



COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Mr. Don Blanton
Mr. Michael A. Lombardo

Town of Tappahannock
Hon. Roy M. Gladding

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Michael R.
Winebarger
Dr. William G. Reay

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J.
Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Vacant

Town of West Point
Hon. James Pruett

Mathews County
Hon. Michael C. Rowe
Hon. Melissa Mason
Mr. Thornton Hill


Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White
Mr. Matthew L. Walker

Town of Urbanna
Hon. Diane Gravatt
Ms. Holly Gailey

Secretary/Director
Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: January 15, 2020

RE: January Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, January 22, 2020 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the January meeting agenda and supporting materials for your review prior to the meeting.

***Please also find included in your packet, the request sheet for local input on the development of the MPPDC Overall Program Design. The MPPDC Budget Committee uses the Commissioners Priority sheet to help shape the work program for the upcoming year. If you have thoughts concerning services or policy issues you would like for the Committee to consider, please use the enclosed sheet and return to the MPPDC by February 25th via one of your MPPDC Commissioners.**

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **January 22nd**!

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***Middle Peninsula Planning District Commission
Meeting***

7:00 P.M.

Wednesday, January 22, 2020

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of November Minutes (December was joint holiday meeting, no action was taken)
- III. Approval of November and December Financial Report
- IV. Executive Director's Report on Staff Activities for the Months of December and January
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. General Assembly Update
- X. Commissioner Priorities
- XI. Adoption of 2020 MPPDC Meeting Schedule
- XII. Committee Appointments
 - OPD & Budget Committee
 - Nominating Committee
- XIII. Other Business
- XIV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

November 20, 2019

Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, November 20, 2019, at 7:00 p.m. MPPDC Chairman Swartzwelder welcomed everyone in attendance.

Commissioners Present

Essex County: Edwin “Bud” Smith, Jr., John Magruder
King William County: Travis Moskalski, Eugene Rivara
King and Queen County: Tom Swartzwelder
Gloucester County: Ashley Chriscoe, Michael Winebarger
Mathews County: Mike Rowe, Tim Hill
Middlesex County: Gordon White, Wayne Jessie
Town of Urbanna: Holly Gailey

Commissioners Absent

Essex County: Michael Lombardo
King William County: David Hansen
King and Queen County: Sherrin Alsop, R.F. Bailey
Gloucester County: Dr. Willy Reay
Mathews County: Mindy Conner, G.C. Morrow
Middlesex County: Matt Walker, Kathy Swinehart
Town of Tappahannock: Monte “Roy” Gladding
Town of Urbanna: Dianne Gravatt
Town of West Point: James Pruett

Also in Attendance

Lewis Lawrence, MPPDC Executive Director
Beth Johnson, MPPDC Finance Director
Heather Modispaw, MPPDC Chief Finance Officer
Dawn Mantell, MPPDC Secretary
Jessica Roy, MPPDC Emergency Management Planner
Guests

II. Approval of October Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the October Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the October Minutes. Mr. Smith moved that the October Minutes be approved. Mr. Chriscoe seconded the motion; motion carried.

III. Approval of October Financial Report

Chairman Swartzwelder asked whether there were any questions regarding the October financial report before being approved subject to audit. There being no questions, Chairman Swartzwelder requested a motion to approve the October financial report subject to audit. Ms. Gailey moved to approve the October financial report subject to audit. Mr. Chriscoe seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of November

Chairman Swartzwelder requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the month of November. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed the Commissioners' attention to several items:

- Received phone call from Gloucester resident regarding LSIP program. Referred to Tidewater SWCD for VCAP funding information. Homeowner unhappy with MPPDC LSIP terms. Feels that interest rate is too high. Mr. Lawrence stated staff is currently working with the state and hopes to modify this program design to mirror home equity rates. The current interest rate is 4.5%.
- Convened two November meetings of the Local Government Administrators (LGA). The first meeting was a special meeting to discuss managing flooding within the RPA called by Jutta Schneider, Director, Water Planning Division Virginia Department of Environmental Quality (VDEQ) and Russ Baxter, Deputy Director of Soil and Water Conservation and Dam Safety and Floodplain Department of Conservation and Recreation. The second meeting was the regular monthly LGA meeting. Chuck Walsh, Director of the MP/NN Community Services Board (CSB) spoke on the current financial challenges managing the CSB. MPPDC Executive Director, Lewie Lawrence reported last month, staff convened a Department of Environmental Quality senior leadership team tour of the Middle Peninsula to visit and discuss coastal flooding within the Resource Protection Area of the Chesapeake Bay Preservation Act. The team visited the NFWF project site to discuss conceptual design of the multi parcel living shoreline. This tour seemed beneficial in illustrating why the floodplain program is important.
- Attended the Middle Peninsula Local Planners Roundtable Meeting to discuss solar management with Ben Leach, DEQ Stormwater Lead. MPPDC Executive Director, Lewie Lawrence stated the Permit by Rule (PBR) for Solar had been previously open for public comment and closed at noon today.
- Consulted with a Mathews County resident with a failed clear stream engineered septic system and the inability to have the private sector respond to the septic repair. Coordinated with Three Rivers Health District staff for assistance. MPPDC Executive Director, Lewie Lawrence reported this citizen had contacted 6 different providers and all had refused to look at his system for recordation. A new septic business contacted MPPDC staff with questions and has agreed to take this job on.
- Drafted a Memorandum of Agreement (MOU) for Mathews County to complete pre-planning for dredging projects associated with Hole-in-the-Wall and Davis Creek in Mathews County. MPPDC Executive Director, Lewie Lawrence

reported this MOU should be on the next Mathews County Board of Supervisors Meeting Agenda.

- MPPDC Executive Director, Lewie Lawrence reported the announcement of Septic Pumpout funding availability in local newspapers and radio has generated a lot of attention especially with Essex County citizens.
- The cyber-security task force's point of contact (Chuck Huntley, IT Director of Mathews County) is planning to convene a regional cyber-security and information sharing workshop on November 13th in Mathews County. Mathews County will be partnering with George Mason University – National Science Foundation. Potential agenda items include: The Department of Homeland Security's Cyber and Infrastructure Security Agency Program resources and services available to State, Local, Tribal and Territorial (SLTT) entities; Discuss holding a regional tabletop exercise with a cyber-security component to gauge readiness for an event; Discuss potential impacts of Commonwealth House Bill 2178 (Election Infrastructure Security); Short interactive exercise about ransomware from the perspectives of local government administrators, elected officials, emergency response managers, and IT leadership. Forwarded this information to outside community partners and stakeholders. MPPDC Executive Director, Lewie Lawrence reported the possibility of having Mr. Huntley speak at the February or March Commission meeting.

Commissioners were encouraged to contact Mr. Lawrence with any questions regarding the staff activities reported for the month of November.

V. MPCBPAA Update

MPPDC Executive Director, Lewie Lawrence reported the MPCBPAA will begin to apply for funding to build a fishing pier at Captain Sinclair's Recreation Area. Next meeting will be in December.

VI. MPA Update

Travis Moskalski, MPA Chairman reported the MPA hosted a ThanksPartners event on November 18th at Rappahannock Oyster in Richmond. The event was well attended with over 100 guests in attendance including VEDP staff and Virginia Secretary of Commerce and Trade, Brian Ball. Plans are currently being made for a joint holiday dinner to be held on December 18th involving the MPPDC, MPCBPAA, MPA Board members and guests.

VII. MPPDC Public Relations/Communications Update

MPPDC Executive Director, Lewie Lawrence reported a press release went out to all of the local newspapers and radio stations concerning Septic Pumpout funding availability.

VIII. Public Comment

None.

IX. Coastal Zone Management Project Discussion

The Coastal Zone Management Program (CZM) established in 1986 through Executive Order, is a network of Virginia state agencies and local governments that administers enforceable laws, regulations and policies that protect our coastal resources and fosters sustainable development. Jeff Flood, Coastal Planner for the Virginia Coastal Zone Management Program provided a PowerPoint presentation and the following topics were discussed: Importance of Local Partners; Section 309 Background; Enhancement Areas; Current Section 309 Strategy (2016-2020); 309 Coastal Hazards Strategies in Your Backyard; 309 CSI & SAMP Strategies in Your Backyard; Projects of Special Merit; Next Steps; What and When We Need to Hear from You; and Timeline: Stakeholder Input Opportunities. The Coastal Zone Management Program includes everything from wetlands laws to public access to sustainable economic development. Virginia's network of natural resource agencies shares responsibility for implementing Virginia's coastal resources management laws and policies. Facilitating cooperation among these agencies is the Coastal Policy Team (CPT). The CPT provides a forum for discussion and resolution of cross-cutting coastal resource management issues. MPPDC Executive Director, Lewie Lawrence is currently a member of this team.

X. Sanctuary County Second Amendment Discussion

Chairman Swartzwelder opened the floor. There was a lengthy discussion about localities passing a 2nd Amendment Gun Sanctuaries Resolution and how to make the General Assembly aware of their local position. Each locality was asked to submit their draft or already approved 2nd Amendment Gun Sanctuaries Resolution to Executive Director, Lewie Lawrence for circulation amongst themselves so each locality can see what the other has proposed.

XI. Annual CEDS Update

The Middle Peninsula Comprehensive Economic Development Strategy (CEDS) is a continuing economic development planning process developed with broad-based and diverse public and private sector participation that has set forth important goals and objectives necessary to solve the economic problems of the region and clearly define the metrics of success. MPPDC Executive Director, Lewie Lawrence reminded the Commission that each year the CEDS has to be updated in order to be in compliance. Mr. Lawrence contacted local EDA's and County Administrators for their feedback and presented the Commission with their responses. Chairman Swartzwelder requested a motion to approve the updates to the plan as presented. Mr. Rivara moved to approve the updates to the plan as presented. Mr. Chriscoe seconded the motion; motion carried.

XII. General Legislative Discussion

The Commission continued their ongoing discussion concerning their experiences, what they have learned from them, and the overall pros and cons of Solar facilities in the Middle Peninsula.

XIII. FY19 Audit Presentation

MPPDC Finance Director, Beth Johnson presented the Commission with the MPPDC FY19 Audit performed by Dunham, Aukamp & Rhodes, PLC. Mrs. Johnson reported that the FY19 audit report noted that MPPDC's 2019 financial statements are in good order and ended in accordance with accounting principles generally accepted in the United States of America – i.e. it was a good audit with no “findings”. The Commission ended FY19 with an increased net position of \$50,000 over FY18. Chairman Swartzwelder requested the Commission to accept the audit report as presented. Mr. Smith moved that the Commission accept the FY19 Audit Report as presented. Mr. Chriscoe seconded; the motion carried. Chairman Swartzwelder noted that Mrs. Johnson, who is retiring at the end of the year, has had 30 clean audits in her career at the MPPDC. The Commission thanked Mrs. Johnson for her hard work.

XIV. WIP III Update

MPPDC Executive Director, Lewie Lawrence reported that after some delay on Department of Environmental Quality's (DEQ) part, the MPPDC now has a signed contract and this project is underway.

XV. Other Business

None

XVI. Adjournment

Chairman Swartzwelder requested a motion to adjourn. Mr. Moskalski so moved, Mr. Smith seconded, motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

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(Secretary)

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 11/30/2019

Run Date: 12/10/2019
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----- Expenditures -----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	4,565.00	470.18	5,035.18	(470.18)	110.30%	5,086.40	51.22
30117	Urbanna Comp Plan Update	6,250.00	1,049.10	5,659.10	590.90	90.55%	6,000.00	340.90
30118	MPA Staff Support	27,574.89	8,013.08	8,388.08	19,186.81	30.42%	4,090.13	(4,297.95)
30170	MPBDP Staff Support	22,374.22	365.10	22,868.83	(494.61)	102.21%	25,914.01	3,045.18
30215	TDM Marketieng	24,844.00	8,200.93	23,399.91	1,444.09	94.19%	15,826.52	(7,573.39)
30216	FY20 TDM Operating	84,807.00	14,477.31	20,548.80	64,258.20	24.23%	12,003.16	(8,545.64)
30317	FY20 Rural Transportation Planr	72,391.00	5,931.64	22,247.45	50,143.55	30.73%	17,303.23	(4,944.22)
30420	Onsite Loan Management	179,713.02	3,358.83	164,355.22	15,357.80	91.45%	196,284.03	31,928.81
30428	WQIF 2016, \$183500 RLF match	216,500.00	13,149.36	216,051.70	448.30	99.79%	179,719.53	(36,332.17)
30450	Septic Pumpout	21,804.00	2,763.72	4,452.80	17,351.20	20.42%	1,301.17	(3,151.63)
31002	GA Lobby FY09	71,787.50	0.00	46,478.84	25,308.66	64.75%	69,731.75	23,252.91
31208	MP/NN Regional Debris Manage	43,000.00	6,595.02	43,928.92	(928.92)	102.16%	47,094.45	3,165.53
31209	Re-entry Plan	44,050.00	9,521.07	29,270.45	14,779.55	66.45%	11,047.10	(18,223.35)
31210	Emergency Mgmt FY19-FY20	49,500.00	12,902.14	41,517.54	7,982.46	83.87%	19,885.01	(21,632.53)
31500	Living Shoreline Incentive Progr:	26,196.92	2,141.61	16,592.91	9,604.01	63.34%	31,254.52	14,661.61
32015	PAA Staff Support	12,200.00	6,533.93	7,035.86	5,164.14	57.67%	6,953.04	(82.82)
32017	NAWCA PAA project	75,000.00	4,120.27	75,412.27	(412.27)	100.55%	75,000.00	(412.27)
32144	Coastal TA FY19	69,000.00	19,937.74	72,357.72	(3,357.72)	104.87%	65,550.00	(6,807.72)
32145	CZM Dredging	50,000.00	7,060.41	51,591.67	(1,591.67)	103.18%	45,000.00	(6,591.67)
32146	ANPDC EcoTourism II	48,263.00	9,932.38	52,616.61	(4,353.61)	109.02%	35,175.13	(17,441.48)
32147	ANPDC Rural Enhancement Autl	5,000.00	813.35	5,015.56	(15.56)	100.31%	5,000.00	(15.56)
32148	NNPDC WWF Video	5,000.00	1,067.84	5,305.01	(305.01)	106.10%	4,237.13	(1,067.88)
32149	WIP III Update	21,500.00	4,540.42	22,602.10	(1,102.10)	105.13%	21,500.00	(1,102.10)
32150	CZM Extraction Fee Study	15,000.00	7,621.37	15,830.51	(830.51)	105.54%	12,118.86	(3,711.65)
32151	NFWF Landowners Living Shorel	199,914.09	5,984.39	10,460.07	189,454.02	5.23%	4,475.64	(5,984.43)
32152	DCR Fight the Flood	56,345.26	10,260.32	10,459.94	45,885.32	18.56%	4,100.71	(6,359.23)
32153	Coastal TA FY20	69,000.00	10,402.93	10,402.93	58,597.07	15.08%	0.00	(10,402.93)
32154	ANPDC EcoTourism3	58,333.00	13,225.67	13,225.67	45,107.33	22.67%	0.00	(13,225.67)
32155	DEQ Planner #16889	65,000.00	3,088.84	3,088.84	61,911.16	4.75%	0.00	(3,088.84)
38019	FY19 Local Projects	0.00	0.00	0.00	0.00	0.00%	37,985.00	37,985.00
38020	Local Projects	221,020.00	60,599.42	67,633.64	153,386.36	30.60%	140,434.58	72,800.94
38801	Hole in Wall Dredging Project	0.00	1,689.94	1,689.94	(1,689.94)	0.00%	0.00	(1,689.94)
38802	Davis Creek Dredging Project	0.00	1,621.32	1,621.32	(1,621.32)	0.00%	0.00	(1,621.32)
Totals:		1,865,932.90	257,439.63	1,097,145.39	768,787.51	58.80%	1,100,071.10	2,925.71

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 11/30/2019
 Format: 1 Board

Run Date: 12/10/19
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Assets:

Cash in Bank	446,740.91
Cash in Bank, Restricted	395,179.63
Receivables	272,528.28
Property & Equipment	5,486.99
Prepaid Pension (Deferred Outflows)	10,096.25

Assets:	\$1,130,032.06
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Liabilities:

Accounts Payable	15,593.03
VRA Loan Payables	337,243.00
Payroll Withholdings	0.12
Accrued Leave	45,754.63
Deferred Revenue	(5,261.72)
Deferred Inflows (VRS)	113,784.00
Net Pension Liabilities	8,337.00
Cost Allocation Control	8,264.72

Liabilities:	\$523,714.78
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Equity:

Not Assigned to a Code	(3,311.26)
Local Initiatives/Information Resources	134,058.84
Economic Development	(237.40)
Transportation Programs	(21,063.13)
Emergency Management Projects	(36,689.94)
Onsite Repair & Pumpout	(7,151.60)
Housing	(187.56)
Coastal Community & Environmental	(61,137.27)
Public Access Auth Programs	(494.97)
Temporarily Restricted	179,741.44
General Fund Balance	422,790.13

Equity:	\$606,317.28
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Total Liabilities and Equity	\$1,130,032.06
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 11/30/2019
 Format: 1 Agencywide R&E

Run Date: 12/10/2019
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Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Match	0.00	23,386.97	24,021.87	(24,021.87)	0.00%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	40,446.00	0.00	33,132.00	7,314.00	81.92%
Local Other Organizations	21,044.00	2,753.04	6,843.17	14,200.83	32.52%
State Revenues	441,863.00	37,985.00	48,489.10	393,373.90	10.97%
Federal Revenues	526,216.00	24,903.88	125,159.50	401,056.50	23.78%
Miscellaneous Income	13,000.00	488.11	8,134.38	4,865.62	62.57%
RevolvingLoan Program Income	14,500.00	896.98	55,005.15	(40,505.15)	379.35%
Revenues	1,192,168.00	90,413.98	435,884.17	756,283.83	36.56 %
Expenses					
Personnel	362,048.00	142,297.45	142,297.45	219,750.55	39.30%
Communications	1,131.00	0.00	34.16	1,096.84	3.02%
Equipment & Supplies	1,400.00	211.54	542.88	857.12	38.78%
Travel	3,500.00	660.98	1,113.91	2,386.09	31.83%
Professional Development	13,210.00	1,352.64	2,735.33	10,474.67	20.71%
Contractual	521,315.00	15,425.21	175,359.26	345,955.74	33.64%
Miscellaneous	41,196.00	1,672.80	13,561.56	27,634.44	32.92%
Regional Share	0.00	23,386.97	24,021.87	(24,021.87)	0.00%
	0.00	72,432.04	72,432.04	(72,432.04)	0.00%
Expenses	943,800.00	257,439.63	432,098.46	511,701.54	45.78 %
Agency Balance	248,368.00	(167,025.65)	3,785.71		

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 12/31/2019

Run Date: 01/15/2020
 Run Time: 4:16:37 pm
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Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	4,565.00	73.83	5,109.01	(544.01)	111.92%	5,145.35	36.34
30117	Urbanna Comp Plan Update	6,250.00	690.42	6,349.52	(99.52)	101.59%	6,000.00	(349.52)
30118	MPA Staff Support	27,574.89	1,444.20	9,832.28	17,742.61	35.66%	4,090.13	(5,742.15)
30170	MPBDP Staff Support	22,374.22	32.00	22,900.83	(526.61)	102.35%	26,201.90	3,301.07
30215	TDM Marketieng	24,844.00	674.76	24,074.67	769.33	96.90%	15,826.52	(8,248.15)
30216	FY20 TDM Operating	84,807.00	3,999.80	24,548.60	60,258.40	28.95%	12,003.16	(12,545.44)
30317	FY20 Rural Transportation Planr	72,391.00	19,079.49	41,326.94	31,064.06	57.09%	17,303.23	(24,023.71)
30420	Onsite Loan Management	179,713.02	670.06	165,025.28	14,687.74	91.83%	196,478.49	31,453.21
30428	WQIF 2016, \$183500 RLF match	216,500.00	63.56	216,115.26	384.74	99.82%	179,719.53	(36,395.73)
30450	Septic Pumpout	21,804.00	928.13	5,380.93	16,423.07	24.68%	1,301.17	(4,079.76)
31002	GA Lobby FY09	71,787.50	0.00	46,478.84	25,308.66	64.75%	69,731.75	23,252.91
31208	MP/NN Regional Debris Manage	43,000.00	910.76	44,839.68	(1,839.68)	104.28%	47,094.45	2,254.77
31209	Re-entry Plan	44,050.00	8,244.41	37,514.86	6,535.14	85.16%	11,047.10	(26,467.76)
31210	Emergency Mgmt FY19-FY20	49,500.00	8,356.25	49,873.79	(373.79)	100.76%	28,367.47	(21,506.32)
31500	Living Shoreline Incentive Progr:	26,196.92	427.24	17,020.15	9,176.77	64.97%	32,218.05	15,197.90
32015	PAA Staff Support	12,200.00	1,454.07	8,489.93	3,710.07	69.59%	6,953.04	(1,536.89)
32017	NAWCA PAA project	75,000.00	325.60	75,737.87	(737.87)	100.98%	75,000.00	(737.87)
32144	Coastal TA FY19	69,000.00	1,684.05	74,041.76	(5,041.76)	107.31%	65,550.00	(8,491.76)
32145	CZM Dredging	50,000.00	(51.06)	51,540.61	(1,540.61)	103.08%	48,800.00	(2,740.61)
32146	ANPDC EcoTourism II	48,263.00	711.19	53,327.80	(5,064.80)	110.49%	36,197.19	(17,130.61)
32147	ANPDC Rural Enhancement Autl	5,000.00	50.23	5,065.79	(65.79)	101.32%	5,000.00	(65.79)
32148	NNPDC WWF Video	5,000.00	38.96	5,343.97	(343.97)	106.88%	4,237.13	(1,106.84)
32149	WIP III Update	21,500.00	650.57	23,252.67	(1,752.67)	108.15%	21,500.00	(1,752.67)
32150	CZM Extraction Fee Study	15,000.00	615.72	16,446.23	(1,446.23)	109.64%	12,118.86	(4,327.37)
32151	NFWF Landowners Living Shorel	199,914.09	1,491.01	11,951.08	187,963.01	5.98%	4,475.64	(7,475.44)
32152	DCR Fight the Flood	56,345.26	3,314.65	13,774.59	42,570.67	24.45%	4,100.71	(9,673.88)
32153	Coastal TA FY20	69,000.00	6,668.06	17,070.99	51,929.01	24.74%	0.00	(17,070.99)
32154	ANPDC EcoTourism3	58,333.00	5,835.47	19,061.14	39,271.86	32.68%	0.00	(19,061.14)
32155	DEQ Planner #16889	65,000.00	8,355.81	11,444.65	53,555.35	17.61%	0.00	(11,444.65)
38019	FY19 Local Projects	0.00	0.00	0.00	0.00	0.00%	37,985.00	37,985.00
38020	Local Projects	222,020.00	8,976.86	76,610.50	145,409.50	34.51%	141,110.93	64,500.43
38801	Hole in Wall Dredging Project	0.00	279.49	1,969.43	(1,969.43)	0.00%	0.00	(1,969.43)
38802	Davis Creek Dredging Project	0.00	132.75	1,754.07	(1,754.07)	0.00%	0.00	(1,754.07)
Totals:		1,866,932.90	86,128.34	1,183,273.72	683,659.18	63.38%	1,115,556.80	(67,716.92)

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 12/31/2019
 Format: 1 Board

Run Date: 1/15/20
 Run Time: 4:22:05 pm
 Page 1 of 1

Assets:

Cash in Bank	395,392.29
Cash in Bank, Restricted	395,697.08
Receivables	243,381.18
Property & Equipment	5,486.99
Prepaid Pension (Deferred Outflows)	10,096.25

Assets:	\$1,050,053.79
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Liabilities:

Accounts Payable	17,808.47
VRA Loan Payables	330,993.00
Payroll Withholdings	1,521.27
Accrued Leave	45,754.63
Deferred Revenue	(5,261.72)
Deferred Inflows (VRS)	113,784.00
Net Pension Liabilities	8,337.00
Cost Allocation Control	1,442.49

Liabilities:	\$514,379.14
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Equity:

Not Assigned to a Code	(3,723.50)
Local Initiatives/Information Resources	125,067.91
Economic Development	(1,425.71)
Transportation Programs	(44,817.18)
Emergency Management Projects	(45,718.90)
Onsite Repair & Pumpout	(8,618.89)
Housing	(202.44)
Coastal Community & Environmental	(85,143.57)
Public Access Auth Programs	(2,274.64)
Temporarily Restricted	179,741.44
General Fund Balance	422,790.13

Equity:	\$535,674.65
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Total Liabilities and Equity	\$1,050,053.79
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 12/31/2019
 Format: 1 Agencywide R&E

Run Date: 1/15/2020
 Run Time: 4:22:39 pm
 Page 1 of 1

Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Match	0.00	0.00	24,021.87	(24,021.87)	0.00%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	40,446.00	0.00	33,132.00	7,314.00	81.92%
Local Other Organizations	21,044.00	0.00	6,843.17	14,200.83	32.52%
State Revenues	441,863.00	0.00	48,489.10	393,373.90	10.97%
Federal Revenues	526,216.00	13,304.52	138,464.02	387,751.98	26.31%
Miscellaneous Income	13,000.00	1,286.67	9,421.05	3,578.95	72.47%
RevolvingLoan Program Income	14,500.00	894.51	55,899.66	(41,399.66)	385.51%
Revenues	1,192,168.00	15,485.70	451,369.87	740,798.13	37.86 %
Expenses					
Personnel	362,048.00	39,976.40	182,273.84	179,774.16	50.35%
Communications	1,131.00	0.00	34.16	1,096.84	3.02%
Equipment & Supplies	1,400.00	121.04	663.92	736.08	47.42%
Travel	3,500.00	53.19	1,167.10	2,332.90	33.35%
Professional Development	13,210.00	575.00	3,310.33	9,899.67	25.06%
Contractual	521,315.00	16,355.45	191,714.71	329,600.29	36.78%
Miscellaneous	41,196.00	1,024.00	14,585.56	26,610.44	35.41%
Regional Share	0.00	0.00	24,021.87	(24,021.87)	0.00%
	0.00	28,023.26	100,455.30	(100,455.30)	0.00%
Expenses	943,800.00	86,128.34	518,226.79	425,573.21	54.91 %
Agency Balance	248,368.00	(70,642.64)	(66,856.92)		

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**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
December 11, 2019**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virinialmi.com/report_center/community_profiles/5109000318.pdf
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: lawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental Management*

Chief Finance Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Planner 1: Jessica Roy

Contact Info: jroy@mppdc.com (804) 758-2311x26

Programs: *Regional Emergency Planning*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, MPA Staff Support, PAA Staff Support, Facilities Scheduling*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GoVA meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 31500 - Living Shoreline Incentive Program RLF

- Received phone call from Tappahannock resident regarding LSIP program. Referred to Three Rivers SWCD for VCAP funding information.
- Received phone call from Gloucester homeowner regarding information on MPPDC LSIP program and grants. Referred to Tidewater SWCD for VCAP funding information.
- Consulted with Gloucester homeowner regarding LSIP program. Directed homeowner to application and provided information on program and referred her to Tidewater SWCD for VCAP information.
- Received email from Gloucester homeowner regarding LSIP program. Discussed MPPDC program and referred to DCR SEAS program for assistance with determining best design for her site.
- *Executed ACH loan payments for loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Revolving uncommitted funds - \$230,012.**

Project 32017 – NAWCA PAA Acquisitions

The Wetlands Conservation on the Middle Peninsula of Virginia Phase I proposal is the first in a series of projects planned by the Middle Peninsula District Commission (MPPDC) in coordination with local, state and federal agencies, non-government organizations and landowners to protect key wetlands along the Chesapeake Bay. This project will employ a novel, creative and cost effective land conservation model in order to perpetually protect 77.05 acres of coastal habitat.

- Initiated project close out reporting, including organizing all legal documents for land acquired in the grant award.

Project 32145 – Dredged Material Siting: Fast-Track Permitting and Beneficial Use Program

This project will help to help localities begin to use their new authority and resources for local dredging projects by identifying opportunities for beneficial use of dredged material. In part, a channel analysis will be conducted by Virginia Institute of Marine Science (VIMS) Shoreline Studies Program to determine the best locations for dredged material. Additionally, the Virginia Coastal Policy Center (VCPC) will conduct legal research associated with HR 1096.

- Submitted final report and await comments from the Coastal Program staff if any are provided.

Project 32146 – ANPDC Ecotourism II

This project will build on efforts from the first year and extend Middle Peninsula Watertrails into the Mobjack Bay and the Severn River. The Rural coastal Virginia Ecotourism Steering Committee will refine the Virginia Watertrails website and will focus on marketing watertrails and eco-tourism in rural coastal Virginia.

- Organized deliverables from EcoTourism II into a document that will be sent to the Accomack Northampton Planning District Commission to include in the final report of this project.

Project 32147 – ANPDC Rural Enhancement Authority

ANPDC and MPPDC will host a Summit to engage interested localities towards their participation and membership in the Rural Coastal Virginia Community Enhancement Authority to further legislative advancements in Working Waterfront and other rural coastal Virginia policy.

- Consulted with Laura McKay, Program Director of Virginia Coastal Zone Management regarding bylaws and operating agreement developed by Kaufman & Canoles, Attorney at Law and the distribution strategy to ensure the documents are considered locally as enforceable policy.
- Consulted with Del. Keith Hodges regarding a strategy for delivering the bylaws and operating agreement for the Rural Coastal Virginia Community Enhancement Authority.

Project 32148 – NNPDC WWF Video

This project proposes to expand available tools that help promote and ensure the sustainability of working waterfronts and related industries. Specifically, StoryMaps will be created for the Coastal Region that detail the locations and histories of selected working waterfronts and a video will be produced to capture the most important working waterfront stories of the coastal region of Virginia.

- Awaiting update from the Applicant of Record (Northern Neck PDC) on the final report.

Project 32149 – WIP III (2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ. One outcome of this project may be sustainable funding to the PDC for a designated environmental staff person to provide coordination between DEQ CBP and localities and technical assistance to local governments moving forward.

- Initiated project start up, including discussions of overall line and deliverables needed.

Project 32150 – CZM Extraction Fee Study

This project will explore the inequalities between different natural resource extraction industries in Coastal Virginia and beyond. MPPDC staff will review Virginia's current severance taxing framework and relation to existing natural resources extractive industries, and offer recommendations for next steps.

- Researched average rental rate of agriculture land within the Middle Peninsula localities.
- Consulted with several local government planners across the Middle Peninsula regarding the issuance of zoning and/or building permits for traditional and non-traditional natural resource extractive industries. Some localities do not require a zoning or building permit which further hides the economic loss of the extractive industry from the public records.
- Consulted with Derrick Green, previous Gloucester County Assessor, regarding land valuation associated with extractive natural resource industries across the Middle Peninsula and the inability for local government to generate necessary tax revenue. Mr. Green affirmed the MPPDC position that the economic value has been stripped from the land and the local government is left with an environmentally restricted non-revenue generating land asset.
- Reviewed final draft report and offered comments in preparation for submittal to the Virginia Coastal Program.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

- Coordinated with Scott Hardaway, Director of the VIMS Shoreline Studies program for a status update of the overall shoreline management plan.

Project 32152 – DCR Flooding

*The Middle Peninsula **Fight the Flood** program will educate Middle Peninsula property owners on the benefits of and need for flood insurance (including how to reduce premiums); how to protect waterfront land from storm surge and repetitive flooding using building and financing nature-based flood mitigation solutions designed for FEMA's 10-year storm event at a minimum. The MPPDC efforts will target both rural coastal buildings and lands at risk of flooding which threaten the tax base and public safety within the region. This program will comprehensively address flood mitigation risk using a combination of new and innovative approaches including partnering with private sector mitigation experts.*

- Coordinated with Neal Barber to develop an application under the Economic Development Administration FY19 Disaster Supplemental to fully fund the program.
- Consulted with Consociate Media concerning the business recruitment and program and service inclusions related to flood mitigation.

Project 32153 – Virginia Coastal TA FY20

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Attended the Middle Peninsula Local Planners Roundtable Meeting to discuss the permit by rule process for solar projects administered by the Department of Environmental Quality (DEQ). Spoke with Beth Major, DEQ staff who oversees the PBR process, on how the Chesapeake Bay Preservation Act and the moving of the Resource Protection line due to sea level rise and subsidence is considered in the PBR process.
- Consulted with Chris Davis of Ready Reef regarding a project in Mathews County that looks to restore a sand dune using flexmat. Chris Davis inquired if this would meet the statutory definition of a living shoreline. Consulted with Tony Watkinson, Chief of Habitat at Virginia Marine Resource Commission (VMRC) for further research.
- Consulted with Derrick Green, previous Gloucester County Assessor, regarding land valuation associated with extractive natural resource industries across the Middle Peninsula and the inability for local government to generate necessary tax revenue. Mr. Green affirmed the MPPDC position that the economic value has been stripped from the land and the local government is left with an environmentally restricted non-revenue generating land asset.
- Consulted with John Edwards, Manager, Town of West Point regarding the use of conservation easements under the Virginia Outdoors Foundation (VOF) program. Staff will continue this discussion with Mr. Edwards.
- Received a call from Karen Duran, Manager, DEQ Clean Water Revolving Loan Program notifying staff that the MPPDC has won the EPA Pisces award for the creation of the Middle Peninsula Living Shoreline Revolving Loan Program in EPA Region III.
- Consulted with Andrew Larkin, Sr. Program Analyst, NOAA Chesapeake Bay office regarding continual interest in submitting proposals for habitat improvements for the Guinea Marsh Islands. Discussed the use of NOAA habitat focus areas as a potential mechanism to direct federal funding to address significant and severe coastal issues within the Mobjack and Piankatank watershed.
- Consulted with Del. Keith Hodges regarding various proposed bills for the upcoming 2020 General Assembly session that are important to the Middle Peninsula. Topical areas include resiliency clearinghouse, land bank entities, revolving loan programs for living shorelines, septic flooding, solar, resource protection area improvements, chief resiliency officer and other matters.

- Consulted with representatives from the Virginia Naturalist Program interested in accessing land owned by the Middle Peninsula Chesapeake Bay Public Access Authority, for birdwatching.
- Consulted with Jutta Schnieder, Director of Water Planning Division at the Department of Environmental Quality regarding the DEQ Section 319 funding process and ways to improve the grant application submission and review process going forward.
- Attended the fall meeting of the joint subcommittee on coastal flooding on December 2nd at the state capital. Attended speaking sessions on managing flooding within the Resource Protection Area (RPA) of the Chesapeake Bay Preservation Act and the relationship to the DCR Floodplain Program.
- Consulted with Neal Barber regarding the development of a proposal seeking funding from the Economic Development Administration to address potential business opportunities around resiliency needs.
- Attended a Virginia Department of Health septic repair meeting held at the Central Office in Richmond regarding potential elevating of septic systems within the floodplain.
- Participated in a meeting called by Maury Bradford, Community Planning Lead Mitigation FEMA Region III, held at the MPPDC to discuss Hazard Mitigation Plan updates and the use of nature based flood mitigation solutions.
- Consulted with Del. Keith Hodges regarding groundwater withdrawal from the bedrock area of the coastal plain to help reduce subsidence.
- Attended the Virginia Coastal Policy Center Annual Resiliency Conference convened at the College of William & Mary.
- Attended the Coastal Zone Management special meeting to discuss focal area projects held at the Virginia Department of Environmental Quality. The meeting focused on coastal resilience and the next three year focal area (2020-2023). The selected theme for investment will be coastal resilience.

Project 32154 – Eco Tourism III

This project will build on efforts from the first year and extend Middle Peninsula Watertrails into the Mobjack bay and the Severn River. The Rural Coastal Virginia Ecotourism Steering Committee will refine the Virginia Watertrails website and will focus on marketing watertrails and eco-tourism in Rural Coastal Virginia.

- Attended the Rural Coastal Virginia Steering Committee conference call on December 4th to discuss timeline for Oyster Trail Regional Training Sessions, Timeline for the Marketing Strategy, and new focal area proposal focused on EcoTourism: Building Community, Ecological, and Economic Resiliency.
- Began to identify key eco-tourism businesses and individuals within the region that may be interested in attending the Oyster Trail Regional Training in April.
- Reviewed efforts made by the Friends of Rappahannock on water trails in preparation for the meeting with Bryan Hoffman, Programs Manager of Friends of Rappahannock. This meeting was canceled due to a family emergency and will be rescheduled in the new year.

Project 38801 – Dredging Hole-in-the-Wall

This project will focus on the pre-planning activities to dredging Hole-in-the-Wall in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Submitted MPPDC service agreement for professional services for Board action to initiate professional planning and project management services by PDC staff.

Project 38802 – Dredging Davis Creek

This project will focus on the pre-planning activities to dredging Davis Creek in Mathews County. Pre-planning

includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

- Submitted MPPDC service agreement for professional services for Board action to initiate professional planning and project management services by PDC staff.

Project 38803 – Dredging Aberdeen Creek

This project will focus on the pre-planning activities to dredging Aberdeen Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

- Drafted a Memorandum of Agreement (MOA) for Gloucester County to Complete Pre-planning for Dredging Projects associated with Aberdeen Creek and Timberneck Creek in Gloucester County. To-date, this MOA has not been signed.

Project 38804 – Dredging Timberneck Creek

This project will focus on the pre-planning activities to dredging Timberneck Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

- Drafted a Memorandum of Agreement (MOA) for Gloucester County to Complete Pre-planning for Dredging Projects associated with Aberdeen Creek and Timberneck Creek in Gloucester County. To-date, this MOA has not been signed.

Project 320152 - Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Updated www.virginiacoastalaccess.net website – meeting notices, reports and minutes.
- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Billed Gloucester Rowing Association for pool house electric bills.
- Updated yearly Clay Tract Administrative Access Authorization Form for signature by the President of the King and Queen Sportsmen Hunt Club.
- Devised and distributed Clay Tract Hunting stickers for the 2019-2020 season for the King and Queen Sportsmen Hunt Club.
- Consulted with Chris Clifford, local marine contractor who specializes in public access construction for Parks and Recreation projects concerning conceptual development of a public fishing pier at Captain Sinclair’s Recreational Area in Gloucester County.
- Added multiple new properties and public waterfowl areas for public hunting to the Middle Peninsula Chesapeake Bay Public Access Authority online reservation system. Added new property specific for those with special needs and handicap users.
- Devised reservation calendar for handicap access/reservations to one of the Middle Peninsula Chesapeake Bay Public Access tracts.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30215 - Transportation Demand Management (TDM) Marketing Plan

MPPDC proposes to engage the services of a marketing firm to assist its TDM program to update its marketing plan. Special emphasis will be placed on developing a social marketing plan to target regional out commuters and introduce the new Telework Center being constructed in King & Queen County. This is anticipated to be a 2-year project with the first year providing market research and design of the marketing plan and the second year, if funded, implementation of the plan.

- Consulted with Stephanie Heinatz, Consociate Media regarding website update.

Project 30216 - Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated website – www.midpenrideshare.org.
- Discussed upcoming TDM grant applications development and the need to expand into social media marketing to promote program awareness.
- Updated performance data into DRPT OLGA website for November.
- ***Current commuter database – 351***
- ***Number of Commuters with logged alt mode trips – 91***
- ***Number of logged alt trips in November – 52***
- ***Reduced miles (VMT) in November – 497***
- ***Commuter Savings in November – \$288***

Project 30317 – Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Reviewed webinar titled “Improving Access to Transportation in Rural Communities” through the Rural Health Information Hub to look for best practices and additional tools for inclusion in the Long Range Transportation Plan (<https://www.ruralhealthinfo.org/webinars/transportation>)
- Worked extensively with MP localities and planners to continue discussions related to utility-scale solar, specifically related to better understanding land use, transportation, and post-construction impacts.
- Developed a panel of DEQ speakers for the monthly planners meeting to discuss how the state regulates post-construction issues for opt-out localities. Utility scale solar facilities should be reviewed by the locality to ensure substantial conformance with the Comprehensive Plan (Code of Virginia §15.2-2232). This was a major topic of discussion at the Monthly Planners Meeting. Discussed transportation solar construction access entry matters with other localities managing solar projects.
- Coordinated and hosted the November Monthly Planners meeting.
- Researched and discussed potential resiliency transportation projects under the proposed America’s Transportation Infrastructure Act of 2019 which contains a grant provision for the state DOT to plan for flooding and resiliency.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 - On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continuing to receive phone calls from homeowners and contractors regarding assistance for septic repairs.
- Gloucester County septic repair loan recipient, who was 18 months delinquent, called and requested payment coupons be mailed to her. Coupons were mailed as requested.
- Received payment from delinquent Gloucester County septic repair loan recipient bringing her account up to date.
- Received phone call from septic repair loan recipient requesting payoff amount.
- Convened Loan Committee to review application for septic repair. Approved application for Mathews repair - \$2,500 loan at 2.5% for 8 months.
- Received phone call from Justin Baker, Virginia Septic Solutions, a new septic contractor in the region. Discussed MPPDC Septic Repair Program in general and the needs of a Mathews homeowner in particular. Mr. Baker will contact the homeowner to diagnose the problem(s).
- Consulted with Mathews homeowner regarding septic repair program. Emailed application and set-up appointment to meet with homeowner.
- Received email, phone call and estimate from Mathews homeowner.
- Emailed Pat Duttry, Mathews Health Department inquiring as to whether repairing/replacing effluent pump, aerator/blower and UV system would require a permit.
- Met with Mathews homeowner to receive septic repair application. Returned permit with letter detailing next steps needed to complete application.
- Received phone call from Mathews resident regarding septic assistance for a family member. Provided pumpout and septic repair applications.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment to be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collection efforts.*
- ***Remaining uncommitted septic repair funding \$32,581 in loan funds – \$0 in grant funds.***

Project 30450 – Septic Pumpout Program

This project will provide grants to 100 LMI Middle Peninsula homeowners to assist them in complying with the

Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years. Eligible homeowners will receive a voucher equal to 50% of pumpout cost (maximum value \$150).

- Received call from Essex County resident with questions regarding verifications required to accompany the application she received in the mail. Explained the verifications staff can accept to prove income.
- Received incomplete septic pumpout application from Middlesex County resident. Mailed letter requesting all verifications and county signature.
- Received phone call from Northern Neck resident requesting a septic pumpout application. Informed resident we currently only serve the Middle Peninsula area and to call the NN PDC.
- Received phone call from 2 Middlesex County residents requesting a septic pumpout application. Mailed applications as requested.
- Middlesex County resident picked up a septic pumpout application in person and requested an application for an Essex County resident.
- Middlesex County resident picked up a septic pumpout application in person.
- Received phone calls from 2 Gloucester County residents requesting a septic pumpout application. Mailed applications as requested.
- Received phone call from Mathews County resident requesting a septic pumpout application. Received pumpout in 2016. Mailed ineligible letter.
- Received phone call from Middlesex County voucher recipient asking for an extension on her voucher. Voucher will be extended for 30 days.
- Received phone call from Middlesex County resident requesting a septic pumpout application. Mailed application as requested.
- Received phone call from Middlesex County resident with questions concerning downloading the septic pumpout application from the mppdc.com website. Assisted with locating the application on the website.
- Received phone call from Gloucester County resident requesting a septic pumpout application. Mailed application as requested.
- Received phone call from Lancaster County resident requesting a septic pumpout application. Informed caller we currently only serve the Middle Peninsula area and to call the NN PDC.
- Received phone call from Mathews County resident requesting a septic pumpout application. Mailed application as requested.
- Notified 2 approved King & Queen County applicants of expired septic pumpout vouchers.
- Mailed extended voucher to Middlesex County septic pumpout applicant.
- Received phone call from Gloucester County resident requesting a septic pumpout application. Mailed application as requested.
- Received complete septic pumpout application from Gloucester County resident. Application was approved and voucher was mailed to the applicant.
- Received incomplete septic pumpout application from Essex County resident. Mailed letter requesting property tax bill.
- Received phone call from Gloucester County resident requesting a septic pumpout application. Mailed application as requested.

- Received incomplete septic pumpout application from Middlesex County resident. Income verification is needed. Instructed applicant to submit benefit statement from DSS. Provided applicant with our fax number.
- Received phone call verifying our office was the organization handling septic pumpout assistance.
- Received phone call from Essex County resident requesting a septic pumpout application. Mailed application as requested.
- Middlesex County resident dropped off requested verifications to accompany her septic pumpout application. Application was approved and voucher was mailed to the applicant.
- Completed King and Queen County septic pumpout.
- Received incomplete septic pumpout application from King & Queen County resident. Mailed letter requesting property tax bill.
- Received call from Essex County resident with questions concerning the septic pumpout application he received in the mail. Applicant will ask local DSS for assistance in completing the application.
- Received call from Essex County Department of Social Services verifying the documents required to accompany a septic pumpout application.
- Received complete septic pumpout application from Essex County resident. Application was approved and voucher was mailed to the applicant.
- Received call from Mathews County resident inquiring about the Septic Pumpout program application process.
- Received call from approved Essex County resident asking when we will be out to pumpout his septic. Explained how the program works, that his voucher, along with a list of haulers, is in the mail and should arrive by the end of the week. Also explained he will need to choose someone from the list and pay half when they come out to pump his septic tank.
- Received invoice from Miller's Septic for King & Queen County applicant's septic pumpout in an amount above the agreed upon cost of a septic pumpout. Each hauler is required to sign an agreement which states the max cost of a pumpout is \$300 and confirming their qualifications to participate in the septic pumpout program.
- Contacted Miller's Septic to inquire as to the reason behind the extra cost for a 1000 gallon septic pumpout they performed in King & Queen County. The Accounts Receivable Manager was out of the office.
- Received call from King & Queen applicant in response to the letter she received requesting her tax bill. Applicant stated she does not own the home nor does she have a lease. Explained to her that unless she has a lease stating she is responsible for the maintenance of the septic system, the landlord would have to apply. Applicant is ineligible to receive pumpout assistance.
- Contacted Miller's Septic again to inquire as to the reason behind the extra cost for a 1000 gallon septic pumpout they performed in King & Queen County. Spoke with the Accounts Receivable Manager and was told they have increased their costs over the last month. The extra cost was passed on to the applicant.
- Completed King & Queen County septic pumpout.
- Received incomplete septic pumpout application from King & Queen County resident. Mailed letter requesting income verification.

- Received complete septic pumpout application from Essex County resident. Application was approved and voucher was mailed to the applicant.

- **Septic Pumpouts as of December 10, 2019**

Applications Mailed	63
Incomplete Applications	03
Approved Applications	26
Vouchers Issued	26
Completions	16

Pumpout Vouchers by County

Essex	06
Gloucester	03
King and Queen	07
King William	05
Mathews	01
Middlesex	04

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301180 – Staff Support to Middle Peninsula Alliance (MPA)

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.
- Participated in conference call with MPA Principal Officer, Liz Povar in regards to MPPDC, MPA staff support.
- Attended “ThanksPartners” event at Rappahannock Oyster in Richmond. VEDP staff, MPA Board members and Virginia Secretary of Commerce and Trade, Brian Ball were in attendance.
- Attended “Viewing Party” in partnership with Virginia Community Capital’s Learning Exchange Event. Topics included: Health Equity; Community Development Finance: Housing; Clean Energy; Technology; and Community Revitalization.
- Emailed invitation to members of the Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA), Middle Peninsula Planning District Commission (MPPDC) and Middle Peninsula Alliance (MPA) in regards to the joint December meeting.
- Placed calls to members of the MPCBPAA, MPPDC and MPA and reported anticipated attendance for the joint December meeting to MPA Principal Officer, Liz Povar.

Project 301702 - Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership’s (MPBDP) Small Business Loan Portfolio after MPBDP’s dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients’ bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client*

contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

- **Funds available – \$142,341**

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380201 - Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Worked to breakdown the definition of Living Shorelines within the Virginia Administrative Code in order to create a simple checklist for permitting.
- Drafted a service agreement for King & Queen County to draft and submit a letter of interest and a proposal to Go Virginia to develop a telework center.
- Met with FEMA to review the All Hazards Mitigation Plan and recommendations to make the plan more user friendly.

Project 30117 – Urbanna Comprehensive Plan Update

MPPDC will provide the Town of Urbanna with a Comprehensive Plan that contains all the required sections of a plan that can be considered compliant, but not updated. The purpose of phase one is to reassemble all the necessary parts to form a compliant plan. Phase 1 anticipated completion is within 90 days (or sooner) after such date that the MPPDC team is given notice to proceed with the signing of the service agreement. The full update of the plan will happen under a separate Phase 2 proposal.

Project 31002 – GA Lobby

This program provides professional services to represent Middle Peninsula interests at the General Assembly during the current session.

- Executed 2020 contract with Advantus Strategies for lobbying services.

Project 38800 - Local Dredging Technical Assistance Projects

MPPDC staff are providing technical assistance to localities to prepare and submit proposals to the Virginia Port Authority for financing local dredging projects in Mathews and Gloucester Counties.

- Provided the Middle Peninsula Planning District Commission Service Agreement documents to Mathews and Gloucester Counties for execution. This Service Agreement allows for the MPPDC to oversee and manage the four proposed Virginia Port Authority grant dredging projects.

HOUSING

Funding –Housing Loan Program Income

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Researched the use of energy efficiency revolving loan funds for climate resiliency uses under the MPPDC Fight the Flood program.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan

recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

- **Funds available = \$44,715**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 31208 – MP/NN Regional Debris Management Plan

The Middle Peninsula/Northern Neck Debris Management Plan improves and supports the jurisdictions within the Middle Peninsula/Northern Neck's Operational Coordination, Information Sharing and Recovery Planning. The 2017 Gap Analysis of the Middle Peninsula/Northern Neck's Emergency Operations Plans (EOPs) identified the need to develop a Regional Debris Removal Plan that would engage the 10-county area in a joint planning process.

- Submitted final Debris Management Plan to Virginia Department of Emergency Management's (VDEM) Leanne Vanderveer, Region 5 Public Assistance Manager. Staff shared finalized plan with Middle Peninsula localities' emergency staff.

Project 31209 – Re-Entry Plan

The Middle Peninsula/Northern Neck Debris Re-Entry and Access Authorization Plans will improve and support the jurisdictions within the Middle Peninsula/Northern Neck with Operational Coordination, Terrorism Planning, Information Sharing, and Recovery Planning. Re-entry planning is critical to ensure the safe return of citizens to their homes and businesses following an evacuation from a terrorist or natural disaster, while developing a strategy to screen out potential terrorists from infiltrating and taking advantage of a recovery operation.

- Consulted with Kimberly Ligon, VDEM grants manager to discuss financial reporting issues especially as it relates to proof of payment for Berkley Group invoices.
- Added an appendix explaining the key businesses and industries located throughout the Middle Peninsula and Lancaster County. The appendix identifies both critical infrastructure sectors as defined by the Department of Homeland Security (DHS) and the key businesses and industries within each locality that are important to restoring the economic and social stability of the jurisdiction.

Project 31210 – Emergency Management

Provides funding for the Regional Emergency Planner position based at the Middle Peninsula Planning District Commission (MPPDC). The Regional Emergency Planner supports the Emergency Managers, who do not have planners on staff, in each locality with planning.

- Attended a regional cyber-security workshop in Mathews County hosted by Chuck Huntley, IT Director of Mathews County who was partnered with George Mason University – National Science Foundation. Topics included: Program Resources and Services Available to State, Local, Tribal and Territorial (SLTT) entities; Regional Tabletop Exercise; and Potential Impacts of HB2178 (Election Infrastructure Security).
- Continued to conduct research regarding the Watershed Implementation Plan (WIP) III, Living Shoreline Incentive Program and Coastal Dredging.
- Corresponded with King William County in regards to revising their Emergency Operations Plan (EOP) for 2020. Their current EOP has not been revised since 2016. Per Federal and State guidelines, localities are encouraged to revise their EOP once every four years. An EOP outlines how a facility will respond to an emergency.
- Attended the November Planner's Roundtable Meeting.

- Attended the Virginia Department of Conservation and Recreation’s (DCR) Substantial Damage Estimator (SDE) Tool training. The SDE tool was developed by FEMA to assess flood, wind, wildfire, seismic and other forms of damage. It helps communities provide timely Substantial Damage determinations so that reconstruction can begin quickly following a disaster. The target audience for this training included floodplain administrators, emergency managers, building officials, and to whoever manages the community’s substantial damage process.
- Assisted Gloucester County Emergency Management in researching grant opportunities for their Sheriff’s Office for a drone that will be used for search and rescue efforts, damage assessment, etc. This drone will be used between law enforcement, fire and EMS in Gloucester County. Currently, Gloucester shares drone use with York County. Additionally, no grant program is open at this time for drones due to the 2019 fiscal year coming to a close. However, applying through the State Homeland Security Program (SHSP) or the Byrne Justice Assistance Grant (JAG) Program in 2020 will be the best option for receiving funding for a drone. Notices of funding opportunity (NOFO) for the 2020 cycle (for both programs) are TBA.
- Attended the Homeland Security Exercise and Evaluation Program (HSEEP) Training provided by the Virginia Department of Emergency Management’s (VDEM) Training and Exercising Division. HSEEP provides a set of guiding principles for training and exercise programs, as well as a common approach to exercise program management, design and development, conduct, evaluation, and improvement planning. HSEEP Training is an in-person class and requires the prerequisite FEMA IS-120: An Introduction to Exercises and a FEMA 119-25 application form.
- Completed the Emergency Management Professional Program (EMPP) Basic Academy application form. The EMPP Basic Academy is a 5 course entry-level program for individuals pursuing a career in career in emergency management. It is suitable for experienced emergency management personnel who want to expand their knowledge across all mission areas (protection, prevention, mitigation, response and recovery) and their contexts.
- Convened bi-monthly Local Emergency Managers Meeting at the MPPDC. Localities in attendance were Willie Love, Mathews County and Brett Major, Gloucester County. Philip Kurland, Verizon Wireless, discuss the role and types of public safety communications in emergency management. Also discussed grant ideas for next cycle for the State Homeland Security Program (SHSP). The next Local Emergency Managers meeting was set for January 16th.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY19 Indirect Cost rate =54.86%.

- Continued to work on migration of duties, notices, logins and passwords to new CFO.
- Continued new CFO training.
- Continued training with Finance Director and tended to migration of duties, notices, logins and passwords.
- Separated retiring Finance Director from Virginia Retirement System (VRS) effective December 31st.

Closed Projects

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

Project 30115 – VHDA Community Impact Grant

This project will consider new approaches to address vacant homes and clouds on deeds within the Middle Peninsula. Using recommendations derived from VCPC's extensive policy analysis, MPPDC will identify feasible strategies to address housing issues in the region. This work will also include a limited field inventory which will help MPPDC better evaluate how many vacant homes are in the Middle Peninsula. The short-term objective of Phase I is to identify tools available to address housing vacancies and determine how many vacant homes are in the Middle Peninsula. MPPDC will contract with VCPC and the Berkley Group to provide needed analysis and footwork.

Project 31211 – Gloucester Continuity of Operations Plan (COOP)

The Middle Peninsula/Northern Neck Debris Management Plan improves and supports the jurisdictions within the Middle Peninsula/Northern Neck's Operational Coordination, Information Sharing and Recovery Planning. The 2017 Gap Analysis of the Middle Peninsula/Northern Neck's Emergency Operations Plans (EOPs) identified the need to develop a Regional Debris Removal Plan that would engage the 10 county area in a joint planning process.

Project 32016 - VIMS Living Shoreline

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly-owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

Project 32144 – Virginia Coastal TA FY19

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 301181 – PamunkeyNet

PamunkeyNet, a proposed wireless internet system which would harness the Middle Peninsula's existing emergency services radio infrastructure to create a regional internet service in Middle Peninsula localities. This project proposes to address the business structure necessary for the Pamunkey Nation to operate and become a wireless provider.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities - \$13,154,283

Service Center	Project Title and Description	Funding Requested	Status
MPCBPAA	Virginia Outdoor Foundation – Captain Sinclair Easement/Improvements	\$180,000	Funded
Environmental	CZM ANPDC Ecotourism II	\$38,263	Funded
Environmental	CZM NNPDC WWF	\$5000	Funded
Environmental	CZM Dredging	\$50,000	Funded
Environmental	CZM Rural Enhancement Authority	\$10,000	Funded
Emergency Mgmt	Re-Entry and Access Authorization Plans	\$44,050	Funded
Emergency Mgmt	Regional Emergency Planner Position	\$49,500	Funded
Environmental	Virginia CWF Funding – Living Shoreline Capitalization	\$250,000	Approved
Environmental	NFWF – Improving Coastal Resiliency Through Nature Based Solutions	\$269,914	Funded
Local	VPA Dredging Proposals – Mathews -2 proposals	\$261,523	Funded
Local	VPA Dredging Proposals – Gloucester -2 proposals	\$232,856	Funded
Transportation	DRPT – FY20 Operating	\$67,846	Funded
Transportation	DRPT – Technical Assistance – Telecommuting as a Solution to Reduce Outcommuting	\$30,000	Not Funded
Transportation	VDOT – RTP FY20	\$58,000	Funded
Environmental	DEQ – Septic Pump Out Assistance	\$17,600	Funded
Environmental	CZM – Coastal Technical Assistance – FY20	\$34,500	Submitted
Environmental	CZM – Ecotourism III	\$25,000	Submitted
Environmental	CZM – Extraction Fee Study	\$15,000	Funded
Environmental	DCR – Flood Prevention	\$28,173	Funded
Environmental	DEQ – WIP III Part 2	\$21,500	Funded
Emergency Mgmt	VDEM Update to MP All Hazard Mitigation Plan	\$93,750	Submitted
Environmental	NFWF – Elevating Septic Case Study	\$83,478	Submitted
Emergency Mgmt	VDEM – Emergency Mgmt Planning	\$49,500	Submitted
Emergency Mgmt	VDEM – Resource Typing	\$36,055	Submitted
Emergency Mgmt	VDEM – MSAT Service	\$17,000	Submitted
Environmental	VEE – Elevated Septic Case Study	\$75001	Submitted
Emergency Mgmt	VDEM – COOP Annexes	\$30,000	Submitted
Environmental	CB License Fund – Fight the Flood	\$3,000	Submitted
MPCBPAA	DCR Virginia Land Conservation Foundation – Land Acquisition	\$455,470	Submitted

ACRONYMS

ACH	Automated Clearing House	MPRSC	Middle Peninsula Regional Security Center
AFG	Assistance to Firefighters Grants	NHD	Natural Heritage Data
AFID	Agricultural and Forestry Industries Development	NIMS	National Incident Management System
AHMP	All Hazards Mitigation Plan	NFWF	National Fish and Wildlife Foundation
BCC	Building Collaborative Communities Project	NOAA	National Oceanic and Atmospheric Administration
BOS	Board of Supervisors	NPS	National Park Services
CBPA	Chesapeake Bay Preservation Area	OCVA	Oyster Company of Virginia
CBSF	Chesapeake Bay Stewardship Fund	OLGA	On-line Grant Administration
CDBG	Community Development Block Grant	PAA	Public Access Authority
CEDS	Comprehensive Economic Development Strategy	RBEG	Rural Business Enterprise Grant
CIP	Capital Improvement Plan	RBOG	Rural Business Opportunity Grant
COI	Conflict of Interest	RFP	Request for Proposal
CRS	Credit Rating System	RFQ	Request for Qualifications
CVE	Countering Violent Extremism	RLF	Revolving Loan Fund
CZMP	Coastal Zone Management Program	RTP	Rural Transportation Planning
DEQ	Department of Environmental Quality	SERCAP	Southeast Rural Community Assistance Project
DGIF	Department of Game and Inland Fisheries	SHSG	State Homeland Security Grant
DHR	Department of Historic Resources	SWCD	Soil and Water Conservation District
DHCD	Department of Housing and Community Development	SWM	Storm Water Management
DMME	Department of Mines Minerals and Energy	SWRP	State Water Resource Plan
DOC	Department of Corrections	THIRA	Threat & Hazard Identification & Risk Assessment
DOE	Department of Energy	TIF	Tax Increment Financing
DRPT	Department of Rail and Public Transportation	TMDL	Total Maximum Daily Loads
EDA	Economic Development Administration	USDA	U.S. Department of Agriculture
EDO	Economic Development Organization	USFWS	U.S. Fish and Wildlife Service
EECBG	Energy Efficiency and Conservation Block Grant	VAPA	Virginia Planning Association
EOC	Emergency Operation Center	VAPDC	Virginia Association of Planning District Commissions
EPA	Environmental Protection Agency	VASG	Virginia Sea Grant
FEMA	Federal Emergency Management Agency	VAZO	Virginia Association of Zoning Officials
Fracking	Hydraulic Fracturing	VCP	Virginia Coastal Program
GIS	Geographic Information System	VCZMP	Virginia Coastal Zone Management Program
HAM	Amateur Radio	VCWRLF	Virginia Clean Water Revolving Loan Fund
HRPDC	Hampton Roads Planning District Commission	VDEM	Virginia Department of Emergency Management
LGA	Local Government Administrators	VDH	Virginia Department of Health
LPT	Local Planning Team	VDOT	Virginia Department of Transportation
LSIP	Living Shoreline Incentive Program	VDMME	Virginia Department of Mines, Minerals, and Energy
MOU	Memorandum of Understanding	VEE	Virginia Environmental Endowment
MPA	Middle Peninsula Alliance	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
MPBA	Middle Peninsula Broadband Authority	VHB	Vanasse Hangen Brustlin
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VIMS	Virginia Institute of Marine Science
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VMRC	Virginia Marine Resource Commission

VOAD	Volunteer Organization Active in Disasters
VOP	Virginia Outdoors Plan
VRA	Virginia Resources Authority
VSMP	Virginia Stormwater Management Program
VTA	Virginia Transit Association
VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund

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Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
January 15, 2020

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virginalmi.com/report_center/community_profiles/5109000318.pdf
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental Management*

Chief Finance Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Planner 1: Jessica Roy

Contact Info: jroy@mppdc.com (804) 758-2311x26

Programs: *Regional Emergency Planning*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, MPA Staff Support, PAA Staff Support, Facilities Scheduling*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GoVA meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 31500 - Living Shoreline Incentive Program RLF

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly-owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

- Received phone call from The Closing Shop regarding payoff for a delinquent living shoreline loan to be paid off by January 31st.
- Received phone call from living shoreline loan recipient asking if a payoff would affect his warranty. Explained that a payoff has no correlation to a warranty.
- *Executed ACH loan payments for loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- ***Revolving uncommitted funds - \$230,012.***

Project 32146 – ANPDC Ecotourism II

This project will build on efforts from the first year and extend Middle Peninsula Watertrails into the Mobjack Bay and the Severn River. The Rural coastal Virginia Ecotourism Steering Committee will refine the Virginia Watertrails website and will focus on marketing watertrails and eco-tourism in rural coastal Virginia.

Project 32155 – DEQ Planner

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Attended a special meeting called by DEQ to discuss grant opportunities provided by the National Fish and Wildlife Foundation.
- Updated contact information for the Chesapeake Bay WIP Working Group organized by the Thomas Jefferson Planning District Commission.

Project 32148 – NNPDC WWF Video

This project proposes to expand available tools that help promote and ensure the sustainability of working waterfronts and related industries. Specifically, StoryMaps will be created for the Coastal Region that detail the locations and histories of selected working waterfronts and a video will be produced to capture the most important working waterfront stories of the coastal region of Virginia.

- Provided Nick Meade, Virginia Coastal Zone Management Program with updates for the Middle Peninsula Storymap.
- Worked with the Northern Neck and Accomack-Northampton Planning District Commissions to schedule a project conference call.

Project 32150 – CZM Extraction Fee Study

This project will explore the inequalities between different natural resource extraction industries in Coastal Virginia and beyond. MPPDC staff will review Virginia's current severance taxing framework and relation to existing natural resources extractive industries, and offer recommendations for next steps.

- Drafted and submitted the semi-annual progress report to the Coastal Zone Management Program.
- Continued to edit and draft the final report of the Extractive Fee Study. Specifically, MPPDC staff developed a regional case study that focused on the Essex Solar Center. This report is due January 31st.
- Requested data from the Virginia Department of Forestry that captures the amount of revenue – originally allocated from the Forest Product tax – not expended in the Middle Peninsula within two years and returned to the reforestation of timberlands state fund.
- Corresponded with Thomas Blackwell, Essex County Commissioner of Revenue, regarding the property values of the land used for the Essex County Solar Center.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

Project 32152 – DCR Flooding

*The Middle Peninsula **Fight the Flood** program will educate Middle Peninsula property owners on the benefits of and need for flood insurance (including how to reduce premiums); how to protect waterfront land from storm surge and repetitive flooding using building and financing nature-based flood mitigation solutions designed for FEMA's 10-year storm event at a minimum. The MPPDC efforts will target both rural coastal buildings and lands at risk of flooding which threaten the tax base and public safety within the region. This program will comprehensively address flood mitigation risk using a combination of new and innovative approaches including partnering with private sector mitigation experts.*

- Consulted with Ann Phillips, Special Assistant to the Governor for Coastal Adaptation and Protection regarding implementation of several resiliency laws.
- Executed a work order for professional services from Berkley Group to develop the Fight the Flood database framework.
- Met with Phillip Todd, external sales representative for Atlantic Reefmaker. Discussed inclusion in the MPPDC Fight the Flood program.
- Participated in strategic planning meeting for program with Neal Barber and Stephanie Heintz.
- Assisted with developing proposal for EDA Disaster Resilience grant proposal.

Project 32153 – Virginia Coastal TA FY20

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Attended the York River Small Coastal Basin roundtable meeting held at VIMS. Discussed clean water needs and implementation of ideas specific to the York River and Small Coastal Basin.
- Attended a meeting called by Commonwealth Center for Recurrent Flooding held at the College of William & Mary to discuss future research needs and update on flooding matters being researched by the Center.

- Consulted with Mathews County resident who is a member of the Virginia Naturalist requesting access to PAA land for the Virginia Bird Count.
- Met with Mari Radford FEMA Community Planning Lead, Region 3 to discuss an update to the Middle Peninsula All Hazard Mitigation Plan.
- Consulted with Del. Keith Hodges regarding groundwater study to access water found in the granite basement below usable aquifers.
- Consulted with Debbie Messmer, Grant Administrator, Virginia Department of Emergency Management, regarding the status of MPPDC submitted proposals.
- Consulted with Del. Keith Hodges regarding numerous 2020 General Assembly Bills important to the Middle Peninsula. Reviewed and offered comments to be considered by legislative services.
- Consulted with Elizabeth Andrews, Director for the Virginia Coastal Policy Center regarding proposed legislation important to the Middle Peninsula. Received comments and potential edits to various bills.
- Consulted with several members of the Middlesex County Board of Supervisors regarding pending stormwater and solar legislation.
- Participated in a conference call between King & Queen County and FEMA regarding solar projects within the floodplain.
- Convened the January Local Government Administrators Meeting. Ted Henifen, HRSD General Manager provided an update on the overall status of HRSD and responded to questions from member jurisdictions concerning small community division. Mr. Henifen also indicated that the York River transmission line has extra capacity that could be designed as a septic pumpout dump station.
- Consulted with Jennifer Morgan, Go Virginia Region 6 staff regarding an upcoming joint meeting between Region 6 and Region 5 focusing on the development of a water-based economy.
- Attended King & Queen FEMA Community Coordination & Outreach meeting regarding new flood maps for non-tidal areas.
- Consulted with local legislators regarding resilience bills.
- Coordinated with FEMA & VDEM regarding programmatic changes inhibiting shore stabilization projects involving nature-based solutions.
- Participated in York River Small Coastal Basin Roundtable meeting.
- Participated in grant program training for NFWF and DEQ water quality improvement grants
- Participated in meeting between CBNEERS, VIMS and Parametric Insurance agents regarding establishing additional water/wave gauges to support insurance providers.
- Participated in Shoreline Management BMP webinar regarding implementation for shoreline resilience.
- Participated in training regarding DCR Floodplains grant programs.
- Assisted with development of proposal for attending NFWF workshop for Balancing Nature and Economy in Rural Communities.
- Participated in the January Local Government Administrators Meeting.

Project 32154 – Eco Tourism III

This project will build on efforts from the first year and extend Middle Peninsula Watertrails into the Mobjack bay and the Severn River. The Rural Coastal Virginia Ecotourism Steering Committee will refine the Virginia Watertrails website and will focus on marketing watertrails and eco-tourism in Rural Coastal Virginia.

- Reached out to the Friends of the Rappahannock to reschedule a meeting to discuss the Virginia Water Trails website and how to proceed with water trails on the Rappahannock.

General Dredging Projects (Hole-in-the Wall, Davis Creek, Aberdeen Creek, and Timberneck Creek)

- Consulted with Scott Hardaway, Director for the VIMS Shoreline Studies Program regarding technical and research status update for the Aberdeen, Timberneck, Davis Creeks and the Hole-in-the-Wall dredging projects.
- Consulted with Del. Keith Hodges and Clyde Cristman, Agency Director, Virginia Department of Recreation concerning use of state park lands for dredge material placement.

Project 38801 – Dredging Hole-in-the-Wall

This project will focus on the pre-planning activities to dredging Hole-in-the-Wall in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38802 – Dredging Davis Creek

This project will focus on the pre-planning activities to dredging Davis Creek in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38803 – Dredging Aberdeen Creek

This project will focus on the pre-planning activities to dredging Aberdeen Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38804 – Dredging Timberneck Creek

This project will focus on the pre-planning activities to dredging Timberneck Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 320152 - Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Updated www.virginiacoastalaccess.net website – meeting notices, reports and minutes.
- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Billed Gloucester Rowing Association for pool house electric bills.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30215 - Transportation Demand Management (TDM) Marketing Plan

MPPDC proposes to engage the services of a marketing firm to assist its TDM program to update its marketing plan. Special emphasis will be placed on developing a social marketing plan to target regional out commuters and introduce the new Telework Center being constructed in King & Queen County. This is anticipated to be a 2-year project with the first year providing market research and design of the marketing plan and the second year, if funded, implementation of the plan.

- Consulted with Stephanie Heinatz, Consociate Media regarding website update.

Project 30216 - Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated website – www.midpenrideshare.org.
- *Current commuter database – 351*
- *Number of Commuters with logged alt mode trips in December – 92*
- *Number of logged alt trips in December – 138*
- *Reduced miles (VMT) in December – 3586*
- *Commuter Savings in December – \$2080*

Project 30317 – Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Worked extensively with Middle Peninsula localities and planners to continue discussions related to utility-scale solar, specifically related to better understanding land use, transportation and post-construction impacts. Developed a panel of DEQ speakers for the monthly planners meeting to discuss how the state regulates post-construction issues for opt-out localities. Utility scale solar facilities should be reviewed by the locality to ensure substantial conformance with the Comprehensive Plan (Code of Virginia § 15.2-2332). This was a continuation of discussion at the Monthly Planners Meeting.
- Coordinated and hosted the Monthly Planners Meeting on Wednesday, December 18.
- Reviewed draft Long-Range Transportation Plan document and transportation priorities – cross referenced with current SYIP for member localities to determine continuity.
- Prepared quarterly report to submit to VDOT on transportation planning activities.
- Facilitated the December Planners Roundtable Meeting.
- Coordinated the January Planners Roundtable Meeting.
- Reviewed & summarized proposed Governor’s Budget.
- Reviewed over 2,000 General Assembly bills introduced during the 2020 session and organized them into a list of most relevant and pressing bills for member jurisdictions.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 - On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continuing to receive phone calls from homeowners and contractors regarding assistance for septic repairs.
- Received phone calls from septic contractors regarding assistance with septic repairs.
- Met with Mathews homeowner to complete loan closing documents. Homeowner is very satisfied with assistance received from the MPPDC and Virginia Septic Solutions (new company) that completed the repairs.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment to be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collection efforts.*
- **Remaining uncommitted septic repair funding \$31,837 in loan funds – \$0 in grant funds.**

Project 30450 – Septic Pumpout Program

This project will provide grants to 100 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years. Eligible homeowners will receive a voucher equal to 50% of pumpout cost (maximum value \$150).

- Notified approved Middlesex County applicant of expired septic pumpout voucher.
- Received phone call from King & Queen County resident requesting a septic pumpout application. Mailed application as requested.
- Received complete septic pumpout application from King & Queen County resident. Application was approved and voucher was mailed to the applicant.
- Received complete septic pumpout application from Essex County resident. Application was approved and voucher was mailed to the applicant.
- Completed Essex county septic pumpout.
- Received complete septic pumpout application from Essex County resident. Application was approved and voucher was mailed to the applicant.
- Notified approved Gloucester County applicant of expired septic pumpout voucher.
- Notified approved Middlesex County applicant of expired septic pumpout voucher.
- Received voicemail from Gloucester County resident with questions regarding applying for the septic pumpout program.

- Returned call from Gloucester County resident and provided directions on how to download the application on the MPPDC website. Caller also verified the page of her tax return she needed to send with her application.
- Received phone call from approved Gloucester County applicant who received a letter notifying him his voucher was set to expire in January. Applicant stated he had been in the hospital and doesn't foresee being able to get his septic system pumped out this year.
- Received phone call from Gloucester County resident requesting septic pumpout application. Mailed application as requested.
- Received phone call from King & Queen County resident with questions in regards to verifications required to accompany the septic pumpout application she received in the mail. Explained she needs to send a copy of her social security statement, real estate tax bill and have someone in the county offices sign her application stating her property is located in a Chesapeake Bay Preservation Area.
- Received phone call from Essex County resident requesting septic pumpout application. Application was mailed as requested.
- Received phone call from Gloucester County resident with questions in regards to verifications required to accompany the septic pumpout application she received in the mail.
- Received email from Alison Teeter, Natural Resource Planner for Clarke County Planning Department inquiring about the Septic Pumpout Grant program design. Forwarded to Executive Director for assistance.
- Received complete septic pumpout application from Gloucester County resident. Application was approved and voucher was mailed to the applicant.
- Provided copies of septic pumpout contract and application to Alison Teeter, Natural Resource Planner for Clarke County Planning Department.
- Received phone call from King William County resident requesting septic pumpout application. Mailed application as requested.
- Received phone call from Middlesex County resident inquiring about the septic pumpout program availability.
- Middlesex County resident stopped by the office and picked up a septic pumpout application and inquired about the requested verifications needed to accompany the application.

- **Septic Pumpouts as of January 15, 2019**

Applications Mailed	70
Incomplete Applications	03
Approved Applications	31
Vouchers Issued	31
Completions	17

Pumpout Vouchers by County

Essex	09
Gloucester	04
King and Queen	08
King William	05
Mathews	01
Middlesex	04

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301180 – Staff Support to Middle Peninsula Alliance (MPA)

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.
- Attended joint December meeting of the MPCBPAA, MPPDC and MPA. Virginia Secretary of Commerce and Trade, Brian Ball was the guest speaker.
- Attended LEDO meeting, principally focused on meeting with Draper Aden representatives to discuss the GO Virginia Site Characterization project.
- Participated in 30/30 call with Neal Barber and group from Strategic Doing Workshop. The purpose of this call was to review the 2-page discussion draft, agenda and presentation for the Regional Workforce Development Summit to be submitted to the Region 6 Executive Committee. The objective is to have the Executive Committee determine if they wish to move forward with the planning of such a regional workforce development summit. If they determine that such an effort is worthwhile and within their resources, it will then be necessary to establish a planning process for the summit.
- Received RSVP's for MPA and Advisory Board meeting and provided final headcount to the caterer.
- Placed reminder calls for MPA and Advisory Board meeting.
- Prepared MPA Board meeting materials and placed reminder calls for meeting. Received responses and provided Liz Povar, MPA Principal Officer with the anticipated attendance.
- Attended MPA and Advisory Board meeting and scribed minutes.
- Received RSVP's for MPA Tourism Committee conference call and provided final headcount to Liz Povar, MPA Principal Officer.
- Participated in Go Virginia Region 6 Strategic Doing Update conference call with Jennifer Morgan, Economic Development Coordinator at George Washington Regional Commission. The objective of these calls is to clearly define the specific goal or outcome from each of the work groups' areas and the steps that need to be taken to reach that goal.
- Received RSVP's for PamunkeyNet Update meeting and provided final headcount to Liz Povar, MPA Principal Officer.
- Attended PamunkeyNet Update meeting. The purpose of the meeting was for Design Nine to provide an update on its work preparing the PamunkeyNet business plan, to receive feedback and input, and to plan for the presentation to the full Advisory Committee in February.

Project 301702 - Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client*

contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

- **Funds available – \$143,066**

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380201 - Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Drafted a grant application to Go Virginia for the development of a King & Queen Telework Business Incubator Center. The project will provide more targeted access to resources and support for innovative, high-growth, scalable startup businesses.
- Consulted with Jennifer Morgan and Neal Barber Go Virginia Region 6 staff, concerning a proposal requesting Go VA funding for a Telework Business Incubator Center to be located in Shacklefords, VA. Discussed Letter of Intent and how best to apply for funding.
- Made updates to the Middle Peninsula Chesapeake Bay Public Access Authority reservation site with the new Sunday hunting rules.
- Reviewed the Virginia Department of Conservation and Recreation's Dam Safety and Floodplain Management Grant Request for proposals.
- Participated in the joint MPPDC/MPCBPAA/MPA December meeting.
- Consulted with VHDA regarding housing assessment grant funding.

Project 31002 – GA Lobby

This program provides professional services to represent Middle Peninsula interests at the General Assembly during the current session.

Project 38800 - Local Dredging Technical Assistance Projects

MPPDC staff are providing technical assistance to localities to prepare and submit proposals to the Virginia Port Authority for financing local dredging projects in Mathews and Gloucester Counties.

HOUSING

Funding –Housing Loan Program Income

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Funds available = \$44,885**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 31208 – MP/NN Regional Debris Management Plan

The Middle Peninsula/Northern Neck Debris Management Plan improves and supports the jurisdictions within the Middle Peninsula/Northern Neck's Operational Coordination, Information Sharing and Recovery Planning. The 2017 Gap Analysis of the Middle Peninsula/Northern Neck's Emergency Operations Plans (EOPs) identified the need to develop a Regional Debris Removal Plan that would engage the 10-county area in a joint planning process.

Project 31209 – Re-Entry Plan

The Middle Peninsula/Northern Neck Debris Re-Entry and Access Authorization Plans will improve and support the jurisdictions within the Middle Peninsula/Northern Neck with Operational Coordination, Terrorism Planning, Information Sharing, and Recovery Planning. Re-entry planning is critical to ensure the safe return of citizens to their homes and businesses following an evacuation from a terrorist or natural disaster, while developing a strategy to screen out potential terrorists from infiltrating and taking advantage of a recovery operation.

- Added a Clean-Up Kit List as an appendix. Clean-Up Kits should be made available for individuals or businesses returning to their properties. Suggested items include;
 - 5 Liter Bucket
 - Mop/broom
 - Cleaning fluid/detergent
 - Sponges
 - Heavy duty garbage bags
 - Disposable gloves
 - Dust particulate masks
- Incorporated a section discussing Hospital Patient Consent. Understanding that transport of any ill or injured patient may expose patients to some risk or complication, it is vital that patients and families are given the opportunity to choose whether to return to their original healthcare facility, remain at the receiving facility or return to their residence. Rationale that may factor into patient decisions includes:
 - Patient condition
 - Pending discharge or transfer
 - Proximity to home and/or family
 - Discomfort or pain

Project 31210 – Emergency Management

Provides funding for the Regional Emergency Planner position based at the Middle Peninsula Planning District Commission (MPPDC). The Regional Emergency Planner supports the Emergency Managers, who do not have planners on staff, in each locality with planning.

- Gloucester County Emergency Management Coordinator reached to MPPDC staff to make revisions on the 2019 Gloucester County Continuity of Operations Plan (COOP). A COOP is an effort within individual executive departments and agencies to ensure that Primary Mission Essential Functions (PMEFs) continue to be performed during a wide range of emergencies. Revisions included; re-formatting and change of personnel.
- Continued to conduct research regarding the living shoreline incentive program. MPPDC Regional Emergency Management Planner will provide assistance with MPPDC staff regarding this project. The Middle Peninsula's living shoreline incentive program explains how the Middle Peninsula will protect individuals and their homes/businesses from storm surges in an effective and cost-effective manner.

- Conducted bi-monthly local Emergency Managers meeting. Items discussed were:
 - Re-entry & Access Authorization Plan
 - Service animals are the only animals that should be allowed in shelters. Farmers and livestock/large animal owners are the lead agencies for large animals and livestock to include; horses, cows, chickens, etc. In the event of wildlife such as, deer, posing a threat to residents and responders, the respective localities' animal control personnel are encouraged to neutralize the animal(s) that pose such a danger.
 - Tow trucks and/or those county, state or federal resources that can provide disabled vehicle removal services may be essential during an evacuation and/or re-entry. The function of this service would be to remove disabled vehicles and assist with the repair of vehicles so the evacuation routes are kept moving.
 - Grants
 - **Functional Assessment Support Team (FAST)** to assist local government agencies and their partners in providing appropriate support to individuals with access and functional needs during disasters.
 - **Regional Debris Plan/Re-entry Plan Table-top exercise** to allow county personnel to fully understand their role during these types of events. Further, this will identify any planning gaps/needs.
 - **Regional CCTA Plan** - CCTAs are acts of terrorism that involve synchronized and independent team(s) at multiple locations, initiated with little or no warning, and employing one or more weapon systems such as, firearms, explosives, etc. that are intended to result in large numbers of casualties.
- Applied for funding through the Firehouse Subs Public Safety Foundation for Achilles Elementary, Lawson-Marriott Elementary and Tappahannock Elementary Schools to receive fire prevention/safety educational materials for their students. These educational materials would explain the various classifications & causes of fires, common fire evacuation routes (i.e. doors or windows), etc. through interactive puzzles/games and coloring activities such as, creating a home fire escape plan for their family.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY19 Indirect Cost rate =54.86%.

- CFO duties have been fully taken over as of January 1st.
- Separated former Finance Director from GMS effective December 31, 2019.
- Continued transition of all user contact information and permission from former Finance Director to new Chief Finance Officer.
- Completed forms for new staff regarding dependent's state benefits.
- Updated all SAM.gov registrations.
- Completed VACORP renewal forms for MPPDC and MPCBPAA.
- Began process to generate all 2019 W-2, 1009 and 1098 forms.

Closed Projects

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

Project 30115 – VHDA Community Impact Grant

This project will consider new approaches to address vacant homes and clouds on deeds within the Middle Peninsula. Using recommendations derived from VCPC's extensive policy analysis, MPPDC will identify feasible strategies to address housing issues in the region. This work will also include a limited field inventory which will help MPPDC better evaluate how many vacant homes are in the Middle Peninsula. The short-term objective of Phase I is to identify tools available to address housing vacancies and determine how many vacant homes are in the Middle Peninsula. MPPDC will contract with VCPC and the Berkley Group to provide needed analysis and footwork.

Project 30117 – Urbanna Comprehensive Plan Update

MPPDC will provide the Town of Urbanna with a Comprehensive Plan that contains all the required sections of a plan that can be considered compliant, but not updated. The purpose of phase one is to reassemble all the necessary parts to form a compliant plan. Phase I anticipated completion is within 90 days (or sooner) after such date that the MPPDC team is given notice to proceed with the signing of the service agreement. The full update of the plan will happen under a separate Phase 2 proposal.

Project 31211 – Gloucester Continuity of Operations Plan (COOP)

The Middle Peninsula/Northern Neck Debris Management Plan improves and supports the jurisdictions within the Middle Peninsula/Northern Neck's Operational Coordination, Information Sharing and Recovery Planning. The 2017 Gap Analysis of the Middle Peninsula/Northern Neck's Emergency Operations Plans (EOPs) identified the need to develop a Regional Debris Removal Plan that would engage the 10 county area in a joint planning process.

Project 32016 - VIMS Living Shoreline

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly-owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

Project 32017 – NAWCA PAA Acquisitions

The Wetlands Conservation on the Middle Peninsula of Virginia Phase I proposal is the first in a series of projects planned by the Middle Peninsula District Commission (MPPDC) in coordination with local, state and federal agencies, non-government organizations and landowners to protect key wetlands along the Chesapeake Bay. This project will employ a novel, creative and cost effective land conservation model in order to perpetually protect 77.05 acres of coastal habitat.

Project 32144 – Virginia Coastal TA FY19

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32145 – Dredged Material Siting: Fast-Track Permitting and Beneficial Use Program

This project will help to help localities begin to use their new authority and resources for local dredging projects by identifying opportunities for beneficial use of dredged material. In part, a channel analysis will be conducted by Virginia Institute of Marine Science (VIMS) Shoreline Studies Program to determine the best locations for dredged material. Additionally, the Virginia Coastal Policy Center (VCPC) will conduct legal research associated with HR 1096.

Project 32147 – ANPDC Rural Enhancement Authority

ANPDC and MPPDC will host a Summit to engage interested localities towards their participation and membership in the Rural Coastal Virginia Community Enhancement Authority to further legislative advancements in Working Waterfront and other rural coastal Virginia policy.

Project 32149 – WIP III (2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ. One outcome of this project may be sustainable funding to the PDC for a designated environmental staff person to provide coordination between DEQ CBP and localities and technical assistance to local governments moving forward.

Project 301181 – PamunkeyNet

PamunkeyNet, a proposed wireless internet system which would harness the Middle Peninsula's existing emergency services radio infrastructure to create a regional internet service in Middle Peninsula localities. This project proposes to address the business structure necessary for the Pamunkey Nation to operate and become a wireless provider.

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities - \$13,154,283

Service Center	Project Title and Description	Funding Requested	Status
MPCBPAA	Virginia Outdoor Foundation – Captain Sinclair Easement/Improvements	\$180,000	Funded
Environmental	CZM ANPDC Ecotourism II	\$38,263	Funded
Environmental	CZM NNPDC WWF	\$5000	Funded
Environmental	CZM Dredging	\$50,000	Funded
Environmental	CZM Rural Enhancement Authority	\$10,000	Funded
Emergency Mgmt	Re-Entry and Access Authorization Plans	\$44,050	Funded
Emergency Mgmt	Regional Emergency Planner Position	\$49,500	Funded
Environmental	Virginia CWF Funding – Living Shoreline Capitalization	\$250,000	Approved
Environmental	NFWF – Improving Coastal Resiliency Through Nature Based Solutions	\$269,914	Funded
Local	VPA Dredging Proposals – Mathews -2 proposals	\$261,523	Funded
Local	VPA Dredging Proposals – Gloucester -2 proposals	\$232,856	Funded
Transportation	DRPT – FY20 Operating	\$67,846	Funded
Transportation	DRPT – Technical Assistance – Telecommuting as a Solution to Reduce Outcommuting	\$30,000	Not Funded
Transportation	VDOT – RTP FY20	\$58,000	Funded
Environmental	DEQ – Septic Pump Out Assistance	\$17,600	Funded
Environmental	CZM – Coastal Technical Assistance – FY20	\$34,500	Submitted
Environmental	CZM – Ecotourism III	\$25,000	Submitted
Environmental	CZM – Extraction Fee Study	\$15,000	Funded
Environmental	DCR – Flood Prevention	\$28,173	Funded
Environmental	DEQ – WIP III Part 2	\$21,500	Funded
Emergency Mgmt	VDEM Update to MP All Hazard Mitigation Plan	\$93,750	Submitted
Environmental	NFWF – Elevating Septic Case Study	\$83,478	Submitted
Emergency Mgmt	VDEM – Emergency Mgmt Planning	\$49,500	Submitted
Emergency Mgmt	VDEM – Resource Typing	\$36,055	Submitted
Emergency Mgmt	VDEM – MSAT Service	\$17,000	Submitted
Environmental	VEE – Elevated Septic Case Study	\$75001	Submitted
Emergency Mgmt	VDEM – COOP Annexes	\$30,000	Submitted
Environmental	CB License Fund – Fight the Flood	\$3,000	Submitted
MPCBPAA	DCR Virginia Land Conservation Foundation – Land Acquisition	\$455,470	Submitted

ACRONYMS

ACH	Automated Clearing House	MPRSC	Middle Peninsula Regional Security Center
AFG	Assistance to Firefighters Grants	NHD	Natural Heritage Data
AFID	Agricultural and Forestry Industries Development	NIMS	National Incident Management System
AHMP	All Hazards Mitigation Plan	NFWF	National Fish and Wildlife Foundation
BCC	Building Collaborative Communities Project	NOAA	National Oceanic and Atmospheric Administration
BOS	Board of Supervisors	NPS	National Park Services
CBPA	Chesapeake Bay Preservation Area	OCVA	Oyster Company of Virginia
CBSF	Chesapeake Bay Stewardship Fund	OLGA	On-line Grant Administration
CDBG	Community Development Block Grant	PAA	Public Access Authority
CEDS	Comprehensive Economic Development Strategy	RBEG	Rural Business Enterprise Grant
CIP	Capital Improvement Plan	RBOG	Rural Business Opportunity Grant
COI	Conflict of Interest	RFP	Request for Proposal
CRS	Credit Rating System	RFQ	Request for Qualifications
CVE	Countering Violent Extremism	RLF	Revolving Loan Fund
CZMP	Coastal Zone Management Program	RTP	Rural Transportation Planning
DEQ	Department of Environmental Quality	SERCAP	Southeast Rural Community Assistance Project
DGIF	Department of Game and Inland Fisheries	SHSG	State Homeland Security Grant
DHR	Department of Historic Resources	SWCD	Soil and Water Conservation District
DHCD	Department of Housing and Community Development	SWM	Storm Water Management
DMME	Department of Mines Minerals and Energy	SWRP	State Water Resource Plan
DOC	Department of Corrections	THIRA	Threat & Hazard Identification & Risk Assessment
DOE	Department of Energy	TIF	Tax Increment Financing
DRPT	Department of Rail and Public Transportation	TMDL	Total Maximum Daily Loads
EDA	Economic Development Administration	USDA	U.S. Department of Agriculture
EDO	Economic Development Organization	USFWS	U.S. Fish and Wildlife Service
EECBG	Energy Efficiency and Conservation Block Grant	VAPA	Virginia Planning Association
EOC	Emergency Operation Center	VAPDC	Virginia Association of Planning District Commissions
EPA	Environmental Protection Agency	VASG	Virginia Sea Grant
FEMA	Federal Emergency Management Agency	VAZO	Virginia Association of Zoning Officials
Fracking	Hydraulic Fracturing	VCP	Virginia Coastal Program
GIS	Geographic Information System	VCZMP	Virginia Coastal Zone Management Program
HAM	Amateur Radio	VCWRLF	Virginia Clean Water Revolving Loan Fund
HRPDC	Hampton Roads Planning District Commission	VDEM	Virginia Department of Emergency Management
LGA	Local Government Administrators	VDH	Virginia Department of Health
LPT	Local Planning Team	VDOT	Virginia Department of Transportation
LSIP	Living Shoreline Incentive Program	VDMME	Virginia Department of Mines, Minerals, and Energy
MOU	Memorandum of Understanding	VEE	Virginia Environmental Endowment
MPA	Middle Peninsula Alliance	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
MPBA	Middle Peninsula Broadband Authority	VHB	Vanasse Hangen Brustlin
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VIMS	Virginia Institute of Marine Science
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VMRC	Virginia Marine Resource Commission

VOAD	Volunteer Organization Active in Disasters
VOP	Virginia Outdoors Plan
VRA	Virginia Resources Authority
VSMP	Virginia Stormwater Management Program
VTA	Virginia Transit Association
VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund

Middle Peninsula PDC – Legislative Report #2

January 17, 2020

As the General Assembly nears the end of its first full week, more than 1,670 House bills have been introduced and more than 1,000 senate bills. The legislature will have until March 8 (scheduled adjournment sine die) to address all legislation, including the Governor’s proposed budget. The next critical date for the legislature is crossover, when each Chamber has to deal with legislation introduced in its chamber. Crossover is February 11.

The final day to introduce legislation was Friday, January 17. Legislation critical to the Middle Peninsula has been introduced by Del. Keith Hodges, and an update on that legislation is provided below, as is a short summary of each bill.

Other bills of interest are provided as well, including a short overview of the omnibus transportation bills introduced on behalf of the Administration (SB890 and HB1414). These are large and complicated bills, and a thorough review to determine its impact to rural coastal Virginia is recommended. There are several bills introduced dealing with coastal resiliency and recurrent flooding, and stormwater. These bills are being monitored.

With respect to committees, all of the committees are now populated, and subcommittees named. Much of the work of the Middle Peninsula resides in the Agriculture, Chesapeake, and Natural Resources Committee in the House of Delegates and the Agriculture, Conservation and Natural Resource Committee in the Senate.

The Chair of the House ‘Ag’ committee is Del. Ken Plum, a long-time member of the House of Delegates who represents part of Fairfax County. Many of the bills of interest to the Middle Peninsula have been referred to the Chesapeake subcommittee, which is chaired by Del. Alfonso Lopez, who represents part of Fairfax and the city of Arlington. Key members of the Chesapeake subcommittee include Del. David Bulova (D), of Fairfax; Del. Nancy Guy, a freshman Democrat from Virginia Beach; Del. Shelly Simonds, a freshman Democrat from Newport News; Del. Margaret Ransome of the Northern Neck; and, Del. Rob Bloxom of the Eastern Shore.

The Senate ‘Ag’ Committee is chaired by Sen. Chap Peterson of Fairfax City, a long-time member of the committee.

Provided below is a short summary of MPPDC introduced legislation:

HB 1267: Land bank entities; planning district commissions: Permits localities to designate a planning district commission as a land bank entity. Currently, localities may create an authority or designate certain existing nonprofit organizations as a land bank entity. Land Banks are an important tool to address vacant and substandard housing issues in your community.

HB 1313/HB1314 Chief Resiliency Officer: Establishes a framework for statewide coordination for flooding matters using existing code under the Flood Plain Management. MPPDC staff continues to provide statewide leadership focusing on administrative and government process improvements for increased

statewide collaboration on flooding matters. HB 1313 is expected to be modified this week – to improve its focus.

HB 1364 Resource Protection Areas; improvement plans: This bill authorizes state water control board to promulgate regulations to allow for citizens to create a plan enhance the environmental and water quality functionality of the RPA by adding native plants and organic material to the RPA. Implementation of plan includes certain landowner requirements. This legislation will help with both water quality and flood protection.

HB 1366 Commissioner of Health and the Director of the Department of Environmental Quality: Directs the Commissioner of Health and the Director of the Department of Environmental Quality to develop a program to remediate septic systems in recurrently flooded areas of Resource Protection Areas by allowing owners of septic systems located in portions of Resource Protection Areas that are subject to recurrent flooding to add soil over the septic system tank and to the septic system drain field, when appropriate to improve septic system drain field absorption and protect the public health and safety

HB 1373 Flood Resiliency Clearing House Program: Directs the Department of Conservation and Recreation to develop a Flood Resiliency Clearing House Program for coordinating flood mitigation solutions that manage both water quality and flooding.

HB 1375 Living shorelines; resiliency: Helps to link water quality and resiliency by adding to the definition of living shoreline the following permissive statement: When practicable, a living shoreline may enhance coastal resilience and attenuation of wave energy and storm surge.

Other bills of specific interest to the MPPDC include:

HB 1675 Siting of solar energy facilities. Requires any applicant seeking to locate a commercial solar photovoltaic (electric energy) generation or storage facility on any census tract meeting the eligibility requirements for an opportunity zone as designated by the federal Internal Revenue Service to execute a siting agreement with the host locality in which the census tract is located, prior to the issuance of a permit by rule or certificate of public need. The bill grants localities various powers in executing such siting agreement and contains certain requirements for the agreement provisions. The bill does not apply to any solar photovoltaic (electric energy) generation or storage facility that has received zoning or site plan approval, preliminary or otherwise, from the host locality on or before January 1, 2020.

HB 1258 Coordinator of emergency services; West Point. Adds the Town of West Point to the towns that have the coordinator of emergency services appointed by the mayor or town manager with consent of the town council.

HB 1262 Transient occupancy tax; certain counties. Adds Appomattox, Mathews, Middlesex, and New Kent Counties to the list of counties that may impose a transient occupancy tax at a rate above two percent, but not to exceed five percent. The revenue attributable to a rate in excess of two percent shall be used solely for tourism and travel purposes. Current law allows all counties to impose a transient occupancy tax at a rate not to exceed two percent.

HJ 102 Coastal Flooding, Joint Subcommittee on; continued, appropriations. Continues the Joint Subcommittee on Coastal Flooding for two additional years, through the 2021 interim.

Transportation

HB 1414 (Filler-Corn) and SB 890 (Saslaw) propose major changes to the funding and distribution of transportation resources in the Commonwealth. These are Administration bills filed by the Speaker of the

House and Majority Leader of the Senate, and propose to generate additional revenues to be used for transportation needs and streamline how funding is distributed. The proposed legislation also contains various proposals that strive to improve safety on Virginia's roadways. Key items in the bill include:

The bills propose raising the existing gas tax by four cents a year for three years, resulting in a statewide tax of 28.2 cents per gallon by July 1, 2023. The bills also seek to raise the tax on diesel fuel to 27 cents per gallon by July 1, 2022. Both taxes will be adjusted annually based on the Consumer Price Index for all Urban Consumers (CPI-U).

Creates a new highway use fee on fuel-efficient vehicles. This new fee would require fuel-efficient vehicles to pay 85% of the difference between the fuel tax paid by an average vehicle and what the fuel-efficient vehicle pays.

In a **presentation** to the Senate Finance and Appropriations Committee's Transportation Subcommittee, Secretary of Transportation Shannon Valentine stated that these proposals seek to address decreases or declines in revenues collected from the existing gas tax even as the overall vehicle miles traveled (VMT) on Virginia roadways increases

The bills proposes streamlining the existing transportation funding system by diverting all existing and proposed revenues into a single **fund**, with sets aside \$85 million and \$60 million for the Statewide Special Structures Fund and the Route 58/Northern Virginia Transportation District Debt Service respectively. The remaining funds would be split 51.24 percent and 48.76 percent between the Highway Maintenance and Operating Fund (HMOF) and the Transportation Trust Fund (TTF) for Distribution respectively. Included in the special structures fund include numerous bridges in the Middle Peninsula and the R. O. Norris Bridge connected the Middle Peninsula and Northern Neck.

The bills also halve the state's motor vehicle registration fees while maintaining existing local authority to levy fees up to the current rate of \$40.75 for vehicles weighing below 4,000 pounds.

The bills also provide for debt authorization for the Interstate 81 Corridor Improvement Program and index regional fuels taxes in Northern Virginia, Hampton Roads, and the I-81 Corridor to be indexed to CPI-U instead of the distributor price of fuel.

Lastly, the bills would enable localities to reduce the speed limit to less than 25 miles per hour on any highway within its boundaries that is located within a business or residential district.

A summary of bills associated with coastal resiliency/flooding and a comprehensive list of introduced solar bills are attached in separate documents.

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Composite view

Bills	Committee	Last action	Date
HB 20 - Lindsey - Va. Alternative Energy & Coastal Protection Act; DEQ to implement final carbon trading regulation.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/14/20
HB 22 - Lindsey - Virginia Shoreline Resiliency Fund; grant program.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/14/20
HB 24 - Lindsey - Hurricane and Flooding Risk Reduction and Bond Rating Protection Act of 2020; established, report.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/14/20
HB 110 - Ware - Regional Greenhouse Gas Initiative; trading allowance reserve account, etc.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/14/20
HB 382 - Convirs-Fowler - Virginia Shoreline Resiliency Fund; grant program.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/14/20
HB 389 - Miyares - Hurricane and Flooding Risk Reduction and Bond Rating Protection Act of 2020; established, report.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/15/20
HB 751 - Jones - Virginia Community Flood Preparedness Fund; low-income loans, forgiveness of principal.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/14/20
HB 859 - Convirs-Fowler - Stormwater management facilities; private residential lots, disclosure.	(H) Committee on General Laws	(H) Assigned GL sub: Housing/Consumer Protection	01/15/20
HB 882 - Bulova - Stormwater management; proprietary best management practices, reciprocity.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/14/20
HB 981 - Herring - Clean Energy and Community Flood Preparedness Act; funds continued.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/14/20
HB 1152 - Lopez - Carbon dioxide cap and trade program; establishes program, etc.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/14/20
HB 1216 - Tran - State of good repair funds; bridges subject to repeated flooding.	(H) Committee on Transportation	(H) Assigned Transportation sub: Transportation Systems	01/14/20
HB 1217 - Tran - Transportation, Department of; at-risk infrastructure, report.	(H) Committee on Transportation	(H) Assigned Transportation sub: Transportation Systems	01/15/20
HB 1308 - Walker - Stormwater management; grandfathered land-disturbing activities.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/15/20
HB 1313 - Hodges - Chief Resiliency Officer; Secretary of Public Safety and Homeland Security to designate.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/15/20
HB 1314 - Hodges - Chief Resiliency Officer; Secretary of Public Safety and Homeland Security to designate.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/15/20
HB 1366 - Hodges - Resource Protection Areas; program to remediate septic systems in recurrently flooded areas.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Chesapeake	01/15/20
HB 1373 - Hodges - Flood Resiliency	(H) Committee on	(H) Assigned ACNR sub:	01/15/20

Clearing House Program; developed by Department of Conservation and Recreation.	Agriculture, Chesapeake and Natural Resources	Chesapeake	
HB 1526 - Sullivan - Electric utility regulation; environmental goals.	(H) Referral Pending	(H) Committee Referral Pending	01/14/20
HJ 47 - Sickles - Coastal areas; study on economic consequences of weather-related events.	(H) Committee on Rules	(H) Referred to Committee on Rules	01/04/20
HJ 77 - Convirs-Fowler - Coastal Flooding, Joint Subcommittee on; continued, appropriations.	(H) Committee on Rules	(H) Referred to Committee on Rules	01/07/20
HJ 102 - Hodges - Coastal Flooding, Joint Subcommittee on; continued, appropriations.	(H) Committee on Rules	(H) Referred to Committee on Rules	01/08/20
HJ 136 - Guzman - Recognizing that global warming caused by human activity has resulted in a climate and ecological.	(H) Committee on Rules	(H) Referred to Committee on Rules	01/11/20
SB 361 - Cosgrove - Coastal areas; study on economic consequences of weather-related events.	(S) Committee on Rules	(S) Referred to Committee on Rules	01/06/20
SB 776 - Lewis - Wetlands protection; living shorelines.	(S) Committee on Agriculture, Conservation and Natural Resources	(S) Referred to Committee on Agriculture, Conservation and Natural Resources	01/08/20
SB 796 - Lewis - Hampton Roads Coastal Resiliency Authority; created.	(S) Committee on Local Government	(S) Referred to Committee on Local Government	01/08/20
SB 851 - McClellan - Electric utility regulation; environmental goals.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/08/20
SB 1007 - Reeves - Stormwater management; inspections.	(S) Committee on Agriculture, Conservation and Natural Resources	(S) Referred to Committee on Agriculture, Conservation and Natural Resources	01/16/20
SB 1027 - Lewis - Clean Energy and Community Flood Preparedness Act; fund.	(S) Committee on Agriculture, Conservation and Natural Resources	(S) Referred to Committee on Agriculture, Conservation and Natural Resources	01/16/20
SJ 27 - Lewis - Coastal Flooding, Joint Subcommittee on; continued, appropriations.	(S) Committee on Rules	(S) Referred to Committee on Rules	01/06/20
SJ 33 - Reeves - Constitutional amendment; personal property tax exemption for motor vehicle of a disabled veteran.	(S) Committee on Privileges and Elections	(S) Referred to Committee on Privileges and Elections	01/07/20
SJ 38 - Cosgrove - Coastal areas; study on economic consequences of weather-related events.	(S) Committee on Rules	(S) Referred to Committee on Rules	01/07/20

Composite view with notes

Bills	Committee	Last action	Date
HB 77 - Rasoul - Green New Deal Act; fossil fuel projects moratorium, clean energy mandates, civil penalties.	(H) Referral Pending	(H) Committee Referral Pending	12/06/19
HB 174 - Krizek - Va. Residential Property Disclosure Act; required disclosures for buyer to beware, marine clays.	(H) Committee on General Laws	(H) Subcommittee recommends reporting (8-Y 0-N)	01/16/20
HB 206 - Ware - Electric utility regulation; retail customer choice.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/14/20
HB 408 - Delaney - Green Job Creation Tax Credit; extends sunset date.	(H) Committee on Finance	(H) Read first time	01/17/20
HB 413 - Delaney - Subdivision ordinance; energy efficiency and renewable energy provisions.	(H) Committee on Counties, Cities and Towns	(H) Assigned CC & T sub: Land Use	01/17/20
HB 414 - Delaney - Virginia Energy Plan; covenants regarding solar power, reasonable restrictions.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 461 - Sullivan - Renewable energy property; tax credit established.	(H) Committee on Finance	(H) Referred to Committee on Finance	01/03/20
HB 518 - Bulova - Virginia Residential Property Disclosure Act; disclosures for a buyer to beware, etc.	(H) Committee on General Laws	(H) Subcommittee recommends reporting with substitute (8-Y 0-N)	01/16/20
HB 572 - Keam - Distributed renewable energy; promotes the establishment thereof.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 573 - Keam - Community solar development pilot program; low-income communities.	(H) Committee on Labor and Commerce	(H) Assigned C & L sub: Subcommittee #3	01/16/20
HB 574 - Keam - Virginia Residential Property Disclosure Act; residential building energy analysis.	(H) Committee on General Laws	(H) Subcommittee recommends incorporating (HB518-Bulova)	01/16/20
HB 633 - Willett - Energy saving products; tax deduction.	(H) Committee on Finance	(H) Referred to Committee on Finance	01/06/20
HB 655 - Heretick - Solar photovoltaic projects; conditional zoning.	(H) Committee on Counties, Cities and Towns	(H) Assigned CC & T sub: Land Use	01/17/20
HB 656 - Heretick - Solar energy projects; national standards.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 657 - Heretick - Comprehensive plan; solar facilities review.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 714 - Reid - Virginia Energy Plan; climate change pressing challenge.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 858 - Convirs-Fowler - Virginia Residential Property Disclosure Act, etc.; required disclosures.	(H) Committee on General Laws	(H) Assigned GL sub: Housing/Consumer Protection	01/15/20
HB 859 - Convirs-Fowler - Stormwater management facilities; private residential lots, disclosure.	(H) Committee on General Laws	(H) Assigned GL sub: Housing/Consumer Protection	01/15/20
HB 912 - Simon - Distributed renewable energy; promotes establishment of solar	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20

and other renewable energy.			
HB 947 - Webert - Green development zones; investments in green technologies.	(H) Committee on Finance	(H) Referred to Committee on Finance	01/07/20
HB 959 - Bourne - Resilience hub pilot program; established.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 1017 - Sickles - Commonwealth of Virginia Innovation Partnership Authority; created.	(H) Committee on Communications, Technology and Innovation	(H) Assigned CT & I sub: Communications	01/16/20
HB 1067 - Kory - Electric utilities; net energy metering.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 1131 - Jones - Solar energy projects; revenue share assessment.	(H) Committee on Finance	(H) Referred to Committee on Finance	01/07/20
HB 1132 - Jones - Electric utility regulation; initial triennial review, requirements.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 1133 - Jones - Solar and wind energy; projects on previously developed project sites.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 1140 - Keam - Clean School Bus Grant Fund and Program; created and established.	(H) Committee on Education	(H) Assigned Education sub: Pre-K-12	01/13/20
HB 1171 - Poindexter - Solar farms; annual report of acreage, report.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Assigned ACNR sub: Natural Resources	01/14/20
HB 1173 - Lopez - Certified pollution control equipment and facilities; tax exemption, timing of certification.	(H) Committee on Finance	(H) Referred to Committee on Finance	01/07/20
HB 1183 - Lopez - Bulk energy storage resources; State Corporation Commission.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 1184 - Lopez - Distributed energy generation; promotes establishment of distributed solar energy.	(H) Committee on Agriculture, Chesapeake and Natural Resources	(H) Referred to Committee on Agriculture, Chesapeake and Natural Resources	01/07/20
HB 1295 - Helmer - Fossil fuel investments; tax on electric utilities.	(H) Committee on Finance	(H) Referred to Committee on Finance	01/08/20
HB 1434 - Jones - Local tax; exemption for solar energy equipment.	(H) Committee on Finance	(H) Referred to Committee on Finance	01/08/20
HB 1450 - Sullivan - Electric utility regulation; energy efficiency standard.	(H) Committee on Labor and Commerce	(H) Assigned L & C sub: Subcommittee #3	01/16/20
HB 1526 - Sullivan - Electric utility regulation; environmental goals.	(H) Referral Pending	(H) Committee Referral Pending	01/14/20
HB 1634 - Jones - Shared solar programs.	(H) Referral Pending	(H) Committee Referral Pending	01/16/20
HB 1675 - Hodges - Siting of solar energy facilities.	(H) Referral Pending	(H) Committee Referral Pending	01/17/20
SB 94 - Favola - Virginia Energy Plan; relating to the Commonwealth Energy Policy.	(S) Committee on Commerce and Labor	(S) Assigned C&L sub: Energy	01/10/20
SB 269 - Bell - Virginia Freedom of Information Act; exclusions, proprietary records and trade secrets.	(S) Committee on General Laws and Technology	(S) Constitutional reading dispensed (38-Y 0-N)	01/17/20
SB 271 - Bell - Higher educational institutions, public; public-private partnerships, wind and solar power.	(S) Committee on Education and Health	(S) Referred to Committee on Education and Health	01/03/20
	(S) Committee on		

SB 342 - Locke - Virginia Residential Property Disclosure Act; disclosure of special flood hazard area to purchaser,	General Laws and Technology	(S) Stricken at request of Patron in General Laws and Technology (14-Y 0-N)	01/15/20
SB 343 - Locke - Virginia Residential Property Disclosure Act; required disclosures for buyer to beware, etc.	(S) Committee on General Laws and Technology	(S) Constitutional reading dispensed (38-Y 0-N)	01/17/20
SB 354 - Bell - Electric utility regulation; energy efficiency standard.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/06/20
SB 504 - Petersen - Virginia Energy Plan; covenants regarding solar power, reasonable restrictions.	(S) Committee on Commerce and Labor	(S) Assigned C&L sub: Energy	01/10/20
SB 629 - Surovell - Distributed electric generation; community solar gardens.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/07/20
SB 632 - Surovell - Public utilities; energy storage capacity in the Commonwealth.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/07/20
SB 634 - Surovell - Alternative and efficient energies; subsidies and rebates.	(S) Committee on Finance and Appropriations	(S) Rereferred to Finance and Appropriations	01/13/20
SB 685 - Mason - Certified pollution control equipment and facilities; tax exemption, timing of certification.	(S) Committee on Finance and Appropriations	(S) Referred to Committee on Finance and Appropriations	01/07/20
SB 710 - McClellan - Distributed renewable energy; establishment of solar renewable energy, etc.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/07/20
SB 731 - McClellan - Investor-owned electric utilities; rate of return on common equity.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/07/20
SB 762 - Barker - Solar energy projects; revenue share assessment.	(S) Committee on Finance and Appropriations	(S) Referred to Committee on Finance and Appropriations	01/08/20
SB 763 - Barker - Real estate tax; exemption for certified pollution control equipment and facilities.	(S) Committee on Finance and Appropriations	(S) Referred to Committee on Finance and Appropriations	01/08/20
SB 800 - Lewis - Real property tax exemption for certified pollution control equipment and facilities.	(S) Committee on Finance and Appropriations	(S) Referred to Committee on Finance and Appropriations	01/08/20
SB 820 - Morrissey - Constitutional amendment; personal property tax exemption for motor vehicle of a disabled veteran.	(S) Committee on Privileges and Elections	(S) Referred to Committee on Privileges and Elections	01/08/20
SB 851 - McClellan - Electric utility regulation; environmental goals.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/08/20
SB 870 - Marsden - Solar photovoltaic projects; conditional zoning.	(S) Committee on Local Government	(S) Referred to Committee on Local Government	01/08/20
SB 875 - Marsden - Solar energy projects; national standards.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/08/20
SB 876 - Marsden - Electric utility regulation; clean energy standard.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/08/20
SB 893 - Marsden - Comprehensive plan; solar facilities review.	(S) Committee on Local Government	(S) Referred to Committee on Local Government	01/08/20
SB 998 - Lucas - Offshore wind generation facilities; development of facilities.	(S) Committee on Commerce and Labor	(S) Referred to Committee on Commerce and Labor	01/16/20
SJ 33 - Reeves - Constitutional amendment; personal property tax exemption for motor vehicle of a disabled	(S) Committee on Privileges and Elections	(S) Referred to Committee on Privileges and Elections	01/07/20

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Commissioner's Priorities

(Please discuss with your local Boards)

Please Return to MPPDC Staff by February 25th

The MPPDC Overall Program Design/Budget Committee uses the Commissioners Priority sheet to help shape the work program for the upcoming year. If you have thoughts concerning services or policy issues you would like for the Committee to consider, please complete the below.

Name:

1. What are your top priorities for improving your locality?
2. What cross jurisdictional issues or policy concerns should MPPDC study?
3. Do you have a special topic area that you need researched?
4. Which MPPDC Service Center do you consider the most important to your constituents?
5. Other comments on how and what MPPDC could be doing to improve your locality or the region.

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Draft CY 2020 Annual Meeting Schedule

- January 22** *MPPDC Boardroom, General Meeting*
Adoption of Calendar Year Meeting Schedule
Appointment of Overall Program Design (OPD) & Budget Committee
Appointment of Nominating Committee
Commissioner Priorities
General Assembly Update
- February 26** *MPPDC Boardroom, General Meeting*
Adoption of CDBG Regional Priorities
- March 25** *MPPDC Boardroom, General Meeting*
Local Budgets Discussion
- April 22** *MPPDC Boardroom, General Meeting*
Draft Overall Program Design and Budget to Committee members
May Budget Committee work sessions as needed
- May 27** *MPPDC Boardroom, General Meeting*
Presentation and Adoption of Draft OPD & Budget
- June 24** *MPPDC Boardroom, General Meeting*
Election of MPPDC Officers
- July 22** *MPPDC Boardroom, General Meeting*
Presentation & Adoption of FY21 Indirect Cost Allocation Plan
Legislative Program Discussion
- August** *No meeting*
- September 23** *MPPDC Boardroom, General Meeting*
Adoption of Legislative Program
Discussion of PDC Financial Issues
- October 28** *MPPDC Boardroom, General Meeting*
- November 18** *MPPDC Boardroom, General Meeting*
Presentation of Audited Financial Statements
- December 16** *MPPDC Boardroom, General Meeting*
General Legislative Discussion

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