



COMMISSIONERS

Essex County  
*Hon. Edwin E. Smith, Jr.*  
*Hon. John C. Magruder*  
*Ms. Sarah Pope*

Town of Tappahannock  
*Hon. Fleet Dillard*

Gloucester County  
*Hon. Ashley C. Chriscoe*  
*(Chairman)*  
*Hon. Michael W. Hedrick*  
*Dr. William G. Reay*

King and Queen County  
*Hon. Sherrin C. Alsop*  
*Hon. R. F. Bailey*  
*Ms. Vivian Seay*

King William County  
*Hon. Ed Moren, Jr.*  
*Hon. Travis J. Moskalski*  
*(Vice-Chairman)*  
*Mr. Otto O. Williams*  
*Mr. Percy Ashcraft*

Town of West Point  
*Hon. James Pruett*  
*Mr. John Edwards*


Mathews County  
*Hon. David Jones*  
*Hon. Melissa Mason*  
*Mr. Harry Meeks*  
*Ms. Ramona Wilson*

Middlesex County  
*Hon. Wayne H. Jessie, Sr.*  
*(Treasurer)*  
*Hon. Reggie Williams, Sr.*  
*Ms. Kendall Webre*

Town of Urbanna  
*Hon. Marjorie Austin*

Secretary/Director  
*Mr. Lewis L. Lawrence*

MEMORANDUM

**TO:** MPPDC Board of Commissioners  
**FROM:** Lewis Lawrence, Executive Director   
**DATE:** January 20, 2023  
**RE:** January Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, January 25, 2023 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Masking is not a requirement of the CDC or the Governor. If any Commissioner desires a mask for the meeting, staff will provide such.

Enclosed are the January meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at [LLawrence@mppdc.com](mailto:LLawrence@mppdc.com).

I look forward to seeing you on **January 25<sup>th</sup>**!

This Page Left Intentionally Blank

***Middle Peninsula Planning District Commission Meeting***

**7:00 P.M.**

**Wednesday, January 25, 2023**

**125 Bowden Street**

**Saluda VA 23149**

- I. Welcome and Introductions
- II. Approval of November Minutes
- III. Approval of Financial Reports for November and December and FY22 Audit (*pending delivery*)
- IV. Executive Director's Report on Staff Activities for the months of December and January
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPC Public Relations/Communications Update: Transportation Demand Management (TDM)
- VIII. Public Comment

**AGENDA ITEMS FOR DISCUSSION**

- IX. Welcome New MPPDC Commissioners
- X. Adoption of CY23 MPPDC Meeting Schedule
- XI. Dredging and Water Management
- XII. VDOT Smart Scale Award Update
- XIII. General Assembly Update
- XIV. Regional Reassessment: *Coalition of the willing for exploring a partnership*
- XV. Other Business
  - Opioid Data from Three Rivers Health District
- XVI. Adjournment

This Page Left Intentionally Blank

**MIDDLE PENINSULA PLANNING DISTRICT COMMISSION**  
**November 30, 2022**  
**Saluda, Virginia**

**I. Welcome and Introductions**

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, November 30, 2022 at 7:00 p.m. MPPDC Chairman Chriscoe welcomed everyone in attendance.

**Commissioners Present**

Essex County: Bud Smith, John Magruder, Sarah Pope  
Gloucester County: Ashley Chriscoe, Dr. Willy Reay, Carol Steele  
King and Queen County: Vivian Seay  
King William County: Travis Moskalski, Otto Williams  
Mathews County: David Jones, Harry Meeks  
Middlesex County: Wayne Jessie, Reggie Williams, Kendall Webre  
Town of Tappahannock: Fleet Dillard  
Town of West Point: Jamie Pruett, John Edwards

**Commissioners Absent**

Gloucester County: Ken Gibson  
King and Queen County: Sherrin Alsop, R.F. Bailey  
King William County: Ed Moren, Percy Ashcraft  
Mathews County: Melissa Mason  
Town of Urbanna: Marjorie Austin

**Also in Attendance**

Lewie Lawrence, MPPDC Executive Director  
PJ Lebel, Coastal Planner I  
Dawn Mantell, MPPDC Executive Assistant  
Guests

**II. Approval of October Minutes**

Chairman Chriscoe asked whether there were any corrections or changes to the October Minutes. There being no corrections to the Minutes, Chairman Chriscoe requested a motion to approve the October Minutes. Mr. Moskalski moved that the October Minutes be approved. Mr. Jessie seconded the motion; motion carried.

**III. Approval of Financial Reports for October**

In the absence of MPPDC Chief Financial Officer, Heather Modispaw, Executive Director, Lewie Lawrence reported the Audit of FY22 financials began on November 2<sup>nd</sup>. The final report is expected to be available for review and approval at the December meeting. Mr. Lawrence also reminded the Executive Officers to check their email for an email from C&F Bank requesting to update their signature cards. Chairman Chriscoe asked whether there were any questions regarding the MPPDC financial report for October before being approved subject to audit. There being no questions, Chairman Chriscoe requested a motion to approve the financial report for

October subject to audit. Mr. Smith moved to approve the financial report for October subject to audit. Mr. Meeks seconded the motion; motion carried.

**IV. Executive Director's Report on Staff Activities for the Month of November**

Chairman Chriscoe requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities occurring since the October meeting. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence stated due to the lengthy discussion items on the Agenda, he will forgo his review and encouraged all in attendance to review the November report and contact him with any questions they may have.

**V. MPCBPAA Update**

MPCBPAA Secretary, Lewie Lawrence reported the Virginia Port Authority (VPA) is continuing to review the municipal dredging framework and completion is expected in the next 45 days. Once the Virginia Port Authority (VPA) has completed their review, the PAA Board will reconvene and resume meetings.

**VI. MPA Update**

MPA Chairman, Ashley Chriscoe reported there has been no change. The MPA is still waiting to see if the IRS is going to request a Schedule O for the remaining 2 years.

**VII. MPPDC Public Relations/Communications Update**

Stephanie Heintz, Consociate Media gave a full presentation later in the meeting.

**VIII. Public Comment**

None.

**IX. VACo UPdate**

Chairman Chriscoe reported he and other Commissioners attended the Virginia Association of Counties 88<sup>th</sup> Annual Conference held on November 13-15 at the Greater Richmond Convention Center. Chairman Chriscoe asked if any attendees had interesting points to share. Mr. Magruder was impressed with the number of legislators on the panels and Mr. Smith learned how much money is in the state coffers and said it will be interesting to see where the money gets allocated. There was a consensus among past and present attendees that more is gained from speaking with members of other localities than from the presentations and exhibits themselves.

## **X. Marketing and Outreach Update – Consociate Media**

Stephanie Heinatz, Consociate Media provided a PowerPoint presentation reviewing the progress the region has made over the last 3 years in public communications, marketing, and outreach from the public's perspective. The programs Consociate Media has assisted in establishing and led in marketing were individually reviewed: Meet in the Middle, a regional tourism initiative; Middle Peninsula Back to Business, provided funds to reimburse businesses for expenses related to the impact of the COVID-19 pandemic; Bay Direct, an application designed to link buyers with sellers of seafood and agriculture in the Middle Peninsula; MidPen Rideshare, links commuters and tracks miles saved; Virginia Coastal Wilds, PAA's official website showcasing PAA properties as assets to the region; Shucking Awesome Pub & Paddle Crawl, marketing sponsored by VTC grant; Made by the Bay, a way to brand localities; and Fight the Flood, marketplace for citizens with a flooding problem to connect with Contractors or Consultants to provide assistance. Ms. Heinatz stated in looking forward to 2023 and beyond, Consociate Media is focusing on the programs themselves and public awareness of available opportunities and resources.

## **XI. Election and General Assembly Session Update**

Robert Crockett, Advantus Strategies provided a PowerPoint Presentation reviewing the bills Advantus Strategies has successfully advocated on the Commission's behalf since contracted in 2018. Topics included: Background/Successes; Budget Success; State Agency Attention; Federal Agency Attention; and General Assembly 2023 – What to Expect and Legislative Priorities. Among the majority of the successful bills, HB 1675 Solar energy facilities; definitions, siting agreement with host locality was the most significant bill to Rural Virginia in possibly 2-3 generations. Budget Successes included \$5M for Initial Funding and Subsequent appropriations to Waterway Maintenance Fund (Virginia Port Authority), \$5M for the Establishment of a Municipal Dredge Program, and a 3-year pilot program to analyze an engineered septic system in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding. With all of these successfully advocated programs and laws now in place, Advantus Strategies has been working with Federal and State agencies on implementation, requiring 12-month attention. Mr. Crockett mentioned many of these agencies along with the current discussions and meetings taking place on behalf of the Commission. Mr. Crockett introduced and turned the floor over to his new hire, Kyle Shreve who discussed what to expect in the upcoming 45-day General Assembly Session with the Legislative Priorities this session being: Catfish Industries Development Fund – Looking at different funding streams for Processing, Waterman, and Marketing; Adding Septic to Revolving Loan Fund – working to change eligibility for businesses; and Adding Unregulated Dams to Revolving Loan Fund – dams are exempt from regulations and standards but having resources available is beneficial. Mr. Crockett stated the rural coastal challenges are better understood today and thanked the Commission for the

opportunity to advance and support their work over the past 5-years. Mr. Magruder thanked Advantus Strategies for their hard work and reminded everyone that defeating bills that are harmful to our localities is just as important in advocacy. MPPDC Executive Director, Lewie Lawrence explained the work Advantus Strategies conducts behind the scenes on behalf of the Commission and announced that thanks to Robert Crockett, after being held up for nearly 5 months by DCR, ~\$500k was being released to Middlesex County to address the needs of Broad Creek. Vice-Chairman Moskalski thanked both Stephanie Heinatz and Robert Crockett for the successes resulting from their hard work. Chairman Chriscoe reminded the Commission that what originally began as an annual 3-month endeavor, has now evolved into a yearlong effort. Therefore, Advantus Strategies has requested a 12-month contract at the rate of \$45,000.00 per year. Chairman Chriscoe requested a motion to approve a yearlong contract with Advantus Strategies for CY2023 at a cost of \$45,000.00. Mr. Moskalski so moved. Mr. Jessie seconded the motion; motion carried.

## **XII. Waterway Maintenance Fund**

MPPDC Executive Director, Lewie Lawrence provided a handout with an overview of the 2023 Virginia Port Authority Waterway Maintenance Fund. There is approximately ~\$4 Million in total available funding with applications due March 1, 2023. MPPDC staff recommends submitting 2 proposals with one being a dredging project and the other being a study to establish additional shovel-ready designs for future projects in JPA category. Mr. Lawrence stated the MPPDC will be requesting a total of \$2-2.5M in order to leave funding available for other localities such as the Northern Neck. Davis Creek in Mathews County is the priority dredging project option at a cost estimate of ~\$1.75-2.25M including the acquisition of land for disposal site. This project was also submitted for the DCR Flood Fund grant, and a decision is expected in December. Mr. Lawrence reminded the Commission if DCR funds it, the cost will need to be covered upfront since it's a reimbursement award. The Commission was asked if they agree that Davis Creek dredging, should it not be funded by the DCR Flood Fund Grant, is the top priority project for 2023 VPA WMF application? A motion was made by Mr. Jones that Davis Creek Dredging is the top priority project for 2023 VPA WMF application should it not be funded by the DCR Flood Fund Grant. Mr. Meeks seconded the motion; motion carried.

Mr. Lawrence proceeded with the secondary dredging project options for creeks with near shovel-ready designs completed. Timberneck Creek in Gloucester County at a cost estimate of ~\$2-2.5M; Cedarbush Creek in Gloucester County at a cost estimate of ~\$2-2.5M; Winter Harbor in Mathews County at a cost estimate for dredging only of ~\$2-2.5M (\$3-4M with channel protection structures); and Parrots Creek in Middlesex County at a cost estimate of ~\$1.2-1.5M. It was noted that the total costs of dredging Timberneck and Cedarbush at the same time will likely exceed the amount that VPA is less likely to fund from the available amount of funding for 2023. Timberneck is considered to have the highest density and reliance for waterman. Mr. Jones expressed his support for Timberneck Creek as it is most



business friendly. Mr. Jessie asked if there are working watermen in Parrots Creek and if the need for dredging in that area is pressing. Mr. Lawrence stated there are waterman in Parrots Creek but the need for dredging isn't as pressing there as it is in the other channels. The Commission was asked should DCR fund the Davis Creek project, what are the priorities among the other creeks with near shovel-ready designs completed? A motion was made by Mr. Jones that Timberneck Creek be the priority should DCR fund Davis Creek project. Mr. Moskalski seconded the motion; motion carried.

Lastly, Mr. Lawrence reviewed the list of all creeks, by county, needing final designs and JPAs: Gloucester County – Timberneck Creek, Cedarbush Creek, Sarah Creek, Perrin River, Free School Creek, and Whittaker Creek with a cost estimate of \$250-300k; Mathews County – Davis Creek, Winter Harbor, Put In Creek, Mill Creek, Milford Haven, Horn Harbor, and Queens Creek with a cost estimate of \$300-350k; and Middlesex County – Parrots Creek, Bush Park Creek, Mill Creek, Whiting Creek, and Robinson Creek with a cost estimate of \$200k-250k. Estimated total design cost of \$900k max and MPPDC staff technical assistance, legal counsel, and grants administration cost of \$250k equates to a total request of \$1.0-1.5M (Max) It was noted that grant applications have been submitted and award notices are pending for Timberneck, Cedarbush, Davis, Winter Harbor, Mill, Parrots, and Whiting Creeks. Milford Haven and Bush Park Creek may have been or are planned to be dredged and could be considered lesser immediate priority as a result. The Commission was asked if there are creeks which no longer have an immediate shoaling need, can be considered a lesser priority, and can be accomplished at a later time? Mr. Lawrence stated staff is looking to submit as many as possible to have permits in hand and be shovel-ready. Robert Crockett, Advantus Strategies reminded the Commission that projects must be shovel-ready to qualify for funding. Ms. Webre added Urbanna Creek and asked those present from Gloucester, Mathews, and Middlesex Counties whether they have any creeks they would like to add or remove. Neither county had any creeks they would like to add or remove. Mr. Lawrence pointed out King William, King & Queen, and Essex Counties aren't on the list only because those localities haven't reported any projects and directed those localities to contact MPPDC staff should they have creeks to add later on. Mr. Smith requested to add Tickners Creek and Mr. Magruder requested to add the dredge spoil site at Hoskins Creek. Mr. Lawrence added those to the list.

### **XIII. DCR Flood Fund Round 3 Update**

MPPDC Executive Director, Lewie Lawrence reported thanks to Robert Crockett, Advantus Strategies, he has met with DCR staff to review all the previously submitted and rejected Flood Fund applications. When this program was put in place, guidance was based on area and not on the individual applicant. The asset means test aspect needs to be resolved as DCR had not anticipated an entire area having an approved resiliency plan in place and qualifying for these funds. DCR has requested any project \$50k or less be placed on hold and submitted under Round 4 while they restructure guidance. All remaining project applications in the range of

\$51k-\$2M were bundled under watershed, which seemed important to DCR, and resubmitted under the current Round 3. A determination on the applications submitted under the current round is expected in December.

#### **XIV. Other Business**

- MPPDC Executive Director, Lewie Lawrence reported he recently received a phone call from Donna Sprouse, King & Queen County Director of Community Development informing him she was recently denied on a request to DCR for a blanket permit while Henrico County was allowed and asked for his assistance in the matter. Mr. Lawrence stated back in January of this year, he had requested a meeting to bring DCR to the table regarding NOAA Section 309 funding and DCR contended there wasn't an issue. At that time, NOAA stated it was a permitted use of 309 funding but until just recently, Mr. Lawrence never received a response to his request to meet. Mr. Lawrence announced that after 11 months, FEMA has called for a meeting to be held at 10:00 a.m. on January 25, 2023. Josh Lippert, CFM FEMA Floodplain Management Section Supervisor will hold a virtual meeting with local staff to discuss manmade impacts in the floodplain and what permitting process is required. A reminder will be emailed prior to the meeting. Mr. Lawrence stated local Floodplain Managers attendance is essential and invited all to attend to provide input.
- Given the upcoming holiday season, Chairman Chriscoe asked for the Commission's pleasure regarding the December Commission Meeting. After a brief discussion, Chairman Chriscoe requested a motion to cancel the December Commission meeting and reconvene in January. Mr. Moskalski so moved. Mr. Jessie seconded the motion; motion carried.

#### **XV. Adjournment**

Chairman Chriscoe requested a motion to adjourn. Mr. O. Williams so moved, Mr. Jessie seconded; motion carried.

*\*Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

---

(Secretary)

## Project Financial Report

Middle Peninsula Planning District Commission  
 Period Ending: 11/30/2022

Run Date: 01/11/2023  
 Run Time: 12:06:41 pm  
 Page 1 of 1

-----Expenditures-----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	Housing Loan Admin - EE&CBG I	250.00	0.00	0.00	250.00	0.00%	114.41	114.41
30123	FY23 PDC Staff Support for Adm	5,000.00	0.00	161.47	4,838.53	3.23%	0.00	(161.47)
30170	Sm Bus Loan Admin - MPBDP St	24,628.33	0.00	23,878.33	750.00	96.95%	28,212.87	4,334.54
30184	Tappahannock Comp Plan	25,279.00	0.00	24,962.20	316.80	98.75%	25,279.00	316.80
30186	DHCD Elevated Septic Pilot (\$10	120,000.00	0.00	4,537.95	115,462.05	3.78%	120,000.00	115,462.05
30187	VHDA Housing Development	989,620.45	7,543.98	156,402.35	833,218.10	15.80%	99,592.33	(56,810.02)
30188	VTC Water Trails Marketing	2,500.00	0.00	2,500.00	0.00	100.00%	0.00	(2,500.00)
30190	DCR CFPF Hoskins Creek (Tappa	100,510.00	0.00	0.00	100,510.00	0.00%	0.00	0.00
30191	DCR CFPF Carlton Road Boat Rai	58,851.00	2,211.00	2,211.00	56,640.00	3.76%	0.00	(2,211.00)
30192	DCR/FEMA FTF GIS Tool	126,050.00	0.00	0.00	126,050.00	0.00%	0.00	0.00
30194	RAFT Dupont LMI Pumpouts	25,000.00	375.00	375.00	24,625.00	1.50%	25,000.00	24,625.00
30219	DRPT CAP Operating Program F	84,171.00	2,950.00	11,404.00	72,767.00	13.55%	3,549.17	(7,854.83)
30320	FY23 VDOT Rural Transportatior	72,500.00	0.00	0.00	72,500.00	0.00%	11,645.70	11,645.70
30420	Onsite Loan Management	189,113.20	71.00	179,321.18	9,792.02	94.82%	216,785.36	37,464.18
31002	GA Lobby	30,000.00	3,750.00	3,750.00	26,250.00	12.50%	28,811.00	25,061.00
31212	Mid Pen AHMP Update	142,863.00	0.00	141,383.18	1,479.82	98.96%	142,832.55	1,449.37
31500	Living Shoreline Incentive Progr	36,974.86	1.20	26,429.95	10,544.91	71.48%	46,710.93	20,280.98
32015	PDC Staff Support for Admin of	326.42	0.00	252.42	74.00	77.33%	0.00	(252.42)
32019	PAA - VMRC Public Fishing Pier/	10,000.00	0.00	10,332.39	(332.39)	103.32%	10,332.39	0.00
32021	PAA GOVA Sea Grant Resilience	88,413.50	0.00	39,157.49	49,256.01	44.29%	39,157.49	0.00
32022	PDC Staff Support for Admin of	4,200.00	0.00	0.00	4,200.00	0.00%	4,388.85	4,388.85
32023	VLCF Tapp Hoskins Creek	2,500.00	0.00	457.35	2,042.65	18.29%	457.35	0.00
32151	NFWF Ware River LS & SL Mgmt	199,914.09	0.00	201,444.68	(1,530.59)	100.77%	201,444.68	0.00
32157	NFWF Mathews-(VIMS In-Kind \$	289,409.80	0.00	176,540.33	112,869.47	61.00%	154,936.47	(21,603.86)
32161	DEQ CZM Coastal TA FY22	129,000.00	0.00	93,005.50	35,994.50	72.10%	141,294.99	48,289.49
32162	DEQ Planner WIP Yr3	72,500.00	0.00	31,221.43	41,278.57	43.06%	31,687.05	465.62
32163	DEQ 319(h) BMP Res Septic \$57	195,261.34	0.00	47,652.40	147,608.94	24.40%	50,217.42	2,565.02
32164	DEQ Next Gen SL Yr1 (\$50k VPA	50,000.00	0.00	14,574.50	35,425.50	29.15%	7,047.83	(7,526.67)
32165	DEQ CZM ANPDC EcoTourism 5	27,200.00	0.00	19,426.50	7,773.50	71.42%	21,311.17	1,884.67
32166	DCR FTF Applications	14,647.20	0.00	14,647.20	0.00	100.00%	14,000.00	(647.20)
32167	DEQ Flo Disaster (\$30k Homeow	120,000.00	0.00	43,724.28	76,275.72	36.44%	24,755.22	(18,969.06)
32170	DEQ CZM Coastal TA FY23	131,500.00	334.90	573.40	130,926.60	0.44%	0.00	(573.40)
32171	DEQ CZM Next Gen PLANS - Yr2	50,000.00	0.00	0.00	50,000.00	0.00%	0.00	0.00
32172	DEQ CZM ANPDC Eco 6 FY23	26,000.00	0.00	0.00	26,000.00	0.00%	0.00	0.00
32173	VDH SWAP	299,980.00	0.00	0.00	299,980.00	0.00%	0.00	0.00
32174	NFWF & DEQ CZM Hog Island Re	499,999.15	0.00	0.00	499,999.15	0.00%	0.00	0.00
32175	DEQ WIP TA 2023	72,500.00	0.00	0.00	72,500.00	0.00%	0.00	0.00
33001	Loan Fund C-515771 Septic and	0.00	0.00	0.00	0.00	0.00%	40.00	40.00
38022	FY22 Local Projects	0.00	0.00	0.00	0.00	0.00%	24,077.44	24,077.44
38023	FY23 Local Projects	227,471.00	600.15	33,983.65	193,487.35	14.94%	187,660.38	153,676.73
38809	Mathews HITW Dredging (VDOT	174,364.00	0.00	105,065.28	69,298.72	60.26%	105,065.28	0.00
38810	VPA Aberdeen Dredging	1,434,000.00	0.00	0.00	1,434,000.00	0.00%	0.00	0.00
<b>Totals:</b>		<u>6,152,497.34</u>		<u>1,409,375.41</u>		<u>22.91%</u>		<u>357,031.92</u>
			<u>17,837.23</u>		<u>4,743,121.93</u>		<u>1,766,407.33</u>	

## Balance Sheet by Category

Middle Peninsula Planning District Commission  
 Period Ending: 11/30/2022  
 Format: 1 Board

Run Date: 1/11/23  
 Run Time: 12:06:59 pm  
 Page 1 of 1

**Assets:**

Cash in Bank	462,385.79
Cash in Bank, Restricted	386,115.27
Receivables	355,462.37
Property & Equipment	393.14
Prepaid Pension (Deferred Outflows)	51,732.29

<b>Assets:</b>	<b>\$1,256,088.86</b>
----------------	-----------------------

**Liabilities:**

Accounts Payable	12,576.63
VRA Loan Payables	351,869.56
Payroll Withholdings	994.23
Accrued Leave	62,053.46
Deferred Revenue	5,641.02
Deferred Inflows (VRS)	4,039.00
Net Pension Liabilities	93,437.00
Cost Allocation Control	(333,928.90)

<b>Liabilities:</b>	<b>\$196,682.00</b>
---------------------	---------------------

**Equity:**

Local Initiatives/Information Resources	302,322.09
Economic Development	4,173.07
Transportation Programs	3,790.87
Emergency Management Projects	1,449.37
Onsite Repair & Pumpout	19,147.26
Housing	114.41
Coastal Community & Environmental	24,111.23
Public Access Auth Programs	7,534.41
Temporarily Restricted	177,307.09
General Fund Balance	519,457.06

<b>Equity:</b>	<b>\$1,059,406.86</b>
----------------	-----------------------

<b>Total Liabilities and Equity</b>	<b>\$1,256,088.86</b>
-------------------------------------	-----------------------

<b>Balance:</b>	<b>\$0.00</b>
-----------------	---------------

## Agencywide R&E by Category

Middle Peninsula Planning District Commission  
 Period Ending: 11/30/2022  
 Format: 1 Agencywide R&E

Run Date: 1/11/2023  
 Run Time: 12:07:17 pm  
 Page 1 of 1

**With Indirect Cost Detail**

Code & Description	Budget	Current	YTD	Un/Over	% Bud
<b>Revenues</b>					
Local Match	147,234.00	0.00	36,934.55	110,299.45	25.09%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	704,148.03	0.00	33,011.00	671,137.03	4.69%
Local Other Organizations	56,750.00	0.00	0.00	56,750.00	0.00%
State Revenues	1,266,478.00	69,985.00	69,985.00	1,196,493.00	5.53%
Federal Revenues	1,970,382.00	51,709.34	79,709.06	1,890,672.94	4.05%
Miscellaneous Income	2,400.00	2,185.99	8,057.12	(5,657.12)	335.71%
RevolvingLoan Program Income	10,370.00	692.84	186,556.63	(176,186.63)	1799.00%
<b>Revenues</b>	<b>4,292,861.03</b>	<b>124,573.17</b>	<b>549,352.36</b>	<b>3,743,508.67</b>	<b>12.80 %</b>
<b>Expenses</b>					
Personnel	772,481.23	0.00	0.00	772,481.23	0.00%
Facilities	33,692.81	2,752.11	14,206.44	19,486.37	42.16%
Communications	9,293.00	602.70	2,503.52	6,789.48	26.94%
Equipment & Supplies	4,700.00	226.80	15,316.42	(10,616.42)	325.88%
Travel	21,331.00	213.13	1,879.00	19,452.00	8.81%
Professional Development	15,300.00	900.00	7,750.62	7,549.38	50.66%
Contractual	3,070,237.00	16,931.28	269,474.41	2,800,762.59	8.78%
Miscellaneous	13,169.00	855.26	4,520.50	8,648.50	34.33%
Regional Share	147,234.00	0.00	31,934.55	115,299.45	21.69%
<b>Expenses</b>	<b>4,087,438.04</b>	<b>22,481.28</b>	<b>347,585.46</b>	<b>3,739,852.58</b>	<b>8.50 %</b>
<b>Agency Balance</b>	<b>205,422.99</b>	<b>102,091.89</b>	<b>201,766.90</b>		

This Page Left Intentionally Blank

## Project Financial Report

Middle Peninsula Planning District Commission  
 Period Ending: 12/31/2022

Run Date: 01/19/2023  
 Run Time: 3:57:52 pm  
 Page 1 of 1

### Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	Housing Loan Admin - EE&CBG I	250.00	0.00	0.00	250.00	0.00%	151.98	151.98
30123	FY23 PDC Staff Support for Adm	5,000.00	373.92	598.88	4,401.12	11.98%	0.00	(598.88)
30170	Sm Bus Loan Admin - MPBDP St	24,628.33	35.95	24,272.90	355.43	98.56%	28,333.16	4,060.26
30184	Tappahannock Comp Plan	25,279.00	(88.09)	25,297.03	(18.03)	100.07%	25,279.00	(18.03)
30186	DHCD Elevated Septic Pilot (\$10	120,000.00	0.00	4,537.95	115,462.05	3.78%	120,000.00	115,462.05
30187	VHDA Housing Development	989,620.45	1,113.96	169,576.16	820,044.29	17.14%	155,835.83	(13,740.33)
30188	VTC Water Trails Marketing	2,500.00	0.00	2,500.00	0.00	100.00%	0.00	(2,500.00)
30190	DCR CFPF Hoskins Creek (Tappa	100,510.00	361.30	1,326.66	99,183.34	1.32%	0.00	(1,326.66)
30191	DCR CFPF Mill Creek Boat Ramp	58,851.00	354.19	5,748.09	53,102.91	9.77%	0.00	(5,748.09)
30192	DCR/FEMA FTF GIS Tool	126,050.00	15,910.09	42,019.50	84,030.50	33.34%	10,817.04	(31,202.46)
30194	RAFT Dupont LMI Pumpouts	25,000.00	2,312.66	2,835.11	22,164.89	11.34%	25,000.00	22,164.89
30219	DRPT CAP Operating Program F	84,171.00	8,357.57	42,235.01	41,935.99	50.18%	23,314.02	(18,920.99)
30320	FY23 VDOT Rural Transportatior	72,500.00	3,737.81	42,312.13	30,187.87	58.36%	15,682.68	(26,629.45)
30420	Onsite Loan Management	189,113.20	262.62	182,125.06	6,988.14	96.30%	217,152.05	35,026.99
31002	GA Lobby	30,000.00	3,750.00	7,500.00	22,500.00	25.00%	30,000.00	22,500.00
31212	Mid Pen AHMP Update	142,863.00	(95.09)	142,805.82	57.18	99.96%	142,832.55	26.73
31500	Living Shoreline Incentive Progr	36,974.86	204.90	29,199.26	7,775.60	78.97%	47,171.73	17,972.47
32015	PDC Staff Support for Admin of	346.59	(20.67)	331.00	15.59	95.50%	346.59	15.59
32019	PAA - VMRC Public Fishing Pier/	10,000.00	0.00	10,332.39	(332.39)	103.32%	10,332.39	0.00
32021	PAA GOVA Sea Grant Resilience	88,413.50	705.79	59,932.01	28,481.49	67.79%	39,157.49	(20,774.52)
32022	PDC Staff Support for Admin of	4,200.00	201.87	2,201.60	1,998.40	52.42%	4,388.85	2,187.25
32023	VLCF Tapp Hoskins Creek	2,500.00	166.61	623.96	1,876.04	24.96%	457.35	(166.61)
32151	NFWF Ware River LS & SL Mgmt	199,914.09	0.00	201,444.68	(1,530.59)	100.77%	201,444.68	0.00
32157	NFWF Mathews-(VIMS In-Kind \$	289,409.80	265.60	178,318.87	111,090.93	61.61%	154,936.47	(23,382.40)
32161	DEQ CZM Coastal TA FY22	129,000.00	658.77	131,593.55	(2,593.55)	102.01%	122,550.00	(9,043.55)
32162	DEQ Planner WIP Yr3	72,500.00	19,071.40	72,755.29	(255.29)	100.35%	39,775.05	(32,980.24)
32163	DEQ 319(h) BMP Res Septic \$57	137,560.47	4,653.74	54,957.78	82,602.69	39.95%	50,217.42	(4,740.36)
32164	DEQ Next Gen SL Yr1 (\$50k VPA	50,000.00	(605.34)	18,851.27	31,148.73	37.70%	7,047.83	(11,803.44)
32165	DEQ CZM ANPDC EcoTourism 5	27,200.00	(19.73)	27,371.35	(171.35)	100.63%	27,200.00	(171.35)
32166	DCR FTF Applications	14,647.20	0.00	14,647.20	0.00	100.00%	14,000.00	(647.20)
32167	DEQ Flo Disaster (\$30k Homeow	120,000.00	336.25	45,829.51	74,170.49	38.19%	24,755.22	(21,074.29)
32170	DEQ CZM Coastal TA FY23	131,500.00	8,188.66	33,330.37	98,169.63	25.35%	17,160.41	(16,169.96)
32171	DEQ CZM Next Gen PLANS - Yr2	50,000.00	1,802.57	2,223.51	47,776.49	4.45%	0.00	(2,223.51)
32172	DEQ CZM ANPDC Eco 6 FY23	26,000.00	2,558.94	7,142.10	18,857.90	27.47%	3,677.17	(3,464.93)
32173	VDH SWAP	299,980.00	1,738.23	5,500.33	294,479.67	1.83%	0.00	(5,500.33)
32174	NFWF & DEQ CZM Hog Island Re	499,999.15	0.00	0.00	499,999.15	0.00%	0.00	0.00
32175	DEQ WIP TA 2023	72,500.00	0.00	0.00	72,500.00	0.00%	0.00	0.00
33001	Loan Fund C-515771 Septic and	0.00	0.00	0.00	0.00	0.00%	40.00	40.00
38022	FY22 Local Projects	0.00	0.00	0.00	0.00	0.00%	24,077.44	24,077.44
38023	FY23 Local Projects	227,470.00	56,942.51	140,083.94	87,386.06	61.58%	189,978.63	49,894.69
38809	Mathews HITW Dredging (VDOT	174,364.00	(558.33)	120,466.66	53,897.34	69.09%	105,065.28	(15,401.38)
38810	VPA Aberdeen Dredging	1,434,000.00	6,327.01	33,028.08	1,400,971.92	2.30%	0.00	(33,028.08)
38811	DCR CFPF Broad Creek Dredging	0.00	(5,395.13)	0.00	0.00	0.00%	0.00	0.00
<b>Totals:</b>		<u>6,094,815.64</u>		<u>1,885,855.01</u>		<u>30.94%</u>		<u>(7,676.70)</u>
			<u>133,610.54</u>		<u>4,208,960.63</u>		<u>1,878,178.31</u>	

## Balance Sheet by Category

Middle Peninsula Planning District Commission  
 Period Ending: 12/31/2022  
 Format: 1 Board

Run Date: 1/19/23  
 Run Time: 3:59:13 pm  
 Page 1 of 1

**Assets:**

Cash in Bank	479,348.32
Cash in Bank, Restricted	389,546.46
Receivables	330,960.20
Property & Equipment	(367.60)
Prepaid Pension (Deferred Outflows)	51,732.29

<b>Assets:</b>	<b>\$1,251,219.67</b>
----------------	-----------------------

**Liabilities:**

Accounts Payable	25,678.39
VRA Loan Payables	357,753.81
Payroll Withholdings	1,209.74
Accrued Leave	62,053.46
Deferred Revenue	5,641.02
Deferred Inflows (VRS)	4,039.00
Net Pension Liabilities	93,437.00
Cost Allocation Control	6,709.01

<b>Liabilities:</b>	<b>\$556,521.43</b>
---------------------	---------------------

**Equity:**

Local Initiatives/Information Resources	200,187.59
Economic Development	3,461.38
Transportation Programs	(45,550.44)
Emergency Management Projects	26.73
Onsite Repair & Pumpout	16,710.07
Housing	151.98
Coastal Community & Environmental	(161,712.91)
Public Access Auth Programs	(15,340.31)
Temporarily Restricted	177,307.09
General Fund Balance	519,457.06

<b>Equity:</b>	<b>\$694,698.24</b>
----------------	---------------------

<b>Total Liabilities and Equity</b>	<b>\$1,251,219.67</b>
-------------------------------------	-----------------------

<b>Balance:</b>	<b>\$0.00</b>
-----------------	---------------



## Agencywide R&E by Category

Middle Peninsula Planning District Commission  
 Period Ending: 12/31/2022  
 Format: 1 Agencywide R&E

Run Date: 1/19/2023  
 Run Time: 4:01:34 pm  
 Page 1 of 1

**With Indirect Cost Detail**

Code & Description	Budget	Current	YTD	Un/Over	% Bud
<b>Revenues</b>					
Local Match	147,234.00	47,356.45	84,291.00	62,943.00	57.25%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	704,148.03	1,189.00	34,200.00	669,948.03	4.86%
Local Other Organizations	56,750.00	346.59	346.59	56,403.41	0.61%
State Revenues	1,266,478.00	70,859.50	140,844.50	1,125,633.50	11.12%
Federal Revenues	1,970,382.00	(11,284.16)	68,424.90	1,901,957.10	3.47%
Miscellaneous Income	2,400.00	2,476.11	10,533.23	(8,133.23)	438.88%
RevolvingLoan Program Income	10,370.00	827.49	187,384.12	(177,014.12)	1806.98%
<b>Revenues</b>	<b>4,292,861.03</b>	<b>111,770.98</b>	<b>661,123.34</b>	<b>3,631,737.69</b>	<b>15.40 %</b>
<b>Expenses</b>					
Personnel	772,481.23	53,429.81	337,103.46	435,377.77	43.64%
Facilities	33,692.81	2,830.84	17,037.28	16,655.53	50.57%
Communications	9,293.00	410.37	2,913.89	6,379.11	31.36%
Equipment & Supplies	4,700.00	319.39	15,635.81	(10,935.81)	332.68%
Travel	21,331.00	189.90	2,068.90	19,262.10	9.70%
Professional Development	15,300.00	1,259.00	9,009.62	6,290.38	58.89%
Contractual	3,070,237.00	25,832.50	295,306.91	2,774,930.09	9.62%
Miscellaneous	13,169.00	1,982.29	6,502.79	6,666.21	49.38%
Regional Share	147,234.00	47,356.45	79,291.00	67,943.00	53.85%
<b>Expenses</b>	<b>4,087,438.04</b>	<b>133,610.55</b>	<b>764,869.66</b>	<b>3,322,568.38</b>	<b>18.71 %</b>
<b>Agency Balance</b>	<b>205,422.99</b>	<b>(21,839.57)</b>	<b>(103,746.32)</b>		

This Page Left Intentionally Blank

**Middle Peninsula Planning District Commission  
Executive Director's Report of Regional Progress  
January 13, 2023**

**Note:** On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(virginiaworks.com\)](http://virginiaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

**MPPDC Staff and Contact Information**

**Executive Director: Lewis Lawrence**

Contact Info: [llawrence@mppdc.com](mailto:llawrence@mppdc.com) (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

**Deputy Director: Curt Smith**

Contact Info: [csmith@mppdc.com](mailto:csmith@mppdc.com) (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

**Chief Financial Officer: Heather Modispaw**

Contact Info: [hmodispaw@mppdc.com](mailto:hmodispaw@mppdc.com) (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

**Special Projects Planner: Jackie Rickards**

Contact Info: [jrickards@mppdc.com](mailto:jrickards@mppdc.com) (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

**Coastal Resilience Planner I: PJ Lebel**

Contact Info: [pjlebel@mppdc.com](mailto:pjlebel@mppdc.com) (804) 758-2311x26

**Executive Assistant: Dawn Mantell**

Contact Info: [dmantell@mppdc.com](mailto:dmantell@mppdc.com) (804) 758-2311x21

Programs: *Septic Pumpout, Repair/Replacement Assistance Programs, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

## INFORMATION RESOURCES/ASSISTANCE

- Updated [www.mppdc.com](http://www.mppdc.com) website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

## COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

### **Project 30186 – Elevated Septic Pilot FY22**

*Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.*

- Submitted required annual report to General Assembly and relevant state agencies.
- Continued to coordinate with Triangle Environmental to discuss commercial installation approach to test an elevated septic system install at the proposed King and Queen Business Innovation Center. Discussed grey water and black water management strategies which will reduce the overall cost of the septic system using water management.
- Business Innovation Center construction request for proposals publication anticipated in near future.

### **Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)**

*Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.*

- Preparation of the package for Preliminary Jurisdictional Determination for submission to the USACE
- Received survey data from Accumark for the Subsurface Utility Exploration survey that they performed in November; they had additional fieldwork in December based on record utility information provided by the Town.
- VHB survey staff incorporated the SUE into the basefile
- VHB received Geotechnical Report for the site from its subconsultant, GET.
- Submitted quarterly report to DCR.

### **Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)**

*Project is to design and develop a draft Joint Permit Application for the shoreline and structures adjacent to the boat ramp at the Carlton Road (Mill Creek) public wharf in Middlesex. The designed solution will help mitigate the shoaling of the boat ramp and enhance the overall resilience of the public wharf.*

- MPPDC conducted a meeting with Dave Kretz, John Koontz, and MPPDC staff to discuss the project RFP and to potentially meet with the homeowner adjacent to the boat ramp.
- Submitted quarterly report to DCR.
- Homeowners adjacent to the boat ramp were called in an attempt to setup a meeting to discuss our ideas for the boat ramp project, but the homeowner did not pickup.
- Dave Kretz, with Middlesex County, is running a title search on the boat ramp.
- The RFP was emailed out to all the Fight the Flood business participants, as well as put on the MPPDC website. All businesses interested in this opportunity were asked to turn in proposals by 4:00 P.M. January 25, 2023.
- It was recommended that the county may want to consider a Quitclaim deed to assert that the county has

the ability to invest money into property that they own.

- Received numerous calls in response to the Mill Creek RFP issued by MPPDC on behalf of MPPDC.

#### **Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements**

*Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.*

- Continued to coordinate with VDEM to schedule a meeting with a team of VDEM and FEMA staff to advise and discuss our proposed changes to the Fight the Flood survey that can enable the FTF program to better identify and advance projects that best align with FEMA grant funding program priorities.
- Continued to develop methodology for a modified RLAA.
- Drafted and submitted the quarterly reports to FEMA and DCR.
- Held weekly meetings with Timmons Group to discuss updates to the story map template, adding applications to the Middle Peninsula living shoreline program and septic program to the FTF website, and the forward-facing visualization of the FTF website for better information consumption.
- Provided USGS T-Sheets from the 1800's for consideration for use to the public facing dashboard.

#### **Project 30193 – DCR Flood Fund - West Point Bridge Study**

*Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.*

- Notified VRA to encumber funds in May 2023. Seeking necessary grant funding to serve as match for project.
- Submitted a complete GO Virginia grant proposal to enhance the DCR West Point Bridge Study looking at the structural design and possible future industrial uses on Town owned property which will require different loading weights to cross the bridge.

#### **Project 32015 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)**

*Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.*

- Prepared vouchers, processed A/P, processed deposits, reconciled bank statements. Prepared monthly financial statements. Billed Gloucester Rowing Association (GRA) for PAA pool electric bill.
- Received replacement check made payable to PAA from Daniel Hogge of GRA as requested.
- Participated in Zoom meeting with Christie Foreman and Val Woodard of VIMS to discuss VASG reimbursement request issues.
- Updated administrative access for PDC employees for the PAA Reservation system.
- Updated all the hunting zones at Captain Sinclair's to reflect modifications for new hunting areas.
- Added new acquisition area to the Captain Sinclair's property for waterfowl hunting, added two new

hunting zones accessible by water.

- Provided assistance for accessing Winter Harbor North PAA property in Mathews County and details regarding where hunting access and kayak access. Caller also inquired about the Captain Sinclair's property and potential hunting opportunities in hunting zone 2 and 3.
- Provided assistance for accessing the Browne Tract in Essex County. Staff assisted with hunting details and how to access the PAA reservation system.
- Invoiced Gloucester County requesting \$5,000 in support of PAA Properties.
- Completed PAA Census online.

#### **Project 32019 – Sinclair's Public Fishing Pier**

*The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair's Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-foot long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.*

- Old dock pilings have been removed and the new pilings are being installed.
- Consociate Media started development of a crowd source funding initiative to help cover inflationary cost for materials necessary to complete the public fishing pier.

#### **Project 32021 – PAA GO Va Sea Grant Resilience Economy**

*Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.*

- Finalized contract with Triangle Environmental for the septic water management grant to develop a septic solution that is elevated and does not require a drainfield.

#### **Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River Yr2**

*This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.*

- Sent homeowner release of Deed of Trust for payment in full. Project has entered final close out.

#### **Project 32157 – NFWF Mathews – East River Yr2**

*This project will design, permit, construct and monitor living shoreline in targeted shorelines on the East River.*

- Time of year restrictions for planting is in effect. Contractor is working to develop a final install timeline.

#### **Project 32162 – DEQ Chesapeake Bay WIP Technical Assistance (Yr3)**

*MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.*

- Drafted and submitted the quarterly report and Final Report to DEQ. Project is closed.

#### **Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)**

*VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for "next generation shorelines" which are intended to provide an enhanced level of shoreline*

*resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.*

- Finalized white paper literature review.
- Developed shoreline protection project design and draft Joint Permit Application for New Point Comfort Natural Area Preserve property owner, The Nature Conservancy The design incorporates preferred elements reported by TNC staff.
- Continued to consult with Consociate Media to develop a communications strategy for succinctly explaining the new planning methodology.

#### **Project 32166 – Fight the Flood Participant Grant Application Development**

*MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.*

- Received award and rejection letters for Supplemental Round 3. Staff are continuing to analyze which projects were awarded money and which projects were rejected.
- Responded to multiple inquiries from citizen applicants regarding the DCR announcement for Supplemental Round 3 awards.

#### **Project 32167 – DEQ Florence Disaster Living Shoreline Micro-grants**

*This project will offer grant funds as micro-grants to property owners in the Piankatank River, Gwynns Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro-grants of \$20,000 each will be accomplished under this project.*

- Construction for two of the five projects is complete and the remaining three are pending. Time of year restrictions for planting is in effect. Contractor is working to develop a final install timeline.

#### **Project 32170 – Virginia Coastal TA FY23**

*This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.*

- Executed subaward with Coastal Consociate for development of VA Coastal Wilds i-frame virtual marketplace.
- Coordinated a meeting scheduled for January with FEMA and VDEM regarding local government Floodplain Management Program responsibilities. One item to be discussed is local review and approval requirements of VDOT projects within floodplains.
- Entered a new applicant from Gloucester County into the Fight the Flood Program.
- Consulted with York River and Small Coastal Basins Roundtable staff regarding items for consideration should legislative action be pursued by any roundtable partners regarding enabling legislation for the creation of a formal Commission for the watersheds.
- Finalized a scope of work and provided a letter of support for a NOAA Section 309 Project of Special Merit proposal for development of guidance with state permitting agencies related to the reuse of dredged material. Partners include VA Marine Resources Commission and VIMS.
- Participated in the VCZMP Shoreline Stakeholder Work Group meeting on November 21 to discuss current shoreline policies and emerging shoreline issues.
- Researched EPA Environmental Justice Government to Government grant program and explored various proposal ideas which would provide assistance to Middle Peninsula citizens.
- Consulted with a NOAA Coastal Fellow researching public water access challenges.

- Participated in the Rappahannock River Basin Commission meeting on December 7.
- Consulted with VDEM staff regarding development of coastal flooding technology and monitoring stations.
- Compiled and shared Regional Greenhouse Gas Initiative Auction 58 outcomes.
- Participated in the APA Virginia webinar “New CBPA Regulation, Guidance, and Rollout and VMRC Tidal Wetlands Guidance” on December 6.
- Participated in the VA Coastal Resilience Master Plan Technical Advisory Committee meeting on December 1 in Richmond.
- Participated in the Southeast Regional Crescent Regional Commission Input Session held on November 29 and provided input regarding funding needs for water quality projects pertaining to residential septic and living shoreline BMPs.
- Updated PAA properties hunting zones and polygons available to the public. Opened new hunting zones up and expanded new areas to give public new land to explore.
- Met with VA DWR to discuss waterfowl blinds and getting a waterfowl blind license for all waterfront PAA lands.
- Staff met to discuss a new methodology for conducting community flood inundation assessments and strategic alternative analyses. New Point, VA was chosen as the pilot area. Staff will gather GIS parcel data, current flood conditions, and SLR scenarios to get a better idea of what the current conditions are at the pilot area.
- Drafted and submitted a DEQ ARPA Funds application for the fleet purchase of septic TL-3 systems.
- Created a table showing all living shoreline funds currently available to the public.
- Participated in the Joint Subcommittee on Recurrent Flooding meeting on January 9 where coastal resilience legislation, water management economy development, and coastal resilience project development were discussed.
- RAFT Regional Resilience Equity Workgroup meeting dates were emailed out for the initial meeting. MPPDC staff notified RAFT staff they would not be able to attend the initial meeting on Jan. 25, 2023 due to a FEMA meeting on the same day, but would be able to make it on Jan. 19, 2023. RAFT staff will hold initial meeting on Jan. 25, 2023.
- Met with Fight the Flood business, Natrx, to discuss reuse of dredged material via manufacturing of concrete for resilience and other purposes.
- Consulted with a Middlesex County resident regarding shoreline erosion problems on the Piankatank River.
- Responded to a request for proposals issued by the Dept. of Environmental Quality for septic system repair. Proposed a fleet purchase model similar to purchasing multiple vehicles to reduce the cost of septic systems which citizens are now experiencing due to the pandemic and supply chain problems.
- Consulted with John Edwards, Town of West Point Town Manager regarding a GO Virginia grant to assess the viability of property next to the Middle Peninsula Regional Airport owned by the Town for commercial and industrial development.
- Convened the monthly meeting of the Local Government Administrators. Agenda items included General Assembly updates, local budget discussions, Opioid settlement, DCR flood fund update and Blue Catfish bill.
- HB 1664- Governor's Blue Catfish Industries Development Fund established. Creates the Governor's Blue Catfish Industries Development Fund. The bill establishes the Blue Catfish Industries Development Planning Grant Program and the Blue Catfish Flash Freeze Grant Program to encourage efforts by



political subdivisions to support the blue catfish industry and the flash freezing of such catfish. Grants and loans will be awarded to such subdivisions to support efforts to attract value-added facilities using blue catfish. Under the program, localities may apply for grants or loans after having established a relationship with a new or expanding business that is expanding blue catfish processing, flash freezing, or value-added facilities using blue catfish.

- Consulted with Premier Tech regarding approaches for removing nitrogen for agricultural products at the request of Delegate Keith Hodges. Premier Tech utilizes special micro-mushrooms on soybeans which uptake nitrogen.
- Provided assistance to Middlesex County staff regarding aquaculture use conflict and VMRC's approach for management.
- Consulted with a Middlesex County business owner interested in providing dredging services for upcoming Middle Peninsula dredge projects. Advised the business owner his name will be placed on any RFP list issued.
- Presented to Middlesex County Board of Supervisors regarding current dredging activities in the County and anticipated launch of a regional municipal dredging program.
- Updated the Fight the Flood investments total to reflect new funding sources leveraged via the program during the first half of FY23. Total investments now total \$24.5 million since FY20.
- Participated in a meeting called by Delegate Keith Hodges to discuss a strategy for funding and eradicating, blue, catfish and invasive species in most of the rivers of the Chesapeake Bay. This request has resulted in legislation and a budget amendment to fund the program to be administered by the decks.
- Consulted with Lee McKnight VDOT Saluda Resident Engineer regarding surveying various road endings to determine where VDOT boundary lines are supposed to be. Several Middle Peninsula roads will be surveyed by VDOT.
- Convened the monthly meeting of the Middle Peninsula Chesapeake Bay Public Access Authority. Agenda items included approval of the annual audit, Captain Sinclair's update on housing, fishing pier, and E-commerce platform; DCR Flood Fund awards; Hogg Island restoration grant awards to the PAA; Dredging related issues.
- Consulted with Andy Crocker of SERCAP regarding a request for funding by Essex County to develop a plan for possible sewer expansion into the county. MPPDC will assist with the development of he application due to SERCAP before July 2023.
- Consulted with Wetlands Watch Inc. staff regarding possible uses of FEMA acquired properties for other uses to support resiliency and public access.

### **Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2**

*VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for "next generation shorelines" which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.*

- Continued to consult with VIMS Shoreline Studies and Consociate Media staff to develop strategy for incorporating the Year 2 project with the Year 1 products.
- Submitted request to VCZMP staff for approval of the recent ~100 acre addition to the MPCBPAA Captain Sinclairs Recreational Area as the moderate-low energy pilot site. Awaiting response as of January.

### **Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23**

*This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.*

- Updated the Urbanna Water Trail data layer with photos.
- Executed subaward with Consociate Media for development of water trail communications/marketing.
- Reviewed the expenses associated with the ecotourism project (ie. Water trails website and marketing). Since the CZM funding will not continue in the future for this project, there is need to know expenses and how each region will absorb the expenses and what each region will need to contribute to keep the website functioning.
- Researched and developed concept for application to NPS Chesapeake Gateways grant program for development of GoPro and drone footage of water trail segments.
- Updated Water Trails maps with all new PAA acquisitions.

### **Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance (2023)**

*MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.*

- Coordinated with DEQ to develop a training for local government staff in VA Stormwater Management Program opt-out localities. Virtual meeting for February being offered to localities in the Middle Peninsula, Northern Neck and Eastern Shore.
- Researched the National Park Service’s Chesapeake Gateways Network Grant program and the Chesapeake Bay Trust Green Streets, Green Jobs, Green Towns grant. Each program does not require match.
- Sent an email to local planners about the [Chesapeake Bay Trust Green Streets, Green Jobs, Green Towns](#) grant opportunity. The grant program supports design and implementation of green streets, community greening, and urban tree canopy project that enhance livability in cities and communities, in addition to white papers that address these topics. Applications are due March 4, 2023.
- Responded to a request for proposals issued by the Dept of Environmental Quality for septic system repair. Proposed a fleet purchase model similar to purchasing multiple vehicles to reduce the cost of septic systems which citizens are now experiencing due to the pandemic and supply chain problems
- Participated in the Rappahannock River Basin Commission meeting on December 7.
- Compiled and shared Regional Greenhouse Gas Initiative Auction 58 outcomes.
- Participated in the APA Virginia webinar “New CBPA Regulation, Guidance, and Rollout and VMRC Tidal Wetlands Guidance” on December 6.
- Researched EPA Environmental Justice Government to Government grant program and explored various proposal ideas which would provide assistance to Middle Peninsula citizens.
- Created a project management system for MPPDC staff to utilize when processing residential septic citizen and business applications in an effort to improve program efficiencies.
- Living Shoreline Fight the Flood applicants have been awarded grant money through the DCR Community Flood Preparedness Fund.
- Coordinate with VA Dept. of Health staff regarding the forthcoming transition of Chesapeake Bay Preservation Act septic pumpout responsibilities from local government to VDH.
- Received new contract, prepared for signature and then returned to Carol Papazian at DEQ for

execution.

- Drafted and submitted a DEQ ARPA Funds application for the fleet purchase of septic TL-3 systems.
- Consulted with York River and Small Coastal Basins Roundtable staff regarding items for consideration should legislative action be pursued by any roundtable partners regarding enabling legislation for the creation of a formal Commission for the watersheds.
- Participated in the Southeast Regional Crescent Regional Commission Input Session held on November 29 and provided input regarding funding needs for water quality projects pertaining to residential septic and living shoreline BMPs.

#### **Project 38809 – VPA Hole-in-the-Wall Dredging Implementation**

*Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.*

- Received the final draft bid packet for the Hole in the Wall dredging project. Mathews County legal, Administration and or Board needs to review and approve for final release.
- Compiled list of dredging contractors in preparation for bid packet publication.
- Submitted quarterly report to VPA.

#### **Project 38810 – VPA Aberdeen Dredging**

*Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to –7 feet Mean Low Water and place the dredged material at an upland disposal site. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.*

- Met with VDCR staff to discuss conditions for agreement and the placement of dredged material at Middle Peninsula State Park property.
- Researched in-water dewatering barges and processes, upland dewatering processes and landfill disposal costs. All options are being analyzed to find which option best aligns with the DCR terms and conditions and available project budget limitations.
- Consulted with VRMC staff to determine disposal options and what qualifies for different types of disposal options.
- Submitted quarterly report to VPA.

#### **Project 38811 – DCR Flood Fund - Deltaville Dredging (Middlesex)**

*Project is for designing and developing draft permit applications for dredging and beneficial reuse or disposal of dredged material and flood/shoaling protection structures at Broad and Jackson Creeks in Middlesex County.*

- Submitted scope amendment request to DCR in August for approval on behalf of Middlesex County. If approved, the scope would change to focus on designing and dredging Broad Creek to address immediate shoaling conditions and to design resilience and flood protection structures for the mouth of Broad Creek. Still awaiting final approval from DCR staff as of January. Notified agency director again to request assistance.
- Presented project updates to Middlesex County Board of Supervisors during January regarding project delays and next steps.

## **Project 32174 – NFWF & VCZMP Hog Island Restoration**

*Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.*

- Received contract, prepared for signature and uploaded to NFWF website.
- Submitted an incident questionnaire to NFWF’s Director of Grants that requested information on the MPPDC ransomware event.
- Consulted with Andrew McRoberts of Sands Anderson regarding bid approaches for the hog Island restoration project located on Monday creek in Gloucester County. Received final bid packet and distributed.
- Provided notice to the Gloucester Gazette of the Hog Island invitation to Bid.
- Hog Island RFP was sent out by email to all Fight the Flood business participants.
- Received and answered questions related to the Hog Island RFP issued.

## **TRANSPORTATION**

Funding – VDRPT, VDOT, local match from MPPDC General Fund

### **Project 30219 – Commuter Assistance Program (CAP) Operating FY23**

*This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.*

- Participated in monthly conference call with Kathy Molin of DRPT. Discussed specifics concerning plans and budget for FY24 CAP Operating project that is due by February 1<sup>st</sup>.
- Uploaded second quarter Agile Mile data into Olga.
- Attended DRPT FY24 Grant Application Workshop.
- ***Current commuter database in December – 428***
- ***Number of Commuters with logged alt mode trips in December – 15***
- ***Number of logged alt trips in December – 658***
- ***Reduced miles (VMT) in December – 14,868***
- ***Commuter Savings in December – \$9,293***

### **Project 30320 – Rural Transportation Planning FY23**

*This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.*

- Bridge and Culvert Study:
  - Staff continued working with VDOT to map and create a database for all bridges and culverts in the region which 1) are in good condition and not subject to lowered weight limits stemming from the change in federal regulations, 2) that will likely have lowered weight limits due to the federal regulation changes and are slated for repair/rehab using internal VDOT funds, and 3) have lowered weight limits which will need external and additional funding sources for repair/rehab/replacement. This work will serve as the road map for update of the LRTP for all bridge work. Staff reviewed those bridges that are going to have to have weight limits lowered due to the federal regulation changes with local planners during the July meeting. VDOT requested to know if there are local operations (manufacturing, etc.) adjacent to bridges which would be impacted by the changes and this will be discussed during the October Planners Meeting in Q2.

- MPPDC staff completed and presented two spreadsheets during the November Middle Peninsula Local Government Planners which provided insight into bridges in the region with posted weight restrictions and traffic data for the types of vehicles impacted by the restrictions. New data included impacts to agricultural vehicles (tractors, combines) and the dates of the posted weight restrictions. AADT counts were presented for each bridge to give each locality a better idea of the impact in their region.
- At VDOT's request, MPPDC staff solicited, compiled, and delivered local government responses to known or anticipated impacts from the weight restrictions to local businesses and operations (freight, emergency services, etc.) to VDOT. Awaiting response from VDOT regarding next steps regarding communications with the identified businesses and service providers.
- The bridge weight restriction study information was incorporated into a draft update of the RL RTP.
- MPPDC researched and coordinated with VDOT staff regarding the USDOT Bridge Investment Program regarding a proposal to seek funding for rehab or replacement of the weight restricted bridges in the Middle Peninsula which currently have no state funding source identified.
- Coordinated the Local Government Planners meeting in December. Prepared and distributed meeting summaries. Topics covered included urban development areas, bridge weight restrictions and various grant opportunities.
- Incorporated language for new screening process methodology into draft update of RL RTP. Anticipated presentation of updated LRTP for MPPDC Board approval during Q3-Q4.
- Coordinated and hosted a training for local governments with OIPI staff regarding Urban Development Areas. An overview was provided along with engaged discussions about prospects for additional UDAs in the region.
- Submitted draft dredging program operating agreement to VA Port Authority staff regarding the \$5M allocation from the General Assembly which is to be used for the launch of a Middle Peninsula municipal dredging program and dredging projects in the Middle Peninsula and Eastern Shore. Coordinated with VPA and General Assembly staff regarding potential legislation intended to resolve the transfer of funds.
- Presented to Middlesex County Board of Supervisors regarding current dredging activities in the County and anticipated launch of a regional municipal dredging program.
- Coordinated with multiple dredging contractors and permitting authorities regarding prospective innovative reuse of dredged material including manufacturing of concrete products utilizing fine grained dredged sediments. Disposal and reuse remains one of the greatest remaining challenges regarding advancement of projects in the region.
- Met with VA Department of Transportation Office of Sustainability engineers regarding a partnership to have VDOT engineers test the suitability of concrete products made from local dredged material for the use on roads or structures to prevent erosion adjacent to roads. Shared sediment characteristic information for 22 creeks in the Middle Peninsula for potential testing. Awaiting response from VDOT to see if project is selected.
- Developed proposal in partnership with VMRC and VIMS for NOAA Section 309 Project of Special Merit funding to develop dredged material reuse guidance for state permitting authorities to utilize when reviewing permit applications.
- USACE Norfolk District issued a Section 408 Categorical Permission for dredging within federal navigation channels. MPPDC provided technical assistance and initiated the effort which allows for an expedited and streamlined federal regulatory review for dredging activity within federal channels. The Middle Peninsula is the first area within the Norfolk District to receive this permission.
- Reviewed VDOT Resilience Plan and coordinated presentation from VDOT staff during forthcoming Local Planners meeting.

- Met with VDOT Resilience staff regarding beneficial reuse of dredged material. VDOT considering conducting research and development for utilizing dredged material concrete for low-traffic volume secondary roads subject to coastal flooding and sea-level rise.
- Met with Flood Mapp regarding the development of a flood warning program and app that could be incorporated into the Middle Peninsula Fight the Flood program and notify citizens of road flooding prior to occurrence. Developing scope and budget that can be utilized for future grant proposals.
- Met with VDOT Resilience staff regarding next steps for the VDOT/VIMS transportation infrastructure inundation study and VDOT Resilience Planning efforts.
- Participated in the VA Coastal Resilience Master Plan Technical Advisory Committee meeting on December 1 where transportation resilience matters were considered.
- Coordinated a meeting scheduled for January with FEMA and VDEM regarding local government Floodplain Management Program responsibilities. One item to be discussed is local review and approval requirements of VDOT projects within floodplains.
- Participated in the Advancing Transportation Management and Decision-Making, Session 2.
- Participated in the November meeting of the VA Council on Environmental Justice.
- Continued to coordinate with District Planning staff regarding submitted local study needs for roadways with known safety needs.
- Met with VA Secretary of Transportation regarding regional transportation needs.
- Participated in the Interact VTrans User Advisory Group meeting on November 29.
- Participated in the December and January Commonwealth Transportation Board meetings.
- Shared Smart Scale Round 5 recommended projects with local planners.
- Attended 2022 Governor’s Summit on Rural Prosperity. Speaker presentation focused on maintaining balance between agriculture and natural resources conservation (water quality & land conservation) as it overlaps with the local economy (private industry, tourism and aquaculture; rural housing and transportation needs; increasing workforce to address problems and bring new solutions. Included a presentation from the VA Secretary of Transportation regarding rural transportation challenges and needs.
- Researched the Bridge Investment Program and the RAISE Grant Program as potential funding sources for the bridges in the Middle Peninsula that do not have any VDOT money allocated for repairment and replacement.
- Coordinated with Mathews County staff regarding the FY25-26 Transportation Alternatives Program application process and prospects for construction of pedestrian facilities.
- Submitted quarterly progress report.

**Project 32169 – USDOT RAISE Public Working Waterfront Designs**

*Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region’s publicly owned working waterfronts in order to meet the modern and future needs of the region’s growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.*

- Provided responses to USDOT/MARAD staff regarding draft contract materials. Awaiting receipt of final contract.

## ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost sharing

### **Project 30194 – RAFT Dupont LMI Pumpouts**

*This project will provide grant funding to ~55 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Preservation Act requirement to have their septic tanks pumped out or inspected every 5 years.*

- As of January 13, a total of 64 applications for septic pumpout assistance were provided to Middle Peninsula homeowners in person, by mail, and electronically. Staff received, reviewed, and approved 20 applications. Vouchers were issued on a first-come, first-served basis to all 20 applicants.
- **Total Septic Pumpout Applications Distributed and Received as of January 13, 2022**

Applications Mailed, Emailed, Picked up or Downloaded from Website: 64

Essex	17
Gloucester	03
King and Queen	06
King William	18
Mathews	07
Middlesex	13

Incomplete Applications	0
Approved Applications	20
Vouchers Issued	20
Completions	9

- **Total Septic Pumpout Vouchers Issued and Completed by County**

Vouchers issued on a first-come, first-served basis: 20

Essex	07
Gloucester	00
King and Queen	01
King William	05
Mathews	02
Middlesex	05

Septic Pump-outs completed: 9

Essex	02
Gloucester	00
King and Queen	00
King William	01
Mathews	01
Middlesex	05

- Participated in RAFT Kickoff call with MPPDC Deputy Director.
- Received confirmation of receipt of project funding from UVA.
- Finalized drafts of all RAFT working documents and prepped envelopes for application mailing in preparation for program launch.
- Emailed draft of all RAFT working documents to MPPDC Deputy Director and Executive Director for review.
- Received feedback from MPPDC Deputy Director regarding all RAFT working documents. Made recommended changes.
- Received voicemail from King and Queen County homeowner interested in septic pumpout assistance.
- Returned phone call from King and Queen County homeowner interested in septic pumpout assistance and left voicemail with RAFT program information, and estimated start date.

- Received phone call from King William County homeowner on septic pumpout waiting list following up on program status. Verified project has not yet launched and applications will be mailed as soon as the program launches.
- Corresponded with both the MPPDC Deputy Director and Chief Finance Officer to verify RAFT project is ready to launch.
- Received phone call from King and Queen County homeowner interested in septic pumpout assistance. Provided program information and obtained physical, mailing, and email addresses. Homeowner was added to the waiting list to be mailed an application.
- Received approval from Deputy Director and Chief Finance Officer to launch RAFT septic pumpout assistance program.
- Emailed RAFT program funding availability announcement to all local septic haulers and requested they sign the attached Affirmation of Licensure and Certification Form if interested participating in the program. This form also serves as an agreement to accept MPPDC issued vouchers from approved applicants and invoice the MPPDC for payment of completed septic pumpouts.
- Received signed Affirmation of Licensure and Certification Forms from Miller's, Brownley's, ChurchView, and Jerry's Septic companies.
- Mailed RAFT septic pumpout assistance applications to all 57 homeowners on the waiting list.
- Emailed RAFT septic pumpout assistance applications to 3 homeowners in Essex, King William, and King and Queen Counties in addition to their mailed application, at their request.
- Middlesex County homeowner came into the office and picked up a RAFT septic pumpout assistance application.
- Middlesex County homeowner came into the office and picked up a RAFT septic pumpout assistance application.
- Received a complete RAFT septic pumpout assistance application via fax from Essex County homeowner on the waiting list.
- Received voicemail from King William County homeowner on the waiting list requesting the Median Income Level (MIL) for King William County.
- Received voicemail from daughter of Middlesex County homeowner requesting verification of the applicable Social Security income statement needed to accompany her mother's application.
- Received phone call from someone assisting an Essex County homeowner on the waiting list with completing a RAFT application for septic pumpout assistance they had received in the mail. Requested verification of bank statement information and email address for application submission. Staff provided the requested information.
- Received phone call from King William County homeowner on the waiting list verifying acceptable forms of income and the Median Income Level (MIL) for King William County. Homeowner was provided with the requested information.
- Received a complete RAFT septic pumpout assistance application in the mail from King William County homeowner on the waiting list.
- Returned phone call from daughter of Middlesex County homeowner on the waiting list looking for verification of the correct Social Security Statement to submit with their RAFT application for septic pumpout assistance. Verified 2022 Social Security Statement is acceptable as proof of income.
- Reviewed RAFT septic pumpout assistance application from Essex County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list was mailed to the homeowner at the address provided.



- Reviewed RAFT septic pumpout assistance application from King William County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list was mailed to the homeowner at the address provided.
- Received signed Affirmation of Licensure and Certification Form from Essex Concrete.
- Returned phone call from Middlesex County homeowner and verified the physical address of the property requesting to be pumped out.
- Received a complete RAFT septic pumpout assistance application via email from Essex County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received a complete RAFT septic pumpout assistance application in-person from Middlesex County homeowner. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were provided to the homeowner on site.
- Emailed a reminder of RAFT program funding availability to Blake's, Farmer's, Smith's, and Turlington's Septic and requested they sign the attached Affirmation of Licensure and Certification Form if interested participating in the program. This form also serves as an agreement to accept MPPDC issued vouchers from approved applicants and invoice the MPPDC for payment of completed septic pumpouts.
- Received complete RAFT application in the mail from King William County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list was mailed to the homeowner at the address provided.
- Received complete RAFT application in the mail from Mathews County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received complete RAFT application in the mail from King William County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received complete RAFT application in-person from Middlesex County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were provided to the homeowner on site.
- Received complete RAFT application in-person from Middlesex County homeowner. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were provided to the homeowner on site.
- Received complete RAFT application in-person from Middlesex County homeowner. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received a complete RAFT septic pumpout assistance application in the mail from Essex County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received a complete RAFT septic pumpout assistance application in the mail from Essex County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received a complete RAFT septic pumpout assistance application in the mail from Mathews County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received phone call from King William County homeowner's daughter asking can her mother's application and verifications be submitted via email.

- Received a complete RAFT septic pumpout assistance application via email from King William County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received a returned Mathews County homeowner's RAFT septic pumpout assistance application in the mail marked as undeliverable. Contacted homeowner, updated mailing address, and resent application to the homeowner.
- Received a complete RAFT septic pumpout assistance application in the mail from Essex County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received email from David Fridley at VDH with information regarding a King William County homeowner in need of septic pumpout assistance. Homeowner's mother was already on the waiting list and had been mailed a RAFT application when the program launched.
- Contacted daughter of King William County homeowner who had been referred by Mr. Fridley at VDH and was told to disregard as she was just trying to obtain information about possible local resources to assist a few elderly people in her church.
- Received complete RAFT application in-person from Middlesex County homeowner. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were provided to the homeowner on site.
- Received inquiry from Middlesex County homeowner regarding septic pumpout assistance. Homeowner's information was obtained and provided to project staff for follow-up.
- Received invoice and voucher from Millers Septic via email for Middlesex County homeowner. Made copies, provided CFO with a copy of invoice for payment and updated project files accordingly. Job completed.
- Received voicemail from King William County homeowner's daughter inquiring about septic pumpout assistance.
- Received invoice and voucher from ChurchView Septic in the mail for Middlesex County homeowner. Made copies, provided CFO with a copy of invoice for payment and updated project files accordingly. Job completed.
- Received invoice and voucher from ChurchView Septic in the mail for Middlesex County homeowner. Made copies, provided CFO with a copy of invoice for payment and updated project files accordingly. Job completed.
- Received invoice and voucher from ChurchView Septic in the mail for Middlesex County homeowner. Made copies, provided CFO with a copy of invoice for payment and updated project files accordingly. Job completed.
- Received invoice and voucher from Essex Concrete in the mail for Essex County homeowner. Made copies, provided CFO with a copy of invoice for payment and updated project files accordingly. Job completed.
- Received invoice and voucher from ChurchView Septic in the mail for Middlesex County homeowner. Made copies, provided CFO with a copy of invoice for payment and updated project files accordingly. Job completed.
- Received complete RAFT application in the mail from King William County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received complete RAFT application in the mail from King and Queen County homeowner. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.

- Returned phone call from King William County homeowner requesting information regarding septic pumpout assistance for their mother. Information and address were obtained, and an application was mailed as requested.
- Received phone call from Essex County homeowner on the waiting list stating they cannot get a call through to Essex Concrete. Homeowner was advised to either continue to try reaching Essex Concrete or call another hauler on the list they received with their voucher.
- Received inquiry from Middlesex County homeowner regarding septic pumpout assistance last week. Homeowner was contacted and requested a RAFT application be mailed. Application was mailed to the address provided.
- Received email from daughter of Essex County homeowner on the mailing list verifying receipt of her mother's application she submitted on 12/23/22. Emailed response letting her know nothing had been received to-date and asked how it was submitted.
- Received complete RAFT application via email from Essex County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received invoice and voucher from Millers Septic via email for Mathews County homeowner on the waiting list. Made copies, provided CFO with a copy of invoice for payment and updated project files accordingly. Job completed.
- Received phone call from Mathews County homeowner on the waiting list verifying the max income for a household of 2 before completing and submitting their RAFT application for septic pumpout assistance.
- Received complete RAFT application in the mail from Essex County homeowner on the waiting list. Application was reviewed, approved, and a voucher was issued. Voucher, instructions, and hauler list were mailed to the homeowner at the address provided.
- Received invoice and voucher from ChurchView Septic in the mail for King William County homeowner on the waiting list. Made copies, provided CFO with a copy of invoice for payment and updated project files accordingly. Job completed.
- Received phone call from Doug's Septic Service in Milford, VA regarding and Essex County homeowner with a voucher.
- Returned phone call from Doug's Septic Service spoke with Ms. Alvis regarding an Essex County homeowner with a voucher. Ms. Alvis stated she has been unable to reach the homeowner but was interested in being placed on our list of haulers to serve Essex, King & Queen, and King William Counties. Explained program and obtained contact information.
- Emailed Affirmation of Interest and Hauler Licensure and Certification Form to Doug's Septic Service for execution.
- Received executed Affirmation of Interest and Hauler Licensure and Certification Form via email from Doug's Septic Service. Hauler was added to the list provided to qualified homeowners.
- Received phone call from King William County homeowner, Michael Williams requesting a RAFT application for septic pumpout assistance. Contact information was obtained, and an application was mailed to the address provided.
- Emailed all staff activities for the RAFT project from November 15-January 11 to Nicole Hutton, Assistant Director of Engagement, Institute for Coastal Adaptation Resilience Old Dominion University as requested.
- Received invoice and voucher from Essex Concrete in the mail for Essex County homeowner. Provided CFO with a copy of invoice for payment and updated project files accordingly. Job completed.

- Received phone call from Essex County homeowner who just received their voucher in the mail and wanted to know the cost of a septic pumpout. Provided homeowner with additional instructions on how to redeem their voucher.

**Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021**

*Provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.*

- MPPDC staff has received phone calls from 114 homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319(h) funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program's target areas. (30) homeowners had miscellaneous requests, declined moving forward, requested ineligible practices such as voluntary upgrades and reimbursement for work completed prior to program launch; (1) Gloucester and (3) Mathews County homeowners placed their project on hold; and (48) homeowners' septic system isn't located in the program's target area. To-date, (2) Alternative Septic Systems in Mathews County have been installed and (3) Septic Systems in Middlesex County have been pumped out. All 5 homeowners were approved and reimbursed 50% of the average practice cost set by DEQ.
  - (13) Homeowners remain on the Septic Pumpout list. (6 Mathews, 5 Middlesex, 2 Gloucester)
  - (14) Homeowners remain on the Septic Repair/Replacement list. (11 Mathews, 3 Middlesex)
- Continue to receive inquiries from King William, King & Queen, and Essex County residents looking for septic assistance and are not in the designated target area set by DEQ to be eligible for 319(h) septic reimbursement funding. When applicable, these inquiries are referred to VDH for SWAP, VA DHCD, USDA, and SERCAP for possible septic repair/replacement assistance and those seeking septic pumpout assistance are screened for the RAFT program.
- Received voicemail from Mathews County homeowner, in response to voicemail staff left on 10/21.
- Received voicemail from Mathews County homeowner, informing staff Farmer's Septic is unable to take their project and they will be contracting C.B. Turlington's. Homeowner acknowledged receipt of second emailed 319(h) application and stated they have multiple questions.
- Received phone call from Mathews County homeowner, in response to voicemail staff left on 10/21. Homeowner requested program information, another 319(h) application be emailed and informed staff they will be contacting Miller's Septic to determine need and possible next steps. Discussed factors considered in eligibility determination and ineligibility of a voluntary upgrade.
- Received a complete application for a Mathews County homeowner's repair that was performed on an alternative septic system.
- Received email from Gloucester County homeowner with signed Parts I and III of DEQ BMP Cost-Share Program Contract, completed septic pumpout voucher, and invoice from Miller's Septic attached. A repair was reported on the invoice. Homeowner had only applied to have their septic tank pumped out.
- Received voicemail from Allen Farmer, Farmer's Septic with an update for two Mathews County homeowners interested in 319(h) funding. One homeowner has a 319(h) application on file and the other homeowner was a referral from Mr. Farmer and has not contacted our office to obtain an application.
- Returned phone call to Allen Farmer, Farmer's Septic. Mr. Farmer reported a Mathews County homeowner's repair permit application is being resubmitted to VDH and expects to have a repair permit in hand in two weeks. Homeowner's application was previously denied for a voluntary upgrade. Mr. Farmer provided contact information for second Mathews County homeowner he is working with on replacing their conventional septic system. Both homeowners are having an alternative septic system installed.

- Received phone call from Mathews County homeowner working with Farmer's Septic. Homeowner provided an update on the status of their septic project and requested another 319(h) application be emailed to them.
- Contacted Miller's Septic to obtain job information on a Gloucester County homeowner's rental property. Homeowner applied to have the septic pumped out but submitted an invoice for repairs. Miller's explained the scenario and the repairs did not require a VDH issued permit. Some of the work is still pending.
- Emailed Gloucester County homeowner informing them that because they had repairs performed and had only applied to have the septic pumped out, eligibility, practice code and corresponding average practice cost would need to be determined and additional paperwork will be required.
- Reviewed all 319(h) program guidance documents and emails to ensure only repairs to a conventional septic system are eligible for reimbursement. According to guidance, corroborated by an email from Ashley Wendt, DEQ dated May 17<sup>th</sup>, RB-3, RB-3M, and RB-4 (repairs) are for conventional septic systems only. Homeowner's repairs to an alternative septic system was deemed an ineligible practice and the appropriate notification was mailed.
- Contacted Miller's Septic and requested a Condition Assessment for Gloucester County homeowner's septic repair. Miller's Septic staff stated an inspection report was completed and they have scheduled a visit to the property to jet the septic system to determine fitness of the system for parts compatibility. According to Miller's the homeowner has only paid for 75% of the jetting. MPPDC staff requested a copy of the inspection report, information on all other work performed to-date as well as an invoice.
- Received voicemail from Mathews County homeowner requesting information required to get the application process started.
- Received voicemail from Mathews County homeowner with an update on their VDH issued septic repair permit and estimate from Farmer's Septic. Homeowner requested an email address to submit their 319(h) application and executed W-9 tax form.
- Emailed Mathews County homeowner in response to their voicemail. Provided application instructions, next steps once the application is received while emphasizing the Condition Assessment needs to be completed by their designer, analyst, engineer, or septic contractor prior to submission and an application isn't considered complete for reimbursement until an itemized paid receipt and Completion Statement by their septic contractor is received.
- Received email from Mathews County homeowner with 319(h) application, Condition Assessment, W-9 tax form, and documents prepared by homeowner's engineer attached. Homeowner stated they are still waiting for septic repair permit from VDH and an estimate from Farmer's Septic.
- Received voicemail from Mathews County homeowner checking on the status of the submission of their 319(h) application for reimbursement. Homeowner requested reimbursement for repair of an alternative septic system which according to program guidance, is considered an ineligible practice. Homeowner had been mailed notification of ineligibility.
- Received voicemail from Middlesex County homeowner of a duplex rental property in need of septic replacement and was referred by ChurchView Septic.
- Received phone call from Gloucester County homeowner interested in 319(h) assistance with replacement of their septic system. Address of the septic system is not in the target area. Homeowner was given the contact information for VA DHCD, USDA, SERCAP for possible septic repair/replacement assistance and was also directed to the MPPDC website for information as well as an application for septic loan assistance should they decide to finance their project.
- Received phone call from Middlesex County homeowner of a duplex rental property requesting information on 319(h) reimbursement program. Address of the septic system is in the target area. Homeowner stated they are working with ChurchView Septic and was referred for assistance and loan

assistance. Homeowner resides out of state, started the project over a year ago, recently spoke with VDH and is supposed to receive a renewal letter regarding the repair permit that ran out this past March. Homeowner will be replacing a failed conventional with an alternative septic system and provided the name of his designer in Mathews County. This homeowner had contacted the MPPDC office back in April when they saw the press release but decided to put their project on hold in hopes of tying into the county's municipal septic system once the installation was complete.

- Contacted ChurchView Septic and left a voicemail to contact the MPPDC office regarding a Middlesex County homeowner with a septic replacement project.
- Received phone call from ChurchView Septic and verified Middlesex County homeowner's original permit was for a repair. The septic system has been failing since the original design and permit were submitted to VDH over a year ago. A new estimate has not been devised to-date.
- Emailed MPPDC CFO with information on Middlesex County homeowner working with ChurchView Septic and may be interested in obtaining a septic repair loan.
- Received email with repair permit attached from Mathews County homeowner. Cost estimate is forthcoming.
- Emailed Middlesex County homeowner 319(h) application as requested.
- Conferred with Executive Director regarding a Gloucester County homeowner's repair without a permit. Was directed to contact the homeowner's contractor, Miller's Septic for corroborating documentation showing the repair did not require a VDH issued repair permit.
- Received voicemail from out of state resident with rental property in Middlesex County, following-up on request for a 319h application for their rental property and requested financing information.
- Received phone call from out of state resident with rental property in Middlesex County following-up on request for 319h application and requested financing information. Homeowner was emailed a 319h application on December 12<sup>th</sup> and gave MPPDC CFO message from homeowner to contact him after 1 p.m. to discuss financing their project.
- Met with MPPDC CFO to determine the best way to intersect both the 319h application/eligibility and onsite septic repair loan processes for 319h applicants wishing to finance the cost of their septic project while maintaining eligibility for 50% cost-share through the 319h program.
- Contacted Middlesex County homeowner to determine if the cost estimate they provided is current. No answer.
- Contacted ChurchView Septic and left message for Crystal to contact our office with an updated cost estimate for out of state resident's rental property in Middlesex County, if available.
- Received phone call from Gloucester County homeowner requesting detailed program information regarding available funds, encumbering, different project scenarios, and required paperwork. homeowner requested application be emailed. App was emailed as requested.
- Received Farmers Septic cost estimate for installation of alternative system via email from Mathews County homeowner. Application is now complete and funds may be encumbered for this project.
- Provided MPPDC CFO information regarding a Middlesex homeowner interested in financing their 319h septic replacement project on their rental property through our septic repair loan program. The homeowner resides out of state while the property with a septic need is located in Middlesex County. After a discussion with Executive Director, it was determined clarity was needed regarding loan eligibility for rental property.
- To obtain clarity regarding septic loans to finance rental property repairs and installations, Executive Director emailed DEQ Staff. After multiple exchanges between MPPDC staff, DEQ staff, VRA staff and their General Counsel it was determined that out of state residents are ineligible to obtain loan funding through our septic repair loan program.

- Contacted out of state resident with rental property in Middlesex County to inform them of their ineligibility to obtain loan funds through our septic repair loan program due to their official place of residence is out of state. Homeowner stated they are still interested in applying for 319h reimbursement and was notified that an application must be submitted prior to the completion of any work being performed on their septic project in order to be eligible for 50% cost-share reimbursement.
- Received voicemail from Gloucester County homeowner who had placed their septic project on hold, requesting assistance with completing their 319h application.
- Received email from Mathews County homeowner with a complete 319h application on file, stating their septic contractor has set a date for their project to begin.
- Completed drafting the quarterly report and submitted to MPPDC Deputy Director for review.
- Received voicemail from Mathews County homeowner with a complete 319h application on file, requesting verification of application status and next steps.
- Received email from Mathews County homeowner with a complete 319h application on file, requesting verification of application status to begin septic installation.
- Returned call from Mathews County homeowner and verified all information has been received, funds have been encumbered, and discussed next steps once the work has been completed.
- Received phone call from Gloucester County homeowner who had placed their septic project on hold, with questions regarding the liability associated with signing the transfer agreement as part of the application process. Homeowner was provided the information from the Amended 7/1/22 Virginia's Nonpoint Source (NPS) Implementation Best Management Practices (BMP) Guidelines. Homeowner stated once an updated estimate is received from Turlington's, they will submit their 319h application.
- Received phone call from Gloucester County homeowner in need of septic replacement. Address of the septic tank is in the target area but homeowner cannot afford to front the cost for reimbursement and wasn't interested in our loan program. Homeowner was referred to VA DHCD, USDA, and SERCAP for possible septic repair/replacement assistance.
- Received feedback on the draft quarterly report from MPPDC Deputy Director, Curt Smith. Submitted final draft to MPPDC CFO, Heather Modispaw for inclusion of the financials.
- Received completed voucher, signed DEQ NPS Cost-Share BMP Contract Parts I & III, and paid receipt in the mail from Mathews County homeowner.
- Contacted Miller's Septic regarding status of a non-permitted septic repair for a Gloucester County homeowner's rental property. Upon pumping out of the septic system, hauler noted the distribution box, pump, and float needed to be replaced. The septic system has been hydro jetted and the pump and float have been replaced but the homeowner has not authorized or paid for the distribution box to be replaced. Requested paid invoices for the pumpout and repairs performed to-date as well as a statement certifying the repairs performed did not require a VDH issued repair permit.
- Received phone call from Ashley at Miller's Septic regarding non-permitted repair statement. MPPDC staff requested a statement be provided by Miller's certifying the work that was performed on the Gloucester County homeowner's rental properties septic system, didn't require a VDH issued repair permit.
- Received paid invoice from Miller's Septic via email for a septic pumpout performed on a Gloucester County homeowner's rental property.
- Received paid invoice from Miller's Septic via email for pump and float installation, an estimate for replacement of the distribution box, an estimate and paid invoice for hydro jetting on a Gloucester County homeowner's rental property. Homeowner has not authorized the replacement of the distribution box. The paid invoice for the pump and float installation was noted as a repair that did not require a VDH issued repair permit.

- Received septic pumpout voucher from Miller's Septic via email for Gloucester County homeowner's rental property.
- Submitted fourth quarterly report to DEQ.

**Project 32173 VDH Septic Well Assistance Program (SWAP)**

*This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.*

- Received email from Essex County VDH staff with survey and well construction permit attached for King and Queen County homeowner without water. Email was forwarded to MPPDC Executive Director, Lewie Lawrence for assistance as the contract for this program had not been received at this time.
- Received phone call from Mathews County homeowner in need of septic repair assistance. Homeowner was not eligible for 319h assistance and was referred to their local VDH for SWAP program information.
- Received phone call from Gloucester County homeowner in need of septic repair assistance. Homeowner was not eligible for 319h assistance and was referred to their local VDH for SWAP program information.
- Received phone call from Mathews County homeowner in need of septic repair assistance. Homeowner was not eligible for 319h assistance and was referred to their local VDH for SWAP program information.
- Received phone call from Essex County resident seeking assistance on behalf of their neighbor who is without running water and septic facilities. Caller was referred to their local VDH for SWAP program information.
- Received email from Essex County VDH staff with SWAP interest form and well construction permit attached. As directed by MPPDC Executive Director Lewie Lawrence, email and attachments were saved to digital SWAP project file.
- Previously received email and attachments received from Essex County VDH staff for King and Queen County homeowner without running water was also saved to digital SWAP project file as directed by MPPDC Executive Director, Lewie Lawrence.
- Received updated spreadsheet, via email from VDH staff, containing 49 SWAP applicants with projects at Three Rivers Health District. Currently, there are a total of 7 anticipated projects in the Middle Peninsula - 1 Gloucester County project and 1 King and Queen County project is under AOSE design contract; 1 Essex County project and 2 King and Queen County projects are under review; and 1 Gloucester County project and 1 King and Queen County project is ready to go out for bid.
- Received SWAP materials from MPPDC Executive Director, Lewie Lawrence and saved to digital project file.
- Reviewed draft of SWAP contract and noted questions, printed program application, permit application and guidelines from links provided in the draft contract.
- Received phone call from TRIAD looking for information on no-cost assistance for septic system repair/installations and well assistance for clients. Referred caller to the local VDH for SWAP program, application, and screening process information. Caller stated they had spoken with their local health department, but wasn't able to obtain much information.
- Received voicemail from Gloucester County homeowner in need of well assistance and has been without water for a week.
- Returned phone call from Gloucester County homeowner in need of well assistance. Homeowner was referred to their local VDH for SWAP program information.



- Received phone call from Middlesex County homeowner looking for assistance with septic repair/replacement. Homeowner was not eligible for 319h assistance and was referred to their local VDH for SWAP program information.
- Received phone call from Essex County homeowner looking for assistance with replacing their septic system. Homeowner was not eligible for 319h assistance and was referred to their local VDH for SWAP program information.
- Received phone call from Essex County homeowner referred by ChurchView Septic for assistance with replacing their drainfield. Homeowner was not eligible for 319h assistance and was referred to their local VDH for SWAP program information.
- Participated in virtual SWAP kickoff meeting with VDH staff. Reviewed agreements, reporting and paperwork, supporting documents being provided by VDH, discussed reporting documents and newly developing start-up or advancement payment policy, and interactions between local health departments and local partners.
- Received Homeowner Interest Form, Sub-Recipient Template, LP Contractor Payout Checklist, and Reporting Forms from VDH staff via email.
- Received LP Contractor Template for Onsite Sewage Systems, LP Contractor Template for Alternative Onsite Sewage Systems, Onsite Sewage System Evaluation and Designs, LP Contractor Template for Wells, LP Contractor Template for Public Sewer, and LP Contractor Template for Public Water, and Revised Sub-Recipient Template from VDH staff via email.
- Received phone call from Gloucester County homeowner interested in SWAP assistance. Homeowner stated they had Smith's Septic repair their system 10 years ago and was also the last time the septic tank was pumped out. Homeowner requested assistance with having the system pumped out. SWAP does not provide assistance for pumpouts when performed as part of maintenance. Homeowner was placed on the RAFT list.
- Received phone call from Essex County homeowner looking for assistance with the replacement of their entire system. Homeowner was referred to their local VDH for application and income eligibility screening.
- Created SWAP project binder and placed draft contract, guidance documents, applications, forms, and all email correspondence associated with SWAP project in binder.
- Received phone call from Gloucester County homeowner referred to our office by the Department of Social Services for septic repair/replacement. Homeowner was not eligible for 319h assistance and was referred to their local VDH for SWAP program information.
- Received phone call from TRIAD informing our office that they had contacted the local health department again and was able to speak with someone familiar with SWAP and received an application.
- Received phone call from Gloucester County homeowner for septic repair/replacement assistance. Homeowner was not eligible for 319h assistance and was referred to their local VDH for SWAP program information.
- Received voicemail from Essex County homeowner referred by Essex County Department of Social Services for assistance with repairing their well. Address and contract information was noted for SWAP file.
- Returned phone call from Essex County homeowner without running water and in need of assistance with repairs. Homeowner stated in 2014 they received \$1600 in funding from SERCAP to repair their well pump. The pump stopped working in 2017 and homeowner has been trying to get assistance from local agencies such as Bay Aging, Department of Social Services, and the Health Department with no leads. Homeowner recently spoke with SERCAP who stated they could only assist with a max of \$1000, if deemed eligible. Homeowner also reported speaking with the Essex County Health Department over the summer, who stated they ran out of funding for well assistance and did not offer an application or

referral. Homeowner was now being referred by Essex County Department of Social Services to the MPPDC for assistance. Staff explained to the homeowner the SWAP program is upcoming but the Health Departments are continuing to provide intake. Staff is unable to provide an exact date as programmatic questions and details of the program are still being developed.

- Conferred with MPPDC Executive Director regarding SWAP program status and informed him of the Essex County homeowner without running water. Staff was advised to direct the homeowner to contact Essex County Health Department and request a SWAP application in order to be placed on the list for when the SWAP program launches at the MPPDC.
- Received list of max practice costs associated with the types of projects covered under the SWAP program from Nicole Sandberg, VDH Wastewater Infrastructure Manager.
- As advised by MPPDC Executive Director, contacted Essex County homeowner without running water and left a voicemail directing the homeowner to contact Essex County Health Department to request a SWAP application and to contact our office should they need further assistance.
- Received email from VDH Wastewater Infrastructure Manager, Nicole Sandberg requesting to meet to discuss reporting and the SWAP project in general.
- Responded to email from Nicole Sandberg requesting available dates to meet.
- Received email from MPPDC staff from a King William County homeowner requesting assistance with septic repair/replacement. Homeowner was not eligible for 319h assistance and was referred to their local VDH for SWAP program information.
- Received email from Amy Pemberton, VDH Regional Grant Coordinator with proposed meeting dates to discuss SWAP project reporting and the project in general.
- Received voicemail from Gloucester County homeowner in need of septic replacement assistance.
- Returned phone call from Gloucester County homeowner in need of septic replacement assistance. Homeowner completed and returned a Homeowner Interest Form from VDH for SWAP on December 30, 2022. Homeowner was contacted by VDH staff on 1/3 and was referred to our office for further assistance. Explained to the homeowner that the SWAP program is still in the programmatic stages at the MPPDC. Once the program launches, VDH will be providing intake and forwarding eligible applicants to the MPPDC for next steps. Referred homeowner to VA DHCD, USDA, and SERCAP for possible septic repair/replacement assistance.
- Informed MPPDC Executive Director of the referral by VDH of the Gloucester County homeowner in need of septic replacement assistance. VDH Chief Operating Officer, Brenden Rivenbark was emailed the information.
- Received email from VDH Chief Operating Officer, Brenden Rivenbark requesting additional information. Additional information was provided as requested.
- Attended meeting on January 10<sup>th</sup> with VDH staff to discuss SWAP program application and reporting.
- Received a phone call from Allen Farmer, Farmer's Septic looking for possible available funding to assist a financially strained elderly couple, one on dialysis, with replacing their failing septic system. Mr. Farmer is familiar with the SWAP program as he has already completed a SWAP project in Gloucester County. MPPDC staff is continuing to work with VDH on program design so once the program is launched, it will be as seamless as possible.
- Participated in a call organized by VDH to discuss how best to approach SWAP applicant intake and reporting requirements and how to coordinate with Three River Health District to qualify applicants.

## ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

### **Project 30123 – Staff Support to Middle Peninsula Alliance (MPA) FY23**

*MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.*

- Prepared vouchers, processed A/P, processed deposits, and reconciled bank statements. Prepared monthly financial statements.

### **Project 301702 – Small Business Revolving Loan Fund**

*MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.*

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15<sup>th</sup> of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12<sup>th</sup> of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.
- ***Funds available – \$145,657***

## LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

### **Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping**

*Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.*

- Project extended to accommodate Town determination of Intensely Developed Area process. IDA map will be developed once Town finalizes process.

### **Project 38023 – FY23 Local & Regional Technical Assistance**

*This program responds to daily requests for technical assistance which other commission programs are unable to provide.*

- Updated to the BRIC application titled, Middle Peninsula Fight the Flood Strategic Implementation Program Development and FMA application titled, Roben Home Elevation, with needed documents, maps, and budget amendments.

## HOUSING

Funding – Housing Loan Program Income

### **Project 30187 – VHDA Affordable Workforce Housing Development**

*The three-year project will involve planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.*

- Submitted quarterly report to VHDA.
- The building permit documents for the renovation of the Main House and the second story addition to the Pool house have been reviewed.
- The required demolition within the Main House is completed. Volunteer labor was provided by Knott

Alone, Mulberry Island Veteran Team, That Damn Mary Brewing Company, Gumbeau's Catering, and Fulcrum Concepts.

- Consultation with the Gloucester County staff on approval of development permits is ongoing. The final the site plan application and Chesapeake Bay regulatory public hearing and site plan approval is anticipated in March.
- Issues raised by the County Building Official regarding sprinklers, ADA accessibility and flood mitigation measures are under discussion with resolution expected in January.
- The Health Department advises that a new wastewater system is required for the Pool House addition.
- Schematic plans for the construction of the three tiny homes has been drafted and construction bid documents under preparation.
- The ongoing discussions with the County staff related to development permits and the Health Department related to wastewater treatment have delayed putting the Main House renovation, Pool House addition and tiny home construction out to bid. These discussions have delayed the project by approximately 3 months.
- Even with the delays it is anticipated that the project will be able to be completed within the timeline of the grant. Progress at the end of the next quarter will determine if an extension of time will be necessary.

#### **Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund**

*The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.*

- **Funds available – \$45,489**

#### **EMERGENCY SERVICES**

Funding – VDEM/FEMA/Homeland Security

#### **Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2**

*MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.*

- Submitted project closeout packet to VDEM and awaiting response.

#### **LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES**

Funding – VRA

#### **Project 30420/30428 – On-Site Technical Guidance Assistance and Loan Program**

*The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.*

- Continued to work with various clients interested in loan financing for septic repair.
- Setup ACH payments for recently closed septic loan.

- Worked with citizen who is POA for loan #0123 to make payment arrangements.
- **Remaining uncommitted septic repair funds: \$148,983 in loan funds – \$41,644 in grant funds.**

**Project 31500 – Living Shoreline Loan Program**

*The MPPDC Living Shoreline Incentive Program Loan Fund provides low interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.*

- Provided Kelly of Deltaville Marina with loan payoff amount in anticipation of selling the property. Also forwarded additional copies of closing documents for her records.
- Worked with VRA and Deltaville Marina to address a selling of one parcel associated with the project. Modified the deed of truse to accommodate the sale of the parcel.
- **Remaining uncommitted living shoreline funds: \$0**

**Project 33001 – Loan Fund Program for Septic and Living Shoreline**

*During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC’s On-Site Technical Guidance and Living Shoreline Incentive Programs.*

- Submitted reimbursement request to VRA to reimburse McNerney portion of incurred shoreline expenses prior to loan closing.
- **Remaining uncommitted funds: \$2,700,825 in loan funds - \$300,000 in grant funds.**

**AGENCY ADMINISTRATION**

Funding - Indirect cost reimbursements from all PDC projects

**MPPDC Administration**

*Administrative services provided to MPPDC programs. Planned FY23 Indirect Cost rate = 25.25%.*

- Prepared vouchers, processed A/P, processed deposits, and reconciled bank statements. Prepared monthly payroll run. Prepared monthly financial statements.
- Prepared quarterly, bi-annual, and final financial reports and/or reimbursement requests for all projects requiring them. This process continues to take longer than usual to complete given the challenges in having to recreate reports from scratch due to files having been encrypted with ransomware.
- Updated quarterly staff allocations.
- Attended VRS Political Subdivision Roundtable to discuss the annual ACA reconciliation report and certification process.
- Attended TLC Cardinal Health Benefits Forum
- Xerox had not responded to CFO so another message was emailed to Jeff Greendyk of Xerox/ESI asking what the status was and asked if we should find another leasing company.
- Annual budget placeholder letters were distributed to all localities.
- Replenished stamps, office and kitchen supplies.
- Worked with Brooke at C&F Bank to finalize DocuSign for all new signatories.
- Renewed USPS Post Office Box.
- Renewed memberships for: ACT, NGMA, GFOA, and Gloucester Chamber of Commerce.
- Registered Deputy Director and CFO for GMBok training.

- Completed and submitted OEWs.
- Processed change of address forms for retiree, Barb Zimmerman, faxed to TLC, and Executive Director filed in personnel file.
- Installed GMS revision, version 2.4.91.178.
- Installed RLSS revision, version 1.1.1.23.
- Distributed 2023 Pay & Holiday calendar to staff.
- Calculated and made payroll adjustments to account for 2022 group life insurance >\$50k.

## **Closed Projects**

### **Project 30122 – Staff Support to Middle Peninsula Alliance (MPA) FY22**

*MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.*

### **Project 30188 – VTC Water Trails Marketing**

*Consociate Media will produce blog and social media posts to drive traffic and activity to the Middle Peninsula page of the Virginia Water Trails website ([www.Virginiawatertrails.org](http://www.Virginiawatertrails.org)) to increase outdoor recreation and tourism for the Middle Peninsula.*

### **Project 30218 – Commuter Assistance Program (CAP) Operating FY22**

*This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.*

### **Project 30319 – Rural Transportation Planning FY22**

*This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.*

### **Project 32161 – Virginia Coastal TA FY22**

*This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.*

### **Project 32165 – DEQ CZM ANPDC Ecotourism V**

*This project will build on the efforts completed between 2020-2021. During this project, PDC's will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC's will also focus on Public Access Site Resiliency for public access locations within the region, including assessments, implementation strategies, and signage.*

### **Project 32168 – Septic Pumpout Program**

*This project will provide grants to 32 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years.*

### **Project 38022 – FY22 Local & Regional Technical Assistance**

*This program responds to daily requests for technical assistance which other commission programs are unable to provide.*

## MPPDC: Membership, Appointments, Committee Assignments, and Networks

**Coastal Policy Team (CPT):** The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

**Virginia Coastal Resilience Master Plan Technical Advisory Committee:** As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

**Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee:** (MPPDC Staff 8 years +)

**Virginia Sea Grant Program External Advisory Committee (EAC):** The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

**The Association for Commuter Transportation (ACT) (Telework Council Secretary):** ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

**The Coastal Society:** The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

**Virginia Shoreline Working Group:** The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

**Virginia Bay Enhancement Working Group (BEWG):** The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

**Government Finance Officers Association (GFOA):** The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years)

**National Grants Management Association (NGMA):** NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 2 years)

**Opportunities Identified to Implement Commission Priorities**  
*Proposals Status for Grant Applications Submitted During FY2023*

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Community Development	GOVA West Point Airport Industrial Site Evaluation	Jan. 2023	\$157,800	Submitted
Environmental	DEQ ARPA SLPP Septic Repair	Dec. 2022	\$730,195	Submitted
Environmental	CFPF Round 3 Supplemental - Gloucester Point Landing	Nov. 2022	\$1,276,332	Not Awarded
Environmental	CFPF Round 3 Supplemental - Middlesex Whiting Creek Public Boat Ramp Resilience	Nov. 2022	\$107,692	Awarded
Environmental	CFPF Round 3 Supplemental - Mathews Whites Creek Landing	Nov. 2022	\$160,669	Awarded
Environmental	CFPF Round 3 Supplemental - Mathews East R. Boat Yard	Nov. 2022	\$618,812	Awarded
Environmental	CFPF Round 3 Supplemental - Mathews Davis Creek Dredging	Nov. 2022	\$1,461,615	Awarded
Environmental	CFPF Round 3 Supplemental - PAA Sinclairs Road Elevation and Berm construction	Nov. 2022	\$146,000	Awarded
Environmental	CFPF Round 3 Supplemental - York R. Private Shoreline Construction (2 projects)	Nov. 2022	\$192,880	Awarded
Environmental	CFPF Round 3 Supplemental - Piankatank R. Private Shoreline Construction (1 project)	Nov. 2022	\$76,625	Awarded
Environmental	CFPF Round 3 Supplemental - Chesapeake Bayfront Private Shoreline Construction (1 project)	Nov. 2022	\$65,281	Not Awarded
Environmental	CFPF Round 3 Supplemental - Mobjack Bay Private Shoreline Construction (4 projects)	Nov. 2022	\$519,843	Awarded
Environmental	NSF MARTHA VA Sea Grant Resilience Monitoring	Nov. 2022	\$120,000	Submitted
Environmental	NOAA/VCZMP Hog Island 306A Shoreline Protection Construction	Nov. 2022	\$432,230	Awarded
Environmental	DEQ Chesapeake Bay WIP Technical Assistance 2023	Oct. 2022	\$72,500	Awarded
Environmental	NOAA Underserved Communities – Fight the Flood Staffing & Capacity	Oct. 2022	\$500,000	Submitted
Environmental	RAFT Dupont Mini grant - Septic Pumpouts for LMI Citizens	Sep. 2022	\$25,000	Awarded
Environmental	RAFT Dupont Micro grant - Fight the Flood video tutorials	Sep. 2022	\$5,000	Not Awarded
Environmental	FEMA BRIC Fight the Flood Analysis & Project Identification	Sep. 2022	\$300,000	Submitted
Haz. Mitigation	FEMA FMA Powers House Elevation	Sep. 2022	\$200,000	Submitted
Environmental	NOAA Mobjack Bay Habitat Restoration Projects Study	Aug. 2022	\$10,000	Submitted
MPCBPAA	DHCD Industrial Revitalization Fund Capt. Sinclairs Improvements	Aug. 2022	\$946,000	Not Awarded
Environmental	NOAA CBNERRS Fight the Flood Videos & Technical Assistance	Aug. 2022	\$50,000	Awarded
Transportation	Smart Scale Round 5 – Rt. 17 Woods Cross Roads Intersection Improvements	Jul. 2022	\$4,037,924	Recommended for Award
Transportation	Smart Scale Round 5 – Rt. 17 Glens Intersection Improvements	Jul. 2022	\$5,240,929	Not Awarded
MPCBPAA	NOAA IJJA West Point Airport Acquisition Letter of Intent	Jul. 2022	\$579,000	Not Awarded
MPCBPAA	NOAA IJJA Hog Island Letter of Intent	Jul. 2022	\$905,000	Not Awarded
MPCBPAA	NOAA IJJA Captain Sinclairs Addition Design Letter of Intent	Jul. 2022	\$213,000	Not Awarded
MPCBPAA	NOAA IJJA Tappahannock Acquisition Letter of Intent	Jul. 2022	\$520,100	Not Awarded
<b>FY 2023 Awarded Total (July 2022 – January 2023)</b>			<b>\$7,901,790</b>	
<b>FY 2023 Requested Total (July 2022 – January 2023)</b>			<b>\$20,217,543</b>	
<b>FY23 Funding Request Award Potential Total</b>			<b>\$1,211,071</b>	
<b><i>Status of Pending Applications Submitted during FY2022</i></b>				
Environmental	NFWF Coastal Resilience – Hog Island Shoreline Protection	Jun. 2022	\$814,400	Not Awarded
Community Development	EDA Economic Development Technical Assistance	Apr. 2022	\$140,000	Awarded
<b>FINAL FY 2022 Awarded Total (July 2021 through June 2022)</b>			<b>\$10,562,389</b>	



## ACRONYMS

ACH	Automated Clearing House	RBOG	Rural Business Opportunity Grant
AFID	Agricultural and Forestry Industries Development	RFP	Request for Proposal
AHMP	All Hazards Mitigation Plan	RFQ	Request for Qualifications
BCC	Building Collaborative Communities Project	RLF	Revolving Loan Fund
BOS	Board of Supervisors	RTP	Rural Transportation Planning
CBPA	Chesapeake Bay Preservation Area	SERCAP	Southeast Rural Community Assistance Project
CDBG	Community Development Block Grant	SHSG	State Homeland Security Grant
CEDS	Comprehensive Economic Development Strategy	SWCD	Soil and Water Conservation District
CIP	Capital Improvement Plan	SWM	Storm Water Management
COI	Conflict of Interest	SWRP	State Water Resource Plan
CZMP	Coastal Zone Management Program	THIRA	Threat & Hazard Identification & Risk Assessment
DEQ	Department of Environmental Quality	TMDL	Total Maximum Daily Loads
DCR	Department of Conservation & Recreation	USACE	U.S. Army Corps of Engineers
DGIF	Department of Game and Inland Fisheries	USDA	U.S. Department of Agriculture
DHR	Department of Historic Resources	USFWS	U.S. Fish and Wildlife Service
DHCD	Department of Housing and Community	VACORP	Virginia Association of Counties Risk Pool
DMME	Department of Mines Minerals and Energy	VAPA	Virginia Planning Association
DOE	Department of Energy	VAPDC	Virginia Association of Planning District Commissions
DRPT	Department of Rail and Public Transportation	VASG	Virginia Sea Grant
EDA	Economic Development Administration	VAZO	Virginia Association of Zoning Officials
EDO	Economic Development Organization	VCP	Virginia Coastal Program
EECBG	Energy Efficiency and Conservation Block Grant	VCRMP	Virginia Coastal Resilience Master Plan
EOC	Emergency Operation Center	VCWRLF	Virginia Clean Water Revolving Loan Fund
EPA	Environmental Protection Agency	VCZMP	Virginia Coastal Zone Management Program
FEMA	Federal Emergency Management Agency	VDEM	Virginia Department of Emergency Management
Fracking	Hydraulic Fracturing	VDH	Virginia Department of Health
GIS	Geographic Information System	VDOT	Virginia Department of Transportation
HRPDC	Hampton Roads Planning District Commission	VEE	Virginia Environmental Endowment
LGA	Local Government Administrators	Vertical	“Towers or other structures that hold cell, broadband and other equipment”
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OLGA	Online Grant Administration	WQIF	Water Quality Improvement Fund
PAA	Public Access Authority		
BEG	Rural Business Enterprise Grant		

This Page Left Intentionally Blank



**CY 2023 Annual Meeting Schedule**

- |                     |  |
|---------------------|--|
| <b>January 25</b>   | <i>General Meeting</i><br>Adoption of Calendar Year Meeting Schedule<br>General Assembly Update  |
| <b>February 22</b>  | <i>General Meeting</i><br>Commissioner Priorities<br>Adoption of CDBG Regional Priorities<br>Appointment of Overall Program Design (OPD) & Budget Committee<br>Appointment of Nominating Committee |
| <b>March 22</b>     | <i>General Meeting</i><br>Local Budgets Discussion   |
| <b>April 26</b>     | <i>General Meeting</i><br>Draft Overall Program Design and Budget to Committee members<br><i>May Budget Committee work sessions as needed</i>  |
| <b>May 24</b>       | <i>General Meeting</i><br>Presentation and Adoption of Draft OPD & Budget  |
| <b>June 28</b>      | <i>General Meeting</i><br>Election of MPPDC Officers   |
| <b>July 26</b>      | <i>General Meeting</i><br>Presentation & Adoption of FY24 Indirect Cost Allocation Plan<br>Legislative Program Discussion  |
| <b>August</b>       | <i>No meeting</i>  |
| <b>September 27</b> | <i>General Meeting</i><br>Discussion of Legislative Needs<br>Discussion of PDC Financial Issues  |
| <b>October 25</b>   | <i>General Meeting</i>   |
| <b>November 29</b>  | <i>General Meeting</i><br>Presentation of Audited Financial Statements   |
| <b>December 21</b>  | <i>No meeting</i>  |

This Page Left Intentionally Blank



# MPPDC 2023 Session Report - January 12

**Overview:** On Wednesday, January 11, the General Assembly gavelled into the 2023 Session. The short, 45-day session has already seen nearly 2,000 bills introduced with more likely to come in the next few weeks. The General Assembly is once again conducting business in the Pocahontas Building while work continues on the new General Assembly building and underground tunnel to the Capitol. The House remains at 52-48 Republican control. After a special election in Senate District 7, Democrats picked up one seat and now hold a 22-18 majority in the Senate. Given the divided government and the entire General Assembly being up for reelection in 2023, it is unlikely controversial pieces of legislation will pass in this session.

Virginia again has a budget surplus and the General Assembly will need to enact changes to the biennium budget passed last year. Governor Youngkin has proposed \$1 billion in tax cuts as well as investments in modular nuclear energy, business ready development sites, and natural resources. Friday, January 13 is the deadline for Delegates and Senators to submit budget amendments to the House Appropriations and Senate Finance Committees.

Please see the below tracking list of introduced legislation that may be of interest to the Middle Peninsula Planning District Commission. Also note that priority bills will be denoted in red.

Bill	Sponsors	Title	Last Action	Latest Version
<a href="#">HB 847</a>	<a href="#">Robert S. Bloxom, Jr.</a>  <a href="#">G. "John" Avoli</a>  <a href="#">A.C. Cordoza</a>	Virginia Resiliency Authority; established, definitions, report.	Senate • Mar 03, 2022: Continued to 2023 in Finance and Appropriations (12-Y 2-N 1-A)	<a href="#">Senate: Committee substitute printed 22106857D-S1</a>
<a href="#">HB 1400</a>	<a href="#">Barry D. Knight</a>	Budget Bill.	House • Dec 15, 2022: Referred to Committee on Appropriations	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23103491D</a>
<a href="#">HB 1485</a>	<a href="#">Michael J. Webert</a>	Chesapeake Bay Watershed Implementation Plan; effective date.	House • Jan 01, 2023: Referred to Committee on Agriculture, Chesapeake and Natural Resources	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23101756D</a>

Bill	Sponsors	Title	Last Action	Latest Version
<a href="#">HB 1588</a>	<a href="#">Richard C. "Rip" Sullivan, Jr.</a>	Electric Vehicle Rural Infrastructure Program and Fund created.	House • Jan 06, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23103842D</a>
<a href="#">HB 1607</a>	<a href="#">Anne Ferrell Tata</a>	Localities; penalties for violation of ordinances, civil penalties.	House • Jan 11, 2023: Assigned CC & T sub: Subcommittee #2	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23103077D</a>
<a href="#">HB 1611</a>	<a href="#">Angelia Williams Graves</a>	Va. Public Procurement; competitive negotiation, localities to post public notice on website.	House • Jan 11, 2023: Assigned GL sub: Subcommittee #4	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23102363D</a>
<a href="#">HB 1628</a>	<a href="#">Carrie E. Coyner</a>	Wetland and Stream Replacement Fund; availability of credits, use of funds.	House • Jan 07, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23101605D</a>
<a href="#">HB 1632</a>	<a href="#">David L. Bulova</a>	Virginia Erosion and Stormwater Management Act; regulations, effective date.	House • Jan 07, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23102679D</a>
<a href="#">HB 1634</a>	<a href="#">David L. Bulova</a>	Comprehensive plan; strategies to address resilience.	House • Jan 07, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23102420D</a>
<a href="#">HB 1664</a>	<a href="#">M. Keith Hodges</a>	Governor's Blue Catfish Industries Development Fund; established, definitions, report. <b>***Priority***</b>	House • Jan 09, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23101986D</a>
<a href="#">HB 1667</a>	<a href="#">Daniel W. Marshall, III</a>	Local land use approvals; extension of approvals to address the COVID-19 pandemic, sunset provision.	House • Jan 09, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23104199D</a>

Bill	Sponsors	Title	Last Action	Latest Version
<a href="#">HB 1807</a>	<a href="#">Robert S. Bloxom, Jr.</a>	State agency compliance with flood plain management regulations.	House • Jan 10, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23103942D</a>
<a href="#">HB 1852</a>	<a href="#">Suhas Subramanyam</a>	Public school bldgs. & facilities; construction & renovation, renewable energy generation facility.	House • Jan 10, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23104055D</a>
<a href="#">HB 1853</a>	<a href="#">Suhas Subramanyam</a>	Public utilities; shared solar; minimum bill.	House • Jan 10, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23102973D</a>
<a href="#">HB 1911</a>	<a href="#">Amanda E. Batten</a>	State and Local Government Conflict of Interests Act; certain gifts prohibited; foreign countries.	House • Jan 10, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23101894D</a>
<a href="#">HB 1941</a>	<a href="#">M. Keith Hodges</a>	Loans for septic systems. <b>***Priority***</b>	House • Jan 10, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23101988D</a>
<a href="#">HB 1944</a>	<a href="#">M. Keith Hodges</a>	Extension of land use approvals for solar photovoltaic projects.	House • Jan 10, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23103896D</a>
<a href="#">HB 1950</a>	<a href="#">Robert S. Bloxom, Jr.</a>	Powers and duties of the Virginia Marine Resources Commission; wetland mitigation site.	House • Jan 10, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23102316D</a>
<a href="#">HB 1970</a>	<a href="#">Elizabeth B. Bennett-Parker</a>	Virginia Coastal Resilience Technical Advisory Committee; Virginia Flood Protection Master Plan.	House • Jan 10, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23103009D</a>

<b>Bill</b>	<b>Sponsors</b>	<b>Title</b>	<b>Last Action</b>	<b>Latest Version</b>
<a href="#">HB 1977</a>	<a href="#">Paul E. Krizek</a>	Eastern Virginia Groundwater Management Area; continued withdrawal permit for residential well.	House • Jan 10, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23101920D</a>
<a href="#">HB 2161</a>	<a href="#">Wren M. Williams</a>	Local government; standardization of public notice requirements for certain intended actions.	House • Jan 11, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23101898D</a>
<a href="#">HB 2181</a>	<a href="#">James W. Morefield</a>	Use of subaqueous beds; nontidal waters; permit requirements; penalty.	House • Jan 11, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23101289D</a>
<a href="#">HJ 487</a>	<a href="#">Daniel W. Marshall, III</a>	Solar panel installation; Department of Transportation to study use in medians of divided highways.	House • Jan 09, 2023: Committee Referral Pending	<a href="#">House: Prefiled and ordered printed; offered 01/11/23 23102641D</a>
<a href="#">HJ 545</a>	<a href="#">Briana D. Sewell</a>	Study; Department of Energy; local governments; purchases of clean energy; report.	House • Jan 11, 2023: Committee Referral Pending	<a href="#">House: Presented and ordered printed 23103618D</a>
<a href="#">SB 50</a>	<a href="#">John A. Cosgrove, Jr.</a>	De minimis subaqueous disturbances; no permit required.	House • Mar 02, 2022: Continued to 2023 in Agriculture, Chesapeake and Natural Resources by voice vote	<a href="#">Senate: Committee substitute printed 22105200D-S1</a>
<a href="#">SB 569</a>	Jen Kiggans - to resign 12/31 <a href="#">Frank M. Ruff, Jr.</a>	Coastal Virginia Resiliency Authority; established, members, report.	Senate • Feb 10, 2022: Continued to 2023 in Finance and Appropriations (11-Y 5-N)	<a href="#">Senate: Committee substitute printed 22106271D-S1</a>
<a href="#">SB 800</a>	<a href="#">Janet D. Howell</a> <a href="#">George L. Barker</a>	Budget Bill.	Senate • Dec 15, 2022: Referred to Committee on Finance and Appropriations	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23103492D</a>



Bill	Sponsors	Title	Last Action	Latest Version
<a href="#">SB 897</a>	<a href="#">Richard H. Stuart</a>	Governor's Blue Catfish Industries Development Fund; established, etc., report. <b>***Priority***</b>	Senate • Jan 05, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23102970D</a>
<a href="#">SB 956</a>	<a href="#">Frank M. Ruff, Jr.</a>	Localities; business improvement and recruitment districts.	Senate • Jan 06, 2023: Referred to Committee on Local Government	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23102223D</a>
<a href="#">SB 959</a>	<a href="#">Emmett W. Hanger, Jr.</a>	Nutrient credit calculations outside the Chesapeake Bay watershed.	Senate • Jan 06, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23103911D</a>
<a href="#">SB 1001</a>	<a href="#">Richard H. Stuart</a>	Clean Energy and Community Flood Preparedness Act; repeals Act.	Senate • Jan 06, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23100514D</a>
<a href="#">SB 1074</a>	<a href="#">Richard H. Stuart</a>	Use of subaqueous beds; nontidal waters; permit requirements; penalty.	Senate • Jan 09, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23101290D</a>
<a href="#">SB 1091</a>	<a href="#">Adam P. Ebbin</a>	Local Stormwater Management Fund; condominiums.	Senate • Jan 09, 2023: Referred to Committee on Local Government	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23100427D</a>
<a href="#">SB 1106</a>	<a href="#">Stephen D. Newman</a>	Transportation Partnership Opportunity Fund.	Senate • Jan 10, 2023: Referred to Committee on Transportation	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23103887D</a>
<a href="#">SB 1129</a>	<a href="#">Emmett W. Hanger, Jr.</a>	Chesapeake Bay Watershed Implementation Plan; effective date.	Senate • Jan 10, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23104207D</a>

Bill	Sponsors	Title	Last Action	Latest Version
<a href="#">SB 1151</a>	<a href="#">John S. Edwards</a>	Local government; standardization of public notice requirements for certain intended actions.	Senate • Jan 10, 2023: Referred to Committee on Local Government	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23100325D</a>
<a href="#">SB 1152</a>	<a href="#">John A. Cosgrove, Jr.</a>	Wetlands; exemption for federal government agencies.	Senate • Jan 10, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23102910D</a>
<a href="#">SB 1160</a>	<a href="#">Richard H. Stuart</a>	Marine Resources Commission and local wetlands boards; permit applications; public notice.	Senate • Jan 10, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23104030D</a>
<a href="#">SB 1161</a>	<a href="#">Richard H. Stuart</a>	Distribution of recordation tax to counties and cities.	Senate • Jan 10, 2023: Referred to Committee on Finance and Appropriations	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23103175D</a>
<a href="#">SB 1165</a>	<a href="#">Lynwood W. Lewis, Jr.</a>	Commonwealth Transportation Board; regulation authority.	Senate • Jan 10, 2023: Referred to Committee on Transportation	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23102332D</a>
<a href="#">SB 1187</a>	<a href="#">Lynwood W. Lewis, Jr.</a>	Comprehensive plan; strategies to address resilience.	Senate • Jan 10, 2023: Referred to Committee on Local Government	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23102509D</a>
<a href="#">SB 1231</a>	<a href="#">Lynwood W. Lewis, Jr.</a>	Renewable energy; biomass-fired facilities, Department of Forestry advisory panel, report. <b>***Priority***</b>	Senate • Jan 10, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23102338D</a>
<a href="#">SB 1388</a>	<a href="#">Lynwood W. Lewis, Jr.</a>	Study; Virginia Institute of Marine Science.	Senate • Jan 11, 2023: Referred to Committee on Rules	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23104142D</a>

Bill	Sponsors	Title	Last Action	Latest Version
<a href="#">SB 1390</a>	<a href="#">Lynwood W. Lewis, Jr.</a>	Extension of land use approvals for solar photovoltaic projects. <b>***Priority***</b>	Senate • Jan 11, 2023: Referred to Committee on Local Government	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23103968D</a>
<a href="#">SB 1392</a>	<a href="#">Lynwood W. Lewis, Jr.</a>	State agency compliance with flood plain management regulations.	Senate • Jan 11, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23103943D</a>
<a href="#">SB 1395</a>	<a href="#">Bill DeSteph</a>	Marine Resources Commission; permits; navigable channels.	Senate • Jan 11, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23103958D</a>
<a href="#">SB 1400</a>	<a href="#">Bill DeSteph</a>	Marine Resources Commission; permits; electronic notification.	Senate • Jan 11, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23104115D</a>
<a href="#">SB 1401</a>	<a href="#">Lynwood W. Lewis, Jr.</a>	Virginia Resources Authority; purpose; community development and housing projects.	Senate • Jan 11, 2023: Referred to Committee on Agriculture, Conservation and Natural Resources	<a href="#">Senate: Prefiled and ordered printed; offered 01/11/23 23103834D</a>
<a href="#">SJ 3</a>	<a href="#">Mamie E. Locke</a>	Constitutional amendment; local government, sale of property.	Senate • Jan 25, 2022: Continued to 2023 in Privileges and Elections (15-Y 0-N)	<a href="#">Senate: Prefiled and ordered printed; offered 01/12/22 22101371D</a>

This Page Left Intentionally Blank