



COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock
Hon. Fleet Dillard

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Kenneth W. Gibson
Dr. William G. Reay
Ms. Carol Steele

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J.
Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto O. Williams
Mr. Percy C. Ashcraft

Town of West Point
Hon. James Pruett
Mr. John Edwards


Mathews County
Hon. David Jones
Hon. Melissa Mason
Mr. Harry Meeks

Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna
Hon. Marjorie Austin

Secretary/Director
Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: May 19, 2022
RE: May Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday May 25, 2022 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Masking is not a requirement of the CDC or the Governor. If any Commissioner desires a mask for the meeting, staff will provide such.

Enclosed are the May meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **May 25th**!

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, May 25, 2022

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of April Minutes
- III. Approval of Financial Report for April
- IV. Executive Director's Report on Staff Activities for the month of May
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Presentation of the MPPDC Proposed Budget
- X. Discussion of Go Virginia Rural Coastal Resiliency Business Competition Winners
- XI. State Budget Discussion – if released
- XII. Other Business
- XIII. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
April 27, 2022

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, April 27, 2022 at 7:00 p.m. In the absence of MPPDC Chairman Swartzwelder, MPPDC Vice-Chairman Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: Bud Smith

Gloucester County: Ashley Chriscoe, Carol Steele

King William County: Ed Moren, Travis Moskalski, Percy Ashcraft, Otto Williams

Mathews County: Melissa Mason, David Jones, Harry Meeks

Middlesex County: Wayne Jessie, Reggie Williams

Town of West Point: John Edwards

Commissioners Absent

Essex County: John Magruder, Sarah Pope

Gloucester County: Dr. Willy Reay, Ken Gibson

King and Queen County: Sherrin Alsop, R.F. Bailey, Tom Swartzwelder

Middlesex County: Gordon White

Town of Tappahannock: Fleet Dillard

Town of Urbanna: Marjorie Austin

Town of West Point: James Pruett

Also in Attendance

Curt Smith, MPPDC Deputy Director

Heather Modispaw, Chief Financial Officer

Dawn Mantell, MPPDC Executive Assistant

Guests

II. Approval of March Minutes

Vice-Chairman Chriscoe asked whether there were any corrections or changes to the March Minutes. There being no corrections to the Minutes, Vice-Chairman Chriscoe requested a motion to approve the March Minutes. Mr. Moskalski moved that the March Minutes be approved. Mr. Jones seconded the motion; motion carried.

III. Approval of Financial Report for March

MPPDC Chief Finance Officer, Heather Modispaw reported the draft FY23 Budget is in preparation and the Budget Committee will meet in May. Vice-Chairman Chriscoe asked whether there were any questions regarding the MPPDC financial report for March before being approved subject to audit. There being no questions, Vice-Chairman Chriscoe requested a motion to approve the financial report for March subject to audit. Mr. Jessie moved to approve the financial report for March subject to audit. Mr. Moskalski seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of April

In the absence of MPPDC Executive Director, Lewie Lawrence, Vice-Chairman Chriscoe requested MPPDC Deputy Director, Curt Smith review the Executive

Director's Report on Staff Activities occurring since the March meeting. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Smith directed the Commissioners' attention to the Opportunities Identified to Implement Commission Priorities table on p. 28 of their meeting packet. This page contains all project proposals identified by MPPDC staff, submission dates, funding amount, and their status. Mr. Smith reported that MPPDC staff has prepared and submitted 45 grant proposals in just the last month and gave a brief overview of several.

V. MPCBPAA Update

MPCBPAA Chairman, John Edwards reported the RISE business competition has moved into the scoring phase. The Board accepted a proposal for the design and construction of the proposed public fishing pier at Captain Sinclairs while discussions regarding ADA requirements are ongoing.

VI. MPA Update

MPA Chairman, Ashley Chriscoe reported he is still awaiting confirmation from the IRS that everything has been accepted and once that confirmation is received, the next steps can be determined.

VII. MPPDC Public Relations/Communications Update

MPPDC Program Communications – Ms. Heinatz reported the press releases to generate interest in the available funding for septic system needs are complete and ready to distribute to local media outlets. A community-wide survey was launched as part of the Commuter Assistance Program and the number of participants had tripled when compared to the last survey.

MPCBPAA – Stephanie Heinatz, Consociate Media was pleased to announce the award of \$10,000 from the Virginia Tourism Marketing Leverage Grant Application to further marketing of Virginia's Coastal Wilds.

VIII. Public Comment

None.

IX. Coastal Resilience Master Plan

MPPDC Deputy Director, Curt Smith provided each Commissioner with a copy of the Virginia Coastal Resilience Master Plan 2021 and provided an overview of specific chapters which are most relevant to local priorities of the Commission. The current plan is intended to serve as Phase 1 of an ongoing process and can serve as a valuable resource for Comprehensive Planning, supporting grant applications, and in drafting future updates to the Regional All Hazards Mitigation Plan. Future updates of the Master Plan will be on a 5-year cycle, managed by the Department of Conservation and Recreation in consultation with the Technical Advisory Committee. Both the MPPDC Executive Director, Lewie Lawrence and Deputy Director, Curt Smith serve on the Technical Advisory Committee and will continue to represent the Middle Peninsula

and provide updates. The Virginia Coastal Resilience Master Plan 2021 is available in an online viewer at: <https://www.dcr.virginia.gov/crmp/plan>

X. Update on Bay Act Guidance Related to Flooding

MPPDC Deputy Director, Curt Smith reported how recent legislation was passed to incorporate flooding and sea-level rise into the Chesapeake Bay Act (CBPA). DEQ recently published draft guidance which is to inform localities how best to administer these changes to the CBPA. MPPDC Executive Director, Lewie Lawrence, serves on and attended a Technical Advisory Committee meeting where several key items in the draft guidance were discussed. Mr. Smith explained how the approved best management practices referenced in the draft document predominantly have a water quality focus and to a lesser degree, flood protection. MPPDC staff provided DEQ staff an alternative source of BMPs for consideration in the recently published [Compendium of Federal Nature-Based Resources for Coastal Communities, States, Tribes, and Territories](#).

It was reported that the draft guidance was reviewed with the local planners who felt there are still many unanswered questions regarding how new regulations are to be implemented. Recognizing that, DEQ plans to train staff on processes and utilization of the VIMS AdaptVA which will be an important aspect of the permit application and review process for localities moving forward. The draft Guidance may be reviewed here and it was requested that any comments or feedback be directed to Mr. Lawrence for the time being. [Draft Clean CBPA Climate Change Guidance 3.28.22.pdf](#)

XI. Other Business

- o 2022 Wood Foundation Health Rankings

King William County Administrator, Percy Ashcraft provided a handout illustrating the overall health of each locality in the Middle Peninsula when compared to 133 counties and cities ranked in Virginia. By illustrating the ranking of each locality from 2011-present, visible trends can be used to assist with goal setting and planning. <https://www.countyhealthrankings.org/app/virginia/2022/overview>

XII. Adjournment

Vice-Chairman Chriscoe requested a motion to adjourn. Mr. O. Williams so moved, Mr. Jessie seconded; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

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(Secretary)

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 04/30/2022

Run Date: 05/17/2022
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Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	Housing Loan Admin - EE&CBG I	250.00	53.10	200.75	49.25	80.30%	196.17	(4.58)
30122	PDC Staff Support for Admin of	0.00	230.92	3,866.95	(3,866.95)	0.00%	3,640.53	(226.42)
30170	Sm Bus Loan Admin - MPBDP St	23,867.21	60.52	23,743.66	123.55	99.48%	27,722.63	3,978.97
30184	Tappahannock Comp Plan	25,279.00	2,084.11	23,137.28	2,141.72	91.53%	11,139.50	(11,997.78)
30186	DHCD Elevated Septic Pilot (\$10	120,000.00	302.34	4,221.99	115,778.01	3.52%	120,000.00	115,778.01
30187	VHDA Housing Development	971,290.00	22,011.42	79,825.65	891,464.35	8.22%	29,711.98	(50,113.67)
30218	DRPT CAP Operating FY22	82,402.00	9,000.65	69,749.22	12,652.78	84.65%	46,611.77	(23,137.45)
30319	FY22 Rural Transportation Planr	72,500.00	9,312.92	64,514.73	7,985.27	88.99%	39,026.50	(25,488.23)
30420	Onsite Loan Management	167,058.11	159.17	166,266.98	791.13	99.53%	195,598.80	29,331.82
31002	GA Lobby	30,000.00	5,000.00	30,000.00	0.00	100.00%	25,000.00	(5,000.00)
31212	Mid Pen AHMP Update	142,863.00	1,927.48	135,564.20	7,298.80	94.89%	138,109.30	2,545.10
31500	Living Shoreline Incentive Progr	31,950.96	23.41	25,201.57	6,749.39	78.88%	44,217.49	19,015.92
32015	PDC Staff Support for Admin of	8,000.00	699.79	5,307.80	2,692.20	66.35%	4,617.01	(690.79)
32019	PAA - VMRC Public Fishing Pier/	10,000.00	34.86	10,060.40	(60.40)	100.60%	10,000.00	(60.40)
32021	PAA GOVA Sea Grant Resilience	87,500.00	2,287.27	36,199.46	51,300.54	41.37%	33,937.73	(2,261.73)
32022	PDC Staff Support for Admin of	4,200.00	177.12	3,552.61	647.39	84.59%	4,200.00	647.39
32023	VLCF Tapp Hoskins Creek	2,500.00	140.38	325.21	2,174.79	13.01%	0.00	(325.21)
32151	NFWF Ware River LS & SL Mgmt	199,914.09	0.00	201,444.68	(1,530.59)	100.77%	115,324.38	(86,120.30)
32157	NFWF Mathews-\$70kMatchRLF,	289,409.80	22,157.09	38,185.88	251,223.92	13.19%	11,632.44	(26,553.44)
32158	DEQ CZM Coastal TA 21	129,000.00	0.00	130,433.50	(1,433.50)	101.11%	129,000.00	(1,433.50)
32159	DEQ Planner Yr2	72,500.00	0.00	72,500.00	0.00	100.00%	72,500.00	0.00
32160	DEQ CZM ANPDC EcoTourism 4	28,500.00	0.00	28,500.00	0.00	100.00%	28,500.00	0.00
32161	DEQ CZM Coastal TA FY22	129,000.00	7,606.50	60,637.60	68,362.40	47.01%	23,899.77	(36,737.83)
32162	DEQ Planner WIP Yr3	36,250.00	7,209.37	24,572.28	11,677.72	67.79%	2,776.89	(21,795.39)
32163	DEQ 319(h) BMP Res Septic \$53	125,700.00	1,044.19	12,373.04	113,326.96	9.84%	7,997.82	(4,375.22)
32164	DEQ Next Gen SL Yr1 (\$50k VPA	50,000.00	674.19	4,432.47	45,567.53	8.86%	0.00	(4,432.47)
32165	DEQ CZM ANPDC EcoTourism 5	27,200.00	2,216.74	10,093.29	17,106.71	37.11%	4,083.01	(6,010.28)
32166	DCR FTF Applications	14,525.98	3,631.65	14,522.91	3.07	99.98%	14,000.00	(522.91)
32167	DEQ Flo Disaster (\$30k VPA HIT)	120,000.00	346.25	3,240.53	116,759.47	2.70%	1,468.56	(1,771.97)
32168	DEQ CBPA Support Septic Pump	15,000.00	2,331.31	13,981.88	1,018.12	93.21%	614.73	(13,367.15)
32169	US DOT RAISE	3,220.24	0.00	0.00	3,220.24	0.00%	0.00	0.00
38022	FY22 Local Projects	229,120.00	7,872.97	146,579.08	82,540.92	63.97%	204,862.21	58,283.13
38805	PAA - VPA Dredging Bus Plan	59,524.00	90.30	58,884.96	639.04	98.93%	50,408.05	(8,476.91)
38806	VPA Cedarbush (Gloucester)	175,000.00	0.00	175,076.54	(76.54)	100.04%	175,000.00	(76.54)
38807	VPA Parrots Creek (Middlesex)	150,000.00	0.00	150,065.60	(65.60)	100.04%	150,000.00	(65.60)
38808	VPA Winter Harbor (Mathews)	150,000.00	0.00	150,052.90	(52.90)	100.04%	150,000.00	(52.90)
38809	Mathews HITW Dredging (VDOT	174,364.00	8,696.65	86,623.48	87,740.52	49.68%	51,947.98	(34,675.50)
Totals:		3,957,888.39	117,382.67	2,063,939.08	1,893,949.31	52.15%	1,927,745.25	(136,193.83)

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 04/30/2022
 Format: 1 Board

Run Date: 5/17/22
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Assets:

Cash in Bank	481,308.73
Cash in Bank, Restricted	428,579.11
Receivables	286,645.92
Property & Equipment	1,119.21
Prepaid Pension (Deferred Outflows)	51,732.29

Assets:	\$1,249,385.26
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Liabilities:

Accounts Payable	37,420.59
VRA Loan Payables	467,990.91
Accrued Leave	50,655.65
Deferred Revenue	5,641.02
Deferred Inflows (VRS)	4,039.00
Net Pension Liabilities	93,437.00
Cost Allocation Control	11,259.19

Liabilities:	\$670,443.36
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Equity:

Local Initiatives/Information Resources	162,161.80
Economic Development	4,767.93
Transportation Programs	(48,625.68)
Emergency Management Projects	2,545.10
Onsite Repair & Pumpout	29,735.70
Housing	(4.58)
Coastal Community & Environmental	(218,975.08)
Public Access Auth Programs	(11,167.65)
Temporarily Restricted	177,307.09
General Fund Balance	481,197.27

Equity:	\$578,941.90
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Total Liabilities and Equity	\$1,249,385.26
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 04/30/2022
 Format: 1 Agencywide R&E

Run Date: 05/17/2022
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With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Match	119,141.00	0.00	87,128.43	32,012.57	73.13%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	228,758.06	0.00	93,337.48	135,420.58	40.80%
Local Other Organizations	68,000.00	15,177.10	58,762.50	9,237.50	86.42%
State Revenues	1,255,963.00	0.00	345,515.11	910,447.89	27.51%
Federal Revenues	675,215.00	0.00	268,118.63	407,096.37	39.71%
Miscellaneous Income	3,000.00	334.53	16,090.04	(13,090.04)	536.33%
RevolvingLoan Program Income	9,500.00	789.05	56,668.36	(47,168.36)	596.51%
Revenues	2,494,676.06	16,300.68	1,060,719.55	1,433,956.51	42.52 %
Expenses					
Personnel	559,925.87	46,342.93	469,471.78	90,454.09	83.85%
Facilities	34,975.50	2,669.02	26,882.37	8,093.13	76.86%
Communications	8,443.00	629.56	9,610.38	(1,167.38)	113.83%
Equipment & Supplies	4,700.00	2,334.69	6,551.52	(1,851.52)	139.39%
Travel	5,531.00	433.92	1,580.27	3,950.73	28.57%
Professional Development	14,029.00	882.87	11,470.57	2,558.43	81.76%
Contractual	1,385,100.41	61,591.32	573,463.05	811,637.36	41.40%
Miscellaneous	11,782.00	2,498.42	9,335.79	2,446.21	79.24%
Regional Share	119,141.00	0.00	87,128.43	32,012.57	73.13%
Expenses	2,143,627.78	117,382.73	1,195,494.16	948,133.62	55.77 %
Agency Balance	351,048.28	(101,082.05)	(134,774.61)		

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**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
May 18, 2022**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(virginiaworks.com\)](http://virginiaworks.com)
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Triangle Environmental was selected as a RISE Resiliency winner. The company is interested in a commercial installation as well as residential. The King and Queen Telehealth and Business Innovation Center will serve as a possible test location.

Project 31500 – Living Shoreline Incentive Program RLF

The MPPDC Living Shoreline Incentive Program Revolving Loan Fund provides low interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Continued loan closing administrative process with Sands Anderson, DEQ and VRA.
- Consulted with Reid Broughton, Sands Anderson PC regarding updated draft legal documents for client loan closing.
- **Remaining uncommitted funds - \$0**

Project 32019 – Sinclair’s Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair’s Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-foot long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

- Consulted with Balzer Engineering regarding Construction Plans for the public fishing pier as a requirement from Gloucester County as part of the building official review process.

Project 32021 – PAA GO Va Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Coordinated with RISE to distribute press release announcing RISE winners. RISE distributed the first press release through their channels. PDC published the approved press release on the Fight the Flood website and then shared on MPPDC and Fight the Flood social media channels. Next step in communications for that press release is local focused press outreach to Middle Peninsula news outlets.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River Yr2

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the

Virginia Waterway Maintenance Fund.

- Coordinated with contractor for final work involving planting of plants. Initiation of project closeout will commence following planting. Supply chain problems for plants continues.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shoreline in targeted shorelines on the East River.

- Homeowner has provided the required project match. MPPDC staff established an escrow account to document how the project match is being used.
- Coordinated for a meeting with the contractor and manufacturer to order initial construction material.

Project 32159 – DEQ Chesapeake Bay WIP Technical Assistance (Yr2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Project closed out successfully as of 12/31/2021.

Project 32161 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Reviewed and updated the Middle Peninsula Chesapeake Bay Public Access Authority reservation website.
- Consulted with Craig Lindell from Aqua Point regarding rural coastal Virginia septic flooding challenges and solutions his company may have.
- Convened a call with the Dept. of Environmental Quality Water Quality Division Senior staff to discuss septic technologies presented during the RISE business innovation competition and a possible valuation of nutrient remediation credits.
- Consulted with a Middlesex County resident suffering from flooding and eroding shoreline. The homeowner is looking for financial assistance.
- Consulted with Go Virginia Region 6 staff regarding investment in the Middle Peninsula rural resiliency industry cluster. Discussed manufacturing needs of Fight the Flood businesses.
- Consulted with Lauren Linville, CWFAP Program Coordinator, Clean Water Financing Assistance Program Department of Environmental Quality regarding Middle Peninsula Septic Repair Program Design and why the Middle Peninsula program works.
- Consulted with the Town of Tappahannock, Middlesex County and the Town of West Point regarding DCR Flood Fund proposals and the status of executing the contract for each.
- Developed two applications to National Fish and Wildlife Found (NFWF)'s Small Watershed Grant Program to (1) restore a section of Hog Island in Gloucester County and (2) to implement phase II of the Ware River Project. In both cases, implementation of living shorelines will help reduce erosion and impacts from storms and ultimately improve resilience.
- Developed an application to NFWF's National Coastal Resilience Fund to restore Hog Island in Gloucester County. This project proposes to restore all of Hog Island.
- Developed a draft scope of work to the Coastal Zone Management Program for a study focused on Confirmed Aquatic Disposal (CAD) and beneficial use study.
- Submitted the CZM Semi-Annual Report to DEQ on April 15, 2022.

- Developed draft memo content regarding the status of the VDOT/VIMS Sea-Level Rise Transportation Study.
- Reviewed final Bay Enhancement Work Group (BEWG) report which summarizes work completed to date regarding identifying potential locations for beneficial reuse of dredged material from the York Spit Channel.
- Participate in NOAA remote sensing meeting to test methods to utilize publicly available satellite data to monitor shoaling of creeks, inland flooding during storm events, and shoreline change.
- Participate in meeting at New Point Comfort Observation Deck to kickoff effort to rehabilitate the aging structure. MPPDC will be awarded funding from NOAA/VCZMP to rehabilitate part or all of the structure during FY2023.
- Advise VCZMP staff of resilience topics for NOAA Mid-Atlantic Resilience Exchange Workshop.
- Develop summary of 2022 County Health Rankings report and presented summary to MPPDC Board.
- Provided letter of support to Randolph-Macon College for a NFWF Small Watershed Grant proposal to study tiger beetle habitats.

Project 32162 – DEQ Chesapeake Bay WIP Technical Assistance (Yr3)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Hosted DEQ staff regarding draft CBPA Resilience Guidance during Local Government Planners meeting for April.
- Participated in the DEQ Coastal Program PDC quarterly WIP meeting on April 4, 2022. At the request of DEQ, presented on how the Middle Peninsula Fight the Flood program works
- Participated in a May 4, 2022 introduction and coordination meeting on WIP with James “Jake” Kline, Environmental Specialist II in DEQ’s Office of Watersheds and Local Government Assistance Programs.
- Updated the Fight-the-Flood portal with various application proposals to ensure that the universe of projects is complete.
- Attended and participated in the Rappahannock River Basin Commission Technical Committee meeting held on April 20, 2022. The focus of the discussion was perspectives on state and local policy issues on solar projects, with a specific presentation from Andrew Smith, Virginia Farm Bureau Federation, on the views of the agricultural community.
- Attended the May 11, 2022 Biannual All-Hands Meeting of the York River and Small Coastal Basins Roundtable. Much of the meeting focused on administrative business of the Roundtable, with additional presentations on the results of a needs assessment survey for the watershed and on the qualitative and quantitative study and assessment of water quality featuring the Chesapeake Behavior Change tool.
- Hosted meeting between VDH, DEQ, and local government staff to discuss transition of CBPA septic pumpout oversight from localities to VDH.
- Researched NFWF America The Beautiful program for prospects for living shoreline construction.
- Advise Tappahannock staff regarding VOF Trees for Clean Water Grant.
- Attended a Mathews Rotary Club meeting and presented on how the Fight the Flood Program works and how to input flood mitigation needs into the system. The meeting was attended by 15 citizens. Also spoke on other MPPDC programs and services available to MPPDC citizens, including septic repair.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

- Finalized scope amendment with NOAA/VCZMP staff to change the high energy pilot site to the Mobjack Bay facing shoreline at the New Point Comfort Natural Area Preserve.
- Established and reviewed project schedule with VIMS staff during meeting on May 13.

Project 32165 – DEQ CZM ANPDC Eco Tourism V

This project will build on the efforts completed between 2020-2021. During this project, PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also focus on Public Access Site Resiliency for public access locations within the region, including assessments, implementation strategies, and signage.

- Reached out to the Town of Urbanna regarding their interest in expanding their water trail to focus on historical locations throughout the Town. Larry Chowning provided an update and mentioned that they are still compiling information and coordinated but should have documents to MPPDC staff by the beginning of June.
- Attended the quarterly meeting of the CVEA. Agenda items consisted of an overview of the Virginia Water Trails website analytics and regional updates. There was also discussion about refining the list of keywords to track through analytics and use to help improve our CSO rankings. MPPDC staff will work with Consociate Media to generate this list.
- Worked to finalize sign designs for PAA properties along the Virginia Water Trails.
- Published new blog posts/content marketing on the Virginia Water Trails website. Recent blog posts published include the following (which were also shared via social media channels):
 - A Paddle to New Point Comfort Lighthouse Worth the Bumpy Ride
 - Discover Machicomoco State Park By Taking a Class
 - An Escape to Gwynn’s Island
 - It Takes Luck, But You Might Spot a Seahorse During Your Paddle in the Chesapeake Bay

Project 32166 – Fight the Flood Participant Grant Application Development

MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.

- Provided letter of notice to applicants from Round 1 and Round 2 to give notice that proposals were resubmitted under Round 3.

Project 32167 – DEQ Florence Disaster

This project will offer grant funds as micro-grants to property owners in the Piankatank River, Gwynns Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro-grants of \$20,000 each will be accomplished under this project.

- Continued coordination with 5 selected clients located within the approved areas.
- Contractor is working to finalize permits and develop construction schedule.

Project 320154 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, processed deposits, reconciled bank statements. Prepared monthly financial statements. Billed Gloucester Rowing Club for PAA pool electric bill.
- Submitted VACORP FY23 renewal proposal.
- Began FY23 budget development.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Submit quarterly progress and financial report to VPA staff.
- Continued to coordinate with US Army Corps staff regarding joint permit application. Submitted responses to questions raised by US Fish and Wildlife Service regarding potential impacts to Tiger Beetles at Haven Beach.
- Met with Geologist from Randolph-Macon College regarding their advisory role in the US Fish and Wildlife Service tiger beetle impact assessment.
- Maintained procurement documents. Awaiting permit approval prior to putting the project out to bid.
- Continue to wait on US Fish and Wildlife Service review for permit issuance.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30218 – Commuter Assistance Program (CAP) Operating FY22

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Participated in monthly conference call with Kathy Molin of DRPT. Followed up with her about the Tour de Chesapeake being held in Mathews County in May. Event Director, Lynda Greve, has agreed to partnering with us and will post the link for MidPenRideShare on their event website.
- Participated in Commute!VA Partners coordination meeting. Kathy Molin has asked that we present our Commuter Survey results at the meeting in May.
- Reminded Rudy Heinatz of Consociate Media that we have not received an invoice for April and requested that along with backup documentation required for our reimbursement from DRPT.
- Distributed monthly email newsletter.
- Coordinated with Tour de Chesapeake to add MidPenRideShare information print out into swag bags.

- Published new blog posts/content marketing on website.
 - Get Rewarded by Downloading the MidPenRideShare App
 - Soak in Lovely Mathews County on Two Wheels at Tour de Chesapeake
 - A Top 10 to Keep You In the Know On The Road
 - 10 Ideas to Move Your Back-to-School Carpool Forward
- Selected and notified winner of survey drawing.
- ***Current commuter database – 423***
- ***Number of Commuters with logged alt mode trips in April – 8***
- ***Number of logged alt trips in April – 239***
- ***Reduced miles (VMT) in April – 5,686***
- ***Commuter Savings in April – \$3,326***

Project 30319 – Rural Transportation Planning FY22

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Continued development of the project screening process for the MPPDC Rural Transportation Planning Program including development of draft language summarizing the process for inclusion in the Long Range Transportation Plan. Further coordination with Gloucester County staff is expected, with a presentation to their Board of Supervisors on the applicability of the screening tool.
- Met with King and Queen County staff to discuss local bridge and culvert data. Developed inventory of VDOT data compared to King and Queen County data and provided to County staff for review, with a follow up discussion to be scheduled. Once County staff has reviewed and provided input, will be scheduling a meeting with VDOT staff to discuss discrepancies between County data and VDOT data.
- Coordinated with MARAD staff regarding administration of the forthcoming RAISE award by developing NEPA process for incorporation into the final scope which will position projects for future RAISE funding for implementation.
- Develop and submitted proposal for RTP FY23 Grant with new emphasis on updating the Long-Range Transportation Plan utilizing the new project screening tool currently under development.
- Hosted the April local government planners meeting with topics ranging from Floodplain Management, CBPA Resilience Amendment Guidance, and draft Six Year Improvement Plan. Prepared meeting summary and distributed.
- Participated in a webinar regarding intercity bus routes and the possibility of connecting Hampton Road with Northern Virginia using the Rt 17 corridor with stops along the Middle Peninsula.
- Participated in the VDOT Land Use Forum in May.
- Shared table summarizing draft Six Year Improvement Plan projects to all member jurisdictions and advised of public comment period.
- Researched DCR Recreational Trails Program for potential grant project prospects.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 – On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water

quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continue to coordinate with DEQ, Sands Anderson and VRA on loan closing to consolidate septic and living shorelines loans into one loan program.
- Prompted Glenda of Middlesex Title multiple times through the month regarding documents needed for loan closing of Mathews County homeowner. Received documents with multiple errors. Returned for correction and awaiting a date for closing. Said homeowner also waiting for plumbing portion to be completed so that septic repair can begin.
- **Remaining uncommitted septic repair funding \$190,458 in loan funds – \$41,644 in grant funds.**

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

Provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- Developed advertisement (¼ page) for Gloucester Mathews Gazette Journal placement to market grant funds. This was a PSA style ad and paid for.
- Utilizing the same content from the paid PSA noted above, distributed press release to all other Middle Peninsula media outlets.
- Published WY Daily Sponsored Story (paid placement) utilizing PSA noted above.
- Shared news of grant opportunity on social media channels.
- Continued consultation with DEQ staff on administrative and programmatic questions associated with Septic 319 funds.
- April 28-May 17, MPPDC staff received phone calls from 71 homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319h funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify if their location is within the program's target areas.
 - 4 Homeowners have permits in hand. (1 Gloucester, 3 Mathews)
 - 4 Homeowners have letters and/or recommendations from VDH. (3 Mathews, 1 Middlesex)
 - 3 Homeowners have recommendations from a septic company. (2 Mathews, 1 Middlesex)
 - 12 Homeowners are interested in having their septic system pumped out. (6 Mathews, 6 Middlesex)
 - 6 Homeowners are experiencing various undiagnosed septic problems. (6 Mathews)
 - 13 Homeowners had miscellaneous requests such as seeking permission to share press release with HOA, and ineligible requests such as seeking reimbursement for work completed prior to program launch.
 - 29 Homeowners' septic system isn't located in the program's target area.

Project 32168 – Septic Pumpout Program

This project will provide grants to 32 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years.

- Verified surplus of \$335.09 with CFO to provide an additional septic pumpout before project closeout. This surplus comes from the 9 septic pumpouts invoiced for less than \$300.00.
- Received email notification from Gloucester County VDH of a low-income family's emergency need to have their septic system pumped out and asked if funding was still available.

- Received authorization from MPPDC Executive Director to allocate the surplus funds to address the emergency septic issue reported by VDH.
- Contacted Gloucester County VDH to report receipt of authorization and requested homeowner contact MPPDC staff for application and submission instructions.
- Received phone call from the daughter of Gloucester County homeowner working with VDH. Obtained email address and emailed septic pumpout application as requested.
- Received complete application for septic pumpout assistance via email from Gloucester County homeowner. Application was reviewed and approved. Contacted homeowner to discuss haulers and next steps.
- Received phone call from ChurchView Septic verifying approval of Gloucester County homeowner’s emergency pumpout. Approval was verified and voucher was emailed to hauler.
- Contacted ChurchView Septic to follow up on outstanding voucher for Gloucester County homeowner’s emergency septic pumpout.
- Received phone call from King and Queen County homeowner expressing interest in applying for septic pumpout assistance. Homeowner declined being placed on the waiting list.
- Received phone call from King William County homeowner expressing interest in applying for septic pumpout assistance. Informed homeowner of program status. Homeowner provided contact information and asked to be placed on the waiting list. Homeowner was placed on the waiting list as requested.
- Received invoice and voucher from ChurchView Septic via email for Gloucester County homeowner’s emergency pumpout. Made copies, provided CFO with a copy for payment and updated project files accordingly. Job completed.
- Began preparing final report and project closeout.
- As of May 16, a total of 80 applications for septic pumpout assistance were provided to Middle Peninsula homeowners in person, by mail, and electronically. Staff received and reviewed 52 applications, 7 of those were incomplete, 3 were ineligible for income exceeding 80% MIL as set by the U.S. Dept. of Housing and Urban Development, 1 was ineligible as they were not listed as the homeowner on the tax bill, and 41 were complete and approved. Vouchers were issued on a first-come, first-served basis to 34 homeowners – 1 voucher expired, the remaining 7 approved homeowners were placed on the waiting list with 18 inquiries, and 33 septic systems have been pumped out.
- Average cost per pumpout was \$319.53
- **Total Pumpout Vouchers Issued and Completed by County**

Essex	04
Gloucester	15
King and Queen	02
King William	06
Mathews	05 <i>(1 expired, relinquished, and awarded to the next approved homeowner)</i>
Middlesex	02

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30122 – Staff Support to Middle Peninsula Alliance (MPA) FY22

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits, and reconciled bank statements. Prepared monthly financial statements.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Funds available – \$145,166**

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380221 – Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Reached out to NFWF to navigate the creation of an easygrants account for the Middle Peninsula Chesapeake Bay Public Access Authority.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

- Continued update of the Comprehensive Plan based upon the March 17 release of the full suite of U.S. Census 2016–2020 American Community Survey (ACS) 5-year data products. Due to versioning issues with the document provided for update, the Town agreed that BG will update the most recent version of the plan in lieu of the originally scoped PC meeting. Deadlines are being adjusted accordingly.

HOUSING

Funding –Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Met with VHDA staff regarding progress and financial reporting requirements.
- Continue to work with Balzer Engineering on geotechnical and engineering work at the Captain Sinclair's Recreational Area to determine location of housing units.
- Continued research on housing unit production options.
- Met with Wetlands Watch staff regarding potential student conceptual illustrations for housing units.

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI

weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Consulted with the Virginia Department of Mines Minerals and Energy regarding revolving loan funds from the Energy Efficiency grant program and the possibility of repurposing those funds for use at the king and Queen Innovation Center. Program Director Al Christopher advised this use was permissible.
- **Funds available – \$45,336**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- The Local Planning Team (LPT) will meet throughout the All-Hazards Mitigation Plan (AHMP) update. Below is a table that shows LPT meeting date and attendance.

Locality	Meeting 1 (012521)	Meeting 2 (020821)	Meeting 3 (022221)	Meeting 4 (032921)	Meeting 5 (042621)	Meeting 6 (062621)	Meeting 7 (072621)
Essex County	✓	✓	✓	✓	✓		✓
Mathews County	✓	✓	✓	✓		✓	✓
Middlesex County		✓	✓	✓		✓	✓
King William County	✓	✓	✓	✓	✓	✓	✓
King & Queen County	✓	✓		✓	✓	✓	✓
Gloucester County	✓	✓	✓	✓	✓	✓	✓
Town of West Point	✓	✓	✓	✓	✓	✓	✓
Town of Urbanna				✓			✓
Town of Tappahannock			✓	✓			
Missed meeting and no follow up		Missed meeting but followed up			Attended meetings		

SECTION	TITLE	Section Feedback Due	Tribes		
			Rappahannock	Pamunkey	Upper Mattaponi
1	Intro	4/23/2021	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓

- Below is a table that depicts the plan's sections, section feedback due date for Middle Peninsula localities, and the localities that are satisfied with the draft document as provided.

SECTION	TITLE	Section Feedback Due	Counties						Towns		
			Essex	Mathews	Middlesex	King William	King & Queen	Gloucester	West Point	Urbanna	Tappahannock
1	Intro	4/23.2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓

- Below is a table that lists the localities and when the AHMP was locally adopted:

Locality	Local Adoption Date of the AHMP
Essex County	4/12/22
Town of Tappahannock	5/9/22
Gloucester County	4/19/22
King & Queen County	5/9/22
King William County	Will present adoption resolution to the BOS at their 5/23/22 meeting
Town of West Point	4/25/22
Mathews County	4/26/22
Middlesex County	5/3/22
Town of Urbanna	5/12/22

- Submitted signed AHMP adoption resolutions from Gloucester, King & Queen, Mathews, Middlesex and the Towns of Tappahannock, West Point and Urbanna to FEMA. Once FEMA processes the resolution FEMA will send each locality an official hazard mitigation approval letter.
- Amended the AHMP with information from the Upper Mattaponi and the Rappahannock Tribes. MPPDC staff updated the Tribal Mitigation Plan Review Tool and resubmitted to FEMA for approval. The amended plan was found to substantively address the Required Revisions. The next step the Pamunkey, Upper Mattaponi and the Rappahannock Tribes is to adopt the plan and then send the signed resolution to FEMA.
- Participated in a lunch and learn hosted by Wetlands Watch that reviewed the National Flood Insurance Program (NFIP) Risk Rating 2.0.
- Attended a webinar hosted by FEMA to review the changes to the Local Mitigation Plan Policy that goes into effect April 19, 2023. This policy change will impact the next mitigation plan update in 2027.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY22 Indirect Cost rate = 27.92%.

- Prepared vouchers, processed A/P, processed deposits, and reconciled bank statements. Prepared monthly payroll run. Prepared monthly financial statements.
- Prepared financial reports and/or reimbursement requests for all projects requiring them.
- Reminded staff to complete timesheets and update award/grant Master File.
- Updated quarterly staff allocations.
- Submitted VACORP FY23 renewal proposal.
- Continued preparation of the agency's FY23 budget for presentation to Budget Committee.
- Confirmed with VRS that in 2013 the agency opted out of the VRS administered VLDP for employees in the Hybrid retirement plan. In doing this, the PDC agreed to offer a comparable program for employees in the Hybrid retirement plan. Plan 1 and Plan 2 members have never been eligible for the VLDP but are to use whatever sick leave is offered to them by the PDC. However, Plan 1 and Plan 2 members are eligible to apply for a disability retirement if they cannot perform their job duties because of illness or injury that is likely to be permanent. Likewise, Hybrid members are not eligible to apply for a disability retirement.
- Confirmed with legal counsel that the PDC is not a state department institution or agency in reference to PDC staff eligibility for code section 2.2-2821.1. Leave for bone marrow or organ donation.

Closed Projects

Project 30121 – Staff Support to Middle Peninsula Alliance (MPA) FY21

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30217 – Transportation Demand Management (TDM) Operating FY21

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30318 – Rural Transportation Planning FY21

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32018 – GoVA Bay Direct

This project is a special COVID economic development project that will facilitate electronic commerce between those who want to purchase “local” seafood/agricultural products and those who can sell “local” seafood/agricultural products by customizing an established mobile and web application to address the unique economic pandemic challenges facing the Middle Peninsula.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32159 – DEQ Chesapeake Bay WIP Technical Assistance (Yr2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32160 – ANPDC Eco Tourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities

This project will build on the efforts completed between 2017 – 2019. During this project PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.

Project 38805 – VPA Local Government Dredging Implementation Business Plan Development

This project will study and determine the most cost effective and efficient alternative for local government dredging operations using existing and new channel survey information.

Project 38806 – VPA Cedarbush Creek Dredging Design

This project will focus on the pre-planning activities to dredging Cedarbush Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38807 – VPA Parrots Creek Dredging Design

This project will focus on the pre-planning activities to dredging Parrots Creek in Middlesex County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38808 – VPA Winter Harbor Dredging Design

This project will focus on the pre-planning activities to dredging Winter Harbor in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 2 years)

Opportunities Identified to Implement Commission Priorities
Proposals Status for Grant Applications Submitted During FY2022

Service Center	Project Title and Description	Date	Funding	Status
Transportation	VDOT Rural Transportation Planning	Apr. 2022	\$72,500	Submitted
Environmental	VDH SWAP Well and Septic	Apr. 2022	\$299,980	Submitted
Community Development	EDA Economic Development Technical Assistance	Apr. 2022	\$140,000	Submitted
Community Development	VTC Marketing Assistance – VA Water Trails	Apr. 2022	\$2,500	Awarded
MPCBPAA	VTC Marketing Assistance – Paddlers Gone Wild	Apr. 2022	\$20,000	Awarded
Environmental	NFWF Coastal Resilience – Hog Island Shoreline Protection (preapplication)	Apr. 2022	\$814,400	Submitted
Environmental	NFWF Coastal Resilience – VMRC Living Shoreline Construction (preapplication)	Apr. 2022	~\$3,000,000	Submitted
Environmental	NFWF Coastal Resilience – Fight the Flood Staffing Capacity (preapplication)	Apr. 2022	~\$1,000,000	Submitted
Environmental	NFWF SWG Captain Sinclairs Veterans Resilience Workforce Program Development	Apr. 2022	\$75,000	Submitted
Environmental	NFWF SWG Ware River Shoreline Protection Phase 2	Apr. 2022	\$500,000	Submitted
Environmental	NFWF SWG Hog Island Shoreline Protection	Apr. 2022	\$500,000	Submitted
Environmental	DCR CFPF Round 3 – Resubmittal of 35 Round 2 Proposals	Apr. 2022	Sum \$1,660,570	Submitted
Environmental	DCR CFPF Round 3 – Mathews Davis Creek Dredging	Apr. 2022	\$2,132,102	Submitted
Environmental	DCR CFPF Round 3 – Mathews East River Boat Yard Resilience Improvements	Apr. 2022	\$966,987	Submitted
Environmental	DCR CFPF Round 3 – Mathews Whites Creek Landing Resilience Improvements	Apr. 2022	\$213,740	Submitted
Environmental	DCR CFPF Round 3 – Middlesex Whiting Creek Resilience Improvements	Apr. 2022	\$174,312	Submitted
Environmental	DCR CFPF Round 3 – Gloucester Point Beach Park Improvements	Apr. 2022	\$1,276,332	Submitted
Transportation	USDOT RAISE Tappahannock/Essex Multimodal Master Plan	Apr. 2022	\$1,500,000	Submitted
Transportation	VPA Aberdeen Creek Dredging Implementation	Feb. 2022	\$1,434,000	Awarded
MPCBPAA	VPA Dredging Technical Assistance	Feb. 2022	\$357,500	Not Awarded
Environmental	VCZMP Coastal Technical Assistance FY23	Feb. 2022	\$129,000	Submitted
Environmental	VCZMP Next Generation Shoreline Yr. 2	Feb. 2022	\$100,000	Submitted
Community Development	VCZMP ANPDC Ecotourism Year 6	Feb. 2022	\$26,000	Submitted
Transportation	DRPT Commuter Assistance Program FY23	Feb. 2022	\$84,171	Awarded
Community Development	US EDA King & Queen Telework/Telehealth Center	Jun. 2021	\$2,000,000	Awarded
Environmental	VHDA Community Impact Grant – Captain Sinclairs Housing Assessments	Nov. 2021	\$50,000	Awarded
Environmental	DCR CFPF Round 2 – Fight the Flood Tools	Nov. 2021	\$35,250	Awarded
Environmental	DCR CFPF Round 2 - West Point Road Study (K&Q Co)	Nov. 2021	\$22,800	Awarded
Environmental	DCR CFPF Round 2 - Bowditch Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Childress Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Not Scored
Environmental	DCR CFPF Round 2 - Jones Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Karyn Harvey Shoreline Construction (GC - resubmittal)	Nov. 2021	\$204,718	Not Scored
Environmental	DCR CFPF Round 2 - Lawrence Shoreline Design (GC - resubmittal)	Nov. 2021	\$9,836	Not Scored
Environmental	DCR CFPF Round 2 - Parker Shoreline Construction (GC - resubmittal)	Nov. 2021	\$93,569	Not Scored
Environmental	DCR CFPF Round 2 - Roddy Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Tabb Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Not Scored
Environmental	DCR CFPF Round 2 - Vida Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Hodges Multiparcel Shoreline Construction (KQ- resubmittal)	Nov. 2021	\$156,264	Not Scored
Environmental	DCR CFPF Round 2 - Carr Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Gray Keeling Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Long Green Plains Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$24,923	Not Scored
Environmental	DCR CFPF Round 2 - Robinson Shoreline Construction (MatCo - resubmittal)	Nov. 2021	\$65,281	Not Scored
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$6,807	Not Scored
Environmental	DCR CFPF Round 2 - Kimbrough Shoreline Design (MidCo - resubmittal)	Nov. 2021	\$17,399	Not Scored

Environmental	DCR CFPF Round 2 - PAA Sinclairs Road Elevation and Berm construction (Glo Co)	Nov. 2021	\$180,993	Not Scored
Environmental	DCR CFPF Round 2 - Altemus Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Abbassi Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Antioch Rosenwald School Construction (Mat Co)	Nov. 2021	\$141,438	Not Scored
Environmental	DCR CFPF Round 2 - Blackburn Shoreline Design (Glo Co)	Nov. 2021	\$19,671	Not Scored
Environmental	DCR CFPF Round 2 - Doyel Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Meeker Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Fletcher Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Morgan Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Morley Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Stanley Shoreline Design (Mat Co)	Nov. 2021	\$24,963	Not Scored
Environmental	DCR CFPF Round 2 - Gallimore Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Lively Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Not Scored
Environmental	DCR CFPF Round 2 - Sandbach Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Not Scored
Environmental	DCR CFPF Round 2 - Stone Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Not Scored
Environmental	DCR CFPF Round 2 - Tappahannock Hoskins Creek Shoreline Design (Essex Co)	Nov. 2021	\$69,920	Awarded
Environmental	DCR CFPF Round 2 - Marron Shoreline Construction (Mid Co)	Nov. 2021	\$86,652	Not Scored
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Construction (Mat Co)	Nov. 2021	\$125,715	Not Scored
Environmental	DCR CFPF Round 2 - Rhodes Shoreline Design (Glo Co)	Nov. 2021	\$16,090	Not Scored
Environmental	DCR CFPF Round 2 - Robens Shoreline Construction (Glo Co)	Nov. 2021	\$161,686	Not Scored
Environmental	DCR CFPF Round 2 - Deltaville Dredging Design (Mid Co)	Nov. 2021	\$336,000	Awarded
Environmental	DCR Flood Fund Round 1 – Fight the Flood Tools & Staff Capacity	Sep. 2021	\$180,000	Awarded
Environmental	DCR Flood Fund Round 1 – Mathews Co. Shoreline Project Designs (4)	Sep. 2021	\$66,226	Not Scored
Environmental	DCR Flood Fund Round 1 – Middlesex Co. Shoreline Designs (2)	Sep. 2021	\$76,160	1 of 2 Awarded
Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not Scored
Environmental	DCR Flood Fund Round 1 – Shoreline Construction – Brednin/Karny-Harvey	Sep. 2021	\$202,629	Not Scored
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Parker	Sep. 2021	\$91,564	Not Scored
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Hodges	Sep. 2021	\$154,210	Not Scored
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Robinson	Sep. 2021	\$63,279	Not Scored
Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not Scored
Environmental	DEQ Chesapeake Bay WIP Technical Assistance	Sep. 2021	\$72,500	Awarded
Environmental	DEQ 319(h) Residential Septic Repair	July 2021	\$205,008	Awarded
Community Development	VHDA Affordable Workforce Housing	July 2021	\$1,000,000	Awarded
MPCBPAA	VTC Virginia Coastal Wilds Marketing	June 2021	\$12,500	Not Awarded
Transportation	UDOT RAISE WWF Enhancement (Try 2)	July 2021	\$2,018,000	Awarded
Emergency	VDEM SHSP – Cybersecurity	April 2021	\$246,556	Not Awarded
Community	VCZMP ANPDC Ecotourism Year 5	Mar. 2021	\$13,600	Awarded
Environmental	FEMA BRIC Fight the Flood Project Scoping	Nov. 2020	\$100,000	Awarded
FY 2022 Awarded Total (July 2021 through April 2022)			\$7,719,909	<i>(An additional \$14,600,923 has been requested with award notices still pending)</i>

ACRONYMS

ACH	Automated Clearing House	RBOG	Rural Business Opportunity Grant
AFID	Agricultural and Forestry Industries Development	RFP	Request for Proposal
AHMP	All Hazards Mitigation Plan	RFQ	Request for Qualifications
BCC	Building Collaborative Communities Project	RLF	Revolving Loan Fund
BOS	Board of Supervisors	RTP	Rural Transportation Planning
CBPA	Chesapeake Bay Preservation Area	SERCAP	Southeast Rural Community Assistance Project
CDBG	Community Development Block Grant	SHSG	State Homeland Security Grant
CEDS	Comprehensive Economic Development Strategy	SWCD	Soil and Water Conservation District
CIP	Capital Improvement Plan	SWM	Storm Water Management
COI	Conflict of Interest	SWRP	State Water Resource Plan
CZMP	Coastal Zone Management Program	THIRA	Threat & Hazard Identification & Risk Assessment
DEQ	Department of Environmental Quality	TMDL	Total Maximum Daily Loads
DCR	Department of Conservation & Recreation	USACE	U.S. Army Corps of Engineers
DGIF	Department of Game and Inland Fisheries	USDA	U.S. Department of Agriculture
DHR	Department of Historic Resources	USFWS	U.S. Fish and Wildlife Service
DHCD	Department of Housing and Community	VACORP	Virginia Association of Counties Risk Pool
DMME	Department of Mines Minerals and Energy	VAPA	Virginia Planning Association
DOE	Department of Energy	VAPDC	Virginia Association of Planning District Commissions
DRPT	Department of Rail and Public Transportation	VASG	Virginia Sea Grant
EDA	Economic Development Administration	VAZO	Virginia Association of Zoning Officials
EDO	Economic Development Organization	VCP	Virginia Coastal Program
EECBG	Energy Efficiency and Conservation Block Grant	VCRMP	Virginia Coastal Resilience Master Plan
EOC	Emergency Operation Center	VCWRLF	Virginia Clean Water Revolving Loan Fund
EPA	Environmental Protection Agency	VCZMP	Virginia Coastal Zone Management Program
FEMA	Federal Emergency Management Agency	VDEM	Virginia Department of Emergency Management
Fracking	Hydraulic Fracturing	VDH	Virginia Department of Health
GIS	Geographic Information System	VDOT	Virginia Department of Transportation
HRPDC	Hampton Roads Planning District Commission	VEE	Virginia Environmental Endowment
LGA	Local Government Administrators	Vertical	“Towers or other structures that hold cell, broadband and other equipment”
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OLGA	Online Grant Administration	WQIF	Water Quality Improvement Fund
PAA	Public Access Authority		
RBEG	Rural Business Enterprise Grant		