding from the Coastal Zone Management Program and has been attending Commission meetings over the last six months. The Commission was

pleased with the proposed marketing plan and Ms. Heinatz will continue moving forward to market the work of the PDC as outlined in the editorial calendar.

XI. Approval of 2018 CEDS Plan Update

Lewie Lawrence, Executive Director provided a handout outlining two new project additions to the 2018 CEDS Plan. Chairman Swartzwelder requested a motion to incorporate the two additions into the master plan and reapprove the Middle Peninsula Comprehensive Economic Development Strategy. Mr. Clickener so moved; Mr. Chriscoe seconded the motion; motion carried.

XII. Other Business

None.

XIII. Adjournment

Chairman Swartzwelder requested a motion to adjourn the meeting. Mr. Chriscoe motioned to adjourn; Mr. Love seconded. The motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 10/12/2018

Run Time: 4:18:05 pm

Page 1 of 1

Period Ending: 09/30/2018

Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	4,051.70	0.00	4,051.70	0.00	100.00%	4,438.42	386.72
30109	MPEDRO Staff Support	21,736.00	1,021.95	3,733.82	18,002.18	17.18%	0.00	(3,733.82)
30111	Blue/Green Infrastructure PDC f	15,000.00	1,059.90	5,411.89	9,588.11	36.08%	5,400.00	(11.89)
30115	VHDA Community Impact Grant	30,000.00	149.66	7,466.96	22,533.04	24.89%	6,404.40	(1,062.56)
30170	MPBDP Staff Support	22,143.81	117.47	21,347.25	796.56	96.40%	18,572.07	(2,775.18)
30214	FY19 Transportation Demand M	84,807.00	4,876.17	14,842.26	69,964.74	17.50%	2,923.18	(11,919.08)
30215	TDM Marketieng	24,391.00	819.06	2,516.87	21,874.13	10.32%	1,097.45	(1,419.42)
30316	FY19 Rural Transportation Planr	72,500.00	11,501.51	16,936.61	55,563.39	23.36%	2,320.12	(14,616.49)
30420	Onsite Loan Management	169,705.36	726.12	152,444.78	17,260.58	89.83%	186,125.60	33,680.82
30428	WQIF 2016, \$183500 RLF match	216,500.00	313.08	91,786.54	124,713.46	42.40%	86,896.50	(4,890.04)
30502	Water Supply Planning	168,132.45	1,646.48	167,897.82	234.63	99.86%	166,632.45	(1,265.37)
31002	GA Lobby FY09	40,750.00	0.00	20,431.34	20,318.66	50.14%	41,290.25	20,858.91
31207	MP/NN Mass Casualty Exercise	64,473.00	8,244.08	42,748.87	21,724.13	66.31%	16,578.17	(26,170.70)
31208	MP/NN Regional Debris Manage	43,000.00	78.38	12,042.36	30,957.64	28.01%	11,858.45	(183.91)
31500	Living Shoreline Incentive Progr:	26,196.92	476.37	9,960.50	16,236.42	38.02%	23,953.30	13,992.80
32015	PAA Staff Support	8,570.00	472.24	1,728.62	6,841.38	20.17%	4,200.00	2,471.38
32016	VIMS Living Shoreline/EPA9633:	92,636.80	115.52	86,661.77	5,975.03	93.55%	35,075.98	(51,585.79)
32017	NAWCA PAA project	75,000.00	680.72	23,393.84	51,606.16	31.19%	75,000.00	51,606.16
32140	FY18 Coastal TA	60,000.00	6,659.31	60,828.55	(828.55)	101.38%	52,613.60	(8,214.95)
32141	WWF_ANPDC	10,000.00	260.21	9,972.67	27.33	99.73%	7,584.80	(2,387.87)
32142	ANPDC Ecotourism	47,495.00	2,004.26	39,830.64	7,664.36	83.86%	33,405.92	(6,424.72)
32143	WIP III	50,000.00	17,372.31	27,792.36	22,207.64	55.58%	275.00	(27,517.36)
38019	FY19 Local Projects	219,724.00	34,721.82	53,364.58	166,359.42	24.29%	136,547.25	83,182.67
Totals:		1,566,813.04	93,316.62	877,192.60	689,620.44	55.99%	919,192.91	42,000.31

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 10/12/18
 Run Time: 4:18:52 pm
 Page 1 of 1

Period Ending: 09/30/2018
 Format: 1 Board

Assets:

Cash in Bank	505,735.63
Cash in Bank, Restricted	253,881.72
Receivables	361,224.37
Property & Equipment	5,455.14
Prepaid Pension (Deferred Outflows)	30,454.00

	Total Assets:	\$1,156,750.86
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Liabilities:

Accounts Payable	14,887.29
VRA Loan Payables	283,360.66
Payroll Withholdings	35.12
Accrued Leave	47,938.02
Deferred Inflows (VRS)	220,036.00
Net Pension Liabilities	56,917.00
Cost Allocation Control	3,396.99

	Total Liabilities:	\$626,571.08
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Equity:

Local Initiatives/Information Resources	123,112.66
Economic Development	(1,887.06)
Transportation Programs	(27,958.99)
Emergency Management Projects	(26,354.61)
Onsite Repair & Pumpout	28,368.14
Housing	(576.67)
Coastal Community & Environmental	(30,552.10)
Public Access Auth Programs	2,491.75
Mandates	(1,260.06)
Temporarily Restricted	181,231.61
General Fund Balance	283,565.11

	Total Equity:	\$530,179.78
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	Total Liabilities and Equity	\$1,156,750.86
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	Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 10/12/2018

Run Time: 4:19:21 pm

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Period Ending: 09/30/2018

Format: 1 Agencywide R&E

With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Match	0.00	22,945.30	22,945.30	(22,945.30)	0.00%
Local Annual Dues	135,099.00	38,600.00	135,099.00	0.00	100.00%
Local Other Revenues	39,948.00	10,843.47	35,207.47	4,740.53	88.13%
Local Other Organizations	24,900.00	0.00	0.00	24,900.00	0.00%
State Revenues	159,817.00	0.00	0.00	159,817.00	0.00%
Federal Revenues	637,162.00	56,264.40	56,264.40	580,897.60	8.83%
Miscellaneous Income	11,500.00	(377.14)	1,634.86	9,865.14	14.22%
RevolvingLoan Program Income	13,250.00	51,190.73	53,262.84	(40,012.84)	401.98%
Revenues	1,021,676.00	179,466.76	304,413.87	717,262.13	29.80 %
Expenses					
Personnel	377,572.00	38,203.24	116,960.41	260,611.59	30.98%
Facilities	30,887.00	2,584.75	7,513.98	23,373.02	24.33%
Communications	3,150.00	368.99	1,448.33	1,701.67	45.98%
Equipment & Supplies	3,300.00	1,540.91	3,022.03	277.97	91.58%
Travel	6,650.00	104.09	1,566.32	5,083.68	23.55%
Professional Development	11,660.00	6.37	3,162.36	8,497.64	27.12%
Contractual	436,086.00	25,645.46	94,164.90	341,921.10	21.59%
Miscellaneous	58,430.00	1,917.55	7,639.19	50,790.81	13.07%
Regional Share	0.00	22,945.30	22,945.30	(22,945.30)	0.00%
Expenses	927,735.00	93,316.66	258,422.82	669,312.18	27.86 %
Agency Balance	93,941.00	86,150.10	45,991.05		

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**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
October 18, 2018**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virginialmi.com/report_center/community_profiles/5109000318.pdf
- For MPPDC Website: <http://www.mppdc.com/>

If there is some item that has been removed from the report that you found to be exceptionally useful and would like to have included, please let staff know.

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair & Pumpout Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Planner 2: Harrison Bresee

Contact Info: hbresee@mppdc.com (804) 758-2311x26 (757) 871-2245 (cell)

Programs: *Regional Emergency Planning*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Graphic Arts*

Planner 1: Matt Becker

Contact Info: mbecker@mppdc.com (804) 758-2311x28

Programs: *Rural Transportation Planning*

Secretary: Dawn Kirby

Contact Info: dkirby@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, MPA Staff Support, Facilities Scheduling*

Funding – VDEM, MANDATES
VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GoVA meetings, and MPA notices.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 32015 - Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Met with the Nature Conservancy to visit local MPCBPAA sites for the annual on-ground monitoring of sites with easements held by the Nature Conservancy in the Middle Peninsula.

Project 32016 - VIMS Living Shoreline

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly-owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

- Consulted with Pam Ivey, VIMS regarding invoice.
- Consulted with Donna Milligan, VIMS regarding final report.

Project 31500 - Living Shoreline Incentive Program RLF

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly-owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

- Scheduled closing for Mathews living shoreline project.
- Closed on Mathews project loan.
- Consulted with loan client regarding VCAP grant payment to lower MPPDC loan balance per verbal agreement made prior to loan closing. MPPDC funded entire project with understanding that the VCAP funds would be forwarded to MPPDC after receipt.
- Received notice from Virginia Clean Water Revolving Loan Fund staff that MPPDC's proposal for recapitalization of loan funds was tentatively approved by DEQ. This still needs to go to the State Water Control Board for approval in December. Loan terms and conditions will be determined at that time. Current funds were received at 0% interest.
- *Executed ACH loan payments for loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Remaining uncommitted funds - \$51,697**

Project 32017 – NAWCA PAA Acquisitions

The Wetlands Conservation on the Middle Peninsula of Virginia Phase I proposal is the first in a series of projects planned by the Middle Peninsula District Commission (MPPDC) in coordination with local, state and federal agencies, non-government organizations and landowners to protect key wetlands along the Chesapeake Bay. This project will employ a novel, creative and cost effective land conservation model in order to perpetually protect 77.05 acres of coastal habitat.

- Consulted with multiple Middle Peninsula realtors regarding potential acquisition of wetlands on the Mobjack Bay. Realtors provided several potential Mathews County sites for review and consideration for acquisition.

Project 32140 – Virginia Coastal TA FY18

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Updated the 2 page brief report naming and describing MPPDC projects funded by Coastal Zone Management Program in previous years which produced measurable benefits in subsequent years and/or have served as a foundation for additional projects.
- Consulted with Carol Steele, Assistant County Administrator for Gloucester County regarding potential use of Captain Sinclair's Recreational Area for use in a maritime colonial movie.
- Consulted with the Virginia Department of Emergency Management staff regarding elevation of a public structure and the calculations for benefit cost analysis as a flood mitigation strategy.
- Consulted with a Mathews County citizen regarding VDOT right-of-way and public access issues related to a VDOT drainage design at the end of Tin Can Alley at Gwynn's Island.

- Consulted with Brent Fedors, Gloucester County Administrator regarding mutual aid agreements with localities and fire and rescue squads outside of the Middle Peninsula.
- Discussed the Virginia Waterway Maintenance Fund proposal application process with the Urbanna Town Manager.
- Discussed VMRC aquaculture permitting process with Tony Watkinson, Chief of Habitat regarding a presentation to the Mathews County Board of Supervisors at a work session. VMRC staff indicated this could be arranged.
- Consulted with the Virginia Department of Transportation, Saluda Residency regarding Route 656 in Glass and the public's ability to utilize the road ending for public access. VDOT staff will research.
- Consulted with an Essex County resident regarding the history of the Middle Peninsula Chesapeake Bay Public Access Authority and the difference between natural areas and public parks. Provided citizen with copies of the Brown Tract Management Plan and Habitat Management Plan.
- Responded to a request by Delegate Keith Hodges to attend a special meeting to address enforcement issues at Perrin Wharf. Gloucester County Sheriff, Gloucester County Commonwealth Attorney, Virginia State Police, Virginia Marine Resource Commission will also be in attendance.
- Attended a meeting of the Chesapeake Bay Realtors Association to assist Delegate Keith Hodges on matters related to recurrent flooding and broadband deployment and issues important to realtors.
- Drafted and submitted semi-annual report to the Virginia Coastal Zone Management Program.
- Executed FY19 contract and submitted to DEQ.
- Prepared and submitted financials and final reimbursement request to VCZMP.

Project 32141 – Working Waterfront Zoning and Coastal Living Policy Development

MPPDC staff in partnership with Accomack-Northampton PDC and the Northern Neck PDC will work to develop a legislative brief for the 2018 General Assembly Session. Also staff will work with localities to develop working waterfront zoning and coastal living policy language. This work will then be shared with interested Board of Supervisors, Town Councils and the general public.

- Provided Matt Becker with outreach material for localities to review regarding preserving working waterfronts and Working Waterfront Development Areas authorized by Va. Code §15.2-2306.1 to share at the September 26th Local Planners Meeting. At the meeting the Local Planners reviewed the information. There was no feedback nor comments about the information.
- Prepared and submitted final invoice.

Project 32142 – ANPDC Ecotourism

This project is a collaboration between rural PDCs (ANPDC, NNPDC, and MPPDC) to develop and expand watertrails within each region. MPPDC staff will focus on developing watertrails on the York River, Pamunkey River, Mattaponi River and the Mobjack. MPPDC staff will also work with PDCs to create an interactive itinerary tool and to develop an overall Rural Coastal Virginia Water Trails theme/brand.

- Provided a description of work completed by MPPDC staff between April and October 2018 regarding ecotourism and water trails to the ANPDC for the semi-annual report due October 15th.
- Continued to work on the MPPDC water trail map to created categories and labeling consistent with the ANPDC water trails map.
- Prepared and submitted invoice to ANPDC.

Project 32143 – WIP III

In support of the Chesapeake Bay Phase III Watershed Implementation Planning (WIP) efforts, the Virginia Department of Environmental Quality, in cooperation with the Chesapeake Bay Program Partnership and other state and federal partners, has made grant funds available as authorized in the federally-funded 2017 Commonwealth of Virginia Chesapeake Bay Regulatory and Accountability Program (CBRAP) Work Plan approved by EPA. Virginia's Planning District Commissions (PDCs), as authorized in the Code of Virginia (§15.2-4207), encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance, specifically in the functional area of environmental management. The intent of this project initiative is for each Virginia Planning District Commission (PDC) covering Chesapeake Bay watershed localities to convene locality and regional officials, staff and stakeholders to provide input and recommendations for meeting Local Area Planning Goals (LAPGs) in accordance with the DEQ-provided "Outline for Local Area Planning Goal Initiative".

- Consulted with Joan Silvati, Virginia Department of Environmental Quality WIP III Lead Coordinator regarding upcoming super regional meeting and presentation of Middle Peninsula WIP III strategies.
- Met with Stephanie Heintz, Managing Director, Consociate Media requiring development of WIP III narrative to more clearly explain why proposed programmatic strategies are critical for future economic development efforts across Rural Coastal Virginia.

Project 32145 – Dredge Permitting and Spoil Placement

This project will provide some of the tools needed for localities to make management decisions regarding their shallow draft navigation channels.

- Consulted with Tony Watkinson, Chief of Habitat for VMRC and Scott Hardaway, Director of VIMS Shoreline Studies Program regarding a framework for fast tracking dredge permitting process.
- Met with students in the Virginia Coastal Policy Center located at the College of William and Mary regarding regulatory permitting issues landward of VMRC regulatory permitting authority. VCPC students will develop a legal white paper exploring the following issues:
 - ❖ Identification of regulatory permitting challenges for agencies beyond VMRC that could accelerate permitting processes associated with establishing a dredge material holding site, including: Chesapeake Bay Preservation Act permitting, Erosion and Sediment Control permitting, Stormwater Management permitting, Virginia Water Protection Program permitting, VDMME requirements related to establishing future sediment mining operations, and VDOT traffic and site development requirements.
 - ❖ Research regarding ownership rights at sites with material from completed dredging projects. This research will provide a general overview of this issue with specific analysis done for a sample of sites.
 - ❖ Research on whether a publicly-owned dredge material upland site that receives quality material from a dredging project, can then use that material for other applications.
 - ❖ Additional issues as may be identified during completion of this product to support the overall effort of building resilience to sea level rise/climate change using dredge material as a valuable resource.
- Executed contract and submitted to DEQ.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30213 - Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated website – www.midpenrideshare.org
- Received phone call from Middlesex resident commuting to Alexandria. 2 matches available - both no longer commuting to Alexandria.
- Registered for grantee How to Apply Workshop to be held in November in Richmond
- DRPT has scheduled meetings (one in person in Richmond and one via web) for October 17 & 18 respectively with top 2 providers for statewide ridematching software under consideration to help stakeholder group make final determination for company to put under contract for provision of new statewide system to provide a single database for ridematching across the nonNOVA portion of the Commonwealth.
- Consulted with Ken Pollack, Bay Transit regarding new CHSM regions.
- ***Current commuter database – 160***

Project 30214 - Transportation Demand Management (TDM) Marketing Plan

MPPDC proposes to engage the services of a marketing firm to assist it's TDM program to update its marketing plan. Special emphasis will be placed on developing a social marketing plan to target regional out commuters and introduce the new Telework Center being constructed in King & Queen County. This is anticipated to be a 2-year project with the first year providing market research and design of the marketing plan and the second year, if funded, implementation of the plan.

- Reviewed RFP response. Chose Consociate Media as consultant on project.
- Drafted contract with Consociate Media to provide market research and design marketing plan.
- Prepared and submitted quarterly report and reimbursement request to DRPT via OLGA.

Project 30315 – Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Created a public input survey on “Survey Monkey”. This survey is intended to solicit feedback from MPPDC residents and watermen about their use of the MPPDC waterways, the commercial activities that take place on the MPPDC waterways, and their experience with waterways that have experienced shoaling and could potentially require dredging. This survey was sent to MPPDC locality staff for review before publishing. The MPPDC plans to advertise this survey through a press release and to keep it open for public response for three weeks.
- Created a press release to be published in Middle Peninsula local newspapers advertising the development of the Long Range Transportation Plan Update (LRTP), specifically the “Waterway” section, and advertising the public input survey. This press release was sent to MPPDC locality staff for review before publishing.
- Updated LRTP to include estimated dredging costs of at-risk waterways that were provided by the “Shallow Draft Navigation and Sediment Control Plan” prepared for the MPPDC by the Army Corps of Engineers.

- Sent a “Waterway Questionnaire” to Middlesex, Gloucester, and Mathews County staff as well as local VMRC chapter. This questionnaire will provide the “Waterways” section of the LRTP with local input and knowledge on the commercial activities that take place on the region’s at-risk waterways.
- Consulted with Gloucester County and the Virginia Shell Fish Organization for input into the LRTP waterways section. Virginia Shell Fish Organization provided information about the commercial seafood industry in Gloucester County and anecdotes about the effect that shoaling has had on the commercial presence on multiple Gloucester County waterways.
- Finalized “Active Transportation Safety” section of LRTP.
- Conducted preliminary review of 2018 Rough Draft Technical Report of the updated LRTP. Began editing the document and creating a template that can be used for the final document.
- Began creating a draft of a final report for the updated LRTP to include:
 - ❖ Introduction and Purpose
 - ❖ Overview of the Region
 - ❖ Goals and Objectives
 - ❖ Demographics and Land Use Trends
 - ❖ The Regional Transportation System
 - ❖ *Preliminary* Transportation Recommendations
- Hosted the September Local Planners Meeting on September 26th. Meeting minutes were sent to MPPDC planners on September 27th. The agenda for this meeting included:
 - ❖ LRTP Update
 - ❖ Discussion of the Goals of the LRTP
 - ❖ Discussion of Priority Waterways for commercial activity in the region
 - ❖ Rt. 17 Multi-Use Path
- Requested right-of-way maps/plats from VDOT to research potential routes for multi-use paths in the Middle Peninsula.
- Met with the Virginia Capital Trail Foundation, the VDOT Bike/Ped project coordinator, Gloucester County staff and Essex County staff to discuss how the lessons learned through the development of the VA Capital Trail can help the planning of the Rt. 17 multi-use path. Sent out meeting minutes to Gloucester County, Middlesex County and Essex County staff.
- Contacted James City, Charles City, and Henrico County for feedback on the economic impact of the Virginia Capital Trail. Had a conversation with the Assistant County Administrator for Charles City County and discussed the county’s experiences with the Capital Trail. This information will be used to determine the benefits of pursuing a multi-use path in the Middle Peninsula. Discussion notes were sent to Gloucester County, Essex County and Middlesex County staff.
- Examined right-of-way along Rt. 17 using Gloucester County Parcel Mapper and examined Rt. 17/Rt. 277/Rt. 33 right-of-way using Middlesex County Parcel Mapper. This was done to research potential alignments of “Phase I” of the Rt. 17 Multi-Use Path.
- Consulted with Gary Mitchell of Essex County in regards to a request to have the MPPDC provide support on Essex County’s application for a multi-use path to be funded by VDOT’s TA Set-Aside program. Essex County has decided to wait to submit an application for TA Set-Aside funding for Hobbs Hole multi-use path for next funding cycle.
- Registered to attend VDOT Title VI training in conjunction with NNPDC and FAMPO on November 5. Location and time TBD.
- Submitted VDOT RTP report for first quarter of FY19 on October 15th.

- Prepared and submitted first quarter financial report and reimbursement request to VDOT.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 - On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Received phone call from Gloucester homeowner regarding next steps in application process. Homeowner has provided a complete application package. Due to income, homeowner is not eligible for grant.
- Convened loan committee to review Gloucester loan application. Project approved for loan up to \$19,000 for 116 months at 7% interest. Information sent to settlement agent for closing.
- Followed up with settlement agent regarding closing for Gloucester loan.
- Consulted with Kristal Reiner, Church View Septic regarding invoice and completion statement for Middlesex repair.
- Received phone call from Gloucester homeowner regarding loan closing schedule. Followed up with Middlesex Title. Informed them that homeowner is available on Mondays for closing.
- Received phone call from Mathews homeowner regarding options as contractor has not provided written statement as promised. Informed homeowner that MPPDC program did not dictate contractor to be used and she was free to solicit estimates from any and all certified septic installers although the type of system that had been designed may limit contractors that utilize proprietary components.
- Received phone call from King and Queen homeowner who were attempting to finance septic repair through GoFund Me. Discussed program and mailed application.
- Received phone call from John Ritter, Engineering and Design regarding Mathews project. Mr. Ritter wanted more information about MPPDC's program and limitations on projects. MPPDC staff explained that the program acts as the "bank" and that homeowners' eligibility for grants was based on income, that the program had caps on the amount of cost share available, and that it was up to the individual homeowner to make the determination as to what they wanted as far as a voluntary upgrade, waiver, repair and what is allowed by health department regulations and homeowner's ability to repay any loans.
- Reviewed application from Mathews homeowner and followed up regarding loan and requesting application fee.
- Phoned Turlington's Septic regarding Completion Statement for Gloucester repair.
- Emailed Gloucester Health Department regarding operating permit for Gloucester repair.
- Consulted with Crystal MacWelch, Miller Septic regarding well abandonment for Gloucester repair.
- Consulted with Tammy Faulkner, Gloucester Health Department regarding well abandonment and septic repair permit. Sent email to Boyd Wiley, DEQ regarding eligibility for use of VRA loan funds and well abandonment costs required for septic repair. IE existing well is in area needed for drain field and must be properly abandoned. Sent email to Boyd Wiley, DEQ regarding use of VCWRLF loan to finance well

abandonment. Still waiting on reply. Unable to approve financing for client until approval by DEQ.

- Consulted with Rich Williams and David Fridley, Three Rivers Health Department regarding the issue of # of occupants in a house, failure of septic system, septic repair permit application process. The question in essence was, who is responsible for ensuring that a septic repair is designed to accommodate the actual # of occupants in a residence, IE: if the failure of the system is deemed to have been caused by too many people occupying a house with an insufficient septic system, how is it ensured that a repair will actually address that issue? What is the process and who is responsible?
- Consulted with Middlesex Health Department regarding operating permit for completed septic repair.
- Prepared quarterly report and reimbursement request for WQIF funding and submitted to Kelley West, DEQ for review. Ms. West is the new grant manager for this project and as such had several questions regarding MPPDC financial reporting. All questions were answered, a couple of changes made per her request, and the report was sent to DEQ for processing.
- Consulted with Allen Farmer, Farmer's Septic regarding repair permit and design of alternative system in Mathews.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment to be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collection efforts.*
- **Remaining uncommitted septic repair funding – \$72,732 in loan funds, \$57,243 in grant funds.**

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30115 - Blue/Green Infrastructure

Commission's effort to promote compatible economic development across the Middle Peninsula looking to leverage blue and green assets.

- Created a draft letter of support for the MPPDC Chairman for Economic Development District (EDD) application to the Economic Development Authority.
- Created a draft email to send to County Administrators and Town Managers requesting resolution of support for the EDD application.
- Consulted with a researcher at James Madison University regarding commercializing of research as a potential GOVirginia proposal. The researcher requires access to waterfront property to test commercial design.
- Consulted with Scott Hardaway, Program Director for the Shoreline Studies program at VIMS regarding various uses of concrete and block material for shoreline stabilization.

Project 301702 - Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts¹⁹. Loan*

clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

- **Funds available – \$139,535**

Project 30109 – Staff Support to Middle Peninsula Alliance (MPA)

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.
- Prepared MPA Board meeting minutes, received response to email invite for monthly meeting and provided Liz Povar, MPA Principal Officer with the anticipated attendance.
- Prepared Administrative Agreement between MPA & MPPDC and presented to MPA Board at October meeting. MPA Board agreed to sign agreement continuing administrative support services.
- Provided Liz Povar, MPA Principal Officer with list of payments made to MPPDC in FY2018 for confirmation of MPPDC audit letter.
- Provided Liz Povar, MPA Principal Officer with list of localities who have provided local share for PamunkeyNet project.
- Prepared information for MPPDC PamunkeyNet costs for inclusion in MPA Reimbursement request to DHCD.
- Consulted with Heather Huddle, U.S. Navy regarding status of final reimbursement request.
- Designed Investor Database to track private sector investors, billings, payments.

Project 301093 – PamunkeyNet

PamunkeyNet, a proposed wireless internet system which would harness the Middle Peninsula's existing emergency services radio infrastructure to create a regional internet service in Middle Peninsula localities. This project proposes to address the business structure necessary for the Pamunkey Nation to operate and become a wireless provider.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380191 - Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Participated in the third planning meeting for the Rural Resiliency Forum, scheduled to take place October 23. The goal of the meetings were to start the process of creating Rural Resiliency Framework, which could potentially help to coordinate existing programs, identify gaps, and bring innovative ideas to the forefront. Many suggestions for structure and content for the October meeting were recommended by the participants.
- Hurricane Michael related actions:
 - ❖ Participated in daily VDEM sponsored weather and situation report conference calls.
 - ❖ Coordinated with local Emergency Managers to assess potential needs from MPPDC.
 - ❖ Coordinated with VDEM staff to assess potential needs from MPPDC.
 - ❖ MPPDC Regional Emergency Planning Department activated to condition yellow.

- Organized or created the following documents to complete and submit the Virginia Department of Emergency Management (VDEM) for Flood Mitigation Assistance grant to design and permit Nature Based Flooding Resiliency Solution on Hog Island in Gloucester County:
 - ❖ Scope of Work
 - ❖ Coastal GEMS Resource Analysis
 - ❖ USGS 1:24,000 scale quadrangle map of the project location
 - ❖ Photos of the project location
 - ❖ Map and description of water bodies surrounding project location
 - ❖ Supporting documentation
- Consulted with Delegate Keith Hodges regarding dual enrollment teacher certification and the lack of teachers across the district.
- Consulted with Eric Gregory of Hefty, Wiley & Gore concerning Planning District Commission's enabling statute.
- Agreed to assist Dr. Richard Williams, Director of Three Rivers Health District by giving opening remarks for the Three Rivers Health District Middle Peninsula/Northern Neck symposium for staff.

Project 31002 – GA Lobby

This program provides professional services to represent Middle Peninsula interests at the General Assembly during the current session.

HOUSING

Funding –Housing Loan Program Income

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Prepared and submitted annual report to Barbara Simcoe, DMME.
- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- ***Funds available = \$44,176***

Project 30115 – VHDA Community Impact Grant

This project will consider new approaches to address vacant homes and clouds on deeds within the Middle Peninsula. Using recommendations derived from VCPC's extensive policy analysis, MPPDC will identify feasible strategies to address housing issues in the region. This work will also include a limited field inventory which will help MPPDC better evaluate how many vacant homes are in the Middle Peninsula. The short-term objective of Phase I is to identify tools available to address housing vacancies and determine how many vacant homes are in the Middle Peninsula. MPPDC will contract with VCPC and the Berkley Group to provide needed analysis and footwork.

- Researched a definition for "Zombie Housing" with regards to vacant homes. Zombie housing are homes that have gone into foreclosure but have not been foreclosed on yet, but the owners have abandoned the properties.

- Developed first draft of vacant housing survey for review and finalizations by the Berkley Group. Discussed survey approach, audience, and distribution methods.
- Submitted quarterly report to VHDA.

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 31207 – MP/NN Mass Casualty Exercise

The 2017 Gap Analysis of the Middle Peninsula/Northern Neck’s Emergency Operations Plans (EOPs), identified the need of integrating as a region, including the need for a regional exercise that would require multiple jurisdictions to carry out a coordinated response to an incident. This functional exercise will include the Middle Peninsula, will invite the Northern Neck, and will provide jurisdictions that recently purchased regional support trailers, the opportunity to deploy and use that gear in a simulated real-world event.

- Held a Mass Casualty Exercise in Saluda, VA. Attendees included a diverse group made up of CERT volunteers, local Social Services Agencies, local Sheriff’s Departments, Emergency Managers, and Planners representatives from Middlesex County, Mathews County, Gloucester County, Lancaster County and MPPDC. Localities arrived with CERT Trailers and Shelter Support Trailers (SSU). A shelter was set up, communications were tested, trailers were inventoried, and hands on experience with various types of equipment from trailers were exercised.
- Began working on the Exercise after Action Report.
- Prepared and submitted quarterly financial report and reimbursement request via VDEM EGMS.

Project 31208 – MP/NN Regional Debris Management Plan

The Middle Peninsula/Northern Neck Debris Management Plan improves and supports the jurisdictions within the Middle Peninsula/Northern Neck’s Operational Coordination, Information Sharing and Recovery Planning. The 2017 Gap Analysis of the Middle Peninsula/Northern Neck’s Emergency Operations Plans (EOPs), identified the need to develop a Regional Debris Removal Plan that would engage the 10 county area in a joint planning process.

- Prepared and submitted quarterly financial report and reimbursement request via VDEM EGMS.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY19 Indirect Cost rate =54.86%.

- Registered to attend VDOT Title VI training in conjunction with NNPDC and FAMPO.
- Consulted with auditor regarding FY18 audit report needed to file for federal recognition of MPPDC Indirect Cost Allocation Plan.
- Fielded questions from various vendors and loan clients regarding receipt of audit confirmation letters.
- Provided MPPDC loan confirmation letter template to auditor for use with other clients at his request.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Hurricane Evacuation Coordination Workgroup: The Hurricane Evacuation Coordination Workgroup is comprised of state and local emergency representatives tasked with finding solutions to fill in the gaps in the Commonwealth's and Locality's plans to respond to a Major Hurricane Evacuation.

Shelter Location Identification Subcommittee of the Hurricane Evacuation Coordination Workgroup: Local and state experts tasked with identifying state and local shelter locations that can meet the needs of individuals with access and functional needs. A recent federal court ruling indicates that prior knowledge of shelter locations allows for more complete personal preparedness planning.

Shelter Staffing Subcommittee of the Hurricane Evacuation Coordination Workgroup: Local and state experts tasked with recommending solutions to alleviate staffing limitations in emergency shelters.

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Environmental	NFWF TA Service Provider	n/a	Approved
Environmental	DEQ – NPS Septic Repair WQIF grants to homeowners	\$200,000	Extended
Environmental	NFWF – PAA Living Shoreline Oyster Bag Sills & Monitoring (VIMS)	\$96,637	Funded
Emergency Mgmt	VDEM – Middle Peninsula/Northern Neck Mass Casualty Functional Exercise	\$64,473	Funded
Emergency Mgmt	VDEM – Homeland Security Middle Peninsula/Northern Neck Regional Debris Mgmt Plan	\$43,000	Funded
Environmental	NAWCA Acquisitions	\$75,000	Funded
Environmental	CZM ANPDC WWF	\$10,000	Funded
Housing	VHDA – Community Impact Grant	\$30,000	Funded
Environmental	CZM ANPDC Ecotourism	\$39,263	Funded
Transportation	DRPT -FY19 TDM Operating	\$67,846	Funded
Transportation	DRPT – TDM Marketing Research and Design	\$20,000	Funded
Environmental	CZM – Coastal Technical Assistance – FY19	\$30,000	Funded
MPCBPAA	Virginia Outdoor Foundation – Captain Sinclair Easement/Improvements	\$180,000	Approved
Environmental	CZM ANPDC Ecotourism	\$38,263	Submitted
Environmental	CZM NNPDC WWF	\$5000	Submitted
Environmental	CZM Dredging	\$50,000	Funded
Environmental	CZM Rural Enhancement Authority	\$10,000	Submitted
Transportation	VDOT – RTP FY19	\$58,000	Funded
Local	Urbanna Comp Plan Update	\$15,000	Submitted
Emergency Mgmt	Re-Entry and Access Authorization Plans	\$44,050	Funded
Emergency Mgmt	Regional Emergency Planner Position	\$49,500	Funded
Environmental	Virginia CWF Funding – Living Shoreline Capitalization	\$250,000	Submitted
Emergency Mgmt	VDH RSAF – Middle Peninsula RMS Recruitment/Retention Plan	\$17,500	Submitted
Emergency Mgmt	Gloucester County – COOP Plan	\$9,000	Submitted
Environ/Emergency	VDEM – Pre-Disaster Mitigation - Gloucester County Capt Sinclair Residential Property Mitigation	\$103,098	Submitted
Environ/Emergency	VDEM – Flood Mitigation - Gloucester County Capt Sinclair Property Mitigation	\$103,098	Submitted
Environ/Emergency	VDEM – Pre-Disaster Mitigation – Gloucester County – Nature Based Resiliency Solutions	\$132,001	Submitted
Environ/Emergency	VDEM – Flood Mitigation - Gloucester County – Nature Based Resiliency Solutions	\$132,001	Submitted
Environ/Emergency	VDEM – Pre-Disaster Mitigation – MP Reducing Flooding Impact of Repetitive Loss Structures	\$269,914	Submitted
Environ/Emergency	VDEM – Flood Mitigation - MP Reducing Flooding Impact of Repetitive Loss Structures	\$269,914	Submitted
Environmental	NFWF – Resiliency Planning and Design for Hog Island Restoration	\$132,0112	Submitted
Environmental	NFWF – Improving Coastal Resiliency Through Nature Based Solutions	\$269,914	Submitted

ACRONYMS

ACH	Automated Clearing House	MPRSC	Middle Peninsula Regional Security Center
AFG	Assistance to Firefighters Grants	NHD	Natural Heritage Data
AFID	Agricultural and Forestry Industries Development	NIMS	National Incident Management System
AHMP	All Hazards Mitigation Plan	NFWF	National Fish and Wildlife Foundation
BCC	Building Collaborative Communities Project	NOAA	National Oceanic and Atmospheric Administration
BOS	Board of Supervisors	NPS	National Park Services
CBPA	Chesapeake Bay Preservation Area	OCVA	Oyster Company of Virginia
CBSF	Chesapeake Bay Stewardship Fund	OLGA	On-line Grant Administration
CDBG	Community Development Block Grant	PAA	Public Access Authority
CEDS	Comprehensive Economic Development Strategy	RBEG	Rural Business Enterprise Grant
CIP	Capital Improvement Plan	RBOG	Rural Business Opportunity Grant
COI	Conflict of Interest	RFP	Request for Proposal
CRS	Credit Rating System	RFQ	Request for Qualifications
CVE	Countering Violent Extremism	RLF	Revolving Loan Fund
CZMP	Coastal Zone Management Program	RTP	Rural Transportation Planning
DEQ	Department of Environmental Quality	SERCAP	Southeast Rural Community Assistance Project
DGIF	Department of Game and Inland Fisheries	SHSG	State Homeland Security Grant
DHR	Department of Historic Resources	SWCD	Soil and Water Conservation District
DHCD	Department of Housing and Community Development	SWM	Storm Water Management
DMME	Department of Mines Minerals and Energy	SWRP	State Water Resource Plan
DOC	Department of Corrections	THIRA	Threat & Hazard Identification & Risk Assessment
DOE	Department of Energy	TIF	Tax Increment Financing
DRPT	Department of Rail and Public Transportation	TMDL	Total Maximum Daily Loads
EDA	Economic Development Administration	USDA	U.S. Department of Agriculture
EDO	Economic Development Organization	USFWS	U.S. Fish and Wildlife Service
EECBG	Energy Efficiency and Conservation Block Grant	VAPA	Virginia Planning Association
EOC	Emergency Operation Center	VAPDC	Virginia Association of Planning District Commissions
EPA	Environmental Protection Agency	VASG	Virginia Sea Grant
FEMA	Federal Emergency Management Agency	VAZO	Virginia Association of Zoning Officials
Fracking	Hydraulic Fracturing	VCP	Virginia Coastal Program
GIS	Geographic Information System	VCZMP	Virginia Coastal Zone Management Program
HAM	Amateur Radio	VCWRLF	Virginia Clean Water Revolving Loan Fund
HRPDC	Hampton Roads Planning District Commission	VDEM	Virginia Department of Emergency Management
LGA	Local Government Administrators	VDH	Virginia Department of Health
LPT	Local Planning Team	VDOT	Virginia Department of Transportation
LSIP	Living Shoreline Incentive Program	VDMME	Virginia Department of Mines, Minerals, and Energy
MOU	Memorandum of Understanding	VEE	Virginia Environmental Endowment
MPA	Middle Peninsula Alliance	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
MPBA	Middle Peninsula Broadband Authority	VHB	Vanasse Hangen Brustlin
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VIMS	Virginia Institute of Marine Science
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VMRC	Virginia Marine Resource Commission

VOAD	Volunteer Organization Active in Disasters
VOP	Virginia Outdoors Plan
VRA	Virginia Resources Authority
VSMP	Virginia Stormwater Management Program
VTA	Virginia Transit Association
VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund