



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock

Hon. A. Fleet Dillard, III

Gloucester County

Hon. Ashley C. Chriscoe
(Chairman)
Hon. Michael W. Hedrick
Dr. William G. Reay

King and Queen County

Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Ms. Vivian Seay

King William County

Hon. Edwin H. Moren, Jr.
Hon. Travis J. Moskalski
(Vice-Chairman)
Mr. Otto O. Williams
Mr. Percy C. Ashcraft

Town of West Point

Hon. James M. Pruett
Mr. John B. Edwards, Jr.

Mathews County

Hon. Melissa Mason
Hon. David Jones
Mr. Harry Meeks
Ms. Ramona Wilson

Middlesex County

Hon. Wayne H. Jessie, Sr.
(Treasurer)
Hon. Reggie Williams, Sr.
Ms. Kendall Webre

Town of Urbanna

Hon. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence, III

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director
DATE: March 17, 2023
RE: March Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, March 22, 2023 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Masking is not a requirement of the CDC or the Governor. If any Commissioner desires a mask for the meeting, staff will provide such.

Enclosed are the March meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **March 22nd**!

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, March 22, 2023

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of February Minutes
- III. Approval of Financial Report for February
- IV. Executive Director's Report on Staff Activities for the month of March
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. VDOT Rural Transportation Planning Program Grant Resolution
- X. Dominion Energy Data Center
- XI. Other Business
- XII. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
February 22, 2023
Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, February 22, 2023 at 7:00 p.m. MPPDC Chairman, Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: John Magruder

Gloucester County: Ashley Chriscoe, Michael Hedrick

King and Queen County: Vivian Seay

King William County: Ed Moren, Travis Moskalski, Otto Williams, Percy Ashcraft

Mathews County: Harry Meeks, Ramona Wilson

Town of West Point: John Edwards

Town of Urbanna: Bill Goldsmith

Commissioners Absent

Essex County: Bud Smith, Sarah Pope

Gloucester County: Dr. Willy Reay

King and Queen County: Sherrin Alsop, R.F. Bailey

Mathews County: Melissa Mason, David Jones

Middlesex County: Wayne Jessie, Reggie Williams, Kendall Webre

Town of Tappahannock: Fleet Dillard

Town of West Point: Jamie Pruett

Also in Attendance

Lewie Lawrence, MPPDC Executive Director

Heather Modispaw, MPPDC Chief Financial Officer

Dawn Mantell, Executive Assistant

Guests

II. Approval of January Minutes

Chairman Chriscoe asked whether there were any corrections or changes to the January Minutes. There being no corrections to the Minutes, Chairman Chriscoe requested a motion to approve the January Minutes. Mr. Moren moved that the January Minutes be approved. Mr. Goldsmith seconded the motion; motion carried.

III. Approval of Financial Report for January

MPPDC Chief Financial Officer, Heather Modispaw presented the Financial Report for January. Chairman Chriscoe asked whether there were any questions regarding the MPPDC financial report for January before being approved subject to audit. There being no questions, Chairman Chriscoe requested a motion to approve the financial report for January subject to audit. Mr. Moskalski moved to approve the financial report for January subject to audit. Ms. Vivian Seay seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of February

Chairman Chriscoe requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for February. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed the Commissioners' attention to a few items:

- Staff received three RFP bids for the Mill Creek Boat Ramp, including bids from Wetland Studies and Solutions, Inc., Ready Reef Inc., and Bay Design Group. RFP bid packets were checked for order and completeness. *Mr. Lawrence reported some of these companies are also involved in Fight-the-Flood projects.*
- Consulted with VDOT and Bay Design concerning the ownership and survey of what is public owned and what is not. *Mr. Lawrence stated this has created some difficulties as there is no record of the Middlesex County Board of Supervisors taking ownership and the counties legal team hit a dead end on the title search.*
- Contracted with Mark Mansfield with Shore Consulting Group on behalf of Middlesex County to request an extension to the soon to expire Mill Creek dredging permit. With the Middle Peninsula Section 408 categorical exemption in place, the ACE was able to grant an additional 12 months to the expired permit to allow Middlesex to dredge the ramp. *Mr. Lawrence reported the county has asked how to get the permit renewed and is looking at options for proceeding.*
- Received preliminary notice from GO Virginia that the grant proposal to enhance the DCR West Point Bridge Study will be awarded in the near future. The study will evaluate the structural design and possible future industrial uses on Town owned property which will require different loading weights to cross the bridge. *Mr. Lawrence reported he had met with Program Director, Ian Ginger and presented this project, which was then fast tracked, and approved by the Region 6 Board but then the Board quickly decided not to fund it.*
- Attended the Virginia Sea Grant GO Virginia Water Management Economy business competition winner's symposium held at the Virginia Museum of History and Culture in Richmond to discuss business progress to-date, challenges and overall progress. *Mr. Lawrence reported this event was part of the \$6M GO Virginia grant. This event was the first time everyone has been able to gather together and was a great benefit.*
- Testified at the General Assembly in support of House Bill 1804 – Tidal wetland mitigation banks. This bill will modify the trading boundaries making it easier for those generating credits in rural coastal areas to sell credits. *Mr. Lawrence stated this bill changes the way the watershed structure was established and is beneficial to local businesses.*

Tidal wetland mitigation bank credits: Authorizes certain entities to purchase or use credits from a tidal wetland mitigation bank located in an adjacent river watershed when such bank contains substantially the same plant community type and salinity regime as the impacted

wetlands, which shall be the preferred form of compensation. The provisions of the bill apply only to tidal wetland mitigation banks in certain subbasins when a tidal wetland mitigation bank with substantially the same plant community type and salinity regime as the impacted wetlands is not available in the same river watershed as the impacted wetland.

- MPPDC staff coordinated a joint meeting between MPPDC and Hampton Roads PDC with FEMA and DCR staff to discuss Floodplain Management Technical Assistance on January 25th. Josh Lippert, FEMA advised of a policy process named “RAD” which allows for non-impact improvements to occur without the need for a permit to be issued. MPPDC is working with FEMA on the process necessary for local governments to propose a RAD solution. *Mr. Lawrence reported Josh Lippert, FEMA was asked to provide a copy of the model policy. Mr. Lippert’s response was they can’t locate any examples for our region. DCR is now reviewing Henrico Counties policy after it had been referred to and questioned as to why they are exempt. The Middle Peninsula will now have to find resources to develop a policy. Mr. Lawrence will keep the Commission informed.*
- Received final response from DCR regarding scope amendment request submitted in August. DCR has approved the scope change to focus on designing and dredging Broad Creek to address immediate shoaling conditions; however, DCR has disallowed grant funds to be used for the design of resilience and flood protections structures for the mouth of Broad Creek with no explanation offered regarding this unanticipated decision. Still awaiting final approval from DCR staff as of January. Notified agency director again to request assistance. Provided update to the Middlesex County Board Chair and Administrator and requested guidance regarding how to proceed. *Mr. Lawrence reported DCR authorizes dredging but won’t authorize designing a jetty to prevent recurrence.*

V. MPCBPAA Update

MPCBPAA Chairman, John Edwards reported there’s an abundance of activity at Captain Sinclairs as construction of the new public fishing pier is well underway. The PAA is scheduled to meet in March.

VI. MPA Update

MPA Chairman, Ashley Chriscoe reported the IRS has not made any progress. The MPA is still waiting on the IRS and hopes they can reconvene as soon as this matter has been resolved.

VII. MPPDC Public Relations/Communications Update

Paddlers Gone Wild: Stephanie Heinatz, Consociate Media reported Paddler’s Gone Wild rack cards are still in the process of being printed and hopes to share them at the March Commission meeting. In the upcoming weeks, the PAA will be launching a crowdfunding campaign to raise money for the fishing pier at Captain Sinclair’s.

Commuter Assistance Program: Ms. Heinatz reported during Covid, the focus of MidPenRideShare became teleworking and has now shifted to being primarily commuter and rideshare focused. To increase awareness and sign ups, MidPenRideShare will be present at community events throughout the Middle Peninsula and will also request more involvement from communications teams in each Middle Peninsula locality.

Commission Communications: Ms. Heinatz reported the press release on grant value in the region accrued over the last two years, will be going out to regional and statewide media outlets at the conclusion of the current General Assembly Session. The blue catfish press release has been distributed and there was interest from VA Gazette and Tidewater Review in the dredging “win” press release.

Regional Branding Initiatives: Ms. Heinatz reported the Visit Tappahannock and Essex County rack cards have been released. A media fam tour has been planned for this spring in Tappahannock and Essex County. Results will be shared with the Commission should there be an opportunity for other localities to use this model for regional tourism marketing. King and Queen County are also working on their tourism brand roll out and a new website will be coming online in the near future.

VIII. Public Comment

None.

IX. General Assembly Update

MPPDC Executive Director, Lewie Lawrence provided an update on the General Assembly Session Report submitted by Robert Crockett, Advantus Strategies. The House and Senate negotiators remain \$1B apart. If the House and Senate are unable to reach a compromise, a Special Session will be needed to finish their work amendments to the Governor’s budget. Both the House and Senate budgets contain \$2M for the Governor’s Catfish Industries Development Fund and the corresponding bills have passed both the Senate and the House. Del. Hodges’ HB 1941, making certain businesses eligible for septic repairs through DEQ’s Revolving Loan Fund, and HB 2393, giving the Secretary of Natural and Historic Resource more flexibility and access to expertise from a consortium of research in permitting regulations and guidelines (in addition to VIMS) are advancing to the Governor’s desk for signature.

X. C&F Line of Credit

MPPDC Executive Director, Lewie Lawrence drew the Commission’s attention to a draft of the application for a \$100,000.00 unsecured line of credit at Citizens & Farmers bank in their meeting packet. Mr. Lawrence reported this line of credit will ensure adequate cash flow for reimbursable grant contracts. Mr. Lawrence complimented C&F Bank for helping to customize a financial product to backstop the work of the Commission. Northern Virginia Regional Commission was the only other PDC with this type of funding and theirs was used as a model to devise the MPPDC’s. Mr. Lawrence will be working with C&F to develop a policy on advance draws.

MPPDC Chairman, Ashley Chriscoe requested a motion to approve the line of credit as

presented. Ms. Seay so moved, Mr. Moskalski seconded; motion carried.

MPPDC Chairman, Ashley Chriscoe called for a roll call vote.

John Magruder - Aye	Vivian Seay - Aye	Otto Williams - Aye	Ramona Wilson - Aye
Ashley Chriscoe - Aye	Ed Moren - Aye	Percy Ashcraft - Aye	William Goldsmith - Aye
Michael Hedrick - Aye	Travis Moskalski - Aye	Harry Meeks - Aye	John Edwards - Aye

XI. Virginia Waterways Maintenance Fund Update

MPPDC Executive Director, Lewie Lawrence reported there is \$4M available under this round of VPA Waterways Maintenance Funding. Staff will be submitting an application requesting ~\$670k to cover the gap in project costs for Davis Creek. A second application will be submitted requesting ~\$1M to develop and implement the first steps (including site purchase/lease of top priority locations) of a regional master plan for dredge material management that will involve identifying optimal strategies for disposal, reuse, and manufacturing of dredged material from local creeks. In order to access this funding, a certified floodplain manager has to endorse one of the forms. Currently, Gloucester and King & Queen Counties are the only MP localities that have a certified floodplain manager. Mr. Lawrence has been working with legal counsel, Sands Anderson and will keep the Commission updated.

XII. Regional Reassessment Discussion – Ashley Chriscoe

MPPDC Chairman, Ashley Chriscoe reported of an opportunity available for Gloucester County’s Assessor to assist other MP localities and if so desired, a meeting can be arranged. At the request of those present, Mr. Chriscoe will arrange a meeting between Gloucester County’s Assessor and interested localities.

XIII. Committee Appointments

o **OPD & Budget Committee**

Chairman Chriscoe appointed representatives to the OPD & Budget Committee. Mr. Edwards moved to approve the appointments made by Chairman Chriscoe to the OPD & Budget Committee. Mr. Moskalski seconded the motion; motion carried. The following Board members were appointed:

- Travis Moskalski – King William County
- Dr. Willy Reay – Gloucester County
- Jamie Pruett – Town of West Point
- Wayne Jessie – Middlesex County
- Bud Smith – Essex County
- John Magruder – Essex County

o **Nominating Committee**

Chairman Chriscoe stated his desire to keep the same slate of officers on the Nominating Committee for another year. Mr. Edwards moved to approve the re-appointments made by Chairman Chriscoe to the Nominating Committee.

Mr. Otto Williams seconded the motion; motion carried. The following Board members were re-appointed:

Ashley Chriscoe – Gloucester County
Travis Moskalski – King William County
Wayne Jessie – Middlesex County

XIV. Other Business:

Delegate Keith Hodges provided a brief update summary of the bills of interest to the Middle Peninsula. The Commission thanked Del. Hodges for his work and support.

XV. Adjournment

Chairman Chriscoe requested a motion to adjourn. Mr. O. Williams so moved, Mr. Meeks seconded; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 2/28/2023

Run Date: 03/16/2023
 Run Time: 12:59:34 pm
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Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	Housing Loan Admin - EE&CBG I	250.00	0.00	0.00	250.00	0.00%	231.60	231.60
30123	FY23 PDC Staff Support for Adm	5,000.00	1,532.97	1,694.44	3,305.56	33.89%	760.35	(934.09)
30170	Sm Bus Loan Admin - MPBDP St	24,628.33	524.59	24,402.92	225.41	99.08%	28,588.10	4,185.18
30184	Tappahannock Comp Plan	25,279.00	304.15	25,266.35	12.65	99.95%	25,279.00	12.65
30186	DHCD Elevated Septic Pilot (\$10	120,000.00	947.84	5,485.79	114,514.21	4.57%	120,000.00	114,514.21
30187	VHDA Housing Development	989,620.45	22,286.48	197,334.01	792,286.44	19.94%	168,883.52	(28,450.49)
30188	VTC Water Trails Marketing	2,500.00	0.00	2,500.00	0.00	100.00%	2,500.00	0.00
30190	DCR CFPF Hoskins Creek (Tappa	100,510.00	2,822.93	2,822.93	97,687.07	2.81%	1,326.66	(1,496.27)
30191	DCR CFPF Mill Creek Boat Ramp	58,851.00	4,902.92	7,113.92	51,737.08	12.09%	0.00	(7,113.92)
30192	DCR/FEMA FTF GIS Tool	126,050.00	45,492.21	58,072.21	67,977.79	46.07%	10,817.04	(47,255.17)
30194	RAFT Dupont LMI Pumpouts	25,000.00	2,347.33	9,857.33	15,142.67	39.43%	25,000.00	15,142.67
30219	DRPT CAP Operating Program F	84,171.00	36,658.97	53,187.97	30,983.03	63.19%	41,930.02	(11,257.95)
30320	FY23 VDOT Rural Transportatior	72,500.00	51,191.91	51,191.91	21,308.09	70.61%	44,104.26	(7,087.65)
30420	Onsite Loan Management	189,113.20	3,656.64	183,143.82	5,969.38	96.84%	218,106.64	34,962.82
31002	GA Lobby	30,000.00	3,750.00	15,000.00	15,000.00	50.00%	33,750.00	18,750.00
31212	Mid Pen AHMP Update	142,863.00	1,487.39	142,870.57	(7.57)	100.01%	142,832.55	(38.02)
31500	Living Shoreline Incentive Progr	36,974.86	3,579.89	30,012.54	6,962.32	81.17%	47,803.21	17,790.67
32015	PDC Staff Support for Admin of	501.98	241.40	623.79	(121.81)	124.27%	277.01	(346.78)
32019	PAA - VMRC Public Fishing Pier/	10,000.00	0.00	10,332.39	(332.39)	103.32%	10,332.39	0.00
32021	PAA GOVA Sea Grant Resilience	88,413.50	34,616.24	73,773.73	14,639.77	83.44%	39,157.49	(34,616.24)
32022	PDC Staff Support for Admin of	4,200.00	2,959.34	2,959.34	1,240.66	70.46%	4,200.00	1,240.66
32023	VLCF Tapp Hoskins Creek	2,500.00	210.00	667.35	1,832.65	26.69%	624.15	(43.20)
32151	NFWF Ware River LS & SL Mgmt	199,914.09	0.00	201,444.68	(1,530.59)	100.77%	201,444.68	0.00
32157	NFWF Mathews-(VIMS In-Kind \$	289,409.80	3,027.29	206,817.62	82,592.18	71.46%	154,936.47	(51,881.15)
32161	DEQ CZM Coastal TA FY22	129,000.00	35,994.69	129,000.19	(0.19)	100.00%	129,000.00	(0.19)
32162	DEQ Planner WIP Yr3	72,500.00	41,278.57	72,500.00	0.00	100.00%	72,500.00	0.00
32163	DEQ 319(h) BMP Res Septic \$57	137,560.47	7,184.50	57,876.90	79,683.57	42.07%	54,887.48	(2,989.42)
32164	DEQ Next Gen SL Yr1 (\$50k VPA	50,000.00	29,085.99	43,660.49	6,339.51	87.32%	7,047.83	(36,612.66)
32165	DEQ CZM ANPDC EcoTourism 5	27,200.00	7,543.12	26,969.62	230.38	99.15%	27,200.00	230.38
32166	DCR FTF Private Appl Fees	14,647.20	0.00	14,647.20	0.00	100.00%	14,000.00	(647.20)
32167	DEQ Flo Disaster (\$30k Homeow	120,000.00	2,856.94	46,581.22	73,418.78	38.82%	24,755.22	(21,826.00)
32169	US DOT RAISE	0.00	1,943.21	1,943.21	(1,943.21)	0.00%	0.00	(1,943.21)
32170	DEQ CZM CoastalTA FY23(Consc	130,000.00	58,345.79	60,306.69	69,693.31	46.39%	17,160.41	(43,146.28)
32171	DEQ CZM Next Gen PLANS - Yr2	50,000.00	4,469.00	5,719.00	44,281.00	11.44%	0.00	(5,719.00)
32172	DEQ CZM ANPDC Eco 6 FY23	26,000.00	10,449.58	10,799.58	15,200.42	41.54%	3,677.17	(7,122.41)
32173	VDH SWAP	299,980.00	9,407.07	9,407.07	290,572.93	3.14%	0.00	(9,407.07)
32174	NFWF & DEQ CZM Hog Island Re	499,999.15	4,407.03	8,460.53	491,538.62	1.69%	0.00	(8,460.53)
32175	DEQ WIP TA 2023	72,500.00	6,195.66	6,195.66	66,304.34	8.55%	0.00	(6,195.66)
33001	Loan Fund C-515771 Septic and	0.00	0.00	0.00	0.00	0.00%	2,112.50	2,112.50
38023	FY23 Local Projects	227,470.00	66,557.36	148,244.69	79,225.31	65.17%	217,290.86	69,046.17
38809	Mathews HITW Dredging (VDOT	174,364.00	28,777.62	133,961.40	40,402.60	76.83%	122,248.95	(11,712.45)
38810	VPA Aberdeen Dredging	1,434,000.00	42,225.02	42,225.02	1,391,774.98	2.94%	34,531.33	(7,693.69)
39000	General Fund Balance	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
Totals:		<u>6,093,471.03</u>		<u>2,125,074.08</u>		<u>34.87%</u>		<u>(75,777.19)</u>
			<u>579,261.64</u>		<u>3,968,396.95</u>		<u>2,049,296.89</u>	

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 2/28/2023
 Format: 1 Board

Run Date: 3/16/23
 Run Time: 1:00:08 pm
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Assets:

Cash in Bank	443,634.84
Cash in Bank, Restricted	404,004.53
Receivables	484,759.10
Property & Equipment	7,426.82
Prepaid Pension (Deferred Outflows)	48,680.91

Assets:	\$1,388,506.20
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Liabilities:

Accounts Payable	47,433.64
VRA Loan Payables	526,159.39
Payroll Withholdings	1,648.16
Accrued Leave	62,053.46
Deferred Revenue	73,465.36
Deferred Inflows (VRS)	117,112.00
Net Pension Liabilities	(14,365.00)
Cost Allocation Control	7,153.91

Liabilities:	\$820,660.92
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Equity:

Local Initiatives/Information Resources	153,773.94
Economic Development	3,251.09
Transportation Programs	(18,345.60)
Emergency Management Projects	(38.02)
Onsite Repair & Pumpout	16,645.90
Housing	231.60
Coastal Community & Environmental	(195,964.93)
Public Access Auth Programs	(30,367.58)
Temporarily Restricted	177,307.09
General Fund Balance	461,351.79

Equity:	\$567,845.28
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Total Liabilities and Equity	\$1,388,506.20
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 2/28/2023
 Format: 1 Agencywide R&E

Run Date: 3/16/2023
 Run Time: 1:03:38 pm
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With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
	0.00	0.00	(8,322.38)	8,322.38	0.00%
Local Match	147,234.00	0.00	128,418.32	18,815.68	87.22%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	704,148.03	13,580.74	92,024.17	612,123.86	13.07%
Local Other Organizations	56,750.00	690.77	(7,512.56)	64,262.56	(13.24)%
State Revenues	1,266,478.00	31,663.69	176,080.65	1,090,397.35	13.90%
Federal Revenues	1,970,382.00	13,620.06	121,101.82	1,849,280.18	6.15%
Miscellaneous Income	2,400.00	2,460.95	(39,312.98)	41,712.98	(1638.04)%
RevolvingLoan Program Income	10,370.00	827.18	234,018.68	(223,648.68)	2256.69%
Revenues	4,292,861.03	62,843.39	831,594.72	3,461,266.31	19.37 %
Expenses					
Personnel	772,481.23	449,791.65	449,791.65	322,689.58	58.23%
Facilities	33,692.81	2,919.21	23,041.02	10,651.79	68.39%
Communications	9,293.00	2,408.28	5,756.79	3,536.21	61.95%
Equipment & Supplies	4,700.00	217.90	8,090.08	(3,390.08)	172.13%
Travel	21,331.00	723.27	2,981.61	18,349.39	13.98%
Professional Development	15,300.00	4,075.00	13,318.62	1,981.38	87.05%
Contractual	3,070,237.00	54,948.05	415,568.84	2,654,668.16	13.54%
Miscellaneous	13,169.00	246.90	7,805.61	5,363.39	59.27%
Regional Share	147,234.00	0.00	77,734.53	69,499.47	52.80%
Expenses	4,087,438.04	515,330.26	1,004,088.75	3,083,349.29	24.57 %
Agency Balance	205,422.99	(452,486.87)	(172,494.03)		

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**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
March 13, 2023**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(virginiaworks.com\)](http://virginiaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Coastal Resilience Planner I: PJ LeBel

Contact Info: pjlebel@mppdc.com (804) 758-2311x26

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout, Repair/Replacement Assistance Programs, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Continued to coordinate with Triangle Environmental regarding designs and structural modifications for elevated septic systems for commercial application at the King and Queen facility. Discussed water usage and energy efficiency improvements to both grey and black water.

Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)

Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.

Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

Project is to design and develop a draft Joint Permit Application for the shoreline and structures adjacent to the boat ramp at the Carlton Road (Mill Creek) public wharf in Middlesex. The designed solution will help mitigate the shoaling of the boat ramp and enhance the overall resilience of the public wharf.

- Staff received three RFP bids for the Mill Creek Boat Ramp, including bids from Wetland Studies and Solutions, Inc., Ready Reef Inc., and Bay Design Group. RFP bid packets were checked for order and completeness, ranked and scored. Preliminary negotiations are underway with the top scoring response.
- Consulted with VMRC and Middlesex County concerning accreted sand and land ownership.

Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements

Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.

- Received a response from Donna Milligan at VIMS about the methodology to select the most vulnerable shorelines in the Middle Peninsula. Based off the receive information MPPDC staff will use data layers available in the Shoreline Management Model created by VIMS, adaptva.org, and the All-Hazards Mitigation Plan Hazus Model to identify the most vulnerable shorelines are in the region.
- Held meetings with Timmons Group to discuss the additional updates to the dashboard maps and survey questions. Timmons also developed and shared a FTF GIS Update Workflow for the dashboard visualizations. This will help MPPDC staff update dashboards as more participates join the FTF network.

Project 30193 – DCR Flood Fund - West Point Bridge Study

Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.

- Continued conversation with Virginia Sea Grant on ways to cover the match requirement of both DCR Flood fund award and GO Virginia award since it was decided that DCR Flood Funds cannot be used as match for GO Virginia.

Project 32015 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Drafted and distributed press release regarding public fundraiser for needed funds for the PAA Captain Sinclairs public fishing pier construction.
- Convened the bi-monthly meeting of the Middle Peninsula Chesapeake Bay Public Access Authority. Discussed the status of the new public fishing pier and cost associated with ADA costs and engineering upgrade costs as well as housing improvements at Capt. Sinclair's.
- Submitted claim to VACORP regarding trespassing vessel that caused damage to the pier at Perrins Wharf. An eyewitness has provided his name, phone number, and information which has been also given to VACORP for their investigation.
- Staff applied and submitted a grant application to Virginia Outdoors Foundation Get Outdoors Funding for \$25,000 for the building of unimproved trails at Captain Sinclairs Recreational Area.
- Continued development of marketing assets for fishing pier construction fundraiser to include development of a new landing page on the PAA website to showcase the fundraiser, edits to the DonorBox tool to accept donations, photography of t-shirts and coozies to be used as rewards for donors and finalization of press release promoting fundraiser.

Project 32019 – Sinclair's Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair's Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-feet long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

- New pier construction continues.
- Provided updates to the PAA board.
- Submitted progress report to MRC.

Project 32021 – PAA GO VA Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Participated in a VIMS meeting with the Office of Sponsored Programs regarding match documentation requirements for the Go Virginia/Rise Water Management Economy Grant. Suggested that all documentation for contributed-forgone rent offered by the Public Access Authority can be reported at one time as the rent was forgone upon approval of the grant with Go Virginia. The suggestion provided by MPPDC was confirmed by GO Virginia to be correct.
- Continued to assist water management business competition winners move into applied implementation space using PAA sites and other public holdings.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shoreline in targeted shorelines on the East River.

- Construction has reached the 95% level, with time of year restrictions remaining for plant install.
- Sent photographs of this project to NFWF for a lunch presentation on The Hill. These photos showcase living shorelines constructed with NFWF funds.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

- Project extended through September 2023.
- Continued to consult with Consociate Media to develop a communications strategy for succinctly explaining the new planning methodology.
- Developed outline script and framework for communications of Next Generation Shoreline Plan materials.

Project 32166 – Fight the Flood Participant Grant Application Development

MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.

- Staff are continuing to analyze which projects were awarded money and which projects were rejected.
- Sent communications to Supplemental Round 3 applicants to provide notice of DCR’s decision to not award their projects.

Project 32167 – DEQ Florence Disaster Living Shoreline Micro-grants

This project will offer grant funds as micro-grants to property owners in the Piankatank River, Gwynns Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro-grants of \$20,000 each will be accomplished under this project.

- Construction for two of the five projects is complete and the remaining three are pending. Time of year restrictions for planting is in effect. Contractor is working to develop a final install timeline.

Project 32170 – Virginia Coastal TA FY23

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Drafted and distributed press release regarding public fundraiser for needed funds for the PAA Captain Sinclairs public fishing pier construction.
- Participated and hosted training for local government staff for VA Stormwater Management Program opt-out localities on February 28. Coordinated follow-up meeting with DEQ staff tentatively slated for May for Middle Peninsula localities only.
- Consult with Mike Vernon, President of Flood Mitigation Hampton Roads regarding working with registered Fight the Flood citizens looking for BMP solutions across the Middle Peninsula.
- Consulted with a King and Queen County Boy Scout regarding Eagle Scout assistance project to be conducted on the Brown Track located in Essex County. The Eagle Scout is considering a repair to the walkway over the Dragon and cleaning of the parking area.

- Participated in a resiliency panel discussion regarding an upcoming presentation at Environment Virginia Conference, the Commonwealths premiere conference on environmental matters. MPPDC staff will present on the complex financial system required to administer and fund a resiliency program.
- Consulted with Delegate Keith Hodges regarding the closing of the Virginia Coastal Policy Center and the implications for coastal Virginia. Discussed strategies and the need for keeping the center active to provide legal advice for coastal resiliency projects.
- Participated in the Department of Conservation and Recreation Resiliency Coordination Working Group. This group was established to help advise the Commonwealth on matters of government coordination.
- Consulted with a King and Queen County resident residing on Royal Oaks Road regarding accessing properties owned by the Middle Peninsula Chesapeake Bay Public Access Authority for outdoor recreation.
- Continued coordination with Mark Mansfield, President of Shore Consulting regarding required Army Corps of Engineers permit and VMRC Joint Permit Application to dredge Mill Creek boat ramp. Provided Middlesex County with several choices for submitting the JPA to save the county costs.
- Convened the monthly meeting of the local government administrators. Dominion Energy presented on data centers, an opportunity for economic development within rural coastal Virginia. Data centers need to be located in close proximity to transmission towers, and fiber lines.
- Initiated research regarding septic issues at the old Crown Point marina located on Perrin River. Discuss the need for a coordinated meeting with Three Rivers Health District, Delegate, Keith Hodges, and VDH Central office representatives.
- Consulted with legal counsel, representing the new owners for the old Yogi Bear campground in Gloucester County, regarding various septic challenges associated with the campground and funding available to assist.
- Convened the bi-monthly meeting of the Middle Peninsula Chesapeake Bay Public Access Authority. Discussed the status of the new public fishing pier and cost associated with ADA costs and engineering upgrade costs as well as housing improvements at Capt. Sinclair's.
- Drafted a support letter for Elizabeth Andrews' nomination for the 2023 Gerald P. McCarthy Award.
- Drafted and submitted the FY23 Middle Peninsula Technical Assistance scope of work to the Virginia Coastal Zone Management Program.
- Attended a webinar hosted by the National Fish and Wildlife Foundation about their National Coastal Resilience Fund. This fund focuses on increasing and strengthening natural infrastructure to protect coastal communities while also enhancing habitats for fish and wildlife.
- Coordinated with VA Department of Energy regarding development of a proposal for NOAA/VCZMP funding to study available upland and subaqueous aggregate deposits in the region.
- Coordinated with VMRC regarding development of a proposal for NOAA/VCZMP funding to develop guidance for beneficial reuse of dredged material.
- Participated in the VA Coastal Policy Team meeting on February 15 where various coastal policy and grant funding opportunities were reviewed and discussed.
- Presented at the Crater PDC RAFT Resilience Action Workshop on February 16 and provided information on the FTF program and actions resulting from the Middle Peninsula RAFT.
- Participated in the quarterly Coastal PDC meeting in the Northern Neck on February 21 where NOAA programmatic updates and changes, coastal policy, and NOAA/CZM funded projects were discussed.

- Consulted with Consociate Media for the uploading of new Fight the Flood business participants for the Fight the Flood website.
- Updated and maintained Fight the Flood projects in database. Input new Fight the Flood participants in our system.
- Reviewed all DCR CFPF reward letters and compared them with original proposals. Identified discrepancies and determined appropriate budgets for individual projects.
- Consulted with an individual about shoreline stabilization and how the Fight the Flood program can assist his current situation. The individual also had interest in conservation easements.
- Fielded a call for an elderly lady who is experiencing a failed bulkhead. She expressed interest in oyster sills. Provided her information on Natrx, ReadyReef, and Native shorelines as alternatives to replacing the bulkhead. Her information was inputted into the Fight the Flood system.
- Staff applied and submitted a grant application to Virginia Outdoors Foundation Get Outdoors Funding for \$25,000 for the building of unimproved trails at Captain Sinclairs Recreational Area.
- Attended 2023 Chesapeake Bay Small Watershed Grants and Chesapeake WILD Grants applicant webinar.
- Distributed press release highlighting grant funds awarded to region in last two years.
- Photographed shoreline construction projects.
- Updated business listings for Fight the Flood.
- Provided graphic design support to dashboard development for Fight the Flood.

Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.

- Coordinated with VIMS to finalize subcontract.
- Initiated development of year 2 White Paper by conducting literature research.
- Scheduled field work for assessment of 100-acre new addition at PAA Captain Sinclairs recreation area.
- Coordinated with Fight the Flood business, Native Shorelines regarding use of company’s technology for protecting shorelines at 100-acre addition at PAA Captain Sinclairs.
- Continued to consult with VIMS Shoreline Studies and Consociate Media staff to develop strategy for incorporating the Year 2 project with the Year 1 products.

Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.

- Completed the Urbanna Historical Water Trail map and integrated the map into the Virginia Water Trails website. MPPDC staff also added an updated the data layer for Middle Peninsula Chesapeake Bay Public Access Authority properties.

- Began to draft a memorandum of understanding between the MPPDC and NNPDC, ANPDC, and PlanRVA with regards to the maintenance of the Virginia Water Trails website starting October 1, 2023.
- Finalized estimates to maintain the Virginia Water Trail website, including domain and hosting services and monthly website security checks.
- Drafted, published and distributed blog post on Camp Cardinal and paddling opportunities near the Severn River.

Project 32174 – NFWF & VCZMP Hog Island Restoration

Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.

- Consulted with Sands Anderson regarding Invitation For Bid (IFB) response received and the lack of a signed bond document form. The response was deemed inadequate and required a re-issuance of the Hogg Island IFB. The IFB was reposted and will close on March 16.
- Consulted with BioGenics regarding re-issuance of the Hog Island Invitation For Bid and the submission error related to bonding which required a reassurance of the Invitation For Bid.
- Fielded questions on the reissuance of the Bid documents for Hogg Island.

Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance (2023)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Participated in the DEQ Chesapeake Bay PDC WIP call. Advocated for better understanding regarding opportunities for PDC's to be involved with implementation projects.
- Participated and hosted training for local government staff for VA Stormwater Management Program opt-out localities on February 28. Coordinated follow-up meeting with DEQ staff tentatively slated for May for Middle Peninsula localities only.
- Consult with Mike Vernon, President of Flood Mitigation Hampton Roads regarding working with registered Fight the Flood citizens looking for BMP solutions across the Middle Peninsula.
- Initiated research regarding septic issues at the old Crown Point marina located on Perrin River. Discuss the need for a coordinated meeting with Three Rivers Health District, Delegate, Keith Hodges, and VDH Central office representatives.
- Consulted with legal counsel, representing the new owners for the old Yogi Bear campground in Gloucester County, regarding various septic challenges associated with the campground and funding available to assist.
- Applied and submitted an application to the Mathews Community Foundation for a \$10,000 grant for septic repairs on Gwynn's Island.

Project 32176 – NFWF Veterans Partnership

MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc, a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.

- Initiated preliminary project discussion with Knott Alone Hold Fast.
- Since MPPDC staff received the contact for this project 5-months late, MPPDC staff requested an extension on this project. The project was extended to 3/31/24.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Continued to coordinate with Mathews County legal and Administration staff regarding finalization of the bid packet for the Hole in the Wall dredging project. MPPDC to publish bid packet on behalf of the County.
- Coordinated with Mathews County Administrator to finalize County Monitoring Plan
- Fielded calls from interested citizens and various state and federal agencies regarding the project status.
- Fielded calls from interested dredging contractors and provided updates regarding the upcoming procurement process.
- Met with reporter from VA Mercury regarding the project.

Project 38810 – VPA Aberdeen Dredging

Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to –7 feet Mean Low Water and place the dredged material at an upland disposal site. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Continued researching in-water dewatering barges and processes, upland dewatering processes and landfill disposal costs. All options are being analyzed to find which option best aligns with the DCR terms and conditions and available project budget limitations.
- Coordinated with staff from Solmax regarding maximum volume of dredged material which can be held at the Middle Peninsula State Park property within the site confines established by DCR.

Project 38811 – DCR Flood Fund - Deltaville Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging and beneficial reuse or disposal of dredged material and flood/shoaling protection structures at Broad and Jackson Creeks in Middlesex County.

- Coordinated with Middlesex County Board Chair and Administrator on new service agreement. Will initiate project once service agreement is finalized.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30219 – Commuter Assistance Program (CAP) Operating FY23

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Responded to multiple email inquiries from Kathy Molin of DRPT regarding FY24 CAP Operating project application.
- Agreed to participate in the new Ride Home Rewards pilot program that starts July 1, 2023. Meetings to discuss specifics will be initiated by Kathy Molin of DRPT with the first meeting expected later this month.
- Forwarded DRPT “Discover Transit Month” marketing campaign email to Stephanie Heinatz of Consociate Media for her review/use.
- Provided Kathy Molin of DRPT with excel spreadsheet and backup documentation of media products

provided by Consociate Media that coincide with FY23 reimbursement requests.

- Coordinated with Stephanie Heinatz of Consociate Media to include DRPT events Discover Transit (April and September), Connecting Commuters (October), and Bike to Work Day (May) in our FY24 marketing calendar.
- Communicated to Stephanie of Consociate Media that DRPT is cracking down on receiving Consociate's media documentation with each invoice included in our reimbursement requests. Kathy Molin of DRPT has admitted that she had "been lazy in asking for them", but "moving forward, (she) will require these." Without these, our reimbursements will be held up. Provided Stephanie with DRPT's "Purple Book" which provides details of how to administer DRPT grant funds including reimbursement requirements found in Chapter 6.
- Participated in monthly conference call with Kathy Molin of DRPT.
- Scheduled meeting between MPPDC, DRPT, and Consociate Media for March 28th for introductions and a general program discussion as this has not been done before due to Covid.
- Participated in discussions with various transit partners regarding a potential name rebranding for Commute!VA.
- Responded to email forwarded from Lisa Hull at NNPDC. Hannah Swann of Gloucester Counseling Center who has a client in need of transportation to and from work a few days in March. The to/from locations are within the Middle Peninsula. Provided our MidPenRideshare program information for the client to attempt a rideshare match.
- Responded to Kathy Molin of DRPT regarding questions surrounding how the agency plans on updating our CAP Strategic Plan. We will not be hiring a consultant and we cannot use CAP Operating funds to complete this task. We did not apply for a TA grant as there is a 50% match requirement. PDC staff will research and update the CAP Strategic Plan following the requirements provided by DRPT.
- Received an invitation from Ken Pollock of Bay Aging CFO to represent the Middle Peninsula as part of a Transit Sub-Group in a monthly 60–90-minute Zoom meeting. The group will be reviewing needs and gaps in transportation identified by the local RAFT committees. CFO has tentatively agreed, but verifying with Kathy Molin of DRPT if this is something allowable by the program.
- *Current commuter database in February – 432*
- *Number of Commuters with logged alt mode trips in February – 84*
- *Number of logged alt trips in February – 510*
- *Reduced miles (VMT) in February – 12,147*
- *Commuter Savings in February – \$7,592*

Project 30320 – Rural Transportation Planning FY23

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Continued to explore options for contracting with consultant to run new LRTP project screening process.
- Coordinated and hosted the MPPDC Local Government Planners meeting on February 22. Agenda items included a presentation from VDOT regarding the VDOT Resilience Plan; 2023 General Assembly updates; discussion on proposed consolidation of state stormwater and E&S programs; and dredging and coastal resilience project updates.
- Participated in the VDOT Rural Park & Ride Counts and Conditions Assessment Training on February 23 and prepared to initiate regional park and ride surveys during March and April.

- Participated in the VDOT Coordination meeting for MPOs and PDCs on February 28 where discussion involved regarding the FY2024 rural transportation program grant scope, Smart Scale and VTrans.
- Coordinated with VDOT Resilience Program staff regarding assessment of transportation infrastructure now subject to the sea level rise design standards adopted in 2020.
- Initiated development of proposal for FY24 VDOT RTP funding with plans to submit the final application prior to the April deadline.
- Staff applied and submitted a grant application to Virginia Outdoors Foundation Get Outdoors Funding for \$25,000 for the building of unimproved trails at Captain Sinclairs Recreational Area.

Project 32169 – USDOT RAISE Public Working Waterfront Designs

Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region’s publicly owned working waterfronts in order to meet the modern and future needs of the region’s growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.

- Participated in post-award kickoff meeting led by Gerald Hill of MARAD on March 6. Discussed contract requirements and reimbursement mechanisms. Reimbursement requests can be submitted monthly with typical turnaround time of 1-2 weeks.
- Developed scope language to support legal counsel’s development of procurement materials.

ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30194 – RAFT Dupont LMI Pumpouts

This project will provide grant funding to ~55 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Preservation Act requirement to have their septic tanks pumped out or inspected every 5 years.

- As of March 13, a total of 74 applications for septic pumpout assistance were provided to Middle Peninsula homeowners in person, by mail, and electronically. Staff received, reviewed, and approved 33 applications. Vouchers were issued on a first-come, first-served basis to all 33 applicants.
- **Total Septic Pumpout Applications Distributed and Received as of March 13, 2023**

Applications Mailed, Emailed, Picked up or Downloaded from Website: 74

Essex	22
Gloucester	04
King and Queen	07
King William	19
Mathews	07
Middlesex	15

Incomplete Applications	00
Approved Applications	33
Vouchers Issued	33
Completions	27
Voided Vouchers	03

- **Total Septic Pumpout Vouchers Issued and Completed by County**

Vouchers issued on a first-come, first-served basis: 33

Essex	11
Gloucester	01
King and Queen	02
King William	10
Mathews	04
Middlesex	06

Septic Pump-outs completed: 27

Essex	11
Gloucester	01
King and Queen	00
King William	07
Mathews	02
Middlesex	06

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

Provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- As of March 13, MPPDC staff has received phone calls from 118 homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319(h) funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program’s target areas. (31) homeowners had miscellaneous requests, declined moving forward, requested ineligible practices such as voluntary upgrades and reimbursement for work completed prior to program launch; (3) Mathews County homeowners placed their project on hold; and (48) homeowners’ septic system isn’t located in the program’s target area. To-date, (2) Alternative Septic Systems in Mathews County have been installed (2) Septic Systems in Middlesex County, (1) in Gloucester County, and (2) in Mathews County have been pumped out. All 7 homeowners were approved and reimbursed 50% of the average practice cost set by DEQ.
 - (12) Homeowners remain on the Septic Pumpout list. (5 Mathews, 5 Middlesex, 2 Gloucester)
 - (17) Homeowners remain on the Septic Repair/Replacement list. (13 Mathews, 3 Middlesex, 1 Gloucester)
- Continue to receive inquiries from King William, King & Queen, and Essex County residents looking for septic assistance and are not in the designated target area set by DEQ to be eligible for 319(h) septic reimbursement funding. When applicable, these inquiries are referred to VDH for SWAP intake/screening, VA DHCD, USDA, and SERCAP for possible septic repair/replacement assistance and those seeking septic pumpout assistance are screened for the RAFT program.

Project 32173 VDH Septic Well Assistance Program (SWAP)

This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.

- Received phone call from Essex County homeowner on social security, in need of a well and is currently having to purchase water. The homeowner became extremely emotional and frustrated when referred to their local health department to begin the process for SWAP assistance. Homeowner reported they had already contacted Essex County Health Department who told them they do not have any funds or programs available, mentioned our office, and gave them two documents referring them to USDA and SERCAP for assistance. Staff explained to the homeowner the SWAP process is still a work in progress, obtained their contact information, and told them I would direct it to the appropriate person.
- Received phone call from Essex County homeowner requesting information regarding well assistance. Homeowner has an elderly neighbor without running water. Caller was referred to their local health department to begin the process for SWAP assistance.
- Received email from Kristal at ChurchView Septic asking to contact Middlesex County homeowner in need of septic repair assistance.
- Received several voicemails from Middlesex County homeowner in need of septic repair assistance.
- Received email from Brenden Rivenbark, Chief Operating Officer at Three Rivers Health District informing MPPDC staff they are ready to begin vetting MP homeowners interested in SWAP.

- Responded to email from Kristal at ChurchView Septic informing her I had spoken with Lisa regarding the Middlesex County homeowner seeking financial assistance for their septic repair project. The only septic program available to Middlesex County homeowners at this time, is the SWAP program at the health department. Staff will contact the homeowner and have them contact their local health department to begin the application process.
- Received email from Gloucester County Environmental Health Specialist with questions regarding the amount of available SWAP funds, Alternative Septic System designs, and processing times. Email was forwarded to MPPDC Executive Director, Lewie Lawrence for assistance.
- Responded to Gloucester County Environmental Health Specialist's questions with applicable information at hand. Three Rivers Health District Chief Operating Officer, Brenden Rivenbark and Environmental Health Manager, David Fridley were included in the response.
- Reviewed VDH ARPA SWAP FAQ and emailed questions to Nicole Sandberg, VDH Wastewater Infrastructure Manager. This information will be included in the press release.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30123 – Staff Support to Middle Peninsula Alliance (MPA) FY23

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits (if any), and reconciled bank statements. Prepared monthly financial statements.
- Provided YE 06/30/2022 financials to Shantel Eilenfield, CPA for preparation of tax return. David Gundlach of Sands Anderson reviewed/approved. Ashley Chriscoe, Vice Chairman, signed the return and Shantel submitted it electronically to the IRS on March 13, 2023.

Project 32177 – EDA Technical Assistance Program

MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.

- Prepared for project kickoff.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- ***Funds available – \$146,032***

LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

- Project extended to accommodate Town determination of Intensely Developed Area process. IDA map will be developed once Town finalizes process.

Project 38023 – FY23 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Assisted Essex County staff regarding shortage of veterinarians in the county by sending information regarding USDA grant funds and providing connection with USDA staff.

HOUSING

Funding – Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continued consultation with the Gloucester County staff on approval of development permits. The final site plan application, Chesapeake Bay regulatory public hearing, zoning and site plan approval is anticipated in April.
- Continued coordination with VA Department of Health staff regarding the existing septic system at Captain Sinclairs main house.
- House plan designs for three single family houses have been completed. VDH has agreed that a single well can service all three homes.

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- **Funds available – \$45,606**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- Submitted project closeout packet to VDEM and awaiting response.
- FEMA reviewed the HAZUS from the 2021 plan and suggested data updates to improve the overall analysis. With this information MPPDC Staff will seek funding prior to the next AHMP update to enhance regional and local data.
- *Drafted the email to AHMP Committee Members to collect updates to the All Hazards Mitigation Plan. This is part of the annual plan review that is required by FEMA.*

LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES

Funding – VRA

Project 30420/30428 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or

grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continued to work with various clients interested in loan financing for septic repair.
- Lawyer's Title closed new septic loan for Gloucester County homeowner on March 8th. Prepared check to Miller's for 50% of repair so that homeowner could schedule a start date.
- **Remaining uncommitted septic repair funds: \$115,935 in loan funds – \$42,081 in grant funds.**

Project 31500 – Living Shoreline Loan Program

The MPPDC Living Shoreline Incentive Program Loan Fund provides low interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- **Remaining uncommitted living shoreline funds: \$0**

Project 33001 – Loan Fund Program for Septic and Living Shoreline

During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC's On-Site Technical Guidance and Living Shoreline Incentive Programs.

- New LGIP account setup successfully for loan repayment funds related to VRA Septic/Shoreline loans.
- **Remaining uncommitted funds: \$2,700,825 in loan funds - \$300,000 in grant funds.**

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY23 Indirect Cost rate = 25.25%.

- Prepared vouchers, processed A/P, processed deposits, and reconciled bank statements. Prepared monthly payroll run. Prepared monthly financial statements.
- Prepared final financial reports and/or reimbursement requests for all projects requiring them. Updated quarterly staff allocations.
- Reminded staff to complete timesheets and update award/grant Master File.
- Replenished office and kitchen supplies.
- Completed and submitted VACORP FY23 renewal.
- Attended NGMA Presentation: Time allocation.
- Attended NGMA Webinar: An overview of what it means to be Title VI ready and how an equity strategy will help you best compete for federal funding.
- Attended ACT Telework/AWA Council Meeting.
- Attended VRS Roundtable for Political Subdivisions.
- Registered CFO for attendance at VGFOA Spring Conference being held May 2023 in Virginia Beach, VA.

- Registered CFO for attendance at Virginia Transit Association Annual Conference & Expo being held May 2023 in Virginia Beach, VA.
- Registered CFO for attendance at GMS Accounting & Financial Management System Annual Summit being held June 2023 in St. Petersburg, FL.
- Registered CFO for attendance at Association for Commuter Transportation 37th Annual International Conference being held July 2023 in Seattle, WA.
- Waiting on response from Jeff Greendyk of Xerox regarding credit for the scanning app that was useless for the agency.
- Received undeliverable 1095-B form belonging to Deputy Director. Prepared personal data change form with new address on his behalf, Deputy Director signed and then the form was faxed to TLC.
- Submitted Indirect Cost Allocation Plan and Certificate to Kelly Mitchell-Carroll of USDOT/MARAD requesting approval letter on March 3, 2023.
- Began sending a copy of the FY22 Final Audit to funders and others who require it.
- Participated in call with C&F Bank's Treasury Solutions Account Manager, Bobbie Washington discussing adding a new layer of protection via Positive Pay at no additional cost to the agency. Executive Director and CFO agreed to implement the new layer immediately. CFO will update vendor names to all CAPS in GMS and will locate MICR ink toner for check printing.
- Received FY24 Anthem health insurance renewal and began reviewing. Renewal selections are due in Cardinal by April 5, 2023.

Closed Projects

Project 30122 – Staff Support to Middle Peninsula Alliance (MPA) FY22

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30188 – VTC Water Trails Marketing

Consociate Media will produce blog and social media posts to drive traffic and activity to the Middle Peninsula page of the Virginia Water Trails website (www.Virginiawatertrails.org) to increase outdoor recreation and tourism for the Middle Peninsula.

Project 30218 – Commuter Assistance Program (CAP) Operating FY22

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30319 – Rural Transportation Planning FY22

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River Yr2

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

Project 32161 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32162 – DEQ Chesapeake Bay WIP Technical Assistance (Yr3)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32165 – DEQ CZM ANPDC Ecotourism V

This project will build on the efforts completed between 2020-2021. During this project, PDC's will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC's will also focus on Public Access Site Resiliency for public access locations within the region, including assessments, implementation strategies, and signage.

Project 32168 – Septic Pumpout Program

This project will provide grants to 32 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years.

Project 38022 – FY22 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Master Plan Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 2 years)

Opportunities Identified to Implement Commission Priorities
Proposals Status for Grant Applications Submitted During FY2023

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Environmental	VPA ATLP East River Boat Yard Enhancements	Feb. 2023	\$400,000	Submitted
Environmental	VPA WMF Davis Creek Dredging	Feb. 2023	\$700,000	Submitted
MPCBPAA	VPA WMF Dredge Material Disposal Master Plan Development & Implementation	Feb. 2023	\$1,095,000	Submitted
Community Development	Working Waterfronts Resilience Assessments	Feb. 2023	\$54,841	Submitted
MPCBPAA	Captain Sinclairs ADA Accessibility Plan	Jan. 2023	\$50,000	Submitted
MPCBPAA	VA Water Trails Experiential Upgrades for Website	Jan. 2023	\$50,000	Submitted
Community Development	GOVA West Point Airport Industrial Site Evaluation	Jan. 2023	\$157,800	Awarded
Environmental	DEQ ARPA SLPP Septic Repair	Dec. 2022	\$730,195	Submitted
Environmental	CFPF Round 3 Supplemental - Gloucester Point Landing	Nov. 2022	\$1,276,332	Not Awarded
Environmental	CFPF Round 3 Supplemental - Middlesex Whiting Creek Public Boat Ramp Resilience	Nov. 2022	\$107,692	Awarded
Environmental	CFPF Round 3 Supplemental - Mathews Whites Creek Landing	Nov. 2022	\$160,669	Awarded
Environmental	CFPF Round 3 Supplemental - Mathews East R. Boat Yard	Nov. 2022	\$618,812	Awarded
Environmental	CFPF Round 3 Supplemental - Mathews Davis Creek Dredging	Nov. 2022	\$1,461,615	Awarded
Environmental	CFPF Round 3 Supplemental - PAA Sinclairs Road Elevation and Berm construction	Nov. 2022	\$146,000	Awarded
Environmental	CFPF Round 3 Supplemental - York R. Private Shoreline Construction (2 projects)	Nov. 2022	\$192,880	Awarded
Environmental	CFPF Round 3 Supplemental - Piankatank R. Private Shoreline Construction (1 project)	Nov. 2022	\$76,625	Awarded
Environmental	CFPF Round 3 Supplemental - Chesapeake Bayfront Private Shoreline Construction (1 project)	Nov. 2022	\$65,281	Not Awarded
Environmental	CFPF Round 3 Supplemental - Mobjack Bay Private Shoreline Construction (4 projects)	Nov. 2022	\$519,843	Awarded
Environmental	NSF MARTHA VA Sea Grant Resilience Monitoring	Nov. 2022	\$120,000	Submitted
Environmental	NOAA/VCZMP Hog Island 306A Shoreline Protection Construction	Nov. 2022	\$432,230	Awarded
Environmental	DEQ Chesapeake Bay WIP Technical Assistance 2023	Oct. 2022	\$72,500	Awarded
Environmental	NOAA Underserved Communities – Fight the Flood Staffing & Capacity	Oct. 2022	\$500,000	Submitted
Environmental	RAFT Dupont Mini grant - Septic Pumpouts for LMI Citizens	Sep. 2022	\$25,000	Awarded
Environmental	RAFT Dupont Micro grant - Fight the Flood video tutorials	Sep. 2022	\$5,000	Not Awarded
Environmental	FEMA BRIC Fight the Flood Analysis & Project Identification	Sep. 2022	\$300,000	Submitted
Haz. Mitigation	FEMA FMA Powers House Elevation	Sep. 2022	\$200,000	Submitted
Environmental	NOAA Mobjack Bay Habitat Restoration Projects Study	Aug. 2022	\$10,000	Submitted
MPCBPAA	DHCD Industrial Revitalization Fund Capt. Sinclairs Improvements	Aug. 2022	\$946,000	Not Awarded
Environmental	NOAA CBNERRS Fight the Flood Videos & Technical Assistance	Aug. 2022	\$50,000	Awarded
Transportation	Smart Scale Round 5 – Rt. 17 Woods Cross Roads Intersection Improvements	Jul. 2022	\$4,037,924	Recommended for Award
Transportation	Smart Scale Round 5 – Rt. 17 Glens Intersection Improvements	Jul. 2022	\$5,240,929	Not Recommended for Award
MPCBPAA	NOAA IJA West Point Airport Acquisition Letter of Intent	Jul. 2022	\$579,000	Not Awarded
MPCBPAA	NOAA IJA Hog Island Letter of Intent	Jul. 2022	\$905,000	Not Awarded
MPCBPAA	NOAA IJA Captain Sinclairs Addition Design Letter of Intent	Jul. 2022	\$213,000	Not Awarded
MPCBPAA	NOAA IJA Tappahannock Acquisition Letter of Intent	Jul. 2022	\$520,100	Not Awarded
FY 2023 Awarded Total (July 2022 – February 2023)			\$8,059,590	
FY 2023 Requested Total (July 2022 – February 2023)			\$22,571,384	
FY 2023 Funding Request Remaining Award Potential Total			\$4,214,036	

ACRONYMS

ACH	Automated Clearing House	PAA	Public Access Authority
AFID	Agricultural and Forestry Industries Development	RBOG	Rural Business Opportunity Grant
AHMP	All Hazards Mitigation Plan	RFP	Request for Proposal
BCC	Building Collaborative Communities Project	RFQ	Request for Qualifications
BOS	Board of Supervisors	RLF	Revolving Loan Fund
CBPA	Chesapeake Bay Preservation Area	RTP	Rural Transportation Planning
CDBG	Community Development Block Grant	SERCAP	Southeast Rural Community Assistance Project
CEDS	Comprehensive Economic Development Strategy	SHSG	State Homeland Security Grant
CIP	Capital Improvement Plan	SWCD	Soil and Water Conservation District
COI	Conflict of Interest	SWM	Storm Water Management
CZMP	Coastal Zone Management Program	SWRP	State Water Resource Plan
DEQ	Department of Environmental Quality	THIRA	Threat & Hazard Identification & Risk Assessment
DCR	Department of Conservation & Recreation	TMDL	Total Maximum Daily Loads
DGIF	Department of Game and Inland Fisheries	USACE	U.S. Army Corps of Engineers
DHR	Department of Historic Resources	USDA	U.S. Department of Agriculture
DHCD	Department of Housing and Community Development	USFWS	U.S. Fish and Wildlife Service
DMME	Department of Mines Minerals and Energy	VACORP	Virginia Association of Counties Risk Pool
DOE	Department of Energy	VAPA	Virginia Planning Association
DRPT	Department of Rail and Public Transportation	VAPDC	Virginia Association of Planning District Commissions
EDA	Economic Development Administration	VASG	Virginia Sea Grant
EDO	Economic Development Organization	VCP	Virginia Coastal Program
EECBG	Energy Efficiency and Conservation Block Grant	VCRMP	Virginia Coastal Resilience Master Plan
EOC	Emergency Operation Center	VCWRLF	Virginia Clean Water Revolving Loan Fund
EPA	Environmental Protection Agency	VCZMP	Virginia Coastal Zone Management Program
FEMA	Federal Emergency Management Agency	VDEM	Virginia Department of Emergency Management
Fracking	Hydraulic Fracturing	VDH	Virginia Department of Health
GIS	Geographic Information System	VDOT	Virginia Department of Transportation
HRPDC	Hampton Roads Planning District Commission	VEE	Virginia Environmental Endowment
LGA	Local Government Administrators	VIMS	Virginia Institute of Marine Science
LPT	Local Planning Team	VLCF	Virginia Land Conservation Fund
LSIP	Living Shoreline Incentive Program	VMRC	Virginia Marine Resource Commission
MOU	Memorandum of Understanding	VOAD	Volunteer Organization Active in Disasters
MPA	Middle Peninsula Alliance	VOP	Virginia Outdoors Plan
MPBA	Middle Peninsula Broadband Authority	VRA	Virginia Resources Authority
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VSMP	Virginia Stormwater Management Program
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VTA	Virginia Tourism Association
NIMS	National Incident Management System	VTC	Virginia Tourism Corporation
NFWF	National Fish and Wildlife Foundation	VWP	Virginia Water Protection
NOAA	National Oceanic and Atmospheric Administration	VWWR	Virginia Water Withdrawal Reporting
NPS	National Park Services	WIP	Watershed Implementation Plan
OCVA	Oyster Company of Virginia	WQIF	Water Quality Improvement Fund
OLGA	Online Grant Administration		

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COMMISSIONERS

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Hon. John C. Magruder
Ms. Sarah Pope*

Town of Tappahannock

Hon. A. Fleet Dillard, III

Gloucester County

*Hon. Ashley C. Chriscoe
(Chairman)
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Town of Urbanna

Hon. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence, III

DRAFT

RESOLUTION DIRECTING STAFF TO ASSIST THE VA DEPARTMENT OF TRANSPORTATION IN TRANSPORTATION RELATED MATTERS FOR THE MIDDLE PENINSULA PLANNING DISTRICT AS NECESSARY IN COMPLIANCE WITH THE PROVISIONS OF 23 U.S.C. 135

WHEREAS the Middle Peninsula Planning District Commission (“the Commission”) is the Planning District Commission that serves Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex counties, and the towns of Tappahannock, Urbanna, and West Point.

WHEREAS the Virginia Department of Transportation and the Commission have entered in an agreement, dated March 24, 1993, to guide this partnership; and

WHEREAS State Planning and Research (SPR) funds in the amount of \$58,000 are being made available to the Middle Peninsula Planning District Commission for the period July 1, 2023 through June 30, 2024; and

WHEREAS the Commission has developed the Scope of Work and \$14,500 to utilize SPR funds for the benefit of the local jurisdictions comprising the Commission.

THEREFORE BE IT RESOLVED by the Commission that the Executive Director is directed, for and on behalf of the Commission, to furnish such documents and other information as may be required to qualify for authorization under the agreement with the Department and to administer such SPR funds made available, certifying that they shall be administered in accordance with the provisions of 23 U.S.C. 307(c), Highway Planning and Research Program Administration.

This the _____ day of _____, 2023

ATTEST

(Clerk or Secretary)

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Data Center 101

Data Center Attraction & Site Selection

Objectives



- Develop understanding of Data Center Industry
- What is required to attract Data Centers?
- What comes with a Data Center?

Market Overview & Trends



- VA is home to the # 1 Data Center Market in the World
- 2022 Peak Load: 2,767 MW (equivalent to 685,700 homes)
- 21% of Dominion Energy's electricity sales as of 2022
- Fastest growing customer segment in VA
 - Annual growth: 450+ MW
 - Continued growth opportunities for the foreseeable future
 - DE has connected 75 data centers in the last 3 years
- Increased interest in sites outside Loudoun and Prince William
- Typical data center customer is 30 MW, typical large industrial customer is 30 MW

5 Types of Data Centers



1: Cloud

- Cloud providers offer cloud based operating systems and applications
- Typically, large buildings and clusters on a campus or in a tight geographic area.
- Purpose built for the specifics of the cloud company
- Examples: Amazon, Microsoft, Google
- This is the largest data center segment of customers in VA
- Heavy concentration in Northern VA

5 Types of Data Centers



2: Colocation

- Datacenter operator builds the building and leases data halls to end users who install the servers
- Similar to a hotel for other companies' servers
- Operator provides the facility power, cooling and physical security
- Examples: Digital Realty, Equinix, QTS
- This is the second largest segment of data center customers in VA
- This segment currently targets Northern VA

5 Types of Data Centers



3: Enterprise

- The user of the datacenter owns and operates the building for its purposes
- Examples: Facebook, banks, US Government
- This segment tends to locate throughout VA, not just in Northern VA

4: Fiber Interconnection Facility

- Point where fiber cables and networks meet and connect
- These tend to be very small facilities
- This segment tends to locate throughout VA, not just in Northern VA

5 Types of Data Centers



5: Crypto Miners

- These customers operate dedicated facilities to mine cryptocurrencies
- This segment tends to locate outside of Northern VA
- This is a very volatile industry and does not tend to remain in business for long periods of time

What does a data center look like?



- 2 story buildings, approximately 125,000 sq. ft.
- 25 to 30 acres per building
- Onsite substation & transmission infrastructure
- Approximately 10 employees per building
- Complete onsite diesel generation & fuel storage
- Security fencing & guarded access points



Must-Haves to be Competitive



- Support for new transmission infrastructure
- Support from local government:
 - Advanced planning & zoning
 - Fast track program – Site planning & permitting
 - Favorable tax rates
- Access to transmission / fiber infrastructure
- Low cost of electricity
- Renewables generation

Transmission Infrastructure



- Data Centers require transmission & substation infrastructure
 - Evaluate local appetite for new infrastructure
 - Proximity to site is important
 - Standard 230,000 kV right of way is 100' to 150'



Site Selection



- Look for sites adjacent or close to existing transmission
 - Look for sites where fiber and electricity intersect
 - Less infrastructure equals faster time-to-market
 - Approximately 75 to 150 acres per site, but larger sites are becoming the norm
- Engage Dominion Energy to assess transmission adjacent to sites
- New transmission construction timeframe is 3 to 4 years in rural areas

Cost of Electricity

- Electricity is the most expensive operational cost for a data center facility
- Data Center customers want a variety of rate options
 - Market-based rate
 - Renewable rate options



Other Infrastructure



- Need fiber infrastructure
- Need access to water/ sewer capacity
 - Requirements vary significantly based on user
- Engage infrastructure owners to understand capacity and routes

Tax Rates



Tax rates on computing equipment MUST be competitive, especially in NEW areas

- Customer prefer published rates, not special tax deals or abatements

Existing Examples

- | | |
|------------------------------------|----------------------------|
| • Chesterfield County | \$0.24/ \$100 of equipment |
| • Henrico County | \$0.40/ \$100 of equipment |
| • Fredericksburg Regional Alliance | \$1.25/ \$100 of equipment |
| • Prince William County | \$1.35/ \$100 of equipment |
| • Loudoun County | \$4.20/ \$100 of equipment |

What does success look like?



Sites

- Multiple approved sites with plenty of power, fiber & water solutions
- Qualifying sites can support any industry

Jobs/ Investment/ Taxes

- Limited full-time, but high paying jobs
- Large number of temporary construction contract support jobs
- Large capital investment
- Incremental tax revenue

Data Center Economic Development Team Dominion Energy®



Stan Blackwell -
Director of Customer
Service & Strategic
Partnerships



Richard Imel -
Manager - Economic
Development



Dominic Minor -
Economic
Development Manager

Questions?

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