



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock

Hon. Katherine B. Carlton
Mr. Eric Pollitt

Gloucester County

Hon. Ashley C. Chriscoe
(Chairman)
Hon. Tony Nicosia
Dr. William G. Reay

King and Queen County

Hon. Mark R. Berry
Hon. Marie H. Norman
Ms. Vivian Seay

King William County

Hon. Benjamin Edwards
Hon. Justin Catlett
Mr. Greg Henrich
Mr. Percy C. Ashcraft

Town of West Point

Hon. James M. Pruett

Mathews County

Hon. Tim Doss
Hon. David Jones
Mr. Harry Meeks
Ms. Ramona Wilson

Middlesex County

Hon. Wayne H. Jessie, Sr.
(Treasurer)
Hon. Reggie Williams, Sr.
Ms. Kendall Webre
Mr. Matt Walker

Town of Urbanna

Hon. Dr. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence, III

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director
DATE: February 23, 2024
RE: February Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, February 28 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the February meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at (804) 758-2311 or email me at LLawrence@mppdc.com

I look forward to seeing you on **February 28th**!

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, February 28, 2024

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of January Minutes
- III. Approval of Financial Reports for January and FY23 Audit
- IV. Executive Director's Report on Staff Activities for February
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Committee Appointments
 OPD & Budget Committee
- X. General Assembly Update
- XI. Fight the Flood Video
- XII. US DOT Racial Equity Plan
- XIII. VTrans Presentation
- XIV. Other Business
- XV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
January 24, 2024
Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, January 24, 2024, at 7:00 p.m. MPPDC Chairman, Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: Bud Smith

Gloucester County: Ashley Chriscoe, Dr. Willy Reay, Tony Nicosia

King and Queen County: Mark Berry, Marie Norman, Vivian Seay

King William County: Justin Catlett, Benjamin Edwards, Greg Henrich, Percy Ashcraft

Mathews County: David Jones, Ramona Wilson

Middlesex County: Wayne Jessie, Reggie Williams, Kendall Webre

Town of Tappahannock: Kay Carlton

Town of Urbanna: Dr. William Goldsmith

Commissioners Absent

Essex County: John Magruder, Sarah Pope

Mathews County: Tim Doss

Middlesex County: Matt Walker

Town of Tappahannock: Eric Pollitt

Town of West Point: Jamie Pruett

Also in Attendance

Lewie Lawrence, MPPDC Executive Director

Curt Smith, MPPDC Deputy Director

Heather Modispaw, MPPDC Chief Financial Officer

Taylor Ovide, MPPDC Coastal Resilience Planner

Dawn Mantell, MPPDC Executive Assistant – via Zoom

Guests

II. Approval of November Minutes

Chairman Chriscoe asked whether there were any corrections or changes to the November Minutes. There being no corrections to the Minutes, Chairman Chriscoe requested a motion to approve the November Minutes. Mr. Smith moved that the November Minutes be approved. Ms. Webre seconded the motion; motion carried.

III. Approval of Financial Reports for November and December

MPPDC Chief Financial Officer, Heather Modispaw presented the Commission with the FY23 Audit performed by Dunham, Aukamp & Rhodes, PLC. Ms. Modispaw noted for those who may be unaware, the annual audit is required for the MPPDC to continue obtaining grant funding opportunities. The FY23 audit report noted that MPPDC's 2023 financial statements are in good order and ended in accordance with accounting principles generally accepted in the United States of America. It was further noted that the was clean with no findings. The final draft is expected to be presented for approval at the February Commission Meeting.

Chairman Chriscoe asked whether there were any questions regarding the MPPDC financial reports for November and December before being approved subject to audit. There being no questions, Chairman Chriscoe requested a motion to approve the financial reports for November and December subject to audit. Mr. Jessie moved to approve the financial reports for November and December subject to audit. Ms. Seay seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Months of December and January

MPPDC Chairman Chriscoe requested MPPDC Executive Director, Lewie Lawrence reviewed the Executive Director's Report on Staff Activities for December and January. The Executive Director's Report on staff activities is developed at by MPPDC staff, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence stated that due to the lengthy agenda he will forgo his review, but explained the purpose and importance of the Executive Director's Reports to the new Commissioners.

V. MPCBPAA Update

MPCBPAA Secretary, Lewie Lawrence reported that after 9 months of working with the local health department and Gloucester County officials, permits have been issued for a housing project on one of the PAA properties. This project will be put out for bid in the upcoming weeks.

VI. MPA Update

MPA Chairman, Ashley Chriscoe reported the MPA has received approval from their attorney to reconvene MPA meetings. Mr. Chriscoe will begin contacting the appointed members in the upcoming days in hopes of scheduling a meeting and getting back to the business of bringing much-needed resources into the Middle Peninsula. For the new Commissioners, Mr. Chriscoe provided the history and mission of the MPA.

VII. MPPDC Public Relations/Communications Update

In the absence of Stephanie Heinatz, Consociate Media, MPPDC Executive Director, Lewie Lawrence reported Consociate Media is working to develop a strong septic outreach campaign. The MPPDC currently holds several million dollars in septic grant and loan funding with additional funding expected. To increase public awareness and efficiency, Consociate Media is in the process of creating a publicly accessible web-based system that will contain a catalog of all the MPPDC's available resources so when a property owner provides the requested information, they will be connected to the appropriate available resources to address their specific needs.

VIII. Public Comment

None.

IX. New Commissioner Introductions and What MPPDC Does

MPPDC Chairman Chriscoe, welcomed new Commissioners Tony Nicosia, Gloucester County; Mark Berry and Marie Norman, King & Queen County; Justin Catlett, Benjamin Edwards, and Greg Henrich, King William County; and Eric Pollitt, Town of Tappahannock.

MPPDC Executive Director, Lewie Lawrence, drew the Commission's attention to the MPPDC Priority Areas of Work for FY2024 in their meeting packet. The priorities are set annually by the Commission and dictate the work of the MPPDC staff. MPPDC staff locates and obtains available funding to address the priorities set by the Commission. For FY2024, the priorities are Environmental Programs; Transportation; Local & Regional Planning Projects that support projects in the areas of Housing, Business Innovation, Problem Solving, and Mandates; Emergency Management Programs that support FEMA projects; Loan Programs that support Septic, Living Shorelines, Energy Efficiency, and Small Business projects; and Staff Support for External Entities such as the Middle Peninsula Chesapeake Bay Public Access Authority and the Middle Peninsula Alliance. The order of priority shifts annually as it is based on award funding.

X. Adoption of the CY24 MPPDC Meeting Schedule

The Commission was provided with a draft of the CY24 MPPDC Annual Meeting Schedule in their meeting packet. The draft schedule proposes the Commission will meet on the 4th Wednesday of each month except for November where it will meet on the 3rd Wednesday of the month. The Commission will not meet in the months of August and December. Meetings will be held in the Regional Board Room in Saluda. Ms. Seay moved to approve the CY24 Annual Meeting Schedule as presented. Ms. Webre seconded the motion; motion carried.

XI. MPPDC Vice-Chair Vacancy Discussion Election

MPPDC Chairman Chriscoe opened the floor for nominations of Vice-Chair of the Commission. Mr. Smith nominated John Magruder. Ms. Webre seconded the motion; motion carried.

XII. Comprehensive Economic Development Strategy Plan Update

MPPDC Deputy Director, Curt Smith, drew the Commission's presented an update to the Comprehensive Economic Development Strategy (CEDS) and requested the Commission considered approval of the updated document. Mr. Smith explained that the CEDS was first developed in 2013 and functions as a living document with regular updates occurring at least annually. Various State and Federal EDA grant funding programs require or give preference to projects referenced in the regional CEDS. It was explained that the CEDS update focused on updating the economic, demographic data and expansion of the Economic Resilience section of the plan to include the MPPDC's recent efforts and achievements in this area. Mr. Smith reviewed the background, benefits, updated sections, and the top findings and takeaways of the updated CEDS plan. Chairman Chriscoe requested a motion to adopt the updates to

the CEDS plan. Mr. Jessie moved to adopt the updates to the CEDS plan as presented. Ms. Seay seconded the motion; motion carried.

XIII. Gloucester County Rt 17 Smart Scale Application Request

MPPDC Deputy Director, Curt Smith explained the Smart Scale application process and how applications are scored by VDOT to determine which projects receive available funding. It was noted that the MPPDC could apply on behalf of member jurisdictions for projects involving substantial expansion or improvements related to congestion or safety along the sole Corridor of Statewide Significance in the region, Route 17. Gloucester County Senior Comprehensive Planner, Carol Rizzio, gave a PowerPoint Presentation of a proposed project in Gloucester County to widen Route 17 from Tidemill Road to Guinea Road from 4 to 6 lanes and include a 10' wide shared use path on the east side. It was requested that the Commission consider applying for the project on behalf of Gloucester County. It was noted that pre-applications are due in March for VDOT's review and if the pre-application is requested to advance to the full application stage, then a full application would be submitted prior to August. Discussion ensued regarding whether the Gloucester County Board of Supervisors had expressed support for the project, and it was noted that the Board is supportive of the project. Ms. Seay moved to approve the request from Gloucester County and pursue Smart Scale funding for the project on behalf of Gloucester as presented. Ms. Webre seconded the motion; motion carried.

XIV. Waterways Maintenance Fund – (Discussion and possible selection of next regional project priorities)

MPPDC Deputy Director, Curt Smith reported that with Congress defunding shallow water dredging, political subdivisions must now comprehensively approach all aspects of a dredging project. The total amount available for 2024 Virginia Port Authority Waterway Maintenance Funding is \$4M. Mr. Smith provided a handout outlining two proposal options based on the outcome of the current General Assembly session. Option A consists of a proposal for \$4M which would be submitted in partnership with the Accomack-Northampton Planning District Commission, for the "Middle Peninsula & Eastern Shore Dredge Material Management Initiative" and consist of the development and initial implementation of Dredged Material Master Plans for each region. Option B would be presented as a secondary option should the Virginia Port Authority not award the Option A proposal and would consist of dredging Timberneck Creek in Gloucester County. It was explained that Timberneck Creek was selected by action of the Commission in November 2002 as the priority creek to be targeted for WMF funding. Chairman Chriscoe requested a motion to approve Option A – Middle Peninsula & Eastern Shore Dredge Material Initiative as presented and Option B for dredging of Timberneck Creek as presented. Ms. Carlton moved to approve submittal of the proposals as presented. Dr. Reay seconded the motion; motion carried.

MPPDC Deputy Director, Curt Smith provided a handout and reported Congressman Wittman's office had requested the needs of the Middle Peninsula for funding under the Water Resources Development Act (WRDA). A list of the 22 Middle Peninsula creeks studied by the MPPDC in recent years and known to be in need of immediate

and long-term disposal/reuse solutions and options for policy and regulatory reform were presented and suggested for inclusion in the response to Congressman Wittman for consideration. With one addition by the Commission for funding for a jetty at Broad Creek in Middlesex County, MPPDC Chairman Chriscoe requested a motion to approve the needs to be submitted for consideration for Water Resources Development Act funding. Ms. Webre moved to submit the list of needs. Mr. Smith seconded the motion; motion carried.

XV. General Assembly Update

Mr. Robert Crockett, Advantus Strategies, provided a PowerPoint Presentation highlighting priority legislation at the General Assembly. HB1196 Virginia Port Authority, VA Waterway Maintenance Grant Program; HB1135 VDACS Blue Catfish Work Group; HB1058 DWR Duck Blind Licenses; and HB1056 Coastal Resiliency Policy and Research are among the MPPDC priority legislation introduced to the General Assembly this session. Discussion ensued regarding the need for funding to monitor water quality in the York River and small coastal basins within the Middle Peninsula.

XVI. Other Business

Ms. Vivian Seay, King and Queen County Administrator/Attorney announced the groundbreaking ceremony for the new Tele Work/Business Accelerator/Tele Health and MPPDC Office will take place on February 20th at 2:00 pm. The new facility is located on Rt. 33 in King and Queen County. All were invited to attend.

XVII. Adjournment

Chairman Chriscoe requested a motion to adjourn. Mr. Smith so moved; Mr. Jessie seconded the motion; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

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(Secretary)

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 1/31/2024

Run Date: 02/21/2024
 Run Time: 2:53:54 pm
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Expenditures

| Code | Description | Budget | Curr Month | Project Total | Un/Over | % Budget | Revenues | Balance |
|-------|----------------------------------|--------------|-------------|---------------|--------------|----------|------------|--------------|
| 30013 | Housing Loan Admin - EE&CBG I | 500.00 | 31.00 | 332.54 | 167.46 | 66.51% | 763.26 | 430.72 |
| 30124 | FY24 PDC Staff Support for Adm | 15,000.00 | 1,495.16 | 7,672.03 | 7,327.97 | 51.15% | 2,422.31 | (5,249.72) |
| 30170 | Sm Bus Loan Admin - MPBDP St | 1,025.00 | 90.03 | 515.76 | 509.24 | 50.32% | 5,621.91 | 5,106.15 |
| 30184 | Tappahannock Comp Plan | 25,279.00 | 0.00 | 25,279.00 | 0.00 | 100.00% | 25,279.00 | 0.00 |
| 30186 | DHCD Elev.Septic Pilot (\$10k M | 120,000.00 | 577.90 | 9,828.82 | 110,171.18 | 8.19% | 120,000.00 | 110,171.18 |
| 30187 | VHDA Housing Development | 1,000,000.00 | 3,349.12 | 193,279.31 | 806,720.69 | 19.33% | 179,606.51 | (13,672.80) |
| 30190 | DCR/Tapp CFPF Hoskins Crk (Ta | 83,030.00 | 406.67 | 5,825.30 | 77,204.70 | 7.02% | 3,764.11 | (2,061.19) |
| 30191 | DCR/Msex CFPF MillCreek (Mse | 58,851.00 | 1,390.82 | 25,348.34 | 33,502.66 | 43.07% | 12,774.21 | (12,574.13) |
| 30192 | DCR/FEMA FTF GIS Tool | 147,000.00 | 1,227.97 | 118,288.09 | 28,711.91 | 80.47% | 93,332.65 | (24,955.44) |
| 30195 | CFPF Piankatank | 53,637.50 | 0.00 | 53,637.50 | 0.00 | 100.00% | 53,637.50 | 0.00 |
| 30196 | CFPF York | 49,955.00 | 0.00 | 0.00 | 49,955.00 | 0.00% | 0.00 | 0.00 |
| 30197 | CFPF Mobjack | 133,257.00 | 0.00 | 0.00 | 133,257.00 | 0.00% | 0.00 | 0.00 |
| 30198 | Gwynns Island Onsite Septic Rep | 10,000.00 | 65.60 | 599.81 | 9,400.19 | 6.00% | 10,000.00 | 9,400.19 |
| 30201 | MPPDC VA Water Trails Website | 7,363.00 | 589.32 | 1,169.08 | 6,193.92 | 15.88% | 0.00 | (1,169.08) |
| 30220 | DRPT CAP Operating FY24 | 91,474.00 | 4,055.53 | 40,752.32 | 50,721.68 | 44.55% | 20,631.77 | (20,120.55) |
| 30321 | VDOT RTP FY24 | 72,500.00 | 4,972.34 | 18,486.80 | 54,013.20 | 25.50% | 11,467.22 | (7,019.58) |
| 30420 | Onsite Loan Management | 13,496.59 | 10,361.51 | 13,571.59 | (75.00) | 100.56% | 32,799.21 | 19,227.62 |
| 31002 | GA Lobby | 71,253.00 | 3,750.00 | 26,250.00 | 45,003.00 | 36.84% | 71,253.00 | 45,003.00 |
| 31500 | Living Shoreline Incentive Progr | 9,475.00 | 364.78 | 2,456.57 | 7,018.43 | 25.93% | 19,526.22 | 17,069.65 |
| 32021 | PAA GOVA Sea Grant Resilience | 132,163.50 | 9,178.61 | 102,890.60 | 29,272.90 | 77.85% | 92,103.82 | (10,786.78) |
| 32022 | PDC Staff Support for Admin of | 4,200.00 | 391.11 | 2,380.84 | 1,819.16 | 56.69% | 4,200.00 | 1,819.16 |
| 32024 | PAA VOF Get Outdoors-Trailblaz | 5,000.00 | 211.39 | 1,233.15 | 3,766.85 | 24.66% | 0.00 | (1,233.15) |
| 32157 | NFWF Mathews-(VIMS In-Kind \$ | 289,409.80 | 0.00 | 289,559.80 | (150.00) | 100.05% | 267,468.86 | (22,090.94) |
| 32163 | DEQ 319(h) BMP Res Septic \$96 | 231,860.47 | 1,044.85 | 132,708.52 | 99,151.95 | 57.24% | 104,681.77 | (28,026.75) |
| 32166 | DCR FTF Homeowner Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 16,057.00 | 16,057.00 |
| 32167 | DEQ Flo Disaster (\$30k Homeow | 120,000.00 | 0.00 | 120,021.95 | (21.95) | 100.02% | 120,000.00 | (21.95) |
| 32169 | US DOT RAISE | 2,018,476.00 | 103,073.34 | 356,882.92 | 1,661,593.08 | 17.68% | 28,044.98 | (328,837.94) |
| 32170 | DEQ CZM CoastalTA FY22(Consc | 129,700.00 | 0.00 | 129,700.00 | 0.00 | 100.00% | 129,350.00 | (350.00) |
| 32171 | DEQ CZM Next Gen PLANS - Yr2 | 50,000.00 | 0.00 | 50,000.00 | 0.00 | 100.00% | 50,000.00 | 0.00 |
| 32172 | DEQ CZM ANPDC Eco 6 FY23 | 26,000.00 | 0.00 | 26,000.00 | 0.00 | 100.00% | 26,000.00 | 0.00 |
| 32173 | VDH Local SWAP | 299,980.00 | 2,465.28 | 118,225.47 | 181,754.53 | 39.41% | 21,525.41 | (96,700.06) |
| 32174 | NFWF & DEQ CZM Hog Island Re | 947,200.15 | 1,782.78 | 822,878.91 | 124,321.24 | 86.87% | 817,467.18 | (5,411.73) |
| 32175 | DEQ WIP TA 2023 | 72,500.00 | 0.00 | 72,500.00 | 0.00 | 100.00% | 24,852.46 | (47,647.54) |
| 32176 | NFWF Veterans Partnership | 75,000.84 | 7,738.68 | 50,904.77 | 24,096.07 | 67.87% | 30,315.04 | (20,589.73) |
| 32177 | EDA TA (\$70k-VPA/MPA/VASG/ | 192,800.00 | 0.00 | 70,000.00 | 122,800.00 | 36.31% | 70,000.00 | 0.00 |
| 32178 | (BIG) VDH - SWAP | 280,413.00 | 15,810.18 | 47,750.34 | 232,662.66 | 17.03% | 6,680.81 | (41,069.53) |
| 32179 | DEQ ARPA SLPP Septic Repair | 730,196.00 | (18,950.65) | 17,495.22 | 712,700.78 | 2.40% | 4,716.01 | (12,779.21) |
| 32180 | FEMA Ware Cove (H.Owner Mai | 215,355.00 | 2,867.24 | 19,412.14 | 195,942.86 | 9.01% | 1,660.00 | (17,752.14) |
| 32181 | DEQ CZM Coastal TA FY23 | 129,000.00 | 10,035.31 | 33,527.05 | 95,472.95 | 25.99% | 11,728.92 | (21,798.13) |
| 32182 | DEQ CZM Working Waterfront / | 54,505.00 | 1,517.47 | 5,162.55 | 49,342.45 | 9.47% | 0.00 | (5,162.55) |
| 32183 | SCRC LDD Capacity Building | 24,000.00 | 0.00 | 0.00 | 24,000.00 | 0.00% | 0.00 | 0.00 |
| 32184 | DEQ WIP TA '24 (\$14.5kMatch-L | 58,000.00 | 0.00 | 0.00 | 58,000.00 | 0.00% | 0.00 | 0.00 |
| 33001 | Loan Fund C-515771 Septic and | 13,517.00 | 1,398.77 | 7,769.66 | 5,747.34 | 57.48% | 11,693.58 | 3,923.92 |
| 38023 | FY23 Local Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| 38024 | FY24 Local Projects | 207,196.00 | 7,214.49 | 107,524.98 | 99,671.02 | 51.90% | 335,817.61 | 228,292.63 |
| 38100 | LGA Grants Program | 162,278.00 | 0.00 | 0.00 | 162,278.00 | 0.00% | 0.00 | 0.00 |
| 38809 | Mathews HITW Dredging (VDOT | 155,364.00 | 2,148.14 | 136,742.16 | 18,621.84 | 88.01% | 134,683.85 | (2,058.31) |
| 38810 | VPA Aberdeen Dredging | 156,364.00 | 5,181.98 | 74,532.61 | 81,831.39 | 47.67% | 44,722.47 | (29,810.14) |
| 38811 | DCR CFPF Broad Creek Dredging | 612,319.00 | 6,523.61 | 6,801.89 | 605,517.11 | 1.11% | 0.00 | (6,801.89) |
| 38812 | DCR CFPF Whiting Crk Dredging | 138,622.00 | 518.98 | 1,075.55 | 137,546.45 | 0.78% | 0.00 | (1,075.55) |
| 38813 | Broad Crk Spot Dredging (Middl | 65,000.00 | 2,005.55 | 2,005.55 | 62,994.45 | 3.09% | 0.00 | (2,005.55) |

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 1/31/2024

Run Date: 02/21/2024
 Run Time: 2:53:54 pm
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| Code | Description | Expenditures | | | | Revenues | Balance |
|---------|-------------|--------------|------------|---------------|--------------|----------|--------------|
| | | Budget | Curr Month | Project Total | Un/Over | % Budget | |
| Totals: | | 9,559,515.85 | | 3,348,979.49 | | 35.03% | (332,330.84) |
| | | | 194,884.86 | | 6,210,536.36 | | 3,016,648.65 |

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 1/31/2024
 Format: 1 Board

Run Date: 2/21/24
 Run Time: 2:54:39 pm
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Assets:

| | |
|-------------------------------------|------------|
| Cash in Bank | 534,412.81 |
| Cash in Bank, Restricted | 457,527.39 |
| Receivables | 758,439.05 |
| Property & Equipment | 6,627.11 |
| Prepaid Pension (Deferred Outflows) | 48,680.91 |

| | |
|----------------|-----------------------|
| Assets: | \$1,805,687.27 |
|----------------|-----------------------|

Liabilities:

| | |
|-------------------------|-------------|
| Accounts Payable | 219,142.90 |
| VRA Loan Payables | 879,128.03 |
| Bank Loans | 100,000.00 |
| Payroll Withholdings | 817.92 |
| Accrued Leave | 69,782.80 |
| Deferred Revenue | 76,646.09 |
| Deferred Inflows (VRS) | 117,112.00 |
| Net Pension Liabilities | (14,365.00) |
| Cost Allocation Control | 4,976.95 |

| | |
|---------------------|-----------------------|
| Liabilities: | \$1,453,241.69 |
|---------------------|-----------------------|

Equity:

| | |
|---|--------------|
| Local Initiatives/Information Resources | 329,487.05 |
| Economic Development | (143.57) |
| Transportation Programs | (68,912.35) |
| Onsite Repair & Pumpout | (2,759.35) |
| Housing | 430.72 |
| Coastal Community & Environmental | (589,530.86) |
| Public Access Auth Programs | (6,996.40) |
| Temporarily Restricted | 177,307.09 |
| General Fund Balance | 513,563.25 |

| | |
|----------------|---------------------|
| Equity: | \$352,445.58 |
|----------------|---------------------|

| | |
|-------------------------------------|-----------------------|
| Total Liabilities and Equity | \$1,805,687.27 |
|-------------------------------------|-----------------------|

| | |
|-----------------|---------------|
| Balance: | \$0.00 |
|-----------------|---------------|

Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 1/31/2024
 Format: 1 Agencywide R&E

Run Date: 2/21/2024
 Run Time: 2:54:58 pm
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With Indirect Cost Detail

| Code & Description | Budget | Current | YTD | Un/Over | % Bud |
|------------------------------|---------------------|---------------------|---------------------|---------------------|----------------|
| Revenues | | | | | |
| Local Match | 153,796.00 | 0.00 | 84,825.22 | 68,970.78 | 55.15% |
| Local Annual Dues | 247,113.00 | 0.00 | 247,113.00 | 0.00 | 100.00% |
| Local Other Revenues | 253,212.00 | 0.00 | 83,113.52 | 170,098.48 | 32.82% |
| Local Other Organizations | 120,000.00 | 3,690.32 | 16,112.63 | 103,887.37 | 13.43% |
| State Revenues | 2,188,403.00 | 28,951.36 | 159,532.43 | 2,028,870.57 | 7.29% |
| Federal Revenues | 4,161,744.00 | 42,062.77 | 496,084.72 | 3,665,659.28 | 11.92% |
| Miscellaneous Income | 70,005.00 | 10,725.04 | 40,371.86 | 29,633.14 | 57.67% |
| RevolvingLoan Program Income | 23,500.00 | (24,933.57) | 178,912.42 | (155,412.42) | 761.33% |
| Revenues | 7,217,773.00 | 60,495.92 | 1,306,065.80 | 5,911,707.20 | 18.10 % |
| Expenses | | | | | |
| Personnel | 724,004.00 | 64,436.60 | 449,703.64 | 274,300.36 | 62.11% |
| Facilities | 34,393.00 | 2,488.40 | 19,385.61 | 15,007.39 | 56.36% |
| Communications | 9,955.00 | 2,456.74 | 7,798.78 | 2,156.22 | 78.34% |
| Equipment & Supplies | 10,000.00 | 281.82 | 3,986.88 | 6,013.12 | 39.87% |
| Travel | 12,534.00 | 523.77 | 5,070.95 | 7,463.05 | 40.46% |
| Professional Development | 12,773.00 | 50.00 | 7,831.00 | 4,942.00 | 61.31% |
| Contractual | 5,624,724.00 | 124,057.07 | 1,030,181.08 | 4,594,542.92 | 18.32% |
| Miscellaneous | 14,868.00 | 590.46 | 10,906.00 | 3,962.00 | 73.35% |
| Regional Share | 153,796.00 | 0.00 | 84,825.22 | 68,970.78 | 55.15% |
| Expenses | 6,597,047.00 | 194,884.86 | 1,619,689.16 | 4,977,357.84 | 24.55 % |
| Agency Balance | 620,726.00 | (134,388.94) | (313,623.36) | | |

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
February 16, 2024**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user-friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(viriniaworks.com\)](http://viriniaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

MPPDC Staff and Contact Information

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Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

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Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

Chief Financial Officer: Heather Modispaw

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Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

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Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

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Programs: *Fight the Flood Program, Septic and Well Assistance Programs*

Executive Assistant: Dawn Mantell

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Programs: *Septic Pumpout, Repair/Replacement Assistance Programs, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Continued to coordinate with Triangle Environmental regarding designs and structural modifications for elevated septic systems for commercial application at the King and Queen facility.
- King & Queen County has commenced construction of the new facility where the elevated pilot septic system will be showcased. Groundbreaking celebration is scheduled for 2/20/24.

Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)

Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.

- Continued to prepare to apply for the shoreline permit and continue working towards construction.
- Submitted quarterly report to DCR.

Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

Project is to design and develop a draft Joint Permit Application for the shoreline and structures adjacent to the boat ramp at the Carlton Road (Mill Creek) public wharf in Middlesex. The designed solution will help mitigate the shoaling of the boat ramp and enhance the overall resilience of the public wharf.

- Presented the draft report on Mill Creek Boat ramp and multiple solutions to address shoaling at the public boat ramp to the Middlesex County Board of Supervisors. The Board requested more time for review before making final determination regarding a preferred solution.
- Submitted quarterly report to DCR.

Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements

Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.

- The Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey were redrafted by staff with numerous work sessions. These changes were implemented by Timmons and are in final draft phase. Once approved both surveys will be live on the Fight the Flood website and linked to other various resources including the MPPDC website. These surveys are a significant improvement and will work to flow participants into appropriate programs.
- Continued work with Consociate Media to build out and showcase real world examples of resiliency solutions on the FTF website to help future consumers see their options and create landing page for FTF finance tools including new online survey application for MPPDC loan funds. Work will include the development of 7 new pages on the FTF website including a new landing page for the six types of

solutions featured in FTF and six individual pages featuring each solution type (dredging, structural, water monitoring, stormwater, shoreline, and insurance). Each solution page will include an overview of the solution, news style videos using a real business as an example, a media gallery showcasing each solution, and development of a form where people can submit photos of their completed projects. Seven videos and case studies will be developed as well.

- Attempted to add a NFWF polygon layer to GIS to be able to identify eligible FTF entries, was unable to secure the layer needed as its use was restricted and have reached out to NFWF to attempt to obtain the files needed.
- Submitted quarterly report to FEMA.
- Meet with Timmons to make the final edits on the septic and living shoreline surveys. Surveys will go live by the end of February.
- Continued to review Timmons invoices to track project progress. MPPDC staff will meet with Timmons to review final deliverables within the contract.
- Provided narrative for the second reimbursement request to VDEM.

Project 30195 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Piankatank)

VDCR CFPF funding for one shoreline protection construction project on private property within the Piankatank River watershed.

- The Moore Creek shoreline project construction is complete, and the final report has been submitted to DCR. The project is closed out.

Project 30196 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (York)

VDCR CFPF funding for two shoreline protection construction projects on private properties within the York River watershed.

- Administrative: Submitted quarterly report to DCR.
- Sarah's Creek Shoreline Project:
 - The permitted project design was submitted to DCR staff for review.
 - The property owner of the project on Sarah's Creek is reporting that the family is experiencing unanticipated financial hardships and needs to delay starting project construction as a result. MPPDC staff have identified and are exploring prospective financing opportunities to assist the property owner with being able to afford the project and will continue to coordinate with this property owner accordingly.
- York River Shoreline Project:
 - The property owner of the project on the York River is continuing to deliberate whether to sign the requisite DCR maintenance forms and proceed with the project. MPPDC staff continue to coordinate with this property owner.

Project 30197 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Mobjack)

VDCR CFPF funding for three shoreline protection construction projects and one stormwater flood protection project. All are located on private property within the Mobjack Bay watershed.

- Administrative: Submitted quarterly report to DCR.
- Ware River Phase III Project: The owner and MPPDC staff continue to seek funding as the owner has indicated that they are not currently able to accept the grant award funding without additional financial assistance which can be used to support the required matching funds. The MPPDC application for US EPA/VA DEQ funding submitted during the during is awaiting notice and if selected for award, the project will advance. MPPDC staff will continue to coordinate with the property owner, but the project will remain on hold until additional funding is secured.

- Wilsons Creek Project: Construction was initiated and is roughly half complete with completion anticipated during Summer 2024.
- Antioch Rosenwald School Project:
 - Drafted and submitted service agreement to DCR staff for approval to ensure that DCR is clear on the scope of work and budget. Once DCR has provided approval and confirmation, then the project will commence.

Project 32015 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as by responding to daily requests for assistance from local government staff.

- Forwarded January Dominion Power bill for the Captain Sinclair Pool House to Daniel Hogge of Gloucester Rowing Association (GRA) for reimbursement. Received payment for November and December bills.
- Received payment from Dan Knott of Hold-Fast for January and February’s rental of both the Lyell and Corduroy properties.
- Received notification from Mark Harris of Consociate Media that the buyer interested in the Coastal Wilds domain waited too long and time expired.
- Received FY25 VACORP renewal request which is due by March 1st.
- Received FY25 TLC health insurance renewal which is due by April 1st. There are no increases once again this year.
- Received notification that SAMS registration renewal needs to be completed by March 16th.
- Held a meeting with Tyler Technologies to review potential updates to the MPCBPAA reservation website. Tyler Technologies will work to provide a list of options to upgrade the site and associated costs.
- Finalized grant award plans from Virginia Tourism Corporation for latest round of funding to promote the fishing pier grand opening at Captain Sinclair's. Efforts will kick off in February.
- Continued to negotiate a commercial lease with Meridian Health for Veteran services at Captain Sinclair's.

Project 32021 – PAA GO VA Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Millers Septic has neared completion of the elevated septic system at the brick rancher.
- Provided updates to Lance Gregory, Director, Division of Onsite Water and Wastewater Service Virginia Department of Health on the installation of the elevated septic system at Captain Sinclair's.
- Continued coordination with the communications and public relations team with Virginia Sea Grant and RISE. Developed sketches explaining the elevated septic technology and its importance to coastal communities.

- Attended the Region 6 Go Virginia Summit. Presented at talk under the Coastal Resiliency Panel on the circular economy being developed by linking the Fight the Flood program with the Sea Grant Resiliency Economy work.
- Attended the General Assembly subcommittee to speak on an MPPDC dredging bill (House Bill 1196) requesting the authority to purchase or lease land for dredge material storage and management. This bill is needed to help facilitate material storage for companies like NATRX which can use dredge material into a manufactured product.

Project 32024 – MPPDC Virginia Outdoors Foundation (VOF) Get Outdoors

This project will provide the Middle Peninsula Chesapeake Bay Public Access Authority with nature trail demarcation and location services on the Captain Sinclair's complex in Gloucester by partnering with Knott Alone Hold Fast, a veteran support program.

- Registered for the GO Fund Report Tutorial webinar for Friday, February 23rd. VOF grant staff will review how to submit progress reports and funding requests through the VOF grant portal.
- Continued discussion with Dan Knott, Principle with Knott Alone Hold Fast for trail planning. Provided draft maps and discussed various routes for the trails, including approach for trails. Set meeting date for next trail planning meeting.

Project 32166 – Fight the Flood Participant Grant Application Development

MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.

- Continued to monitor grant funding prospects for citizens who have paid MPPDC staff for the development of grant applications.

Project 32174 – NFWF & VCZMP Hog Island Restoration

Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.

- Continued to coordinate with the contractor regarding schedule for remainder of project utilizing NFWF funding.
- Additional units are being shipped in February and await installation.

Project 32176 – NFWF Veterans Partnership

MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc, a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.

- Draft MOU is scheduled for review and acceptance of the MOU at the next scheduled meeting of the Middle Peninsula Chesapeake Bay Public Access Authority. Discussed adding grant funded work to the MOU or a stand-alone document to track the work of Knott Alone.
- Reviewed the scope of work to ensure that all deliverables are accounted for before the contract ends on March 31, 2024.

Project 32181 – Virginia Coastal TA FY23

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Attended the Climate Pollution Reduction Grant (CPRG) Steering Committee hosted by PlanRVA. The Committee provided updates to community engagement activities, including the survey requesting information from citizens about greenhouse gas emissions.

- Began to draft the CZM FY24 scope of work to submit to CZM by March 1st.
- Meet with Jeff Flood, CZM Coastal Planner, to review the MPPDC scope of work.
- Met with USDOT Maritime Administration (MARAD) staff on January 25 to explore prospects for MARAD funding for regional dredging and working waterfront improvement opportunities.
- Met with VDCR Office of Resilience Planning staff on January 29 to discuss VA Coastal Resilience Master Plan Phase 2 updates and implementation strategies.
- Participated in the VA Coastal Policy Team meeting in Richmond on January 30 to discuss NOAA/VCZMP funding priorities and present project ideas for parametric insurance needs and VA Water Trails website enhancements.
- Participated in the VA Resilience Reception at the General Assembly on January 30.
- Participated in the VA Coastal Resilience Master Plan Funding Subcommittee meeting in Richmond on February 1. Topics addressed included Fight the Flood, parametric insurance, and flooding and sea-level rise impacts on the tax base of localities.
- Participated in a meeting on February 7 called by VMRC, VDWR, and USACE staff regarding prospects for dredged material beneficial reuse for Davis Creek.
- Met with VCZMP staff regarding proposal for NOAA/VCZMP funding for development of template local ordinances for establishing local finance districts to support maintenance dredging and/or coastal resilience/flood protection infrastructure. Will submit proposal during March with inclusion of pilot project for Broad Creek in Middlesex County.
- Presented to the Eastern Shore Navigable Waterways Committee on January 18 regarding a joint proposal to the VA Port Authority (VPA) Waterway Maintenance Fund for the development and initial implementation of dredged material disposal/reuse master plans for the Middle Peninsula and Eastern Shore. Presented the same proposal concept to the MPPDC Board during its meeting on January 24, where the MPPDC actioned unanimous support for the proposal. Presented to VPA staff on February 15 and will submit the full application requesting \$4M prior to March 1.
- At the request of the MPPDC Board, application for dredging of Timberneck Creek in Gloucester County will be submitted as a secondary option to the dredged material management initiative proposal. Presented the Timberneck proposal VPA staff on February 15 and will submit the full application prior to the March 1 deadline.
- In response to a request from Congressman Wittman's office, a list of dredging and navigation needs for consideration for future Water Resources Development Act funding was developed, presented to the MPPDC Board on January 24, and submitted to Congressman Wittman's office.
- At the request of the Middlesex County Economic Development Authority, provided a presentation on January 18 regarding MPPDC dredging and working waterfront improvement activities and associated economic development opportunities.
- Met with USDOT Maritime Administration (MARAD) staff on January 25 to explore prospects for MARAD funding for regional dredging and working waterfront improvement opportunities.
- Consulted with Matt Campbell, President of NATRX concerning approaches for post-monitoring of shoreline installations.
- Attended the NOAA Social Coast Conference held in Charleston SC. Presented on how Fight the Flood program works and how the program protects the tax base of the Middle Peninsula as well as encourages and supports business innovation.
- Consulted with Advantus Strategies on various coastal zone management bills important to the work of

the MPPDC that are being heard at the General Assembly.

- Continued discussion with Meridian Health, Knott Alone, and the Gloucester Crew Team on the redevelopment of Captain Sinclair's.
- Attended the Coastal Policy Team meeting held at DEQ Central Office, Richmond Virginia.
- Met with the new owners of Virginia Interactive (Tyler Technologies) to discuss the next upgrade to the MBCPPAA on-line reservations system. Requested conceptual ideas and cost estimates to modernize the reservation system.
- Convened the February meeting of the Local Government Administrators. Agenda items included: General Assembly update, dredging funding update, grant writer position status, water supply mandate and Chesapeake Bay program review by DEQ.
- VA Water Trails Website Maintenance and Management:
 - Met with VCZMP staff to discuss proposal for NOAA/VCZMP funding for improvements to the website and longer-term ownership and management of the site. Will submit proposal for funding during March.
 - Coordinated with the Northern Neck PDC, Accomack-Northampton PDC, and PlanRVA regarding payment for website maintenance and subscriptions.
- Fight the Flood Program Management:
 - Overall management of the Fight the Flood program this period included 10 administrative tasks, 6 phone calls, and 12 correspondences.
 - The Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey were redrafted by staff with numerous work sessions. These changes were implemented by Timmons and are in final draft phase. Once approved both surveys will be live on the Fight the Flood website and linked to other various resources including the MPPDC website. These surveys are a significant improvement and will work to flow participants into appropriate programs.
 - Presented an in-person overview of FTF at the February Mathews Master Gardeners Club roundtable on living shorelines.
 - Submitted a Virginia Outdoors Foundation preapplication for the Development of an ADA Master Plan for Captain Sinclair Recreational Area.
 - Staff participated in the Abandoned and Derelict Vessel kickoff for a NOAA grant funded project that has been awarded to Lynnhaven River Now that aims to remove 100 abandoned or derelict vessels from Virginia waterways.
 - Participated in the Guinea Marsh Tidal Wetland Project Kickoff meeting with Natrx and DWR.
 - Coordinated and conducted pre-construction site visit with Fight the Flood business, Native Shorelines, regarding construction of a ~100 linear foot living shoreline at the MPCBPAA Captain Sinclairs Recreation Area.
 - Presented overview of FTF program at a public workshop hosted by the Chesapeake Bay National Estuarine Research Reserve for King William County, Town of West Point, and King and Queen County property owners. Individually assisted several property owners with the completion of FTF surveys related to their specific flooding needs.
- Finalized subcontract with Consociate Media for FY24 services.
- Continued to meet with Placer.ai company regarding potential purchase of data analytical tools to support MPPDC/MP-PAA economic development, transportation, and community development programs.

- Hosted a meeting with John Sanderson of Tyler Virginia to discuss potential updates to the Middle Peninsula Chesapeake Bay Public Access Authority reservation site. Tyler Virginia will organize ideas and associated expenses over the next couple of weeks.

Project 32182 – VCZMP Working Waterfront Resilience Assessments

MPPDC staff will be contracting with Accomack-Northampton, Northern Neck, and Hampton Roads PDCs to conduct vulnerability assessments of publicly owned working waterfronts in each region with the intent of identifying and advancing solutions at the properties which are eligible and competitive for various state and federal grant funding opportunities.

- A kickoff meeting was hosted January 17th with all partners participating.
- Staff are working with CZM to create an assessment methodology that captures all elements needed for entry into DCR databases for funding opportunities and also identifies all needed information on the actual condition of the working waterfronts, what improvements or repairs are needed to make the sites more resilient.

Project 32184 – DEQ Chesapeake Bay WIP Technical Assistance 2024

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Project Administration -
 - MPPDC staff brainstormed project ideas for NFWF Grant programs, including the Innovative Nutrient and Sediment Reduction, Small Watershed Grant, and Chesapeake WILDS, which focus on improving water quality.
- Regionally Specific Implementation Activities -
 - MPPDC staff scheduled a meeting with Virginia Department of Environmental Quality for March 11th to discuss support needed for the 2025 scope of services (SOS) and talk through plans for the SOS.
- Bay Phase III WIP Implementation with Local and Regional Partners -
 - MPPDC staff meet with Jake Riley, NFWF Program Director, about a project proposal that will be submitted to the NFWF Innovative Nutrient and Sediment Reduction Grant.
 - Coordinated and conducted pre-construction site visit with Fight the Flood business, Native Shorelines, regarding construction of an ~100 linear foot living shoreline at the MPCBPAA Captain Sinclairs Recreation Area.
 - Participated in a meeting on February 7 called by VMRC, VDWR, and USACE staff regarding prospects for dredged material beneficial reuse for Davis Creek.
- Fight the Flood Program Management:
 - Overall management of the Fight the Flood program this period included 10 administrative tasks, 6 phone calls, and 12 correspondences.
 - The Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey were redrafted by staff with numerous work sessions. These changes were implemented by Timmons and are in final draft phase. Once approved both surveys will be live on the Fight the Flood website and linked to other various resources including the MPPDC website. These surveys are a significant improvement and will work to flow participants into appropriate programs.
 - Participated in person at the February Mathews Master Gardeners Club roundtable on living shorelines.
 - Participated in the Guinea Marsh Tidal Wetland Project Kickoff meeting with Natrx and DWR.
 - Presented overview of FTF program at a public workshop hosted by the Chesapeake Bay

National Estuarine Research Reserve for King William County, Town of West Point, and King and Queen County property owners. Individually assisted several property owners with completion of FTF surveys related to their specific flooding needs.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30220 – Commuter Assistance Program (CAP) Operating FY24

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Participated in monthly conference call with Kathy Molin of DRPT.
- Met with Stephanie Heinatz of Consociate Media to discuss their part of our FY25 Commuter Assistance Program grant submission.
- Developed and submitted FY25 Commuter Assistance Program grant application through WebGrants.
- Attended ConnectingVA Partners meeting.
- Advised Stephanie Heinatz and Mark Harris of Consociate Media that updates will be need to the MidPenRideshare.org website in relation to Guaranteed Ride Home changes.
- Recorded Performance Data in WebGrants and backfilled data from Olga.
- Submitted quarterly reports and reimbursement request in WebGrants.
- Continued to update the TMD regional plan, including updating commuting data and maps.
- ***Current commuter database in January - 463***
- ***Number of Commuters with logged alt mode trips in January - 87***
- ***Number of logged alt trips in January - 361***
- ***Reduced miles (VMT) in January - January – 13,013***
- ***Commuter Savings in January - \$8,719***

Project 30321 – Rural Transportation Planning FY24

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Project Administration – submitted progress and financial reports.
- Long Range Transportation Plan Implementation Activities:
 - LRTP Maintenance and Updates
 - Initiated discussion regarding LRTP update and conducting MPPDC transportation project screening process, “Move MidPen”.
 - LRTP Implementation Strategies
 - Continued to meet with Placer.ai company regarding potential purchase of data analytical tools to support MPPDC/MP-PAA economic development, transportation and community development programs.
 - Initiated discussion regarding analysis of bridges and culverts subject to VDOT policies for planning and design for future flooding and sea-level rise scenarios.
 - Park and Ride Lot Use and Condition Assessments – prepared for FY24 assessments and registered for VDOT training.

- VDOT Coordination and Support Activities:
 - Requested VDOT Meetings and Data Review
 - VTrans and Smart Scale Meetings
 - Reviewed 2023 Vtrans Midterm Needs and analyzed for changes from 2021 Midterm Needs. Coordinated with OIPI and VDOT staff regarding future presentations to the MPPDC Board and Local Government Planners regarding Vtrans development process and policies.
 - Title VI and Environmental Justice Compliance Coordination
 - Submitted the 2023 annual questionnaire to VDOT staff and responded to request from VDOT for a meeting for further discussion.
 - Performance Measure Goal Coordination
 - Initiated discussion regarding LRTP update and conducting MPPDC transportation project screening process, “Move MidPen”.
 - Project Pipeline Studies Assistance
 - Participated in the second stakeholder working group meeting for the US 360 Arterial Management Plan study on January 18.
 - Additional VDOT Meetings
 - Continued to coordinate with VDOT and MPPDC localities regarding a proposed request by the Fredericksburg MPO to have the Route 3 corridor designated as a Highway of Statewide Significance. MPPDC locality staff have indicated that continued discussions will occur at the local level and no further need for MPPDC involvement is needed for the time being.
- General Technical Assistance to Localities:
 - Smart Scale
 - Gloucester County staff presented a request to the MPPDC Board during its January meeting for MPPDC staff to submit Smart Scale application for Round 6 on behalf of the County for widening and development of shared-use facilities along Route 17 at specific locations between Gloucester Courthouse and Gloucester Point. The MPPDC Board approved the request and MPPDC staff will submit a pre-application prior to the deadline in March if needed.
 - Flood Resilience
 - Presented overview of FTF program at a public workshop hosted by the Chesapeake Bay National Estuarine Research Reserve for King William County, Town of West Point, and King and Queen County property owners. Individually assisted several property owners with completion of FTF surveys related to their specific flooding needs.
 - Participated in a meeting on February 7 called by VMRC, VDWR, and USACE staff regarding prospects for dredged material beneficial reuse for Davis Creek.
 - Dredging/Navigation
 - Presented to the Eastern Shore Navigable Waterways Committee on January 18 regarding a joint proposal to the VA Port Authority (VPA) Waterway Maintenance Fund for the development and initial implementation of dredged material disposal/reuse master plans for the Middle Peninsula and Eastern Shore. Presented the same proposal concept to the MPPDC Board during its meeting on January 24, where the MPPDC actioned unanimous support for the proposal. Presented to VPA staff on February 15 and will submit the full application requesting \$4M prior to March 1.
 - At the request of the MPPDC Board, application for dredging of Timberneck Creek in Gloucester County will be submitted as a secondary option to the dredged material

management initiative proposal. Presented the Timberneck proposal VPA staff on February 15 and will submit the full application prior to the March 1 deadline.

- In response to a request from Congressman Wittman’s office, a list of dredging and navigation needs for consideration for future Water Resources Development Act funding was developed, presented to the MPPDC Board on January 24, and submitted to Congressman Wittman’s office.
- At the request of the Middlesex County Economic Development Authority, provided a presentation on January 18 regarding MPPDC dredging and working waterfront improvement activities and associated economic development opportunities.
- Met with USDOT Maritime Administration (MARAD) staff on January 25 to explore prospects for MARAD funding for regional dredging and working waterfront improvement opportunities.
- Met with VCZMP staff regarding proposal for NOAA/VCZMP funding for development of template local ordinances for establishing local finance districts to support maintenance dredging and/or coastal resilience/flood protection infrastructure. Will submit proposal during March with inclusion of pilot project for Broad Creek in Middlesex County.
- Other LRTP Projects
 - Consult with Middlesex County staff regarding a county application for Transportation Alternatives Program funding for construction of a multi-use path in and near the Town of Urbanna.
 - Review the VA Electric Vehicle Infrastructure Deployment Plan and coordinate with VDOT staff regarding updates and needs for the Middle Peninsula.
- Public Road Endings and Landings Research – none during January.
- Local Government Planners Meeting Coordination
 - Coordinated and hosted the MPPDC Local Government Planners meeting on January 31. January meeting topics included:
 - Middle Peninsula Aggregate Resource Mapping Project Presentation and Discussion
 - VDH Subdivision Review and CBPA Compliance Discussion
 - VESMP Model Ordinance Discussion
 - General Assembly Legislative Updates Discussion
 - VA Coastal Resilience Master Plan Phase 2 Discussion
 - DEQ Water Supply Planning Updates Discussion
 - Continued Smart Scale Round 6 Coordination and Strategic Planning Discussion
 - VTrans Midterm Needs Updates
 - Updates Around Regional Dredging Efforts
 - Public Easement Requirements for Plats Discussion
 - Short Term Rentals and Food Trucks Discussion
- Website Maintenance –
 - VA Water Trails:
 - Met with VCZMP staff to discuss proposal for NOAA/VCZMP funding for improvements to the website and longer-term ownership and management of the site. Will submit proposal for funding during March.
 - Coordinated with the Northern Neck PDC, Accomack-Northampton PDC, and PlanRVA regarding payment for website maintenance and subscriptions.

Project 32169 – USDOT RAISE Public Working Waterfront Designs

Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region's publicly owned working waterfronts in order to meet the modern and future needs of the region's growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.

- Administrative Activities:
 - Reimbursement from MARAD was delayed causing MPPDC to incur over \$1,400 of interest from C&F Bank.
 - Received rejection notice from MARAD for reimbursement request/eInvoice # 2D. After staff review determined the rejection was unfounded, February 5th an email was sent to Norman Arevalo and Amanda Rutherford of MARAD detailing that this reimbursement request has been submitted multiple times since October 2023 and twice the rejection was due to an error by MARAD.
 - February 8th Mr. Arevalo communicated that he would be meeting with MARAD staff to resolve the issue. MPPDC staff was directed on February 9th to resubmit the request and approval would happen the same day. Request was resubmitted.
 - Reimbursement was received via ACH on February 13th and \$100k was repaid to C&F line of credit in addition to interest incurred.
 - Next reimbursement request will be submitted to Norman Arevalo of MARAD for review before submitting to eInvoice website.
- Equity Analysis and Inclusion Planning:
 - Continued Data Collection.
 - Submitted Equity Framework to MPPDC for initial review.
 - Continued development of MPPDC Maritime Communities and Industries Explorer.
- State of Good Repair Condition Assessments:
 - Coordinated with the Pamunkey Tribe regarding inclusion of Tribal property in the project. Received confirmation from MARAD legal counsel regarding inclusion of Tribal property in the project.
 - Coordinated with VA Department of Forestry staff regarding inclusion of the Sandy Point State Forest property in the project. VDOF has opted to not include the property in the project.
 - Continued collecting desktop data on the sites.
 - Finalized list of sites based on stakeholder feedback.
 - Used MPPDC Data & Site Evaluation Field Application to perform site assessments.
 - Conducted site assessments in Mathews County – 1/5/2024
 - Conducted site assessments in Middlesex County – 1/12/2024
 - Conducted site assessment in King and Queen, Essex, and King William – 1/19/2024
 - Met John Edwards, West Point Town Manager to perform site assessment at Town owned parcel adjacent to the Middle Peninsula Regional Airport – 1/19/2024
 - Began developing mapping/graphics to document site data and evaluation information.
- Multimodal Working Waterfront Needs Assessment and Improvement Strategies:
 - Met with VA Marine Resources Commission Law Enforcement officers regarding marine commerce and specific seafood landings within the region. - 1/31/24
- Multimodal Working Waterfront Implementation Plan
 - To be completed at the end of project.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Re-procurement of Phase 1 (dredging) and Phase 2 (Breakwaters: bid opening held October 12. Mathews County Board authorized execution of contract with the low qualified bidder, Seaward Marine, and notice of intent to award to was published. Initiated contract development and held kickoff meeting and subsequent weekly project coordination meetings with Seaward Marine during January. Seaward Marine has indicated that dredging activities are targeted to commence during April with piping being transported near the site later in February. USACE and VMRC staff were notified of the preliminary schedule plans and will be engaged in accordance with the permit terms and conditions as soon as a schedule has been finalized. Seaward Marine is scheduling a predredging bathymetric survey.
- Notified the two Phase 3 (grass planting) offerors from the initial RFP procurement of Phases 1 and 2 progress. Each offeror continues to indicate that they desire to leave their proposal on the table. Will engage offerors upon securing of funding for Phase 3.
- Mathews Board authorized execution of contract with the sole bidder for the IFB for beach profile and tiger beetle monitoring, Biogenic Solutions. Notice of intent to award was issued. Biogenic Solutions' qualifications were sent to USFWS/USACE and approval was received. Completed full execution of contract and held kickoff meeting during January.
- Mathews County finalized agreement for \$1.7M of support from VDOT for dredging support to the project.
- MPPDC staff developed and submitted two applications (DCR Flood Fund Round 4 proposal and separate NOAA application) for gap funding to assist with construction of all four breakwaters and installation of dune grasses and fencing permitted for Haven Beach.
- Provided updates to Mathews County staff, MPPDC Local Planners meetings, MPPDC Board, and local media outlets.

Project 38810 – VPA Aberdeen Dredging

Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to –7 feet Mean Low Water and place the dredged material at an upland disposal site. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Administrative Activities:
 - Submitted quarterly progress and financial reports.
- Disposal/Reuse Options Coordination:
 - Continued discussions with several local land clearing and landscaping companies.
 - Obtained planning level/budgetary cost estimates from several disposal site preparation companies.
 - Contacted Portadam Water Control Solutions to obtain planning level/budgetary cost estimates for several disposal area configurations.
 - Continued discussions with J.F. Brennan Company, Inc. regarding technologies for the dewatering of dredge material.
 - Continued to incorporate findings into a draft presentation to be provided to Gloucester County.

Project 38811 – DCR Flood Fund – Broad Creek Dredging and Jetty Design (Middlesex)

Project is for designing and dredging Broad Creek while concurrently designing and developing a draft joint permit application for the construction of shoaling protection structures along the mouth of the channel to ensure long-term navigability.

- Obtained the 2008 Plans for Dredging Survey from Southwind Construction Corp. for the 2010 USACE dredging effort conducted under authority of the American Recovery and Reinvestment Act. Provided copies to and discussed the contents with the Middlesex County and Middle Peninsula Planning District Commission staff.
- Discussed the 2008 Plans for Dredging Survey with Southwind Construction Corp. and the Norfolk District USACE.
- Obtained photos from Middlesex County of the upland disposal (placement) site used for the 2010 USACE dredging effort. Provided copies to the Norfolk District USACE in preparation for an upcoming discussion.
- Participated in a conference call with Mathews County and Middle Peninsula staff to prepare for a briefing to Middlesex County Board of Supervisors on February 6.
- Presented to the Middlesex County Board of Supervisors on February 6 regarding procurement of the sampling, design, and dredging activities at Broad Creek.
- Discussed the 2010 upland disposal (placement) site with Waterway Surveys & Engineering.
- Contract jointly signed on February 11 by the MPPDC and Shore Consulting Group for SCG to provide project management services for the spot dredging project.
- Coordinated with MPPDC legal counsel to develop request for proposals for dredging design and implementation. Delivered draft RFP to County staff and County attorney for review before publication.
- Submitted quarterly report to DCR.

Project 38812 – DCR Flood Fund – Whiting Creek Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging and beneficial reuse or disposal of dredged material and flood/shoaling protection structures at Whiting Creek in Middlesex County.

- Provided review comments to VIMS and the Middle Peninsula PDC regarding the need for sufficient sediment sampling locations (sampling density) to support dredging of shallower areas upstream of the landward terminus of the federal channel.
- Discussed the existing upland dredged material disposal (placement) site with the USACE in terms of historic placement via hydraulic pipeline method.
- Submitted quarterly report to DCR.

Project 30101 – DCR Community Flood Preparedness Fund (CFPF)/VPA Waterway Maintenance Fund (WMF)

Davis Creek Dredging

Project is for finalizing dredged material disposal solution and implementing dredging of Davis Creek.

- Participated in a meeting to discuss beneficial use of dredged disposal material with the Norfolk District USACE, VMRC, VDWR, Mathews County, and MPPDC staff.
- Received fully executed service agreement from Mathews County. Executed subcontract between MPPDC and Shore Consulting Group for project management services upon execution of service agreement with Mathews County.
- Compiled disposal specifications required for Corps funded projects as proxy for County purchase or lease of disposal site near Davis Creek and began inventorying alternatives for disposal site location.

- Coordinated with Corps regarding prospects for beneficial reuse of material via thin layer spraying and/or use of material in living shorelines along eroding shorelines in the vicinity of the creek.
- Provided updates to Mathews County staff, MPPDC Local Planners meetings, and MPPDC Board.
- Submitted quarterly report to DCR.

ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost-sharing

Project 30198 – Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

- As of February 12, MPPDC staff has income-qualified 1 of 10 potential homeowners and continues to screen septic assistance inquiries for eligibility to receive financial assistance through this grant program provided by the Mathews Community Foundation. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program’s target area, Gwynn’s Island.
- Received email from Mathews County homeowner stating they have received their permit for septic repair/replacement from their local health department. Responded and requested a copy for eligibility determination.
- Received VDH-issued repair permit from Mathews County homeowner via email for the installation of an alternative septic system. Responded via email and informed homeowner they continue to be eligible for assistance through the Mathews Community Foundation grant.
- Received repair permit via email from Eric Thomas, Mathews County Health Department for Mathews County homeowner eligible for assistance through the Mathews Community Foundation grant.
- Available funds from this grant have now been encumbered. MPPDC staff is continuing to screen inquiries as additional funding from the Mathews Community Foundation may become available.
- Received email from Mathews County homeowner who cc’d Farmer’s Septic requesting the payment process since they are combining 2 grant programs with 1 being a reimbursement. Responded to all explaining the funds from the Mathews Community Foundation grant will be paid by the MPPDC directly to Farmer’s Septic and the funds from the 319(h) grant will be paid directly to the homeowner upon the receipt of the Completion Statement, receipt marked paid and final approval of the Review Committee.
- Received phone call from Mathews County homeowner interested in 319(h) assistance with septic repair/replacement for a home that is owned by an LLC. Explained program eligibility and application process to include a letter required by DEQ certifying the applicant is eligible to sign on behalf of the LLC, thus not acting ultra vires.
- Received phone call from Mathews County homeowner interested in 319(h) assistance with septic repair/replacement for a home that is in a Trust. Explained program eligibility and application process. Homeowner requested a 319(h) application be emailed. An application was emailed to the address provided.
- Received email containing Mathews County homeowner’s 319(h) application, cost estimate, and construction permit for replacement of their septic system. Homeowner certified on the Condition Assessment their septic system isn’t failing and the permit application was for construction. Under the 319(h) program guidelines, a septic system must be failing to be eligible to receive 319(h) assistance and permit issued by the local health department must be for repair and not construction. Homeowner was notified of ineligibility.

- Received email containing Mathews County homeowner's 319(h) application, cost estimate, and construction permit for the replacement of their septic system. Homeowner certified on the Condition Assessment their septic system isn't failing, the permit application is for voluntary upgrade and contained a request for a waiver for a voluntary upgrade. The 319(h) program guidelines do not allow for voluntary upgrades. Homeowner was determined ineligible to receive 319(h) assistance and notified.

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

This project provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- As of February 12, MPPDC staff has received phone calls from 185 homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319(h) funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program's target areas. **(64)** homeowners had miscellaneous requests, declined moving forward, requested ineligible practices such as voluntary upgrades and reimbursement for work completed prior to the submission of a complete and qualified 319(h) application; **(6)** Mathews County homeowners placed their project on hold; and **(90)** homeowners' septic system isn't located in the program's target area. To-date, **(7)** Alternative Septic Systems in Mathews County have been installed; **(1)** Conventional Septic System in Gloucester County has been repaired; **(2)** Septic Systems in Middlesex County, **(2)** in Gloucester County, and **(3)** in Mathews County have been pumped out. All 15 homeowners were approved and reimbursed 50% of the average practice cost set DEQ. Funding is currently encumbered for the installation of **(1)** Alternative Septic System in Mathews County. **(4)** Homeowners remain on the Septic Pumpout list. (3 Mathews, 1 Middlesex) **(7)** Homeowners remain on the Septic Repair/Replacement list. (5 Mathews, 1 Middlesex, 1 Gloucester)
- Continue to receive inquiries from King William, King & Queen, and Essex County residents seeking septic assistance and are not in the designated target area set by DEQ to be eligible for 319(h) septic reimbursement funding. When applicable, these inquiries are screened for interest and eligibility in other MPPDC program funding, referred appropriately to VA DHCD, VHDA, and SERCAP for possible septic repair/replacement assistance and those seeking septic pumpout assistance are placed on the waiting list for when funding becomes available.
- Received email from Essex County homeowner requesting 319(h) assistance with septic pumpout. Address of the septic system is not in the target area set by DEQ. Homeowner was placed on the septic pumpout waiting list as requested.
- Received email from Mathews County homeowner stating they have received their permit for septic repair/replacement from their local health department. Responded and requested a copy for eligibility determination.
- Received email from Mathews County homeowner containing VDH-issued repair permit for the installation of an alternative septic system. Responded and informed homeowner funding from the Mathews Community Foundation grant and the 319(h) grant have been encumbered for their septic project.
- Received email from Mathews County homeowner who cc'd Farmer's Septic requesting the payment process since they are combining 2 grant programs with 1 being a reimbursement. Responded to all explaining the Mathews Community Foundation grant of \$9,000.00 will be paid by the MPPDC directly to Farmer's Septic upon the receipt of the Completion Statement and the approval of the Review Committee. The 319(h) grant of \$12,000.00 will be paid directly to the homeowner upon the receipt of the Completion Statement, a receipt marked paid from Farmer's Septic, and the approval of the Review Committee.
- Received email from Gloucester County homeowner seeking 319(h) septic repair/replacement assistance. The address of the septic system isn't in the target area set by DEQ. Homeowner was

transferred to be screened for possible repair/replacement through SWAP, SLPP, and/or loan funding.

- Received voicemail from Mathews County homeowner with an update on their 319(h) septic repair/replacement project. Wind River reported the job was completed but upon inspection by Bill Meier, the aerator box is sitting on the ground and needs to be elevated.
- Returned phone call from Gloucester County homeowner interested in 319(h) assistance with septic repair/replacement. The address of the septic system is located in the target area set by DEQ. Explained application process and homeowner expressed the inability to be reimbursed. Homeowner is interested in combining the 319(h) program with loan funding. A 319(h) and loan application was emailed as requested.
- Returned phone call from Gloucester County homeowner interested in 319(h) assistance with septic pumpout. The address of the septic system isn't located in the target area set by DEQ. Homeowner was added to the septic pumpout waiting list as requested.
- Returned phone call from Gloucester County homeowner interested in 319(h) assistance with septic repair/replacement. The address of the septic system isn't located in the target area set by DEQ. Homeowner was interested in loan funding. Loan application was emailed as requested.
- Received phone call from Mathews County homeowner interested in 319(h) assistance with septic repair/replacement for a home that is owned by an LLC. Explained program eligibility and application process to include a letter required by DEQ certifying the applicant is eligible to sign on behalf of the LLC, thus not acting ultra vires.
- Received phone call from Mathews County homeowner interested in 319(h) assistance with septic repair/replacement for a home that is in a Trust. Explained program eligibility and application process. Homeowner requested a 319(h) application be emailed. An application was emailed to the address provided.
- Received email containing Mathews County homeowner's 319(h) application, cost estimate, and construction permit for replacement of their septic system. Homeowner certified on the Condition Assessment their septic system isn't failing and the permit application was for construction. Under the 319(h) program guidelines, a septic system must be failing to be eligible to receive 319(h) assistance and permit issued by the local health department must be for repair and not construction. Homeowner was notified of ineligibility.
- Received email containing Mathews County homeowner's 319(h) application, cost estimate, and construction permit for the replacement of their septic system. Homeowner certified on the Condition Assessment their septic system isn't failing, the permit application is for voluntary upgrade and contained a request for a waiver for a voluntary upgrade. The 319(h) program guidelines do not allow for voluntary upgrades. Homeowner was determined ineligible to receive 319(h) assistance and notified.
- DEQ BMP Warehouse reopened after their annual audit and the 3 completed BMPs during 2023Q4 were uploaded. Confirmation and acceptance notification was received by DEQ.
- As directed in December when the BMP Warehouse was temporarily taken offline, MPPDC staff emailed Madison Whitehurst, DEQ TMDL NPS Data Coordinator the confirmation and spreadsheet containing the completed BMPs for 2023Q4 that was uploaded to the BMP Warehouse.

Project 32173 VDH Septic Well Assistance Program (SWAP)

This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.

- As of February 16, MPPDC staff have received inquiries from (69) Middle Peninsula homeowners in need of well and/or septic repair/replacement assistance. Homeowners begin the intake/application

process for SWAP assistance at the MPPDC. Staff have received (22) complete applications. Staff have collected and submitted (20) homeowners' income documents for verification by Local Health Department Staff to verify the applicant's income is at or below 200% FPG. To date (20) applicants have been low income verified, (1) applicant has not submitted adequate income documentation, and (1) applicant has been found to be over income and not eligible for SWAP funds and was referred to other resources.

- (4) projects are complete with the contractor having been paid, (1 septic Mathews), and (3 wells Essex) encumbering approximately \$79,000. (1) Gloucester well was installed this February with the homeowner objecting to the abandonment to the contractor. The homeowner stopping the abandonment has necessitated working with VDH and LHD's to determine a path to move forward. This situation is still being worked through. (1) King William well has been given a Notice to Proceed and is awaiting contractor installation. If the two additional wells come in as bid approximately \$113,000 is encumbered. MPPDC staff continues to move qualified and permitted homeowner's projects into procurement and are approaching 61% of funds encumbered.
- Management of SWAP LP included performing (10) administrative tasks, (10) phone calls, and (36) correspondences.
- Met with VDH staff on February 16th to discuss a well installation project in Gloucester County where the homeowner requested the contractor not abandon the existing well.
- Met with VDH staff and CFO on February 6th to work on a needed amendment. The SWAP program processes applications in the order received and the budget for well projects has been expended. To continue working on the program as specified, an amendment is needed to reallocate funds for remaining well installation and abandonment projects, determine the amount of funds to reallocate and amend accompanying reporting documents.
- Submitted quarterly report to VDH on January 25th. Received notification of approval and payment is forthcoming.
- To-date, 22 applications have been received from (4) Gloucester, (5) Essex, (4) King William, (3) Mathews, (4) King and Queen, (2) Middlesex County households. Applications have closed and a waiting list is being maintained for all new inquiries.

Project 32178 VDH Septic Well Assistance Program (SWAP) Direct to Partner Initiative (D2PI)

This project will utilize American Rescue Plan Act Funding (ARPA) through the SWAP Program to expedite the installation and completion of ~5 VDH approved Middle Peninsula low-income homeowner's shovel-ready septic, sewer, and well installation projects for the purposes of wastewater/water improvements.

- As of February 16, (1 well Essex) has been completed; (1 well King William and 1 well King and Queen) contractors have been issued a notice to proceed and are awaiting installation; (1 septic Gloucester) contractors have been issued a notice to proceed and are awaiting installation; and (1) project needs a solution for shoreline erosion. A survey has been performed, the shoreline solution is complex and appropriate funding sources are being researched as D2PI can't pay for the shoreline.
- MPPDC staff worked with VDH to facilitate a modification to add 3 D2PI projects all located in Mathews, all at the same property, 1 septic design, 1 septic install, and 1 well abandonment. The modification was fully executed and returned by VDH on 2/9/24. MPPDC have advertised the septic design for the new project.
- MPPDC staff have requested a no cost extension to the project deadline of 6/30/2024. This need for extension was anticipated and is due to just receiving 3 projects near the end of the contract. Along with the shoreline need outside of this program for 1 of the projects.
- Management of SWAP D2PI included performing (10) administrative tasks, (3) phone calls, and (11) correspondences.

Project 32179 DEQ ARPA Septic Local Partner Program

This project will utilize American Rescue Plan Act Funding (ARPA) through the Virginia Department of Environmental Quality to utilize a new and more cost-effective septic repair pilot program approach for participating Middle Peninsula homeowners with failing septic systems.

- Continued to consult with DEQ staff, Lauren Linville and Lars Bolton concerning the recently awarded, DEQ Septic Local Partners Program and the draft of the MPPDC Program Design. Awaiting DEQ final contract.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30124 – Staff Support to Middle Peninsula Alliance (MPA) FY24

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits (if any), and reconciled bank statements. Prepared monthly financial statements.
- Received notification that SAMS registration renewal needs to be completed by March 16th.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- **Funds available – \$147,567**

Project 321771- GO Virginia – West Point Adjacent Land Airport Study

Project studies the needs for moving the land adjacent to the airport to the next tier under the VEDP site readiness program.

- Town of West Point continues to receive various draft reports from the on-call engineer related to the project. Project is advancing.

Project 321772 – DCR Flood Fund - West Point Bridge Study

Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.

- Town of West Point continues to receive various draft reports from the on-call engineer related to the project. Project is advancing.
- Submitted quarterly report to DCR.

LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

Project 32183 – FY2023 SCRC Local Development District Capacity Building

MPPDC received funding from the Southeast Crescent Regional Commission to provide technical assistance for economic and community development activities within the region. This year's grant will focus on partnering with the Middle Peninsula Alliance to hire a trainer who can relaunch a business development course which is a requisite for accessing available MPPDC small business loan funding.

- Awaiting first MPA meeting to initiate hiring of trainer for business development course.
- Initiated development of job description in preparation of hiring for training course director hiring.
- Discussed business training curriculum with a potential teacher for the small business training class.

Project 38024 – FY24 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Coordinated with Middlesex County staff regarding updates to the County Comprehensive Plan.
- Coordinated with Town of Urbanna staff regarding updates to the Town Comprehensive Plan.
- Coordinated with Mathews County staff regarding updates to the County Comprehensive Plan.
- Provided a support letter to Virginia Institute of Marine Science for their proposal to the NOAA Coastal Resiliency Grant. This project will be a collaborative effort that promises to enhance restoration in the Middle Peninsula and improve ecosystem services.
- Provided a support letter for a proposal to NOAA's Effects of Sea Level Rise Program FY24 being led by George Mason University and supported by Tetra Tech, Virginia Institute of Marine Science, and the NOAA Chesapeake Bay Office, to quantifying the performance of oyster-related nature-based solutions.
- Develop and submitted a pre-application to Virginia Outdoor Foundation to develop a Master Plan for Bushy Park Farm in Middlesex County. This pre-application was declined and MPPDC staff requested feedback.

HOUSING

Funding – Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continue to work with both Gloucester County and Virginia Department of Health on various outstanding permit issues.
- Prepared the bid packet for issuance of 6 apartment work on the big house and pool house.

Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- **Funds available – \$46,086**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 32180 – FEMA Ware Cove

This project is for the mitigation reconstruction of a residential structure in Gloucester County. The current structure will be demolished and a smaller, more code-compliant and more hazard-resistant structure on an elevated foundation system will be constructed. The mitigation reconstruction project will mitigate flood risk and the associated costs.

- Received final bid packet for the construction of this project from MPPDC legal. Made final edits and should be posted for bids in March.
- Demolition of the house is 100% complete. The owner of the house is under contract for pile driving

outside of the grant to continue project advancement while the construction of the structure is placed out to bid.

LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES Funding – VRA

Project 30420 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continued to work with various clients interested in loan financing for septic repair.
- Continued to work with clients who have closed on their loans but are waiting for their project to be complete.
- Processed monthly ACH draw for client loan repayments.
- Received notification that septic loan client refiled for bankruptcy after prior dismissal for failure to make payments on those arrangements. Consulted Robert Brooks of Middlesex Title as to whether MPPDC had to again file a claim. Mr. Brooks advised that we did not due to the fact that MPPDC was already listed.
- ***Remaining uncommitted septic repair funds: \$23,555 in loan funds – \$21,641 in grant funds.***

Project 31500 – Living Shoreline Loan Program

The MPPDC Living Shoreline Incentive Program Loan Fund provides low interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Processed monthly ACH draw for client loan repayments.
- ***Remaining uncommitted living shoreline funds: \$0***

Project 33001 – Loan Fund Program for Septic and Living Shoreline

During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC's On-Site Technical Guidance and Living Shoreline Incentive Programs.

- Continued to work with various clients interested in loan financing for septic and living shoreline.
- Finalized loan closing for Middlesex County citizen's living shoreline loan on Tuesday, January 16. Setup loan in GMS/RLSS and C&F Bank for reimbursement via ACH.
- Submitted reimbursement requests to Virginia Resources Authority.
- Processed monthly ACH draw for client loan repayments.
- Submitted quarterly Loan Aging Report to Virginia Resources Authority.
- ***Remaining uncommitted funds: \$2,048,118 in loan funds - \$270,338 in grant funds.***

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY23 Indirect Cost rate = 25.25%.

- Prepared vouchers, processed A/P, processed deposits, and reconciled bank statements. Prepared monthly payroll run. Prepared monthly financial statements.
- Completed and submitted all financial reports and/or reimbursement requests for all projects requiring them.
- Finalized close out of projects ending December 31, 2023.
- January 29th, MPPDC CFO, Heather Modispaw, submitted a letter of resignation with her last day to be Friday, February 23rd. This provided MPPDC with a generous notice of four-weeks. Mrs. Modispaw has accepted the position of Assistant Director of Financial Management Services at James City County.
- New hire packet sent to Sally Wood on January 30th for the position of MPPDC CFO. February 8th, MPPDC CFO, Heather Modispaw, met with Sally Wood to train and go over the duties of the MPPDC CFO. At the end of the day, Mrs. Wood ultimately declined the position.
- Waiting on FY23 final audit to be returned from auditor, after revisions, so that Commission can review and action. Once actioned by the Commission, the agency FY24 Indirect Cost Allocation Plan which was approved by the Commission in July, can be submitted to our Cognizant Agent for review and approval.
- Received Dell order replacing computer hardware for staff as well as a new router. Depreciated all that required such.
- February 9th, Julie Kaylor was offered and accepted the position of MPPDC CFO. Monday, February 12th, Mrs. Kaylor met with current MPPDC CFO, Heather Modispaw, to train and go over the duties of the position. Mrs. Kaylor is unable to train in person during her period of notice with her current employer and her first day in the MPPDC office will be March 1st. In anticipation of that date, Mrs. Kaylor has been provided an MPPDC email address, access to all digital files, being included in pertinent email communications, and has been provided with GMS webinars to review. Outgoing MPPDC CFO, Heather Modispaw, has prepared guiding documents of daily, weekly, quarterly, and annual tasks and there are notes in paper files and spreadsheets which will help the transition of duties.
- Received and completed VDOT Title VI Self-Assessment Questionnaire. Submitted for review to Marc Hoffman, Manager/Civil Rights-Fredericksburg of VDOT.
- Quarterly payroll tax reports were filed with State and Federal agencies.
- Purchased supplement report for GMS RLSS to aid in the preparation of client 1098 forms.
- 1098's, 1099's, and W-2s were completed for clients, vendors, and employees prior to the January 31st deadline.
- Coordinated with Kasey Law of C&F Bank to add our line of credit account to our online banking profile. This allows us to repay the line directly from other accounts.
- Onboarded new employee, Clara Vaughn, and provided her with a laptop and extra monitor.
- Onboarded new employee, Julie Kaylor. Mrs. Kaylor will be provided with outgoing MPPDC CFOs laptop.
- Received FY25 VACORP renewal request which is due by March 1st.
- Reminded staff to complete timesheets and update award/grant Master File.
- Replenished office and kitchen supplies.

Closed Projects

Project 30123 – Staff Support to Middle Peninsula Alliance (MPA) FY23

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

Project 30194 – RAFT Dupont LMI Pumpouts

This project will provide grant funding to ~55 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Preservation Act requirement to have their septic tanks pumped out or inspected every 5 years.

Project 30219 – Commuter Assistance Program (CAP) Operating FY23

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30320 – Rural Transportation Planning FY23

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 30428 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan (AHMP). The plan will address mitigation of several natural hazards impacting the region.

Project 32019 – Sinclair’s Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair’s Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-feet long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shorelines in targeted shorelines on the East River.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

Project 32167 – DEQ Florence Disaster Living Shoreline Micro-grants

This project will offer grant funds as micro-grants to property owners in the Piankatank River, Gwynn’s Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro-grants of \$20,000 each will be accomplished under this project.

Project 32170 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.

Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.

Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance 2023

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32177 – EDA Technical Assistance Program 2023

MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.

Project 38023 – FY23 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Master Plan Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 2 years)

Opportunities Identified to Implement Commission Priorities

Proposals Status for Grant Applications Submitted

FY2024

| Service Center | Project Title and Description | Date Applied | Funding Requested | Status |
|----------------|---|--------------|-------------------|-------------|
| MPCBPAA | VOF Get Outdoors Capt. Sinclairs ADA Accessibility Plan preapplication | Feb. 2024 | \$25,000 | Not Awarded |
| Commun. Dev. | VOF Get Outdoors Bushy Park Farm Master Plan preapplication | Feb. 2024 | \$25,000 | Not Awarded |
| MPCBPAA | GO VA – VA Sea Grant Resilience Economy (Amendment #2) | Jan. 2024 | \$43,750 | Awarded |
| Environmental | NOAA Marine Debris Removal Pilot | Jan. 2024 | \$10,000 | Submitted |
| Environmental | FEMA BRIC Preapplication – Essex Coleman Island Rd. Flooding Study | Jan. 2024 | \$100,000 | Submitted |
| Environmental | DEQ – IJJA Shoreline BMP Construction | Dec. 2023 | \$1,800,170 | Awarded |
| Environmental | DCR Resilient VA Revolving Fund - MPPDC Resilience Loan Funding Program launch | Dec. 2023 | \$500,000 | Submitted |
| Environmental | FEMA BRIC Preapplication - VA low water state project scoping | Nov. 2023 | \$150,000 | Submitted |
| Environmental | NOAA Transformational Hab. Rest. & Coastal Resilience FTF Capacity Building | Nov. 2023 | \$2,097,581 | Submitted |
| Environmental | DCR CFPF Middlesex Bushy Park Shoreline Design & Phase 1 Construction | Nov. 2023 | \$1,000,000 | Submitted |
| Environmental | DCR CFPF Mathews Haven Beach Breakwaters Construction | Nov. 2023 | \$1,134,897 | Submitted |
| Environmental | DCR CFPF Aberdeen Creek Dredge Material Spit Reconstruction | Nov. 2023 | \$1,742,637 | Submitted |
| Environmental | DCR CFPF Gloucester Point Beach Living Shoreline Construction | Nov. 2023 | \$2,622,466 | Submitted |
| Environmental | DCR CFPF Fight the Flood Parametric and Flood Insurance | Nov. 2023 | \$1,000,000 | Submitted |
| Environmental | DCR CFPF Fight the Flood Marketing and Staffing Capacity | Nov. 2023 | \$362,566 | Submitted |
| Econ. Develop. | US EDA Technical Assistance 2024 | Nov. 2023 | \$70,000 | Submitted |
| Commun. Dev. | DHCD Industrial Revitalization Fund – Captain Sinclairs Building Improvements (resubmittal) | Oct. 2023 | \$999,178 | Submitted |
| Environmental | DEQ 319(h) Septic Repair – Mod 2 | Oct. 2023 | \$95,340 | Awarded |
| Environmental | DEQ 319(h) Septic Repair – Mod 3 | Oct. 2023 | \$36,902 | Awarded |
| MPCBPAA | FEMA Public Asst. Sinclairs Pool House Elevation preapplication | Oct. 2023 | \$164,580 | Submitted |
| MPCBPAA | Captain Sinclairs ADA Accessibility Plan (Second Submittal) | Oct. 2023 | \$54,650 | Submitted |
| MPCBPAA | VA Water Trails Experiential Upgrades for Website (Second Submittal) | Oct. 2023 | \$52,415 | Submitted |
| Environmental | DEQ Ches. Bay WIP – Elrod Property Shoreline Construction | Sep. 2023 | \$225,225 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Abassi Property Shoreline Construction | Sep. 2023 | \$115,830 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Buckhalter Property Shoreline Construction | Sep. 2023 | \$351,063 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Hostenske Property Shoreline Construction | Sep. 2023 | \$193,050 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Breeden Property Shoreline Construction | Sep. 2023 | \$107,250 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Grubbs Property Shoreline Construction | Sep. 2023 | \$150,000 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Robens Property Shoreline Construction | Sep. 2023 | \$390,383 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Harvey Property Shoreline Construction | Sep. 2023 | \$116,654 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Parker Property Shoreline Construction | Sep. 2023 | \$81,023 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Hodges Property Shoreline Construction | Sep. 2023 | \$134,356 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Case Property Shoreline Construction | Sep. 2023 | \$175,318 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – New Point Comfort Natural Area Preserve Shoreline Construction | Sep. 2023 | \$637,000 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Cpt Sinclair Recr. Area West Shoreline Construction | Sep. 2023 | \$880,000 | Not Awarded |
| Environmental | DEQ Ches. Bay WIP – Hogg Island Phase 3 Shoreline Construction | Sep. 2023 | \$330,000 | Not Awarded |
| MPCBPAA | VTC Marketing Leveraging – Pier Pressure Campaign | Sep. 2023 | \$17,450 | Awarded |
| Commun. Dev. | DHCD Regional Coop. Act Technical Assistance FY24 | Sep. 2023 | \$85,971 | Submitted |
| Environmental | DEQ Ches. Bay WIP Technical Assistance 2024 | Sep. 2023 | \$72,500 | Awarded |
| Econ. Develop. | Southeast Crescent Regional Commission Technical Assistance 2024 | Sep. 2023 | \$24,000 | Awarded |
| Environmental | NOAA Climate Resilience Challenge – VA Tech Rural Resilience Letter of Intent | Aug. 2023 | \$1,802,000 | Submitted |
| Environmental | NOAA Climate Resilience Challenge Letter of Intent – VA Sea Grant Resilience Industry Development | Aug. 2023 | \$25,000,000 | Not Awarded |
| Environmental | NOAA Climate Resilience Challenge Letter of Intent – VIMS Resilience Projects (including Gloucester Point Beach, PAA Sites) | Aug. 2023 | \$15,881,200 | Submitted |

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|---|--|---------------------|---|---------------|
| Commun. Dev. | DCR VLCF Middlesex Bushy Park Farm Acquisition | Aug. 2023 | \$2,448,255 | Awarded |
| Environmental | NOAA BIL Hab. Restor. Planning: VMRC Extreme Creek Makeover LOI | Jul. 2023 | \$650,000 | Not Awarded |
| Environmental | NOAA BIL Habitat Restoration: New Point Comfort NAP Shoreline, Hog Island Shoreline, Haven Beach Shoreline & Captain Sinclairs Shoreline | Jul. 2023 | \$4,300,000 | Submitted |
| MPCBPAA | NERRS BIL West Point Airport Property Acquisition LOI | Jul. 2023 | \$787,000 | Not Awarded |
| MPCBPAA | NOAA BIL West Point Airport Property Acquisition LOI | Jul. 2023 | \$787,000 | Not Awarded |
| Commun. Dev. | NERRS BIL Middlesex Co. Bushy Park Farm Acquisition LOI | Jul. 2023 | \$5,971,248 | Not Awarded |
| Commun. Dev. | NOAA BIL Middlesex Co. Bushy Park Farm Acquisition LOI | Jul. 2023 | \$5,971,248 | Not Awarded |
| Commun. Dev. | Boating Infrastructure Grant – Urbanna Marina Floating Docks | Jul. 2023 | \$159,550 | Not Awarded |
| MPCBPAA | Captain Sinclairs Stormwater BMPs | Jul. 2023 | \$10,000 | Not Awarded |
| FY 2024 Awarded Total (July 2023 – February 2024) | | | \$4,538,367 (8 awards) | |
| FY 2024 Requested Total (July 2023 – February 2024) | | | \$81,941,706 (52 proposals submitted) | |
| FY 2024 Funding Request Remaining Award Potential Total | | | \$34,130,141 (20 proposals awaiting award decision) | |
| <i>Status of Pending Applications Submitted during FY2023</i> | | | | |
| Service Center | Project Title and Description | Date Applied | Funding Requested | Status |
| Haz. Mitigation | FEMA HMGP – All Hazards Mitigation Plan Update | Jun. 2023 | \$148,143 | Submitted |
| Commun. Dev. | VCZMP New Point Comfort NAP Boardwalk Replacement | Jun. 2023 | \$183,952 | Awarded |
| Environmental | NFWF Ware River Shoreline Construction (Phase 2) | Apr. 2023 | \$349,835 | Submitted |
| FY 2023 Awarded Total (July 2022 – June 2023) | | | \$6,517,152 (24 awards) | |
| FY 2023 Funding Request Remaining Award Potential Total | | | \$497,978 (2 proposals awaiting award decision) | |
| FY 2023 & FY 2024 Cumulative Funding Request Remaining Award Potential Total | | | \$34,628,119 (22 proposals awaiting award decision) | |

ACRONYMS

| | | | |
|----------|---|--------|---|
| ACH | Automated Clearing House | OLGA | Online Grant Administration |
| AFID | Agricultural and Forestry Industries Development | PAA | Public Access Authority |
| AHMP | All Hazards Mitigation Plan | RBOG | Rural Business Opportunity Grant |
| BCC | Building Collaborative Communities Project | RFP | Request for Proposal |
| BOS | Board of Supervisors | RFQ | Request for Qualifications |
| CBPA | Chesapeake Bay Preservation Area | RLF | Revolving Loan Fund |
| CDBG | Community Development Block Grant | RTP | Rural Transportation Planning |
| CEDS | Comprehensive Economic Development Strategy | SERCAP | Southeast Rural Community Assistance Project |
| CIP | Capital Improvement Plan | SHSG | State Homeland Security Grant |
| COI | Conflict of Interest | SWCD | Soil and Water Conservation District |
| CZMP | Coastal Zone Management Program | SWM | Storm Water Management |
| DEQ | Department of Environmental Quality | SWRP | State Water Resource Plan |
| DCR | Department of Conservation & Recreation | THIRA | Threat & Hazard Identification & Risk Assessment |
| DGIF | Department of Game and Inland Fisheries | TMDL | Total Maximum Daily Loads |
| DHR | Department of Historic Resources | USACE | U.S. Army Corps of Engineers |
| DHCD | Department of Housing and Community Development | USDA | U.S. Department of Agriculture |
| DMME | Department of Mines Minerals and Energy | USFWS | U.S. Fish and Wildlife Service |
| DOE | Department of Energy | VACORP | Virginia Association of Counties Risk Pool |
| DRPT | Department of Rail and Public Transportation | VAPA | Virginia Planning Association |
| EDA | Economic Development Administration | VAPDC | Virginia Association of Planning District Commissions |
| EDO | Economic Development Organization | VASG | Virginia Sea Grant |
| EECBG | Energy Efficiency and Conservation Block Grant | VCP | Virginia Coastal Program |
| EOC | Emergency Operation Center | VCRMP | Virginia Coastal Resilience Master Plan |
| EPA | Environmental Protection Agency | VCWRLF | Virginia Clean Water Revolving Loan Fund |
| FEMA | Federal Emergency Management Agency | VCZMP | Virginia Coastal Zone Management Program |
| Fracking | Hydraulic Fracturing | VDEM | Virginia Department of Emergency Management |
| GIS | Geographic Information System | VDH | Virginia Department of Health |
| HRPDC | Hampton Roads Planning District Commission | VDOT | Virginia Department of Transportation |
| LGA | Local Government Administrators | VEE | Virginia Environmental Endowment |
| LPT | Local Planning Team | VIMS | Virginia Institute of Marine Science |
| LSIP | Living Shoreline Incentive Program | VLCF | Virginia Land Conservation Fund |
| MOU | Memorandum of Understanding | VMRC | Virginia Marine Resource Commission |
| MPA | Middle Peninsula Alliance | VOAD | Volunteer Organization Active in Disasters |
| MPBA | Middle Peninsula Broadband Authority | VOP | Virginia Outdoors Plan |
| MPCBPAA | Middle Peninsula Chesapeake Bay Public Access Authority | VRA | Virginia Resources Authority |
| MPEDRO | Middle Peninsula Economic Development and Resource Organization | VSMP | Virginia Stormwater Management Program |
| NIMS | National Incident Management System | VTA | Virginia Tourism Association |
| NFWF | National Fish and Wildlife Foundation | VTC | Virginia Tourism Corporation |
| NOAA | National Oceanic and Atmospheric Administration | VWP | Virginia Water Protection |
| NPS | National Park Services | VWWR | Virginia Water Withdrawal Reporting |
| OCVA | Oyster Company of Virginia | WIP | Watershed Implementation Plan |
| OIPI | VA Office of Intermodal Planning and Investment | WQIF | Water Quality Improvement Fund |



MPPDC Tracking Report

February 28, 2024

There is only a week and a half left in the 2024 General Assembly session. The House and Senate have now adopted their budget bills and have named conferees, the final stage in approving the Commonwealth's biennial budget. Both sides have begun negotiations in an effort to resolve the differences in the two proposals before the scheduled adjournment date of March 9. The budget conferees are listed below:

House of Delegates: Delegate Luke Torian (D-Prince William), Delegate Mark Sickles (D-Arlington), Delegate Betsy Carr (D-Richmond), Delegate David Bulova (D-Fairfax), Delegate Terry Austin (R-Botetourt), and Delegate Rob Bloxom (R-Accomac).

Senate: Senator Louise Lucas (D-Portsmouth), Senator Mamie Locke (D-Hampton), Senator Creigh Deeds (D-Charlottesville), Senator Jennifer Boysko (D-Fairfax), Senator Ryan McDougle (R-Mechanicsville), and Senator Todd Pillion (R-Washington).

The PDC is still in support of language and funding for the municipal dredge program as well as additional funding for the Blue Catfish Industries Development Fund established last year. The Senate passed budget includes an additional \$7.5 million in this fiscal year for the Waterway Maintenance Fund. The House budget has no additional funding than what was included in the Governor's proposed budget.

Remaining priority bills for the PDC include:

HB1058 (Hodges) – The bill would create a singular duck blind license for the Middle Peninsula Public Access Authority. The bill was unanimously passed by the Senate Finance Committee and now heads to the full Senate on the uncontested calendar.

HB1135 (Hodges) / SB 492 (Stuart) – The bill would create a workgroup at the Department of Agriculture and Consumer Services to study marketing opportunities for blue catfish in the Commonwealth. The House version has now passed both bodies and the Senate version is on the calendar for Wednesday afternoon in House Appropriations.

SB 697 (Van Valkenburg) – The bill would have limited a localities’ ability to regulate the total amount, size or density of solar projects until such time as 4 percent of the total area of the locality was under panel. The bill was carried over for the year in the House Counties, Cities and Towns Subcommittee #3 on Tuesday and is dead for the year.

Robert Crockett [804-387-0243]

Kyle Shreve [814-573-3775]

| Bill | Sponsors | Title | Last Action |
|------------------------|---------------------------------|--|---|
| HB 1 | Jeion A. Ward | Minimum wage; increases wage to \$13.50 per hour effective January 1, 2025. | Senate • Feb 23, 2024: Passed Senate (21-Y 18-N) |
| HB 19 | R. Lee Ware | Atlantic menhaden; VIMS, et al., to study ecology, fishery impacts, and economic importance. | House • Feb 01, 2024: Continued to 2025 in Rules by voice vote |
| HB 29 | Luke E. Torian | Budget Bill. | Senate • Feb 23, 2024: Referred to Committee on Finance and Appropriations |
| HB 30 | Luke E. Torian | Budget Bill. | Senate • Feb 23, 2024: Referred to Committee on Finance and Appropriations |
| HB 152 | Marcus B. Simon | Land preservation tax credit; increases threshold credit amount. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |

| Bill | Sponsors | Title | Last Action |
|-------------------------------|--|--|--|
| <u>HB 170</u> | <u>Karen Keys-Gamarra</u> | Trees; conservation during land development process. | House • Feb 02, 2024: Incorporated by Counties, Cities and Towns (HB1100-Carr) by voice vote |
| <u>HB 212</u> | <u>Vivian E. Watts</u> | MEI Project Approval Commission; board-level gender and diversity requirements. | Senate • Feb 14, 2024: Referred to Committee on Rules |
| <u>HB 216</u> | <u>Robert D. Orrock, Sr.</u> | Impounding structures, certain; variances to general permit requirements. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| <u>HB 237</u> | <u>Terry L. Austin</u> | Virginia Growth and Opportunity Board; increases membership. | Senate • Feb 23, 2024: Passed Senate with substitute (39-Y 0-N) |
| <u>HB 259</u> | <u>Robert D. Orrock, Sr.</u> | Dam Safety, Flood Prevention, and Protection Assistance Fund; percentage of funds available. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| <u>HB 262</u> | <u>Joseph P. McNamara</u> | Land and improvements; classification for tax purposes. | House • Feb 13, 2024: Left in Finance |
| <u>HB 288</u> | <u>Bill Wiley</u> | Stationary blinds for waterfowl; providing location of blinds to Department of Wildlife Resources. | Senate • Feb 23, 2024: Passed Senate (39-Y 0-N) |
| <u>HB 337</u> | <u>Joshua E. Thomas</u> | Siting of data centers; impacts on resources and historically significant sites. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| <u>HB 338</u> | <u>Joshua E. Thomas</u> | Siting of data centers; locality may perform site assessment before approval. | Senate • Feb 14, 2024: Referred to Committee on General Laws and Technology |

| Bill | Sponsors | Title | Last Action |
|------------------------|--|--|---|
| HB 357 | Shelly A. Simonds | Tidal and nontidal wetlands; DEQ to establish work group to develop strategies to protect, report. | House • Feb 01, 2024: Continued to 2025 in Rules by voice vote |
| HB 377 | David Owen | Zoning; traffic impact statements. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 382 | Michael B. Feggans | Broadband access in farmland and rural areas; information and reporting. | House • Feb 13, 2024: Left in Appropriations |
| HB 384 | R. Lee Ware | Tangible personal property tax; exemption for indoor agriculture equipment and machinery. | House • Feb 13, 2024: Left in Finance |
| HB 443 | Wren M. Williams | Local government; standardization of public notice requirements for certain meetings, hearings, etc. | House • Feb 09, 2024: Stricken from docket by Counties, Cities and Towns (21-Y 0-N) |
| HB 530 | Patrick A. Hope | Chesapeake Bay Preservation Act; amends Act to require SWCB to allow use and development of land. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 596 | Alex Q. Askew | Fisheries Innovation for Sustainable Harvest Fund; established. | Senate • Feb 20, 2024: Rereferred to Finance and Appropriations |
| HB 636 | Richard C. "Rip" Sullivan, Jr. | Siting of energy facilities; approval by the State Corporation Commission. | House • Feb 08, 2024: Continued to 2025 in Labor and Commerce by voice vote |
| HB 638 | Richard C. "Rip" Sullivan, Jr. | Electric utilities; energy efficiency programs, duty to implement the Energy Policy, etc.. | House • Feb 08, 2024: Tabled in Labor and Commerce (22-Y 0-N) |

| Bill | Sponsors | Title | Last Action |
|------------------------|--|---|--|
| HB 639 | Richard C. "Rip" Sullivan, Jr. | Real property tax; notice of rate and assessment changes. | Senate • Feb 20, 2024: Passed Senate (40-Y 0-N) |
| HB 644 | Richard C. "Rip" Sullivan, Jr. | Gas-powered leaf blowers; local prohibition or regulation, civil penalty. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 650 | Carrie E. Coyner | Zoning; solar photovoltaic and energy storage projects. On the docket • Senate Local Government Feb 26, 2024 09:30am . Senate Room B, General Assembly Building | Senate • Feb 09, 2024: Referred to Committee on Local Government |
| HB 656 | Bill Wiley | Regulated land-disturbing activities; submission and approval of erosion and sediment control plan. | Senate • Feb 20, 2024: Passed Senate (40-Y 0-N) |
| HB 673 | Michael B. Feggans | Resilient VA Revolving Fund; distributing loans or grants for projects. | Senate • Feb 20, 2024: Passed Senate (28-Y 11-N) |
| HB 704 | Michael J. Weibert | Localities; liability for owning or operating vehicle. | House • Feb 13, 2024: Left in Courts of Justice |
| HB 710 | Michael J. Weibert | Local officials; travel expenses to be paid from public funds that are anticipated to exceed \$2,500. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 714 | Michael J. Weibert | Electric utilities; pilot program for underground transmission lines, additional project. | Senate • Feb 01, 2024: Referred to Committee on Commerce and Labor |

| Bill | Sponsors | Title | Last Action |
|------------------------|-------------------------------------|---|---|
| HB 725 | Michael J. Weibert | Local government; powers, conveyance of real property, public hearing requirement. On the docket • Senate Local Government Feb 26, 2024 09:30am . Senate Room B, General Assembly Building | Senate • Feb 09, 2024: Referred to Committee on Local Government |
| HB 727 | Michael J. Weibert | Administrative Process Act; emergency regulations for economic development projects. | House • Feb 13, 2024: Left in General Laws |
| HB 809 | Sam Rasoul | Electric utilities; federal funding resources. | House • Feb 01, 2024: Tabled in Rules (18-Y 0-N) |
| HB 852 | Wren M. Williams | Local government ordinances related to fire departments; billing on behalf of volunteer fire depts. | Senate • Feb 14, 2024: Referred to Committee on General Laws and Technology |
| HB 867 | Mark L. Earley, Jr. | Local government employees; expression of certain opinions protected. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 871 | Mark L. Earley, Jr. | Campgrounds; inherent risks, liability. | House • Feb 13, 2024: Left in Courts of Justice |
| HB 892 | David L. Bulova | Farmland Preservation, Office of; transfers Office to Dept. of Forestry. | Senate • Feb 16, 2024: Rereferred to Finance and Appropriations |
| HB 928 | Hillary Pugh Kent | Interference with commercial fishing vessels or activity; penalty. On the docket • Senate Courts of Justice Feb 26, 2024 08:00am Senate Room A (305) / GAB 3rd Floor | Senate • Feb 14, 2024: Referred to Committee for Courts of Justice |

| Bill | Sponsors | Title | Last Action |
|-------------------------|-------------------------------------|---|--|
| HB 930 | Mark L. Earley, Jr. | Zoning ordinances; adequate public facilities. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 948 | Alfonso H. Lopez | VA Community Flood Preparedness Fund; Advisory Review Committee to assist in distribution of loans. | House • Feb 07, 2024: Incorporated by Agriculture, Chesapeake and Natural Resources (HB1458-Hernandez) by voice vote |
| HB 953 | Alfonso H. Lopez | Local Environmental Impact Fund; localities to create a permanent and perpetual fund. | Senate • Feb 21, 2024: Passed Senate (21-Y 19-N) |
| HB 966 | Hillary Pugh Kent | Chief Resilience Officer of the Commonwealth; moves position under the Governor, etc. | House • Feb 13, 2024: Left in Rules |
| HB 968 | Alfonso H. Lopez | Virginia Green Infrastructure Bank; created, report. | House • Feb 13, 2024: Left in Appropriations |
| HB 976 | Phil M. Hernandez | Electric utilities; SCC to ensure energy policy at lowest reasonable cost. | House • Feb 08, 2024: Continued to 2025 in Labor and Commerce by voice vote |
| HB 1001 | Kathy K.L. Tran | Collective bargaining by public employees; labor organization representation. | House • Feb 13, 2024: Left in Appropriations |
| HB 1010 | Ian T. Lovejoy | Data centers; sitings near parks, schools, and residential areas. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 1011 | Ian T. Lovejoy | Land use proceedings; disclosure, statewide application. | House • Feb 13, 2024: Left in Counties, Cities and Towns |

| Bill | Sponsors | Title | Last Action |
|-------------------------|----------------------------------|--|---|
| HB 1052 | Amanda E. Batten | Local government; alternative and conventional onsite sewage systems. On the docket • Senate Local Government Feb 26, 2024 09:30am . Senate Room B, General Assembly Building | Senate • Feb 13, 2024: Referred to Committee on Local Government |
| HB 1053 | Barry D. Knight | Abandoned watercraft; destruction and disposal by localities and state agencies. | Senate • Feb 16, 2024: Rereferred to Finance and Appropriations |
| HB 1056 | M. Keith Hodges | Coastal resilience policy; consultation from research university collaborative. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 1057 | M. Keith Hodges | Golf carts and utility vehicles; authorized use in certain rural communities. | House • Feb 13, 2024: Left in Transportation |
| HB 1058 | M. Keith Hodges | Chesapeake Bay Public Access Authorities; singular license for waterfowl blinds. ***PRIORITY*** | Senate • Feb 16, 2024: Rereferred to Finance and Appropriations |
| HB 1085 | Sam Rasoul | PFAS Expert Advisory Committee; established, monitoring sources. | Senate • Feb 23, 2024: Passed Senate (39-Y 0-N) |
| HB 1103 | Scott A. Wyatt | VA Employment Commission; provision of certain confidential information to VA Port Authority. | Senate • Feb 14, 2024: Referred to Committee on Commerce and Labor |
| HB 1119 | Holly M. Seibold | Local government powers; regulation of tobacco, nicotine, and hemp product retail sale locations. | House • Feb 13, 2024: Left in Counties, Cities and Towns |

| Bill | Sponsors | Title | Last Action |
|-------------------------|---|--|---|
| HB 1125 | Betsy B. Carr | Virginia Business Ready Expedited Permitting Program; created. | Senate • Feb 21, 2024: Rereferred to Finance and Appropriations |
| HB 1135 | M. Keith Hodges | Blue catfish; DACS, et al., to review efforts to create a market. | Senate • Feb 23, 2024: Reported from Rules (15-Y 0-N) |
| HB 1151 | A.C. Cordoza | Dandy Point Landing; Marine Resources Commission to use photo monitoring system at facility. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 1182 | N. Baxter Ennis | Professional wetland delineator; certification requirements. | Senate • Feb 14, 2024: Referred to Committee on General Laws and Technology |
| HB 1183 | Betsy B. Carr | Land preservation tax credit; maximum amount increase. | House • Feb 13, 2024: Left in Finance |
| HB 1196 | M. Keith Hodges | Virginia Waterway Maintenance Grant Program; grant funding. ****PRIORITY**** | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 1223 | Geary Higgins | Land preservation tax credit; maximum amount increase. | House • Feb 13, 2024: Left in Finance |
| HB 1236 | Daniel W. Marshall, III | Local government actions related to comprehensive plans, etc.; approval process. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 1288 | Michael J. Webert | Public utilities; classification of customers. | House • Feb 01, 2024: Continued to 2025 in Labor and Commerce by voice vote |

| Bill | Sponsors | Title | Last Action |
|-------------------------|---|---|--|
| HB 1328 | Joseph P. McNamara | Transient occupancy taxes; changes to administration of tax. | House • Feb 13, 2024: Left in Finance |
| HB 1346 | Robert S. Bloxom, Jr. | Campaign finance; exemption for candidates for certain directors. | Senate • Feb 23, 2024: Passed Senate (39-Y 0-N) |
| HB 1449 | Amanda E. Batten | Virginia Coastal Resilience Collaborative; changes references relating to coastal resilience policy | House • Feb 13, 2024: VOTE: Defeated (48-Y 51-N) |
| HB 1458 | Phil M. Hernandez | Chief Resilience Officer of the Commonwealth; moves position under the Governor, etc. | Senate • Feb 20, 2024: Rereferred to Finance and Appropriations |
| HB 1520 | Hillary Pugh Kent | Virginia Institute of Marine Science; review the cumulative surface water intake effects. | House • Feb 07, 2024: Continued to 2025 in Agriculture, Chesapeake and Natural Resources by voice vote |
| HJ 12 | Robert D. Orrock, Sr. | Agriculture, forestry, and environment; JLARC to study impact of utility-scale solar development. | House • Feb 13, 2024: Left in Rules |
| SB 18 | Mamie E. Locke | Virginia Public Procurement Act; construction management & design-build contracting. | House • Feb 19, 2024: Assigned GL sub: Procurement/Open Government |
| SB 26 | William M. Stanley, Jr. | Alcoholic beverage control; public consumption on premises of certain campgrounds. | House • Feb 14, 2024: Assigned GL sub: ABC/Gaming |
| SB 29 | | Budget Bill. | House • Feb 26, 2024: Referred to Committee on Appropriations |

| Bill | Sponsors | Title | Last Action |
|------------------------|-------------------------------------|---|---|
| | L. Louise Lucas | | |
| SB 30 | L. Louise Lucas | Budget Bill. | House • Feb 26, 2024: Referred to Committee on Appropriations |
| SB 49 | Mamie E. Locke | Community revitalization fund; expanding use for all localities. | House • Feb 21, 2024: VOTE: Passage (88-Y 12-N) |
| SB 79 | Barbara A. Favola | Government buildings, certain; net-zero energy consumption building design for schools. Bills Before the Committee • House Appropriations Feb 26, 2024 House Appropriations Committee Room - 1200 15 Minutes after adjournment of the House | House • Feb 21, 2024: Assigned App. sub: General Government and Capital Outlay |
| SB 136 | Christopher T. Head | Local government; prohibition on certain appointments. | Senate • Jan 22, 2024: Continued to 2025 in Local Government (12-Y 3-N) |
| SB 217 | Mamie E. Locke | Virginia Business Ready Expedited Permitting Program; created, report. | House • Feb 23, 2024: VOTE: Passage (93-Y 5-N) |
| SB 234 | Ghazala F. Hashmi | Parking Lot Solar Development Program; established, report. Bills Before the Committee • House Appropriations Feb 26, 2024 House Appropriations Committee Room - 1200 15 Minutes after adjournment of the House | House • Feb 16, 2024: Assigned App. sub: Commerce Agriculture & Natural Resources |

| Bill | Sponsors | Title | Last Action |
|-------------------------------|--|---|--|
| <u>SB 241</u> | <u>Jeremy S. McPike</u> | Workers' compensation; notice of right to dispute claim. | House • Feb 22, 2024: Subcommittee recommends reporting (8-Y 0-N) |
| <u>SB 253</u> | <u>Scott A. Surovell</u> | Shared solar programs; amends existing program provisions to apply to Dominion Energy Virginia. | House • Feb 23, 2024: VOTE: Passage (51-Y 47-N) |
| <u>SB 255</u> | <u>Scott A. Surovell</u> | Shared solar programs; SCC to establish by regulation, etc. | House • Feb 23, 2024: VOTE: Passage (52-Y 46-N) |
| <u>SB 267</u> | <u>Bill DeSteph</u> | Local wetlands boards; permit application approval. | Senate • Jan 30, 2024: Stricken at request of Patron in Agriculture, Conservation and Natural Resources (13-Y 0-N) |
| <u>SB 268</u> | <u>Bill DeSteph</u> | Marine Resources Commission; permits, public notice. | Senate • Jan 23, 2024: Failed to report (defeated) in Agriculture, Conservation and Natural Resources (6-Y 9-N) |
| <u>SB 284</u> | <u>Danica A. Roem</u> | Siting of data centers; impacts on resources and historically significant sites. | Senate • Feb 07, 2024: Continued to 2025 in General Laws and Technology (13-Y 2-N) |
| <u>SB 285</u> | <u>Danica A. Roem</u> | Siting of data centers; site assessment. | Senate • Feb 07, 2024: Continued to 2025 in General Laws and Technology (13-Y 2-N) |
| <u>SB 286</u> | <u>Danica A. Roem</u> | Electric utilities; underground transmission lines. | Senate • Jan 29, 2024: Failed to report (defeated) in Commerce and Labor (4-Y 9-N 2-A) |
| <u>SB 288</u> | <u>Danica A. Roem</u> | Data centers; noise abatement. | Senate • Jan 29, 2024: Failed to report (defeated) in Local Government (7-Y 8-N) |

| Bill | Sponsors | Title | Last Action |
|------------------------|---|---|--|
| SB 289 | Danica A. Roem | Stormwater management regulations; enterprise data center operations. | Senate • Jan 23, 2024: Continued to 2025 in Agriculture, Conservation and Natural Resources (10-Y 5-N) |
| SB 305 | Saddam Azlan Salim | Gas-powered leaf blowers; local prohibition or regulation, civil penalty. | Senate • Feb 05, 2024: Continued to 2025 in Local Government (11-Y 4-N) |
| SB 313 | Schuyler T. VanValkenburg | Solar energy facilities; regulations regarding mandatory solar disclosures, report. | House • Feb 23, 2024: Read second time |
| SB 329 | Scott A. Surovell | Compost and other products containing organic soil amendments infrastructure; civil penalty. | House • Feb 21, 2024: Subcommittee recommends referring to Committee on Appropriations |
| SB 337 | Richard H. Stuart | Eastern Virginia Groundwater Management Area; continued withdrawal permit for residential well. Block 1 • House Agriculture Chesapeake and Natural Resources - Chesapeake Subcommittee Feb 26, 2024 04:00pm House Committee Room A - 008 | House • Feb 16, 2024: Assigned ACNR sub: Chesapeake |
| SB 354 | Mamie E. Locke | Real estate contract disclosures, certain; establishment by localities prohibited. | House • Feb 22, 2024: Subcommittee recommends reporting (8-Y 0-N) |
| SB 370 | Jennifer B. Boysko | Employer seeking wage or salary history of prospective employees; prohibited. | House • Feb 23, 2024: VOTE: Passage (50-Y 48-N) |
| SB 381 | Adam P. Ebbin | Unemployment compensation; determinations & decisions by deputy. | House • Feb 23, 2024: Read second time |

| Bill | Sponsors | Title | Last Action |
|-------------------------------|--|---|--|
| <u>SB 382</u> | <u>Adam P. Ebbin</u> | Unemployment compensation; collection of overpayments, limitations. | House • Feb 23, 2024: Read second time |
| <u>SB 393</u> | <u>Stella G. Pekarsky</u> | MEI Project Approval Commission; board-level gender and diversity requirements. | House • Feb 23, 2024: VOTE: Passage (51-Y 46-N) |
| <u>SB 402</u> | <u>Richard H. Stuart</u> | Blue catfish; DACS, et al., to convene work group to support efforts to create a robust market. | House • Feb 23, 2024: Referred to Committee on Appropriations |
| <u>SB 413</u> | <u>Christopher T. Head</u> | Local government; public notice requirements for certain meetings, etc. | Senate • Feb 23, 2024: House amendment agreed to by Senate (39-Y 0-N) |
| <u>SB 446</u> | <u>Richard H. Stuart</u> | Environmental Resources, Board of; created. | Senate • Jan 23, 2024: Continued to 2025 in Agriculture, Conservation and Natural Resources (15-Y 0-N) |
| <u>SB 454</u> | <u>David W. Marsden</u> | Electric utilities; recovery of development costs associated with small modular reactor. | House • Feb 16, 2024: Referred to Committee on Labor and Commerce |
| <u>SB 462</u> | <u>David W. Marsden</u> | PFAS; facilities that have engaged in manufacture, etc., to produce report on use of chemicals. | Senate • Jan 30, 2024: Incorporated by Agriculture, Conservation and Natural Resources (SB243-McPike) (10-Y 0-N) |
| <u>SB 464</u> | <u>Richard H. Stuart</u> | Fisheries Innovation for Sustainable Harvest Fund; created. | House • Feb 23, 2024: Read second time |
| <u>SB 496</u> | <u>Jennifer D. Carroll Foy</u> | Virginia Growth and Opportunity Act; Virginia investment performance grants. | House • Feb 22, 2024: Subcommittee recommends reporting with substitute (6-Y 0-N) |

| Bill | Sponsors | Title | Last Action |
|------------------------|---|---|--|
| SB 567 | R. Creigh Deeds | Siting of energy facilities; approval by the State Corporation Commission. | Senate • Feb 09, 2024: Continued to 2025 in Commerce and Labor (15-Y 0-N) |
| SB 580 | R. Creigh Deeds | Environmental Quality, Department of; judicial review, authorization of projects, hearing & appeal. | House • Feb 23, 2024: VOTE: Passage (66-Y 30-N) |
| SB 581 | Richard H. Stuart | Environmental Quality, Department of; groundwater and surface water withdrawal permits. Block 1 • House Agriculture Chesapeake and Natural Resources - Chesapeake Subcommittee Feb 26, 2024 04:00pm House Committee Room A - 008 | House • Feb 16, 2024: Assigned ACNR sub: Chesapeake |
| SB 632 | Richard H. Stuart | Income tax, state; decreases certain taxes, increases amount of tax credit. | Senate • Feb 06, 2024: Continued to 2025 in Finance and Appropriations (14-Y 1-N) |
| SB 640 | Tara A. Durant | Energy storage systems; clarifies the tax treatment of systems. | Senate • Jan 30, 2024: Passed by indefinitely in Finance and Appropriations (15-Y 0-N) |
| SB 697 | Schuyler T. VanValkenburg | Solar and energy facilities; local regulation. | House • Feb 19, 2024: Assigned CC & T sub: Subcommittee #3 |
| SJ 18 | Ghazala F. Hashmi | Dillon Rule; joint subcommittee to study. | Senate • Feb 02, 2024: Continued to 2025 in Rules by voice vote |
| SJ 25 | Richard H. Stuart | Groundwater supply in the Commonwealth; Department of Environmental Quality to study. | House • Feb 23, 2024: Referred to Committee on Appropriations |

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MPPDC Crossover Bill Tracking Report

February 18, 2024

The General Assembly has made it to halftime, reaching Crossover of the 2024 Session. Crossover is the procedural midpoint for Session where only bills passed each chamber “crossover” to the other body for consideration. Any bills that failed to meet that mark are now dead for the year. Each house may only consider legislation and amendments of the other chamber, with the exception of the Budget Bill.

On Sunday, February 18, the House and Senate money committees released their respective budget bills. The Committees amendments to the budget bills will be available by noon Tuesday, February 20. After adoption of both committee amendments, conferees will be appointed by each chamber to negotiate the final budget bill.

For the Middle Peninsula, the Senate moved \$7.5 million from the Capital budget to the Waterway Maintenance Fund for municipal dredge projects in FY24. The Senate keeps the \$8 million in the Governor’s introduced budget for the new biennium. There are no extra funds in the House budget beyond the \$8 million over the new biennium for the Waterway Maintenance Fund proposed in the Governor’s budget, and neither was the amended language proposed by the PDC clarifying the use of funds for management of dredge spoils. The House budget includes an increase of \$500,000 each year of the biennium for the Blue Catfish Industries Development Fund. The Senate included an amendment adding \$250,000 in the second year bringing the total for the biennium in the Senate budget to \$500,000. The House budget also includes an increase of \$3.15 million for Virginia’s PDCs for community housing.

Going forward after Crossover, most committees are initially focusing on hearing bills from the other body that are identical or extremely similar to companions they have already passed. Committee leadership is encouraging patrons to work ahead of time to decide how House and Senate versions of bills can conform as to streamline the early work of committees, thereby avoiding the need for a conference committee later.

As the session wears on, a few bouts of partisanship have arisen in the Capitol and General Assembly Building in the past few weeks. Fights over abortion and assisted suicide have led to virtual back and forth between the leadership of the parties. This has led to bills meeting an untimely end due to retribution on the floor. Next week will be busier as subcommittees and committees start meeting in earnest and docketing bills which have not been heard yet or may be more controversial.

Some news links summarizing the last few weeks of the General Assembly Building:

- VPVP has two helpful charts to help explain where we are at Crossover. [This visualization illustrates party line votes up to Crossover](#), and [this visualization illustrates the pass rate for each party's bills and each chamber's bills up to Crossover](#).
- Tensions between Democrats and Republicans are heating up:
 - [Republican House leadership tried to use parliamentary procedure to overrule Speaker Scott's ruling during a debate about an abortion bill](#).
 - [Speaker Scott removed Del. Barry Knight from the powerful House Appropriations Committee](#) and reassigned a few others. It is speculated this was in retribution for the House floor antics on Monday.
 - [The Virginia GOP X account \(formerly known as Twitter\) received condemnation from Governor Youngkin, House Minority Leader Todd Gilbert, and RPV Chairman Rich Anderson](#) after it posted a tweet that called Speaker Scott's character into question.

Senate Finance and Appropriations Chair L. Louise Lucas has signaled both in [interviews](#) and in [tweets](#) and [retweets](#) that the Senate will likely strip language from their budget that would allow the Alexandria arena to be funded with state-backed bonds.

Here's the status of MPPDC's priority legislation following crossover:

HB1058 (Hodges) creating a singular duck blind license for Public Access Authorities (PAA) has 'crossed over' and has already passed Senate Agriculture and Natural Resources Committee by a unanimous vote, and has been referred to Senate Finance and Appropriations; and **HB 1135 (Hodges)** creating a workgroup to review efforts to create a market and marketing strategy for Blue Catfish, as crossed over and referred to the Senate Committee on Rules.

HB1135 (Hodges) / SB 402 (Stuart) creating a workgroup at the Department of Agriculture and Consumer Services to explore expanding the market for blue catfish. Both bills passed the House and Senate and have been referred to each chamber's Rules Committee.

SB 697 (VanValkenburg) preventing a locality from regulating a solar project by total amount of land, size, or density until such time that 4 percent of the area of a locality is under panel, has crossed over to the House, passing the Senate on a close, 21-18, vote. It has been reported to the House Committee on Cities, Counties and Towns. It is receiving opposition from VACo and VML, the agriculture and forestry community, among others. We would encourage the PDC and its representative counties to communicate opposition to the full House CCT committee, provided [here](#).

Robert Crockett [804-387-0243]

Kyle Shreve [814-573-3775]

| Bill | Sponsors | Title | Last Action |
|-----------------------|--------------------------------|---|--|
| HB 1 | Jeion A. Ward | Minimum wage; increases wage to \$13.50 per hour effective January 1, 2025. On the docket • Senate Commerce and Labor Feb 19, 2024 15 minutes after Senate adjourns /Senate Room A, 3rd Floor, GAB | Senate • Feb 05, 2024: Referred to Committee on Commerce and Labor |
| HB 19 | R. Lee Ware | Atlantic menhaden; VIMS, et al., to study ecology, fishery impacts, and economic importance. | House • Feb 01, 2024: Continued to 2025 in Rules by voice vote |
| HB 29 | Luke E. Torian | Budget Bill. Bills before the Committee • House Appropriations Feb 18, 2024 01:00pm House Appropriations Committee Room - 1200 | House • Dec 20, 2023: Referred to Committee on Appropriations |
| HB 30 | | Budget Bill. | House • Jan 22, 2024: Budget amendments available |

| Bill | Sponsors | Title | Last Action |
|------------------------|---------------------------------------|--|--|
| | Luke E. Torian | Bills before the Committee • House Appropriations Feb 18, 2024 01:00pm House Appropriations Committee Room - 1200 | |
| HB 152 | Marcus B. Simon | Land preservation tax credit; increases threshold credit amount. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 170 | Karen Keys-Gamarra | Trees; conservation during land development process. | House • Feb 02, 2024: Incorporated by Counties, Cities and Towns (HB1100-Carr) by voice vote |
| HB 212 | Vivian E. Watts | MEI Project Approval Commission; board-level gender and diversity requirements. | Senate • Feb 14, 2024: Referred to Committee on Rules |
| HB 216 | Robert D. Orrock, Sr. | Impounding structures, certain; variances to general permit requirements. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 237 | Terry L. Austin | Virginia Growth and Opportunity Board; increases membership. On the docket • Senate Commerce and Labor Feb 19, 2024 15 minutes after Senate adjourns /Senate Room A, 3rd Floor, GAB | Senate • Feb 05, 2024: Referred to Committee on Commerce and Labor |
| HB 259 | Robert D. Orrock, Sr. | Dam Safety, Flood Prevention, and Protection Assistance Fund; percentage of funds available. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 262 | Joseph P. McNamara | Land and improvements; classification for tax purposes. | House • Feb 13, 2024: Left in Finance |

| Bill | Sponsors | Title | Last Action |
|------------------------|------------------------------------|--|---|
| HB 288 | Bill Wiley | Stationary blinds for waterfowl; providing location of blinds to Department of Wildlife Resources. | Senate • Feb 07, 2024: Referred to Committee on Agriculture, Conservation and Natural Resources |
| HB 337 | Joshua E. Thomas | Siting of data centers; impacts on resources and historically significant sites. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 338 | Joshua E. Thomas | Siting of data centers; locality may perform site assessment before approval. | Senate • Feb 14, 2024: Referred to Committee on General Laws and Technology |
| HB 357 | Shelly A. Simonds | Tidal and nontidal wetlands; DEQ to establish work group to develop strategies to protect, report. | House • Feb 01, 2024: Continued to 2025 in Rules by voice vote |
| HB 377 | David Owen | Zoning; traffic impact statements. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 382 | Michael B. Feggans | Broadband access in farmland and rural areas; information and reporting. | House • Feb 13, 2024: Left in Appropriations |
| HB 384 | R. Lee Ware | Tangible personal property tax; exemption for indoor agriculture equipment and machinery. | House • Feb 13, 2024: Left in Finance |
| HB 443 | Wren M. Williams | Local government; standardization of public notice requirements for certain meetings, hearings, etc. | House • Feb 09, 2024: Stricken from docket by Counties, Cities and Towns (21-Y 0-N) |
| HB 530 | Patrick A. Hope | Chesapeake Bay Preservation Act; amends Act to require SWCB to allow use and development of land. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |

| Bill | Sponsors | Title | Last Action |
|------------------------|--|---|---|
| HB 596 | Alex Q. Askew | Fisheries Innovation for Sustainable Harvest Fund; established. | Senate • Feb 09, 2024: Referred to Committee on Agriculture, Conservation and Natural Resources |
| HB 636 | Richard C. "Rip" Sullivan, Jr. | Siting of energy facilities; approval by the State Corporation Commission. | House • Feb 08, 2024: Continued to 2025 in Labor and Commerce by voice vote |
| HB 638 | Richard C. "Rip" Sullivan, Jr. | Electric utilities; energy efficiency programs, duty to implement the Energy Policy, etc.. | House • Feb 08, 2024: Tabled in Labor and Commerce (22-Y 0-N) |
| HB 639 | Richard C. "Rip" Sullivan, Jr. | Real property tax; notice of rate and assessment changes. | Senate • Feb 15, 2024: Reported from Finance and Appropriations (15-Y 0-N) |
| HB 644 | Richard C. "Rip" Sullivan, Jr. | Gas-powered leaf blowers; local prohibition or regulation, civil penalty. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 650 | Carrie E. Coyner | Zoning; solar photovoltaic and energy storage projects. | Senate • Feb 09, 2024: Referred to Committee on Local Government |
| HB 656 | Bill Wiley | Regulated land-disturbing activities; submission and approval of erosion and sediment control plan. | Senate • Feb 16, 2024: Reported from Agriculture, Conservation and Natural Resources (11-Y 0-N) |
| HB 673 | Michael B. Feggans | Resilient VA Revolving Fund; distributing loans or grants for projects. | Senate • Feb 15, 2024: Reported from Finance and Appropriations (14-Y 1-N) |
| HB 704 | Michael J. Webert | Localities; liability for owning or operating vehicle. | House • Feb 13, 2024: Left in Courts of Justice |

| Bill | Sponsors | Title | Last Action |
|------------------------|-------------------------------------|--|---|
| HB 710 | Michael J. Webert | Local officials; travel expenses to be paid from public funds that are anticipated to exceed \$2,500. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 714 | Michael J. Webert | Electric utilities; pilot program for underground transmission lines, additional project. | Senate • Feb 01, 2024: Referred to Committee on Commerce and Labor |
| HB 725 | Michael J. Webert | Local government; powers, conveyance of real property, public hearing requirement. On the docket • Senate Local Government Feb 19, 2024 10:00am . Senate Room B, General Assembly Building | Senate • Feb 09, 2024: Referred to Committee on Local Government |
| HB 727 | Michael J. Webert | Administrative Process Act; emergency regulations for economic development projects. | House • Feb 13, 2024: Left in General Laws |
| HB 809 | Sam Rasoul | Electric utilities; federal funding resources. | House • Feb 01, 2024: Tabled in Rules (18-Y 0-N) |
| HB 852 | Wren M. Williams | Local government ordinances related to fire departments; billing on behalf of volunteer fire depts. | Senate • Feb 14, 2024: Referred to Committee on General Laws and Technology |
| HB 867 | Mark L. Earley, Jr. | Local government employees; expression of certain opinions protected. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 871 | Mark L. Earley, Jr. | Campgrounds; inherent risks, liability. | House • Feb 13, 2024: Left in Courts of Justice |

| Bill | Sponsors | Title | Last Action |
|-------------------------|-------------------------------------|---|--|
| HB 892 | David L. Bulova | Farmland Preservation, Office of; transfers Office to Dept. of Forestry. | Senate • Feb 16, 2024: Rereferred to Finance and Appropriations |
| HB 928 | Hillary Pugh Kent | Interference with commercial fishing vessels or activity; penalty. | Senate • Feb 14, 2024: Referred to Committee for Courts of Justice |
| HB 930 | Mark L. Earley, Jr. | Zoning ordinances; adequate public facilities. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 948 | Alfonso H. Lopez | VA Community Flood Preparedness Fund; Advisory Review Committee to assist in distribution of loans. | House • Feb 07, 2024: Incorporated by Agriculture, Chesapeake and Natural Resources (HB1458-Hernandez) by voice vote |
| HB 953 | Alfonso H. Lopez | Local Environmental Impact Fund; localities to create a permanent and perpetual fund. On the docket • Senate Local Government Feb 19, 2024 10:00am . Senate Room B, General Assembly Building | Senate • Feb 02, 2024: Referred to Committee on Local Government |
| HB 966 | Hillary Pugh Kent | Chief Resilience Officer of the Commonwealth; moves position under the Governor, etc. | House • Feb 13, 2024: Left in Rules |
| HB 968 | Alfonso H. Lopez | Virginia Green Infrastructure Bank; created, report. | House • Feb 13, 2024: Left in Appropriations |
| HB 976 | Phil M. Hernandez | Electric utilities; SCC to ensure energy policy at lowest reasonable cost. | House • Feb 08, 2024: Continued to 2025 in Labor and Commerce by voice vote |
| HB 1001 | Kathy K.L. Tran | Collective bargaining by public employees; labor organization representation. | House • Feb 13, 2024: Left in Appropriations |

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| HB 1010 | Ian T. Lovejoy | Data centers; sitings near parks, schools, and residential areas. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 1011 | Ian T. Lovejoy | Land use proceedings; disclosure, statewide application. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 1052 | Amanda E. Batten | Local government; alternative and conventional onsite sewage systems. | Senate • Feb 13, 2024: Referred to Committee on Local Government |
| HB 1053 | Barry D. Knight | Abandoned watercraft; destruction and disposal by localities and state agencies. | Senate • Feb 16, 2024: Rereferred to Finance and Appropriations |
| HB 1056 | M. Keith Hodges | Coastal resilience policy; consultation from research university collaborative. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 1057 | M. Keith Hodges | Golf carts and utility vehicles; authorized use in certain rural communities. | House • Feb 13, 2024: Left in Transportation |
| HB 1058 | M. Keith Hodges | Chesapeake Bay Public Access Authorities; singular license for waterfowl blinds. ***PRIORITY*** | Senate • Feb 16, 2024: Rereferred to Finance and Appropriations |
| HB 1085 | Sam Rasoul | PFAS Expert Advisory Committee; established, monitoring sources. | Senate • Feb 16, 2024: Rereferred to Finance and Appropriations |
| HB 1103 | Scott A. Wyatt | VA Employment Commission; provision of certain confidential information to VA Port Authority. | Senate • Feb 14, 2024: Referred to Committee on Commerce and Labor |

| Bill | Sponsors | Title | Last Action |
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| HB 1119 | Holly M. Seibold | Local government powers; regulation of tobacco, nicotine, and hemp product retail sale locations. | House • Feb 13, 2024: Left in Counties, Cities and Towns |
| HB 1125 | Betsy B. Carr | Virginia Business Ready Expedited Permitting Program; created. | Senate • Feb 14, 2024: Referred to Committee on General Laws and Technology |
| HB 1135 | M. Keith Hodges | Blue catfish; DACS, et al., to review efforts to create a market. | Senate • Feb 09, 2024: Referred to Committee on Rules |
| HB 1151 | A.C. Cordoza | Dandy Point Landing; Marine Resources Commission to use photo monitoring system at facility. | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 1182 | N. Baxter Ennis | Professional wetland delineator; certification requirements. | Senate • Feb 14, 2024: Referred to Committee on General Laws and Technology |
| HB 1183 | Betsy B. Carr | Land preservation tax credit; maximum amount increase. | House • Feb 13, 2024: Left in Finance |
| HB 1196 | M. Keith Hodges | Virginia Waterway Maintenance Grant Program; grant funding. ****PRIORITY**** | House • Feb 13, 2024: Left in Agriculture, Chesapeake and Natural Resources |
| HB 1223 | Geary Higgins | Land preservation tax credit; maximum amount increase. | House • Feb 13, 2024: Left in Finance |
| HB 1236 | Daniel W. Marshall, III | Local government actions related to comprehensive plans, etc.; approval process. | House • Feb 13, 2024: Left in Counties, Cities and Towns |

| Bill | Sponsors | Title | Last Action |
|-------------------------|---------------------------------------|---|--|
| HB 1288 | Michael J. Weibert | Public utilities; classification of customers. | House • Feb 01, 2024: Continued to 2025 in Labor and Commerce by voice vote |
| HB 1328 | Joseph P. McNamara | Transient occupancy taxes; changes to administration of tax. | House • Feb 13, 2024: Left in Finance |
| HB 1346 | Robert S. Bloxom, Jr. | Campaign finance; exemption for candidates for certain directors. On the docket • Senate Privileges and Elections Feb 20, 2024 15 minutes after Senate Adjourns / Senate Room B, 3rd Floor GAB | Senate • Feb 09, 2024: Referred to Committee on Privileges and Elections |
| HB 1449 | Amanda E. Batten | Virginia Coastal Resilience Collaborative; changes references relating to coastal resilience policy | House • Feb 13, 2024: VOTE: Defeated (48-Y 51-N) |
| HB 1458 | Phil M. Hernandez | Chief Resilience Officer of the Commonwealth; moves position under the Governor, etc. | Senate • Feb 15, 2024: Referred to Committee on Agriculture, Conservation and Natural Resources |
| HB 1520 | Hillary Pugh Kent | Virginia Institute of Marine Science; review the cumulative surface water intake effects. | House • Feb 07, 2024: Continued to 2025 in Agriculture, Chesapeake and Natural Resources by voice vote |
| HJ 12 | Robert D. Orrock, Sr. | Agriculture, forestry, and environment; JLARC to study impact of utility-scale solar development. | House • Feb 13, 2024: Left in Rules |
| SB 18 | Mamie E. Locke | Virginia Public Procurement Act; construction management & design-build contracting, applicability. | House • Feb 15, 2024: Referred to Committee on General Laws |

| Bill | Sponsors | Title | Last Action |
|------------------------|---|--|--|
| SB 26 | William M. Stanley, Jr. | Alcoholic beverage control; public consumption on premises of certain campgrounds. | House • Feb 14, 2024: Assigned GL sub: ABC/Gaming |
| SB 29 | L. Louise Lucas | Budget Bill. On the docket • Senate Finance and Appropriations Feb 18, 2024 04:00pm / Senate Finance & Appropriations Room, 13th Floor, GAB | Senate • Dec 20, 2023: Referred to Committee on Finance and Appropriations |
| SB 30 | L. Louise Lucas | Budget Bill. On the docket • Senate Finance and Appropriations Feb 18, 2024 04:00pm / Senate Finance & Appropriations Room, 13th Floor, GAB | Senate • Jan 22, 2024: Budget amendments available |
| SB 49 | Mamie E. Locke | Community revitalization fund; expanding use for all localities. | House • Feb 16, 2024: Reported from Counties, Cities and Towns (21-Y 1-N) |
| SB 79 | Barbara A. Favola | Government buildings, certain; net-zero energy consumption building design for schools. | House • Feb 15, 2024: Referred to Committee on General Laws |
| SB 136 | Christopher T. Head | Local government; prohibition on certain appointments. | Senate • Jan 22, 2024: Continued to 2025 in Local Government (12-Y 3-N) |
| SB 217 | Mamie E. Locke | Virginia Business Ready Expedited Permitting Program; created. | House • Feb 15, 2024: Referred to Committee on General Laws |

| Bill | Sponsors | Title | Last Action |
|------------------------|-----------------------------------|---|--|
| SB 234 | Ghazala F. Hashmi | Parking Lot Solar Development Program; established, report. | House • Feb 16, 2024: Assigned App. sub: Commerce Agriculture & Natural Resources |
| SB 241 | Jeremy S. McPike | Workers' compensation; notice of right to dispute claim. | House • Feb 14, 2024: Assigned L & C sub: Subcommittee #2 |
| SB 253 | Scott A. Surovell | Shared solar programs; amends existing program provisions to apply to Dominion Energy Virginia. | House • Feb 15, 2024: Referred to Committee on Labor and Commerce |
| SB 255 | Scott A. Surovell | Shared solar programs; SCC to establish by regulation, etc. | House • Feb 15, 2024: Referred to Committee on Labor and Commerce |
| SB 267 | Bill DeSteph | Local wetlands boards; permit application approval. | Senate • Jan 30, 2024: Stricken at request of Patron in Agriculture, Conservation and Natural Resources (13-Y 0-N) |
| SB 268 | Bill DeSteph | Marine Resources Commission; permits, public notice. | Senate • Jan 23, 2024: Failed to report (defeated) in Agriculture, Conservation and Natural Resources (6-Y 9-N) |
| SB 284 | Danica A. Roem | Siting of data centers; impacts on resources and historically significant sites. | Senate • Feb 07, 2024: Continued to 2025 in General Laws and Technology (13-Y 2-N) |
| SB 285 | Danica A. Roem | Siting of data centers; site assessment. | Senate • Feb 07, 2024: Continued to 2025 in General Laws and Technology (13-Y 2-N) |
| SB 286 | Danica A. Roem | Electric utilities; underground transmission lines. | Senate • Jan 29, 2024: Failed to report (defeated) in Commerce and Labor (4-Y 9-N 2-A) |

| Bill | Sponsors | Title | Last Action |
|------------------------|---|---|--|
| SB 288 | Danica A. Roem | Data centers; noise abatement. | Senate • Jan 29, 2024: Failed to report (defeated) in Local Government (7-Y 8-N) |
| SB 289 | Danica A. Roem | Stormwater management regulations; enterprise data center operations. | Senate • Jan 23, 2024: Continued to 2025 in Agriculture, Conservation and Natural Resources (10-Y 5-N) |
| SB 305 | Saddam Azlan Salim | Gas-powered leaf blowers; local prohibition or regulation, civil penalty. | Senate • Feb 05, 2024: Continued to 2025 in Local Government (11-Y 4-N) |
| SB 313 | Schuyler T. VanValkenburg | Solar energy facilities; regulations regarding mandatory solar disclosures, report. | House • Feb 16, 2024: Assigned ACNR sub: Natural Resources |
| SB 329 | Scott A. Surovell | Compost and other products containing organic soil amendments infrastructure; civil penalty. | House • Feb 16, 2024: Assigned ACNR sub: Agriculture |
| SB 337 | Richard H. Stuart | Eastern Virginia Groundwater Management Area; continued withdrawal permit for residential well. Block 1 • House Agriculture Chesapeake and Natural Resources - Chesapeake Subcommittee Feb 19, 2024 04:00pm House Committee Room A - 008 | House • Feb 16, 2024: Assigned ACNR sub: Chesapeake |
| SB 354 | Mamie E. Locke | Real estate contract disclosures, certain; establishment by localities prohibited. | House • Feb 16, 2024: Referred to Committee on General Laws |
| SB 370 | Jennifer B. Boysko | Employer seeking wage or salary history of prospective employees; prohibited. | House • Feb 13, 2024: Referred to Committee on Labor and Commerce |

| Bill | Sponsors | Title | Last Action |
|------------------------|-------------------------------------|---|--|
| SB 381 | Adam P. Ebbin | Unemployment compensation; determinations & decisions by deputy. | House • Feb 15, 2024: Referred to Committee on Labor and Commerce |
| SB 382 | Adam P. Ebbin | Unemployment compensation; collection of overpayments, limitations. | House • Feb 14, 2024: Assigned L & C sub: Subcommittee #2 |
| SB 393 | Stella G. Pekarsky | MEI Project Approval Commission; board-level gender and diversity requirements. | House • Feb 13, 2024: Referred to Committee on Labor and Commerce |
| SB 402 | Richard H. Stuart | Blue catfish; DACS, et al., to convene work group to support efforts to create a robust market. | House • Feb 15, 2024: Referred to Committee on Rules |
| SB 413 | Christopher T. Head | Local government; public notice requirements for certain meetings, etc. | House • Feb 16, 2024: Reported from Counties, Cities and Towns with amendment(s) (21-Y 1-N) |
| SB 446 | Richard H. Stuart | Environmental Resources, Board of; created. | Senate • Jan 23, 2024: Continued to 2025 in Agriculture, Conservation and Natural Resources (15-Y 0-N) |
| SB 454 | David W. Marsden | Electric utilities; recovery of development costs associated with small modular reactor. | House • Feb 16, 2024: Referred to Committee on Labor and Commerce |
| SB 462 | David W. Marsden | PFAS; facilities that have engaged in manufacture, etc., to produce report on use of chemicals. | Senate • Jan 30, 2024: Incorporated by Agriculture, Conservation and Natural Resources (SB243-McPike) (10-Y 0-N) |
| SB 464 | Richard H. Stuart | Fisheries Innovation for Sustainable Harvest Fund; created. Block 1 • House Agriculture Chesapeake and Natural Resources - Chesapeake Subcommittee | House • Feb 16, 2024: Assigned ACNR sub: Chesapeake |

| Bill | Sponsors | Title | Last Action |
|------------------------|---|---|--|
| | | Feb 19, 2024 04:00pm House Committee Room A - 008 | |
| SB 496 | Jennifer D. Carroll Foy | Virginia Growth and Opportunity Act; Virginia investment performance grants. | House • Feb 16, 2024: Referred to Committee on General Laws |
| SB 567 | R. Creigh Deeds | Siting of energy facilities; approval by the State Corporation Commission. | Senate • Feb 09, 2024: Continued to 2025 in Commerce and Labor (15-Y 0-N) |
| SB 580 | R. Creigh Deeds | Environmental Quality, Department of; judicial review, authorization of projects, hearing & appeal. | House • Feb 16, 2024: Referred to Committee on Labor and Commerce |
| SB 581 | Richard H. Stuart | Environmental Quality, Department of; groundwater and surface water withdrawal permits. Block 1 • House Agriculture Chesapeake and Natural Resources - Chesapeake Subcommittee Feb 19, 2024 04:00pm House Committee Room A - 008 | House • Feb 16, 2024: Assigned ACNR sub: Chesapeake |
| SB 632 | Richard H. Stuart | Income tax, state; decreases certain taxes, increases amount of tax credit. | Senate • Feb 06, 2024: Continued to 2025 in Finance and Appropriations (14-Y 1-N) |
| SB 640 | Tara A. Durant | Energy storage systems; clarifies the tax treatment of systems. | Senate • Jan 30, 2024: Passed by indefinitely in Finance and Appropriations (15-Y 0-N) |
| SB 697 | Schuyler T. VanValkenburg | Solar and energy facilities; local regulation. | House • Feb 15, 2024: Referred to Committee on Counties, Cities and Towns |

| Bill | Sponsors | Title | Last Action |
|-----------------------|-----------------------------------|---|---|
| SJ 18 | Ghazala F. Hashmi | Dillon Rule; joint subcommittee to study. | Senate • Feb 02, 2024: Continued to 2025 in Rules by voice vote |
| SJ 25 | Richard H. Stuart | Groundwater supply in the Commonwealth; Department of Environmental Quality to study. | House • Feb 15, 2024: Referred to Committee on Rules |

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C Curt Smith
To: Deputy Director
Middle Peninsula Planning District Commission

Date: 02/27/2024

Project #: 35120.00

From: VHB

Re: MPPDC Working Waterfronts Equity Framework

Designing Multimodal Working Waterfronts to Meet the 21st Century Needs of Rural Coastal Seafood and Maritime Industries

Equity Analysis Framework

Introduction

MPPDC was awarded a Fiscal Year 2021 Rebuilding American Infrastructure with Sustainability and Equity Grant (RAISE Grant) from the USDOT to conduct a condition assessment at sixty public wharves, landings and harbors in Virginia's Middle Peninsula region for needs related to the commercial seafood industry. The sites were selected by MPPDC staff in coordination with local governments and state agencies. The results of these assessments will be a portfolio of shovel-ready, high-priority multi-modal transportation infrastructure improvements that address critical needs related to the region's publicly owned rural working waterfronts.

The process from assessment to project selection to implementation will be guided by an equity framework. This framework is designed to comprehensively integrate equity into each major task to ensure an approach that is inclusive and prioritizes equity in project delivery. By using this framework, the project team strives to not only meet the needs of the community but also actively work to reduce disparities and improve opportunities for all community members, including those from underserved or marginalized areas and maritime workers.

I. Community Profile Development

A community profile will provide an in-depth understanding of the communities in which the sites are located. It will include information about the community's demographics, socio-economic status, resources, and challenges. We will use a variety of tools such as disaggregated census data, Justice40 data, and EPA's EJ screen. In addition, we will consult local resources such as MPPDC's *2023 Middle Peninsula Comprehensive Economic Development Strategy* (January 2024), and local stakeholders to identify and understand the demographics of communities that might not be visible in the census data. The profile will be important for identifying the needs and strengths of the community, which can be used in the evaluation process for selecting projects. It will also help to inform community engagement and participation, by indicating where underserved and historically marginalized communities are located. This profile will provide an understanding of the characteristics and needs of maritime workers and the communities in the region. The objective of the community profile is to serve as a tool for the project team during project selection and also by MPPDC, stakeholders, and the community during implementation.

II. Equity Integration in Project Selection

The project team will develop an evaluation framework for each project site to help determine which ones are selected for more detailed design and ultimately, construction. An equity assessment will be developed to be used with other evaluation criteria for project prioritization. The equity assessment will consider the degree to which projects serve

underserved communities along the waterfront. It will include looking at a project's potential to create new connections and opportunities for underserved communities and maritime workers, to provide new or improved freight access to underserved communities, and to increase access to goods and job opportunities for underserved communities. The project sites will be added to the demographic maps to provide insight into the relative percentage of underserved individuals and households that would benefit from each project. The assessment will discuss quantitatively and qualitatively the degree to which each project:

- Creates new connections and opportunities for underserved communities and maritime workers
- Improves freight access to underserved communities
- Increases job opportunities for maritime workers

III. Equity in Project Implementation and Construction

The implementation plan will be developed with equity as a key consideration. For example, recommendations will include discussion of inclusive hiring practices for the construction and operation of the waterfronts, as well as ongoing community engagement to ensure that the needs and concerns of underserved communities and maritime workers are being addressed. The plan will also include recommendations for monitoring and evaluation to track the impact of the selected projects on equity goals. The results of this monitoring can be used to continuously improve the plan, as well as inform other planning processes for the region.

IV. Equity in Post-Implementation Processes

The plan will also suggest recommendations to ensure equity continues to be prioritized after project implementation. These could include processes for ongoing monitoring and continued stakeholder engagement to maintain accountability and transparency.

Summary

The proposed equity framework promotes equity at every stage of the project lifecycle. The framework begins with a comprehensive community profile development that identifies underserved communities. An evaluation methodology that includes a project's potential to address disparities in underserved communities and among marine workers. Stakeholder engagement is included throughout the entire process. During project implementation and construction, inclusive hiring practices and community engagement are emphasized. This comprehensive approach ensures that the infrastructure projects help create equitable and sustainable communities.



SALUDA RESIDENCY CHANGE IN VTRANS NEEDS

Difference between 2021 and 2023

VTrans Overview Video - <http://tinyurl.com/yc448e3s>

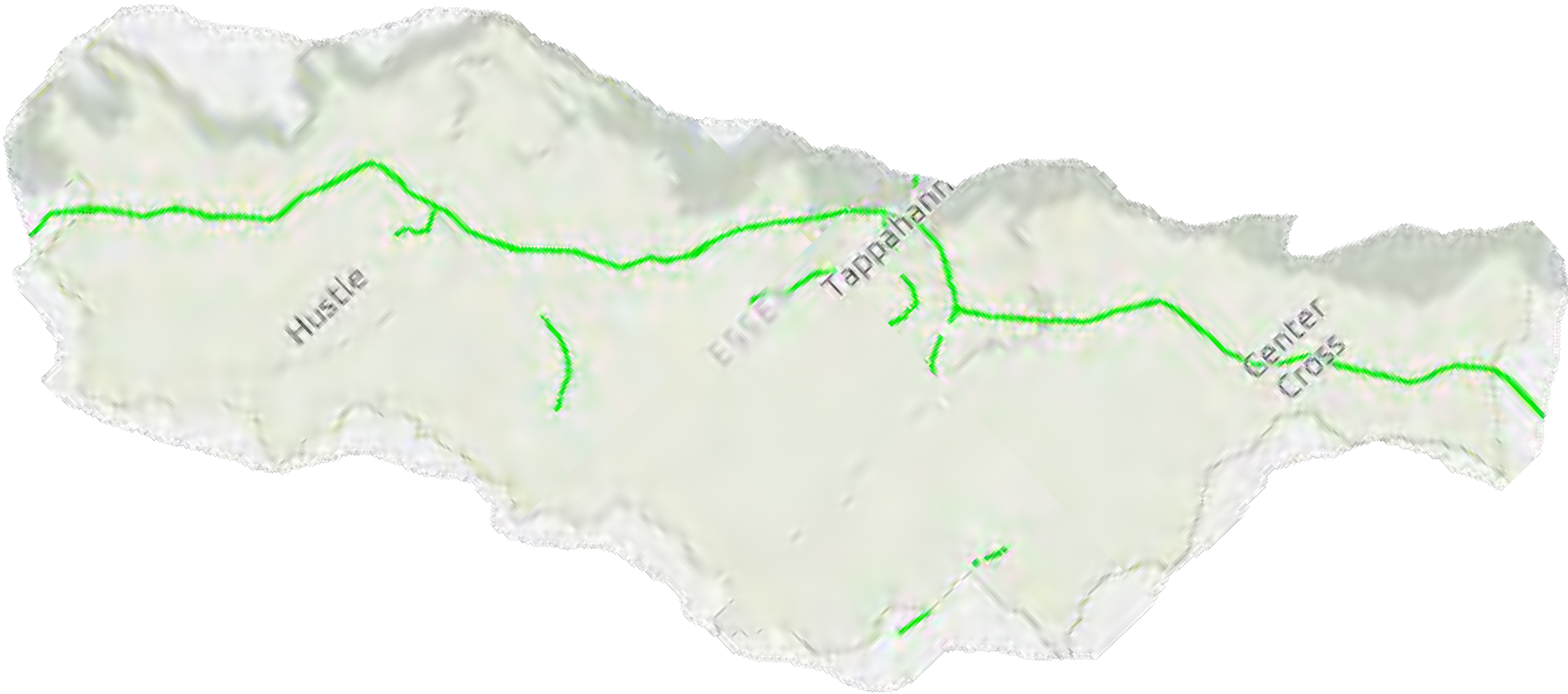
Vtrans Mid-term Needs Overview: <http://tinyurl.com/657kwymu>

| Casandra Lord, Fredericksburg District February 28, 2024

Essex County – 2021 Vtrans Needs



Essex County – 2023 Vtrans Needs



Essex County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

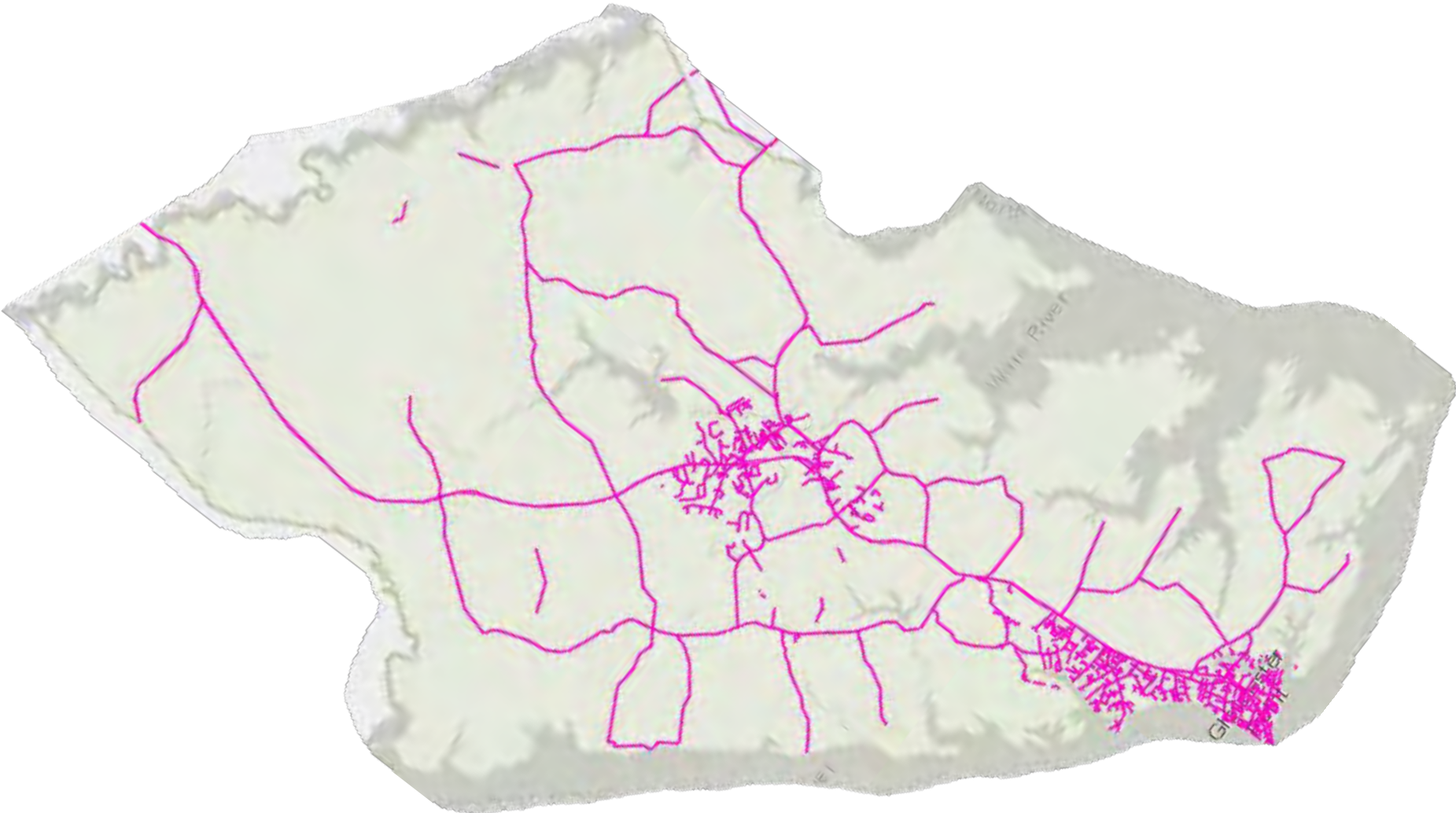
Additions:

1. Route 360 segment (Brays Fork Intersection to Mt Clement Rd)
2. Airport Road segment (Route 17 to Essex HS Driveway)
3. Desha Road segment (Church Hill Road to 2021 Vtrans needs end point)

Removals:

1. Sunnyside Road near county line
2. Elevon Road
3. Route 360 segment between Kino Road and Gordons Mill Road
4. Essex Mill Road segment near Route 17
5. Route 360 (bridge segment area to county line)

Gloucester County – 2021 Vtrans Needs



Gloucester County – 2023 Vtrans Needs



Gloucester County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

Additions:

1. Venter Road segment (Terra Alta Drive to Route 30)
2. E. Enose Road segment (Brooks Homestead Lane to Route 17)
3. Rangtang Road segment (Route 14 to Burke View Drive)
4. Figg Shop Road segment (Horse Run Road to Three Hickories Lane)
5. Woodscross Road segment (Fletcher Road to Pampa Road)
6. Pampa Road/Dutton Road segment (Harcum Road to Route 17) – fill in all gaps
7. Route 14 segment (Route 17 to King and Queen County Line)
8. Glenns Road segment (Pampa Road/Dutton Road to Route 17)

Gloucester County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

Removals:

1. Greate Road segment (Terrapin Cove Road to W. Greate Road)
2. W. Greate Road segment
3. Sarah Coves Drive segment
4. S. Roland Smith Drive segment
5. E. Enos Lane segment (Westmoreland Lane to N. Marlfield Road)

King & Queen County – 2021 Vtrans Needs



King and Queen County – 2023 Vtrans Needs



King and Queen County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

Additions:

1. Route 33 segment (Brookshire Rd. to Airport Rd.)
2. Route 14 segment (north of Jonestown Rd. to Plain View Lane)

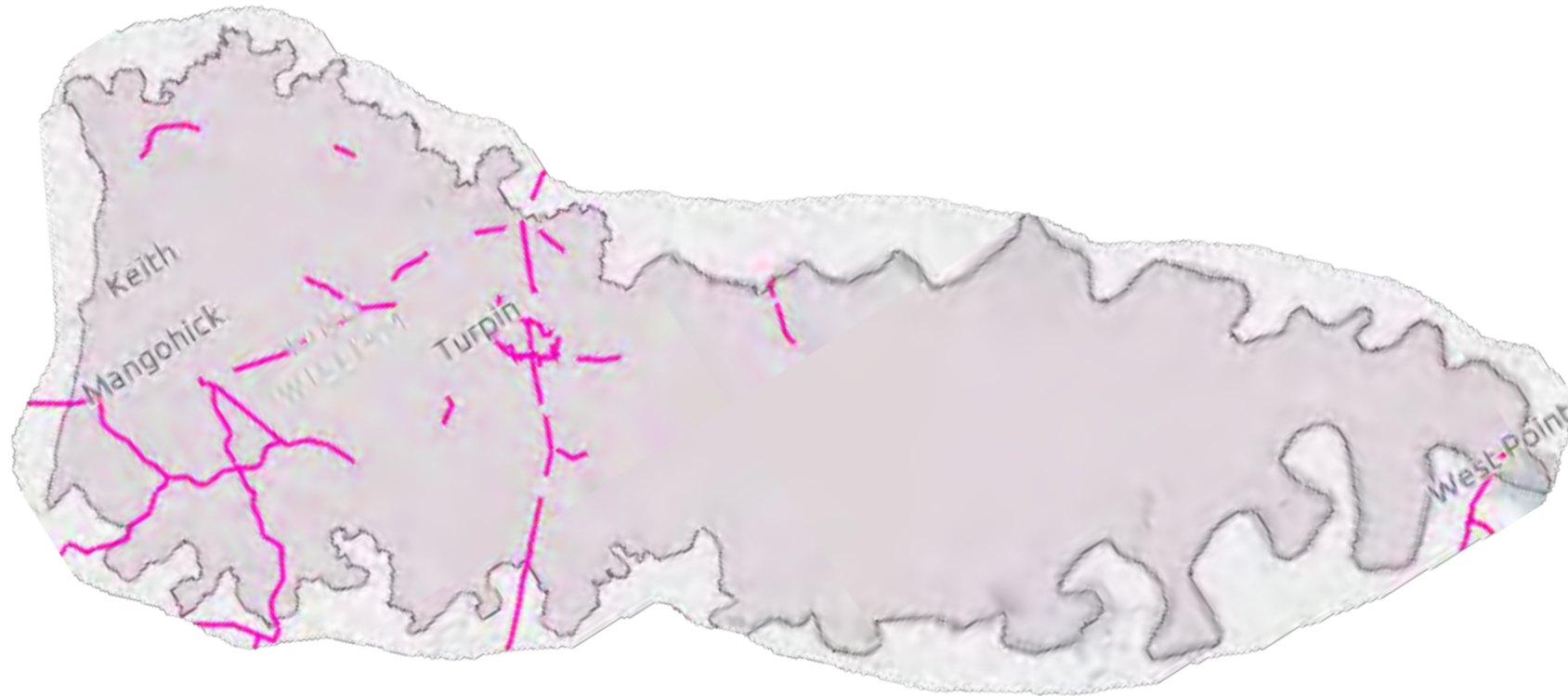
King and Queen County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

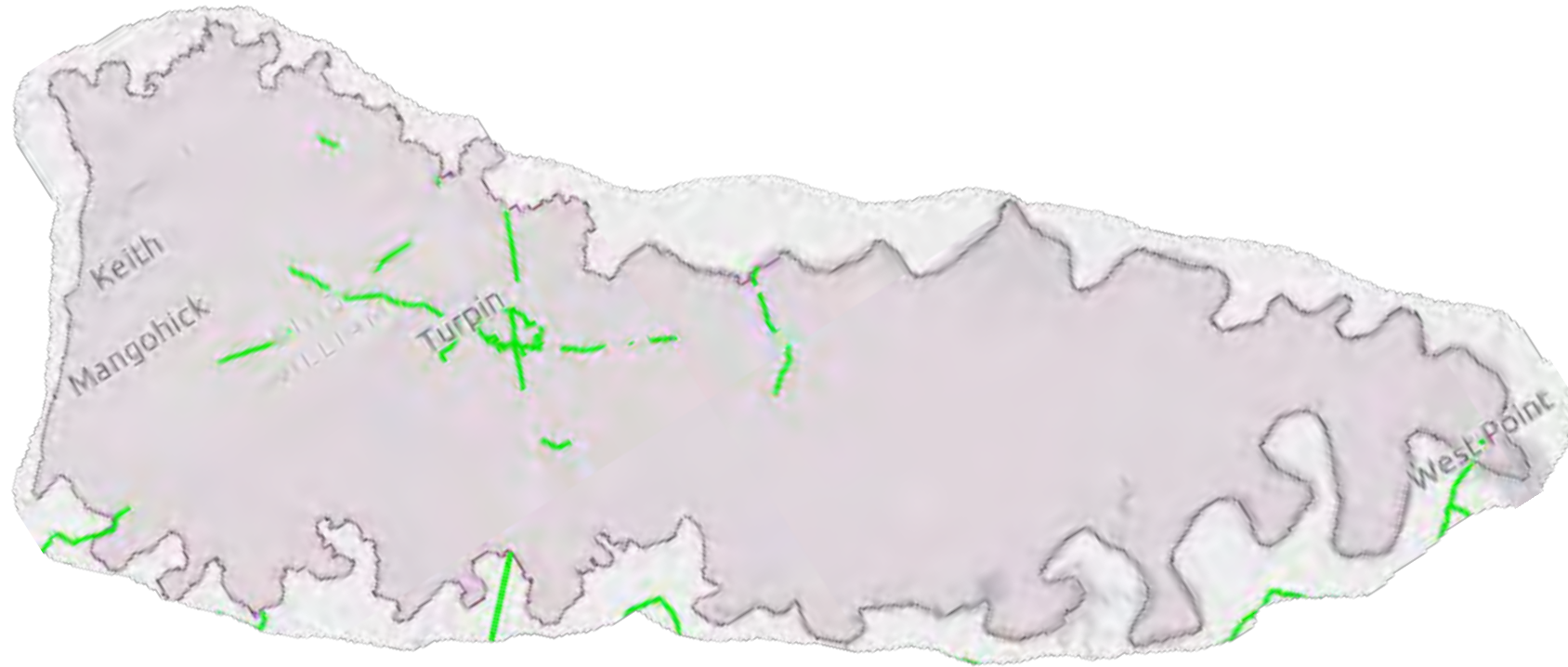
Removals:

1. Route 360 segment (White Oak Lane to Cedar Creek Lane) – Newton Road and Route 360 intersection to remain
2. Route 360 segment (Minor Road to Doodle Lane)
3. Bunker Hill Road segment (Route 14 to River Drive)
4. Route 14 segment (Devils Three Jump Rd to west of Waterfence Rd)
5. Route 14 segment (Elsom Mascot Rd. to Woft Pond Rd.)
6. Centerville Road segment
7. Route 14/Route 33 segment (Route 14 to Centerville Rd.) – intersection remains
8. York River Road segment (Route 33 to Travellers Rd.)
9. Stratton Major Road segment (Route 14 to south of Taylorsville Rd.)

King William County – 2021 Vtrans Needs



King William County – 2023 Vtrans Needs



King William County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

Additions:

1. Venter Road segment (Terra Alta Drive to Route 30)
2. Route 30 at E. Rive Road
3. Route 30 segment (Roane Oak Road to E. Spring Forest Road)
4. Acquinton Church Road Segment (south of Route 30)
5. Route 33 segment (Route 30 to east of Glass Island Road)

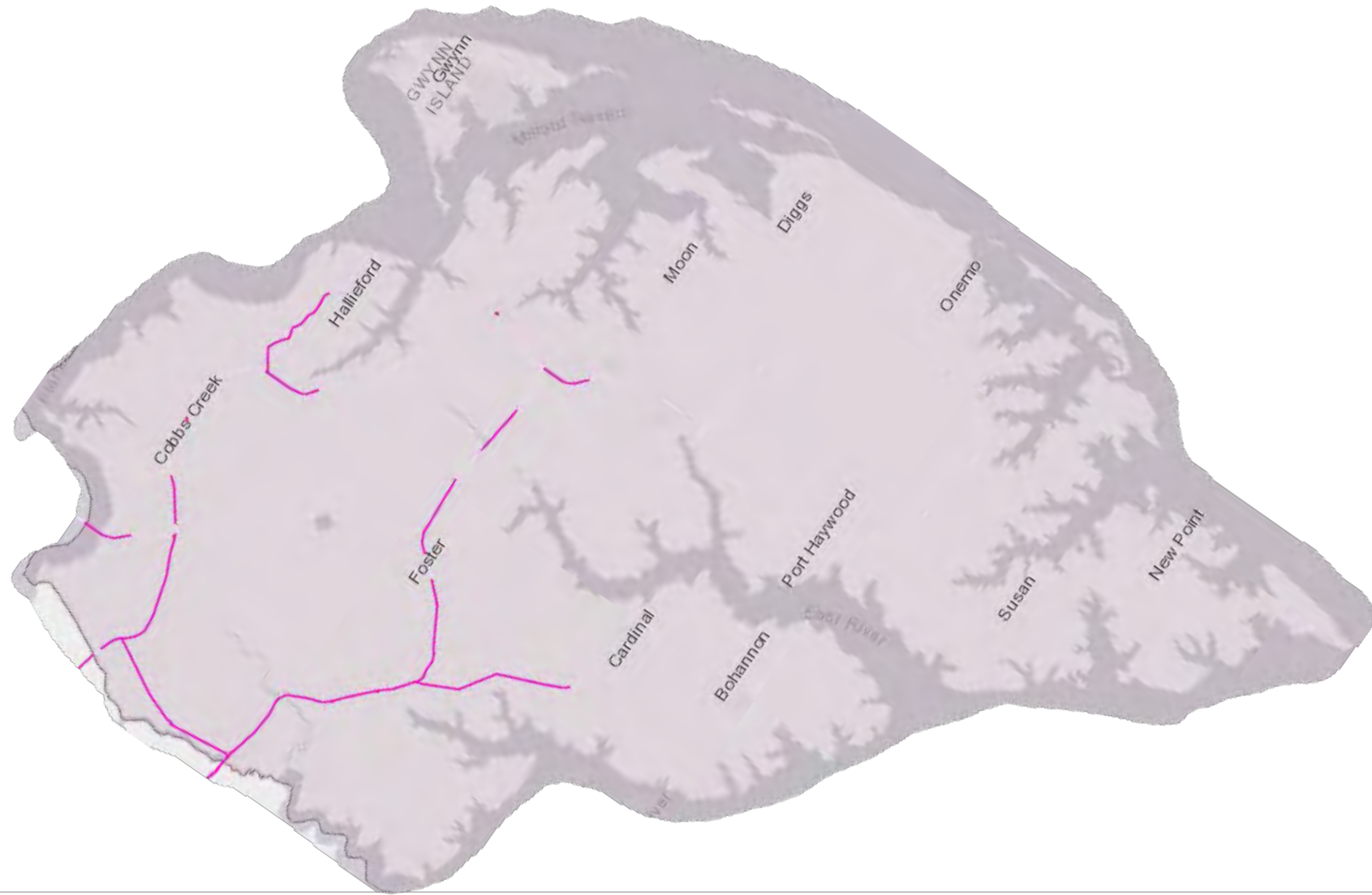
King William County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

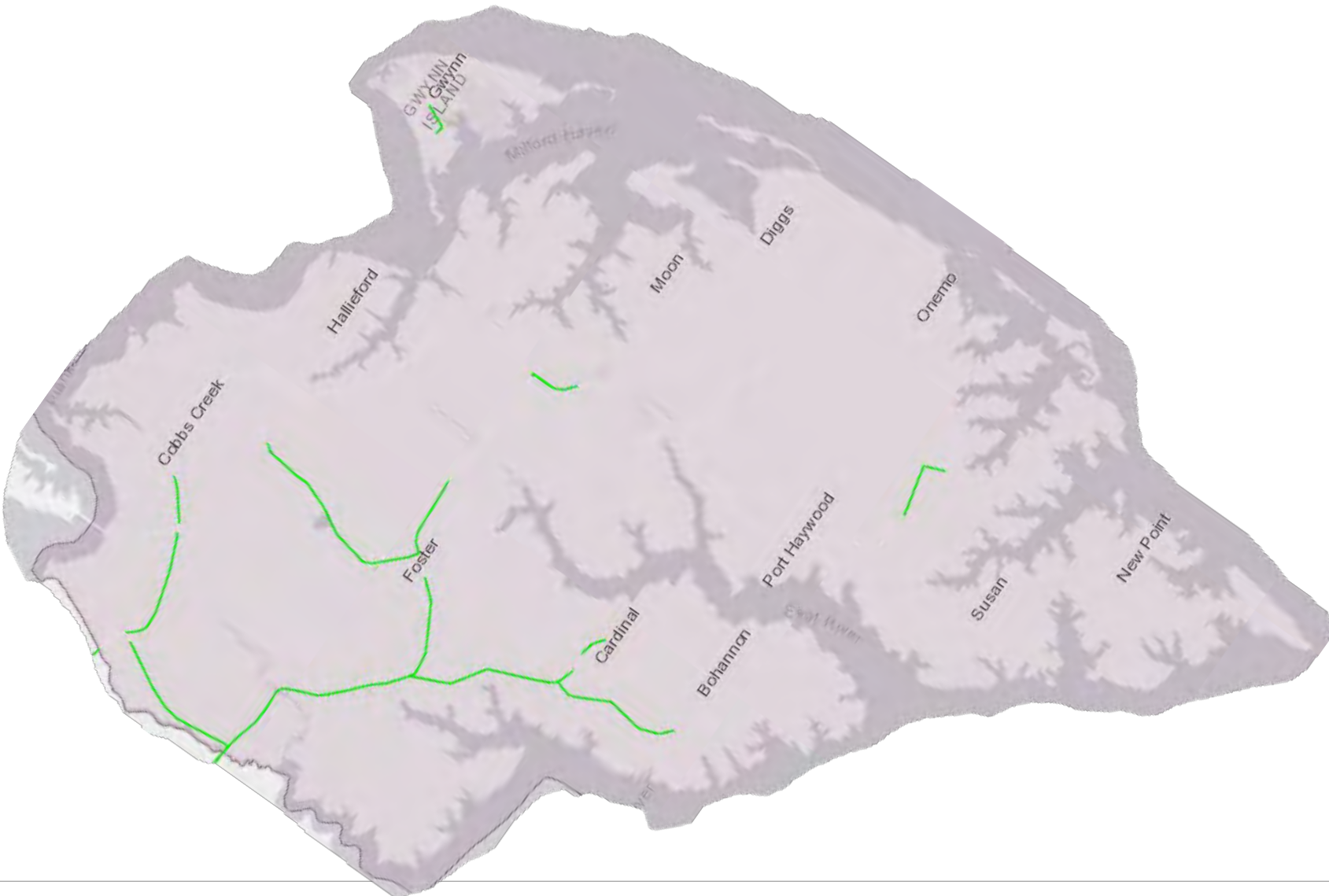
Removals:

1. Route 30 segment (Caroline County line to Calno Road)
2. Calno Road segment
3. Etna Mills Road segment (south of Calno Road to Dabneys Mill Road)
4. Dabneys Mill Road segment
5. Venter Road segment (Manfield Road to Newton Drive)
6. Commins Road segment (Meadown Lane to Rosebud Run)
7. Upshaw Road segment (Parkwood Drive to Commins Road)
8. W. River Road segment
9. Route 360 segment (Hanover CL to Commerce Park Drive)
10. Route 360 segment (between Manfield Road and Mt. Pleasant Road) – Intersections to remain
11. Route 30 at 15th Street

Mathews County – 2021 Vtrans Needs



Mathews County – 2023 Vtrans Needs



Mathews County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

Additions:

1. Hamburg Road/Potato Neck Road segment (Gully Branch Road to Bethel Beach Road)
2. North River Road segment (north of Cakes Creek to Cardinal Road)
3. Cardinal Road segment (North River Road to east of E. River Road)
4. Cardinal Road segment (E River Road to Sandberg Lane)
5. Route 198 and Route 14 intersection
6. Ridge Road segment (Route 14 to Red Maple Trail)
7. Old Ferry Road segment (Risby Town Road to Rose Lane)

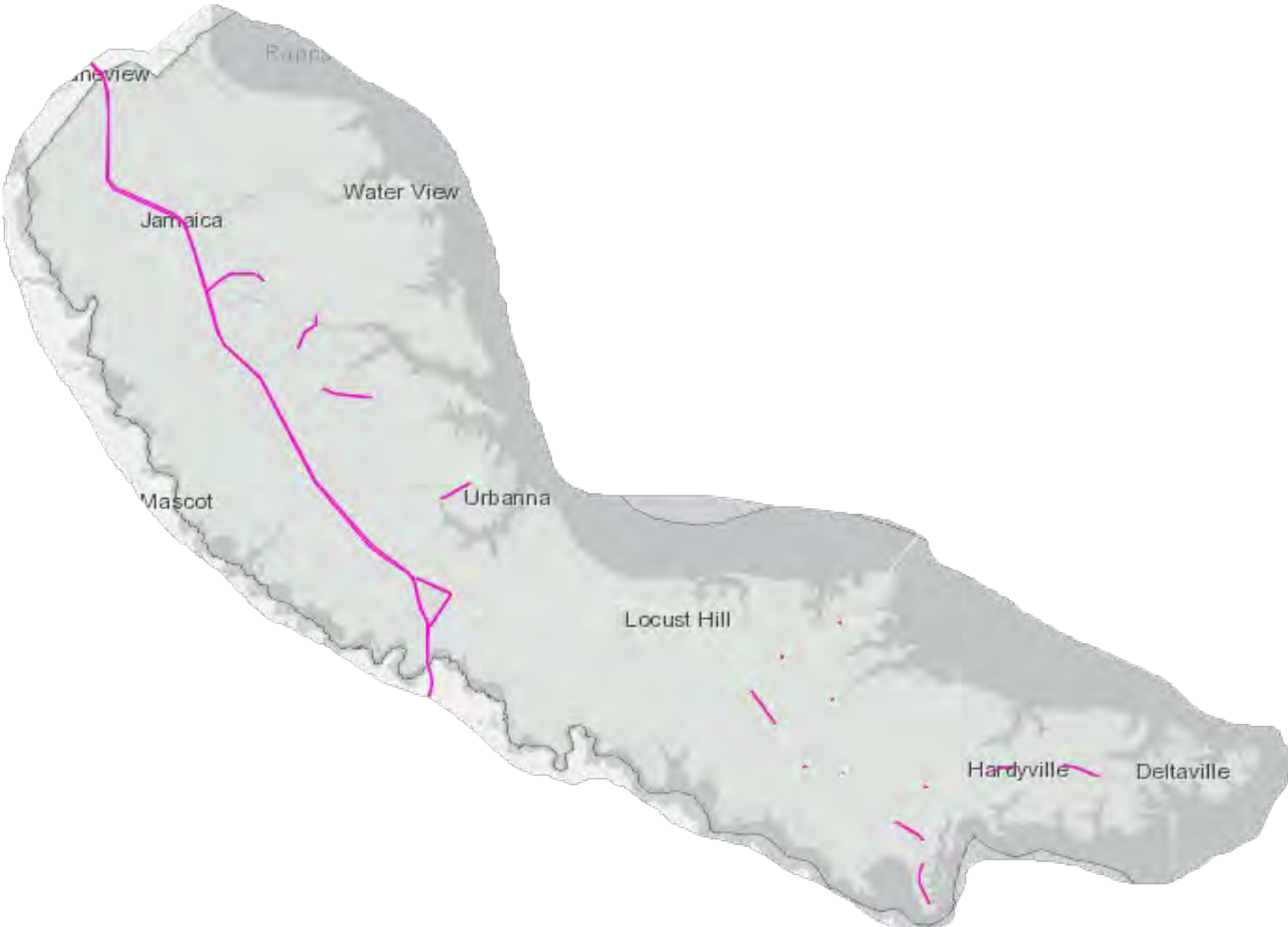
Mathews County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

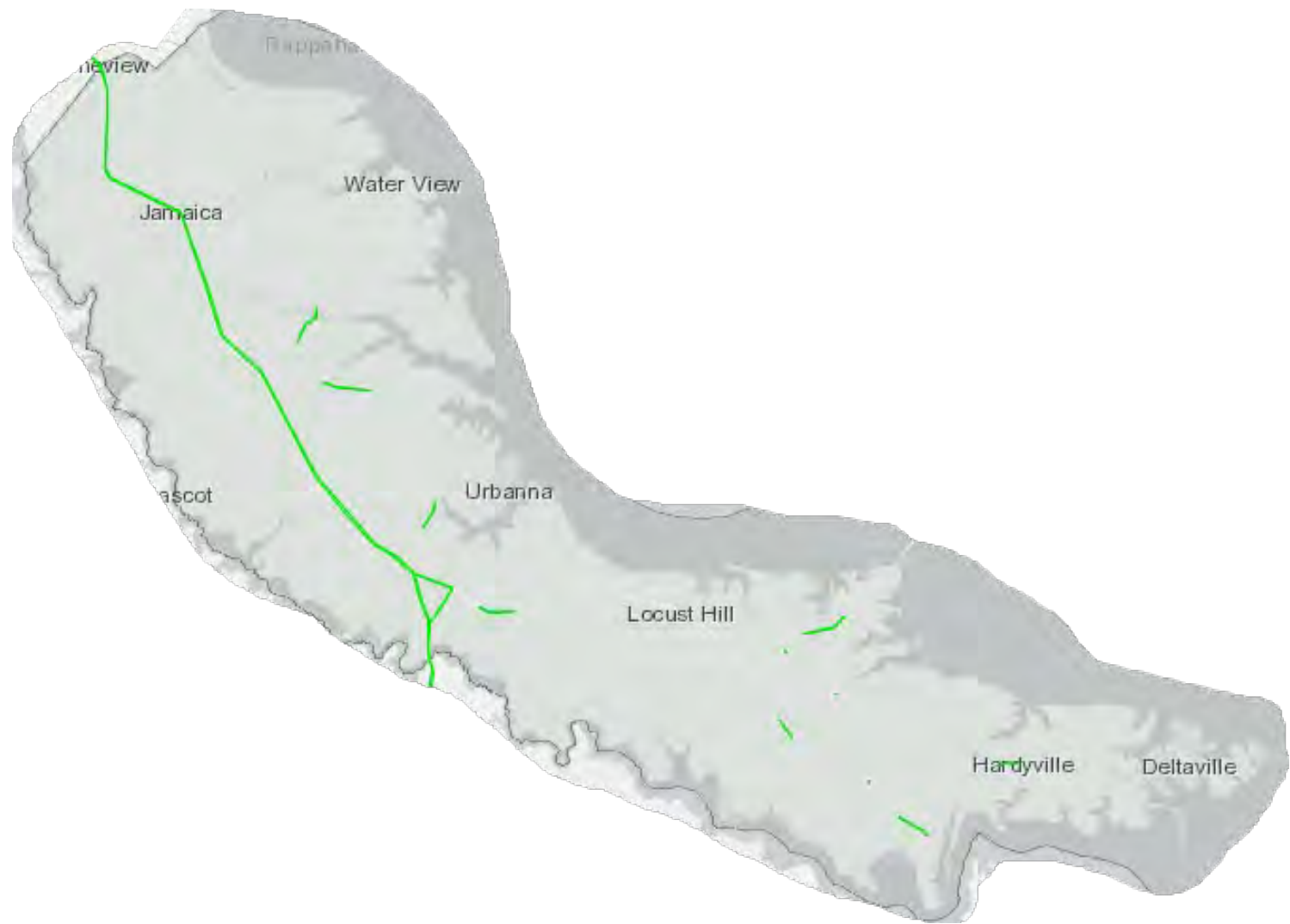
Removals:

1. Route 14 segment (Church Street to west of East River)
2. Route 198 and Cricket Hill Road intersection
3. Route 198 segment (Trickle Crick Lane to Hallieford Road)
4. Hallieford Road segment (Route 198 to Burton Point Road)
5. Route 198 and Ebenezer Church Road intersection
6. Route 3 segment (Dixie Drive to Middlesex County Line)
7. Route 3 and Route 198 intersection
8. Route 198 segment (Route 3 to Holland Point Road)
9. Route 3 and Easy Street Intersection

Middlesex County – 2021 Vtrans Needs



Middlesex County – 2023 Vtrans Needs



Middlesex County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

Additions:

1. Route 3 at Stamper Bay Road intersection
2. General Puller Highway at Twiggs Ferry Road intersection
3. General Puller Highway segment (Grafton Church Road to Bobs Hole Road)
4. Greys Point Road segment (Robinson Lane to Long Point Lane)
5. General Puller Highway segment (Stormont Road to Courthouse Drive)
6. Route 17 and Town Bridge Road intersection
7. Town Bridge Road segment (south of Glebe Swamp to Zion Branch Road)

Middlesex County – Changes in VTrans needs

Difference between 2023 and 2021 Needs

Removals:

1. General Puller Highway segment (N. End Road to Crittenden Road)
2. Route 3 segment (Churchill Road to Blue Heron Drive)
3. General Puller Highway at Stampers Bay Road intersection
4. General Puller Highway at Regent Road intersection
5. General Puller Highway at Grafton Church Road intersection
6. General Puller Highway segment (Bobs Hole Road to south of Healys Mill Road)
7. Towns Bridge Road segment (north of Urbanna Creek to Old Virginia Street)
8. Water View Road segment (Route 17 to Burchs Mill Road)



**MIDDLE PENINSULA PLANNING
DISTRICT COMMISSION**

**AUDITED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

DUNHAM, AUKAMP & RHODES, PLC
Certified Public Accountants
Chantilly, Virginia

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
BOARD OF COMMISSIONERS

Edwin E. Smith, Jr. - Essex County

John Magruder – Essex County

Sarah Pope - Essex County

Ashley C. Chriscoe - Gloucester County

Kenneth W. Gibson - Gloucester County

Dr. William G. Reay - Gloucester County

Carol Steele – Gloucester County

Sherrin C. Alsop - King and Queen County

R. F. Bailey Jr. - King and Queen County

Thomas J. Swartzwelder - King and Queen County

Ed Moren, Jr. - King William County

Travis J. Moskalski - King William County

Otto Williams - King William County

Percy C. Ashcraft - King William County

Melissa Mason - Mathews County

David Jones – Mathews County

Harry Meeks - Mathews County

Wayne H. Jessie Sr. – Middlesex County

Reggie Williams Sr. – Middlesex County

Gordon White – Middlesex County

Fleet Dillard - Town of Tappahannock

Marjorie Austin - Town of Urbanna

James Pruett - Town of West Point

John Edwards - Town of West Point

INDEPENDENT AUDITOR'S REPORT

To the Commissioners
Middle Peninsula Planning District Commission
Saluda, Virginia

Opinion

We have audited the accompanying financial statements of the governmental activities, business-type activities, and the aggregate remaining fund information of the Middle Peninsula Planning District Commission (the Commission) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the aggregate remaining fund information of the Commission as of June 30, 2023 and the respective changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Commission and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for twelve months beyond the financial statements date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Commission's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule, the schedule of changes in the Commission's net pension liability and related ratios, and the schedule of employer contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Commission’s basic financial statements. The schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of revenues and expenses by program is presented for purposes of additional analysis and is also not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of revenues and expenses – non-governmental accrual basis is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January XX, 2024, on our consideration of the Commission’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of the report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission’s internal control over financial reporting and compliance.

Certified Public Accountants
Chantilly, Virginia

January XX, 2024

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION MANAGEMENT'S DISCUSSION AND ANALYSIS

In this section of the annual financial report of the Middle Peninsula Planning District Commission (the "Commission"), management provides a narrative discussion and an analysis of its financial activities for the fiscal year that ended June 30, 2023. Responsibility for the accuracy of the data as well as the completeness and fairness of this presentation (including all disclosures) rests with management. To the best of our knowledge and belief, the data contained herein is accurate in all material respects. This data is reported in a manner designed to fairly represent the Commission's financial position and the result of operations of its various funds. All disclosures necessary to enable the reader to gain an accurate understanding of the Commission's financial activities have been included. The Commission's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

Overview of the Financial Statements

The financial statements presented herein included all of the activities of the Commission using the integrated approach as prescribed by GASB Statement No. 34. Management's Discussion and Analysis (MD&A) is intended to introduce the Commission's financial statements. In addition to this Management's Discussion and Analysis (MD&A), the report consists of the enterprise fund financial statements, and the notes to the financial statements. These financial statements are designed to be more corporate-like in that all activities of the Commission are considered to be business-type activities.

Required Financial Statements

The Statement of Net Position focuses on resources available for future operations. In simple terms, this statement presents a snap shot view of the assets the Commission has, the liabilities it owes and the net difference. The net difference is further separated into amounts restricted for specific purposes and unrestricted amounts. Business-type activities are reported on the accrual basis of accounting. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the Commission is improving or deteriorating.

The Statement of Revenues, Expenses and Changes in Net Position details the Commission's revenues and expenses by functional type, and the net operating result of the current year. This statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.

The Statement of Cash Flows shows the cash flows from the Commission's operating, capital and related financing, and investing activities.

The notes to the financial statements provide additional disclosure required by governmental accounting standards and provide information to assist the reader in understanding the Commission's financial condition.

The MD&A is intended to explain the significant changes in financial position and the differences in operation between the current year and prior years. Significant changes from the prior year are explained in the following paragraphs.

Financial Analysis

Summary Statements of Net Position June 30,

| | <u>2023</u> | <u>2022</u> |
|--------------------------------|-------------------|-------------------|
| Current Assets | \$1,362,428 | \$1,236,992 |
| Loans Receivable | 486,235 | 268,171 |
| Capital Assets (net) | 5,621 | 969 |
| Noncurrent Assets | - | <u>14,356</u> |
| Total Assets | <u>1,854,284</u> | <u>1,520,497</u> |
| Deferred Outflows of Resources | <u>29,286</u> | <u>48,681</u> |
| Current Liabilities | 657,498 | 470,994 |
| Long-Term Liabilities | <u>456,159</u> | <u>250,080</u> |
| Total Liabilities | <u>1,113,657</u> | <u>721,074</u> |
| Deferred Inflows of Resources | <u>41,672</u> | <u>117,112</u> |
| Invested in Capital Assets | 5,621 | 969 |
| Unrestricted | <u>722,620</u> | <u>730,023</u> |
| Total Net Position | <u>\$ 728,241</u> | <u>\$ 730,992</u> |

Current assets increased during the year by approximately \$126,000 primarily due to a decrease in cash of \$280,000 as a result of current year operations, offset by an increase in accounts receivable of \$118,000.

Loans receivable increased approximately \$218,000 during the year as a result of new loans on various revolving loan programs.

Current liabilities increased approximately \$187,000 during the year primarily as a result of a timing difference in payments on accounts payable, and an increase in deferred revenue from income received in advance of the related expense.

Deferred inflows of resources associated with differences between projected and actual earnings of the plan investments decreased by \$75,000 during the year as a result of the current year pension evaluation.

Long-term liabilities increased by approximately \$206,000 during the current year, as the Commission continued its septic repair and living shoreline loan programs financed through the Virginia Resources Authority. VRA loans have a delayed payback period of 2-3 years.

Total net position decreased by \$2,751 this year, as a result of operations.

**Summary Statements of Activities
For the Years Ended June 30,**

| | <u>2023</u> | <u>2022</u> |
|-----------------------------------|-------------------|-------------------|
| Revenues | | |
| Operating revenues | \$1,854,603 | \$1,371,542 |
| Interest | <u>25,856</u> | <u>13,638</u> |
| Total Revenues | <u>1,880,459</u> | <u>1,385,180</u> |
| Expenses | | |
| General and administration | 80,375 | 85,107 |
| Project costs | <u>1,802,399</u> | <u>1,237,130</u> |
| Total Expenses | <u>1,882,774</u> | <u>1,322,237</u> |
| GASB 68 pension expense | <u>(436)</u> | <u>(8,322)</u> |
| Change in net position | (2,751) | 54,621 |
| Net position at beginning of year | <u>730,992</u> | <u>676,371</u> |
| Net position at end of year | <u>\$ 728,241</u> | <u>\$ 730,992</u> |

Operating revenues increased by approximately \$483,000 and project expenses decreased by approximately \$565,000 from the prior year. The Commissions work program and local businesses greatly benefited by Federal COVID pandemic funding in the prior year, and those programs largely ended in the current year

It is not uncommon for these figures to change substantially from year to year due to differences in the Commission's work program based on changes in the Commission's priorities and the availability of funding to implement the work program. Being positioned to respond to unique Federal and State funding opportunities is a cornerstone of the Commission's success.

In FY 2023 actual federal operating revenues were under the budgeted amount by approximately \$900,000 and state grants were under the budgeted amount by approximately \$1,378,000 as several projects were delayed due to forces beyond the Commission's control such as staffing changes, and unavoidable pandemic delays by project partners. Consultant and contractual expenses relating to those projects were \$1,983,000 below the budgeted amounts.

Actual expenses exceeded budgeted expenses for personnel costs by approximately \$10,000 as a result of the Commission's performance compensation program whereby management is authorized to obtain additional funding to enable and enhance the Commission's work program and increase staff salaries proportionately as additional funding is obtained. The ability to allow for a fluctuation in personnel costs based on availability of funding allows for greater flexibility in applying for additional funding to advance the Commission's priorities without increased staffing.

Actual legal and accounting costs exceeded the budgeted amount by \$21,000 as a result of the need for more legal oversight due to an increase in complexities of water resiliency projects.

Website and internet costs were \$14,000 lower than budgeted because we did not require as much anticipated IT support as in previous years. Also, we have an agreement with our IT person that if she does not invoice in time that we are not required to pay more than our monthly retainer.

Capital Assets

The capital assets in the governmental funds consist of computer equipment and vehicles used in the business-type activities of the Commission.

Long-Term Debt

Long-term debt consists of five loans from the Virginia Water Facilities Revolving Fund. During FY2016 the Commission received a loan in the amount of \$200,000 from the Virginia Water Facilities Revolving Fund to increase the revolving loan fund for wastewater loans. As of June 30, 2023, \$167,293 had been drawn on this loan but through regular annual payments has been reduced to \$5,567. A second loan in the amount of \$250,000 from the Virginia Water Facilities Revolving Fund to capitalize the new revolving loan fund for living shoreline projects was settled in FY2018. As of June 30, 2023, \$250,000 has been drawn down on this loan but through regular annual payments has been reduced to \$154,131. During FY2021, a third loan in the amount of \$175,000 from the Virginia Water Facilities Revolving Fund was received to provide additional capital for living shoreline projects. As of June 30, 2023, \$175,000 has been drawn down on this loan but through regular annual payments has been reduced to \$95,833. Also, in FY2021, a fourth loan in the amount of \$149,894 from the Virginia Water Facilities Revolving Fund was received to increase the revolving loan fund for wastewater loans. As of June 30, 2023, \$32,137 had been drawn down on this loan but through regular annual payments has been reduced to \$29,939. Finally, in the current year, a fifth "Super" loan from the Virginia Water Facilities Revolving Fund in the amount of \$2,700,000 was received to provide additional capital for both the wastewater loans and the living shoreline projects. As of June 30, 2023, \$174,139 has been drawn on this loan.

Economic Factors and Future Outlook

Presently, the management of the Commission is aware of the changing federal, state, regional, and local economic climate and is working to comprehensively understand, address, and plan for the future security of the Commission consistent with the evolving new economic model and the cumulative effects of the Pandemic on the work program of the Commission. Federal funding such as the Infrastructure Investment and Jobs Act (IIJA 2021), aka Bipartisan Infrastructure Law (BIL) and Inflation Reduction Act of 2022, continue to release directly and indirectly significant federal funding into communities. MPPDC staff continues to capture significant Federal funds for well, septic, and shoreline protection. Most grant awards are reimbursement-driven which poses a significant financial challenge for the smallest unit of government to "cash flow" projects and then request reimbursement. Staff will continue to work with funding partners requesting advance draws, submit reimbursement requests directly to the funding agency, and other approaches (MPPDC bank line of credit) to lessen the daily cash flow needs of the Commission. The Commission's performance compensation program has added stability for the staff while many other PDC's and local governments are losing qualified employees. Currently, management has increased the use of staffing under cooperative procurement to provide staffing needs as a means to provide more and varied expertise for increasingly complicated projects being undertaken by the Commission regarding environmental and economic development projects.

Contacting the Commission's Financial Management Staff

This financial report is designed to provide a general overview of the Commission's finances and show the Commission's accountability for the funds it receives. If you have questions about this report or need additional information, contact the Commission's Executive Director at 125 Bowden Street in Saluda, Virginia.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
STATEMENT OF NET POSITION
JUNE 30, 2023

| | |
|--|-------------------|
| ASSETS | |
| Current Assets | |
| Cash and cash equivalents | \$ 644,914 |
| Accounts receivable | 717,514 |
| Total Current Assets | <u>1,362,428</u> |
| Noncurrent Assets | |
| Capital assets, net | 5,621 |
| Loans receivable | 486,235 |
| Total Noncurrent Assets | <u>491,856</u> |
| Total Assets | <u>1,854,284</u> |
| DEFERRED OUTFLOWS OF RESOURCES | |
| Changes of assumptions | 16,184 |
| Net difference between projected and actual earnings on plan investments | 13,102 |
| Total Deferred Outflows of Resources | <u>29,286</u> |
| LIABILITIES | |
| Current Liabilities | |
| Accounts payable | 268,103 |
| Deferred revenue | 274,046 |
| Accrued leave payable | 69,783 |
| Current portion of notes payable | 45,566 |
| Total Current Liabilities | <u>657,498</u> |
| Noncurrent Liabilities | |
| Notes payable, net of current portion | 414,043 |
| Net pension liability | 42,116 |
| Total Liabilities | <u>1,113,657</u> |
| DEFERRED INFLOWS OF RESOURCES | |
| Differences between expected and actual experience | 11,336 |
| Net difference between projected and actual earnings on plan investments | 30,336 |
| Total Deferred Inflows of Resources | <u>41,672</u> |
| NET POSITION | |
| Invested in capital assets, net of related debt | 5,621 |
| Unrestricted | 722,620 |
| Total Net Position | <u>\$ 728,241</u> |

See accompanying notes

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2023

Operating Revenues

| | |
|---------------------------------|--------------|
| Grants and appropriations | |
| Federal grants | \$ 1,070,879 |
| State grants and appropriations | 377,140 |
| Local grants and appropriations | 273,933 |
| ## Miscellaneous | 132,651 |
| Total Operating Revenues | 1,854,603 |

Operating Expenses

| | |
|--------------------------------|-----------|
| Consultant and contractual | 1,047,384 |
| Salaries | 529,805 |
| Fringe benefits | 139,506 |
| Legal and accounting | 61,301 |
| Rent and utilities | 30,695 |
| Lodging and staff expense | 12,696 |
| Bad debt | 9,659 |
| Office supplies | 9,556 |
| Subscriptions and publications | 7,138 |
| Printing and duplicating | 6,813 |
| Website and internet | 6,481 |
| Dues and memberships | 6,346 |
| Telephone | 4,329 |
| Depreciation | 3,185 |
| Meeting supplies and expenses | 2,174 |
| Insurance | 2,062 |
| Miscellaneous | 1,730 |
| Postage | 1,143 |
| Vehicle costs | 646 |
| Promotion and advertising | 125 |
| Total Operating Expenses | 1,882,774 |
| Operating Income | (28,171) |

Non-Operating Revenues (Expenses)

| | |
|----------------------------------|------------|
| Interest income | 25,856 |
| GASB 68 pension expense | (436) |
| Change in Net Position | (2,751) |
| Net Position - Beginning of Year | 730,992 |
| Net Position - End of Year | \$ 728,241 |

See accompanying notes

**MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
STATEMENT OF CAH FLOWS
FOR THE YEAR ENDED JUNE 30, 2023**

Cash Flows from Operating Activities

| | |
|---|--------------|
| Received from customers | \$ 1,404,436 |
| Paid to suppliers for goods and services | (1,126,245) |
| Paid to employees for services | (514,345) |
| Net Cash Flows Provided by Operating Activities | (236,154) |

Cash Flows from Capital and Related Financing Activities

| | |
|---|----------|
| Proceeds from notes payable | 198,888 |
| Principal paid on notes payable | (42,882) |
| Purchases of capital assets | (7,837) |
| Net Cash Flows Used in Capital and Related Financing Activities | 148,169 |

Cash Flows from Investing Activities

| | |
|---|-----------|
| Disbursement for new loans made | (180,018) |
| Loan payments received | (38,046) |
| Interest income | 25,856 |
| Net Cash Flows Provided by Investing Activities | (192,208) |

| | |
|---|------------|
| Net Change in Cash and Cash Equivalents | (280,193) |
| Cash and Cash Equivalents - Beginning of Year | 925,107 |
| Cash and Cash Equivalents - End of Year | \$ 644,914 |

**Reconciliation of Operating Income to Net Cash
Provided by Operating Activities**

| | |
|--|--------------|
| Operating income | \$ (28,171) |
| Depreciation | 3,185 |
| Changes in Assets and Liabilities | |
| Accounts receivable | (405,629) |
| Accounts payable | 231,269 |
| Deferred revenue | (44,538) |
| Accrued annual leave | 7,730 |
| Net Cash Flows from Operating Activities | \$ (236,154) |

See accompanying notes

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

NOTES TO FINANCIAL STATEMENTS

NOTE 1 – Organization and Summary of Accounting Policies

The Middle Peninsula Planning District Commission (the "Commission") was established April, 1972, pursuant to the provisions of Section 15.1-1403 of the Virginia code (the 1968 Virginia Area Development Act) as an authorized regional planning district commission. The Commission's primary duty is to promote orderly and efficient development of the physical, social and economic elements of the district by planning, encouraging and assisting governmental subdivisions to plan for the future. The Commission is a subsidiary organization of the counties of Essex, Gloucester, King and Queen, King William, Mathews, Middlesex and the towns of Tappahannock, Urbanna and West Point. Commission funding is obtained from member jurisdictions' contributions, funds provided by the Commonwealth of Virginia, and Federal, state and local grants and contracts for specified projects designed to further the Commission's goals and objectives.

The financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of significant accounting policies followed in the preparation of these financial statements:

- (a) Reporting Entity – The Commission's governing body is composed of members appointed by the nine member jurisdictions. The Commission is not a component unit of any of the member governments, and there are no component units to be included in the Commission's financial statements.
- (b) Basis of Accounting – The accounting and reporting policies of the Commission relating to the accompanying basic financial conform to accounting principles generally accepted in the United States of America applicable to state and local governments. Generally accepted accounting principles for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB) and by the Financial Accounting Standards Board (when applicable).

Management believes that the periodic determination of revenues earned, expenses incurred and net income is desirable for purposes of facilitating management control and accountability. Therefore, the activities of the Commission are accounted for as a proprietary fund which uses the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when incurred. The Commission considers grant revenue as earned when the grant expenditure is incurred.

Private-sector standards of accounting and financial reporting issued prior to December 31, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

The Commission generally first uses restricted assets for expenses incurred for which both restricted and unrestricted assets are available. The Commission may defer the use of restricted assets based on a review of the specific transaction.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

NOTES TO FINANCIAL STATEMENTS (Continued)

NOTE 1 – Organization and Summary of Accounting Policies (Continued)

- (c) Revenue Recognition – Intergovernmental revenues, consisting primarily of federal, state, local and other grants for the purpose of funding specific expenditures, are recognized when earned. Contributions of the member governments are based on population and are assessed annually. The Commission recognizes a liability for funds received in excess of project expenditures.
- (d) Project Expenditures – The costs of goods and services that are identifiable for indirect costs are allocated to projects as described in Note 11. Personnel costs for Commission employees, including overtime and compensatory time, are direct charges to the appropriate projects. Expenses for paid leave and fringe benefits are allocated to projects as described in Notes 8 and 9.
- (e) Concentrations of Credit and Market Risk – Financial instruments that potentially expose the Organization to concentrations of credit and market risk consist primarily of cash equivalents and investments. Cash equivalents are maintained at high-quality financial institutions which, at times, may exceed federally insured limits. Credit exposure is limited to any one institution. The Commission has not experienced any losses on its cash equivalents.
- (f) Cash and Cash Equivalents – Cash and cash equivalents include investments in highly liquid debt instruments with a maturity of three months or less, excluding amounts whose use is limited by the Commission’s Board designation or other arrangements under trust agreements with third-party payers.
- (g) Accounts Receivable – Accounts receivable are reported at their gross value when earned as the underlying exchange transaction occurs. Receivables related to non-exchange transactions are recognized when their eligibility requirements have been met. Receivables are reduced by the estimated portion that is expected to be uncollectible. This estimate is made based on collection history and current information regarding the credit worthiness of the debtors. When continued collection activity results in receipts of amounts previously written off, revenue is recognized for the amount collected. Management considers all of the receivables collectible at June 30, 2023, and no allowance for doubtful accounts has been provided. Concentration of credit risk with respect to accounts receivable is limited due to the number of grantors, many of which are federal government grants.
- (h) Employee Leave Benefits – Commission policy allows employees to accumulate unused vacation leave up to certain maximum hours. Commission employees earn from twelve to eighteen vacation days a year, depending on the length of their employment. Annual leave may be carried over from one fiscal year to the next, subject to certain limitations. The liability for accrued vacation is \$55,093 as of June 30, 2023.

All employees receive fifteen sick days a year. Sick leave may be carried over from one fiscal year to the next. Upon termination or retirement, employees with five or more years of continuous salaried service may receive up to 25% of their unused sick leave balances up to a maximum of \$5,000. The liability for accrued sick leave is \$14,690 as of June 30, 2023.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

NOTES TO FINANCIAL STATEMENTS (Continued)

NOTE 1 – Organization and Summary of Accounting Policies (Continued)

- (i) Management Estimates – The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.
- (j) Capital Assets – Capital assets are recorded at historical or estimated historical cost if actual historical cost is not available for items exceeding \$1,000. Depreciation is taken on the straight-line method over the estimated useful life of the respective asset.

The estimated lives are as follows:

| | |
|-----------|-----------|
| Equipment | 3-5 years |
| Furniture | 7 years |

Assets that have been purchased with grantor funds may revert to the grantor in the event the program is discontinued.

- (k) Budgets and Budgetary Accounting – Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all funds. All budgets are presented on the modified accrual basis of accounting. Accordingly, the Budgetary Comparison Schedule presents actual expenditures in accordance with the accounting principles generally accepted in the United States of America on a basis consistent with the adopted budgets as amended.
- (l) Advertising Costs – Advertising costs are expensed as incurred.
- (m) Deferred Outflows/Inflows of Resources – The Commission reports deferred outflows of resources on its statement of net position. Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until the applicable period.

The Commission reports deferred inflows of resources on its statement of net position. Deferred inflows of resources represent an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until a future period.

- (n) Pension – For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission’s Virginia Retirement System (VRS) plans (Plans) and additions to/deductions from the Plans’ fiduciary net position have been determined on the same basis as they are reported by VRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 2 – Cash and Investments

State statute authorizes the Commission to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, repurchase agreements, certificates of deposit or time deposits insured by the FDIC, and the local government investment pool. Deposits are carried at cost, which approximates fair value. All of the bank balances were covered by federal depository insurance or collateralized in accordance with the Virginia Security for Public Deposits Act.

Investments in 2a7-like pools are valued based on the value of pool shares. The Commission invests a 2a7-like pool, the Local Government Investment Pool, managed by the Virginia Department of Treasury. Permitted investments in the pool include U.S. government obligations, repurchase agreements, certificates of deposit, banker’s acceptances, commercial paper, short-term corporate notes, and short-term taxable municipal obligations. The investment pool has not been assigned a risk category since the Commission is not issued securities, but rather owns an undivided interest in the assets of the pool. The Commission’s balance in the investment pool was \$339,990 at June 30, 2023.

NOTE 3 – Property and Equipment

A summary of property and equipment as of June 30, 2023 is as follows:

| | Balance July 1, 2022 | Additions | Disposals | Balance June 30, 2023 |
|-----------------------------|-------------------------|----------------|-------------|--------------------------|
| Equipment | \$ 51,476 | \$7,837 | \$ - | \$ 59,313 |
| Accumulated Depreciation | <u>(50,507)</u> | <u>(3,185)</u> | <u>-</u> | <u>(53,692)</u> |
| Net | <u>\$ 969</u> | <u>\$4,652</u> | <u>\$ -</u> | <u>\$ 5,621</u> |

NOTE 4 – Commitments

The Commission participates in a number of programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Commission may be required to reimburse. As of June 30, 2023, the Commission believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on the overall financial position of the Commission.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

NOTES TO FINANCIAL STATEMENTS (Continued)

NOTE 5 – Pension Plan

The Virginia Retirement System (VRS) Political Subdivision Retirement Plan is a multi-employer, agent plan. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission’s Retirement Plan and the additions to/deductions from the Commission’s Retirement Plan’s net fiduciary position have been determined on the same basis as they were reported by the Virginia Retirement System (VRS). For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Plan Description

All full-time, salaried permanent (professional) employees of the Commission are automatically covered by VRS Retirement Plan upon employment. This plan is administered by the Virginia Retirement System (the System) along with plans for other employer groups in the Commonwealth of Virginia. Members earn one month of service credit for each month they are employed and for which they and their employer pay contributions to VRS. Members are eligible to purchase prior service, based on specific criteria defined in the *Code of Virginia*, as amended. Eligible prior service that may be purchased includes prior public service, active military service, certain periods of leave, and previously refunded service.

The System administers three different benefit structures for covered employees – Plan 1, Plan 2, and Hybrid. Each of these benefit structures has a different eligibility criteria. The specific information for each plan and the eligibility for covered groups within each plan are set out in the table below:

| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
|--|--|--|
| <p>About Plan 1 Plan 1 is a defined benefit plan. The retirement benefit is based on a member’s age, service credit and average final compensation at retirement using a formula.</p> | <p>About Plan 2 Same as Plan 1.</p> | <p>About the Hybrid Retirement Plan The Hybrid Retirement Plan combines the features of a defined benefit plan and a defined contribution plan.</p> <ul style="list-style-type: none"> • The defined benefit is based on a member’s age, service credit and average final compensation at retirement using a formula. • The benefit from the defined contribution component of the plan depends on the member and employer contributions made to the plan and the investment performance of those contributions. • In addition to the monthly benefit payment payable from the defined benefit plan at retirement, a member may start receiving distributions from the balance in the defined contribution account, reflecting the contributions, investment gains or losses, and any required fees. |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 5 – Pension Plan (Continued)

| | | |
|--|---|--|
| <p>Eligible Members Employees are in Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013, and they have not taken a refund.</p> <p>Hybrid Opt-In Election VRS non-hazardous duty covered Plan 1 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan’s effective date for eligible Plan 1 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p> <p>Members who were eligible for an optional retirement plan (ORP) and had prior service under Plan 1 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 1 or ORP.</p> | <p>Eligible Members Employees are in Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.</p> <p>Hybrid Opt-In Election Eligible Plan 2 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan’s effective date for eligible Plan 2 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement plan.</p> <p>Members who were eligible for an optional retirement plan (ORP) and have prior service under Plan 2 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 2 or ORP.</p> | <p>Eligible Members Employees are in the Hybrid Retirement Plan if their membership date is on or after January 1, 2014. This includes:</p> <ul style="list-style-type: none"> • Political subdivision employees* • Members in Plan 1 or Plan 2 who elected to opt into the plan during the election window held January 1-April 30, 2014; the plan’s effective date for opt-in members was July 1, 2014. <p>* Non-Eligible Members Some employees are not eligible to participate in the Hybrid Retirement Plan. They include:</p> <ul style="list-style-type: none"> • Political subdivision employees who are covered by enhanced benefits for hazardous duty employees. <p>Those employees eligible for an optional retirement plan (ORP) must elect the ORP plan or the Hybrid Retirement Plan. If these members have prior service under Plan 1 or Plan 2, they are not eligible to elect the Hybrid Retirement Plan and must select Plan 1 or Plan 2 (as applicable) or ORP.</p> |
| <p>Retirement Contributions Members contribute up to 5% of their compensation each month to their member contribution account through a pretax salary reduction. Member contributions are tax-deferred until they are withdrawn as part of retirement benefit or as a refund. The employer makes a separate actuarially determined contribution to VRS for all covered employees. VRS invests both member and employer contributions to provide funding for the future benefit payment.</p> | <p>Retirement Contributions Same as Plan 1.</p> | <p>Retirement Contributions A member’s retirement benefit is funded through mandatory and voluntary contributions made by the member and the employer to both the defined benefit and the defined contribution components of the plan. Mandatory contributions are based on a percentage of the employee’s creditable compensation and are required from both the member and the employer. Additionally, members may choose to make voluntary contributions to the defined contribution component of the plan, and the employer is required to match those voluntary contributions according to specified percentages.</p> |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 5 – Pension Plan (Continued)

| | | |
|---|--|---|
| <p>Service credit Service credit includes active service. Members earn service credit for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional service credit the member was granted. A member’s total service credit is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p> | <p>Service credit Same as Plan 1.</p> | <p>Service credit <u>Defined Benefit Component:</u> Under the defined benefit component of the plan, service credit includes active service. Members earn service credit for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional service credit the member was granted. A member’s total service credit is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p> <p><u>Defined Contributions Component:</u> Under the defined contribution component, service credit is used to determine vesting for the employer contribution portion of the plan.</p> |
| <p>Vesting Vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members become vested when they have at least five years (60 months) of service credit. Vesting means members are eligible to qualify for retirement if they meet the age and service requirements for their plan. Members also must be vested to receive a full refund of their member contribution account balance if they leave employment and request a refund.</p> <p>Members are always 100% vested in the contributions that they make.</p> | <p>Vesting Same as Plan 1.</p> | <p>Vesting <u>Defined Benefit Component:</u> Defined benefit vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members are vested under the defined benefit component of the Hybrid Retirement Plan when they reach five years (60 months) of service credit. Plan 1 or Plan 2 members with at least five years (60 months) of service credit who opted into the Hybrid Plan remain vested in the defined benefit component.</p> <p><u>Defined Contributions Component:</u> Defined contribution vesting refers to the minimum length of service a member needs to be eligible to withdraw the employer contributions from the defined contribution component of the plan.</p> <p>Members are always 100% vested in the contributions that they make.</p> <p>Upon retirement or leaving covered employment, a member is eligible to withdraw a percentage of employer contributions to the defined contribution component of the plan, based on service.</p> |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 5 – Pension Plan (Continued)

| | | |
|---|---|---|
| | | <p>Vesting (continued)</p> <ul style="list-style-type: none"> • After two years, a member is 50% vested and may withdraw 50% of employer contributions. • After three years, a member is 75% vested and may withdraw 75% of employer contributions. • After four or more years, a member is 100% vested and may withdraw 100% of employer contributions. <p>Distribution is not required, except as governed by law.</p> |
| <p>Calculating the Benefit The basic benefit is determined using the average final compensation, service credit and plan multiplier. An early retirement reduction is applied to this amount if the member is retiring with a reduced benefit. In cases where the member has elected an optional form of retirement payment, an option factor specific to the option chosen is then applied.</p> | <p>Calculating the Benefit See definition under Plan 1.</p> | <p>Calculating the Benefit <u>Defined Benefit Component:</u> See definition under Plan 1.</p> <p><u>Defined Contribution Component:</u> The benefit is based on contributions made by the member and any matching contributions made by the employer, plus net investment earnings on those contributions.</p> |
| <p>Average Final Compensation A member’s average final compensation is the average of the 36 consecutive months of highest compensation as a covered employee.</p> | <p>Average Final Compensation A member’s average final compensation is the average of the 60 consecutive months of highest compensation as a covered employee.</p> | <p>Average Final Compensation Same as Plan 2. It is used in the retirement formula for the defined benefit component of the plan.</p> |
| <p>Service Retirement Multiplier VRS: The retirement multiplier is a factor used in the formula to determine a final retirement benefit. The retirement multiplier for non-hazardous duty members is 1.70%.</p> <p>Sheriffs and regional jail superintendents: The retirement multiplier for sheriffs and regional jail superintendents is 1.85%.</p> | <p>Service Retirement Multiplier VRS: Same as Plan 1 for service earned, purchased or granted prior to January 1, 2013. For non-hazardous duty members the retirement multiplier is 1.65% for service credit earned, purchased or granted on or after January 1, 2013.</p> <p>Sheriffs and regional jail superintendents: Same as Plan 1.</p> | <p>Service Retirement Multiplier <u>Defined Benefit Component: VRS:</u> The retirement multiplier for the defined benefit component is 1.00%.</p> <p>For members who opted into the Hybrid Retirement Plan from Plan 1 or Plan 2, the applicable multipliers for those plans will be used to calculate the retirement benefit for service credited in those plans.</p> <p>Sheriffs and regional jail superintendents: Not applicable</p> |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 5 – Pension Plan (Continued)

| | | |
|--|--|---|
| <p>Service Retirement Multiplier VRS: (continued)</p> <p>Political subdivision hazardous duty employees: The retirement multiplier of eligible political subdivision hazardous duty employees other than sheriffs and regional jail superintendents is 1.70% or 1.85% as elected by the employer.</p> | <p>Service Retirement Multiplier VRS: (continued)</p> <p>Political subdivision hazardous duty employees: Same as Plan 1.</p> | <p>Service Retirement Multiplier VRS: (continued)</p> <p>Political subdivision hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Not applicable.</p> |
| <p>Normal Retirement Age VRS: Age 65.</p> <p>Political subdivision hazardous duty employees: Age 60.</p> | <p>Normal Retirement Age VRS: Normal Social Security retirement age.</p> <p>Political subdivision hazardous duty employees: Same as Plan 1.</p> | <p>Normal Retirement Age <u>Defined Benefit Component:</u> VRS: Same as Plan 2.</p> <p>Political subdivision hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p> |
| <p>Earliest Unreduced Retirement Eligibility VRS: Age 65 with at least five years (60 months) of service credit or at age 50 with at least 30 years of service credit.</p> <p>Political subdivision hazardous duty employees: Age 60 with at least five years (60 months) of service credit or at age 50 with at least 25 years of service credit.</p> | <p>Earliest Unreduced Retirement Eligibility VRS: Normal Social Security retirement age with at least five years (60 months) of service credit or when their age plus service equal 90.</p> <p>Political subdivision hazardous duty employees: Same as Plan 1.</p> | <p>Earliest Unreduced Retirement Eligibility <u>Defined Benefit Component:</u> VRS: Normal Social Security retirement age and have at least five years (60 months) of service credit or when their age plus service equal 90.</p> <p>Political subdivision hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p> |
| <p>Earliest Reduced Retirement Eligibility VRS: Age 55 with at least five years (60 months) of service credit or at age 50 with at least 10 years of service credit.</p> <p>Political subdivision hazardous duty employees: 50 with at least five years of service credit.</p> | <p>Earliest Reduced Retirement Eligibility VRS: Age 60 with at least five years (60 months) of service credit.</p> <p>Political subdivision hazardous duty employees: Same as Plan 1.</p> | <p>Earliest Reduced Retirement Eligibility <u>Defined Benefit Component:</u> VRS: Age 60 with at least five years (60 months) of service credit.</p> <p>Political subdivision hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p> |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 5 – Pension Plan (Continued)

| | | |
|--|--|---|
| <p>Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 3% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 4%) up to a maximum COLA of 5%.</p> <p><u>Eligibility:</u> For members who retire with an unreduced benefit or with a reduced benefit with at least 20 years of service credit, the COLA will go into effect on July 1 after one full calendar year from the retirement date.</p> <p>For members who retire with a reduced benefit and who have less than 20 years of service credit, the COLA will go into effect on July 1 after one calendar year following the unreduced retirement eligibility date.</p> <p><u>Exceptions to COLA Effective Dates:</u> The COLA is effective July 1 following one full calendar year (January 1 to December 31) under any of the following circumstances:</p> <ul style="list-style-type: none"> • The member is within five years of qualifying for an unreduced retirement benefit as of January 1, 2013. • The member retires on disability. • The member retires directly from short-term to long-term disability. • The member is involuntarily separated from employment for causes other than job performance or misconduct and is eligible to retire under the Workforce Transition Act or the Transitional Benefits Program. • The member dies in service and the member’s survivor or beneficiary is eligible for a monthly death-in-service benefit. <p>The COLA will go into effect on July 1 following one full calendar year (January 1 to December 31) from the date the monthly benefit begins.</p> | <p>Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 2% increase in the CPI-U and half of any additional increase (up to 2%), for a maximum COLA of 3%.</p> <p><u>Eligibility:</u> Same as Plan 1.</p> <p><u>Exceptions to COLA Effective Dates:</u> <u>Dates:</u> Same as Plan 1.</p> | <p>Cost-of-Living Adjustment (COLA) in Retirement <u>Defined Benefit Component:</u> Same as Plan 2.</p> <p><u>Defined Contribution Component:</u> Not applicable.</p> <p><u>Eligibility:</u> Same as Plan 1 and Plan 2.</p> <p><u>Exceptions to COLA Effective Dates:</u> Same as Plan 1 and Plan 2.</p> |
|--|--|---|

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 5 – Pension Plan (Continued)

| | | |
|--|--|---|
| <p>Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.70% on all service, regardless of when it was earned, purchased or granted.</p> | <p>Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.65% on all service, regardless of when it was earned, purchased or granted.</p> | <p>Disability Coverage Employees of political subdivisions (including Plan 1 and Plan 2 opt-ins) participate in the Virginia Local Disability Program (VLDP) unless their local governing body provides and employer-paid comparable program for its members.</p> <p>Hybrid members (including Plan 1 and Plan 2 opt-ins) covered under VLDP are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.</p> |
| <p>Purchase of Prior Service Members may be eligible to purchase service from previous public employment, active duty military, an eligible period of leave or VRS refunded service as service credit in their plan. Prior service credit counts toward vesting, eligibility for retirement and the health insurance credit. Only active members are eligible to purchase prior service. When buying service, members must purchase their most recent period of service first. Members also may be eligible to purchase periods of leave without pay.</p> | <p>Purchase of Prior Service Same as Plan 1.</p> | <p>Purchase of Prior Service Defined Benefit Component: Same as Plan 1, with the following exceptions:</p> <ul style="list-style-type: none"> • Hybrid Retirement Plan members are ineligible for ported service. <p>Defined Contribution Component: Not applicable.</p> |

Employees Covered by Benefit Terms

As of the June 30, 202 actuarial valuation, the following employees were covered by the benefit terms of the pension plan:

| | Number |
|--|--------|
| Inactive Members or Their Beneficiaries Currently Receiving Benefits | 4 |
| Inactive Members | |
| Vested inactive members | 1 |
| Non-vested inactive members | 2 |
| Inactive members active elsewhere in VRS | 1 |
| Total Inactive Members | 4 |
| Active Members | 4 |
| Total covered employees | 12 |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

NOTES TO FINANCIAL STATEMENTS (Continued)

NOTE 5 – Pension Plans (Continued)

Contributions

The contribution requirement for active employees is governed by §51.1-145 of the *Code of Virginia*, as amended, but may be impacted as a result of funding options provided to political subdivisions by the Virginia General Assembly. Employees are required to contribute 5.00% of their compensation toward their retirement.

The Commission's contractually required contribution rate for the year ended June 30, 2023 was 4.81% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2021.

This rate, when combined with employee contributions, was expected to finance the costs of benefits earned by employee during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the Commission were \$13,102 and \$10,170 for the years ended June 30, 2022 and June 30, 2021, respectively.

Net Pension Liability

The net pension liability (NPL) is calculated separately for each employer and represents that particular employer's total pension liability determined in accordance with GASB Statement No. 68, less that employer's fiduciary net position. For the Commission, the net pension liability was measured as of June 30, 2022. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of June 30, 2021 rolled forward to the measurement date of June 30, 2022.

Actuarial Assumptions – General Employees

The total pension liability for General Employees in the Commission's Retirement Plan was based on an actuarial valuation as of June 30, 2021, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2022.

| | |
|---------------------------------------|--|
| Inflation | 2.5% |
| Salary increases, including Inflation | 3.5% – 5.35% |
| Investment rate of return | 6.75%, net of pension plan investment expenses, including inflation* |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

NOTES TO FINANCIAL STATEMENTS (Continued)

NOTE 5 – Pension Plans (Continued)

Mortality rates:

Largest 10 - Non-Hazardous Duty: 20% of deaths are assumed to be service related

Pre-Retirement:

Pub-2010 Amount Weighted Safety Employee Rates projected generationally; 95% of rates for males; 105% of rates for females set forwards 2 years.

Post-Retirement:

Pub-2010 Amount Weighted Safety Employee Rates projected generationally; 110% of rates for males; 105% of rates for females set forward 3 years.

Post-Disablement:

Pub-2010 amount Weighted General Disabled Rates projected generationally; 95% of rates for males set back 3 years; 90% of rates for females set back 3 years.

Beneficiaries and Survivors:

Pub-2010 Amount Weighted Safety Contingent Annuitant Rates projected generationally; 110% of rates for males and females set forward 2 years.

Mortality Improvement:

Rates projected generationally with Modified MP-2020 Improvement Scale that is 75% of the MP-2020 rates.

All Others (Non 10 Largest) - Non-Hazardous Duty: 15% of deaths are assumed to be service related

Pre-Retirement:

Pub-2010 Amount Weighted Safety Employee Rates projected generationally; 95% of rates for males; 105% of rates for females set forwards 2 years.

Post-Retirement:

Pub-2010 Amount Weighted Safety Healthy Retiree projected generationally; 110% of rates for males; 105% of rates for females set forward 3 years.

Post-Disablement:

Pub-2010 Amount Weighted General Disabled Rates projected generationally; 95% of rates for males set back 3 years; 90% for females set back 3 years.

Beneficiaries and Survivors:

Pub-2010 Amount Weighted Safety Contingent Annuitant Rates projected generationally; 110% of rates for males and females set forward 2 years.

Mortality Improvement:

Rates projected generationally with Modified MP-2020 Improvement Scale that is 75% of the MP-2020 rates.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 5 – Pension Plans (Continued)

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period from July 1, 2016 through June 30, 2020, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study are as follows:

Largest 10 – Non-Hazardous Duty:

| | |
|--|---|
| Mortality Rates (Pre-retirement, post-retirement healthy and disabled) | Update to PUB2010 public sector mortality tables. For future mortality improvements, replace load with a modified Mortality Improvement Scale MP-2020 |
| Retirement Rates | Adjusted rates to better fit experience for Plan 1; set separate rates based on experience for Plan 2/Hybrid; changed final retirement age |
| Withdrawal Rates | Adjusted rates to better fit experience at each year age and service through 9 years of service |
| Disability Rates | No change |
| Salary Scale | No change |
| Line of Duty Disability | No change |
| Discount Rate | No change |

All Other (Non 10 Largest) – Non-Hazardous Duty:

| | |
|--|---|
| Mortality Rates (Pre-retirement, post-retirement healthy and disabled) | Update to PUB2010 public sector mortality tables. For future mortality improvements, replace load with a modified Mortality Improvement Scale MP-2020 |
| Retirement Rates | Adjusted rates to better fit experience for Plan 1; set separate rates based on experience for Plan 2/Hybrid; changed final retirement age |
| Withdrawal Rates | Adjusted rates to better fit experience at each year age and service through 9 years of service |
| Disability Rates | No change |
| Salary Scale | No change |
| Line of Duty Disability | No change |
| Discount Rate | No change |

Long-Term Expected Rate of Return

The long-term expected rate of return on pension System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 5 – Pension Plans (Continued)

| Asset Class (Strategy) | Target Allocation | Arithmetic Long-Term Expected Rate of Return | Weighted Average Long- Term Expected Rate of Return |
|--------------------------------------|----------------------|---|--|
| Public Equity | 34.00% | 5.71% | 1.94% |
| Fixed Income | 15.00% | 2.04% | 0.31% |
| Credit Strategies | 14.00% | 4.78% | 0.67% |
| Real Assets | 14.00% | 4.47% | 0.63% |
| Private Equity | 14.00% | 9.73% | 1.36% |
| MAPS-Multi-Asset Public Strategies | 6.00% | 3.73% | 0.22% |
| PIP-Private Investment Partnership | <u>3.00%</u> | 6.55% | <u>0.20%</u> |
| Total | <u>100.00%</u> | | <u>5.33%</u> |
| | Inflation | | <u>2.50%</u> |
| * Expected arithmetic nominal return | | | <u>7.83%</u> |

* The above allocation provides a one-year return 7.83%. However, one-year returns do not take into account the volatility present in each of the asset classes. In setting the long-term expected return for the system, stochastic projections are employed to model future returns under various economic conditions. The results provide a range of returns over various time periods that ultimately provide a median return of 6.72%, including expected inflation of 2.50%. On October 10, 2019 the VRS Board elected a long-term rate of 6.75% which is roughly at the 40th percentile of expected long-term results of the VRS fund asset allocation at that time, providing a median return of 7.11%, including expected inflation of 2.50%.

Discount Rate

The discount rate used to measure the total pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that System member contributions will be made per the VRS Statutes and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Consistent with the phased-in funding provided by the General Assembly for state and teacher employer contributions; political subdivisions were also provided with an opportunity to use an alternate employer contribution rate. For the year ended June 30, 2023, the alternate rate was the employer contribution rate used in FY2012 or 100% of the actuarially determined employer contribution rate from the June 30, 2017, actuarial valuations, whichever was greater. From July 1, 2021 on, participating employers are assumed to continue 100% of the actuarially determined contribution rates. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the Long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 5 – Pension Plans (Continued)

Change in the Net Pension Liability:

| | Total Pension Liability (a) | Plan Fiduciary Net Position (b) | Net Pension Liability (a)-(b) |
|---|-----------------------------------|---------------------------------------|-------------------------------------|
| Balances at June 30, 2022 | \$1,057,482 | \$1,071,847 | \$(14,365) |
| Changes for the year: | | | |
| Service cost | 21,906 | - | 21,906 |
| Interest | 71,828 | - | 71,828 |
| Changes of assumptions | - | - | - |
| Differences between expected and actual experience | (17,114) | - | (17,114) |
| Contributions – employer | - | 8,950 | (8,950) |
| Contributions – employee | - | 13,142 | (13,142) |
| Net investment income | - | (1,313) | 1,313 |
| Benefit payments, including refunds of employee contributions | (30,539) | (30,539) | - |
| Administrative expense | - | (665) | 665 |
| Other changes | - | 25 | (25) |
| Net changes | 46,081 | (10,400) | 56,841 |
| Balances at June 30, 2023 | <u>\$1,103,563</u> | <u>\$1,061,447</u> | <u>\$ 42,116</u> |

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Commission using the discount rate of 6.75%, as well as what the Commission’s net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.75%) or one percentage point higher (7.75%) than the current rate:

Sensitivity of the Net Pension Liability to Changes in the Discount Rate (Continued)

| | 1% Decrease (5.75%) | Current Discount Rate (6.75%) | 1% Increase (7.75%) |
|------------------------------------|------------------------|-------------------------------------|------------------------|
| Commission’s Net Pension Liability | \$199,712 | \$42,116 | \$(86,467) |

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2023, the Commission recognized pension expense of \$13,102. At June 30, 2023, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 5 – Pension Plans (Continued)

Summary of Deferred Outflows of Resources and Inflows of Resources

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|--|-----------------------------------|----------------------------------|
| Differences between expected and actual experience | \$ - | \$11,336 |
| Changes of assumptions | 16,184 | - |
| Net difference between projected and actual earnings on plan investments | - | 30,336 |
| Employer contributions subsequent to the Measurement Date | <u>13,102</u> | <u>-</u> |
| Total | <u>\$29,286</u> | <u>\$41,672</u> |

\$13,102 reported as deferred outflows of resources related to pensions resulting from Commission’s contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Reporting Date Ending June 30, | |
|--------------------------------|------------|
| 2024 | \$ (2,278) |
| 2025 | (17,381) |
| 2026 | (20,501) |
| 2027 | 14,672 |
| 2028 | - |
| Thereafter | - |

Pension Plan Data

Information about the VRS Political Subdivision Retirement Plan is also available in the separately issued VRS 2023 *Comprehensive Annual Financial Report (CAFR)*. A copy of the 2023 VRS CAFR may be downloaded from the VRS website at varetire.org/Pdf/Publications/2023-annual-report.pdf, or by writing to the System’s Chief Financial Officer at PO Box 2500, Richmond, VA 23218-2500.

NOTE 6 – Notes Payable

On December 16, 2014 the Commission entered into a financing agreement with the Virginia Water Facilities Revolving Fund to receive a \$200,000 loan to finance project costs of small water facility projects. The loan is non-interest bearing, and calls for semi-annual repayments of \$10,000 commencing on June 1, 2018.

On June 14, 2017 the Commission entered into a financing agreement with the Virginia Water Facilities Revolving Fund to receive a \$250,000 loan to finance project costs of small water facility projects. The loan is non-interest bearing, and calls for semi-annual repayments of \$8,333 commencing on June 1, 2019.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 6 – Notes Payable (Continued)

On August 1, 2020 the Commission entered into a financing agreement with the Virginia Water Facilities Revolving Fund to receive a \$175,000 loan to finance project costs of small water facility projects. The loan is non-interest bearing, and calls for semi-annual repayments of \$5,833 commencing on August 1, 2022.

The Commission entered into a new financing agreement with the Virginia Water Facilities Revolving Fund to receive a \$175,000 loan to finance project costs of small water facility projects. The loan is non-interest bearing, and calls for semi-annual repayments of \$5,833 commencing on August 1, 2023.

The Commission entered into a new financing agreement with the Virginia Water Facilities Revolving Fund to receive a \$175,000 loan to finance project costs of small water facility projects. The loan is non-interest bearing, and calls for semi-annual repayments of \$5,833 commencing on August 1, 2025.

The following is a summary of changes in long-term debt for the year ended June 30, 2023:

| | <u>Beginning</u> | <u>Additions</u> | <u>Deductions</u> | <u>Ending</u> |
|------------------|------------------|------------------|-------------------|------------------|
| VRA 2015 Note | \$ 20,116 | \$ - | \$14,549 | \$ 5,567 |
| VRA 2017 Note | 170,797 | - | 16,666 | 154,131 |
| VRA 2020 Note | 107,500 | - | 11,667 | 95,833 |
| VRA 2020 Note #2 | 5,190 | 24,749 | - | 29,939 |
| VRA 2022 Note | <u>-</u> | <u>174,139</u> | <u>-</u> | <u>174,139</u> |
| Total | <u>\$303,603</u> | <u>\$198,888</u> | <u>\$42,882</u> | <u>\$459,609</u> |

Mandatory debt service requirements consist of the following:

| <u>Years ending June 30,</u> | <u>Total</u> |
|----------------------------------|------------------|
| 2024 | \$ 45,566 |
| 2025 | 39,999 |
| 2026 | 51,565 |
| 2027 | 51,565 |
| 2028 | 51,565 |
| Thereafter | <u>225,349</u> |
| Total | <u>\$465,609</u> |

NOTE 7 – Lease Commitments

The Commission is obligated under an operating lease for office facilities. The 21-month facility lease commenced on October 1, 2018 and expired on June 30, 2020. The lease contains a provision whereby it automatically renews for a one-year period with a 3% increase in rent unless a three month notice to vacate is given. The lease calls for monthly payments in the amount of \$2,338. Rent expense was \$26,272 for the year ended June 30, 2023.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 8 – Leave Allocation

The leave allocation includes annual leave expense which is based on the amount of leave earned during the year. Other types of leave (i.e., holiday leave, administrative leave, etc.) are based on the amount of leave actually taken. Components for the leave allocation for the year ended June 30, 2023, are shown below:

| | |
|---------|-----------------|
| Leave | |
| Annual | \$44,960 |
| Holiday | 29,243 |
| Sick | <u>17,913</u> |
| Total | <u>\$92,116</u> |

The leave allocation rate for the fiscal year ended June 30, 2023, is calculated as follows:

| | |
|--|--------------------|
| Leave allocation | \$ <u>92,116</u> |
| Total regular time salaries, excluding leave | \$437,689 = 21.05% |

NOTE 9 – Fringe Benefit Allocation

Fringe benefit expense is allocated using the percentage of benefits to total salaries. The fringe benefit rate for the fiscal year ended June 30, 2023 is calculated as follows:

| | |
|------------------------|--------------------|
| Fringe benefit expense | <u>\$139,506</u> |
| Total salaries | \$529,805 = 26.33% |

Components of fringe benefit expense for the year ended June 30, 2023, are shown below:

| | |
|--------------------------------|------------------|
| Fringe benefits | |
| Group health insurance | \$ 70,800 |
| Social security taxes | 38,168 |
| Retirement and special pension | 24,619 |
| Group life insurance | 4,507 |
| Long-term disability | 1,203 |
| Unemployment | <u>209</u> |
| Total | <u>\$139,506</u> |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**NOTES TO FINANCIAL STATEMENTS
(Concluded)**

NOTE 10 – Indirect Costs

Indirect costs, which support all projects, are allocated based on the ratio of the individual project's direct salaries, leave, and fringe benefits to total direct salaries, leave, and fringe benefits (excluding temporary help). The indirect cost rate for the fiscal year ended June 30, 2023 is calculated as follows:

| | |
|--|--------------------|
| Indirect costs | <u>\$215,500</u> |
| Total direct salaries, consultant costs, leave, and fringe benefits | \$863,687 = 24.95% |

The following are included in indirect costs allocated to projects:

| | |
|------------------------------------|------------------|
| Salaries | \$ 75,066 |
| Rent and storage | 26,272 |
| Legal and accounting | 25,827 |
| Fringe benefits | 20,817 |
| Travel | 11,715 |
| Printing and duplicating | 6,813 |
| Consulting/contractual services | 6,328 |
| Workshop and conferences | 6,229 |
| Internet access/website | 6,031 |
| Dues and subscriptions | 5,001 |
| Information technology | 4,772 |
| Utilities | 4,423 |
| Telephone | 4,329 |
| Office supplies | 3,512 |
| Depreciation | 3,228 |
| Insurance | 2,630 |
| Facility and equipment maintenance | 1,272 |
| Postage | 878 |
| Miscellaneous | <u>357</u> |
| Total | <u>\$215,500</u> |

NOTE 11 – Loans Receivable

The Commission operates several loan programs to provide low or no interest loans for wastewater, small business and housing projects. The loans are carried at the net realizable value, and all amounts are believed collectible as of June 30, 2023. Loan loss reserves exist for several of the programs.

NOTE 12 – Evaluation of Subsequent Events

The Commission has evaluated subsequent events through January XX, 2024, the date which the financial statements were available to be issued.

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

SCHEDULE OF REVENUES AND EXPENSES BY PROGRAM
For the Year Ended June 30, 2023

| | Local Programs | Rural Trans- portation Planning | Rideshare | Next Gen Shoreline | AHMP Update | Coastal Technical Assistance |
|--|-------------------|--|---------------|--------------------------|----------------|------------------------------------|
| Revenues | | | | | | |
| Federal | \$ - | \$ 58,000 | \$ - | \$ 59,902 | \$ 766 | \$ 65,021 |
| State | 89,971 | - | 62,252 | - | 255 | - |
| Local | 137,212 | - | - | - | - | - |
| Other | 9,877 | - | - | - | - | - |
| Total Revenues | <u>237,060</u> | <u>58,000</u> | <u>62,252</u> | <u>59,902</u> | <u>1,021</u> | <u>65,021</u> |
| Expenses | | | | | | |
| Salaries | 25,487 | 45,685 | 23,346 | 2,659 | 881 | 75,488 |
| Fringe benefits | 7,582 | 12,398 | 6,480 | 738 | 204 | 20,480 |
| Meeting supplies | 2,174 | - | - | - | - | - |
| Dues and memberships | - | - | 1,529 | - | - | - |
| Accounting and audit | - | - | - | - | - | - |
| Legal services | 2,986 | - | - | - | - | - |
| Consultant and contractual | 2,451 | - | 30,000 | 45,410 | - | 6,624 |
| Construction | - | - | - | - | - | - |
| Promotion and advertising | - | - | - | - | - | - |
| Miscellaneous | - | 123 | 1,812 | - | - | 812 |
| Bad debt expense | - | - | - | - | - | - |
| Indirect expense | 37,359 | 14,741 | 14,731 | 11,095 | 402 | 26,187 |
| Total Expenses | <u>78,039</u> | <u>72,947</u> | <u>77,898</u> | <u>59,902</u> | <u>1,487</u> | <u>129,591</u> |
| Revenues Over (Under) Expenses | 159,021 | (14,947) | (15,646) | - | (466) | (64,570) |
| General Fund Support | <u>(161,772)</u> | <u>14,947</u> | <u>15,646</u> | <u>-</u> | <u>466</u> | <u>64,570</u> |
| Revenues and General Fund Support Over (Under) Expenses | <u>\$ (2,751)</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

SCHEDULE OF REVENUES AND EXPENSES BY PROGRAM
For the Year Ended June 30, 2023

| DEQ Planner | Septic Pump out | Ecotourism | NFWF Mathews | Living Shorelines Incentives | VHDA Housing Development | VPA | GA Lobby | US DOT RAISE | VTC Water Trails |
|----------------|--------------------|---------------|-----------------|------------------------------------|--------------------------------|----------------|---------------|-----------------|---------------------|
| \$ - | \$ 73,707 | \$ 7,461 | \$ 158,119 | \$ - | \$ - | \$ 84,742 | \$ - | 28,129 | - |
| 34,282 | 2,250 | - | - | - | 111,449 | - | - | - | 2,500 |
| - | - | - | - | - | - | 85,983 | 30,000 | - | - |
| - | 25,000 | - | 55,000 | 5,543 | - | - | - | - | - |
| <u>34,282</u> | <u>100,957</u> | <u>7,461</u> | <u>213,119</u> | <u>5,543</u> | <u>111,449</u> | <u>170,725</u> | <u>30,000</u> | <u>28,129</u> | <u>2,500</u> |
| - | - | - | - | - | - | - | - | - | - |
| 24,541 | 11,408 | 3,647 | 5,815 | 3,093 | 16,490 | 50,467 | - | 13,055 | - |
| 7,511 | 3,167 | 1,473 | 1,411 | 858 | 1,376 | 13,895 | - | 3,624 | - |
| - | - | - | - | - | - | - | - | - | - |
| - | - | - | - | 473 | - | - | - | - | - |
| - | 3,763 | - | - | - | - | 9,804 | - | 3,992 | - |
| - | (5,850) | 6,875 | - | - | 86,557 | - | 30,000 | 1,774 | 2,500 |
| - | 85,174 | - | 204,500 | - | 2,185 | 80,000 | - | - | - |
| - | - | - | - | - | - | - | - | - | - |
| - | 375 | 268 | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - | - | - |
| 9,226 | 3,258 | 2,423 | 1,830 | 1,120 | 4,841 | 16,560 | - | 5,684 | - |
| <u>41,278</u> | <u>101,295</u> | <u>14,686</u> | <u>213,556</u> | <u>5,544</u> | <u>111,449</u> | <u>170,726</u> | <u>30,000</u> | <u>28,129</u> | <u>2,500</u> |
| (6,996) | (338) | (7,225) | (437) | (1) | - | (1) | - | - | - |
| <u>6,996</u> | <u>338</u> | <u>7,225</u> | <u>437</u> | <u>1</u> | <u>-</u> | <u>1</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

The accompanying notes to financial statements
are an integral part of this statement

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

SCHEDULE OF REVENUES AND EXPENSES BY PROGRAM

For the Year Ended June 30, 2023

| DCR/Tapp Hoskins Creek | DCR/Middlesex Millcreek | FTF GIS | PAA Projects | DEQ CZM ANPDC | NFWF & DEQ Hog Island |
|---------------------------|----------------------------|---------------|-----------------|------------------|--------------------------|
| \$ - | \$ - | \$ - | \$ - | \$ 9,263 | \$ 473,156 |
| - | - | 64,078 | - | - | - |
| 3,764 | 12,774 | - | - | - | - |
| - | - | - | 55,054 | - | - |
| <u>3,764</u> | <u>12,774</u> | <u>64,078</u> | <u>55,054</u> | <u>9,263</u> | <u>473,156</u> |
| 2,351 | 4,036 | 39,215 | 30,120 | 10,897 | 18,046 |
| 653 | 1,120 | 9,118 | 7,833 | 2,061 | 4,950 |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | 2,211 | - | - | - | 9,801 |
| - | 5,407 | 19,344 | - | 1,400 | - |
| - | - | - | - | - | 432,052 |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| 761 | - | 17,140 | 17,101 | 4,319 | 8,306 |
| <u>3,765</u> | <u>12,774</u> | <u>84,817</u> | <u>55,054</u> | <u>18,677</u> | <u>473,155</u> |
| (1) | - | (20,739) | - | (9,414) | 1 |
| <u>1</u> | <u>-</u> | <u>20,739</u> | <u>-</u> | <u>9,414</u> | <u>(1)</u> |
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

SCHEDULE OF REVENUES AND EXPENSES BY PROGRAM
For the Year Ended June 30, 2023

| DEQ WIP | NFWF Veterans Partnership | EDA Technical Assistance | VDH SWAP | PAA Administration | DCR FTF Applications | Onsite Loan Management | MPBDP Support | MPA Staff Support | Total |
|---------------|---------------------------------|--------------------------------|---------------|-----------------------|----------------------------|------------------------------|------------------|-------------------------|-------------------|
| \$ - | \$ 24,805 | \$ 5,996 | \$ 21,812 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,070,879 |
| 10,103 | - | - | - | - | - | - | - | - | 377,140 |
| - | - | - | - | 4,200 | - | - | - | - | 273,933 |
| - | - | - | - | - | - | 545 | 1,806 | 5,246 | 158,071 |
| <u>10,103</u> | <u>24,805</u> | <u>5,996</u> | <u>21,812</u> | <u>4,200</u> | <u>-</u> | <u>545</u> | <u>1,806</u> | <u>5,246</u> | <u>1,880,023</u> |
| 9,561 | 15,723 | 3,801 | 9,841 | 2,623 | - | 2,865 | 494 | 3,103 | 454,738 |
| 1,450 | 4,069 | 983 | 2,731 | 728 | - | 795 | 137 | 861 | 118,686 |
| - | - | - | - | - | - | - | - | - | 2,174 |
| - | - | - | - | - | - | - | - | - | 1,529 |
| - | - | - | - | - | - | 1,410 | - | - | 1,883 |
| - | - | - | 178 | - | 857 | - | - | - | 33,592 |
| - | - | - | 4,654 | - | - | - | - | - | 237,146 |
| - | - | - | - | - | - | - | - | - | 803,911 |
| - | - | - | - | - | - | - | - | - | - |
| - | - | - | - | - | 344 | - | - | 222 | 3,956 |
| - | - | - | - | - | - | 9,659 | - | - | 9,659 |
| <u>1,680</u> | <u>5,013</u> | <u>1,212</u> | <u>4,408</u> | <u>849</u> | <u>304</u> | <u>3,730</u> | <u>160</u> | <u>1,060</u> | <u>215,500</u> |
| <u>12,691</u> | <u>24,805</u> | <u>5,996</u> | <u>21,812</u> | <u>4,200</u> | <u>1,505</u> | <u>18,459</u> | <u>791</u> | <u>5,246</u> | <u>1,882,774</u> |
| (2,588) | - | - | - | - | (1,505) | (17,914) | 1,015 | - | (2,751) |
| <u>2,588</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>1,505</u> | <u>17,914</u> | <u>(1,015)</u> | <u>-</u> | <u>-</u> |
| <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ (2,751)</u> |

The accompanying notes to financial statements
are an integral part of this statement

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2023

| Operating Revenues | Actual | Budget | Favorable (Unfavorable) |
|--|-------------------|--------------------|------------------------------------|
| Grants and appropriations | | | |
| Federal grants | \$1,070,879 | \$1,970,382 | \$ (899,503) |
| State grants and appropriations | 377,140 | 1,755,658 | (1,378,518) |
| Local grants and appropriations | 273,933 | 406,818 | (132,885) |
| Miscellaneous | 132,651 | 10,570 | 122,081 |
| Total Operating Revenues | 1,854,603 | 4,143,428 | (2,288,825) |
| Operating Expenses | | | |
| Consultant and contractual | 1,047,384 | 3,030,099 | 1,982,715 |
| Salaries | 529,805 | 519,834 | (9,971) |
| Fringe benefits | 139,506 | 144,498 | 4,992 |
| Legal and accounting | 61,301 | 40,138 | (21,163) |
| Rent and utilities | 30,695 | 32,061 | 1,366 |
| Lodging and staff expense | 12,696 | 9,900 | (2,796) |
| Bad debt | 9,659 | - | (9,659) |
| Office supplies | 9,556 | 5,000 | (4,556) |
| Subscriptions and publications | 7,138 | 300 | (6,838) |
| Printing and duplicating | 6,813 | 8,177 | 1,364 |
| Website and internet | 6,481 | 20,693 | 14,212 |
| Dues and memberships | 6,346 | 15,000 | 8,654 |
| Telephone | 4,329 | 4,600 | 271 |
| Depreciation | 3,185 | - | (3,185) |
| Meeting supplies and expenses | 2,174 | 1,200 | (974) |
| Insurance | 2,062 | 2,555 | 493 |
| Miscellaneous | 1,730 | 1,000 | (730) |
| Postage | 1,143 | 1,000 | (143) |
| Vehicle costs | 646 | 1,000 | 354 |
| Promotion and advertising | 125 | 500 | 375 |
| Total Operating Expenses | 1,882,774 | 3,837,555 | 1,954,781 |
| Operating Income | (28,171) | 305,873 | (334,044) |
| Non-Operating Revenues (Expenses) | | | |
| Interest income | 25,856 | 2,200 | 23,456 |
| GASB 68 pension expense | (436) | - | (436) |
| Change in Net Position | (2,751) | 308,073 | (311,024) |
| Net Position - Beginning of Year | 730,992 | 730,992 | - |
| Net Position - End of Year | <u>\$ 728,241</u> | <u>\$1,039,065</u> | <u>\$ (311,024)</u> |

See accompanying notes

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023**

| <u>FEDERAL GRANTING AGENCY/ PROJECT</u> | <u>Federal Assistance Listing</u> | <u>Pass-Through Entity Identifying Number</u> | <u>Total Federal Expenditures</u> |
|--|-----------------------------------|---|-----------------------------------|
| Department of Transportation | | | |
| Pass-through Payments – | | | |
| Virginia Department of Transportation | | | |
| Rural Transportation Planning | 20.505 | 0000121478 | \$ 58,000 |
| Pass-through Payments – | | | |
| Virginia Department of Environmental Quality | | | |
| RAISE | 20.933 | 693JF72240024 | <u>28,129</u> |
| Total Department of Transportation | | | |
| <u>86,129</u> | | | |
| Department of Homeland Security | | | |
| Pass-through Payments – | | | |
| Virginia Department of Emergency Management | | | |
| AHMP Update | 97.039 | FEMA-4401-DR-VA-003 | <u>766</u> |
| Department of Treasury | | | |
| Pass-through Payments – | | | |
| Virginia Department of Health | | | |
| SWAP | 21.027 | VDH-SWAP-LP-ER-01 | 21,590 |
| BIG SWAP | 21.027 | VDH-SWAP-D2P | <u>222</u> |
| Total Department of Treasury | | | <u>21,812</u> |
| Department of Commerce | | | |
| Technical Assistance | 11.303 | ED23PHI3030002 | 5,996 |
| Pass-through Payments – | | | |
| Virginia Department of Environmental Quality | | | |
| Coastal Resources Management Program | 11.419 | NA21NOS4190152 Tk 44 | 19,240 |
| Next Generation Shoreline Design | 11.419 | NA21NOS4190152 Tk 73 | 44,040 |
| Ecotourism | 11.419 | NA21NOS4190152 Tk 72 | 7,461 |
| Coastal Resources Management Program | 11.419 | NA22NOS4190187 Tk 44 | 45,781 |
| Next Generation Shoreline Design | 11.419 | NA22NOS4190187 Tk 73 | 15,862 |
| Ecotourism | 11.419 | NA22NOS4190152 Tk 72 | 9,263 |
| Hogg Island Restoration | 11.419 | NA20NOS4190207 Tk 9 | 266,446 |
| SLPP Septic Repair | 11.419 | | 4,716 |
| Pass-through Payments – | | | |
| National Fish and Wildlife Foundation | | | |
| Coastal Resources | 11.473 | | <u>158,119</u> |
| Total Department of Commerce | | | <u>576,924</u> |

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023**

(Continued)

NOTE 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Middle Peninsula Planning District Commission, under programs of the federal government for the year ended June 30, 2023. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Because the schedule presents only a selected portion of the operations of Middle Peninsula Planning District Commission, it is not intended to and does not present the financial position, change in net position or cash flows of Middle Peninsula Planning District Commission.

NOTE 2 - Summary of Significant Accounting Policies

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Costs Principals, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 – Indirect Cost Rate

Middle Peninsula Planning District Commission has elected not to use the 10% de minimus indirect cost rate allowed under Uniform Guidance.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Commissioners
Middle Peninsula Planning District Commission:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia the financial statements of governmental activities, the business-type activities and the aggregate remaining fund information of Middle Peninsula Planning District Commission, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Middle Peninsula Planning District Commission's basic financial statements, and have issued our report thereon dated January XX, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Middle Peninsula Planning District Commission's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Middle Peninsula Planning District Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of Middle Peninsula Planning District Commission's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Middle Peninsula Planning District Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Certified Public Accountants
Chantilly, Virginia

January XX, 2024

**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

To the Commissioners
Middle Peninsula Planning District Commission:

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Middle Peninsula Planning District Commission’s compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Middle Peninsula Planning District Commission’s major federal programs for the year ended June 30, 2023. Middle Peninsula Planning District Commission’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, Middle Peninsula Planning District Commission complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responses under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Middle Peninsula Planning District Commission and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of PlanRVA’s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal controls over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Middle Peninsula Planning District Commission’s federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Middle Peninsula Planning District Commission's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgement made by a reasonable user of the report on compliance about Middle Peninsula Planning District Commission's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Middle Peninsula Planning District Commission's compliance with the compliance requirements referred to above and performing such other procedures as we consider necessary in the circumstances.
- Obtain an understanding of Middle Peninsula Planning District Commission's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion of the effectiveness of Middle Peninsula Planning District Commission's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Certified Public Accountants
Chantilly, Virginia

January XX, 2024

**MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023**

Section I – Summary of Auditor’s Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting

- Material weakness(es) identified ___ Yes X No
- Significant deficiency(ies) identified ___ Yes X None Reported
- Noncompliance material to financial statements noted? ___ Yes X No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified ___ Yes X No
- Significant deficiency(ies) identified ___ Yes X None Reported

Type of auditor’s report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)? ___ Yes X No

Identification of major programs

| CFDA Number | Name of Federal Program or Cluster |
|-------------|--|
| 11.419 | Coastal Zone Management Administration |
| 11.473 | Office for Coastal Management |

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? ___ Yes X No

Section II – Financial Statement Findings

No matters were reported

Section III – Federal Award Findings

No matters were reported

**MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
SCHEDULE OF CHANGES IN THE COMMISSION'S NET PENSION
LIABILITY AND RELATED RATIOS**

For the Plan Years Ended June 30,

| | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 | 2014 |
|--|------------|--------------|------------|------------|------------|------------|------------|------------|------------|
| Total Pension Liability | | | | | | | | | |
| Service Cost | \$ 21,906 | \$ 24,614 | \$ 20,752 | \$ 23,285 | \$ 22,841 | \$ 33,694 | \$ 32,598 | \$ 35,411 | \$ 33,666 |
| Interest | 71,828 | 62,553 | 57,514 | 54,652 | 51,597 | 47,499 | 44,855 | 56,054 | 51,210 |
| Differences between expected and actual experience | (17,114) | (1,154) | 23,312 | (13,208) | (14,068) | 2,582 | (27,899) | (247,777) | - |
| Changes of assumptions | - | 59,922 | - | 26,733 | - | (7,504) | - | - | - |
| Benefit payments, including refunds of employee contributions | (30,539) | (30,336) | (23,519) | (16,756) | (16,701) | (18,748) | (4,821) | (2,534) | (28,811) |
| Net change in total pension liability | 46,081 | 115,599 | 78,059 | 74,706 | 43,669 | 57,523 | 44,733 | (158,846) | 56,065 |
| Total pension liability - beginning | 1,057,482 | 941,883 | 863,824 | 789,118 | 745,449 | 687,926 | 643,193 | 802,039 | 745,974 |
| Total pension liability - ending (a) | ##### | \$ 1,057,482 | \$ 941,883 | \$ 863,824 | \$ 789,118 | \$ 745,449 | \$ 687,926 | \$ 643,193 | \$ 802,039 |
| Plan fiduciary net position | | | | | | | | | |
| Contributions - employer | \$ 8,950 | \$ 8,903 | \$ 10,542 | \$ 8,734 | \$ 11,043 | \$ 13,393 | \$ 30,454 | \$ 29,567 | \$ 41,066 |
| Contributions - employee | 13,142 | 12,573 | 11,710 | 9,332 | 10,076 | 12,257 | 14,502 | 14,079 | 15,942 |
| Net investment income | (1,313) | 232,812 | 15,990 | 52,729 | 53,890 | 78,809 | 11,707 | 25,306 | 69,634 |
| Benefit payments, including refunds of employee contributions | (30,539) | (30,336) | (23,519) | (16,756) | (16,701) | (18,748) | (4,821) | (2,534) | (28,811) |
| Administrative expense | (665) | (573) | (538) | (507) | (452) | (440) | (340) | (299) | (348) |
| Other changes | 25 | 22 | (19) | (33) | (48) | (71) | (5) | (5) | 4 |
| Net change in plan fiduciary net position | (10,400) | 223,401 | 14,166 | 53,499 | 57,808 | 85,200 | 51,497 | 66,114 | 97,487 |
| Plan fiduciary net position - beginning | 1,071,847 | 848,446 | 834,280 | 780,781 | 722,973 | 637,773 | 586,276 | 520,162 | 422,675 |
| Plan fiduciary net position - ending (b) | ##### | \$ 1,071,847 | \$ 848,446 | \$ 834,280 | \$ 780,781 | \$ 722,973 | \$ 637,773 | \$ 586,276 | \$ 520,162 |
| Commission's Net Pension Liability (Asset) - Ending (a) - | \$ 42,116 | \$ (14,365) | \$ 93,437 | \$ 29,544 | \$ 8,337 | \$ 22,476 | \$ 50,153 | \$ 56,917 | \$ 281,877 |
| Plan fiduciary net position as a percentage of the total pension liability | 96.18% | 101.36% | 90.08% | 96.58% | 98.94% | 96.98% | 92.71% | 91.15% | 64.85% |
| Covered payroll | \$ 280,860 | \$ 205,390 | \$ 263,543 | \$ 202,447 | \$ 201,515 | \$ 244,398 | \$ 290,036 | \$ 281,589 | \$ 325,839 |
| Commission's net pension liability as percentage of covered payroll | 15.00% | -6.99% | 35.45% | 14.59% | 4.14% | 9.20% | 17.29% | 20.21% | 86.51% |

See accompanying notes

**MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
SCHEDULE OF EMPLOYER CONTRIBUTIONS
COMMISSION RETIREMENT PLAN
FOR THE YEARS ENDED JUNE 30, 2014 THROUGH 2023**

| | Contractually Required Contributions | Contributions in Relation to Contractually Required Contributions | Contribution Deficiency (Excess) | Employer's Covered Payroll | Contributions as a % of Covered Payroll |
|------|--|---|--|----------------------------------|--|
| 2023 | \$ 13,102 | \$ 13,102 | \$ - | \$272,391 | 4.81% |
| 2022 | 10,170 | 10,170 | - | 280,860 | 3.62% |
| 2021 | 8,688 | 8,688 | - | 205,390 | 4.23% |
| 2020 | 11,148 | 9,332 | 1,816 | 263,543 | 3.54% |
| 2019 | 9,475 | 8,734 | 741 | 202,447 | 4.31% |
| 2018 | 9,431 | 11,043 | (1,612) | 201,515 | 5.48% |
| 2017 | 13,393 | 13,393 | - | 244,398 | 5.48% |
| 2016 | 30,454 | 30,454 | - | 290,036 | 10.50% |
| 2015 | 29,567 | 27,344 | 2,223 | 281,589 | 9.71% |
| 2014 | 41,968 | 41,070 | 898 | 325,839 | 12.60% |

See accompanying notes

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION For the Year Ended June 30, 2023

NOTE 1 – Change of Benefit Terms

There have been no actuarially material changes to the System benefit provisions since the prior actuarial valuation.

NOTE 2 – Changes of Assumptions

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period from July 1, 2016 through June 30, 2020, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study are as follows:

Largest 10 – Non-Hazardous Duty:

| | |
|---|--|
| Mortality Rates (Pre-retirement, post-retirement healthy, and disabled) | Update to PUB2010 public sector mortality tables. For future mortality improvements, replace load with a modified Mortality Improvement Scale MP-2020. |
| Retirement Rates | Adjusted rates to better fit experience for Plan 1; set separate rates based on experience for Plan 2/Hybrid; changed final retirement age |
| Withdrawal Rates | Adjusted rates to better fit experience at each year age and service through 9 years of service |
| Disability Rates | No change |
| Salary Scale | No change |
| Line of Duty Disability | No change |
| Discount Rate | No change |

All Others (Non 10 Largest) – Non-Hazardous Duty:

| | |
|---|--|
| Mortality Rates (Pre-retirement, post-retirement healthy, and disabled) | Update to PUB2010 public sector mortality tables. For future mortality improvements, replace load with a modified Mortality Improvement Scale MP-2020. |
| Retirement Rates | Adjusted rates to better fit experience for Plan 1; set separate rates based on experience for Plan 2/Hybrid; changed final retirement age |
| Withdrawal Rates | Adjusted rates to better fit experience at each year age and service through 9 years of service |
| Disability Rates | No change |
| Salary Scale | No change |
| Line of Duty Disability | No change |
| Discount Rate | No change |

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