




MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: March 16, 2022
RE: March Commission Meeting

COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock
Hon. Fleet Dillard

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Kenneth W. Gibson
Dr. William G. Reay
Ms. Carol Steele

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J.
Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto O. Williams
Mr. Percy C. Ashcraft

Town of West Point
Hon. James Pruett
Mr. John Edwards

Mathews County
Hon. David Jones
Hon. Melissa Mason
Mr. Harry Meeks

Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna
Hon. Marjorie Austin

Secretary/Director
Mr. Lewis L. Lawrence

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, March 23, 2022 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Masking is not a requirement of the CDC or the Governor. If any Commissioner desires a mask for the meeting, staff will provide such.

Enclosed are the March meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **March 23rd**!

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, March 23, 2022

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of February Minutes
- III. Approval of Financial Report for February
- IV. Executive Director's Report on Staff Activities for the month of March
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. VRA Loan Approval - Resolution
- X. VDOT RTP - Resolution
- XI. Transportation Screening Tool Presentation
- XII. General Assembly Update
- XIII. Other Business
- XIV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
February 23, 2022

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, February 23, 2022 at 7:00 p.m. In the absence of MPPDC Chairman Swartzwelder, MPPDC Vice-Chairman Chriscoe welcomed newly appointed Commissioners David Jones and Harry Meeks, representing Mathews County, and everyone in attendance.

Commissioners Present

Gloucester County: Ashley Chriscoe, Carol Steele

King William County: Ed Moren, Travis Moskalski, Otto Williams, Percy Ashcraft

Mathews County: Melissa Mason, David Jones, Harry Meeks

Town of Urbanna: Marjorie Austin

Town of West Point: James Pruett, John Edwards

Commissioners Absent

Essex County: Bud Smith, John Magruder, Sarah Pope

Gloucester County: Ken Gibson, Dr. Reay

King and Queen County: Sherrin Alsop, R.F. Bailey, Tom Swartzwelder

Middlesex County: Gordon White, Wayne Jessie, Reggie Williams

Town of Tappahannock: Fleet Dillard

Also in Attendance

Lewis Lawrence, MPPDC Executive Director

Curt Smith, MPPDC Deputy Director

Heather Modispaw, Chief Financial Officer

Dawn Mantell, MPPDC Executive Assistant

Guests

II. Approval of January Minutes

Vice-Chairman Chriscoe asked whether there were any corrections or changes to the January Minutes. There being no corrections to the Minutes, Vice-Chairman Chriscoe requested a motion to approve the January Minutes. Mr. Edwards moved that the January Minutes be approved. Ms. Austin seconded the motion; motion carried.

III. Approval of Financial Report for January

MPPDC Chief Financial Officer, Heather Modispaw, drew the Commission's attention to p.13 of their meeting packet and stated the current revenues that appear as negative, are journal entries that should have gone to FY21 receivables. Vice-Chairman Chriscoe asked whether there were any questions regarding the MPPDC financial report for January before being approved subject to audit. There being no questions, Vice-Chairman Chriscoe requested a motion to approve the financial report for January subject to audit. Mr. O. Williams moved to approve the financial report for January subject to audit. Ms. Austin seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of February

Vice-Chairman Chriscoe requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the month of February. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed the Commissioners' attention to several items:

- Awaiting review of the VASG RISE Resiliency septic company responses to determine which company to proceed with for discussions to elevate a pilot system.

Mr. Lawrence reported there are two ongoing projects addressing coastal resilience with regards to septic systems. The first is a GO VA grant with Virginia Sea Grant to partner with RISE to solicit businesses with expertise in water management and to advance new septic technology and solutions within coastal communities via small business competitions. To date, two companies have responded with expertise in vertically elevating entire septic systems. The second is \$120,000 in funding from the VA General Assembly to help pilot the construction of elevated septic systems. The GO VA and General Assembly funding will be utilized to for construction of elevated septic systems once the awarded companies have been selected.

- Provided Andrea Pearson of VRA with answers to due diligence questions regarding our \$3M line of credit request.

Mr. Lawrence reported the loan closing process has begun and is to be complete in the next 30-45 days. Marine contractors have been advised of this funding availability to better assist homeowners.

- Contacted VMRC staff regarding ADA compliance requirements related to the construction of the public fishing pier.

Mr. Lawrence reported he is working with Gloucester County building officials to determine what is needed to meet the standards of ADA. Discussion will be ongoing, and construction of the new 400 ft pier is expected to begin this summer.

- Continued to field questions related to Virginia Sea Grant, Middle Peninsula Chesapeake Bay Public Access Authority and RISE rural coastal business competition. More information can be found here: <https://riseresilience.org/rural-resilience-challenge/>.

Mr. Lawrence reported the rural RISE business competition challenge closed last month. There were responses from 14 different companies from all over the world.

- Consulted with Lance Gregory, Onsite Division Director with the Virginia Department of Health regarding Build Back Better Infrastructure funding related to septic system repair and municipal sewer hookup. Funding is forthcoming for both sewer hookup and onsite. Middle Peninsula localities should review areas where they desire municipal hookup.

Mr. Lawrence reported it has taken 4 years working with VDH and DEQ to relieve local government of the responsibility of having to deal with septic pumpout requirements under the CBPA. This bill has made it through the House and the Senate. There is a \$1.1M budget amendment for the health department to staff the administration covering the Middle Peninsula, Northern Neck and Eastern Shore.

- Consulted with numerous Fight the Flood Round 1 and Round 2 applicants requesting updates on the status of their submitted applications.

Mr. Lawrence reported things are happening at the state level related to the program. Mr. Lawrence will keep the Commission updated as things progress.

- Coordinated with King and Queen County staff regarding Floodplain Management program requirements associated with fixed structures along shorelines and other activities in Resource Protection Areas.

Mr. Lawrence reported questions have arisen regarding VMRC permitting and what is and isn't covered under the floodplain management requirements. DCR is uncertain as to how to manage this as they don't understand the challenges in rural communities.

- DEQ Florence Disaster project will offer grant funds as micro agents to property owners in the Piankatank River, Gwynns Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro grants of \$20,000 each will be accomplished under this project.

Mr. Lawrence reported that this project came to be when MPPDC staff became aware that DEQ was obtaining federal disaster assistance from the EPA and were uncertain as to how to expend these funds. These funds were to be used for water quality protection BMPs related to disasters. DEQ agreed that because a living shoreline is designed to a resiliency protection standard, it qualifies. However, it is still EPA funding which also meant it could only be spent in areas with an approved WIP. Mathews County is the only community with an approved subwatershed IP plan and through the Fight-the-Flood program, 5 citizens have already been identified to receive \$20,000 microgrants to install a living shoreline.

- Coordinated with MARAD staff regarding administration of the forthcoming RAISE award. Contract execution is expected in the coming months with an anticipated start date of July 1st. The project will likely be completed over a duration of 18-24 months.

Mr. Lawrence reported MPPDC staff has received an award from the USDOT's RAISE program to design build level of service analysis for every publicly owned working waterfront infrastructure in the Middle Peninsula. This application provides a \$2M opportunity for engineering and design companies to compete for the ability to do the design work on figuring out how or what is needed to ensure publicly owned working waterfront infrastructure is preserved for the next 50-100 years. The first debriefing with MARAD has taken place and staff will be working

with the localities once the project gets underway. Contract execution is not expected until July, providing time to identify interested localities and determine a plan of action.

- The Septic Pumpout Program provides grant funds to 32 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years. *Mr. Lawrence reported the MPPDC provides the only septic repair and pumpout programs in the Commonwealth, which increases the MPPDC's ability to obtain available state funding to repair and pump out septic systems under the Bay Act. The MPPDC currently manages two grants from DEQ for septic pumpout. To date, 38 applications have been provided and 20 vouchers have been issued to qualified Middle Peninsula homeowners. Staff has reported seeing a significant increase in the cost to pump out a septic system since the pandemic. King William County BOS, Mr. Moren asked what method is being used to advertise the availability of septic pumpout assistance? MPPDC Executive Assistant, Dawn Mantell responded that as soon as all working documents were approved by DEQ, an announcement of available assistance was distributed to the Middle Peninsula County Administrators and Town Managers, all local health departments, Directors of Social Services, and Bay Aging. Consociate Media was contracted to distribute a pre-authorized press release to all local media outlets and the septic pumpout application has also been made available on the MPPDC website to download. Mr. Lawrence further explained the eligibility and income requirements vary and are set by the state or federal funder. Mr. Moren and King William County Administrator, Mr. Ashcraft requested program information and a copy of the application to be shared on the King William County website.*
- Scheduled meeting between Dr. David Wilkins, Tribal Government expert at the University of Richmond, and King William, King & Queen, and MPPDC staff to discuss and learn more regarding Tribal Sovereignty. *Mr. Lawrence reported a meeting is scheduled tomorrow, February 24th with a tribal government expert at the University of Richmond, Dr. David Wilkins to begin open conversations with King William and King & Queen Counties to gain clarity on complicated questions. Del. Keith Hodges had submitted a bill several years ago that allows any federally recognized tribe to negotiate membership with PDCs and one of the local tribes has expressed interest in joining the MPPDC. There are many legal questions to work through to determine what an MOU should look like to give them a voice and a seat at the Commission table.*
- Middle Peninsula All-Hazards Mitigation Plan Update Yr. 2 will address mitigation of several natural hazards impacting the region. *Mr. Lawrence reported FEMA is currently reviewing the AHMP. Once FEMA has completed their review, it will be brought before the Commission for adoption.*

V. MPCBPAA Update

None.

VI. MPA Update

MPA Chairman, Ashley Chriscoe reported he is still awaiting confirmation from the IRS that everything has been accepted and the Board will move forward from there.

VII. MPPDC Public Relations/Communications Update

MPCBPAA – Stephanie Heinatz, Consociate Media reported the PAA’s new website, <https://vacoastalwilds.com/> has launched and is a more consumer friendly and public facing site, which will aim to ultimately promote the coastal outdoor recreation opportunities throughout the region. The Paddle and Pub Crawl feature has also launched on the new website with a video and social promotions to come. All those in attendance were encouraged to visit the new PAA website.

MPPDC General PR & Communications – Ms. Heinatz reminded everyone in attendance that this year marks the MPPDC’s 50th year of public service and planning is underway for ways to raise community awareness.

MPPDC Program Communications – Ms. Heinatz reported support continues to Fight the Flood by encouraging more residents and property owners to register, communications continue to be pushed on social media on the availability of Septic Pumpout Assistance, and as part of the Commuter Assistance Program a community-wide survey has been launched with results continuing to come in. This survey will remain open until the end of February.

VIII. Public Comment

None.

IX. Committee Appointments

o **OPD & Budget Committee**

Vice-Chairman Chriscoe reported Chairman Swartzwelder has expressed his desire to keep the same slate of representatives to the OPD & Budget Committee. Ms. Mason moved to approve the reappointments made by Chairman Swartzwelder to the OPD & Budget Committee. Mr. Otto Williams seconded the motion; motion carried. The following Board members were reappointed:

- Tom Swartzwelder – King & Queen County
- Travis Moskalski – King William County
- Dr. Willy Reay – Gloucester County
- Jamie Pruett – Town of West Point
- Wayne Jessie – Middlesex County
- Bud Smith – Essex County

o **Nominating Committee**

Vice-Chairman Chriscoe reported Chairman Swartzwelder has asked the current officers, Mr. Magruder, Mr. Chriscoe, and Mr. Jessie if they are agreeable to serve another term, all agreed. Therefore, Vice-Chairman Chriscoe asked the Commission what action they would like to take. Mr.

Edwards made a motion to keep the current slate of officers on the Nominating Committee for the term beginning July 1, 2022 and ending June 30, 2023. Ms. Austin seconded the motion; motion carried.

X. Building A Better America – Bipartisan Infrastructure Law

MPPDC Deputy Director, Curt Smith gave a PowerPoint Presentation providing an overview of the Infrastructure Investment and Jobs Act (IIJA). The purpose of the IIJA is to provide significant public investment in transportation networks, broadband, and other public works projects while addressing the critical needs in the built environment. Over the course of 5-10 years, an unprecedented \$1.2 trillion will be allocated. Of the \$550 billion in new spending, \$284 billion will be allocated to improving the transportation network and \$266 billion to core infrastructure. Under the transportation allocation, \$36.735 billion to support increased investment in the EPW Bridge Investment program for the repair and replacement of deficient and outdated bridges; \$7.5 billion to support surface transportation projects of local and/or regional significance under the Rebuilding American Infrastructure with Sustainability and Equity (RAISE); supporting freight and highway projects of regional and national significance under the Infrastructure for Rebuilding America (INFRA); \$1 billion to provide grants to states for the removal, replacement, and restoration of culverts to address the flow of water through roads, bridges, railroad tracks, and trails; \$1.4 billion in grants with \$140 million specifically set aside for planning under the Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT); \$400 million for a local complete streets program and \$5 billion Safe Streets for All safety planning program under Vision Zero planning; and \$8 billion to provide funding to state and local governments for the purchase or lease of low-emissions transit busses, including acquisition of land for necessary facilities. Under the core infrastructure allocation, \$9.55 billion for Ports and Waterways construction projects to help address the backlog of authorized projects that have yet to receive funding; \$65 billion dedicated to broadband infrastructure with \$60 million set aside for digital equity plans as well as \$2 billion to support programs administered by the U.S. Department of Agriculture; \$1 billion for pre-disaster mitigation and localities undertaking hazard mitigation projects under FEMA Building Resilient Infrastructure and Communities (BRIC) Program; \$7 billion set-aside for Coastal Storm Risk Management/Hurricane and Storm Damage Reduction Projects, Inland Flood Risk Management Projects and Aquatic Ecosystem Restoration Projects; \$500 million to provide support through loans and grants to local communities facing rising water levels, coastal erosion, and flooding that have put homes and property at risk, and caused millions of dollars in damages under the Safeguarding Tomorrow through Ongoing Risk Mitigation (STORM) Act; \$492 million to improve coastal resiliency, while enhancing fish and wildlife habits under the National Coastal Resiliency Fund; \$491 million to protect coastal communities by buffering shorelines and reducing flooding under the NOAA Community-Based Restoration Project; and \$3.5 billion to provide financial and technical assistance to states and communities to reduce the risk of flood damage through buyouts, elevation, and other activities under FEMA Flood Mitigation Assistance. It was explained that the Commission's work over the past several years has been focused on positioning local and regional projects in preparation

for this moment. Localities were encouraged to begin thinking about local priorities which may align with these opportunities and PDC staff will be standing by to assist as needed.

Mr. Smith also provided the Commission with the following links to the IJA Guidebook and Summary: https://www.whitehouse.gov/wp-content/uploads/2022/01/BUILDING-A-BETTER-AMERICA_FINAL.pdf

<https://www.nlc.org/article/2021/08/10/what-the-senate-infrastructure-bill-means-for-local-governments/>

XI. CDBG Regional Priorities

MPPDC Executive Director, Lewie Lawrence stated every year Virginia's PDCs are tasked by the Virginia Department of Housing and Community Development (DHCD) to rank CDBG project types for the region and to provide a list of CDBG project proposals. These regional rankings are then used by DHCD in evaluating localities' CDBG proposals. Mr. Lawrence recommended the Commission readopt last year's priorities to receive the most points. Vice-Chairman Chriscoe requested a motion to approve Mr. Lawrence's recommendation. Mr. Moskalski so moved, Mr. O. Williams seconded the motion; motion carried. The Commission provided the following rankings which will be communicated to DHCD:

- High Priority: Comprehensive Community Development, Economic Development – Business District Revitalization, Public Infrastructure (Including Housing Production)
- Moderate Priority: Housing – Housing Rehabilitation, Community Service Facility

The County Administrators were asked to identify potential CDBG projects that could be forthcoming to notify DHCD of where MPPDC may be headed. There were no local CDBG project proposals identified or anticipated from any Middle Peninsula localities for consideration under the FY22 program.

XII. General Assembly Update

Robert Crockett of Advantus Strategies, the lobbyist for the MPPDC, provided some general information and an update on legislation and activities in the General Assembly. In the House of Delegates, there were 1,593 bills introduced. Of that total, 766 bills survived. In the Senate, there were 898 bills introduced – so almost 2,500 bills this Session, compared to 1,774 bills in 2021 Session. Mr. Crockett reported on the following MPPDC legislative initiatives: HB769 VDH: Onsite sewage pump-out for certain localities. This legislation would require VDH to manage and enforce onsite sewage system pump-out compliance for the counties in the Middle Peninsula. HB769 was unanimously reported from the House of Delegates on Feb. 15 and is advancing in the Senate. There is money to accomplish this effort in both the Senate and House budgets. HB947 VRA short-term loans: This was introduced to advance the work of smaller rural PDCs to utilize federal resources more effectively. Both the Senate patron (Lewis) and House patron (Hodges) voluntarily tabled this bill for the year.

There may be an opportunity to pursue this in off-season work that will be done to advance economic development in rural Virginia. HB1322 Living Shorelines: This is an important PDC bill that revises the definition of living shorelines to allow for alternative but equally effective techniques for shoreline protection. It has advanced through the House uncontested and is scheduled to be discussed in a Senate committee on March 1. Mr. Crockett reported that money is included in the budget for PDCs to administer ARPA funds and there are additional monies for dredging in rural coastal Virginia in both the House and the Senate budgets. Lastly, Mr. Crockett reported on legislation that would modify the way the DCR Community Flood Preparedness Fund is managed and distributed.

MPPDC Executive Director, Lewie Lawrence provided an informational handout of a Legislative Update by David Blount, Executive Director of the VA Association of Planning District Commissions.

XIII. MPPDC Audit Approval

MPPDC Chief Financial Officer, Heather Modispaw presented the Commission with the MPPDC FY21 Audit performed by Dunham, Aukamp & Rhodes, PLC. Ms. Modispaw noted for those who may be unaware, the annual audit is required for the MPPDC to continue obtaining grant funding opportunities. The FY21 audit report noted that MPPDC's 2021 financial statements are in good order and ended in accordance with accounting principles generally accepted in the United States of America – i.e., it was a clean audit with no “findings”. The Commission ended FY21 with a total net position increased by approximately \$75,188 generally meaning the MPPDC had excess revenue over expenses. This amount will be increased in the General Funds. Lastly, the COVID business grants of (\$200,000) shows as a negative amount because that project was awarded after the revised budget was adopted. Vice-Chairman Chriscoe requested a motion to accept the audit report as presented. Ms. Mason so moved, Ms. Austin seconded; the motion carried.

XIV. Other Business

None.

XV. Adjournment

Vice-Chairman Chriscoe requested a motion to adjourn. Mr. O. Williams so moved, Ms. Austin seconded; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 02/28/2022

Run Date: 03/16/2022
 Run Time: 11:00:22 am
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Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	Housing Loan Admin - EE&CBG I	250.00	36.44	117.49	132.51	47.00%	158.75	41.26
30122	PDC Staff Support for Admin of	0.00	784.28	2,866.19	(2,866.19)	0.00%	1,269.65	(1,596.54)
30170	Sm Bus Loan Admin - MPBDP St	23,867.21	73.42	23,624.34	242.87	98.98%	27,602.82	3,978.48
30184	Tappahannock Comp Plan	25,279.00	2,641.25	20,604.03	4,674.97	81.51%	11,139.50	(9,464.53)
30186	DHCD Elevated Septic Pilot (\$10	120,000.00	13.22	3,953.94	116,046.06	3.29%	120,000.00	116,046.06
30187	VHDA Housing Development	957,428.00	14,997.86	27,639.13	929,788.87	2.89%	29,711.98	2,072.85
30218	DRPT CAP Operating FY22	82,402.00	7,502.16	57,768.97	24,633.03	70.11%	22,690.27	(35,078.70)
30319	FY22 Rural Transportation Planr	72,500.00	6,601.36	49,727.94	22,772.06	68.59%	23,319.95	(26,407.99)
30420	Onsite Loan Management	167,058.11	174.09	165,970.29	1,087.82	99.35%	194,799.69	28,829.40
31002	GA Lobby	25,000.00	5,000.00	20,000.00	5,000.00	80.00%	25,000.00	5,000.00
31212	Mid Pen AHMP Update	142,863.00	4,685.99	129,776.32	13,086.68	90.84%	91,828.35	(37,947.97)
31500	Living Shoreline Incentive Progr	31,950.96	53.97	25,152.85	6,798.11	78.72%	43,423.15	18,270.30
32015	PDC Staff Support for Admin of	8,000.00	780.50	4,010.92	3,989.08	50.14%	4,575.04	564.12
32019	PAA - VMRC Public Fishing Pier/	10,000.00	128.57	9,980.08	19.92	99.80%	5,992.73	(3,987.35)
32021	PAA GOVA Sea Grant Resilience	76,000.00	2,022.47	32,643.67	43,356.33	42.95%	15,885.29	(16,758.38)
32022	PDC Staff Support for Admin of	4,200.00	191.93	3,228.25	971.75	76.86%	4,200.00	971.75
32023	VLCF Tapp Hoskins Creek	2,500.00	109.95	109.95	2,390.05	4.40%	0.00	(109.95)
32151	NFWF Ware River LS & SL Mgmt	199,914.09	0.00	201,444.68	(1,530.59)	100.77%	115,324.38	(86,120.30)
32157	NFWF Mathews-\$70kMatchRLF,	310,377.80	284.54	15,786.86	294,590.94	5.09%	11,632.44	(4,154.42)
32158	DEQ CZM Coastal TA 21	129,000.00	0.00	130,433.50	(1,433.50)	101.11%	129,000.00	(1,433.50)
32159	DEQ Planner Yr2	72,500.00	0.00	72,500.00	0.00	100.00%	36,647.86	(35,852.14)
32160	DEQ CZM ANPDC EcoTourism 4	28,500.00	0.00	28,500.00	0.00	100.00%	27,903.76	(596.24)
32161	DEQ CZM Coastal TA FY22	129,000.00	8,464.41	38,755.21	90,244.79	30.04%	9,127.33	(29,627.88)
32162	DEQ Planner WIP Yr3	36,250.00	4,929.40	9,213.31	27,036.69	25.42%	0.00	(9,213.31)
32163	DEQ 319(h) BMP Res Septic \$53	179,571.00	1,061.53	10,359.07	169,211.93	5.77%	7,997.82	(2,361.25)
32164	DEQ Next Gen SL Yr1 (\$50k VPA	50,000.00	792.01	3,069.09	46,930.91	6.14%	0.00	(3,069.09)
32165	DEQ CZM ANPDC EcoTourism 5	27,200.00	1,760.67	6,365.48	20,834.52	23.40%	1,377.60	(4,987.88)
32166	DCR FTF Applications	11,227.80	171.85	10,952.65	275.15	97.55%	14,000.00	3,047.35
32167	DEQ Flo Disaster (\$30k VPA HITV	120,000.00	500.72	2,489.98	117,510.02	2.07%	1,468.56	(1,021.42)
32168	DEQ CBPA Support Septic Pump	15,000.00	3,882.59	7,313.20	7,686.80	48.75%	0.00	(7,313.20)
38022	FY22 Local Projects	229,120.00	4,002.34	99,804.51	129,315.49	43.56%	204,420.29	104,615.78
38805	PAA - VPA Dredging Bus Plan	59,524.00	(156.82)	58,832.76	691.24	98.84%	50,408.05	(8,424.71)
38806	VPA Cedarbush (Gloucester)	175,000.00	0.00	175,076.54	(76.54)	100.04%	175,000.00	(76.54)
38807	VPA Parrots Creek (Middlesex)	150,000.00	0.00	150,065.60	(65.60)	100.04%	150,000.00	(65.60)
38808	VPA Winter Harbor (Mathews)	150,000.00	0.00	150,052.90	(52.90)	100.04%	150,000.00	(52.90)
38809	Mathews HITW Dredging (VDOT	174,364.00	7,674.13	67,678.80	106,685.20	38.81%	51,947.98	(15,730.82)
Totals:		3,995,846.97	79,164.83	1,815,868.50	2,179,978.47	45.44%	1,757,853.24	(58,015.26)

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 02/28/2022
 Format: 1 Board

Run Date: 3/16/22
 Run Time: 11:06:38 am
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Assets:

Cash in Bank	536,743.02
Cash in Bank, Restricted	421,848.57
Receivables	290,615.18
Property & Equipment	1,226.83
Prepaid Pension (Deferred Outflows)	51,732.29

Assets:	\$1,302,165.89
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Liabilities:

Accounts Payable	14,214.58
VRA Loan Payables	467,990.91
Accrued Leave	50,655.65
Deferred Revenue	5,641.02
Deferred Inflows (VRS)	4,039.00
Net Pension Liabilities	93,437.00
Cost Allocation Control	9,067.26

Liabilities:	\$645,045.42
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Equity:

Local Initiatives/Information Resources	273,482.27
Economic Development	3,397.32
Transportation Programs	(61,486.69)
Emergency Management Projects	(37,947.97)
Onsite Repair & Pumpout	29,233.28
Housing	41.26
Coastal Community & Environmental	(180,358.84)
Public Access Auth Programs	(27,744.52)
Temporarily Restricted	177,307.09
General Fund Balance	481,197.27

Equity:	\$657,120.47
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Total Liabilities and Equity	\$1,302,165.89
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 02/28/2022
 Format: 1 Agencywide R&E

Run Date: 03/16/2022
 Run Time: 11:10:34 am
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Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Match	119,141.00	0.00	57,364.87	61,776.13	48.15%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	228,758.06	41,615.30	93,337.48	135,420.58	40.80%
Local Other Organizations	68,000.00	0.00	34,289.94	33,710.06	50.43%
State Revenues	1,255,963.00	67,598.67	326,277.11	929,685.89	25.98%
Federal Revenues	675,215.00	73,731.47	173,893.34	501,321.66	25.75%
Miscellaneous Income	3,000.00	191.91	15,490.89	(12,490.89)	516.36%
RevolvingLoan Program Income	9,500.00	3,154.32	55,074.91	(45,574.91)	579.74%
Revenues	2,494,676.06	186,291.67	890,827.54	1,603,848.52	35.71 %
Expenses					
Personnel	456,138.36	34,513.32	313,136.68	143,001.68	68.65%
Equipment & Supplies	1,200.00	(261.16)	133.20	1,066.80	11.10%
Travel	3,500.00	117.77	0.00	3,500.00	0.00%
Professional Development	8,200.00	0.00	1,564.00	6,636.00	19.07%
Contractual	1,350,100.41	27,551.80	458,551.56	891,548.85	33.96%
Miscellaneous	500.00	0.00	41.48	458.52	8.30%
Regional Share	119,141.00	0.00	57,364.87	61,776.13	48.15%
	0.00	17,243.10	116,631.75	(116,631.75)	0.00%
Expenses	1,938,779.77	79,164.83	947,423.54	991,356.23	48.87 %
Agency Balance	555,896.29	107,126.84	(56,596.00)		

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Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
March 17, 2022

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(virginiaworks.com\)](http://virginiaworks.com)
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Still awaiting review of the VASG RISE Resiliency septic company responses to determine which company to proceed with for discussions to elevate a pilot system.

Project 31500 – Living Shoreline Incentive Program RLF

The MPPDC Living Shoreline Incentive Program Revolving Loan Fund provides low interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Asked Shawn Crumlish of VRA for clarification about the \$75,000 loan forgiveness related to loan C-515655G-02. Homeowners required \$33,228 of loan forgiveness. Shawn stated that \$41,772 of loan forgiveness not used by homeowners would benefit the PDC by helping absorb non-payments or continue as equity available to lend.
- Participated in conference call with VRA, DEQ and legal counsel to discuss funding and key covenants/conditions of \$3M Clean Water Loan from VRA. Pointed out that a \$100,000 loan loss reserve would be problematic as a whole.
- Provided Gloucester homeowner, who previously applied, with a list of items needed to resubmit to us with current information.
- ***Remaining uncommitted funds - \$0***

Project 32019 – Sinclair’s Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair’s Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-feet long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

- Continued discussion with Gloucester County staff regarding American with Disabilities Act requirements for public fishing pier.

Project 32021 – PAA GO Va Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Continued to field questions related to Virginia Sea Grant, Middle Peninsula Chesapeake Bay Public Access Authority and RISE rural coastal business competition. More information can be found here: <https://riseresilience.org/rural-resilience-challenge/>.

- Consulted with the VASG RISE rural challenge grant review team to begin the process of evaluating seven finalists competing for \$100,000-\$200,000 each. The prize money is to be used to address ongoing recurrent flooding problems.
- Consulted with the proprietor for Smart Wall. The company has expressed interest in installing a telescopic smart wall at the Captain Sinclair's Recreational Area to help combat recurrent flooding problems.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River Yr2

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

- Drafted and submitted an interim programmatic report to NFWF that provides updates to the project during 2021.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shoreline in targeted shorelines on the East River.

- Received notification that the Gloucester-Mathews Gazette-Journal inadvertently was unable to run the local public notice required for advertisement by the Mathews County Wetlands Board. The submitted JPA needs to be re-run by the Gazette-Journal.
- Requested a project extension from the grant fund due to contractor and permitting delays associated with the pandemic.
- Drafted and submitted an interim programmatic report to NFWF that provides updates to the project during 2021.

Project 32159 – DEQ Chesapeake Bay WIP Technical Assistance (Yr2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Project closed out successfully as of 12/31/2021.

Project 32161 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Drafted and submitted the scope of work for the FY23 Coastal TA project to the CZM Program.
- Responded to assist from Rappahannock Tribe staff regarding development and printing of GIS maps.
- Consulted with a Gloucester County resident regarding submission of an application to DCR under the Flood Fund program to address a flooding problem on Wilson Creek.
- Consulted with a Gloucester County resident with a question on property owned by the Middle Peninsula Chesapeake Bay Public Access Authority. The property is on Heron Point Road in Guinea. The citizen was interested in cleaning up the beach from storm debris.
- Convened the monthly meeting of the local government administrators. Agenda items included pandemic update, discussion of local budgets and actions of the General Assembly.
- Consulted with staff from the Town of Tappahannock and Essex County regarding development of a potential USDOT RAISE grant application.

- Received numerous inquiries from citizens across the Middle Peninsula with a pending application submitted to the Department of Conservation and Recreation flood fund program. Advised the status of applications is still unknown.
- Reviewed DCR Flood Fund contracts for projects awarded under Round 2.
- Consulted with a Mathews County resident interested in undertaking an adopt a trail program for PAA properties in Mathews County.
- Consulted with a Mathews County resident who owns a commercial business in need of septic repair. Discussed various new funding sources under the Build Back Better Federal infrastructure bill.
- Consulted with Carol Considine, Old Dominion University regarding the Joint Permit Application process as well as the Chesapeake Bay Preservation Act permitting requirements.
- Convened a meeting between University of Richmond professors with expertise in Tribal governance and King William and King & Queen County staff to discuss the interrelationship between a sovereign government and local government.
- Received an inquiry from a Gloucester County marina owner struggling with flooding issues. The marina owner was interested in available grant or loan funds.
- Received an inquiry from a Mathews County resident regarding the actions of the General Assembly and clarification on several bills.
- Consulted with Jeff Flood, Coastal Planner with the Virginia Coastal Zone Management Program regarding various sources of match to be used in the development of the next generation shoreline plans. Submitted proposal for Year 2 of the proposal which will design next generation shoreline design methodology for mid-energy shorelines and pilot the process at a mid-energy shoreline site to be determined once the grant has begun.
- Consulted with students from the William & Mary Virginia Coastal Policy Center and the Virginia Institute of Marine Science regarding the development and implementation of the Middle Peninsula Septic Repair Revolving Loan Program.
- Received an inquiry from Friends of the Dragon Run interested in accessing the Clay tract nature viewing platform.
- Assisted a Mathews County elected official with a constituent issue related to a septic system failure.
- Consulted with a Mathews County citizen regarding questions of funding to repair the walking platform at New Point located on the TNC/Dept Conservation Recreation holding. Provided the citizen with various grant programs available to provide funding.
- Coordinated with Gloucester, Mathews, and Middlesex County staff on public Fight-the-Flood projects for submission under CFPF Round 3; began development of applications.
- Participated in and presented on Fight-the-Flood as part of the Chesapeake Bay Webinar Series, *Plan Integration for Resilience and Equity*, held on February 17, 2022.
- Participated in numerous RAFT meetings for participating localities. Presented on Fight the Flood and advised local implementation teams of opportunities to incorporate into their one-year action plans.
- Coordinated with VCZMP staff regarding a possible VCZMP grant to improve and restore the observation deck at the New Point Comfort Natural Area Preserve in Mathews.
- Participated in the kickoff meeting for the Shoreline Working Group organized by the VCZMP on March 15.
- Coordinated with VIMS and CBNERRS staff regarding potential shoreline BMP maintenance training.

- Participated in February 24 meeting of the VA BEWG where the group continued to evaluate potential beneficial reuse alternative sites for the 1 Million cubic yards of material to be dredged from the York Spit Channel in the middle of the Chesapeake Bay.

Project 32162 – DEQ Chesapeake Bay WIP Technical Assistance (Yr3)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Participated in planning meeting during February for a proposal to establish designs for tidal wetlands restoration and conservation projects on publicly owned property in the York-Piankatank-Mobjack Bay watersheds. Met with Hampton Roads PDC staff to discuss proposal.
- Reinitiated development of a grant application for the *Hog Island Habitat Restoration & Shore Protection Living Shoreline Project* for submission to the NFWF Small Watershed Grant Program.
- Coordinated with VDH staff regarding future meeting between VDH and local planners to discuss logistics and specifics associated with the transfer of septic pumpout requirements to VDH responsibility as set forth during the 2022 General Assembly.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

- Continued to coordinate with VCZMP staff to finalize scope. Prepared draft amendment language.
- VCZMP staff requested that the high energy pilot site be moved to the New Point Comfort Natural Area Preserve. The request was approved by NOAA and the scope will be amended accordingly.
- Established and reviewed project schedule with VIMS staff during meeting on March 4.

Project 32165 – DEQ CZM ANPDC Eco Tourism V

This project will build on the efforts completed between 2020-2021. During this project, PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also focus on Public Access Site Resiliency for public access locations within the region, including assessments, implementation strategies, and signage.

- Continued designing signage intended for 3 public access sites that identifies the site as part or close to a water trail in the region.
- Assisted in drafting the MPPDC portion of the scope of work and budget for year 6 of this project. This information was provided to A-NPDC to incorporate in the multi-regional project.
- Reviewed a proposal to the VA Tourism Commission which would support marketing initiatives associated with the VA Water Trail if awarded. The proposal was submitted as a partnership effort between ANPDC, NNPDC, MPPDC and PlanRVA.

Project 32166 – Fight the Flood Participant Grant Application Development

MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.

- The table below is a representation of current applications submitted under Rounds 1 and 2 for design and construction.

	Resubmittals from Round 1	New Proposals	Grand Total
# of proposals	16	21	37
Total Project Costs	\$696,805	\$1,693,962	\$2,390,767
Total Grant \$ Requested	\$487,785	\$1,286,811	\$1,774,596

- Prepared to resubmit all private property proposals for Round 3 due by April 8.

Project 32167 – DEQ Florence Disaster

This project will offer grant funds as micro grants to property owners in the Piankatank River, Gwynns Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro grants of \$20,000 each will be accomplished under this project.

- Consulted with Chris Davis, local marine contractor and owner of Ready Reef regarding five citizens in need of installing a living shoreline within qualified disaster areas under the hurricane Florence funding opportunity. Received information regarding five Fight the Flood applicants and developed a letter of introduction for each of the applicants.

Project 320154 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, processed deposits, reconciled bank statements. Prepared monthly financial statements. Billed Gloucester Rowing Club for PAA pool electric bill.
- Completed PAA’s VACORP FY23 renewal.
- Disputed invoice received from Ginger Johnson of Virginia Interactive. Discrepancies were found where we were invoiced twice for the same two credit card chargebacks and were invoiced for fees that we should not have been. We asked how a chargeback happens because we do not have an option for a refund. Ginger explained that the end user would have disputed the charge with their credit card issuer for it to be reversed. The invoice discrepancies were corrected and will be processed for payment with March payables.
- Requested quotes from Griffin Air LLC and Peninsula Heating & Air (PHA) for duct cleaning for the brick rancher located at Captain Sinclair’s. Received one in the amount of \$1,000 from PHA.
- As requested by Ashley Wendt, provided DEQ via NPSgrants@deq.virginia.gov with PAAs new Unique Entity Identifier (EUI).
- Consulted with Mark West, local HVAC contractor, regarding HVAC work questions at the Captain Sinclair’s brick rancher. The duct work is operational but could benefit from cleaning at some point in the future but isn’t necessary right now.
- Continued ongoing conversations with VLCF staff regarding survey requirements associated with the land acquisition. Received authorization to incorporate a desktop delineation of waterfront areas to reduce the full cost of the survey.

Project 38805 – VPA Local Government Dredging Implementation Business Plan Development

This project will study and determine the most cost effective and efficient alternative for local government dredging operations using existing and new channel survey information.

- Project successfully closed out as of 12/31/2021.

Project 38806 – VPA Cedarbush Creek Dredging Design

This project will focus on the pre-planning activities to dredging Cedarbush Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Project successfully closed out as of 12/31/2021.

Project 38807 – VPA Parrots Creek Dredging Design

This project will focus on the pre-planning activities to dredging Parrots Creek in Middlesex County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Project successfully closed out as of 12/31/2021.

Project 38808 – VPA Winter Harbor Dredging Design

This project will focus on the pre-planning activities to dredging Winter Harbor in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Project successfully closed out as of 12/31/2021.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Coordinated with US Army Corps staff regarding joint permit application. Corps staff have forwarded the review to US Fish and Wildlife Service staff for their review and final determination should follow soon after.
- Maintained procurement documents. Awaiting permit approval prior to putting the project out to bid.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30218 – Commuter Assistance Program (CAP) Operating FY22

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- OLGA and other DRPT websites continue to be down due to suspicious activity. DRPT is investigating and hope to be back online soon.
- Worked with Kathy Molin of DRPT to clarify questions she had regarding our FY23 CAP Operating application.
- Provided DRPT with our Indirect Cost Letter from NOAA.
- Monthly conference call with Kathy Molin of DRPT not held this month.
- Requested our most current version of MidPenRideShare logo and images from Consociate Media and

provided to Miriam Foster of DRPT for a customized ad to be included in the Commute!VA Rediscover Your Ride marketing campaign.

- ***Current commuter database – 419***
- ***Number of Commuters with logged alt mode trips in February – 74***
- ***Number of logged alt trips in February – 103***
- ***Reduced miles (VMT) in February – 837***
- ***Commuter Savings in February – \$490***

Project 30319 – Rural Transportation Planning FY22

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Met with the consultants assisting with the development of a project screening process for the MPPDC Rural Transportation Planning Program on February 28 to discuss final edits to the process. The process will be institutionalized with new language in the Long-Range Transportation Plan and presented for approval during a MPPDC meeting in the coming months. Training of MPPDC staff and consultants will take place during March and the screening tool and process will be demonstrated during the March MPPDC meeting.
- Met with King and Queen County staff to discuss local bridge and culvert data. Currently developing inventory of VDOT data to compare to King and Queen County data. Will be scheduling a meeting with VDOT staff to discuss discrepancies between County data and VDOT data.
- Assisted Middlesex County in the update of intake form information and responses for two (2) SmartScale projects; assisted King and Queen County in the submission of intake forms for three (3) SmartScale projects.
- Coordinated with VDOT and staff from Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex Counties on the submission of preapplications for SmartScale Round 5; actively assisting Gloucester, King and Queen, King William, and Middlesex with the development of applications.
- Held local planners' meeting on February 23 covering transportation, coastal resilience, and environmental matters including a recap of the 2022 General Assembly.
- Coordinated with MARAD staff regarding administration of the forthcoming RAISE award by completing scope of work and hosting a tour of public working waterfronts on March 17. Contract execution is expected in the coming months with an anticipated start date of July 1st. The project will likely be completed over a duration of 18-24 months.
- Develop FY23 USDOT RAISE proposal for multimodal improvements to road and public working waterfront infrastructure within Tappahannock and Essex County to be submitted prior to the deadline in April.
- Coordinated with Army Corps and Mathews County staff regarding clarification on regulatory challenges stemming from the complete shoaling of Winter Harbor in Mathews to ensure timely completion of the project if and when funding is secured for implementation.
- Developed and submitted two proposals to the VA Port Authority Water Maintenance Fund for 1) dredging Aberdeen Creek in Gloucester and 2) technical assistance related to launch of municipal dredging program for the Middle Peninsula.
- Developed three grant proposals for dredging projects in Mathews and Middlesex Counties for Round 3 of the DCR Community Flood Preparedness Fund.
- Develop proposal for RTP FY23 Grant with new emphasis on updating the Long-Range Transportation Plan utilizing the new project screening tool currently under development.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 – On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Met with POA for homeowner of loan #0123. Monthly ACH payment arrangements were completed and will be made on the loan moving forward.
- Met with Mathews County homeowner and Melissa Mason, Mathews County Commissioner to clarify how our septic loan program works and to explain the need for a second estimate of the home's septic repair due to the first estimate being two to three times higher than usual. Recommended second estimate be done by Farmer's Septic. When contacted by Allen Farmer, provided him with homeowner's VDH Permit.
- Closed a new small septic repair loan for homeowner in Gloucester County.
- Provided septic loan customer with a statement showing amount of interest paid to MPPDC in 2021. The amount was below IRS requirements for 1098 completion; therefore, one was not submitted at the end of the calendar year.
- Emailed Shawn Crumlish at VRA asking if we could close out loan #C-51555-02 with no intention of disbursing the remaining available \$32,707 so that we can then activate loan #C-515662G which has principle forgiveness. We have a very low-income elderly homeowner who is in desperate need of septic repair and would like to grant her loan forgiveness. VRA has granted this action.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collections efforts.*
- ***Remaining uncommitted septic repair funding \$196,100 in loan funds – \$0 in grant funds.***

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

Provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- Coordinating with DEQ to finalize scope and budget.
- Developed draft Program Design and scheduled meeting with DEQ staff to review.
- Prepared press releases to generate interest in the funds.

Project 32168 – Septic Pumpout Program

This project will provide grants to 32 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years.

- Received complete application for septic pumpout assistance in the mail from Gloucester County homeowner. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project files accordingly.
- Received phone call from family member of King & Queen County homeowner concerned their mailed voucher hasn't arrived yet. Staff advised the caller to allow 5 more days and if the voucher hasn't arrived by then, contact staff for a replacement.
- Received phone call from ChurchView Septic reporting an Essex County homeowner provided their cover letter and not the voucher. Staff emailed hauler the homeowner's septic pumpout voucher to be completed and attached to the homeowner's invoice.
- Received emailed invoice and voucher from ChurchView Septic for Essex County homeowner. Made copies, provided CFO with a copy for payment and updated project files accordingly. Job completed.
- Received voicemail from Middle Peninsula homeowner requesting information regarding the septic pumpout assistance program.
- Returned voicemail from a Middle Peninsula homeowner and the phone number provided has been disconnected.
- Received invoice and voucher from Essex Concrete in the mail for King & Queen County homeowner. Made copies, provided CFO with a copy for payment and updated project files accordingly. Job completed.
- Contacted Mathews County homeowner whose septic pumpout voucher expired and offered an extension. Explained funding availability and reapplying in the future if septic is not pumped out during current grant cycle. Homeowner was not interested in an extension at this time. Homeowner was also mailed a notification of expired septic pumpout voucher.
- Contacted Gloucester County homeowner with an expiring septic pumpout voucher to check on the status of their pumpout. Homeowner confirmed their voucher has been redeemed and an extension is not needed.
- Received phone call from Gloucester County resident who was referred to the MPPDC by Gloucester County DSS for septic pumpout assistance. Reports sewage is coming up into the house she is renting. Explained to caller the homeowner would need to apply for the assistance to have the septic pumped out. Tenant requested an application be emailed.
- As requested, emailed application for septic pumpout assistance to Gloucester County resident to provide to their landlord. Tenant was reminded the landlord would have to apply directly for assistance.
- Received invoice and voucher from ChurchView Septic in the mail for Mathews County homeowner. Made copies, provided CFO with a copy for payment and updated project files accordingly. Job completed.
- Received email from Gloucester County resident requesting an application for septic pumpout assistance be mailed to their landlord. As requested, an application for septic pumpout assistance was mailed to the landlord at the address provided.
- At the February Commission meeting, King William County Administrator and a Board of Supervisors member, requested a copy of the announcement of available septic pumpout assistance to share with their citizens. Press Release was emailed as requested.
- Emailed updated Press Release with the extended application deadline of May 31, 2022 to Stephanie Heinatz, Consociate Media for publication and distribution in the Middle Peninsula.

- Received invoice and voucher from C.B.'s/Turlington's Septic Service in the mail for Gloucester County homeowner. Made copies, provided CFO with a copy for payment and updated project files accordingly. Job completed.
- Received invoice and voucher from Walter C. Via Enterprises, Inc. in the mail for Gloucester County homeowner. Made copies, provided CFO with a copy for payment and updated project files accordingly. Job completed.
- Received phone call from the daughter of a Mathews County homeowner stating her mother's septic is backing up into the drainfield but doesn't emit an odor. Mathews County DSS recommended contacting our office for assistance. Homeowner requested an application for septic pumpout assistance be emailed to her. Application was emailed as requested.
- Received phone call from the daughter of a Mathews County homeowner to report her mother's septic tank has already been pumped out and believes a repair may be needed. Informed caller of the availability of septic repair loans and provided MPPDC CFO's information should the septic system need repair.
- Received marketing update from Stephanie Heinatz, Consociate Media. The press release with updated deadline has gone out to the media. Link was also provided. <https://mailchi.mp/fb8eea9b6185/financial-assistance-available-on-middle-peninsula-to-pump-out-septic-tanks> The press release staff provided to Consociate Media had been pre-approved by DEQ.
- Received voicemail from Mathews County homeowner requesting an application for septic pumpout assistance. Returned call to explain program and required verifications. Homeowner requested an application be mailed. Application was mailed as requested.
- Received phone call from Gloucester County homeowner requesting information on applying for septic pumpout assistance. Explained program and required verifications. Homeowner requested an application be mailed. Application was mailed as requested.
- Received phone call from King William County homeowner requesting information on applying for septic pumpout assistance. Explained program and required verifications. Homeowner requested an application be emailed. Application was emailed as requested.
- Received phone call from daughter of King William County homeowner requesting information on applying septic pumpout assistance. Explained program and required verifications. Homeowner requested an application be emailed. Application was emailed as requested.
- Received voicemail from Middlesex County homeowner requesting information on applying for septic pumpout assistance.
- Received phone call from Middlesex County homeowner requesting information on septic pumpout assistance. Explained program and required verifications. Homeowner requested an application be emailed. An application and the point of contact to obtain the required county signature was emailed as requested.
- Received phone call from daughter of King William County homeowner requesting information on septic pumpout assistance. Explained program and required verifications. Caller requested an application be emailed. Application was emailed as requested.
- Received voicemail from Gloucester County homeowner requesting information on septic pumpout assistance. Returned call and explained program and required verifications. Homeowner reported they are over the income limits and declined an application.
- Received phone call from Gloucester County homeowner requesting information on applying for septic pumpout assistance. Explained program and required verifications. Homeowner requested an application be emailed. Application was emailed as requested.

- Received phone call from Gloucester County homeowner requesting information on applying for septic pumpout assistance. Explained program and required verifications. Homeowner requested an application be mailed. Application was mailed as requested.
- Received emailed invoice and voucher from Farmers Septic Service for Gloucester County homeowner. Made copies, provided CFO with a copy for payment and updated project files accordingly. Job completed.
- Received emailed invoice and voucher from Farmers Septic Service for Gloucester County homeowner. Made copies, provided CFO with a copy for payment and updated project files accordingly. Job completed.
- Received invoice and voucher from Essex Concrete in the mail for King & Queen County homeowner. Made copies, provided CFO with a copy for payment and updated project files accordingly. Job completed.
- Received phone call from King William County homeowner requesting information on applying for septic pumpout assistance. Explained program and required verifications.
- Received phone call from King William County homeowner requesting information on applying for septic pumpout assistance. Explained program and required verifications. Homeowner requested an application be mailed. Application was mailed as requested.
- Received phone call from Gloucester County homeowner requesting the most efficient way to submit her completed application for septic pumpout assistance. Applicant stated she will contact her local library for assistance in faxing the information to our office.
- Received duplicate statement from Essex Concrete. Contacted Essex Concrete and was instructed to disregard.
- Received phone call from Essex County homeowner requesting information on applying for septic pumpout assistance. Explained program and required verifications. Homeowner requested an application be emailed. Application was emailed as requested.
- Received phone call from Gloucester County homeowner requesting information on applying for septic pumpout assistance. Explained program and required verifications. Homeowner requested an application be mailed. Application was mailed as requested.
- Interest in the septic pumpout assistance program has increased due to the recent press release to local media outlets by Consociate Media. Homeowners mention seeing the announcement of available funding in their local periodical when they call to request an application.
- Received complete application for septic pumpout assistance via fax from Gloucester County homeowner. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project files accordingly.
- Received complete application for septic pumpout assistance via fax from Essex County homeowner. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project files accordingly.
- Received voicemail from Essex County homeowner stating they had seen the press release in the local media and requested an application for septic pumpout assistance. Application was mailed as requested.
- Received phone call from Gloucester County homeowner stating they had seen the press release in the local media and requested more information on applying for septic pumpout assistance. Explained program and required verifications. Discussed the available methods to obtain, complete and submit an application. Homeowner stated they will contact their local Department of Social Services to have their worker submit a complete application on their behalf to the email address provided.

- Received voicemail from King and Queen County homeowner stating they had seen the press release in the local media and requested an application for septic pumpout assistance be mailed to the address provided. Application was mailed as requested.
- Received phone call from Essex County homeowner requesting information on applying for septic pumpout assistance. Homeowner had seen the press release in the local media. Explained program and required verifications. Homeowner requested an application be emailed to the address provided. Application was emailed as requested.
- Received phone call from Essex County homeowner requesting information on applying for septic pumpout assistance. Homeowner had seen the press release in the local media. Explained program and required verifications. Homeowner requested an application be emailed to the address provided. Application was emailed as requested.
- Received phone call from Essex County homeowner requesting an application for septic pumpout assistance be mailed. Application was mailed as requested.
- Received phone call from Essex County homeowner requesting an application for septic pumpout assistance be emailed. Homeowner had seen the press release in the local media. Application was emailed as requested.
- Received phone call from Mathews County homeowner requesting an application for septic pumpout assistance be mailed. Homeowner had seen the press release in the local media. Application was mailed as requested.
- Received phone call from King William County septic pumpout voucher recipient. Homeowner requested an extension on their expired voucher due to illness. Staff stressed the importance of using the extended voucher as soon as possible. Voucher was extended, emailed as requested, and project files were updated accordingly.
- Received complete application for septic pumpout assistance via email from King William County homeowner. Application was reviewed and approved. Homeowner was contacted and requested their voucher be emailed. Emailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project files accordingly.
- Received phone call from Gloucester County homeowner requesting an application for septic pumpout assistance be emailed and mailed. Homeowner had seen the press release in the local media. Homeowner does not have income but does receive benefits from their local Department of Social Services. Homeowner stated they will contact their local Department of Social Services to have their worker submit a complete application on their behalf to the email address provided.
- Received voicemail from Essex County homeowner stating they did not receive the application for septic pumpout assistance that had been emailed the day before. Returned phone call and asked the homeowner to check their spam folder.
- Received voicemail from Essex County homeowner requesting information on applying for septic pumpout assistance. Homeowner had seen the press release in the local media.
- Returned phone call to Essex County homeowner. Explained program and required verifications. Homeowner requested an application be emailed to the address provided. Application was emailed as requested.
- Received email from Essex County homeowner asking if the verifications they have on hand are acceptable. Responded and asked them to call our office to review the information they have on hand.
- Received phone call from Essex County homeowner requesting an application for septic pumpout assistance. Discussed the available methods to obtain, complete and submit an application. Homeowner is

going to enlist the assistance of a family member and will call back with their preferred method to receive an application.

- Received phone call from Essex County homeowner requesting information on applying for septic pumpout assistance. Homeowner had seen the press release in the local media. Explained program and required verifications. Discussed the available methods to obtain, complete and submit an application. Homeowner requested an application be emailed to the address provided. Application was emailed as requested.
- Received email from daughter of King William County voucher recipient, thanking staff for being helpful and the MPPDC for providing assistance with the cost of pumping out a septic tank.
- Received phone call from Essex County homeowner in response to staff's email request to discuss acceptable verifications when applying for septic pumpout assistance. Unfortunately, homeowner was over the income limits.
- Received complete application for septic pumpout assistance in the mail from King William County homeowner. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project file accordingly.
- Received complete application for septic pumpout assistance in the mail from King William County homeowner. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project file accordingly.
- Received complete application for septic pumpout assistance in the mail from Essex County homeowner. Application was reviewed and denied as the homeowner exceeded the income limits. Notification was mailed.
- Received voicemail from the daughter of an Essex County homeowner providing an email address to send an application for septic pumpout assistance. An application was emailed as requested but bounced back "due to organizational settings".
- Received voicemail from Essex County homeowner requesting an application for septic pumpout assistance be mailed to the address provided. Application was mailed as requested.
- Reconciled septic pumpout table, spreadsheet and log to verify reported totals for Commission Meeting Packet.
- Reviewed and compared project spending to remaining project timeline. Project contract provided an extra quarter, if needed, allowing funds to be expended until June 30.
- Received phone call from Essex County homeowner requesting information on applying for septic pumpout assistance. Homeowner had seen the press release in the local media. Explained program, required verifications and the available methods to obtain, complete and submit an application. Homeowner requested an application be emailed to the address provided. Application was emailed as requested.
- Received complete application for septic pumpout assistance in-person from Gloucester County homeowner. Application was reviewed and approved. Hand delivered voucher, instructions, hauler list, septic tank maintenance brochure and updated project files accordingly.
- Received complete application for septic pumpout assistance in-person from Gloucester County homeowner. Application was reviewed and approved. Hand delivered voucher, instructions, hauler list, septic tank maintenance brochure and updated project files accordingly.
- Received voicemail from Essex County homeowner requesting information on applying for septic pumpout assistance.

- Received phone call from Essex County homeowner requesting information on applying for septic pumpout assistance. Explained program, required verifications and the available methods to obtain, complete and submit an application. Homeowner requested an application be emailed to the address provided. Application was emailed as requested.
- Received phone call from Essex County homeowner requesting information on applying for septic pumpout assistance. Homeowner had seen the press release in the local media. Explained program, required verifications and the available methods to obtain, complete and submit an application. Homeowner requested an application be mailed to the address provided. Application was mailed as requested.
- Received phone call from Essex County homeowner requesting information on applying for septic pumpout assistance. Homeowner had seen the press release in the local media. Explained program, required verifications and the available methods to obtain, complete and submit an application. Homeowner requested an application be mailed to the address provided. Application was mailed as requested.
- Received phone call from Millers Septic regarding program deadlines. They didn't realize there were different deadlines for submitting applications, voucher redemption, and the submission of hauler invoices to the MPPDC CFO for payment. Discussed the current status and deadlines of the program.
- Received complete application for septic pumpout assistance in the mail from Mathews County homeowner. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project file accordingly.
- Received complete application for septic pumpout assistance in the mail from King William County homeowner. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project file accordingly.
- Received complete application for septic pumpout assistance in the mail from Essex County homeowner. Application was reviewed and denied as the homeowner exceeded the income limits. Notification was mailed.
- Received phone call from Essex County homeowner requesting information on applying for septic pumpout assistance. Homeowner had seen the press release in the local media. Explained program, required verifications and the available methods to obtain, complete and submit an application. Homeowner was informed funds are almost expended and the most efficient way to apply would be electronically. Homeowner will have her daughter download an application from our website and submit a complete application via fax or email. Provided homeowner with the necessary information to apply electronically.
- Received phone call from Essex County homeowner requesting an application for septic pumpout assistance. Homeowner was informed funds are almost expended. Explained program, required verifications and the available methods to obtain, complete and submit an application. Homeowner requested an application be mailed to the address provided. Application was mailed as requested.
- Received phone call from daughter of Essex County homeowner verifying the required forms of income and the available methods to obtain, complete and submit an application.
- Received complete application for septic pumpout assistance via email from Essex County homeowner. Application was reviewed and approved. Emailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project file accordingly.
- Received award letter via email from the Department of Social Services on the behalf of Essex County homeowner. To-date, the homeowner has not returned the application for septic pumpout assistance they requested and received in the mail.

- Received complete application for septic pumpout assistance via email from Essex County homeowner. Application was reviewed and approved. Contacted homeowner to obtain preferred method to receive voucher. Emailed voucher, instructions, hauler list, septic tank maintenance brochure and updated project file accordingly.
- Received phone call from Essex County homeowner expressing interest in applying for septic pumpout assistance. Informed homeowner all vouchers have been issued but they can be placed on the waiting list to be contacted if a voucher isn't redeemed. Homeowner was placed on the waiting list as requested.
- Received phone call from Essex County homeowner expressing interest in applying for septic pumpout assistance. Informed homeowner all vouchers have been issued but they can be placed on the waiting list to be contacted if a voucher isn't redeemed. Homeowner was placed on the waiting list as requested.

- **Total Septic Pumpouts as of March 15, 2022**

Applications Mailed, Emailed, Picked up or Downloaded from Website: 70

Incomplete Applications	02
Denied/Over Income	02
Approved Applications	32
Vouchers Issued	32
Completions	18

- **Total Pumpout Vouchers Issued by County**

Essex	04
Gloucester	14
King and Queen	02
King William	06
Mathews	04
Middlesex	02

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30122 – Staff Support to Middle Peninsula Alliance (MPA) FY22

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits, and reconciled bank statements. Prepared monthly financial statements.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Funds available – \$145,046**

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380221 – Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Coordinated meeting between Dr. David Wilkins, Tribal Government expert at the University of Richmond, and King William, King and Queen, and MPPDC staff to discuss and learn more regarding Tribal Sovereignty.
- Reviewed the US DOT RAISE notice of funding opportunity. MPPDC staff met with the Town of Tappahannock and Essex County to begin developing context for a proposal focused on a multimodal plan. In part the plan will include a transportation risk assessment that will be used to evaluate public sites offering or to offer non-motorized opportunities and ways to safely connect selected public sites throughout the Town and County.
- Began to work on a proposal to NFWF's Small Watershed Grant for Phase II of the Ware River Project. This project will utilize and construct the living shoreline design developed in a previous NFWF grant on two adjacent properties.
- Consulted with Virginia Resource Authority staff, Department of Environmental Quality Clean Water Program Staff, and MPPDC bond counsel from Sands Anderson regarding loan closing documents for the pending \$3 million revolving loan fund.
- Consulted with legal counsel representing the Rappahannock Tribe regarding interest expressed by the tribe to join the Middle Peninsula Planning District Commission.
- Began development of proposal to the US Economic Development Administration for technical assistance funding to support staff time for additional local and regional economic development efforts.
- Submit MPPDC regional Community Development Block Grant priorities to DHCD.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

- Initiated work on RPA/IDA map update; list of parcels sent to Town staff on February 1 to indicate IDA status. On February 24, 2022, sent follow up to the Town requesting input and identification of IDA parcels.
- Prepared to print and ship final hard copies of maps to the Town.

HOUSING

Funding –Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Rehabilitation of the Margaret Lyle house located in the Guinea area of Gloucester County is 90% complete. Staff will begin development of a draft policy required to determine tenant eligibility as per the Virginia Housing program funding requirements.
- Balzer Engineering has completed the geotechnical and engineering work at the Captain Sinclair's Recreational Area. A review of this work is scheduled.

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- **Funds available – \$45,299**

EMERGENCY SERVICES
Funding – VDEM/FEMA/Homeland Security

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- The Local Planning Team (LPT) will meet throughout the All-Hazards Mitigation Plan (AHMP) update. Below is a table that shows LPT meeting date and attendance.

Locality	Meeting 1 (012521)	Meeting 2 (020821)	Meeting 3 (022221)	Meeting 4 (032921)	Meeting 5 (042621)	Meeting 6 (062621)	Meeting 7 (072621)
Essex County	✓	✓	✓	✓	✓		✓
Mathews County	✓	✓	✓	✓		✓	✓
Middlesex County		✓	✓	✓		✓	✓
King William County	✓	✓	✓	✓	✓	✓	✓
King & Queen County	✓	✓		✓	✓	✓	✓
Gloucester County	✓	✓	✓	✓	✓	✓	✓
Town of West Point	✓	✓	✓	✓	✓	✓	✓
Town of Urbanna				✓			✓
Town of Tappahannock			✓	✓			
Missed meeting and no follow up		Missed meeting but followed up			Attended meetings ✓		

- Below is a table that depicts the plan’s sections, section feedback due date for Middle Peninsula localities, and the localities that are satisfied with the draft document as provided.

SECTION	TITLE	Section Feedback Due	Counties						Towns		
			Essex	Mathews	Middlesex	King William	King & Queen	Gloucester	West Point	Urbanna	Tappahannock
1	Intro	4/23/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓

SECTION	TITLE	Section Feedback Due	Tribes		
			Rappahannock	Pamunkey	Upper Mattaponi
1	Intro	4/23.2021	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓

- Continued to coordinate with Amanda Weaver, VDEM, regarding additions and amendments to the AHMP for the Upper Mattaponi Tribe.
- Presented to the Town of West Point Council on February 17th about the regional AHMP and what it means to the Town and the citizens.
- Presented to the Town of Urbanna on February 24th about the regional AHMP and what it means to the Town and the citizens.
- FEMA finalized their review of the draft AHMP and is requiring revisions to the plan before approval. MPPDC staff met with FEMA and VDEM representatives on March 11, to review the Local Mitigation Plan Review Tool and FEMA Tribal Mitigation Plan Review Tool. Both tools included required and recommended edits to the plan. MPPDC staff began to address edits.
- Sent an invitation to neighboring communities to review the AHMP draft. This is an effort to meet plan requirements (44CFR201.7(c)(1)(ii)).
- Created new maps of Middle Peninsula localities that depict storm surge using the SLOSH (Sea, Lake, and Overland Surges from Hurricanes) model from NOAA. These maps will replace old maps currently in the AHMP draft.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY22 Indirect Cost rate = 27.92%.

- Prepared vouchers, processed A/P, processed deposits and reconciled bank statements. Prepared monthly payroll run. Prepared monthly financial statements.
- Prepared financial reports and/or reimbursement requests for all projects requiring them.
- Reminded staff to complete timesheets and update award/grant Master File.
- Updated quarterly staff allocations.
- Completed VACORP FY23 renewal.
- Provided Tanner Baldwin, Benefits Consultant, of Gallagher (VAHIP - Virginia Health Insurance Pool) with details of our TLC renewal so they can provide us with a quote to consider using their plan.
- Attended TLC Virtual Regional Meeting.
- Received final audit from Dunham, Aukamp & Rhodes, PLC.
- Sent Indirect Cost Allocation Plan to Lamar Revis at NOAA (our cognizant federal agency for FY21) requesting approval.
- Provided funders with the PDC's final FY22 audit.
- Received email from E-ZPass stating our account has been inactive for more than 12 months and asked if we wished to close. Responded to the email that we wish to keep the account active.
- Received quote from ESRI for ArcGIS renewal in the amount of \$1,900. Approved and paid online.
- Updated FY23 Internal Budget Template to include expected salary increases.
- As requested by Ashley Wendt, provided DEQ via NPSgrants@deq.virginia.gov with PDCs new Unique Entity Identifier (EUI).
- Notified C&F Bank of acceptable monthly ACH transaction for Breezeline (formerly Atlantic Broadband).

Closed Projects

Project 30121 – Staff Support to Middle Peninsula Alliance (MPA) FY21

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30217 – Transportation Demand Management (TDM) Operating FY21

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30318 – Rural Transportation Planning FY21

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32018 – GoVA Bay Direct

This project is a special COVID economic development project that will facilitate electronic commerce between those who want to purchase “local” seafood/agricultural products and those who can sell “local” seafood/agricultural products by customizing an established mobile and web application to address the unique economic pandemic challenges facing the Middle Peninsula.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32159 – DEQ Chesapeake Bay WIP Technical Assistance (Yr2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32160 – ANPDC Eco Tourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities

This project will build on the efforts completed between 2017 – 2019. During this project PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 2 years)

Opportunities Identified to Implement Commission Priorities
Proposals Status

Service Center	Project Title and Description	Date	Funding	Status
Transportation	VPA Aberdeen Creek Dredging Implementation	Feb. 2022	\$1,500,000	Submitted
MPCBPAA	VPA Dredging Technical Assistance	Feb. 2022	\$357,500	Submitted
Environmental	VCZMP Coastal Technical Assistance FY23	Feb. 2022	\$129,000	Submitted
Environmental	VCZMP Next Generation Shoreline Yr. 2	Feb. 2022	\$100,000	Submitted
Community Development	VCZMP ANPDC Ecotourism Year 6	Feb. 2022	\$26,000	Submitted
Transportation	DRPT Commuter Assistance Program FY23	Feb. 2022	\$84,171	Submitted
Community Development	US EDA King & Queen Telework/Telehealth Center	Jun. 2021	\$2,000,000	Awarded
Environmental	VHDA Community Impact Grant – Captain Sinclairs Housing Assessments	Nov. 2021	\$50,000	Awarded
Environmental	DCR CFPF Round 2 – Fight the Flood Tools	Nov. 2021	\$35,250	Awarded
Environmental	DCR CFPF Round 2 - West Point Road Study (K&Q Co)	Nov. 2021	\$22,800	Awarded
Environmental	DCR CFPF Round 2 - Bowditch Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Childress Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Not Awarded
Environmental	DCR CFPF Round 2 - Jones Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Karny Harvey Shoreline Construction (GC - resubmittal)	Nov. 2021	\$204,718	Not Awarded
Environmental	DCR CFPF Round 2 - Lawrence Shoreline Design (GC - resubmittal)	Nov. 2021	\$9,836	Not Awarded
Environmental	DCR CFPF Round 2 - Parker Shoreline Construction (GC - resubmittal)	Nov. 2021	\$93,569	Not Awarded
Environmental	DCR CFPF Round 2 - Roddy Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Tabb Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Not Awarded
Environmental	DCR CFPF Round 2 - Vida Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Hodges Multiparcel Shoreline Construction (KQ- resubmittal)	Nov. 2021	\$156,264	Not Awarded
Environmental	DCR CFPF Round 2 - Carr Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Gray Keeling Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Long Green Plains Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$24,923	Not Awarded
Environmental	DCR CFPF Round 2 - Robinson Shoreline Construction (MatCo - resubmittal)	Nov. 2021	\$65,281	Not Awarded
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$6,807	Not Awarded
Environmental	DCR CFPF Round 2 - Kimbrough Shoreline Design (MidCo - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - PAA Sinclairs Road Elevation and Berm construction (Glo Co)	Nov. 2021	\$180,993	Not Awarded
Environmental	DCR CFPF Round 2 - Altemus Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Abbassi Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Antioch Rosenwald School Construction (Mat Co)	Nov. 2021	\$141,438	Not Awarded
Environmental	DCR CFPF Round 2 - Blackburn Shoreline Design (Glo Co)	Nov. 2021	\$19,671	Not Awarded
Environmental	DCR CFPF Round 2 - Doyel Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Meeker Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Fletcher Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Morgan Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Morley Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Stanley Shoreline Design (Mat Co)	Nov. 2021	\$24,963	Not Awarded
Environmental	DCR CFPF Round 2 - Gallimore Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Lively Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Sandbach Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Not Awarded
Environmental	DCR CFPF Round 2 - Stone Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Not Awarded
Environmental	DCR CFPF Round 2 - Tappahannock Hoskins Creek Shoreline Design (Essex Co)	Nov. 2021	\$69,920	Awarded
Environmental	DCR CFPF Round 2 - Marron Shoreline Construction (Mid Co)	Nov. 2021	\$86,652	Not Awarded
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Construction (Mat Co)	Nov. 2021	\$125,715	Not Awarded
Environmental	DCR CFPF Round 2 - Rhodes Shoreline Design (Glo Co)	Nov. 2021	\$16,090	Not Awarded
Environmental	DCR CFPF Round 2 - Robens Shoreline Construction (Glo Co)	Nov. 2021	\$161,686	Not Awarded
Environmental	DCR CFPF Round 2 - Deltaville Dredging Design (Mid Co)	Nov. 2021	\$336,000	Awarded

Environmental	DCR Flood Fund Round 1 – Fight the Flood Tools & Staff Capacity	Sep. 2021	\$180,000	Awarded
Environmental	DCR Flood Fund Round 1 – Mathews Co. Shoreline Project Designs (4)	Sep. 2021	\$66,226	Not awarded
Environmental	DCR Flood Fund Round 1 – Middlesex Co. Shoreline Designs (2)	Sep. 2021	\$76,160	1 of 2 awarded
Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction – Brednin/Karny-Harvey	Sep. 2021	\$202,629	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Parker	Sep. 2021	\$91,564	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Hodges	Sep. 2021	\$154,210	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Robinson	Sep. 2021	\$63,279	Not awarded
Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not awarded
Environmental	DEQ Chesapeake Bay WIP Technical Assistance	Sep. 2021	\$72,500	Awarded
MPCBPAA	VTC Virginia Coastal Wilds Marketing	June 2021	\$12,500	Not Awarded
Transportation	UDOT RAISE WWF Enhancement (Try 2)	July 2021	\$2,018,000	Awarded
Emergency	VDEM SHSP – Cybersecurity	April 2021	\$246,556	Not Awarded
Community	VCZMP ANPDC Ecotourism Year 5	Mar. 2021	\$13,600	Awarded
Environmental	FEMA BRIC Fight The Flood Project Scoping	Nov. 2020	\$100,000	Submitted

ACRONYMS

ACH	Automated Clearing House	RBOG	Rural Business Opportunity Grant
AFID	Agricultural and Forestry Industries Development	RFP	Request for Proposal
AHMP	All Hazards Mitigation Plan	RFQ	Request for Qualifications
BCC	Building Collaborative Communities Project	RLF	Revolving Loan Fund
BOS	Board of Supervisors	RTP	Rural Transportation Planning
CBPA	Chesapeake Bay Preservation Area	SERCAP	Southeast Rural Community Assistance Project
CDBG	Community Development Block Grant	SHSG	State Homeland Security Grant
CEDS	Comprehensive Economic Development Strategy	SWCD	Soil and Water Conservation District
CIP	Capital Improvement Plan	SWM	Storm Water Management
COI	Conflict of Interest	SWRP	State Water Resource Plan
CZMP	Coastal Zone Management Program	THIRA	Threat & Hazard Identification & Risk Assessment
DEQ	Department of Environmental Quality	TMDL	Total Maximum Daily Loads
DCR	Department of Conservation & Recreation	USACE	U.S. Army Corps of Engineers
DGIF	Department of Game and Inland Fisheries	USDA	U.S. Department of Agriculture
DHR	Department of Historic Resources	USFWS	U.S. Fish and Wildlife Service
DHCD	Department of Housing and Community	VACORP	Virginia Association of Counties Risk Pool
DMME	Department of Mines Minerals and Energy	VAPA	Virginia Planning Association
DOE	Department of Energy	VAPDC	Virginia Association of Planning District Commissions
DRPT	Department of Rail and Public Transportation	VASG	Virginia Sea Grant
EDA	Economic Development Administration	VAZO	Virginia Association of Zoning Officials
EDO	Economic Development Organization	VCP	Virginia Coastal Program
EECBG	Energy Efficiency and Conservation Block Grant	VCRMP	Virginia Coastal Resilience Master Plan
EOC	Emergency Operation Center	VCWRLF	Virginia Clean Water Revolving Loan Fund
EPA	Environmental Protection Agency	VCZMP	Virginia Coastal Zone Management Program
FEMA	Federal Emergency Management Agency	VDEM	Virginia Department of Emergency Management
Fracking	Hydraulic Fracturing	VDH	Virginia Department of Health
GIS	Geographic Information System	VDOT	Virginia Department of Transportation
HRPDC	Hampton Roads Planning District Commission	VEE	Virginia Environmental Endowment
LGA	Local Government Administrators	Vertical	“Towers or other structures that hold cell, broadband and other equipment”
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OLGA	Online Grant Administration	WQIF	Water Quality Improvement Fund
PAA	Public Access Authority		
RBEG	Rural Business Enterprise Grant		

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**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MIDDLE
PENINSULA PLANNING DISTRICT COMMISSION AUTHORIZING THE
ACCEPTANCE OF A LOAN FROM THE VIRGINIA WATER FACILITIES
REVOLVING FUND AND PROVIDING FOR THE FORM, DETAILS
AND PAYMENT THEREOF**

WHEREAS, ~~on December, 2015,~~ the Board of Commissioners (the “Board”) of the Middle Peninsula Planning District Commission (the “Commission”) has previously authorized the undertaking of a plan to extend low-interest loans (“Project Funds”) to qualifying individual citizens of the Commonwealth of Virginia owning property (“Property Owners”) to facilitate the establishment of living shorelines, as defined in Section 28.2-104.1 of the Code of Virginia (1950), as amended (the “Code”) and for the correction of onsite sewage disposal system problems, to protect or improve water quality and prevent the pollution of state waters, together with related expenses (collectively, as revised by the Board from time to time, the “Plan”); and

WHEREAS, pursuant to a letter dated March 4, 2022, the Virginia Resources Authority (the “Authority”) advised the Commission that the State Water Control Board authorized a total funding package of up to \$3,000,000 in loan proceeds (the “Loan”) from the Virginia Water Facilities Revolving Fund (the “Fund”) as permitted under Sections 62.1-229 and 62.1-229.5 of the Code; and

WHEREAS, the Loan will provide monies to be used to finance the Plan; and

WHEREAS, pursuant to §15.2-4205 of the Code, the Commission has the authority to, among other things, apply for and accept, disburse and administer loans and grants of money from any private or charitable source or the United States of America or the Commonwealth of Virginia, or any agency or instrumentality thereof; and

WHEREAS, in the judgment of the Board it is desirable to approve the acceptance of the Loan and authorize the transactions contemplated by and the execution and delivery of (i) the Financing Agreement, relating to the Loan, by and between the Authority, as Administrator of the Fund, and the Commission, in substantially the form attached hereto as Exhibit A (the “Financing Agreement”) and (ii) the Promissory Note in substantially the form attached hereto as Exhibit B (the “Promissory Note,” together with the Financing Agreement, the “Closing Documents”).

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MIDDLE PENINSULA PLANNING DISTRICT COMMISSION:

1. The Commission is hereby authorized to accept the Loan and administer the proceeds therefrom from time to time advanced thereunder, pursuant to the terms of the Closing Documents in order to finance the providing of Project Funds to qualified Property Owners to facilitate the establishment of living shorelines and for the correction of onsite wastewater treatment and disposal problems, to protect or improve water quality and prevent the pollution of state waters, in accordance with the Plan. The Loan shall be in a principal amount not to exceed \$3,000,000.

The Loan shall mature no later than December 31, ~~2042~~2043 and shall bear no interest. The Loan shall be subject to mandatory prepayment from the proceeds of payments by Property Owners from loans pursuant to the Plan, as set forth in the Financing Agreement. Terms used herein and not defined shall be as defined in the Financing Agreement.

2. The Closing Documents shall be in substantially the forms presented to and filed with the minutes of the meeting of this Board at which this Resolution is being adopted. The forms of the Closing Documents and the terms, conditions and provisions thereof are hereby approved by this Board, and the Chairman or Vice-Chairman of the Commission, or the Executive Director, any of whom may act, are each hereby authorized and directed to execute and deliver to the Authority, the Financing Agreement and the Promissory Note in substantially such forms, with such changes and amendments as the officer executing the same shall approve upon the advice of counsel, such approval to be conclusively evidenced by his execution and delivery thereof.
3. The Loan and the Promissory Note evidencing the same, shall be a limited obligation of the Commission and the Loan and the Promissory Note shall be payable exclusively, along with any Prior Indebtedness and Existing Parity Indebtedness, if any, as defined in the Financing Agreement, from the pledge of (i) all fees, charges, loan repayments, interest, income and money properly allocable to the Plan in accordance with generally accepted accounting principles, (ii) interest on any money or securities related to the Plan held by or on behalf of the Commission, and (iii) any other money from other sources pledged by the Commission to the payment of the Promissory Note (“**Pledged Revenues**”) and pursuant to the terms of the Financing Agreement.
4. On the terms and conditions to be provided in the Financing Agreement, the Board of Commissioners undertakes its non-binding moral obligation to pay the sums due under the Promissory Note and the Financing Agreement, subject to annual appropriation by the Board of Commissioners. The Board of Commissioners, although recognizing that it is not empowered to make any binding commitment to make such appropriations in future fiscal years, states its intent to make such appropriations in future fiscal years and recommends that future Boards of Commissioners do likewise.
5. The Chairman, Vice-Chairman, Executive Director and all other appropriate officers and employees of the Commission are hereby authorized and directed to take all actions as shall be necessary to carry out the provisions of this Resolution.
- ~~5.6.~~ In the event a “principal forgiveness” loan is made available by the Department of Environmental Quality to be used in part to finance the Plan, the Chairman, Vice-Chairman and Executive Director, any of whom may act, are hereby authorized and directed to execute a Funding Agreement with the Authority, as Administrator of the Fund, and to take any actions as shall be necessary in connection therewith.

~~6.7.~~ All other actions of Commission officials in conformity with the purposes and intent of this Resolution and in furtherance of the acceptance of the Loan and the proceeds therefrom, as authorized herein, are ratified, approved and confirmed. Commission officials are authorized and directed to execute and deliver all certificates and other instruments considered necessary or appropriate in connection with the acceptance of the Loan pursuant to this Resolution and the Closing Documents and to do all acts and things necessary or convenient to carry out the terms and provisions of such documents.

~~7.8.~~ All resolutions and proceedings in conflict herewith are, to the extent of such conflict, repealed. This Resolution shall constitute the “Borrower Resolution” as such term is defined in Section 1.1 of the Financing Agreement.

~~8.9.~~ This Resolution shall take effect immediately upon its adoption.

Adopted: March 23, 2022

CERTIFICATE

I, Lewis L. Lawrence, III, Secretary/Executive Director of the Middle Peninsula Planning District Commission hereby certify that attached hereto is a true and correct copy of an Authorizing Resolution adopted by majority of the Board of Commissioners on March 23, 2022, at an open meeting in which a quorum was present and voting, as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

Secretary/Executive Director
Middle Peninsula Planning District Commission

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MIDDLE
PENINSULA PLANNING DISTRICT COMMISSION AUTHORIZING THE
ACCEPTANCE OF A LOAN FROM THE VIRGINIA WATER FACILITIES
REVOLVING FUND AND PROVIDING FOR THE FORM, DETAILS
AND PAYMENT THEREOF**

WHEREAS, the Board of Commissioners (**the “Board”**) of the Middle Peninsula Planning District Commission (**the “Commission”**) has previously authorized the undertaking of a plan to extend low-interest loans (**“Project Funds”**) to qualifying individual citizens of the Commonwealth of Virginia owning property (**“Property Owners”**) to facilitate the establishment of living shorelines, as defined in Section 28.2-104.1 of the Code of Virginia (1950), as amended (**the “Code”**) and for the correction of onsite sewage disposal system problems, to protect or improve water quality and prevent the pollution of state waters, together with related expenses (**collectively, as revised by the Board from time to time, the “Plan”**); and

WHEREAS, pursuant to a letter dated March 4, 2022, the Virginia Resources Authority (**the “Authority”**) advised the Commission that the State Water Control Board authorized a total funding package of up to \$3,000,000 in loan proceeds (**the “Loan”**) from the Virginia Water Facilities Revolving Fund (**the “Fund”**) as permitted under Sections 62.1-229 and 62.1-229.5 of the Code; and

WHEREAS, the Loan will provide monies to be used to finance the Plan; and

WHEREAS, pursuant to §15.2-4205 of the Code, the Commission has the authority to, among other things, apply for and accept, disburse and administer loans and grants of money from any private or charitable source or the United States of America or the Commonwealth of Virginia, or any agency or instrumentality thereof; and

WHEREAS, in the judgment of the Board it is desirable to approve the acceptance of the Loan and authorize the transactions contemplated by and the execution and delivery of (i) the Financing Agreement, relating to the Loan, by and between the Authority, as Administrator of the Fund, and the Commission, in substantially the form attached hereto as Exhibit A (**the “Financing Agreement”**) and (ii) the Promissory Note in substantially the form attached hereto as Exhibit B (**the “Promissory Note,” together with the Financing Agreement, the “Closing Documents”**).

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MIDDLE PENINSULA PLANNING DISTRICT COMMISSION:

1. The Commission is hereby authorized to accept the Loan and administer the proceeds therefrom from time to time advanced thereunder, pursuant to the terms of the Closing Documents in order to finance the providing of Project Funds to qualified Property Owners to facilitate the establishment of living shorelines and for the correction of onsite wastewater treatment and disposal problems, to protect or improve water quality and prevent the pollution of state waters, in accordance with the Plan. The Loan shall be in a principal amount not to exceed \$3,000,000.

The Loan shall mature no later than December 31, 2043 and shall bear no interest. The Loan shall be subject to mandatory prepayment from the proceeds of payments by Property Owners from loans pursuant to the Plan, as set forth in the Financing Agreement. Terms used herein and not defined shall be as defined in the Financing Agreement.

2. The Closing Documents shall be in substantially the forms presented to and filed with the minutes of the meeting of this Board at which this Resolution is being adopted. The forms of the Closing Documents and the terms, conditions and provisions thereof are hereby approved by this Board, and the Chairman or Vice-Chairman of the Commission, or the Executive Director, any of whom may act, are each hereby authorized and directed to execute and deliver to the Authority, the Financing Agreement and the Promissory Note in substantially such forms, with such changes and amendments as the officer executing the same shall approve upon the advice of counsel, such approval to be conclusively evidenced by his execution and delivery thereof.
3. The Loan and the Promissory Note evidencing the same, shall be a limited obligation of the Commission and the Loan and the Promissory Note shall be payable exclusively, along with any Prior Indebtedness and Existing Parity Indebtedness, if any, as defined in the Financing Agreement, from the pledge of (i) all fees, charges, loan repayments, interest, income and money properly allocable to the Plan in accordance with generally accepted accounting principles, (ii) interest on any money or securities related to the Plan held by or on behalf of the Commission, and (iii) any other money from other sources pledged by the Commission to the payment of the Promissory Note (**“Pledged Revenues”**) and pursuant to the terms of the Financing Agreement.
4. On the terms and conditions to be provided in the Financing Agreement, the Board of Commissioners undertakes its non-binding moral obligation to pay the sums due under the Promissory Note and the Financing Agreement, subject to annual appropriation by the Board of Commissioners. The Board of Commissioners, although recognizing that it is not empowered to make any binding commitment to make such appropriations in future fiscal years, states its intent to make such appropriations in future fiscal years and recommends that future Boards of Commissioners do likewise.
5. The Chairman, Vice-Chairman, Executive Director and all other appropriate officers and employees of the Commission are hereby authorized and directed to take all actions as shall be necessary to carry out the provisions of this Resolution.
6. In the event a “principal forgiveness” loan is made available by the Department of Environmental Quality to be used in part to finance the Plan, the Chairman, Vice-Chairman and Executive Director, any of whom may act, are hereby authorized and directed to execute a Funding Agreement with the Authority, as Administrator of the Fund, and to take any actions as shall be necessary in connection therewith.

7. All other actions of Commission officials in conformity with the purposes and intent of this Resolution and in furtherance of the acceptance of the Loan and the proceeds therefrom, as authorized herein, are ratified, approved and confirmed. Commission officials are authorized and directed to execute and deliver all certificates and other instruments considered necessary or appropriate in connection with the acceptance of the Loan pursuant to this Resolution and the Closing Documents and to do all acts and things necessary or convenient to carry out the terms and provisions of such documents.
8. All resolutions and proceedings in conflict herewith are, to the extent of such conflict, repealed. This Resolution shall constitute the “Borrower Resolution” as such term is defined in Section 1.1 of the Financing Agreement.
9. This Resolution shall take effect immediately upon its adoption.

Adopted: March 23, 2022

CERTIFICATE

I, Lewis L. Lawrence, III, Secretary/Executive Director of the Middle Peninsula Planning District Commission hereby certify that attached hereto is a true and correct copy of an Authorizing Resolution adopted by majority of the Board of Commissioners on March 23, 2022, at an open meeting in which a quorum was present and voting, as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

Secretary/Executive Director
Middle Peninsula Planning District Commission

PROMISSORY NOTE
MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

N-1

\$3,000,000.00

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION, a public body corporate and politic of the Commonwealth of Virginia (**the “Borrower”**), acknowledges itself indebted and for value received, hereby promises to pay, solely from the revenues and other property hereinafter described and pledged to the payment of this Promissory Note, to the order of Virginia Resources Authority, as Administrator of the Virginia Water Facilities Revolving Fund, Richmond, Virginia (**the “Authority”**), or registered assigns or legal representatives, the sum equal to the amount of principal advances made hereunder but not to exceed Three Million and 00/100 Dollars (\$3,000,000.00), with interest on the disbursed and unpaid principal balance from the date of each disbursement until payment of the entire principal sum at the rate of zero percent (0.0%) per annum as follows:

Commencing on ~~January~~ _____ 1, 202_, and continuing annually thereafter on ~~January~~ _____ 1 in each year in the amount of \$100.00, with a final installment due and payable on ~~December~~ _____ 31, 20__, when, if not sooner paid, all amounts due hereunder and under the Promissory Note shall be due and payable in full provided however, that if principal advances up to the maximum authorized amount are not made, the principal amount due on this Promissory Note shall not include such undisbursed amount. However, unless the Borrower and the Authority agree otherwise in writing, until all amounts due hereunder shall have been paid in full, less than the full disbursement of the maximum authorized amount hereunder shall not postpone the due date of any semi-annual installment due hereon, or change the amount of such installment.

In addition, if any installment of principal is not received by the holder of this Promissory Note within ten (10) days from its due date, the Borrower shall pay to the holder of this Promissory Note, a late payment charge in an amount equal to five percent (5.0%) of such overdue installment. Principal is payable in lawful money of the United States.

This Promissory Note is issued pursuant to the terms of the Financing Agreement between the Borrower and the Authority dated as of _____ 1, 2022 (**the “Financing Agreement”**) to evidence a loan by the Authority to the Borrower to finance the Borrower’s plan of providing loans and/or grants to qualifying Property Owners (as defined in the Financing Agreement) to facilitate the establishment of living shorelines, as defined in Section 28.2-104.1 of the Code of Virginia of 1950, as amended, and for the correction of onsite sewage disposal system problems, to protect or improve water quality and prevent the pollution of state waters, including related expenses (**the “Plan”**). The obligations of the Borrower under this Promissory Note and the Financing Agreement shall terminate when all amounts due and to become due pursuant to this Promissory Note and Financing Agreement have been paid in full. Reference is hereby made to the Financing Agreement and any amendments thereto for the definitions and provisions, among others, describing the pledge and covenants securing this Promissory Note, the nature and extent of the security, the terms and conditions upon which this Promissory Note

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is issued, and the rights and obligations of the Borrower and the holders of this Promissory Note. This Promissory Note is secured by Revenues as defined and described in the Financing Agreement.

The pledge of Revenues toward payment of the Promissory Note shall be on parity with the pledge of Revenues securing the Existing Parity Indebtedness, if any, (as defined in the Financing Agreement and set forth on Exhibit D thereto). The Borrower may not incur additional indebtedness secured by a pledge of the Revenues pursuant to the terms of the Financing Agreement.

Commencing on _____ 1, 202_ and continuing on each January 1, April 1, July 1 and October 1 thereafter in each year, the Borrower shall prepay a portion of the outstanding amount of this Promissory Note in the amount of loan payments made by property owners under the Plan, as set forth in Section 7.2 of the Financing Agreement.

This Promissory Note is subject to optional prepayment to the extent and on the terms set forth in the Financing Agreement.

If an Event of Default (as defined in the Financing Agreement) occurs, the principal of this Promissory Note may be declared immediately due and payable by the holder by written notice to the Borrower.

Notwithstanding anything in this Promissory Note to the contrary, in addition to the payments of the principal provided by this Promissory Note, the Borrower shall also pay such additional amounts, if any, which may be necessary to provide for payment in full of all amounts due under the Financing Agreement.

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this Promissory Note have happened, exist and have been performed.

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IN WITNESS WHEREOF, the Borrower has caused this Promissory Note to be signed by its duly authorized officer and to be dated _____, 2022.

**MIDDLE PENINSULA PLANNING DISTRICT
COMMISSION**

By: _____
Name: Thomas Swartzwelder
Title: Chairman

COUNTERSIGNED:

Secretary/Executive Director, Middle Peninsula
Planning District Commission

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ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____ whose address for registration purposes is _____ the within Promissory Note and all rights thereunder, and hereby irrevocably constitutes and appoints _____ to transfer the within Promissory Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Tax I.D. No.
Transferee: _____

Signature Guaranteed

(NOTE: the signature above must correspond with the name of the Registered Owner as it appears on the front of this Promissory Note in every particular, without alteration or enlargement or any change whatsoever.)

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SCHEDULE OF PRINCIPAL ADVANCES

The amount and date of principal advances not to exceed the face amount hereof shall be entered hereon by an authorized representative of the Virginia Resources Authority, as Administrator of the Fund, when the proceeds of each such advance are delivered to the Borrower.

Amount

Date

Authorized Signatures

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SCHEDULE OF PRINCIPAL PREPAYMENTS

The amount and date of principal prepayments made hereunder shall be entered hereon by an authorized representative of the Virginia Resources Authority, as Administrator of the Fund, when such payments are delivered by the Borrower.

Amount

Date

Authorized Signatures

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Schedule I

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PROMISSORY NOTE
MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

N-1

\$3,000,000.00

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION, a public body corporate and politic of the Commonwealth of Virginia (**the “Borrower”**), acknowledges itself indebted and for value received, hereby promises to pay, solely from the revenues and other property hereinafter described and pledged to the payment of this Promissory Note, to the order of Virginia Resources Authority, as Administrator of the Virginia Water Facilities Revolving Fund, Richmond, Virginia (**the “Authority”**), or registered assigns or legal representatives, the sum equal to the amount of principal advances made hereunder but not to exceed Three Million and 00/100 Dollars (\$3,000,000.00), with interest on the disbursed and unpaid principal balance from the date of each disbursement until payment of the entire principal sum at the rate of zero percent (0.0%) per annum as follows:

Commencing on _____ 1, 202_, and continuing annually thereafter on _____ 1 in each year in the amount of \$100.00, with a final installment due and payable on _____ 1, 20__, when, if not sooner paid, all amounts due hereunder and under the Promissory Note shall be due and payable in full provided however, that if principal advances up to the maximum authorized amount are not made, the principal amount due on this Promissory Note shall not include such undisbursed amount. However, unless the Borrower and the Authority agree otherwise in writing, until all amounts due hereunder shall have been paid in full, less than the full disbursement of the maximum authorized amount hereunder shall not postpone the due date of any semi-annual installment due hereon, or change the amount of such installment.

In addition, if any installment of principal is not received by the holder of this Promissory Note within ten (10) days from its due date, the Borrower shall pay to the holder of this Promissory Note, a late payment charge in an amount equal to five percent (5.0%) of such overdue installment. Principal is payable in lawful money of the United States.

This Promissory Note is issued pursuant to the terms of the Financing Agreement between the Borrower and the Authority dated as of _____ 1, 2022 (**the “Financing Agreement”**) to evidence a loan by the Authority to the Borrower to finance the Borrower’s plan of providing loans and/or grants to qualifying Property Owners (as defined in the Financing Agreement) to facilitate the establishment of living shorelines, as defined in Section 28.2-104.1 of the Code of Virginia of 1950, as amended, and for the correction of onsite sewage disposal system problems, to protect or improve water quality and prevent the pollution of state waters, including related expenses (**the “Plan”**). The obligations of the Borrower under this Promissory Note and the Financing Agreement shall terminate when all amounts due and to become due pursuant to this Promissory Note and Financing Agreement have been paid in full. Reference is hereby made to the Financing Agreement and any amendments thereto for the definitions and provisions, among others, describing the pledge and covenants securing this Promissory Note, the nature and extent of the security, the terms and conditions upon which this Promissory Note

is issued, and the rights and obligations of the Borrower and the holders of this Promissory Note. This Promissory Note is secured by Revenues as defined and described in the Financing Agreement.

The pledge of Revenues toward payment of the Promissory Note shall be on parity with the pledge of Revenues securing the Existing Parity Indebtedness, if any, (as defined in the Financing Agreement and set forth on Exhibit D thereto). The Borrower may not incur additional indebtedness secured by a pledge of the Revenues pursuant to the terms of the Financing Agreement.

Commencing on _____ 1, 202_ and continuing on each January 1, April 1, July 1 and October 1 thereafter in each year, the Borrower shall prepay a portion of the outstanding amount of this Promissory Note in the amount of loan payments made by property owners under the Plan, as set forth in Section 7.2 of the Financing Agreement.

This Promissory Note is subject to optional prepayment to the extent and on the terms set forth in the Financing Agreement.

If an Event of Default (as defined in the Financing Agreement) occurs, the principal of this Promissory Note may be declared immediately due and payable by the holder by written notice to the Borrower.

Notwithstanding anything in this Promissory Note to the contrary, in addition to the payments of the principal provided by this Promissory Note, the Borrower shall also pay such additional amounts, if any, which may be necessary to provide for payment in full of all amounts due under the Financing Agreement.

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this Promissory Note have happened, exist and have been performed.

IN WITNESS WHEREOF, the Borrower has caused this Promissory Note to be signed by its duly authorized officer and to be dated _____, 2022.

**MIDDLE PENINSULA PLANNING DISTRICT
COMMISSION**

By: _____
Name: Thomas Swartzwelder
Title: Chairman

COUNTERSIGNED:

Secretary/Executive Director, Middle Peninsula
Planning District Commission

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____ whose address for registration purposes is _____ the within Promissory Note and all rights thereunder, and hereby irrevocably constitutes and appoints _____ to transfer the within Promissory Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Tax I.D. No.
Transferee: _____

Signature Guaranteed

(NOTE: the signature above must correspond with the name of the Registered Owner as it appears on the front of this Promissory Note in every particular, without alteration or enlargement or any change whatsoever.)

SCHEDULE OF PRINCIPAL ADVANCES

The amount and date of principal advances not to exceed the face amount hereof shall be entered hereon by an authorized representative of the Virginia Resources Authority, as Administrator of the Fund, when the proceeds of each such advance are delivered to the Borrower.

Amount

Date

Authorized Signatures

SCHEDULE OF PRINCIPAL PREPAYMENTS

The amount and date of principal prepayments made hereunder shall be entered hereon by an authorized representative of the Virginia Resources Authority, as Administrator of the Fund, when such payments are delivered by the Borrower.

Amount

Date

Authorized Signatures

Schedule I

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COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock
Hon. Fleet Dillard

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Kenneth W. Gibson
Dr. William G. Reay
Ms. Carol Steele

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto O. Williams
Mr. Percy C. Ashcraft

Town of West Point
Hon. James Pruett
Mr. John Edwards

Mathews County
Hon. David Jones
Hon. Melissa Mason
Mr. Harry Meeks

Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna
Hon. Marjorie Austin

Secretary/Director
Mr. Lewis L. Lawrence

DRAFT

RESOLUTION DIRECTING STAFF TO ASSIST THE VA DEPARTMENT OF TRANSPORTATION IN TRANSPORTATION RELATED MATTERS FOR THE MIDDLE PENINSULA PLANNING DISTRICT AS NECESSARY IN COMPLIANCE WITH THE PROVISIONS OF 23 U.S.C. 135

WHEREAS the Middle Peninsula Planning District Commission (“the Commission”) is the Planning District Commission that serves Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex counties, and the towns of Tappahannock, Urbanna, and West Point.

WHEREAS the Virginia Department of Transportation and the Commission have entered in an agreement, dated March 24, 1993, to guide this partnership; and

WHEREAS State Planning and Research (SPR) funds in the amount of \$58,000 are being made available to the Middle Peninsula Planning District Commission for the period July 1, 2022 through June 30, 2023; and

WHEREAS the Commission has developed the Scope of Work and \$14,500 to utilize SPR funds for the benefit of the local jurisdictions comprising the Commission.

THEREFORE BE IT RESOLVED by the Commission that the Executive Director is directed, for and on behalf of the Commission, to furnish such documents and other information as may be required to qualify for authorization under the agreement with the Department and to administer such SPR funds made available, certifying that they shall be administered in accordance with the provisions of 23 U.S.C. 307(c), Highway Planning and Research Program Administration.

This the _____ day of _____, 2022

ATTEST _____
(Clerk or Secretary)

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General Assembly Report
Middle Peninsula Planning District Commission
Sine Die report

Overview:

The 2022 General Assembly adjourned Sine Die on March 12 after working for 60 days, but without a budget. It is unclear when Gov. Glenn Youngkin will call the General Assembly back to Richmond to conclude its work.

As of adjournment, the House budget includes almost \$5.5 billion in tax cuts and rebates. The Senate, however, insists on deferring doubling of the standard deduction for income tax filers until a study is conducted. Doubling the standard deduction would reduce state revenues by \$2 billion over two years. The Senate has agreed to a partial repeal of the 2.5% sales tax on groceries but disagrees with the House eliminating the 1% that goes directly to local governments.

Other Items:

- Gov. Youngkin announced that **Andrew Wheeler**, former Environmental Protection Agency administrator for President Donald Trump, will serve as a senior adviser to the Governor's Administration. This Session Senate Democrats rejected his appointment to his nomination as Secretary of Natural and Historic Resources. Travis Voyles, previously the deputy secretary of natural and historic resources, will serve as acting secretary. Cabinet nominees are subject to confirmation by the General Assembly, though lawmakers historically rarely reject nominees. In February, the Senate voted along party lines to reject his appointment.
- The Senate defeated legislation that would roll back the **Virginia Clean Energy Act (VCEA)** that commits Virginia to 100% renewable energy by 2045.
- The Senate also defeated legislation that would repeal a 2020 law that allows localities give local public service employees the ability to collectively bargain.
- The General Assembly approved legislation that would allow smaller localities (populations under 40,000) to opt out of the Marcus Alert law, meant to improve the response to mental and behavioral health crises.

- The Assembly approved legislation that would no longer require a school resource officer in each elementary or secondary school but require the training of a law enforcement officer to serve as a liaison.
- The Assembly approved innovative land use legislation – the Forest Sustainability Fund (SB184 and HB180). It was overwhelmingly approved by the Senate and House and establishes an incentive for counties to adopt forest land use valuation, or to retain it. The goal of this legislation is to reduce pressure for landowners to sell or convert lands to other uses. It is capitalized in HB30 and SB30 at \$1 million, however the initial work of the Department of Forestry will be to determine its use and impact, and to develop guidelines for using the Fund.

MPPDC Legislation:

HB 769 Department of Health; onsite sewage system pump-out oversight; certain localities. Passed House and Senate unanimously, awaiting Governor signature. As approved by the General Assembly, would require the Department of Health to manage and enforce septic tank pump out requirements under the Chesapeake Bay Preservation Act. According to VDH, this would transition oversight of an estimated 104,399 systems in the septic tank pump out program from local governments to VDH. The bill also requires VDH to develop a web-based reporting system for sewage haulers to submit information regarding system pump outs. VDH will have one year to develop the necessary infrastructure to begin the program on July 1, 2023. The introduced budget for the Houses and Senate provides \$1,038,611 in FY 2023 and \$1,013,720 ongoing starting in FY 2024 for seven positions and database development to establish and operate the Chesapeake Bay septic tank pump out programs in 12 localities in two health districts, Three Rivers Health District and the Eastern Shore Health District.

HB 1322 Living Shorelines. Passed House and Senate unanimously, awaiting Governor signature. As approved, the bill defines “other structural and organic materials” as materials or features that provide added protection or stability for the natural shoreline habitat components of a living shoreline that attenuate wave energy and do not interfere with natural coastal processes or the natural continuity of the land-water interface. It requires that structural features be free from contaminants and be adequately secured to prevent dislodging or detachment due to wave action or other natural forces.

HB 947/SB503 Virginia Resources Authority; short-term loans. The patrons of this legislation, Del. Hodges and Sen. Lewis, both voluntarily withdrew this

provision because of budget considerations in both the proposed House and Senate Budgets. There is expected to be additional off-season work on rural economic development strategy, and Finance and Appropriations staff have recognized this as a potential beneficial tool.

Dredging: The House and Senate budgets (HB30 and SB30) contain increases for dredging. HB30 contains \$23.5 million over two years, and SB30 has an \$8 million increase over two years. During the final week of the legislation, at the request of a budget conferee, your lobbyist drafted language that would migrate the funding for dredge projects in the House budget from the Marine Resources Commission, where the dredge money was drafted, to the Virginia Port Authority's Waterway Maintenance Fund. Communication has been provided to key Senate and Budget conferees, and Finance and Appropriations staff, regarding the critical importance of waterway maintenance in coastal Virginia.

Solar

There were three key solar bills approved by the General Assembly. These include: [HB774](#) and [SB499](#), directing the State Corporation Commission to review the impact – both positive and negative – of the decommissioning of utility scale solar and energy storage development. And, [SB502](#) and [HB1087](#), that removes the tax exemption for small solar projects (≤ 5 MW). Lastly, [HB206](#), as developed through significant negotiations, would require applicants conduct an analysis of the beneficial and adverse impacts of the proposed project on natural resources as part of the permit by rule process. If DEQ determines that there will be a significant adverse impact on wildlife, historic resources, prime agricultural soils, or forest lands, the applicant must also submit a mitigation plan with a 45-day public comment period. A stakeholder group will be convened to further develop evaluation criteria.

Flood Fund

[SB508](#) (Lewis) shifts the administration of the Virginia Community Preparedness Fund from the Department of Conservation and Recreation to the Soil and Water Conservation Board. The bill also expands the membership of the Board from nine to 11 members, with the General Assembly making the two additional appointments from flood-prone communities. Lastly, it requires the Virginia Resources Authority (VRA) to submit an annual report to the General Assembly and the Governor on the Fund and the administration of all grants and loans made from the Fund.

Robert G. Crockett

rcrockett@advantusstrategies.com

804-228-4518

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