




MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: January 20, 2022
RE: January Commission Meeting via Zoom

COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock
Hon. Fleet Dillard

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Kenneth W. Gibson
Dr. William G. Reay
Ms. Carol Steele

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto O. Williams
Mr. Percy C. Ashcraft

Town of West Point
Hon. James Pruett
Mr. John Edwards

Mathews County
Hon. David Jones
Hon. Melissa Mason
Mr. Thornton Hill

Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna
Hon. Marjorie Austin

Secretary/Director
Mr. Lewis L. Lawrence

Executive Order Eighty-Four was issued on January 10, 2022 and remains in force until February 11, 2022, unless amended or rescinded by further executive order. This order was issued in accordance with §44-146.17 and §44-146.21. Which concurrently allows for meetings held through electronic communication means under §2.2-3708.2 A3 (<https://law.lis.virginia.gov/vacode/2.2-3708.2/>.)

As such, the January 26th meeting of the Middle Peninsula Planning District Commission scheduled to start at 7:00 P.M. **shall meet electronically**. Public notice of such has been posted on the MPPDC website, MPPDC Facebook Page and on the front door of the MPPDC.

Staff has provided the following ZOOM meeting link and call in number:
<https://us02web.zoom.us/j/6998109642?pwd=R2RXbEpmSFEzZEJxWW9EYTAvamV4dz09>
Meeting ID: 699 810 9642 or to join by phone: **1-301-715-8592** Meeting ID: 699 810 9642

We ask that everyone identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines will be muted by the meeting administrator to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair. Staff will be monitoring the chat functions throughout the meeting to assure we do not overlook anyone wishing to participate, as appropriate, in the discussion.

We look forward to the next meeting and we welcome the new MPPDC Commissioners: Percy C. Ashcraft, King William County Administrator; Ken W. Gibson, Gloucester County Board of Supervisors; and David Jones, Mathews County Board of Supervisors.

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Please join the meeting from your computer, tablet or smartphone:

<https://us02web.zoom.us/j/6998109642?pwd=R2RXbEpmSFEzZEJxWW9EYTAvamV4dz09>

Meeting ID: 699 810 9642

To Join by Phone: 1-301-715-8592

Meeting ID: 699 810 9642

Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, January 26, 2022

125 Bowden Street

Saluda VA 23149

- I. Roll Call of Attendees and Certification of a Quorum
- II. Approval of November Minutes
- III. Approval of Financial Report for November and December
- IV. Executive Director's Report on Staff Activities for the months of December and January
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Adoption of CY22 MPPDC Meeting Schedule
- X. Regional Reassessment - Open Discussion
- XI. DCR Flood Fund
- XII. Regional Dredging - Update
- XIII. MPPDC Audit Approval (*Pending Delivery*)
- XIV. General Assembly Update
- XV. Other Business - King and Queen EDA Award and PDC Office
- XVI. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
November 17, 2021

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, November 17, 2021, at 7:00 p.m. MPPDC Chairman Swartzwelder welcomed everyone in attendance.

Commissioners Present

Essex County: John Magruder
Gloucester County: Ashley Chriscoe, Carol Steele
King William County: Travis Moskalski, Ed Moren
King and Queen County: Tom Swartzwelder
Mathews County: Tim Hill, Mike Rowe
Middlesex County: Gordon White, Wayne Jessie, Reggie Williams
Town of West Point: John Edwards

Commissioners Absent

Essex County: Edwin “Bud” Smith, Jr., Sarah Pope, Michael Lombardo
Gloucester County: Michael Winebarger, Dr. Reay
King William County: Otto Williams
King and Queen County: Sharon Alsop, R.F. Bailey
Mathews County: Melissa Mason
Town of Tappahannock: Fleet Dillard
Town of West Point: James Pruett
Town of Urbanna: Marjorie Austin

Also in Attendance

Lewis Lawrence, MPPDC Executive Director
Curt Smith, MPPDC Deputy Director
Heather Modispaw, Chief Financial Officer
Dawn Mantell, MPPDC Executive Assistant
Carolyn Fortune, Rappahannock Indian Tribe

II. Approval of October Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the October Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the October Minutes. Mr. Chriscoe moved that the October Minutes be approved. Mr. Hill seconded the motion; motion carried.

III. Approval of Financial Report for October

Chief Financial Officer, Heather Modispaw, reported the auditors were unable to get the draft of the FY21 Audit ready in time for the November Commission meeting but expects to have it ready to present to the Commission at the December 15th Commission Meeting. Chairman Swartzwelder asked whether there were any questions regarding the MPPDC financial report for October before being approved subject to audit. There being no questions, Chairman Swartzwelder requested a motion to approve the financial report for October subject to audit. Mr. Chriscoe moved to

approve the financial report for October subject to audit. Mr. Moskalski seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of November

Chairman Swartzwelder requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the month of November. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed the Commissioners' attention to several items:

- Continued discussion with VRA and DEQ staff regarding the MPPDC \$3M line of credit request to be funded by the State Water Control Board.

Mr. Lawrence reported this funding has been approved and will be closing in January. This funding allows the MPPDC to provide low interest loans to local homeowners to implement living shorelines.

- Received invoice #2 and #3 for construction of the living shoreline on the Ware River. The project is advancing and nearing completion.

Mr. Lawrence provided pictures in the Commission packet of the progress being made on the living shoreline on the Ware River. This living shoreline is being built to FEMA storm standard and is nearing completion.

- Coordinated with VDOT, Mathews County and VIMS regarding channel alignment and strategies to limit SAV mitigation impacts.

Mr. Lawrence reported ACOE reviewed this project and had questions. VMRC staff were recommending that the original channel alignment result in purchase of mitigation credits for impacts to submerged aquatic vegetation (SAV), estimated to be ~\$300k. MPPDC and VIMS staff adjusted the proposed channel design by shifting the channel approximately 50ft to avoid SAV impacts. ACOE and VMRC staff have not responded to the proposed new alignment, which will likely result in a safer channel with regards to boating safety and lesser impacts to the environment. Mr. Lawrence has been in contact with Rob Wittman's staff regarding ACOE JPA delays and hopes to have a permit to present to the VMRC Commission at its December meeting.

- The Local Planning Team (LPT) will meet throughout the All-Hazards Mitigation Plan (AHMP) update.
- Worked to complete the draft of the AHMP, Middle Peninsula localities were provided with the opportunity to review the updates and provide feedback.
- The public outreach and comment period for the draft AHMP closed on November 1st. After a two-week comment period, there were no comments from the public. With this, MPPDC staff updated the draft AHMP and submitted it to VDEM on November 5th for review.

- Received data from Virginia Department of Conservation and Recreation (DCR) regarding flood insurance claims within the Middle Peninsula Region.

Mr. Lawrence provided more information on the AHMP update later in the agenda.

V. MPCBPAA Update

None.

VI. MPA Update

MPA Chairman, Ashley Chriscoe reported the IRS rejected the electronic submission of the MPA's tax documents. A printed copy has been signed and is ready for submission. Mr. Chriscoe stated he will continue to keep the Commission updated as things progress.

VII. MPPDC Public Relations/Communications Update

None.

VIII. Public Comment

None.

IX. Regional Dredging Program Presentation

MPPDC Deputy Director, Curt Smith gave a PowerPoint Presentation of the MP Local Government Dredging Implementation Plan. Staff has spent over a year developing this plan to address the needs of the Middle Peninsula. The MPPDC was awarded a grant from the VPA to research alternative ways to assess and identify the optimal business model for funding local dredging projects. The study determined an approximate 40% cost savings is possible using a municipal model approach as compared to contracting the work with the private sector. Navigable waterways in the MP are becoming clogged with sediment, effecting commercial and recreational marine traffic safety and having a negative effect on the region's economy and local real estate tax revenues. The region-wide assessment determined there are 120 shallow draft channels in the region with 55 channels in need of some form of shoaling and 39 being completely shoaled or have shoaling greater than 50%. As marine traffic leaves the MP, economic activities and jobs go with it. The ACOE has been the primary funder for dredging projects but with that funding declining in recent years, a different approach is warranted. This study focused on the 21 creeks MP localities identified and submitted as having the most immediate need and determined that 597,395 cubic yards of material, which is equivalent to 40,000 dump truck loads, needs to be dredged from these creeks alone. In studying the 21 creeks it was determined that the private cost model to dredge these creeks totaled \$36M while the public cost model totaled \$21.3M, resulting in up to a 42% cost savings. The public cost model is estimated to cost \$2.6M annually including the cost of equipment, staffing, administrative and financing costs. A hypothetical planned schedule estimates that 3-4 dredging projects could be completed per year resulting in all 21 creeks being dredged within a 5-6-year period. In summary, the most cost-effective approach is for the MP localities to

purchase and operate a medium-sized hydraulic cutter dredge and to engage the MPCBPAA for hosting the program. This model would represent a substantial cost savings for each participating locality and would be the optimal and most sustainable option. Other areas have already adopted a municipal dredge model. Mr. Smith discussed the next steps and Mr. Lawrence recommended reviewing the financial plan at the next Commission meeting before forming a coalition of the willing to take the consequential steps.

X. All Hazards Mitigation Plan Update

MPPDC Executive Director, Lewie Lawrence directed the Commission's attention to their meeting packet for the status of the Middle Peninsula Regional All Hazards Mitigation Plan Update, prepared by MPPDC Senior Planning Project Manager, Jackie Rickards. This plan is required by FEMA as part of the Disaster Mitigation Act of 2000. Local governments are required to develop and submit mitigation plans that demonstrate "a jurisdiction's commitment to reduce risk from natural hazards. Staff has spent 2-years getting this plan to completion which encompasses the nine localities of the Middle Peninsula and for the first time, the region's three federally recognized Tribes. The final plan must be reviewed by VDEM and approved by FEMA, and then adopted by each participating jurisdiction. The AHMP has been submitted and is currently under review by VDEM.

XI. DCR Flood Fund Round 2 Update

MPPDC Executive Director, Lewie Lawrence provided a handout of an article featured in the *Virginia Mercury* regarding the DCR Community Flood Preparedness Fund and the lock-boxing of 19 private applications the MPPDC submitted in Round 1. The state made \$18M available for Round 1 yet only \$7.8M was awarded. This article has gained a lot of attention and inquiries from applicants are being submitted to the state. The approach for the 21 Round 2 submissions consisted of a project budget of a 70 to 30 grant to match ratio, which applicants voluntarily agreed on even though they are not required to do so per the Grant Manual. Proposals included a proposal for stormwater flood mitigation at the historic Antioch Rosenwald School, which is owned by an African American Church in Mathews County. Currently, there are a dozen applications already in the queue for Round 3. How the state should handle private property when it comes to putting public monies toward flood protection is likely to be a topic of debate during the 2022 General Assembly session. Mr. Lawrence is unsure what DCR will do with the Round 2 submissions, but a decision is expected in mid-December, and he will keep the Commission kept up to date as this project progresses.

XII. Other Business

- MPPDC Deputy Director, Curt Smith was pleased to announce the recent award of an approximately \$2M U.S. DOT RAISE match free grant to advance designs for the modernization of public working waterfronts in the Middle Peninsula. The steps will be to: Complete state-of-good-repair assessments of each of the 60 publicly owned working waterfronts in the MP; Focus on commercial waterman to ascertain and address their needs; and use the information to develop

substantial improvements at select facilities to better support and foster growth of the region's seafood and maritime industries.

- Commissioner, John Magruder commended the hard work of the MPPDC.
- Commissioner, Tim Hill reported Mathews County has identified a potential candidate to fill the vacant County Administrator position due to the retirement of Ms. Mindy Conner.
- Commissioner, Mike Rowe was thanked for his 8 years of service on the MPPDC. Mathews County will need to appoint a new representative to the MPPDC.

XIII. Adjournment

Chairman Swartzwelder requested a motion to adjourn. Mr. Moskalski so moved, Mr. Hill seconded; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 11/30/2021

Run Date: 12/07/2021
 Run Time: 2:09:47 pm
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Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	Housing Loan Admin - EE&CBG I	250.00	21.29	21.29	228.71	8.52%	102.68	81.39
30122	PDC Staff Support for Admin of	0.00	986.38	986.38	(986.38)	0.00%	222.04	(764.34)
30170	Sm Bus Loan Admin - MPBDP St	23,867.21	261.43	23,478.64	388.57	98.37%	27,423.28	3,944.64
30184	Tappahannock Comp Plan	22,279.00	3,793.24	10,303.24	11,975.76	46.25%	0.00	(10,303.24)
30186	DHCD Elevated Septic Pilot (\$10	120,000.00	3,769.46	3,769.46	116,230.54	3.14%	120,000.00	116,230.54
30187	VHDA Housing Development	907,428.00	8,280.76	8,280.76	899,147.24	0.91%	20,000.00	11,719.24
30218	DRPT CAP Operating FY22	82,402.00	23,384.09	34,878.09	47,523.91	42.33%	15,060.17	(19,817.92)
30319	FY22 Rural Transportation Planr	72,500.00	29,044.77	35,211.27	37,288.73	48.57%	0.00	(35,211.27)
30420	Onsite Loan Management	167,058.11	522.21	165,424.26	1,633.85	99.02%	191,777.11	26,352.85
31002	GA Lobby	25,000.00	5,000.00	5,000.00	20,000.00	20.00%	27,930.00	22,930.00
31212	Mid Pen AHMP Update	142,863.00	42,470.24	116,568.18	26,294.82	81.59%	70,463.21	(46,104.97)
31500	Living Shoreline Incentive Progr	31,950.96	170.14	24,593.78	7,357.18	76.97%	42,200.63	17,606.85
32015	PDC Staff Support for Admin of	8,000.00	2,727.91	2,357.91	5,642.09	29.47%	7,649.54	5,291.63
32019	PAA - VMRC Public Fishing Pier/	10,000.00	3,926.67	8,217.88	1,782.12	82.18%	10,000.00	1,782.12
32021	PAA GOVA Sea Grant Resilience	76,000.00	25,112.08	25,112.08	50,887.92	33.04%	15,885.29	(9,226.79)
32022	PDC Staff Support for Admin of	4,200.00	2,552.92	2,552.92	1,647.08	60.78%	4,200.00	1,647.08
32151	NFWF Ware River Landowners L	199,914.09	12,066.91	161,886.32	38,027.77	80.98%	151,073.11	(10,813.21)
32157	NFWF Mathews-\$70kMatchRLF,	310,377.80	6,814.77	14,156.34	296,221.46	4.56%	7,341.57	(6,814.77)
32158	DEQ CZM Coastal TA 21	129,000.00	17,986.01	132,326.46	(3,326.46)	102.58%	121,518.56	(10,807.90)
32159	DEQ Planner Yr2	72,500.00	26,182.95	59,417.39	13,082.61	81.96%	27,363.73	(32,053.66)
32160	DEQ CZM ANPDC EcoTourism 4	28,500.00	1,069.16	27,248.73	1,251.27	95.61%	19,520.57	(7,728.16)
32161	DEQ CZM Coastal TA FY22	129,000.00	15,942.62	16,192.62	112,807.38	12.55%	0.00	(16,192.62)
32163	DEQ 319(h) BMP Res Septic \$53	179,571.00	7,103.40	7,103.40	172,467.60	3.96%	0.00	(7,103.40)
32164	DEQ CZM Next Gen Shoreline Di	50,000.00	1,461.72	1,461.72	48,538.28	2.92%	0.00	(1,461.72)
32165	DEQ CZM ANPDC EcoTourism 5	27,200.00	1,947.72	1,947.72	25,252.28	7.16%	0.00	(1,947.72)
32166	DCR FTF Applications	0.00	3,909.81	10,427.79	(10,427.79)	0.00%	13,500.00	3,072.21
32167	DEQ Flo Disaster (\$30k VPA HITV	120,000.00	1,356.99	1,356.99	118,643.01	1.13%	0.00	(1,356.99)
32168	DEQ CBPA Support Septic Pump	15,000.00	395.31	395.31	14,604.69	2.64%	0.00	(395.31)
38022	FY22 Local Projects	228,070.00	19,025.76	19,225.21	208,844.79	8.43%	135,551.90	116,326.69
38805	PAA - VPA Dredging Bus Plan	59,524.00	4,353.00	43,902.61	15,621.39	73.76%	59,524.00	15,621.39
38806	VPA Cedarbush (Gloucester)	175,000.00	12,435.75	179,536.96	(4,536.96)	102.59%	148,120.26	(31,416.70)
38807	VPA Parrots Creek (Middlesex)	150,000.00	24,668.86	154,526.02	(4,526.02)	103.02%	114,813.00	(39,713.02)
38808	VPA Winter Harbor (Mathews)	150,000.00	12,168.85	154,513.32	(4,513.32)	103.01%	127,300.31	(27,213.01)
38809	Mathews HITW Dredging (VDOT	174,364.00	39,109.71	48,609.21	125,754.79	27.88%	11,382.68	(37,226.53)
Totals:		3,891,819.17	360,022.89	1,500,990.26	2,390,828.91	38.57%	1,489,923.64	(11,066.62)

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 11/30/2021
 Format: 1 Board

Run Date: 12/7/21
 Run Time: 2:10:12 pm
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Assets:

Cash in Bank	547,590.39
Cash in Bank, Restricted	483,187.35
Receivables	387,911.54
Property & Equipment	2,382.25
Prepaid Pension (Deferred Outflows)	28,175.57

Assets:	\$1,449,247.10
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Liabilities:

Accounts Payable	92,903.15
VRA Loan Payables	523,127.91
Accrued Leave	50,655.65
Deferred Inflows (VRS)	67,268.00
Net Pension Liabilities	29,544.00
Cost Allocation Control	17,620.22

Liabilities:	\$781,118.93
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Equity:

Local Initiatives/Information Resources	301,812.10
Economic Development	4,195.68
Transportation Programs	(55,029.19)
Emergency Management Projects	(46,104.97)
Onsite Repair & Pumpout	26,756.73
Housing	81.39
Coastal Community & Environmental	(211,565.66)
Public Access Auth Programs	15,115.43
Temporarily Restricted	177,307.09
General Fund Balance	455,559.57

Equity:	\$668,128.17
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Total Liabilities and Equity	\$1,449,247.10
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 11/30/2021
 Format: 1 Agencywide R&E

Run Date: 12/07/2021
 Run Time: 2:10:32 pm
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Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Annual Dues	135,099.00	19,300.00	135,099.00	0.00	100.00%
Local Other Revenues	228,758.06	15,553.68	40,582.68	188,175.38	17.74%
Local Other Organizations	68,000.00	22,201.84	49,440.05	18,559.95	72.71%
State Revenues	255,963.00	32,276.01	171,200.19	84,762.81	66.88%
Federal Revenues	675,215.00	102,427.30	138,401.07	536,813.93	20.50%
Miscellaneous Income	1,003,000.00	1,689.69	34,395.98	968,604.02	3.43%
RevolvingLoan Program Income	9,500.00	577.64	53,778.98	(44,278.98)	566.09%
Revenues	2,375,535.06	194,026.16	622,897.95	1,752,637.11	26.22 %
Expenses					
Personnel	456,138.36	204,476.81	204,476.81	251,661.55	44.83%
Equipment & Supplies	1,200.00	0.00	394.36	805.64	32.86%
Travel	3,500.00	257.44	(117.77)	3,617.77	(3.36)%
Professional Development	8,200.00	0.00	1,519.00	6,681.00	18.52%
Contractual	1,350,100.41	88,018.40	358,961.19	991,139.22	26.59%
Miscellaneous	500.00	56.40	97.88	402.12	19.58%
	0.00	67,213.84	67,213.84	(67,213.84)	0.00%
Expenses	1,819,638.77	360,022.89	632,545.31	1,187,093.46	34.76 %
Agency Balance	555,896.29	(165,996.73)	(9,647.36)		

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 12/31/2021

Run Date: 01/20/2022
 Run Time: 11:38:37 am
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-----Expenditures-----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	Housing Loan Admin - EE&CBG I	250.00	31.48	52.77	197.23	21.11%	121.99	69.22
30122	PDC Staff Support for Admin of	0.00	306.35	1,292.73	(1,292.73)	0.00%	222.04	(1,070.69)
30170	Sm Bus Loan Admin - MPBDP St	23,867.21	7.62	23,486.26	380.95	98.40%	27,485.10	3,998.84
30184	Tappahannock Comp Plan	22,279.00	1,904.19	12,207.43	10,071.57	54.79%	0.00	(12,207.43)
30186	DHCD Elevated Septic Pilot (\$10	120,000.00	109.86	3,879.32	116,120.68	3.23%	120,000.00	116,120.68
30187	VHDA Housing Development	907,428.00	1,612.57	9,893.33	897,534.67	1.09%	20,000.00	10,106.67
30218	DRPT CAP Operating FY22	82,402.00	7,113.99	41,992.08	40,409.92	50.96%	22,690.27	(19,301.81)
30319	FY22 Rural Transportation Planr	72,500.00	1,185.22	36,396.49	36,103.51	50.20%	7,299.74	(29,096.75)
30420	Onsite Loan Management	167,058.11	184.89	165,609.15	1,448.96	99.13%	191,916.64	26,307.49
31002	GA Lobby	25,000.00	5,000.00	10,000.00	15,000.00	40.00%	27,930.00	17,930.00
31212	Mid Pen AHMP Update	142,863.00	3,148.32	119,716.50	23,146.50	83.80%	70,463.21	(49,253.29)
31500	Living Shoreline Incentive Progr	31,950.96	7.07	24,600.85	7,350.11	77.00%	42,626.74	18,025.89
32015	PDC Staff Support for Admin of	8,000.00	68.70	2,426.61	5,573.39	30.33%	7,649.54	5,222.93
32019	PAA - VMRC Public Fishing Pier/	10,000.00	1,613.84	9,831.72	168.28	98.32%	10,000.00	168.28
32021	PAA GOVA Sea Grant Resilience	76,000.00	1,457.27	26,569.35	49,430.65	34.96%	15,885.29	(10,684.06)
32022	PDC Staff Support for Admin of	4,200.00	259.47	2,812.39	1,387.61	66.96%	4,200.00	1,387.61
32151	NFWF Ware River LS & SL Mgmt	199,914.09	(78,610.19)	83,276.13	116,637.96	41.66%	151,073.11	67,796.98
32157	NFWF Mathews-\$70kMatchRLF,	310,377.80	150.37	14,306.71	296,071.09	4.61%	14,174.28	(132.43)
32158	DEQ CZM Coastal TA 21	129,000.00	501.86	132,828.32	(3,828.32)	102.97%	129,000.00	(3,828.32)
32159	DEQ Planner Yr2	72,500.00	12,957.05	72,374.44	125.56	99.83%	36,647.86	(35,726.58)
32160	DEQ CZM ANPDC EcoTourism 4	28,500.00	1,456.91	28,705.64	(205.64)	100.72%	27,903.76	(801.88)
32161	DEQ CZM Coastal TA FY22	129,000.00	4,927.37	21,119.99	107,880.01	16.37%	9,127.33	(11,992.66)
32163	DEQ 319(h) BMP Res Septic \$53	179,571.00	1,039.83	8,143.23	171,427.77	4.53%	0.00	(8,143.23)
32164	DEQ CZM Next Gen Shoreline Dr	50,000.00	42.61	1,504.33	48,495.67	3.01%	0.00	(1,504.33)
32165	DEQ CZM ANPDC EcoTourism 5	27,200.00	1,911.34	3,859.06	23,340.94	14.19%	1,377.60	(2,481.46)
32166	DCR FTF Applications	9,986.70	60.06	10,487.85	(501.15)	105.02%	14,000.00	3,512.15
32167	DEQ Flo Disaster (\$30k VPA HITV	120,000.00	138.27	1,495.26	118,504.74	1.25%	0.00	(1,495.26)
32168	DEQ CBPA Support Septic Pump	15,000.00	219.68	614.99	14,385.01	4.10%	0.00	(614.99)
38022	FY22 Local Projects	228,070.00	70,867.30	90,092.51	137,977.49	39.50%	180,652.88	90,560.37
38805	PAA - VPA Dredging Bus Plan	59,524.00	15,237.50	59,140.11	383.89	99.36%	59,524.00	383.89
38806	VPA Cedarbush (Gloucester)	175,000.00	(4,460.42)	175,076.54	(76.54)	100.04%	148,120.26	(26,956.28)
38807	VPA Parrots Creek (Middlesex)	150,000.00	(4,460.42)	150,065.60	(65.60)	100.04%	114,813.00	(35,252.60)
38808	VPA Winter Harbor (Mathews)	150,000.00	(4,460.42)	150,052.90	(52.90)	100.04%	127,300.31	(22,752.59)
38809	Mathews HITW Dredging (VDOT	174,364.00	1,473.04	50,082.25	124,281.75	28.72%	11,382.68	(38,699.57)
Totals:		3,901,805.87	43,002.58	1,543,992.84	2,357,813.03	39.57%	1,593,587.63	49,594.79

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 12/31/2021
 Format: 1 Board

Run Date: 1/20/22
 Run Time: 11:39:06 am
 Page 1 of 1

Assets:

Cash in Bank	461,730.53
Cash in Bank, Restricted	486,832.08
Receivables	376,630.53
Property & Equipment	2,274.63
Prepaid Pension (Deferred Outflows)	28,175.57

Assets:	\$1,355,643.34
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Liabilities:

Accounts Payable	82,701.80
VRA Loan Payables	380,213.18
Accrued Leave	50,655.65
Deferred Inflows (VRS)	67,268.00
Net Pension Liabilities	29,544.00
Cost Allocation Control	18,375.32

Liabilities:	\$628,757.95
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Equity:

Local Initiatives/Information Resources	265,514.97
Economic Development	3,943.53
Transportation Programs	(48,398.56)
Emergency Management Projects	(49,253.29)
Onsite Repair & Pumpout	26,711.37
Housing	69.22
Coastal Community & Environmental	(101,047.16)
Public Access Auth Programs	(3,521.35)
Temporarily Restricted	177,307.09
General Fund Balance	455,559.57

Equity:	\$726,885.39
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Total Liabilities and Equity	\$1,355,643.34
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 12/31/2021
 Format: 1 Agencywide R&E

Run Date: 01/20/2022
 Run Time: 11:54:21 am
 Page 1 of 1

Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Match	119,141.00	57,364.87	57,364.87	61,776.13	48.15%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	228,758.06	0.00	40,582.68	188,175.38	17.74%
Local Other Organizations	68,000.00	0.00	49,440.05	18,559.95	72.71%
State Revenues	255,963.00	44,985.50	216,185.69	39,777.31	84.46%
Federal Revenues	675,215.00	51.37	138,452.44	536,762.56	20.50%
Miscellaneous Income	1,003,000.00	715.77	35,111.75	967,888.25	3.50%
RevolvingLoan Program Income	9,500.00	546.48	54,325.46	(44,825.46)	571.85%
Revenues	2,494,676.06	103,663.99	726,561.94	1,768,114.12	29.12 %
Expenses					
Personnel	456,138.36	38,060.78	242,537.59	213,600.77	53.17%
Equipment & Supplies	1,200.00	0.00	394.36	805.64	32.86%
Travel	3,500.00	0.00	(117.77)	3,617.77	(3.36)%
Professional Development	8,200.00	45.00	1,564.00	6,636.00	19.07%
Contractual	1,350,100.41	(63,948.83)	295,012.36	1,055,088.05	21.85%
Miscellaneous	500.00	0.00	97.88	402.12	19.58%
Regional Share	119,141.00	57,364.87	57,364.87	61,776.13	48.15%
	0.00	11,480.76	78,694.60	(78,694.60)	0.00%
Expenses	1,938,779.77	43,002.58	675,547.89	1,263,231.88	34.84 %
Agency Balance	555,896.29	60,661.41	51,014.05		

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**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
December 15, 2021**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virginialmi.com/report_center/community_profiles/5109000318.pdf
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Continued to field questions related to Virginia Sea Grant, Middle Peninsula Chesapeake Bay Public Access Authority and RISE issued the business competition titled: *Be a Solution Builder for Rural Coastal Communities related to the topic area related to elevated septic system.* More information can be found here: <https://riseresilience.org/rural-resilience-challenge/>
- Submitted required annual report to the Governor and Directors of DHCD and VDH.

Project 31500 – Living Shoreline Incentive Program RLF

The MPPDC Living Shoreline Incentive Program Revolving Loan Fund provides low interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Awaiting the State Water Control Board December approval of MPPDC \$3M line of credit request.
- ***Remaining uncommitted funds - \$0***

Project 32019 – Sinclair’s Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair’s Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-foot long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

- Closed RFP request for bids on the new public fishing pier at Captain Sinclair’s Recreational Area. Received one responsive bid. Staff has initiated preliminary review of the submitted response.

Project 32021 – PAA GO Va Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Participated in multiple meetings with the project management team to develop the terms and conditions for business plan competitions.
- Coordinated with prospective businesses with interest in the resilience topical areas including a company with interest of utilizing dredged material for the construction of concrete.
- Participated in the Virginia Sea Grant RISE Business Resiliency Rural Challenge Info Session. Presented background related to rural flooding challenges in the Middle Peninsula and specifically on using PAA lands to innovate solutions.
- Consulted with US Fish and Wildlife Service Staff and Virginia Land and Water Conservation staff at DCR regarding deed encumbrances on land owned by the Middle Peninsula Chesapeake Bay Public

Access Authority and the ability to use such lands for the harvest of native plants to address the Commonwealth's plant shortage associated with Nature Based Solutions.

- Provided assistance to an Essex County resident with a flood insurance premium question. Directed the citizen to a private company that specializes in reducing flood insurance premiums, the company is a fight the flood program participant.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River Yr2

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

- Consulted with contractor for invoice #4 for construction of the living shoreline on the Ware River. The project is advancing and nearing completion.
- While much of the project has been constructed, the constructor cannot plant the plant necessary to complete the project until spring. MPPDC staff has requested a NFWF project extension. With the project extension, the plants can be ordered and planted in the spring season which will reduce their chances of dying.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shoreline in targeted shorelines on the East River.

- MPPDC staff awaits a final design and submittal of the shoreline plan from VIMS.

Project 32159 – DEQ Chesapeake Bay WIP Technical Assistance (Yr2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Begun preparation of the year-end reporting for WIP III FY21.
- Developed and submitted multiple DCR Flood Fund proposals for living shoreline stormwater BMP design and construction.
- Attended the November 18, 2021 meeting of the VIMS Wastewater Infrastructure Working Group; discussions pertained to septic system monitoring and other wastewater issues affecting rural coastal communities.
- Give presentation to the York River and Small Coastal Basins Roundtable Habitat Restoration subcommittee as requested by NOAA and CBNERRS regarding the Fight the Flood program.
- Participated in the November 18, 2021 Rappahannock River Basin Technical Committee meeting; the meeting including a presentation on the City of Norfolk's coastal resilience efforts.
- Participated in the December York River and Small Coastal Basins Roundtable all-hands meeting where updates to the strategic plan for the group were discussed.
- Awaiting feedback from DEQ for the proposed FY2022 scope submitted in September.

Project 32161 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Participated in the November 18, 2021 Rappahannock River Basin Technical Committee meeting; the meeting including a presentation on the City of Norfolk's coastal resilience efforts.

- Drafted letter to DCR regarding the Middlesex County Mill Creek boat landing Flood Fund award.
- CZM Reporting - FY21 Final Report: Prepared the final report and final report summary and submitted to Virginia CZM Program staff by the November 15, 2021 deadline.
- Attended the 3-day (11/16/21-11/18/21) Virginia CZM Coastal Partners Workshop. Facilitated a session on Middle Peninsula Chesapeake Bay Public Access Authority. Staff also facilitated a general session on conservation lands and public access needs in general.
- Attended the Virginia Coastal Resilience Master Plan Stakeholders Phase 2 planning meeting. Received an update on the status of the plan and future efforts anticipated to happen under the next administration.
- Attended the General Assembly Joint Subcommittee on Coastal Flooding meeting. Received updates regarding the DCR Flood Fund and prospective flood-related legislative ideas.
- Consulted with an absentee landowner in Middlesex County regarding severe erosion and flooding issues and the need to access revolving loan funds for a potential repair.
- Convened the November meeting of the local government administrators meeting. Dr Rich Williams, Three Rivers Health District Directors gave an update on the pandemic. General discussion revolved around opioid settlement deadlines and the need for local govt to submit the required documentation.
- At the request of Dr. Rich Williams, Director for the Three Rivers Health District provided an update to the Virginia Department of Health leadership team on the status of the Middle Peninsula and its interactions with the Virginia Department of Health during the pandemic. Provided additional background on how MPPDC and Three Rivers Health District collaborate on climate change public health matters, such as flooded septic systems.
- Discussed potential draft legislation with staff from the Virginia Resource Authority regarding creating a line of credit for Planning District Commission which need short term cashflow associated with grant reimbursement requirements from a state or federal grant.
- Consulted with David Nunley, Caroline County Environmental Planner regarding Common Plan of Development and stormwater regulations.
- Coordinate with NOAA staff regarding joint permit application for living shoreline design construction at the PAA Hog Island property.
- Coordinate with Chesapeake Bay Program staff regarding a future presentation of the Fight the Flood program to the Mid-Atlantic chapter of the American Planning Association.
- Provided input to a NERRS Science Collaborative Project Related to Carbon Sequestration proposal which, if funded, would develop a new methodology for modeling carbon sequestration and inundation vulnerability of tidal wetlands in the Middle Peninsula.
- Submitted intergovernmental reviews in support for infrastructure projects in Urbanna and Tappahannock at the request of each town's staff.
- Received questions regarding the use of the Brown Tract for hunting from an Essex County resident.
- Received an inquiry from the US Maritime Marine Highway program coordinator regarding the recent US DOT Working Waterfront award to the Middle Peninsula Planning District Commission.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly-owned property in a high energy wave environment will be completed.

Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly-owned site.

- Advised VIMS Shoreline Studies Program of the grant award and initiated sub-contract documents.
- Coordinate with CZM staff regarding potential pilot site for year 1 of project.

Project 32165 – DEQ CZM ANPDC Eco Tourism V

This project will build on the efforts completed between 2020-2021. During this project, PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also focus on Public Access Site Resiliency for public access locations within the region, including assessments, implementation strategies, and signage.

- Initiated development of water safety and educational signage to be constructed for PAA properties.
- Determined strategy for coastal resilience needs assessments of PAA properties.
- Collaborated with the Northern Neck PDC, Accomack-Northampton PDC, Plan RVA and Virginia Oyster Trail on an application for the Governor’s Excellence Award for the CVEA collaborative effort and the development of the Virginia Water Trails Website.
- Provided Virginia Department of Conservation and Recreation with input regarding the Virginia Outdoor Plan (VOP). Projects were recommended and updates on 2018 VOP projects were provided.
- Shared the Virginia Water Trails website with the Town of Urbanna as they work to develop an Urbanna Water Trail to connect the Pirates Cove Blueway with the Museum in the Streets walking trail and the Captain John Smith Chesapeake National Historic Trail.

Project 32166 – Fight the Flood Participant Grant Application Development

MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.

- Consulted with numerous citizens from Gloucester, Mathews, Middlesex, King and Queen, Essex Counties and the Town of Tappahannock regarding submitting applications to the Department of Conservation and Recreation Community Flood Preparedness Fund (Flood Fund) under Round 2 of application requests. The table below is a representation of current applications submitted under Rounds 1 and 2 for design and construction.

	Resubmittals from Round 1	New Proposals	Grand Total
# of proposals	16	21	37
Total Project Costs	\$696,805	\$1,693,962	\$2,390,767
Total Grant \$ Requested	\$487,785	\$1,286,811	\$1,774,596

- Consulted with MPPDC legal counsel Andrew McRoberts, Sands Anderson regarding Virginia Procurement Act and DCR Flood Fund grant awards and the appropriate process for determining when Virginia procurement is required.
- Mailed all Round 1 and 2 Fight the Flood applicants a copy of their submitted application to DCR.

Project 32167 – DEQ Florence Disaster

This project will offer grant funds as micro grants to property owners in the Piankatank River, Gwynns Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro grants of \$20,000 each will be accomplished under this project.

- Continued discussion with Consociate Media regarding geo-fencing of targeted areas in Mathews County to advertise grant funding availability.
- Received questions from a local marine contractors regarding areas eligible for funding.
- Contacted DEQ Water Division staff regarding eligible BMP's under the Florence Disaster Funding opportunity.

Project 320154 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements. Billed Gloucester Rowing Club for PAA pool electric bill.

Project 38805 – VPA Local Government Dredging Implementation Business Plan Development

This project will study and determine the most cost effective and efficient alternative for local government dredging operations using existing and new channel survey information.

- Presentation of final study outcomes given to the PDC during the November meeting and prepared follow-up presentation regarding administrative and financing structures for the December meeting.
- Finalize VIMS channel assessment reports and incorporate data into MPPDC staff GIS dashboard where data may be easily viewed, accessed, and managed with the objective to assist with enhanced project development and management.
- Received questions from various Middle Peninsula local government staff with questions related to establishing a municipal dredging program.

Project 38806 – VPA Cedarbush Creek Dredging Design

This project will focus on the pre-planning activities to dredging Cedarbush Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Design Report is slated for completion during December with project to closeout soon thereafter.

Project 38807 – VPA Parrots Creek Dredging Design

This project will focus on the pre-planning activities to dredging Parrots Creek in Middlesex County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Design Report is slated for completion during December with project to closeout soon thereafter.

Project 38808 – VPA Winter Harbor Dredging Design

This project will focus on the pre-planning activities to dredging Winter Harbor in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Design Report is slated for completion during December with project to closeout soon thereafter.

Project 30185 – VDOT Mathews Co. Hole-in-the-Wall Permitting

Providing technical assistance to Mathews County regarding permitting and procurement development related to the dredging project at Hole in the Wall.

- Coordinated with VDOT, Mathews County and VIMS regarding channel alignment and strategies to limit SAV mitigation impacts. A new alignment was developed by VIMS which moved the channel slightly to the south which avoided the SAV areas of concern noted by VIMS.
- Participated in the VMRC December meeting where the permit received unanimous approval.
- Coordinated with legal counsel regarding development of procurement process. Edits to procurement documents are underway and slated to be published once permit is approved.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Project awaiting completion of permitting and procurement.
- Consulted with Congressman Rob Wittman’s office regarding Army Corps of Engineers permit delays for the Mathews County Hole in the Wall dredging project. Asked the Congressman’s staff to monitor the situation as VMRC anticipates considering the JPA permit at the December meeting on the Commission.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30218 – Commuter Assistance Program (CAP) Operating FY22

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated TDM Detail Report in OLGA.
- Participated in monthly conference call with Kathy Molin of DRPT.
- Participated in Commuter Assistance Application Workshop in preparation for submission due in February 2022.
- Attended virtual meeting for OIPI Project Pipeline – Gloucester County Project held by Michael Britton of Michael Baker International. Discussed the project in Gloucester County that has been chosen for analysis for OIPI’s Project Pipeline process. This project is for US 17 from Hillside Dr to US 17 Main Street. Discussed results of existing conditions review for rail, transit, and transportation demand management, the identified VTrans needs, and potential projects to address these needs.
- ***Current commuter database – 415***
- ***Number of Commuters with logged alt mode trips in November – 74***
- ***Number of logged alt trips in November – 108***
- ***Reduced miles (VMT) in November – 662***
- ***Commuter Savings in November – \$371***

Project 30319 – Rural Transportation Planning FY22

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- SmartScale Round 5: Total 29 preapplication surveys (26 county and 3 MPPDC) submitted to VDOT District for consideration. VDOT District staff will review each proposed location and determine which locations are to advance for full pre-application due in March 2022. Received preliminary comments from VDOT for incorporation in pre-applications. Attended SmartScale webinar hosted by VDOT and OIPI on November 22, 2021; reviewed lessons learned from Round 4 and forthcoming updates to the Round 5 technical guide and application criteria. Participated in Smart Scale Round 5 webinar to receive overview of proposed changes to eligibility scoring criteria.
- OIPI GAP-TA FY21 Project Identification and Screening Criteria – Continuing effort to establish a project screening and prioritization process to serve as a model for advancing CTB and VTrans priorities in rural areas and ensure that transportation projects adopted for the regional long-range transportation plan (LRTP) are competitive in funding programs to meet regional needs. The draft methodology and screening criteria were presented to the local planners at the November 17 meeting. A draft policy document stating when and why the MPPDC will apply for grant funding on behalf of the localities and when the MPPDC will offer a letter or resolution of support is under development and will be presented to the Commission during an upcoming meeting. Participated in November 30, 2021 monthly project check-in meeting with consultant team. The focus of the meeting was progress on the development of screening tools, sources and availability of data, and the intended application of the tools under development.
- Participated in VDOT Smart Portal training regarding VDOT grant submission.
- Continued preparing VPA Waterway Maintenance Fund application for dredging of Aberdeen Creek in Gloucester.
- Developed and submitted three transportation flood resilience-related proposals for DCR Community Flood Preparedness Funding for a road elevation project at the PAA Captain Sinclairs property, a bridge study at a Town of West Point property, and a dredging and beneficial reuse design for projects at Broad and Jackson Creek in Middlesex County.
- Held a local planners meeting on November 17th covering transportation, coastal resilience, and environmental matters.
- Participated in the December Commonwealth Transportation Board meeting. Received updates regarding changes to Smart Scale scoring criteria and VIMS/VDOT road flooding and inundation study.
- Coordinated with US Maritime Marine Highway program coordinator regarding the recent US DOT Working Waterfront award to the Middle Peninsula Planning District Commission.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 – On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continuing to receive phone calls from homeowners and contractors regarding assistance for septic repairs. Discussed our program and instructed how to apply.

- Contacted Rob Brooks of Middlesex Title to discuss guidance of possible refinance for a current septic loan client. Rob Brooks referred us to the Trustee who is handling the client's prior Chapter 13 bankruptcy.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collections efforts.*
- **Remaining uncommitted septic repair funding \$175,028 in loan funds – \$0 in grant funds.**

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

Provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- Contract has been executed and Staff are preparing a required program design. The draft program design will be sent to DEQ for review before being brought back to the Commission for review and adoption.

Project 32168 – Septic Pumpout Program

This project will provide grants to 32 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years.

- Continuing to receive phone calls and maintain a waiting list of citizens interested in applying for pumpout assistance once the program launches.
- Finished updating all required working documents associated with the septic pumpout program - applications, vouchers, hauler agreements, notices to LGA, Health Departments, Social Services and press release information for Consociate Media.
- Submitted all working documents to MPPDC Deputy Director, Curt Smith for review and feedback.
- Emailed V'lent Lassiter, DEQ Program Manager a question regarding which template to use for reporting completed pumpouts in the BMP Warehouse. Links provided in the pumpout contract aren't valid or are broken.
- As required by the project contract, Staff emailed V'lent Lassiter, DEQ Program Manager, the DEQ and EPA acknowledgement and disclaimer being used on all working documents and press release for approval. Once approval is received, staff can begin processing applications.
- Received 2 septic pumpout applications. These applications will be processed as soon as staff receives the required approval by DEQ to launch the program.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30122 – Staff Support to Middle Peninsula Alliance (MPA) FY22

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits, and balanced bank account. Prepared monthly financial statements.
- Received prepared IRS Tax Returns for 2016, 2017, 2018, 2019, and 2020 from Shantel Eilenfield, CPA. Ashley Chriscoe, MPA Chair, reviewed and signed for mailing via USPS Certified Mail.
- Confirmed all payments from MPA to MPPDC for auditor letter then prepared for signature by Ashley Chriscoe, MPA Chair and then mailed.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Funds available – \$144,803**

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380221 – Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Determined that VA Tourism will not allow grant funds to go towards grants administration costs. This means that PDC staff will not be able to serve as regional Destination Marketing Organization which could provide tourism-related assistance to localities and be eligible for tourism-related grants without additional support provided by the localities or another agency.
- Virginia Department of Emergency Management resubmitted an application for the restoration of Hogg Island to FEMA's Hazard Mitigation Grant Program. MPPDC staff provided updated documents, including a match letter and signature package.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

- Through November 2021, continued to work with the Town of Tappahannock to update the newly digitized Zoning Map. Final drafts were sent to the Town on November 10, 2021, with one remaining requested edit pending resolution.

HOUSING

Funding –Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continued to work with local contractors to obtain cost estimates for rehabbing structures owned by the Middle Peninsula Public Access Authority.
- Submitted a VHDA Community Impact Grant proposals which would support pre-construction activities at the Captain Sinclairs property if awarded.

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- **Funds available – \$45,223**

EMERGENCY SERVICES
Funding – VDEM/FEMA/Homeland Security

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- The Local Planning Team (LPT) will meet throughout the All-Hazards Mitigation Plan (AHMP) update. Below is a table that shows LPT meeting date and attendance.

Locality	Meeting 1 (012521)	Meeting 2 (020821)	Meeting 3 (022221)	Meeting 4 (032921)	Meeting 5 (042621)	Meeting 6 (062621)	Meeting 7 (072621)
Essex County	✓	✓	✓	✓	✓		✓
Mathews County	✓	✓	✓	✓		✓	✓
Middlesex County		✓	✓	✓		✓	✓
King William County	✓	✓	✓	✓	✓	✓	✓
King & Queen County	✓	✓		✓	✓	✓	✓
Gloucester County	✓	✓	✓	✓	✓	✓	✓
Town of West Point	✓	✓	✓	✓	✓	✓	✓
Town of Urbanna				✓			✓
Town of Tappahannock			✓	✓			
Missed meeting and no follow up		Missed meeting but followed up			Attended meetings		

- Below is a table that depicts the plan’s sections, section feedback due date for Middle Peninsula localities, and the localities that are satisfied with the draft document as provided.

SECTION	TITLE	Section Feedback Due	Counties						Towns		
			Essex	Mathews	Middlesex	King William	King & Queen	Gloucester	West Point	Urbanna	Tappahannock
1	Intro	4/23.2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓

SECTION	TITLE	Section Feedback Due	Tribes		
			Rappahannock	Pamunkey	Upper Mattaponi
1	Intro	4/23.2021	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓

- Requested clarification from FEMA regarding when each MP locality needs to adopt the Regional All Hazard Mitigation Plan. FEMA provided the following response: *FEMA’s plan review process is highlighted in Section 5.4 [here](#) on pages 33-35. In summary, localities wait to adopt the plan until it has been reviewed by VDEM and then FEMA and has achieved Approvable Pending Adoption (APA) status, meaning the plan meets regulations. All that’s left to do for plan approval is for localities to adopt the APA plan and for FEMA to issue an approval letter once the adoption resolution (s) are received. In order for FEMA to issue an approval letter for a multi-jurisdictional plan, at least one participating jurisdiction must formally adopt the plan within one calendar year of FEMA’s designation of the plan as APA [triggered by receipt of the adoption resolution (s)]. Participants of a multi-jurisdictional plan will assume the expiration date five years from the first jurisdiction’s approval date regardless of the other participant’s subsequent adoption dates. The five-year approval period does not get “re-set” each time another participating jurisdiction adopts the plan. FEMA’s process includes a 45-day reviewing period.*
- At the request of Mathews County, contacted FEMA to get clarification on when the All-Hazard Mitigation Plan can be actioned by a local board.
- Communicated with Dave Kretz, Middlesex County, regarding presenting information to the BOS about the AHMP update. MPPDC staff is organizing information for him to present in January.
- Drafted a resolution template for AHMP adoption for localities and Tribes.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY22 Indirect Cost rate = 27.92%.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly payroll run. Prepared monthly financial statements.
- Prepared financial reports and/or reimbursement requests for all projects requiring them.
- Kept staff informed as each Fight the Flood application fee was received.
- Reminded staff to complete timesheets and update award/grant Master File.
- Updated quarterly staff allocations.
- Reviewed and prepared incoming contracts for signature by Executive Director; and Chair as required.
- Created new project numbers and project files for new FY22 awards.
- Requested expediting of vouchers from contractors for inclusion in the October financial reports for this month’s Commission meeting.
- Attended Political Subdivision Virtual Roundtable Confirmation held by Virginia Retirement Systems.

Closed Projects

Project 30121 – Staff Support to Middle Peninsula Alliance (MPA) FY21

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30217 – Transportation Demand Management (TDM) Operating FY21

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30318 – Rural Transportation Planning FY21

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32018 – GoVA Bay Direct

This project is a special COVID economic development project that will facilitate electronic commerce between those who want to purchase “local” seafood/agricultural products and those who can sell “local” seafood/agricultural products by customizing an established mobile and web application to address the unique economic pandemic challenges facing the Middle Peninsula.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32159 – DEQ Planner Yr2

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32160 – ANPDC Eco Tourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities

This project will build on the efforts completed between 2017 – 2019. During this project PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities
Proposals Status

Service Center	Project Title and Description	Date	Funding	Status
Environmental	VHDA Community Impact Grant – Captain Sinclairs Housing Assessments	Nov. 2021	\$50,000	Submitted
Environmental	DCR CFPF Round 2 – Fight the Flood Tools	Nov. 2021	\$64,509	Submitted
Environmental	DCR CFPF Round 2 - West Point Road Study (K&Q Co)	Nov. 2021	\$66,574	Submitted
Environmental	DCR CFPF Round 2 - Bowditch Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Childress Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Submitted
Environmental	DCR CFPF Round 2 - Jones Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Karny Harvey Shoreline Construction (GC - resubmittal)	Nov. 2021	\$204,718	Submitted
Environmental	DCR CFPF Round 2 - Lawrence Shoreline Design (GC - resubmittal)	Nov. 2021	\$9,836	Submitted
Environmental	DCR CFPF Round 2 - Parker Shoreline Construction (GC - resubmittal)	Nov. 2021	\$93,569	Submitted
Environmental	DCR CFPF Round 2 - Roddy Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Tabb Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Submitted
Environmental	DCR CFPF Round 2 - Vida Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Hodges Multiparcel Shoreline Construction (KQ- resubmittal)	Nov. 2021	\$156,264	Submitted
Environmental	DCR CFPF Round 2 - Carr Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Gray Keeling Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Long Green Plains Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$24,923	Submitted
Environmental	DCR CFPF Round 2 - Robinson Shoreline Construction (MatCo - resubmittal)	Nov. 2021	\$65,281	Submitted
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$6,807	Submitted
Environmental	DCR CFPF Round 2 - Kimbrough Shoreline Design (MidCo - resubmittal)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - PAA Sinclairs Road Elevation and Berm construction (Glo Co)	Nov. 2021	\$180,993	Submitted
Environmental	DCR CFPF Round 2 - Altemus Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Abbassi Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Antioch Rosenwald School Construction (Mat Co)	Nov. 2021	\$141,438	Submitted
Environmental	DCR CFPF Round 2 - Blackburn Shoreline Design (Glo Co)	Nov. 2021	\$19,671	Submitted
Environmental	DCR CFPF Round 2 - Doyel Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Meeker Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Fletcher Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Morgan Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Morley Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Stanley Shoreline Design (Mat Co)	Nov. 2021	\$24,963	Submitted
Environmental	DCR CFPF Round 2 - Gallimore Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Lively Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Submitted
Environmental	DCR CFPF Round 2 - Sandbach Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Submitted
Environmental	DCR CFPF Round 2 - Stone Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Submitted
Environmental	DCR CFPF Round 2 - Tappahannock Hoskins Creek Shoreline Design (Essex Co)	Nov. 2021	\$144,172	Submitted
Environmental	DCR CFPF Round 2 - Marron Shoreline Construction (Mid Co)	Nov. 2021	\$86,652	Submitted
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Construction (Mat Co)	Nov. 2021	\$125,715	Submitted
Environmental	DCR CFPF Round 2 - Rhodes Shoreline Design (Glo Co)	Nov. 2021	\$16,090	Submitted
Environmental	DCR CFPF Round 2 - Robens Shoreline Construction (Glo Co)	Nov. 2021	\$161,686	Submitted
Environmental	DCR CFPF Round 2 - Deltaville Dredging Design (Mid Co)	Nov. 2021	\$586,065	Submitted
Environmental	DCR Flood Fund Round 1 – Fight the Flood Tools & Staff Capacity	Sep. 2021	\$1,495,990	Submitted
Environmental	DCR Flood Fund Round 1 – Mathews Co. Shoreline Project Designs (4)	Sep. 2021	\$66,226	Not awarded
Environmental	DCR Flood Fund Round 1 – Middlesex Co. Shoreline Designs (2)	Sep. 2021	\$76,160	1 of 2 awarded
Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction – Brednin/Karny-Harvey	Sep. 2021	\$202,629	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Parker	Sep. 2021	\$91,564	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Hodges	Sep. 2021	\$154,210	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Robinson	Sep. 2021	\$63,279	Not awarded

Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not awarded
Environmental	DEQ Chesapeake Bay WIP Technical Assistance	Sep. 2021	\$72,500	Submitted
MPCBPAA	VTC Virginia Coastal Wilds Marketing	June 2021	\$12,500	Submitted
Transportation	UDOT RAISE WWF Enhancement (Try 2)	July 2021	\$2,018,000	Awarded
Emergency	VDEM SHSP – Cybersecurity	April 2021	\$246,556	Submitted
Community	VCZMP ANPDC Ecotourism Year 5	Mar. 2021	\$13,600	Awarded
Environmental	FEMA BRIC Fight The Flood Project Scoping	Nov. 2020	\$100,000	Submitted

ACRONYMS

ACH	Automated Clearing House	RBOG	Rural Business Opportunity Grant
AFID	Agricultural and Forestry Industries Development	RFP	Request for Proposal
AHMP	All Hazards Mitigation Plan	RFQ	Request for Qualifications
BCC	Building Collaborative Communities Project	RLF	Revolving Loan Fund
BOS	Board of Supervisors	RTP	Rural Transportation Planning
CBPA	Chesapeake Bay Preservation Area	SERCAP	Southeast Rural Community Assistance Project
CDBG	Community Development Block Grant	SHSG	State Homeland Security Grant
CEDS	Comprehensive Economic Development Strategy	SWCD	Soil and Water Conservation District
CIP	Capital Improvement Plan	SWM	Storm Water Management
COI	Conflict of Interest	SWRP	State Water Resource Plan
CZMP	Coastal Zone Management Program	THIRA	Threat & Hazard Identification & Risk Assessment
DEQ	Department of Environmental Quality	TMDL	Total Maximum Daily Loads
DCR	Department of Conservation & Recreation	USACE	U.S. Army Corps of Engineers
DGIF	Department of Game and Inland Fisheries	USDA	U.S. Department of Agriculture
DHR	Department of Historic Resources	USFWS	U.S. Fish and Wildlife Service
DHCD	Department of Housing and Community	VACORP	Virginia Association of Counties Risk Pool
DMME	Department of Mines Minerals and Energy	VAPA	Virginia Planning Association
DOE	Department of Energy	VAPDC	Virginia Association of Planning District Commissions
DRPT	Department of Rail and Public Transportation	VASG	Virginia Sea Grant
EDA	Economic Development Administration	VAZO	Virginia Association of Zoning Officials
EDO	Economic Development Organization	VCP	Virginia Coastal Program
EECBG	Energy Efficiency and Conservation Block Grant	VCRMP	Virginia Coastal Resilience Master Plan
EOC	Emergency Operation Center	VCWRLF	Virginia Clean Water Revolving Loan Fund
EPA	Environmental Protection Agency	VCZMP	Virginia Coastal Zone Management Program
FEMA	Federal Emergency Management Agency	VDEM	Virginia Department of Emergency Management
Fracking	Hydraulic Fracturing	VDH	Virginia Department of Health
GIS	Geographic Information System	VDOT	Virginia Department of Transportation
HRPDC	Hampton Roads Planning District Commission	VEE	Virginia Environmental Endowment
LGA	Local Government Administrators	Vertical	“Towers or other structures that hold cell, broadband and other equipment”
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OLGA	Online Grant Administration	WQIF	Water Quality Improvement Fund
PAA	Public Access Authority		
RBEG	Rural Business Enterprise Grant		

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Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
January 20, 2022

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virginialmi.com/report_center/community_profiles/5109000318.pdf
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Continued to field questions related to Virginia Sea Grant, Middle Peninsula Chesapeake Bay Public Access Authority and RISE issued the business competition titled: *Be a Solution Builder for Rural Coastal Communities related to the topic area related to elevated septic system*. More information can be found here: <https://riseresilience.org/rural-resilience-challenge/>. 19 companies responded of which, several of the submissions offered septic solutions.
- US Department of Commerce, Economic Development Administration announced the King and Queen County award for construction funding of the King & Queen Telehealth and Business Development Center.

U.S. Department of Commerce Invests \$1.6 Million to Support Development of New Business and Healthcare Infrastructure in King and Queen County, Virginia

Project 31500 – Living Shoreline Incentive Program RLF

The MPPDC Living Shoreline Incentive Program Revolving Loan Fund provides low interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Consulted with staff from VRA regarding scheduling the loan closing for the recent MPPDC \$3M line of credit.
- Received a call from Gloucester County resident regarding a \$66,000 project. The home is only 24 feet from the shore and losing one foot of shoreline per year. Advised that we have no funds available at the moment but should have availability in February. Mentioned that any out-of-pocket expenses incurred prior to the PDC having funds is reimbursable and encouraged them to complete our loan application.
- ***Remaining uncommitted funds - \$0***

Project 32019 – Sinclair’s Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair’s Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-foot long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

- Anticipate a February meeting of the Public Access Authority to review the submission to construct the public fishing pier and award the contract.
- Due to COVID delays, requested and received a 12-month extension of the VMRC contract.

Project 32021 – PAA GO Va Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Continued to field questions related to Virginia Sea Grant, Middle Peninsula Chesapeake Bay Public Access Authority and RISE rural coastal business competition. More information can be found here: <https://riseresilience.org/rural-resilience-challenge/>.
- Rural Coastal resilience challenge has closed. 19 companies responded to the Rural RISE Business competition. Responses are under review.
- Continued ongoing conversations with prospective businesses with interest in the resilience topical areas including a company with interest of utilizing dredged material for various uses.
- Consulted with a private company interested in purchasing a portable dredge to remove dredging material.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River Yr2

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

- While much of the project has been constructed, the constructor cannot plant the plant necessary to complete the project until spring. MPPDC staff has requested a NFWF project extension. With the project extension, the plants can be ordered and planted in the spring season which will reduce their chances of dying.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shoreline in targeted shorelines on the East River.

- Joint Permit Application has been submitted to VMRC for a permit for the project. Once awarded, the project will move to construction phase.

Project 32159 – DEQ Chesapeake Bay WIP Technical Assistance (Yr2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Participated in a planning meeting on December 16 for a proposal to establish designs for tidal wetlands restoration and conservation projects on publicly owned property in the York-Piankatank-Mobjack Bay Watersheds.
- Participated in the December York River and Small Coastal Basins Roundtable all-hands meeting where updates to the strategic plan for the group were discussed.
- Complete needs assessment survey for York River & Small Coastal Basins Watershed Roundtable.
- Reviewed DCR Community Flood Preparedness Fund Round 3 manual and began considering Fight the Flood projects for living shoreline design and construction.
- Year-end reporting for WIP III FY21 (Yr 2) was submitted to Virginia DEQ on December 30, 2021.

Project 32161 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Consulted with a reporter from the Washington Post doing a story on rural coastal septic issues across the East Coast, from Maine to Florida.
- Consulted with numerous Fight the Flood Round 1 and Round 2 applicants requesting updates on the status of submitted applications.
- Consulted with Robert Crockett of Advantus Strategies regarding various General Assembly bills proposed for the FY 2022 session.
- Convened the monthly/weekly local government administrators meeting. Received an update from the Virginia Department of Health, Three Rivers Health District regarding the pandemic.
- Consulted with Virginia Resource Authority staff regarding establishing a revolving loan fund to assist PDC's with short term cash flow needs for grants that require reimbursement.
- Consulted with Crystal Bright, External Affairs for Dominion Energy regarding pending winter storms.
- Consulted with Lance Gregory, Virginia Department of Health Onsite Division regarding HB 769 Onsite Sewage System Pump-out Oversight; certain localities. Requires the Department of Health, effective July 1, 2023, to manage and enforce onsite sewage system pump-out compliance for Accomack, Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northampton, Northumberland, Richmond, and Westmoreland Counties and the incorporated towns within those counties. The bill requires licensed operators conducting onsite sewage system pump-outs that are managed by the Department in these localities, to provide a report on the results of the site visit using a web-based reporting system developed by the Department.
- Convened the weekly meeting of the local government administrators and received a pandemic update from the Virginia Department of Health, Three Rivers Health District.
- Attended the December 8, 2021 Rappahannock River Basin Commission meeting in Doswell, Virginia. Agenda items included presentations on accelerating the scale and rate of living shoreline implementation in rural coastal Virginia, the work of the Wastewater Infrastructure Policy Working Group, efforts to remove the Rapidan Mill dam, and updates from the Rappahannock River Roundtable. Participated in the November 18, 2021 Rappahannock River Basin Technical Committee meeting; the meeting including a presentation on the City of Norfolk's coastal resilience efforts.
- Convened the December 15, 2021 Monthly Planners Meeting, including a presentation on the recently released Virginia Coastal Resilience Master Plan - Phase One Report.
- Advised the RAFT leadership team regarding the planning for the upcoming community workshop on January 28 where specific action items will be identified by participants.
- Participated in the January 13 BEWG meeting where the VA Secretary of Natural Resources office and the Maryland Port Authority are seeking possible sites for beneficial reuse placement of dredged material from the York Spit Channel from the middle of the lower part of the Chesapeake Bay. MPA is no longer allowed to use overboard discharge of the ~1 M cubic yards of material dredged every 3-5 years at the Wolf Trap disposal area. Options in the Middle Peninsula considered in the process are state-owned bottomland areas near the Bay-facing areas near Mathews and Gloucester.
- Participated in the January 13 Coastal Resilience Master Plan Data Explorer training.
- Participated in the DCR Grant Workshop on December 11.
- Drafted letter to DCR regarding the Middlesex County Mill Creek boat landing Flood Fund award.

- Participated in the General Assembly Joint Subcommittee on Coastal Flooding meetings on November 22 and December 10. Received updates regarding the DCR Flood Fund and prospective flood-related legislative ideas.
- Consulted with an absentee landowner in Middlesex County regarding severe erosion and flooding issues and the need to access revolving loan funds for a potential repair.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly-owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly-owned site.

- Scheduled meeting with VIMS to finalize pilot project location.
- Coordinate with CZM staff regarding potential pilot site for year 1 of project.

Project 32165 – DEQ CZM ANPDC Eco Tourism V

This project will build on the efforts completed between 2020-2021. During this project, PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also focus on Public Access Site Resiliency for public access locations within the region, including assessments, implementation strategies, and signage.

- Convened a meeting with the Town of Urbanna regarding their work to develop an Urbanna Water Trail. MPPDC staff discussed the work completed to-date on the Virginia Water Trails website and how Urbanna could utilize the website to digitize water trail maps.
- Identified PAA properties where resilience assessments will be conducted.

Project 32166 – Fight the Flood Participant Grant Application Development

MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.

- Consulted with numerous citizens from Gloucester, Mathews, Middlesex, King and Queen, Essex Counties and the Town of Tappahannock regarding submitting applications to the Department of Conservation and Recreation Community Flood Preparedness Fund (Flood Fund) under Round 2 of application requests. MPPDC staff has learned that DCR has not reviewed or scored any private applications submitted under the Flood Fund. MPPDC is working with the General Assembly to address this matter.
- The table below is a representation of current applications submitted under Rounds 1 and 2 for design and construction.

	Resubmittals from Round 1	New Proposals	Grand Total
# of proposals	16	21	37
Total Project Costs	\$696,805	\$1,693,962	\$2,390,767
Total Grant \$ Requested	\$487,785	\$1,286,811	\$1,774,596

Project 32167 – DEQ Florence Disaster

This project will offer grant funds as micro grants to property owners in the Piankatank River, Gwynns Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro grants of \$20,000 each will be accomplished under this project.

- Consulted with the Virginia Department of Environmental Quality regarding Florence federal disaster aid and the ability to give grants for the installation of living shorelines within certain areas of Mathews County.
- Received inquiry from local contractors with clients interested in grants from Mathews County.
- Continued discussion with Consociate Media regarding geo-fencing of targeted areas in Mathews County to advertise grant funding availability.
- Received questions from a local marine contractor regarding areas eligible for funding.

Project 320154 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements. Billed Gloucester Rowing Club for PAA pool electric bill.
- Received and reviewed the FY21 completed audit.

Project 38805 – VPA Local Government Dredging Implementation Business Plan Development

This project will study and determine the most cost effective and efficient alternative for local government dredging operations using existing and new channel survey information.

- Prepared final deliverables and commenced project closeout with VPA.
- Received questions from various Middle Peninsula local government staff with questions related to establishing a municipal dredging program.
- Prepared presentation for PAA Board for February and follow-up presentation regarding administrative and financing structures for the February PDC meeting.

Project 38806 – VPA Cedarbush Creek Dredging Design

This project will focus on the pre-planning activities to dredging Cedarbush Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Prepared final deliverables and commenced project closeout with VPA. Delivered final report to County and USACE to have on file should funding become available for implementation.

Project 38807 – VPA Parrots Creek Dredging Design

This project will focus on the pre-planning activities to dredging Parrots Creek in Middlesex County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Prepared final deliverables and commenced project closeout with VPA. Delivered final report to County and USACE to have on file should funding become available for implementation.

Project 38808 – VPA Winter Harbor Dredging Design

This project will focus on the pre-planning activities to dredging Winter Harbor in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Prepared final deliverables and commenced project closeout with VPA. Delivered final report to County and USACE to have on file should funding become available for implementation.

Project 30185 – VDOT Mathews Co. Hole-in-the-Wall Permitting

Providing technical assistance to Mathews County regarding permitting and procurement development related to the dredging project at Hole in the Wall.

- Consulted with Joe Schumacher of Congressman Rob Wittman’s office regarding various Federal issues across the District. Discussed the Mathews dredging project and the status of the Army Corps of Engineers permit review process and U.S. Fish and Wildlife permit review process.
- Coordinated with VIMS to issue response to USACE and USFWS questions regarding the JPA application.
- Permit approved by VMRC during December. Awaiting USACE approval prior to putting project to bid.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Project awaiting completion of permitting and procurement.

TRANSPORTATION
Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30218 – Commuter Assistance Program (CAP) Operating FY22

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated TDM Detail Report in OLGA.
- Participated in monthly conference call with Kathy Molin of DRPT.
- Attended DRPT webinar FY2023 Grant Cycle Update – Olga is down and submission will need to be submitted “manually” and emailed rather than through the Olga system.
- Attended DRPT webinar Commuter Assistance Strategic Plan Workshop.
- Provided Kathy Molin of DRPT with contact information for Stephanie Heinatz as our “Public Information Officer” to add to DRPT’s grant recipient list.
- ***Current commuter database – 416***
- ***Number of Commuters with logged alt mode trips in December – 74***
- ***Number of logged alt trips in December – 111***
- ***Reduced miles (VMT) in December – 997***
- ***Commuter Savings in December – \$567***

Project 30319 – Rural Transportation Planning FY22

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- SmartScale Round 5: Total 29 preapplication surveys (26 county and 3 MPPDC) submitted to VDOT District for consideration. VDOT District and Residency staff are providing additional details for each proposed location and staff are assisting localities with resubmitting preapplication surveys with the new project information. VDOT District Staff will determine which locations are to advance for full pre-application due in March 2022.
- OIPI GAP-TA FY21 Project Identification and Screening Criteria – Continuing effort to establish a project screening and prioritization process to serve as a model for advancing CTB and VTrans priorities in rural areas and ensure that transportation projects adopted for the regional long-range transportation plan (LRTP) are competitive in funding programs to meet regional needs. The draft methodology and screening criteria were presented to the local planners and feedback incorporated into the process. A draft policy document stating when and why the MPPDC will apply for grant funding on behalf of the localities and when the MPPDC will offer a letter or resolution of support is under development and will be presented to the Commission during the January meeting. Participated in January 6 monthly project check-in meeting with consultant team. The focus of the meeting was progress on the development of screening tools, sources and availability of data, and the intended application of the tools under development.
- Continued preparing VPA Waterway Maintenance Fund application for dredging of Aberdeen Creek in Gloucester County.
- Two of three transportation flood resilience-related proposals were selected for Round 2 DCR Community Flood Preparedness Funding. The one not selected for award was for a road elevation project at the PAA Captain Sinclairs property. The two selected for award were a bridge study at a Town of West Point property and a dredging and beneficial reuse design for projects at Broad and Jackson Creek in Middlesex County.
- Submitted an application for technical assistance from Community Data Platforms, which if awarded, would result in the development of real-time vehicular location data and analysis of trends. The data and analysis would allow for enhancement of AMP by illustrating heightened traffic patterns resulting from the largest outcommuting workforce in the Commonwealth. The data would provide new understanding of safety and congestion issues that arise on local roads while workers are leaving in the morning hours and returning home in the evening hours on a daily basis in the region.
- Held local planners' meeting on December 15th covering transportation, coastal resilience, and environmental matters.
- Participated in meeting of the VDOT Route 33 pipeline study for King and Queen County to identify traffic safety and pedestrian improvements along the corridor. Will submit final project ideas for Round 5 Smart Scale funding.
- Participated in the January Commonwealth Transportation Board meeting. Received updates regarding changes to Smart Scale scoring criteria and VIMS/VDOT road flooding and inundation study.
- Coordinated with Berkley Group staff on overall RTP program management, including reinitiation of the Bridge/Culvert Study.
- Research Tappahannock Bypass historical studies.
- Participated in training on January 12, 2022 for use and applicability of the VDOT *Pathways 4 Planning* interactive web-based mapping and data analysis tool. The tool is expected to support the development of future SmartScale proposals.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 – On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continuing to receive phone calls from homeowners and contractors regarding assistance for septic repairs. Discussed our program and instructed how to apply.
- Advised applicant who received a very high estimate from Miller's for a traditional gravity system to obtain a second estimate. Her income is limited to Social Security and some military retirement and would be very difficult to repay an \$18,000 loan.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collections efforts.*
- **Remaining uncommitted septic repair funding \$228,807 in loan funds – \$0 in grant funds.**

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

Provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- The project was awarded additional funds from DEQ and the scope and budget are being updated accordingly. Staff are preparing a required program design which reflects the new scope and budget. The draft program design will be sent to DEQ for review before being executed by the Executive Director.
- Preparing press releases to generate interest in the funds.

Project 32168 – Septic Pumpout Program

This project will provide grants to 32 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years.

- Received call from Essex County homeowner in dire need of a septic pumpout. Staff explained current status of program, how the program works, what documentation is required and the most efficient method to submit these documents for when the program is launched.
- Emailed DEQ Program Manager, V'lent Lassiter following up on the approval of all working documents for the septic pumpout program. Mentioned the approaching second reporting period end date of December 31st, there are currently 24 homeowners on the waiting list and her approval is urgently needed to begin providing applications.
- Called and left a voicemail for DEQ Program Manager, V'lent Lassiter in case emails were going into her spam folder again.
- Received email response from DEQ Project Manager, V'lent Lassiter and BMP Warehouse Manager, Mr. Keeling regarding the appropriate BMP Warehouse template for reporting completed septic pumpouts this grant cycle.

- Received email from DEQ Project Manager, V'lent Lassiter stating she will review the required Acknowledgment and Disclaimer for all submitted septic pumpout working documents as soon as possible.
- Received voicemail from Essex County homeowner following up on the status of the septic pumpout program before pooling resources from family members to arrange for an emergency pumpout. Staff returned call and informed homeowner the MPPDC is still waiting on approvals from DEQ before we can begin providing assistance.
- Received email from DEQ Project Manager, V'lent Lassiter requesting all working documents for review and approval. Responded and provided all requested documents for review.
- Emailed DEQ Project Manager, V'lent Lassiter following up on review and approval of septic pumpout working documents and reminded her of the growing waiting list.
- Received and reviewed 1 complete and 1 incomplete septic pumpout applications from Gloucester County homeowners and added to waiting list. Staff will process these applications further and send the applicant with the incomplete application, a request for income once working documents are approved by DEQ.
- Received phone call from Gloucester homeowner requesting septic pumpout application. Explained project status and at their request, added to pumpout waiting list.
- Received email from DEQ Project Manager, V'lent Lassiter complimenting and approving all septic pumpout working documents. There was a question regarding the inclusion of the Disclaimer and Acknowledgment in the draft press release. Responded with the contract language requiring the acknowledgement of the role of DEQ and the EPA in all press releases under the disclaimer. Ms. Lassiter approved the draft press release as written.
- Received voicemail from a Mathews County homeowner requesting information on septic pumpout assistance. Returned call, provided program information and placed on waiting list.
- Emailed announcement of Availability of Septic Pumpout Assistance to David Fridley at Three River Health District, Middle Peninsula County Administrators, Directors of all Middle Peninsula Department of Social Services, and Bay Aging.
- Received email from Middlesex County Administrator, Matt Walker requesting the qualifying income for septic pumpout assistance for Middlesex County homeowners. Provided Mr. Walker with the latest U.S. Department of Housing and Urban Development Median Income Levels (MIL). Homeowners' income cannot exceed 80% MIL to be eligible for septic pumpout assistance.
- Due to time constraints, contacted 8 haulers in the Middle Peninsula for their email address and emailed hauler agreement to interested haulers - Church View, Blakes, Brownley's, Via, Farmers, Millers, Turlington, Jerrys.
- Received executed hauler agreement from Church View and Farmers. Added to hauler list that accompanies vouchers.
- Contacted 3 homeowners who were placed on the waiting list from last round to determine current interest.
- Emailed a septic pumpout application to a Middlesex County homeowner on waiting list who requested this method of communication.
- Emailed a septic pumpout application to an Essex County homeowner on waiting list who requested this method of communication.
- Mailed 17 septic pumpout applications to Middle Peninsula homeowners on waiting list.
- Contacted Essex Concrete for email address and emailed hauler agreement to be signed.
- Contacted Ewell Septic regarding possible participation in the septic pumpout program. Owner stated he

is unable to participate at this time.

- Received request for septic pumpout application from Gloucester County homeowner. Mailed application as requested.
- Received request to email septic pumpout application from Gloucester County homeowner. Emailed application to daughter as requested.
- Contacted Mathews County Department of Social Services for their new director's email address and emailed announcement of Availability of Septic Pumpout Assistance.
- Received phone call from Essex County homeowner who was emailed a septic pumpout application. She no longer needs her septic pumped.
- Issued press release on the MPPDC website announcing the Availability of Septic Pumpout Assistance.
- Mailed cover letter and septic pumpout application to a Gloucester County applicant and a Mathews County applicant that had sent in complete pumpout applications after last program ended.
- Mailed incomplete application form requesting income for Gloucester County applicant who had submitted an application before working documents were approved by DEQ.
- Processed and approved Gloucester County septic pumpout application that was received before working documents were approved by DEQ. Mailed voucher.
- Received executed hauler agreement from Jerrys. Added to hauler list that accompanies vouchers.
- Received phone call from K&Q homeowner requesting the max income a household of 3 on Social Security can receive and still qualify for septic pumpout assistance. Their disabled adult daughter is on the deed as a trust so her income may or may not need to be included. When given the requested income limit, caller stated they are over income. Staff explained the application process and encouraged caller to apply even if they felt ineligible.
- Received voicemail from Tiffany Owens at Bay Aging verifying Gloucester County homeowners are eligible to apply for septic pumpout assistance. Returned call and left voicemail confirming Gloucester County's eligibility. Staff also sent Ms. Owens an email containing septic pumpout assistance information, eligible Middle Peninsula localities, and an application to use when assisting future clients who may benefit from septic pumpout assistance.
- Received benefit statement via fax from Department of Social Services for Middlesex County septic pumpout applicant.
- Received email from Middlesex County homeowner stating she will deliver her and her daughter's septic pumpout applications and required documentation, in person. Staff replied and informed her that her daughters benefit statement had been received.
- Received executed hauler agreement from Via Enterprises. Added to hauler list that accompanies vouchers.
- Received call from Tiffany Owens at Bay Aging informing staff she had provided the wrong email address and has already completed and mailed her clients' septic pumpout application. Staff provided MPPDC website address for access to the septic pumpout application when assisting future clients who may benefit from this program.
- Received email from member of the Gloucester Resource Council requesting a septic pumpout application for a client. Received a second email cancelling the initial request, stating she had located the application on our website.
- Updated link in service center area of MPPDC website to the current septic pumpout application.
- Middlesex County homeowner had spouse drop off her and her adult daughter's septic pumpout applications and real estate tax bill but income verification was missing and neither application contained

the required county signature. Contacted applicant to inform her of the missing required information. Applicant stated she has COVID, became frustrated and ended the call. Applicant called back later and staff worked with her to gather the required county signature and income verifications, electronically. Applicant's household benefits statement was received via email from Middlesex County Department of Social Services. Applicant and daughter's septic pumpout applications with required county signature were received via email from Middlesex County Administrative Secretary, Susan Trainer. Both applications were processed and approved. Applicant was contacted and informed of approval and requested the vouchers be mailed.

- The daughter of a Gloucester County homeowner dropped off her mother's complete septic pumpout application she had requested and received via email. Application was processed while daughter waited. Application was approved and a voucher was issued.
- Received call from Gloucester County homeowner inquiring about the septic pumpout application she received in the mail. Staff went over income and required documentation. Homeowner stated she will fax her application and required documentation.
- Received completed septic pumpout application from Gloucester County homeowner. Application was processed and approved. Mailed voucher. Tiffany Owens at Bay Aging provided assistance and mailed this application on behalf of her client. Ms. Owens left a voicemail letting staff know to expect this application.
- Received call from King and Queen County homeowner who received her requested septic pumpout application in the mail and had questions regarding required county signature. Staff instructed homeowner to contact the county to arrange for the signature of her application.
- Received septic pumpout application and required documentation from Gloucester County homeowner via fax. Application was processed and approved. Mailed voucher. Received call from applicant verifying faxed documents were received. Informed applicant she was approved and a voucher will be mailed.
- Received voicemail from Middlesex County homeowner requesting information regarding the septic pumpout program.
- Created main reporting spreadsheet for septic pumpout program.
- Updated all septic pumpout files with recent application approvals and mailings.
- Made several attempts to contact Middlesex County homeowner who had left a voicemail requesting septic pumpout program information only to receive a busy signal on each attempt.
- Received complete septic pumpout application from Mathews County homeowner. Application was processed and approved. Mailed voucher.
- Received executed hauler agreement from Essex Concrete. Added to hauler list that accompanies vouchers.

• **Septic Pumpouts as of January 19, 2022**

Applications Mailed, Emailed or Downloaded from Website	30
Incomplete Applications	01
Approved Applications	07
Vouchers Issued	07
Completions	0

• **Pumpout Vouchers by County**

Essex	0
Gloucester	04
King and Queen	0
King William	0
Mathews	01
Middlesex	02

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30122 – Staff Support to Middle Peninsula Alliance (MPA) FY22

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits, and balanced bank account. Prepared monthly financial statements.
- Executed Form 1023, Form 2848, Attachment to 1023 and Supplemental Responses and Expedited Handling Request then prepared for signature by Ashley Chriscoe, MPA Chair and returned to David Gundlach of Sands Anderson.
- Notified David Gundlach of Sands Anderson that the first delivery receipt for MPA tax returns sent to the IRS has been received.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- ***Funds available – \$144,803***

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380221 – Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Discussed possible assistance for Middlesex County Comprehensive Plan update.
- Coordinated with VDEM staff regarding the MPPDC's April 2021 application for SHSP funding to support regional cybersecurity enhancement activities. It was learned that the proposal was not selected for award for the second straight year. Feedback and comments from the review team did not offer any tangible insights into why the proposal scored poorly or how the proposal could be strengthened moving forward.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

- Began conducting diagnostic of the Town's Comprehensive Plan to assess compliance with state code.
- Prepared addendum to the contract to include preparation of new IDA and RPA maps for the Town.

HOUSING

Funding –Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continued to work with local contractors to obtain cost estimates for rehabbing structures owned by the Middle Peninsula Public Access Authority.
- Submitted and was awarded a VHDA Community Impact Grant proposals which would support pre-construction activities at the Captain Sinclairs property.

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- **Funds available – \$45,262**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- The Local Planning Team (LPT) will meet throughout the All-Hazards Mitigation Plan (AHMP) update. Below is a table that shows LPT meeting date and attendance.

Locality	Meeting 1 (012521)	Meeting 2 (020821)	Meeting 3 (022221)	Meeting 4 (032921)	Meeting 5 (042621)	Meeting 6 (062621)	Meeting 7 (072621)
Essex County	✓	✓	✓	✓	✓		✓
Mathews County	✓	✓	✓	✓		✓	✓
Middlesex County		✓	✓	✓		✓	✓
King William County	✓	✓	✓	✓	✓	✓	✓
King & Queen County	✓	✓		✓	✓	✓	✓
Gloucester County	✓	✓	✓	✓	✓	✓	✓
Town of West Point	✓	✓	✓	✓	✓	✓	✓
Town of Urbanna				✓			✓
Town of Tappahannock			✓	✓			
Missed meeting and no follow up		Missed meeting but followed up			Attended meetings		

- Below is a table that depicts the plan's sections, section feedback due date for Middle Peninsula localities, and the localities that are satisfied with the draft document as provided.

SECTION	TITLE	Section Feedback Due	Counties						Towns		
			Essex	Mathews	Middlesex	King William	King & Queen	Gloucester	West Point	Urbanna	Tappahannock
1	Intro	4/23.2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓

SECTION	TITLE	Section Feedback Due	Tribes		
			Rappahannock	Pamunkey	Upper Mattaponi
1	Intro	4/23.2021	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓

- Met with Virginia Department of Emergency Management about recommended updates to the Regional AHMP. MPPDC staff made updates to the AHMP and repackaged the report for FEMA. A copy was sent to the LPT.
- Communicated with FEMA and VDEM with regards the Upper Mattaponi Tribe being added to the AHMP. Throughout the AHMP update process the Upper Mattaponi Tribe was not responsive due to staff shortages. In November 2021 they hired an emergency management coordinator to dedicate time to the AHMP, however, MPPDC staff had already sent the AHMP draft to VDEM for review. Therefore, in order to include the Upper Mattaponi Tribe into the plan VDEM and FEMA will require a plan amendment. This amendment will happen after the plan is adopted locally.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY22 Indirect Cost rate = 27.92%.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly payroll run. Prepared monthly financial statements.
- Prepared financial reports and/or reimbursement requests for all projects requiring them.
- Kept staff informed as each Fight the Flood application fee was received.
- Reminded staff to complete timesheets and update award/grant Master File.
- Updated quarterly staff allocations.
- Reviewed and prepared incoming contracts for signature by Executive Director; and Chair as required.
- Subscribed Deputy Director to VA Scope; a Virginia political newsletter.
- Researched and provided answers to auditor's questions regarding PDC FY21 audit.
- Distributed the 2022 Pay and Holiday Calendar to PDC staff.
- Updated the 2022 Expense Reimbursement spreadsheet with new .585 cents per mile rate for staff use.
- Prepared and distributed Auditor's vendor letters for the FY21 audit.
- Worked with Barry Faison of VRS to obtain the PDC GASB68 data document and Actuarial Valuation Report for June 30, 2020.
- Created and distributed the FY23 Budget Request letters to all counties and towns.
- Received request from MPPDC auditor, Michael Aukamp for all MPCBPAA and MPPDC Commission meeting minutes on file after June 2021. Compiled and supplied Mr. Aukamp with all documents as requested and cc MPPDC Chief Financial Officer, Heather Modispaw.

Closed Projects

Project 30121 – Staff Support to Middle Peninsula Alliance (MPA) FY21

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30217 – Transportation Demand Management (TDM) Operating FY21

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30318 – Rural Transportation Planning FY21

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32018 – GoVA Bay Direct

This project is a special COVID economic development project that will facilitate electronic commerce between those who want to purchase “local” seafood/agricultural products and those who can sell “local” seafood/agricultural products by customizing an established mobile and web application to address the unique economic pandemic challenges facing the Middle Peninsula.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32159 – DEQ Planner Yr2

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32160 – ANPDC Eco Tourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities

This project will build on the efforts completed between 2017 – 2019. During this project PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities
Proposals Status

Service Center	Project Title and Description	Date	Funding	Status
Community Development	US EDA King & Queen Telework/Telehealth Center	Jun. 2021	\$2,000,000	Awarded
Environmental	VHDA Community Impact Grant – Captain Sinclairs Housing Assessments	Nov. 2021	\$50,000	Awarded
Environmental	DCR CFPF Round 2 – Fight the Flood Tools	Nov. 2021	\$35,250	Awarded
Environmental	DCR CFPF Round 2 - West Point Road Study (K&Q Co)	Nov. 2021	\$22,800	Awarded
Environmental	DCR CFPF Round 2 - Bowditch Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Childress Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Not Awarded
Environmental	DCR CFPF Round 2 - Jones Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Karny Harvey Shoreline Construction (GC - resubmittal)	Nov. 2021	\$204,718	Not Awarded
Environmental	DCR CFPF Round 2 - Lawrence Shoreline Design (GC - resubmittal)	Nov. 2021	\$9,836	Not Awarded
Environmental	DCR CFPF Round 2 - Parker Shoreline Construction (GC - resubmittal)	Nov. 2021	\$93,569	Not Awarded
Environmental	DCR CFPF Round 2 - Roddy Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Tabb Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Not Awarded
Environmental	DCR CFPF Round 2 - Vida Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Hodges Multiparcel Shoreline Construction (KQ- resubmittal)	Nov. 2021	\$156,264	Not Awarded
Environmental	DCR CFPF Round 2 - Carr Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Gray Keeling Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Long Green Plains Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$24,923	Not Awarded
Environmental	DCR CFPF Round 2 - Robinson Shoreline Construction (MatCo - resubmittal)	Nov. 2021	\$65,281	Not Awarded
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$6,807	Not Awarded
Environmental	DCR CFPF Round 2 - Kimbrough Shoreline Design (MidCo - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - PAA Sinclairs Road Elevation and Berm construction (Glo Co)	Nov. 2021	\$180,993	Not Awarded
Environmental	DCR CFPF Round 2 - Altemus Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Abbassi Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Antioch Rosenwald School Construction (Mat Co)	Nov. 2021	\$141,438	Not Awarded
Environmental	DCR CFPF Round 2 - Blackburn Shoreline Design (Glo Co)	Nov. 2021	\$19,671	Not Awarded
Environmental	DCR CFPF Round 2 - Doyel Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Meeker Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Fletcher Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Morgan Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Morley Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Stanley Shoreline Design (Mat Co)	Nov. 2021	\$24,963	Not Awarded
Environmental	DCR CFPF Round 2 - Gallimore Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Lively Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Sandbach Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Not Awarded
Environmental	DCR CFPF Round 2 - Stone Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Not Awarded
Environmental	DCR CFPF Round 2 - Tappahannock Hoskins Creek Shoreline Design (Essex Co)	Nov. 2021	\$69,920	Awarded
Environmental	DCR CFPF Round 2 - Marron Shoreline Construction (Mid Co)	Nov. 2021	\$86,652	Not Awarded
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Construction (Mat Co)	Nov. 2021	\$125,715	Not Awarded
Environmental	DCR CFPF Round 2 - Rhodes Shoreline Design (Glo Co)	Nov. 2021	\$16,090	Not Awarded
Environmental	DCR CFPF Round 2 - Robens Shoreline Construction (Glo Co)	Nov. 2021	\$161,686	Not Awarded
Environmental	DCR CFPF Round 2 - Deltaville Dredging Design (Mid Co)	Nov. 2021	\$336,000	Awarded
Environmental	DCR Flood Fund Round 1 – Fight the Flood Tools & Staff Capacity	Sep. 2021	\$180,000	Awarded
Environmental	DCR Flood Fund Round 1 – Mathews Co. Shoreline Project Designs (4)	Sep. 2021	\$66,226	Not awarded
Environmental	DCR Flood Fund Round 1 – Middlesex Co. Shoreline Designs (2)	Sep. 2021	\$76,160	1 of 2 awarded
Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction – Brednin/Karny-Harvey	Sep. 2021	\$202,629	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Parker	Sep. 2021	\$91,564	Not awarded

Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Hodges	Sep. 2021	\$154,210	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Robinson	Sep. 2021	\$63,279	Not awarded
Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not awarded
Environmental	DEQ Chesapeake Bay WIP Technical Assistance	Sep. 2021	\$72,500	Awarded
MPCBPAA	VTC Virginia Coastal Wilds Marketing	June 2021	\$12,500	Not Awarded
Transportation	UDOT RAISE WWF Enhancement (Try 2)	July 2021	\$2,018,000	Awarded
Emergency	VDEM SHSP – Cybersecurity	April 2021	\$246,556	Not Awarded
Community	VCZMP ANPDC Ecotourism Year 5	Mar. 2021	\$13,600	Awarded
Environmental	FEMA BRIC Fight The Flood Project Scoping	Nov. 2020	\$100,000	Submitted

ACRONYMS

ACH	Automated Clearing House	RBOG	Rural Business Opportunity Grant
AFID	Agricultural and Forestry Industries Development	RFP	Request for Proposal
AHMP	All Hazards Mitigation Plan	RFQ	Request for Qualifications
BCC	Building Collaborative Communities Project	RLF	Revolving Loan Fund
BOS	Board of Supervisors	RTP	Rural Transportation Planning
CBPA	Chesapeake Bay Preservation Area	SERCAP	Southeast Rural Community Assistance Project
CDBG	Community Development Block Grant	SHSG	State Homeland Security Grant
CEDS	Comprehensive Economic Development Strategy	SWCD	Soil and Water Conservation District
CIP	Capital Improvement Plan	SWM	Storm Water Management
COI	Conflict of Interest	SWRP	State Water Resource Plan
CZMP	Coastal Zone Management Program	THIRA	Threat & Hazard Identification & Risk Assessment
DEQ	Department of Environmental Quality	TMDL	Total Maximum Daily Loads
DCR	Department of Conservation & Recreation	USACE	U.S. Army Corps of Engineers
DGIF	Department of Game and Inland Fisheries	USDA	U.S. Department of Agriculture
DHR	Department of Historic Resources	USFWS	U.S. Fish and Wildlife Service
DHCD	Department of Housing and Community	VACORP	Virginia Association of Counties Risk Pool
DMME	Department of Mines Minerals and Energy	VAPA	Virginia Planning Association
DOE	Department of Energy	VAPDC	Virginia Association of Planning District Commissions
DRPT	Department of Rail and Public Transportation	VASG	Virginia Sea Grant
EDA	Economic Development Administration	VAZO	Virginia Association of Zoning Officials
EDO	Economic Development Organization	VCP	Virginia Coastal Program
EECBG	Energy Efficiency and Conservation Block Grant	VCRMP	Virginia Coastal Resilience Master Plan
EOC	Emergency Operation Center	VCWRLF	Virginia Clean Water Revolving Loan Fund
EPA	Environmental Protection Agency	VCZMP	Virginia Coastal Zone Management Program
FEMA	Federal Emergency Management Agency	VDEM	Virginia Department of Emergency Management
Fracking	Hydraulic Fracturing	VDH	Virginia Department of Health
GIS	Geographic Information System	VDOT	Virginia Department of Transportation
HRPDC	Hampton Roads Planning District Commission	VEE	Virginia Environmental Endowment
LGA	Local Government Administrators	Vertical	“Towers or other structures that hold cell, broadband and other equipment”
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OLGA	Online Grant Administration	WQIF	Water Quality Improvement Fund
PAA	Public Access Authority		
RBEG	Rural Business Enterprise Grant		

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Draft CY 2022 Annual Meeting Schedule

- January 26** *General Meeting*
Adoption of Calendar Year Meeting Schedule
General Assembly Update
- February 23** *General Meeting*
Commissioner Priorities
Adoption of CDBG Regional Priorities
Appointment of Overall Program Design (OPD) & Budget Committee
Appointment of Nominating Committee
- March 23** *General Meeting*
Local Budgets Discussion
- April 27** *General Meeting*
Draft Overall Program Design and Budget to Committee members
May Budget Committee work sessions as needed
- May 25** *General Meeting*
Presentation and Adoption of Draft OPD & Budget
- June 22** *General Meeting*
Election of MPPDC Officers
- July 27** *General Meeting*
Presentation & Adoption of FY22 Indirect Cost Allocation Plan
Legislative Program Discussion
- August** *No meeting*
- September 28** *General Meeting*
Discussion of Legislative Needs
Discussion of PDC Financial Issues
- October 26** *General Meeting*
- November 16** *General Meeting*
Presentation of Audited Financial Statements
- December 21** *General Meeting*
General Legislative Discussion

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