



**MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION**

COMMISSIONERS

Essex County

*Mr. John Clickener
Hon. Margaret H. Davis
Hon. John C. MaGruder*

Town of Tappahannock

*Hon. Roy M. Gladding
Mr. James W. Sydnor*

Gloucester County

*Hon. Ashley C. Chriscoe
Dr. William G. Reay
Hon. Michael R. Winebarger*

King and Queen County

*Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)*

King William County

*Hon. David E. Hansen
Hon. Travis J. Moskalski
(Treasurer)
Mr. Eugene J. Rivara
Mr. Sanford Wanner*

Town of West Point

Hon. Paul T. Kelley

Mathews County

*Hon. O. J. Cole, Jr.
(Vice Chairman)
Mr. Thornton Hill
Hon. Jack White
Ms. Melinda Conner*

Middlesex County

*Mrs. Trudy V. Feigum
Hon. Wayne H. Jessie, Sr.
Hon. John D. Miller, Jr.*

Town of Urbanna


Hon. Steve Hollberg

Secretary/Director

Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: January 18, 2017

RE: December Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, January 25, 2017 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the January meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **January 25st**!

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***Middle Peninsula Planning District Commission
Meeting***

7:00 P.M.

Wednesday, January 25, 2017

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of December Minutes
- III. Approval of December Financial Reports
- IV. Executive Director's Report on Staff Activities for the Month of January
- V. Public Comment

AGENDA ITEMS FOR DISCUSSION

- VI. Adoption of Calendar Year Meeting Schedule
- VII. General Assembly Update
- VIII. Review and Consideration of MPPDC Title VI Plan
- IX. Committee Appointments
 - OPD & Budget Committee
 - Nominating Committee
 - Executive Committee
- X. Other Business
- XI. Adjournment

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Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 01/06/2017
 Run Time: 2:20:45 pm
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Period Ending: 12/31/16

Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	3,975.00	70.55	3,975.03	-0.03	100.00%	3,871.46	-103.57
30021	Mathews Comp Plan Upd	8,750.00	277.96	7,595.13	1,154.87	86.80%	6,388.24	-1,206.89
30022	Tappahannock Economic I	4,000.00	113.22	3,889.60	110.40	97.24%	3,991.00	101.40
30109	MPEDRO Staff Support	12,800.38	283.72	14,929.96	-2,129.58	116.64%	14,676.00	-253.96
30111	Blue/Green Infrastructure I	29,998.00	2,725.58	5,450.47	24,547.53	18.17%	5,092.00	-358.47
30112	BCC MPEDRO \$17K ma	101,000.00	11,339.16	18,055.77	82,944.23	17.88%	4,399.00	-13,656.77
30170	MPBDP Staff Support	18,280.00	352.33	19,226.96	-946.96	105.18%	20,091.91	864.95
30212	FY17 Transportation Dem	84,807.00	7,851.65	42,252.66	42,554.34	49.82%	29,175.40	-13,077.26
30314	FY17 Rural Transporatio	72,500.00	10,557.34	39,695.41	32,804.59	54.75%	22,652.95	-17,042.46
30420	Onsite Loan Management	128,406.87	1,555.38	132,050.83	-3,643.96	102.84%	172,603.38	40,552.55
30424	2016 Septic Pumpout	28,600.00	914.35	20,437.13	8,162.87	71.46%	10,328.76	-10,108.37
30428	WQIF 2016, \$183500 R	216,500.00	2,046.14	4,674.77	211,825.23	2.16%	1,968.53	-2,706.24
30502	Water Supply Planning	121,805.89	559.55	117,182.53	4,623.36	96.20%	153,950.00	36,767.47
31002	GA Lobby FY09	18,247.75	0.00	18,247.75	0.00	100.00%	24,000.00	5,752.25
31201	AHMP Update 2014	130,010.00	361.52	130,307.12	-297.12	100.23%	129,741.06	-566.06
31203	Emergency Planning 2016	154,500.00	19,094.35	121,683.79	32,816.21	78.76%	90,674.51	-31,009.28
31500	Living Shoreline Incentiv	0.00	0.10	64.95	-64.95	0.00%	37.30	-27.65
32014	PA Master Plan - \$2500 I	77,500.00	1,507.44	78,794.23	-1,294.23	101.67%	77,258.59	-1,535.64
32015	FY17 PAA Staff Support	4,000.00	566.14	1,443.38	2,556.62	36.08%	968.64	-474.74
32016	VIMS Living Shoreline	92,636.80	171.52	394.65	92,242.15	0.43%	0.00	-394.65
32133	NFWF Living Shorelines I	222,267.00	0.00	222,938.97	-671.97	100.30%	191,180.04	-31,758.93
32135	Coastal TA FY16	60,000.00	0.00	60,222.58	-222.58	100.37%	57,000.00	-3,222.58
32136	Mathews SLR Adapatati	54,687.00	2,167.56	55,556.88	-869.88	101.59%	54,687.00	-869.88
32137	Mathews Ditch Map Data	60,524.00	2,196.69	61,310.33	-786.33	101.30%	54,471.60	-6,838.73
32138	FY17_Coastal_TA	60,000.00	10,330.47	16,940.32	43,059.68	28.23%	6,399.52	-10,540.80
32139	Eco_Business - PAA Mat	47,000.00	3,856.85	11,155.77	35,844.23	23.74%	1,625.60	-9,530.17
32209	WWF State Plan	50,000.00	13,007.96	48,920.24	1,079.76	97.84%	33,641.70	-15,278.54
32210	WWF Inititative	50,000.00	3,479.24	10,571.67	39,428.33	21.14%	0.00	-10,571.67
38016	FY16_Local_Programs	0.00	-402.77	0.00	0.00	0.00%	0.00	0.00
38017	FY17 Local Projects	136,057.00	37,535.08	108,485.65	27,571.35	79.74%	150,463.69	41,978.04
Totals:		<u>2,048,852.69</u>	<u>132,519.08</u>	<u>1,376,454.53</u>	<u>672,398.16</u>	<u>67.18%</u>	<u>1,321,337.88</u>	<u>-55,116.65</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Period Ending: 12/31/16
Format: 1 Board

Run Date: 1/6/17
Run Time: 2:21:59 pm
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Assets:

Cash in Bank	647,058.17
Receivables	190,673.09
Property & Equipment	10,937.83
Deferred Outflows	30,454.00

Total Assets:

\$879,123.09

Liabilities:

Accounts Payable	27,128.70
VRA Loan Payables	124,884.87
Payroll Withholdings	-221.42
Accrued Leave	48,687.70
Deferred Inflows	220,036.00
Net Pension Liabilities	56,917.00
Cost Allocation Control	(8,615.81)

Total Liabilities:

\$468,817.04

Equity:

Local Initiatives/Information Resources	46,624.81
Economic Development	-13,404.29
Transportation Programs	-30,119.72
Emergency Management Projects	-31,009.29
Onsite Repair & Pumpout	27,740.83
Housing	-103.32
Coastal Community & Environmental	-88,638.95
Public Access Auth Programs	-2,405.03
Mandates	36,206.72
Temporarily Restricted	178,083.69
General Fund Balance	287,330.60

Total Equity:

\$410,306.05

Total Liabilities and Equity

\$879,123.09

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 01/06/2017
 Run Time: 2:22:52 pm
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Period Ending: 12/31/16
 Format: 1 Agencywide R&E
 With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Match	0.00	26,059.60	70,407.41	-70,407.41	0.00%
Local Annual Dues	109,899.00	0.00	109,899.00	0.00	100.00%
Local Other Revenues	6,281.00	-0.49	57,350.75	-51,069.75	913.08%
Local Other Organizations	34,000.00	620.14	2,844.26	31,155.74	8.37%
State Revenues	143,817.00	0.00	59,470.00	84,347.00	41.35%
Federal Revenues	467,618.00	35,916.24	110,600.19	357,017.81	23.65%
Miscellaneous Income	9,800.00	1,234.55	2,965.18	6,834.82	30.26%
RevolvingLoan Program Income	9,000.00	592.06	46,750.01	-37,750.01	519.44%
Revenues	780,415.00	64,422.10	460,286.80	320,128.20	58.98%
Expenses					
Personnel	417,254.00	75,425.79	259,053.71	158,200.29	62.09%
Facilities	30,887.00	2,589.79	15,187.84	15,699.16	49.17%
Communications	4,400.00	274.53	2,155.11	2,244.89	48.98%
Equipment & Supplies	3,250.00	171.10	2,551.22	698.78	78.50%
Travel	8,202.00	1,327.11	4,673.01	3,528.99	56.97%
Professional Development	17,580.00	1,826.48	9,454.09	8,125.91	53.78%
Contractual	181,700.00	23,310.25	123,910.12	57,789.88	68.19%
Miscellaneous	63,928.00	1,490.63	27,946.66	35,981.34	43.72%
Regional Share	0.00	26,103.41	70,463.28	-70,463.28	0.00%
Expenses	727,201.00	132,519.09	515,395.04	211,805.96	70.87%
Agency Balance	53,214.00	-68,096.99	-55,108.24		

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

December 21, 2016

Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, December 21, 2016, at 7:00 p.m. MPPDC Chairman Thomas Swartzwelder welcomed everyone in attendance.

Commissioners Present

Essex County: John Clickener, John Magruder

Gloucester County: J. Brent Fedors, Michael Winebarger, Ashley Chriscoe, Dr. Willy Reay

King and Queen County: Tom Swartzwelder, R.F. Bailey

King William County: Travis Moskalski, Eugene Rivara, Sandy Wanner

Mathews County: Tim Hill, O.J. Cole, Jr., Jack White

Middlesex County: Trudy Feigum

Town of Urbanna: Steve Hollberg

Town of West Point: Paul T. Kelley

Commissioners Absent

Essex County: Prue Davis

King and Queen County: Sherrin Alsop

King William County: David Hansen

Middlesex County: Wayne Jessie, Jack Miller

Town of Tappahannock: Monte "Roy" Gladding, James Sydnor

Also in Attendance

Lewis Lawrence, MPPDC Executive Director

Beth Johnson, MPPDC Finance Director

Harrison Bresee III, MPPDC Regional Emergency Planner

Dawn Kirby, MPPDC Secretary

Jackie Hart, Citizen

Tom Feigum, Citizen

II. Approval of November Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the November Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the November Minutes. Mr. Rivara moved that the November Minutes be approved. Mr. Chriscoe seconded the motion; motion carried.

III. Approval of November Financial Report

Chairman Swartzwelder asked whether there were any questions regarding the October financial report before being approved subject to audit. There being no questions, Chairman Swartzwelder requested a motion to approve the November financial report subject to audit. Mr. Chriscoe moved to approve the November financial report subject to audit. Mr. Wanner seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of December

None.

V. Public Comment

None.

VI. Rural Coastal Virginia Economic Development Authority, Delegate Keith Hodges

As Delegate Hodges was unable to attend the meeting, Executive Director, Lewie Lawrence led a discussion on legislation Del. Hodges intends to introduce at the General Assembly regarding the establishment of a Rural Coastal Virginia Economic Development Authority representing the special needs of the 12 counties of the Middle Peninsula, Northern Neck and Eastern Shore. This would build a programmatic house for rural Coastal Virginia to receive much needed assistance for economic development and the ability to lobby at the General Assembly regarding the regions' special needs. Commissioners were encouraged to distribute information on the proposed legislation to the boards and provide ideas, suggestion and comments to Mr. Lawrence or Delegate Hodges. Discussion was held as to how this would be integrated with the new regional EDO.

VII. General Stormwater Solution Discussion

Executive Director, Lewis Lawrence gave a PowerPoint presentation as to how the Stormwater Solution can create jobs, revenue and protect water quality while benefitting homebuilders, DEQ, local government, CBF and environmental community.

Mr. Lawrence explained how the new solution must:

- Reduce the program administration cost to DEQ.
- Flip significant program administration to the local level under conditions that can be successfully administered by rural localities.
- Generate new business opportunity at the local level.

- Reduce stormwater BMP costs to the development community and streamline the regulatory framework in non-ms4 areas.
- Result in higher net water quality protection than the current legislation.

Basic concepts for a solution will include:

- Large scale regional stormwater BMP's for additional water quality offsets BMP's can exist at the 8 or 6 digit HUC level.
 - Expanding to larger HUC would afford benefit to urban areas in need of stormwater credit provided by rural coastal pilot BMP stormwater bank.
- Limited use of MS 19 standards in locally designated rural "development growth areas."
 - Development growth areas would be locally administered.
 - Require additional planting and/or additional larger buffers near streams.
 - In exchange for developing at the MS 19 standard, developer remits stormwater BMP fee to help pay for the development of the regional stormwater bank.
- Use of full DEQ administered stormwater standards for the remaining larger areas of the jurisdiction beyond the "development growth areas."

In addition, the solution will:

- Authorize third party engineers to prepare and submit permits to DEQ. Shift burden to developers who should welcome this improvement. DEQ would maintain list of "certified stormwater engineers." If the engineer breaks the rules, DEQ would no longer accept plans from the engineer and report violations to DPOR.
- Designate special exceptions for certain small scale land disturbing activities in rural areas such as
 - Driveway in a wooded forest.
 - Crab shedding operation that is saltwater dependent.
- In lieu/replace 2,500 sq ft land disturbance threshold with state wide 10,000 sq ft uniform threshold or allow as an alternative the use regional BMP for offsets of the 2,500 sq ft threshold by mitigating at a higher standard.

After a discussion of BMP fees, third party inspections, timeline scenarios, Opt-in vs. Opt-out jurisdictions and Williamsburg as a model, the Commission authorized Executive Director, Lewie Lawrence to retain Chris Pomeroy of Aqua Law for a fee of \$6,000 as a consultant to help draft legislation for a stormwater implementation solution that would provide for better water quality and be less burdensome on rural localities. Mr. Fedors recommended that the Commission change the language to state "up to and not to exceed \$6000." Chairman Swartzwelder requested a motion to approve retaining Chris Pomeroy as a consultant for a fee of up to and not to exceed \$6000. Mr. Hollberg so moved; Mr. Rivera seconded the motion; motion carried.

A copy of the PowerPoint presentation is attached to these minutes.

VIII. Emergency Management Program Update

Harrison Bresee, MPPDC Regional Emergency Planner, gave a PowerPoint presentation reviewing the MPPDC Regional Emergency Planning Program, including accomplishments for 2015, current projects (2016) and future projects (2017). All projects, such as Regional Planning Coordination, the Middle Peninsula Resource Typing document, the Route 17 Evacuation Technical Support Plan, current work on Threat and Hazard Identification and Risk Assessment Guides (THIRA) for each locality, the pending purchase of Satellite Phones for all Middle Peninsula localities, and a Regional EOP Gap Analysis for 2017, were outlined. To date, the program has been entirely funded by Federal pass through grants administered by the Virginia Department of Emergency Management. A copy of the PowerPoint presentation is attached to these minutes.

IX. MPPDC Local Budget Request Discussion

The Commission agreed to add a special assessment of \$600 for each county and \$200 per town as a line item to the MPPDC local budget request to help provide administrative support to the Middle Peninsula Chesapeake Bay Access Authority. The PDC, PAA and MPEDRO are all looking at ways the assets of the PAA can be utilized for future economic development projects. Chairman Swartzwelder requested a motion to approve a special assessment fee of \$600 for each county and \$200 for each town as a line item to the MPPDC local budget request. Mr. Hollberg so moved; Mr. Chriscoe seconded the motion; motion carried.

X. Fair Labor Standards Act Discussion

MPPDC Finance Director Beth Johnson informed the Commission that the Obama administration has increased the salary threshold used to determine employees exempt from overtime rules. A federal judge has delayed the December 1 enactment of the changes and the administration has appealed the decision. Given the change in Administration, this may never become an issue, but she will stay abreast of the situation and keep localities informed of any changes.

XI. Other Business

Executive Director Lawrence brought to the attention of the Commission proposed legislation entitled the Virginia Broadband Deployment Act and how its provisions may prevent localities from being able to provide broadband services to their constituents. In essence the private sector, while often unwilling to provide service to rural areas wants to insure that government cannot do so in its stead.

XII. Adjournment

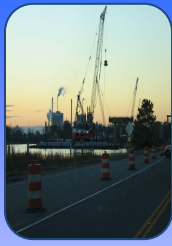
Chairman Swartzwelder requested a motion to adjourn the meeting. Mr. Moskalski so moved; Mr. Winebarger seconded. The motion carried.

COPY TESTE:

(Secretary)

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Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income

For More Information:

MPPDC
P.O. Box 286
Saluda Professional Center
125 Bowden Street
Saluda, Virginia 23149
Phone: 804-758-2311

Please visit the MPPDC website at:

www.mppdc.com



Regional Profile:

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

FY15 Locality Budget Data							
Locality	Raise %	Compensation Notes	Real Property Increase	Real Property Rate	Personal Property Increase	Personal Property Rate	Other
Essex	2%		\$0.02	\$0.86	\$0.25	\$3.75	\$35/\$25 Vehicle tax
Gloucester	3%	Bonus for lower scale employees only	None	\$0.65	None	\$2.95	
King and Queen	0%		None	\$0.54	None	\$3.94	
King William	2%		\$0.03	\$0.82	None	\$9.65	
Mathews	2%		\$0.07	\$0.54	\$0.05	\$3.70	
Middlesex	2%	Step Inc. w/ evaluation; No COLA	\$0.05	\$0.53	None	\$3.50	

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Locality	Core Services Administered by the MPPDC							
	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Emergency Management
Region-wide	✓	✓	✓	✓	✓	✓	✓	✓
Essex			✓					
Gloucester		✓	✓					
King & Queen								
King William		✓		✓	✓			✓
Mathews			✓	✓				
Middlesex			✓					
Town of Tappahannock			✓					
Town of West Point								
Town of Urbanna								
Other		✓						

Report on Mandated Initiatives

Locality	Water Supply Plan Update Support Staff: Lewie Lawrence Start Date: 7/2016 Completion Date: TBD		All-Hazards Mitigation Plan Update Support Staff: Jackie Rickards Start Date: 1/2014 Completion Date: 8/2016	
	<i>Participating</i>	<i>Current Status</i>	<i>Participating</i>	<i>Current Status</i>
Essex	✓	Finalizing Scope of Work	✓	Adopted
Gloucester	NA	NA	✓	Adopted
King & Queen	✓	Finalizing Scope of Work	✓	Adopted
King William	✓	Finalizing Scope of Work	✓	Adopted
Mathews	✓	Finalizing Scope of Work	✓	Adopted
Middlesex	✓	Finalizing Scope of Work	✓	Adopted
Town of Tappahannock	✓	Finalizing Scope of Work	✓	Adopted
Town of West Point	✓	Finalizing Scope of Work	✓	Adopted
Town of Urbanna	✓	Finalizing Scope of Work	✓	Adopted

Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Environmental	CZM –FY17 Coastal Technical Assistance	\$30,000	Funded
Environmental	NFWF TA Service Provider	n/a	Approved
Environmental	CZM – Flooding and Sea Level Rise	\$14,792	Funded
Environmental	CZM – MP Public Access Master Plan	\$40,000	Funded
Environmental	CZM – Ditch Mapping Database – Mathews	\$60,524	Funded
Environmental	CZM – Working Waterfronts – State Plan	\$50,000	Funded
Emergency Mgmt	VDEM – Homeland Security Amateur Radio Coordination Workshops	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$52,500	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Shelter Partner List and MOUs	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for Mathews and Middlesex	\$21,500	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for King William, King and Queen and Essex	\$31,000	Funded
Emergency Mgmt	Dominion Foundation – Prescription & Drug Abuse – Habitat for Humanity Glouc/Mat	\$49,735	Not Funded
Environmental	DEQ – Septic Pumpout	\$28,600	Funded
Environmental	DEQ – NPS Septic Repair WQIF grants to homeowners	\$200,000	Funded
Environmental	CZM – ECO PAA Dragon Run	\$40,000	Funded
Environmental	CZM – Regulations	\$40,000	Not Funded
Environmental	CZM – Coastal Technical Assistance – FY17	\$30,000	Funded
Environmental	NFWF – PAA Living Shoreline Oyster Bag Sills & Monitoring (VIMS)	\$96,637	Funded
Economic Dev	NFWF – Economic Leverage of Blue & Green Assets in MP	\$33,000	Not Funded
Economic Dev	NFWF – Aquaculture Business Park and Oyster Hatchery	\$538,536	Not Funded
Environmental	DEQ – Capitalization – MP Living Shoreline Revolving Loan Program	\$250,000	Approved
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$95,000	Funded
Emergency Mgmt	VDEM – Homeland Security Satellite Radios	\$58,000	Funded
Emergency Mgmt	VDEM – Homeland Security EOP Gap Analysis	\$85,000	Funded
Economic Dev	VDHCD – BCC Grant – MPREDO Advisory Board and Staffing	\$76,980	Approved
Economic Dev	EDA – VASG Care4CoastalVA	\$999,000(\$19,340)	Submitted
Economic Dev/Environ	NFWF – Harnessing the Intrinsic Value of Coastal VA Green Infrastructure	\$33,000	Submitted
Environmental	DEQ – Septic Pumpout	\$17,000	Submitted
Environmental	NAWCA Acquisitions	\$75,000	Submitted
Economic Dev/Environ	CZM Project of Special Merit – Coastal Resiliency & Adaptation	\$165,000	Submitted
Environmental	CZM Legal Research	\$7,000	Submitted
Economic Dev	VATI-FTS – Dark Fiber	\$914,760	Submitted
Economic Dev	DHCD – CDBG Planning Grant – Broadband	\$11,000	Submitted
MPCBPAA	VEE – Land Acquisition Assistance	\$12,000	Funded
MPCBPAA	Chesapeake Bay Restoration Fund – Education & Marketing for Land Donations	\$1,500	Funded

MPPDC ACRONYMS

ACH	Automated Clearing House	MPRSC	Middle Peninsula Regional Security Center
AFG	Assistance to Firefighters Grants	NHD	Natural Heritage Data
AFID	Agricultural and Forestry Industries Development	NIMS	National Incident Management System
AHMP	All Hazards Mitigation Plan	NFWF	National Fish and Wildlife Foundation
BCC	Building Collaborative Communities Project	NOAA	National Oceanic and Atmospheric Administration
BOS	Board of Supervisors	NPS	National Park Services
CBPA	Chesapeake Bay Preservation Area	OCVA	Oyster Company of Virginia
CBSF	Chesapeake Bay Stewardship Fund	OLGA	On-line Grant Administration
CDBG	Community Development Block Grant	PAA	Public Access Authority
CEDS	Comprehensive Economic Development Strategy	RBEG	Rural Business Enterprise Grant
CIP	Capital Improvement Plan	RBOG	Rural Business Opportunity Grant
COI	Conflict of Interest	RFP	Request for Proposal
CRS	Credit Rating System	RLF	Revolving Loan Fund
CVE	Countering Violent Extremism	RTP	Rural Transportation Planning
CZMP	Coastal Zone Management Program	SERCAP	Southeast Rural Community Assistance Project
DEQ	Department of Environmental Quality	SHSG	State Homeland Security Grant
DGIF	Department of Game and Inland Fisheries	SWCD	Soil and Water Conservation District
DHR	Department of Historic Resources	SWRP	State Water Resource Plan
DHCD	Department of Housing and Community Development	THIRA	Threat & Hazard Identification & Risk Assessment
DMME	Department of Mines Minerals and Energy	TIF	Tax Increment Financing
DOC	Department of Corrections	TMDL	Total Maximum Daily Loads
DOE	Department of Energy	USDA	U.S. Department of Agriculture
DRPT	Department of Rail and Public Transportation	USFWS	U.S. Fish and Wildlife Service
EDA	Economic Development Administration	VAPA	Virginia Planning Association
EDO	Economic Development Organization	VAPDC	Virginia Association of Planning District Commissions
EECBG	Energy Efficiency and Conservation Block Grant	VASG	Virginia Sea Grant
EOC	Emergency Operation Center	VAZO	Virginia Association of Zoning Officials
EPA	Environmental Protection Agency	VCP	Virginia Coastal Program
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VCWRLF	Virginia Clean Water Revolving Loan Fund
GIS	Geographic Information System	VDEM	Virginia Department of Emergency Management
HAM	Amateur Radio	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VDMME	Virginia Department of Mines, Minerals, and Energy
LPT	Local Planning Team	VEE	Virginia Environmental Endowment
LSIP	Living Shoreline Incentive Program	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
MOU	Memorandum of Understanding	VHB	Vanasse Hangen Brustlin
MPBA	Middle Peninsula Broadband Authority	VIMS	Virginia Institute of Marine Science
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VMRC	Virginia Marine Resources Commission
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VOAD	Volunteer Organization Active in Disasters

MPPDC ACRONYMS

VOP	Virginia Outdoors Plan
VRA	Virginia Resources Authority
VSMP	Virginia Stormwater Management Program
VTA	Virginia Transit Association
VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
January 17, 2017**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 14 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 7 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 8 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 9 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 11 years)

The Coastal Society - The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Hurricane Evacuation Coordination Workgroup - The Hurricane Evacuation Coordination Workgroup is comprised of state and local emergency representatives tasked with finding solutions to fill in the gaps in the Commonwealth's and Locality's plans to respond to a Major Hurricane Evacuation.

Shelter Location Identification Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with identifying state and local shelter locations that can meet the needs of individuals with access and functional needs. A recent federal court ruling indicates that prior knowledge of shelter locations allows for more complete personal preparedness planning

Shelter Staffing Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with recommending solutions to alleviate staffing limitations in emergency shelters

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B – EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Stakeholder Advisory Group for fees related to the consolidated Virginia Erosion and Stormwater Management Program - Item 8 of Chapters 68 and 758 of the 2016 Acts of Assembly directed Virginia Stormwater Management Program Authorities and Virginia Erosion and Sediment Control Program Authorities to submit information to DEQ by August 1, 2016 and directed DEQ to conduct its evaluation based on revenues and resource needs from July 1, 2014, to June 30, 2016 (Current)

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22
Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA staff support, MPEDRO Staff support*

Planner 2: Harrison Bresee

Contact Info: hbreesee@mppdc.com (804) 758-2311x26 (757) 871-2245 (cell)
Programs: *Regional Emergency Planning*

Planner 1 : Doug Diedrichsen

Contact Info: ddiedrichsen@mppdc.com (804) 758-2311x28
Programs: *Rural Transportation Planning, General community planning*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)
Programs: *Environmental Programs, Graphic Arts*

Secretary: Dawn Kirby

Contact Info: dkirby@mppdc.com (804) 758-2311x21
Programs: *Septic Pumpout Assistance, Facilities Scheduling*

Funding – VDEM, MANDATES
VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

- Received an updated proposal from EEE Consulting to address the needs of the Water Supply Plan.

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, Native Plants guide.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 32015 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared cashflow analysis.
- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.

32016 VIMS Living Shoreline

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly-owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

32137 – Mathews Ditch Map Database

Building on the NFWF Ditching project in Mathews County, MPPDC staff in contract with Draper Aden Associations will continue reducing the information gap between stakeholders and those tasked with repairing the drainage system. First, maps will be created to identify ditch locations in the target areas using associated parcel information using Mathews County tax parcel maps overlapped with aerial imagery to provide information on ditch and channel locations. Additionally Virginia Coastal Policy Clinic will conduct research, compile deeds and easement documents that identify ditch ownership responsibility, easement rights and other interests in the roadside and outfall ditches. Finally a database will be designed for the organization and illustration of legal records for property owners of failing ditches.

Project 32138 Virginia Coastal TA FY17

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Consulted with Peggy Sanner from the Chesapeake Bay Foundation and David Nunley, Environmental Planner for Caroline County, concerning various stormwater issues and possible solutions to address outstanding stormwater concerns.
- Met with representatives from the Virginia Department of Game and Inland Fisheries and the Virginia Wildlife Foundation concerning possible new land donations around the Captain Sinclair's Recreational Area in Gloucester County.
- Consulted with several environmental planners for the Port of Vancouver to learn about the West Coast's largest biofiltration facility. The discussion included design and cost estimates.
- Consulted with Susan Gaston, a representative for the Nestlé Purina facility in King William County, concerning multipurpose technology utilized at the plant for other value added purposes.
- Consulted with Delegate Keith Hodges concerning multiple bills to address outstanding stormwater issues impacting Chesapeake Bay opt-out jurisdictions. Bills include House Bill #1774, 2008, 2009 and 2012.
- Consulted with a representative from the Virginia Conservation Network concerning water policy and stormwater positions related to various stormwater bills.
- Consulted with Chris Pomeroy, President of AquaLaw, concerning review and assessment of Delegate Keith Hodge's various stormwater bills.
- Consulted with Larry Land, from the Virginia Associations of Counties, concerning various stormwater bills proposed by Delegate Keith Hodges.
- Consulted with Tamara Holmes with the Department of Housing and Community Development, concerning the planning grant for the Pamunkey Tribe related to the delivery of Broadband Services.
- Consulted with several representatives from FEMA concerning a question regarding a political subdivision owning a residential structure and the classification for flood insurance of that structure as a principle residence. A government owned home cannot be classified as a primary residence under NFIP.

32139 Eco-Business Framework

The PAA in partnership with MPPDC staff will explore new approaches to allow privately owned eco-business ventures to operate on publicly owned land to encourage new and innovative environmentally sensitive businesses that showcase and preserve PAA land.

- Presented the Eco-Business Program documents to the Public Access Authority. Upon discussion of these documents, the Authority decided to wait on opinions from the Attorney General's office regarding the Authority's tax exempt status and if and when a private eco-business company establishes itself on PAA land.
- Consulted with Erin McNeil and Heather Hays regarding council assignment for the Middle Peninsula Chesapeake Bay Public Access Authority and questions related to business and revenue generation for the Public Access Authority. Erin McNeil is the Assistant Attorney General and Heather Hays is Lockerman Senior Assistant Attorney General/Chief at the Office of the Attorney General.

32210 Working Waterfronts (Task 93.03)

During this project MPPDC staff will explore the creation of either a state sponsored uninsured "motorist" program for workboats or a self-funded insurance program. Additionally, MPPDC staff will focus on reviewing and refining legislative solutions that may benefit working waterfronts. In part, MPPDC staff will coordinate with Legislative Services and the General Assembly. Finally, MPPDC staff will contract with HRPDC to expand the working waterfront inventory to include public landings currently utilized by watermen and working waterfront locations in Richmond Regional, George Washington, and Crater PDCs.

- Corresponded with a variety of marinas throughout the region to understand insurance requirements for commercial work boats. Based on preliminary responses, some marinas do not allow commercial work boats, while other marinas required different insurance minimums.
- Researched the marine fuel tax (§28.2-208) and the Marine Fishing Improvement Fund (§3.2-2705) to begin to understand how the fees are distributed for improvements of commercial wharfs.
- Sent the Hampton Roads Planning District Commission (HRPDC) a contract to conduct a coarse analysis of working waterfront sites in the remaining coastal planning districts (i.e. Richmond Regional, George Washington, and Crater PDC's). HRPDC has signed and returned the contract.
- Sent an update of the Working Waterfronts project to Beth Polak, Coastal Planner at the VA Department of Environmental Quality to be presented at the Virginia Coastal Zone Management Program meeting, scheduled for January 18.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30212 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated website – www.midpenrideshare.org
- Emailed database regarding potential new vanpool from Warsaw/Tappahannock or Kilmarnock/Topping to downtown Richmond to gauge interest.
- Participated in planning survey requested by DRPT. Requested planning study for fixed route transit service on US 17 from Tappahannock to Gloucester Point.
- Current commuter database - 144

Project 30314 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Attended the VDOT Safety Road Show in Richmond on December 15. Input was gathered and information was provided on programs and goals to be set statewide for road safety programs across all of the agencies and the matrix by which improvements will be measured.
- Reviewed the Mathews County Comprehensive Plan update which focuses on providing technical assistance on edits requested by VDOT in the transportation section. Contacted Thomas Jenkins, new planner with Mathews County, to inform him that I would be coordinating with him to start the VDOT requested edits.
- Responded to requests from Middlesex County residents pertaining to the Public Water Access Plan research, which is currently being conducted. Responded to requests from the community to provide input from those not able to attend the site specific neighborhood meetings.
- Began compiling public input documentation gathered at the November public meetings as well as neighborhood forums regarding water access planning for Middlesex County.
- Provided technical assistance to Gloucester County by assessing roads used by bike clubs, general recreational and transportation users and gathering this data for Share the Road signage.
- Reviewed prerequisite materials (methodology informational video) for the Virginia Safety Target Setting Workshop on January 18, conducted by Federal Highway Administration, Safety Performance Management.
- Prepared and submitted a quarterly report to Steven Hayes at VDOT Fredericksburg office as required for the Rural Transportation Program.
- Reviewed draft Title VI Plan for consistency and sent to legal for amendment and review.
- Prepared and submitted quarterly financial report and reimbursement request to VDOT.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition MPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Consulted with Kathy Farmer, Farmers Septic, regarding completed Mathews septic repair. Discussed need for operating permit prior to issuing final payment. Consulted with Robert Salg, Mathews Health Department, regarding operating permit.
- Consulted with Kaitlin Ranger, NPS TMDL Coordinator, Piedmont Regional Office Department of Environmental Quality, regarding quarterly reporting forms.
- Prepared and submitted quarterly report DEQ for review.
- Closed on King William septic repair loan/grant assistance package.
- Consulted with King William client regarding assistance available for septic system without drainfield.
- Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.
- **Remaining uncommitted funding – \$155,677 in loan funds, \$166,940 in grant funds.**

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

30108 Building Collaborative Communities EDO Implementation

With funding from DHCD, this project will allow for staffing of the Middle Peninsula Economic Development Resource Organization, training for the Advisory Board members on operating a regional economic development organization and managing regional projects, and creation of a long term sustainability plan for the organization.

- Consulted with Thomas J. Cosgrove, Manager of Corporate Citizenship & Government Relations at the Newport News Shipbuilding, a division of Huntington Ingalls Industries, Inc., concerning Go Virginia representation for the Middle Peninsula and interest in corporate sponsorship for the Middle Peninsula Chesapeake Bay Public Access Authority.

- Distributed a draft copy of House Bill 2055 “Rural Coastal Virginia Economic Development Authority Act” legislation to the Executive Director for the Northern Neck Planning District Commission as well as the Accomack Northampton Planning District Commission.
- Consulted with Michelle Jones, DHCD regarding budget in CAMS system. DHCD changed match requirement therefore amended budget and uploaded it into CAMS system again.

Project 30109 MPEDRO Staff Support

The Middle Peninsula Economic Development Resource Organization is a 501(c)(3) corporation reorganized from the Tidewater RC&DC, Inc to secure resources and services to carry out a plan of action for the orderly development and full utilization of the area’s human and natural resources to improve economic conditions and create a general awareness of the need for improvement of the environment by consideration of orderly development of resources for the area.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.

Project 30111 Blue/Green Infrastructure

- Drafted and submitted an application to the Community Development Block Grant Program to expand broadband services to the rural areas of the Middle Peninsula and possibly beyond.

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership’s (MPBDP) Small Business Loan Portfolio after MPBDP’s dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Met with BJ Fulcher, USDA RBEG for annual program review.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients’ bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30021 Mathews County Comprehensive Plan Update

Middle Peninsula Planning District Commission will provide technical assistance to Mathews County in updating the Mathews County 2030 Comprehensive Plan and Mathews County Zoning Code. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a Comprehensive Plan that outlines a vision for the future of the community with a twenty year planning horizon.

Project 380171 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Assisted with preparation of CDBG planning grant for Pamunkey Tribe broadband project.
- Attended a conference call sponsored by the Roanoke Valley Broadband Authority (RVBA) concerning their response to the Virginia Broadband Deployment Act. The RVBA has contracted with Eddy Communications Corporation to fight the bill in this year's Virginia General Assembly.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Consulted with client regarding loan pay-off.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

EMERGENCY SERVICES

Funding - Pending

Project 31203 Regional Emergency Management Planner 2016

Regional Emergency Planner position housed at the Middle Peninsula Planning District Commission (MPPDC) in Saluda. The Middle Peninsula crosses VDEM Region 1&5 boundaries. Position will support local Emergency Coordinators by assisting/coordinating homeland security & disaster response preparedness; Rt. 17 evacuation planning; & resource data collection.

- Coordinated with Carol W. Adams, VAPSBN Program Assistant Office of the Commonwealth Statewide Interoperability Coordinator, to set up a meeting in January with the Middle Peninsula Emergency Managers to hear Ms. Adams and Mr. Thomas Gagnon discuss Va FirstNet. In general, Va FirstNet, <http://www.firstnet.gov/>, will be a nationwide communications network for first responders. Tom Gagnon is Virginia's "SPoC," Single Point of Contact, for Va FirstNet.

- Participated in the “Virginia Mass Care Task Force Virtual” January meeting.
- Participated in several “Regions 5 & 1 Weather” conference calls for snowstorm “Helena”. The calls are standard calls organized by VDEM with the goals of: advising localities on impending disasters; receiving requests for equipment and personnel needs from localities; and maintaining communications and situation reports (sitreps) from localities during and immediately after an event. The storm dropped over a foot of snow in Regions 1 and 5 on Saturday, January 7 resulting in an Emergency Declaration by the Governor of Virginia as well as the Governor of North Carolina, causing hazardous travel conditions, resulting in school, government and business closings across the region for several days. Power outages were minimal and no major loss of life was reported.
- Attended the Region 5 Training Exercise Planning Workshop, sponsored by VDEM. Locality attendance is a requirement for the LEMPG grant and information from this meeting is beneficial to learning trends in VDEM for the current year.
- Completed the draft THIRA for King William County.
- Submitted quarterly reimbursement requests to VDEM.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY16 Indirect Cost rate =49.8%.

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.
- Prepared and submitted budget requests to localities.
- Emailed FY16 audit reports to funders.

CLOSED FY17 PROJECTS

32135 Coastal TA

- Prepared edits to the Coastal Technical Assistance Program, Coastal Zone Management Grant annual Report and Annual Program Summary to be submitted to the Department of Environmental Quality and forwarded to NOAA.

32133 NFWF Living Shorelines PAA

- Prepared and submitted final report and reimbursement request to NFWF

32136 - Mathews SLR Adaptation

32014 Public Access Master Plan

31201 AHMP Update

32014 Middle Peninsula Public Access Master Plan

Project 32209 Virginia Working Waterfront Master Plan and 2nd Virginia Working Waterfront Summit

- Drafted and submitted the final report and project summary to the Virginia Coastal Zone Management Program.
- Prepared and submitted final financial report to April Bahen, CZMP.

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Draft CY 2017 Annual Meeting Schedule

January 25 MPPDC Boardroom, General Meeting

Adoption of Calendar Year Meeting Schedule

Appointment of Overall Program Design (OPD) & Budget Committee

Appointment of Nominating Committee

General Assembly Update

February 22 MPPDC Boardroom, General Meeting

Adoption of CDBG Regional Priorities

March 22 Location TBD, Dinner Meeting

Local Budgets Discussion

April 26 MPPDC Boardroom, General Meeting

Draft Overall Program Design and Budget to Committee members

May 10 & May 17 – Budget Committee work sessions

May 24 MPPDC Boardroom, General Meeting

Presentation and Adoption of Draft OPD & Budget

June 28 Location TBD, Dinner Meeting

Election of MPPDC Officers

July 26 MPPDC Boardroom, General Meeting

Presentation & Adoption of FY18 Indirect Cost Allocation Plan

Legislative Program Discussion

August – No meeting

September 27 MPPDC Boardroom, General Meeting

Adoption of Legislative Program

Discussion of PDC Financial Issues

October 25 Location TBD, Dinner Meeting

November 15 MPPDC Boardroom, General Meeting

Presentation of Audited Financial Statements

December 20 MPPDC Boardroom, General Meeting

General Legislative Discussion