




MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: February 16, 2022
RE: February Commission Meeting

COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock
Hon. Fleet Dillard

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Kenneth W. Gibson
Dr. William G. Reay
Ms. Carol Steele

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto O. Williams
Mr. Percy C. Ashcraft

Town of West Point
Hon. James Pruett
Mr. John Edwards

Mathews County
Hon. David Jones
Hon. Melissa Mason
Vacant

Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna
Hon. Marjorie Austin

Secretary/Director
Mr. Lewis L. Lawrence

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, February 23, 2022 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda. **THIS MEETING WILL BE IN-PERSON.**

Masking is not a requirement of the CDC or the Governor. If any Commissioner desires a mask for the meeting, staff will provide such.

Enclosed are the February meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **February 23rd**!

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, February 23, 2022

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of January Minutes
- III. Approval of Financial Report for January
- IV. Executive Director's Report on Staff Activities for the month of February
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Committee Appointments
 - OPD & Budget Committee
 - Nominating Committee
- X. Building A Better America – Bipartisan Infrastructure Law
- XI. CDBG Regional Priorities
- XII. General Assembly Update
- XIII. MPPDC Audit Approval (*Pending Delivery*)
- XIV. Other Business
- XV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
January 26, 2022

Executive Order Eighty-Four was issued on January 10, 2022 and remains in force until February 11, 2022, unless amended or rescinded by further executive order. This order was issued in accordance with §44-146.17 and §44-146.21. Which concurrently allows for meetings held through electronic communication means under §2.2-3708.2 A3 (<https://law.lis.virginia.gov/vacode/2.2-3708.2/>.) As such, the January 26th meeting of the Middle Peninsula Planning District Commission met electronically. Public notice of such was posted on the MPPDC website, MPPDC Facebook Page and on the front door of the MPPDC.

I. Roll Call and Certification of a Quorum

The monthly meeting of the Middle Peninsula Planning District Commission was held virtually on Wednesday, January 26, 2022, at 7:00 p.m. Chairman Swartzwelder welcomed everyone in attendance, introduced the new Commissioners from Gloucester, King William, and Mathews Counties and requested roll call. A quorum was certified as roll call determined Essex, Gloucester, King and Queen, King William, Mathews, Middlesex Counties and the Towns of Tappahannock, Urbanna and West Point were represented.

Commissioners Present

Essex County: Bud Smith, John Magruder, Sarah Pope
Gloucester County: Ashley Chriscoe, Carol Steele
King and Queen County: Sherrin Alsop, Tom Swartzwelder
King William County: Travis Moskalski, Ed Moren, Percy Ashcraft
Mathews County: Melissa Mason, Tim Hill
Middlesex County: Wayne Jessie, Reggie Williams
Town of Tappahannock: Fleet Dillard
Town of Urbanna: Marjorie Austin
Town of West Point: James Pruett, John Edwards

Commissioners Absent

Gloucester County: Ken Gibson, Dr. Reay
King William County: Otto Williams
King and Queen County: R.F. Bailey
Mathews County: David Jones
Middlesex County: Gordon White **technical difficulties*

Also in Attendance

Lewis Lawrence, MPPDC Executive Director
Curt Smith, MPPDC Deputy Director
Heather Modispaw, Chief Financial Officer
Dawn Mantell, MPPDC Executive Assistant
Guests

II. Approval of November Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the November Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the November Minutes. Mr. Chriscoe moved that the November Minutes be approved. Mr. Moskalski seconded the motion; motion carried.

III. Approval of Financial Reports for November and December

Chief Financial Officer, Heather Modispaw, reported Middlesex County dues have been received thereby making all Middle Peninsula locality dues paid for FY22. The FY21 Audit has not been received to date but staff anticipates the draft will be made available soon. Lastly, all FY21 Receivables have been received. Chairman Swartzwelder asked whether there were any questions regarding the MPPDC financial reports for November and December before being approved subject to audit. There being no questions, Chairman Swartzwelder requested a motion to approve the financial reports for November and December subject to audit. Mr. Smith moved to approve the financial reports for November and December subject to audit. Mr. Chriscoe seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Months of December and January

Chairman Swartzwelder requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the months of December and January. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence stated due to the lengthy Agenda, he will forgo his review and encouraged all in attendance to review the December and January reports and contact him with any questions they may have.

V. MPCBPAA Update

MPCBPAA Secretary, Lewie Lawrence reported the PAA is scheduled to meet the second week of February. The Board has not meet since June and will have a lengthy agenda of items to discuss.

VI. MPA Update

MPA Chairman, Ashley Chriscoe reported all of the tax forms due have been submitted to the IRS. Once findings become available, next steps will be decided and a meeting scheduled. Chairman Swartzwelder thanked Mr. Chriscoe for his hard work and collaboration with MPA Secretary, Lewie Lawrence and MPPDC CFO, Heather Modispaw.

VII. MPPDC Public Relations/Communications Update

Stephanie Heinatz, Consociate Media began by congratulating the MPPDC on the beginning of their 50th year of public service. Ms. Heinatz reported the public relations work for this quarter will be focused on the earned investment into the region. There will be a press release to earned media showcasing the ongoing leveraging of assets in the region to make the region stronger. Bay Direct Marketing continues. The Paddle and Pub Crawl has launched on the new MPCBPAA Virginia's Coastal Wilds site: <https://vacoastalwilds.com/>. All those in attendance were encouraged to visit the website. Lastly, Ms. Heinatz announced the next issue of the Virginia Living Magazine will feature Guinea in Gloucester County.

VIII. Public Comment

None.

IX. Adoption of CY22 MPPDC Meeting Schedule

The Commission was provided with a draft of the CY22 MPPDC Meeting Schedule in their meeting packet. The draft schedule proposes the Commission will meet on the 4th Wednesday of each month except for November and December when it will meet on the 3rd Wednesday. There will be no meeting in August. Mr. Chriscoe moved to approve the CY22 Annual Meeting Schedule as presented. Mr. Moren seconded the motion; motion carried.

X. Regional Reassessment – Open Discussion

Chairman Swartzwelder began the discussion by stating this is a topic that has had multiple discussions over the years with no conclusion. It is on tonight's agenda due to interest in localities partnering with Gloucester County to perform more frequent reassessments without the utilization of third parties. Acting Gloucester County Administrator, Carol Steele reported this interest was expressed by Middlesex County Administrator, Matt Walker because to her knowledge, Gloucester County is the only county performing in-house assessments. Gloucester County's Board of Supervisors has not had a chance to review what a regional assessment would entail. Ms. Steele stated if other localities decide to move forward with conducting their assessments in-house, Gloucester's Assessor has offered to provide trainings and any other assistance needed. MPPDC Executive Director, Lewie Lawrence recommended the topic be taken up at the LGA meeting to determine interest and then proceed with working with those Boards. Chairman Swartzwelder agreed with Mr. Lawrence and shared discussion points Gloucester may also want to consider. As a Gloucester County BOS member, Ashley Chriscoe reported the County has requested the option to reassess every third year and recommended waiting until that information becomes available before proceeding with any further discussions. Acting Gloucester County Administrator, Ms. Steele agreed.

XI. DCR Flood Fund

Chairman Swartzwelder stated a lot of time has been spent on addressing the Coastal Flooding issues on the Middle Peninsula. The Community Flood Preparedness Fund (CFPF) was created to provide financial assistance to address flooding challenges. The fund was clearly regulated towards geographic Low to Moderate Income (LMI) areas. There are currently over 50 submitted/resubmitted applicants in the system, none of the private applications submitted have been scored and or awarded. Executive Director, Lewie Lawrence provided a PowerPoint Presentation outlining the Flood Fund and the sequence of events to-date. Topics reviewed were: Planning and Construction Funds; DCR Approved Resiliency Plans; Low Income/Opportunity Analysis; GIS Map of Qualified Low Income Areas or Opportunity Zone; Inquiry with DCR Re: Packaging Apps for Submission; DCR Directive for Assembling and Submitting Applications; Round 1 Submission; Challenges Begin; DCR Director Advised of Challenges; 16

Projects Submitted Only 1 Funded in Round 1; Middlesex Awarded Less than Applied For; Advisement of Major Issues with Round 1 Sent to DCR and the Governor's Office; DCR Response with Resubmittal Instructions; Resubmission and Addressing of DCR Questions; Incorporation of Transmittal Letter; DCR Acknowledgement of Resubmittal; Submission of Round 2 Proposals; List of All Submissions and Resubmissions for Rounds 1 & 2; Members of the Joint Subcommittee on Coastal Flooding; Request for DCR Master Score Sheet; List of Challenges; and Next Steps. Mr. Lawrence explained how the MPPDC is in a unique position to qualify to receive construction funding as it has a DCR approved Resiliency Plan. Driven by Senator Lewis and passed by the General Assembly, one of the regulations in the Flood Fund program is where the project is located determines how much funding can be accessed. Income thresholds were also built into the statute that determined how much of the community would be eligible for certain amounts of funding. In July 2021, MPPDC commissioned Timmons Group to perform an analysis of qualified areas in the Middle Peninsula. This would become the controlling document for this project. This analysis was transmitted and demonstrated to DCR Staff and Director. MPPDC's GIS system in this program identified numerous homeowners in the qualified low-income areas or opportunity zone, with significant need. Under the Flood Fund guidelines, qualified low-income areas or opportunity zone were eligible to receive 80% state funding of project cost. DCR was contacted for advisement on how to package applications for submission and how to handle small projects that fell below the minimum of \$50K. DCR staff provided the requested assembly instructions and Round 1 applications were assembled and submitted as directed. DCR staff requested the design applications be resubmitted as three new separate files each corresponding to the locality where the work is being performed. Round 1 applications were resubmitted using the guidance provided by DEQ. Mr. Lawrence met with DCR Deputy Director, Darryl Glover and Secretary of Natural Resources, Ann Jennings to discuss the challenges with Round 1 applications. After meeting with Mr. Glover and Ms. Jennings, Mr. Lawrence contacted legal counsel for their opinion regarding the Code of Virginia as applied to the scope of MPPDC's authority to reject applicants. Sands Anderson provided a legal opinion letter stating that what DCR was requiring didn't align with the law and violates the statute of the Virginia Community Flood Preparedness Fund as applied to the scope of MPPDC's authority to reject applicants. Mr. Lawrence advised the DCR Director and the Secretary of Natural Resources on the status of conversation with DCR staff regarding the applications that were submitted in Round 1 and shared Sands Anderson's opinion letter affirming MPPDC has followed the statute, code and guidance to the best of their ability. Mr. Lawrence asked them to advise and assist the Middle Peninsula citizens to combat flooding. In Round 1, only 1 public project out of 16 applications was funded. Middlesex County had applied for 80% State and 20% Local but what they were awarded was 45% State and 55% Local, which the county has to pay for. The award also disallowed all project management costs, salary, fringe and indirect while under the guidelines, all costs necessary are eligible. The remaining 15 applications were

lockboxed. Mr. Lawrence advised DCR and the Governor's office of the major issues associated with Round 1. On October 21st, DCR responded with resubmittal instructions and a deadline of November 5th. On October 26th, Round 1 applications were resubmitted with a cover letter outlining all of the suggested changes that were incorporated to all Round 2 applications to ease the review process, while also addressing DCR's questions, all within days before the deadline. Mr. Lawrence, DCR Deputy Director and the Secretary of Natural Resources received an acknowledgement receipt of the resubmission of Round 1 applications. MPPDC submitted Round 2 applications for Essex, Gloucester, Mathews, and Middlesex Counties. At this point, a total of 55 applications have been submitted/resubmitted to DCR. Mr. Lawrence provided a slide illustrating a list of every applicant for each submittal and resubmittal for each round. The Joint Subcommittee on Coastal Flooding met. This subcommittee, Chaired by the Hon. Lynwood W. Lewis Jr. is comprised of 3 Senators and 5 Delegates including the Hon. Del. Keith Hodges. At this meeting, Del. Hodges had the opportunity to ask DCR Deputy Director, Darryl Glover to explain why he stated MPPDC did not resubmit applications as requested and why only 1 application out of over 40 submitted was funded and how many were scored? Mr. Lawrence played a video clip of this portion of the Joint Subcommittee meeting for those in attendance where Mr. Glover claimed the submitted applications were scored. Del. Hodges was present and assured the Commission this situation is being addressed in a dignified manner and he should have something to report in the coming days. Mr. Lawrence went on to report that he requested the Master Score Sheet from DCR to fact check Mr. Glover's statements to the subcommittee and found none of the private applications had been scored. Mr. Lawrence stated DCR staff acknowledges there is no independent score for each MPPDC application as stated to the Joint Subcommittee; directed MPPDC to bundle applications so they could then deny them after the fact; tried to use the \$50K to justify exclusion of all applications; and also says that most would qualify, but what about the ones that did qualify? Mr. Lawrence then went over a running list of problems experienced through this entire process and said no one else is complaining because most of the eligible areas with a resiliency plan are urban and they're receiving the funding. Mr. Lawrence reviewed the possible strategic options for the next steps and asked the Commission what they would like to do. Del. Hodges stated this issue is currently being worked through to determine the best path and he will keep Mr. Lawrence updated to better determine the next steps the Commission should take. Commissioner Magruder asked if there is a Round 3? Mr. Lawrence stated Round 3 is currently open and there are several citizens interested in applying but with already being 0 for 50 on private projects, he is not sure how to respond. Chairman Swartzwelder clarified with Del. Hodges that he would like the Commission to wait until he has a better sense of what has already been set in motion, before taking any further action. Chairman Swartzwelder requested a motion to authorize the MPPDC Executive Director to take the steps requested by our delegate, when and if those requests are made, to speak on behalf of the Commission. Mr. Magruder made the

motion to authorize the MPPDC Executive Director to take the steps requested by our delegate, when and if those requests are made, to speak on behalf of the Commission. Mr. Moren seconded the motion; motion carried.

MPPDC Executive Director, Lewie Lawrence drew the Commission's attention to a flyer created by Hampton Roads PDC requesting the Commonwealth of Virginia establish an adequate, reliable, and continuous funding source to support flood prevention projects in the Commonwealth of Virginia. Mr. Lawrence contacted HRPDC Executive Director and suggested an expansion to involve the rural coastal community. Mr. Lawrence asked the Commission to consider joining with the HRPDC on their flyer in recognizing flooding is a serious problem and resources are needed to deal with the various types of flooding. Chairman Swartzwelder requested a motion to authorize the MPPDC Executive Director to work with HRPDC to incorporate MPPDC into their flyer. Mr. Chriscoe made the motion to authorize the MPPDC Executive Director to work with HRPDC to incorporate MPPDC into their flyer. Mr. Smith seconded the motion. Before the motion could be carried, Mr. Moren had a question and a discussion was held regarding Reggie, legislative proposals restructuring current flood fund law, and the advocacy for another funding source. Chairman Swartzwelder brought Mr. Chriscoe's motion back onto the floor, to authorize the MPPDC Executive Director to work with HRPDC to incorporate MPPDC into their flyer, which had been seconded by Mr. Smith; motion carried.

XII. Regional Dredging - Update

MPPDC Executive Director, Lewie Lawrence stated the intent was to continue this update to assist the Commission in better understanding the financial aspects of setting up a Regional Dredging Authority. However, since November, conversations with the General Assembly have taken place regarding several funding approaches and there has been interest in the state considering funding a municipal dredge under the Virginia Port Authority. MPPDC staff will know more when the state budget is approved.

XIII. MPPDC Audit Approval *(Pending Delivery)*

The FY21 MPPDC Audit is still pending delivery.

XIV. General Assembly Update

Chairman Swartzwelder stated he will keep the Commission apprised on the FOIA bill as it relates to the localities. MPPDC Executive Director, Lewie Lawrence stated Robert Crockett, Advantus Strategies will be sending updates to be shared with the Commission in the upcoming weeks.

XV. Other Business

- Commissioner, Ed Moran spoke briefly on the local referendum for retail marijuana stores. There are potential revenue effects if a locality elects not to approve retail sales, they would be ineligible to receive any state tax revenues from the sale on marijuana. Mr. Moren asked those in attendance for the general consensus of the approval of sales in the Middle Peninsula Counties and Towns? King and Queen County Administrator, Tom Swartzwelder responded his Board of Supervisors has had this discussion. None of the other localities have become familiarized with the local referendum to provide input. Mr. Moren reported the King William County Board of Supervisors has tabled this discussion and hopes to pick it back up and have a decision this summer.
- Chairman Swartzwelder announced an award of \$1.6M to the King and Queen County EDA for construction funding of the King & Queen Telehealth and Business Development Center. This award was 3-years in the making. The telework center will house multiple valuable tenants to the community. There will also be job training and skills programs offered at the facility through another grant the county is waiting for a determination on. King & Queen County Administrator, Chairman Swartzwelder recognized the Town of West Point's partnership and thanked them for their support in obtaining grant funding for this project.
- Commissioner, Travis Moskalski recognized King William High School's football team for their achievement of the Class 2 state title this past December.

XVI. Adjournment

Chairman Swartzwelder requested a motion to adjourn. Mr. Moskalski so moved, Ms. Alsop seconded; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

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Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 01/31/2022
 Format: 1 Board

Run Date: 2/16/22
 Run Time: 12:18:03 pm
 Page 1 of 1

Assets:

Cash in Bank	431,071.51
Cash in Bank, Restricted	474,130.25
Receivables	290,332.05
Property & Equipment	2,274.63
Prepaid Pension (Deferred Outflows)	28,175.57

Assets:	\$1,225,984.01
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Liabilities:

Accounts Payable	70,621.90
VRA Loan Payables	467,990.91
Accrued Leave	50,655.65
Deferred Inflows (VRS)	67,268.00
Net Pension Liabilities	29,544.00
Cost Allocation Control	14,440.90

Liabilities:	\$700,521.36
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Equity:

Local Initiatives/Information Resources	282,433.10
Economic Development	4,199.14
Transportation Programs	(63,403.38)
Emergency Management Projects	(54,627.12)
Onsite Repair & Pumpout	26,647.88
Housing	60.25
Coastal Community & Environmental	(285,975.96)
Public Access Auth Programs	(24,667.92)
Temporarily Restricted	177,307.09
General Fund Balance	463,489.57

Equity:	\$525,462.65
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Total Liabilities and Equity	\$1,225,984.01
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Balance:	\$0.00
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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 01/31/2022

Run Date: 02/16/2022
 Run Time: 12:17:36 pm
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Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	Housing Loan Admin - EE&CBG I	250.00	27.92	81.05	168.95	32.42%	141.30	60.25
30122	PDC Staff Support for Admin of	0.00	780.22	2,081.91	(2,081.91)	0.00%	1,269.65	(812.26)
30170	Sm Bus Loan Admin - MPBDP St	23,867.21	62.79	23,550.92	316.29	98.67%	27,546.94	3,996.02
30184	Tappahannock Comp Plan	25,279.00	5,670.73	17,962.78	7,316.22	71.06%	11,139.50	(6,823.28)
30186	DHCD Elevated Septic Pilot (\$10	120,000.00	34.51	3,940.72	116,059.28	3.28%	120,000.00	116,059.28
30187	VHDA Housing Development	957,428.00	2,679.36	12,641.27	944,786.73	1.32%	20,000.00	7,358.73
30218	DRPT CAP Operating FY22	82,402.00	7,983.66	50,266.81	32,135.19	61.00%	22,690.27	(27,576.54)
30319	FY22 Rural Transportation Planr	72,500.00	6,477.80	43,126.58	29,373.42	59.48%	7,299.74	(35,826.84)
30420	Onsite Loan Management	167,058.11	178.99	165,796.20	1,261.91	99.24%	192,040.20	26,244.00
31002	GA Lobby	25,000.00	5,000.00	15,000.00	10,000.00	60.00%	25,000.00	10,000.00
31212	Mid Pen AHMP Update	142,863.00	5,009.85	125,090.33	17,772.67	87.56%	70,463.21	(54,627.12)
31500	Living Shoreline Incentive Progr	31,950.96	493.64	25,098.88	6,852.08	78.55%	43,028.32	17,929.44
32015	PDC Staff Support for Admin of	8,000.00	786.99	3,230.42	4,769.58	40.38%	4,575.04	1,344.62
32019	PAA - VMRC Public Fishing Pier/	10,000.00	(18.61)	9,851.51	148.49	98.52%	5,992.73	(3,858.78)
32021	PAA GOVA Sea Grant Resilience	76,000.00	3,867.68	30,621.20	45,378.80	40.29%	15,885.29	(14,735.91)
32022	PDC Staff Support for Admin of	4,200.00	204.43	3,036.32	1,163.68	72.29%	4,200.00	1,163.68
32023	VLCF Tapp Hoskins Creek	2,500.00	0.00	0.00	2,500.00	0.00%	0.00	0.00
32151	NFWF Ware River LS & SL Mgmt	199,914.09	118,165.47	201,444.68	(1,530.59)	100.77%	115,324.38	(86,120.30)
32157	NFWF Mathews-\$70kMatchRLF,	310,377.80	1,143.64	15,502.32	294,875.48	4.99%	11,632.44	(3,869.88)
32158	DEQ CZM Coastal TA 21	129,000.00	(14,625.18)	130,433.50	(1,433.50)	101.11%	129,000.00	(1,433.50)
32159	DEQ Planner Yr2	72,500.00	1,758.09	72,500.00	0.00	100.00%	36,647.86	(35,852.14)
32160	DEQ CZM ANPDC EcoTourism 4	28,500.00	(2,905.56)	28,500.00	0.00	100.00%	27,903.76	(596.24)
32161	DEQ CZM Coastal TA FY22	129,000.00	21,109.30	30,290.80	98,709.20	23.48%	9,127.33	(21,163.47)
32162	DEQ Planner WIP Yr3	36,250.00	4,283.91	4,283.91	31,966.09	11.82%	0.00	(4,283.91)
32163	DEQ 319(h) BMP Res Septic \$53	179,571.00	1,097.86	9,297.54	170,273.46	5.18%	0.00	(9,297.54)
32164	DEQ Next Gen SL Yr1 (\$50k VPA	50,000.00	762.32	2,277.08	47,722.92	4.55%	0.00	(2,277.08)
32165	DEQ CZM ANPDC EcoTourism 5	27,200.00	4,725.80	4,604.81	22,595.19	16.93%	1,377.60	(3,227.21)
32166	DCR FTF Applications	10,795.02	220.25	10,780.80	14.22	99.87%	14,000.00	3,219.20
32167	DEQ Flo Disaster (\$30k VPA HITV	120,000.00	483.63	1,989.26	118,010.74	1.66%	0.00	(1,989.26)
32168	DEQ CBPA Support Septic Pump	15,000.00	2,811.36	3,430.61	11,569.39	22.87%	0.00	(3,430.61)
38022	FY22 Local Projects	229,120.00	43,587.42	95,802.17	133,317.83	41.81%	203,251.71	107,449.54
38805	PAA - VPA Dredging Bus Plan	59,524.00	(7,429.83)	58,989.58	534.42	99.10%	50,408.05	(8,581.53)
38806	VPA Cedarbush (Gloucester)	175,000.00	(9,752.44)	175,076.54	(76.54)	100.04%	148,120.26	(26,956.28)
38807	VPA Parrots Creek (Middlesex)	150,000.00	(10,804.32)	150,065.60	(65.60)	100.04%	114,813.00	(35,252.60)
38808	VPA Winter Harbor (Mathews)	150,000.00	(10,801.98)	150,052.90	(52.90)	100.04%	127,300.31	(22,752.59)
38809	Mathews HITW Dredging (VDOT	174,364.00	9,641.12	60,004.67	114,359.33	34.41%	11,382.68	(48,621.99)
Totals:		3,995,414.19	192,710.82	1,736,703.67	2,258,710.52	43.47%	1,571,561.57	(165,142.10)

Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 01/31/2022
 Format: 1 Agencywide R&E

Run Date: 02/16/2022
 Run Time: 12:20:23 pm
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Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
	0.00	0.00	20,000.00	(20,000.00)	0.00%
Local Match	119,141.00	0.00	57,364.87	61,776.13	48.15%
Local Annual Dues	135,099.00	0.00	135,099.00	0.00	100.00%
Local Other Revenues	228,758.06	11,139.50	51,722.18	177,035.88	22.61%
Local Other Organizations	68,000.00	(15,150.11)	34,289.94	33,710.06	50.43%
State Revenues	255,963.00	22,492.75	238,678.44	17,284.56	93.25%
Federal Revenues	675,215.00	(38,290.57)	100,161.87	575,053.13	14.83%
Miscellaneous Income	1,003,000.00	187.23	15,298.98	987,701.02	1.53%
RevolvingLoan Program Income	9,500.00	(2,404.87)	51,920.59	(42,420.59)	546.53%
Revenues	2,494,676.06	(22,026.07)	704,535.87	1,790,140.19	28.24 %
Expenses					
Personnel	456,138.36	36,085.77	278,623.36	177,515.00	61.08%
Equipment & Supplies	1,200.00	0.00	394.36	805.64	32.86%
Travel	3,500.00	0.00	(117.77)	3,617.77	(3.36)%
Professional Development	8,200.00	0.00	1,564.00	6,636.00	19.07%
Contractual	1,350,100.41	135,987.40	430,999.76	919,100.65	31.92%
Miscellaneous	500.00	(56.40)	41.48	458.52	8.30%
Regional Share	119,141.00	0.00	57,364.87	61,776.13	48.15%
	0.00	20,694.05	99,388.65	(99,388.65)	0.00%
Expenses	1,938,779.77	192,710.82	868,258.71	1,070,521.06	44.78 %
Agency Balance	555,896.29	(214,736.89)	(163,722.84)		

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Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
February 15, 2022

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virginalmi.com/report_center/community_profiles/5109000318.pdf

- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Awaiting review of the VASG RISE Resiliency septic company responses to determine which company to proceed with for discussions to elevate a pilot system.

Project 31500 – Living Shoreline Incentive Program RLF

The MPPDC Living Shoreline Incentive Program Revolving Loan Fund provides low interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Provided Andrea Pearson of VRA with answers to due diligence questions regarding our \$3M line of credit request.
- Received multiple requests for funding requiring loan funds due to the inability of the Flood Fund to process private property owner grant requests.
- ***Remaining uncommitted funds - \$0***

Project 32019 – Sinclair’s Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair’s Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-foot long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

- Contacted VMRC staff regarding ADA compliance requirements related to the construction of the public fishing pier.
- Consulted with the United States Access Board, Training Coordinator Bill Bolten regarding the 2010 ADA Standards for Accessible Designs.
- Contacted the Gloucester County building official to discuss ADA requirements and specificity.

Project 32021 – PAA GO Va Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Continued to field questions related to Virginia Sea Grant, Middle Peninsula Chesapeake Bay Public Access Authority and RISE rural coastal business competition. More information can be found here: <https://riseresilience.org/rural-resilience-challenge/>.
- Invoiced VASG for legal expenses associated with the program not covered under the award.

- Consulted with Paul Robinson, Director of RISE regarding rural business challenge company responses to address water management issues on PAA properties.

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River Yr2

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

- Provided the DEQ Clean Water Program staff with a tour of the Ware River site. The Clean Water program financed the project with VRA-DEQ revolving loan funds.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shoreline in targeted shorelines on the East River.

- Project is awaiting permits to be issued by the Mathews County Wetlands Board.

Project 32159 – DEQ Chesapeake Bay WIP Technical Assistance (Yr2)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Project end date 12/31/2021.

Project 32161 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Convene weekly meetings of the local government administrators to discuss pandemic updates given by Dr. Rich Williams Director of Three Rivers Health District. LGA weekly agenda items included discussions related to personal property tax issues associated with the pandemic, cybersecurity concerns, and cost-of-living raises included in local government budgets.
- Consulted with multiple Middlesex County Board of Supervisors members regarding funding available to address and study the potential dam failure issue in Middlesex County.
- Consulted with Delegate Keith Hodges legislative aide regarding needs for various talking points for bills to be presented by Delegate Hodges impacting the Middle Peninsula and beyond.
- Provided thoughts to Governor Youngkin’s staff related to House Bill 847 for the formation of a Resiliency Authority. Coastal Planning District Commission are central HB847
- Consulted with Bob Kerr, Director for the Hampton Roads Division of Wetland Studies and Solutions regarding living shoreline definition. Wetland Studies and Solutions has practical and applied experience in the permitting field and can offer invaluable assistance to protecting water quality and blending resiliency needs in the draft bill language.
- Provided US Census Bureau data to a Middlesex County resident looking for 2020 census summary data.
- Consulted with numerous Middle Peninsula marine contractors regarding living shoreline definitions and the inability to move shoreline projects forward.
- Consulted with Lance Gregory, Onsite Division Director with the Virginia Department of Health regarding Build Back Better Infrastructure funding related to septic system repair and municipal sewer hookup. Funding is forthcoming for both sewer hookup and onsite. Middle Peninsula localities should review areas where they desire municipal hookup.

- Consulted with numerous Fight the Flood Round 1 and Round 2 applicants requesting updates on the status of their submitted applications.
- Participated in the virtual quarterly Coastal PDC meeting on January 26th. Discussed new NOAA grant required metrics for grant reporting as well as various advancing General Assembly bills.
- Conducted and participated in the monthly Planners Roundtable Meeting on January 26th. Topics discussed relative to the project included a presentation on the federal *Infrastructure Investment and Jobs Act* and potential funding opportunities, an update on the CFPF grant and loan program and Fight the Flood, and an update on dredging and shoreline restoration projects and potential projects.
- Began development of a draft scope for a project tentatively titled *A Study to Determine Potential Co-Benefits Associated with Dredging and Shoreline Nourishment Activities* for potential submission for CFPF grant or reprogrammed CZM funds request.
- To ensure consistency with internal project databases, completed online Fight-the-Flood intake forms for 5 potential public projects in Gloucester, King and Queen, and Middlesex counties.
- Investigated the potential eligibility of MPPDC localities for the U.S. Department of Energy's (DOE) Energy Transitions Initiative Partnership Project (ETIPP).
- Participated in the virtual VA Coastal Policy Team meeting on January 26th to discuss and finalize VCZMP program priorities.
- Participated in and gave Fight the Flood presentation to participants of the regional RAFT workshop on January 28th.
- Coordinated with scientists from NOAA regarding the remote collection of bathymetric data using available satellites. NOAA will be piloting the methodology using MPPDC bathymetric data from recent dredging projects as a baseline to see if the approach is useful in collecting frequent and free bathymetric data which could provide insight regarding changes to navigability throughout the region. More information will be available during Summer 2022.
- Reviewed and provided feedback to VA Sea Grant regarding three coastal resilience-related research proposals.
- Provided guidance to the York River Small Coastal Basins Roundtable State of the York report during an interview on February 2nd.
- Coordinated the ordering of asphalt millings for use on the Captain Sinclair's road, owned by Gloucester County. The US Postal Service has stopped delivering mail to the two residential homes on the dirt road leading to and through the Captain Sinclair's Recreational Area. Coordinated with Gloucester County for use of millings as Gloucester owns the road.
- Prepared presentation on Fight the Flood for a virtual meeting of the Mid-Atlantic Chapters of the American Planning Association. The presentation is scheduled for February 17th.
- Identified local government projects submitted to Fight the Flood that should be eligible and competitive for Round 4 DCR Community Flood Preparedness Funds. Will coordinate with local government staff to attempt to submit applications prior to the early April application deadline.
- Began development of FY23 Coastal TA proposal due in early March. Scope will be very similar to the FY22 scope.
- Updated Fight the Flood onboarding package for orienting registered businesses entering the program.
- Prepared draft Resolution of Commendation for the February Middle Peninsula PAA meeting.
- Developed letter of support for Rappahannock Community College's proposal for cybersecurity

workforce development to the US Economic Development Administration.

- Coordinated with King and Queen County staff regarding Floodplain Management program requirements associated with fixed structures along shorelines and other activities in Resource Protection Areas.

Project 32159 – DEQ Chesapeake Bay WIP Technical Assistance (Yr3)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Participated in January 25th meeting of the York River and Small Coastal Basins Roundtable Habitat Restoration Steering Committee. Focused on restoration projects and upcoming grant opportunities were discussed.
- Participated in planning meeting during January for a proposal to establish designs for tidal wetlands restoration and conservation projects on publicly owned property in the York-Piankatank-Mobjack Bay Watersheds.
- Conducted Environmental Assessment for acquisition of property in Gloucester County for conservation purposes under a DCR funded VA Land Conservation Foundation grant to the Middle Peninsula Public Access Authority.
- Conducted and participated in the monthly Planners Roundtable Meeting on January 26th; relative to WIP, a review of the MPPDC Bay WIP Technical Assistance FY22 scope of work was provided, along with an explanation of what would be accomplished as part of the grant year, and planners were requested to identify training wants and needs.
- Participated in the February 14th Bay PDCs WIP meeting. Representatives in attendance provided updates for their respective PDCs, including outlines of locality-specific and overall deliverables, discussed challenges and comments for the 2021 WIP contract submission, the status of grant and funding programs, and opportunities for collaboration. As requested by John Bateman with NNPDC, the group also discussed questions concerning the CBPA and rural localities.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

- Coordinated with VCZMP staff to discuss amendment to scope. Prepared draft amendment language.
- Met with VIMS Shoreline Studies Program to finalize pilot project location. Since designs for the original intended pilot site, Haven Beach, are no longer needed, another high energy shoreline is necessary. Staff requested and VCZMP staff approved changing the pilot site to Bayvon in Mathews County where continued and extensive erosion occurs. Staff will be reaching out to Bayvon residents registered in Fight the Flood to initiate discussions regarding the project.

Project 32165 – DEQ CZM ANPDC Eco Tourism V

This project will build on the efforts completed between 2020-2021. During this project, PDC’s will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC’s will also focus on Public Access Site Resiliency for public access locations within the region, including assessments, implementation strategies, and signage.

- Continued working with the Town of Urbanna regarding development of an Urbanna Creek Water Trail. MPPDC staff discussed the work completed to-date on the Virginia Water Trails website and how

Urbanna will utilize the website to digitize water trail maps.

- Identified PAA properties where resilience assessments will be conducted.
- Analyzed VA Water Trails Website visitation data to better inform marketing strategies.
- Attended the quarterly meeting of the Coastal Virginia Ecotourism Alliance Steering Committee. Agenda items consisted of a review of the Virginia Water Trails website analytics, Year 6 CZM scope of work, the sustainability plan for the Virginia Water Trails, and signage at public access sites.
- Began designing signage intended for 3 public access sites that identifies the site as part or close to a water trail in the region.
- Met with representatives from the VA Oyster Trail on February 9th regarding local prospects for a new Oyster Trail Communities program, where an entire community may be designated as being “oyster friendly”. VOT representatives will be reaching out to members of the Mathews County business association to discuss further.

Project 32166 – Fight the Flood Participant Grant Application Development

MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.

- Consulted with numerous citizens from Gloucester, Mathews, Middlesex, King and Queen, Essex Counties and the Town of Tappahannock regarding submitting applications to the Department of Conservation and Recreation Community Flood Preparedness Fund (Flood Fund) under Round 2 of application requests. MPPDC staff has learned that DCR has not reviewed or scored any private applications submitted under the Flood Fund. MPPDC is working with the General Assembly to address this matter.
- The table below is a representation of current applications submitted under Rounds 1 and 2 for design and construction.

	Resubmittals from Round 1	New Proposals	Grand Total
# of proposals	16	21	37
Total Project Costs	\$696,805	\$1,693,962	\$2,390,767
Total Grant \$ Requested	\$487,785	\$1,286,811	\$1,774,596

Project 32167 – DEQ Florence Disaster

This project will offer grant funds as micro grants to property owners in the Piankatank River, Gwynns Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro grants of \$20,000 each will be accomplished under this project.

- Continued discussions with DEQ staff regarding BMP reporting process and the lack of such within VMRC permits. DEQ staff agreed to accept the VMRC permit conditions and asked that MPPDC voluntarily submit BMP data into the clearinghouse.

Project 320154 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and

site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, processed deposits, reconciled bank statements. Prepared monthly financial statements. Billed Gloucester Rowing Club for PAA pool electric bill.
- Worked with Stephanie Heinatz of Consociate Media in setting up AmazonSmile and DonorBox accounts for donation links to be placed on the PAA website.
- Processed and distributed 1099 tax forms for calendar year 2021.
- Began completion of VACORP FY23 renewal.
- Convened the February meeting of the PAA. Agenda items included discussion on the Captain Sinclair's Public Fishing Pier; Virginia Sea Grant Rural business challenges; VHDA Housing initiative; DCR Flood Fund; and land donations.
- Coordinated the ordering of asphalt millings for use on the Captain Sinclair's road, owned by Gloucester County. The US Postal Service has stopped delivering mail to the two residential homes on the dirt road leading to and through the Captain Sinclair's Recreational Area. Coordinated with Gloucester County for use of millings as Gloucester owns the road.

Project 38805 – VPA Local Government Dredging Implementation Business Plan Development

This project will study and determine the most cost effective and efficient alternative for local government dredging operations using existing and new channel survey information.

- Project end date 12/31/2021.

Project 38806 – VPA Cedarbush Creek Dredging Design

This project will focus on the pre-planning activities to dredging Cedarbush Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Project end date 12/31/2021.

Project 38807 – VPA Parrots Creek Dredging Design

This project will focus on the pre-planning activities to dredging Parrots Creek in Middlesex County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Project end date 12/31/2021.

Project 38808 – VPA Winter Harbor Dredging Design

This project will focus on the pre-planning activities to dredging Winter Harbor in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Project end date 12/31/2021.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Coordinated with US Army Corps staff regarding joint permit application. Corps staff have forwarded the review to US Fish and Wildlife Service staff for their review and final determination should follow soon after.
- Met with US Coast Guard staff regarding the permitting process and long-term maintenance of aids to navigation.
- Maintained procurement documents. Awaiting permit approval prior to putting the project out to bid.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30218 – Commuter Assistance Program (CAP) Operating FY22

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- OLGA and other DRPT websites have been down due to suspicious activity. DRPT is investigating and hope to be back online soon.
- Participated in monthly conference call with Kathy Molin of DRPT.
- Met with Stephanie Heintz of Consociate Media to brainstorm ideas about the FY23 CAP Operating project and discussed the current FY22 project. Our goal is to network with Rappahannock Community College, the Gloucester Chamber of Commerce, and our Middle Peninsula localities to continue awareness of ridesharing and telecommuting.
- Attended ACT webinar: New Findings on College Transit Access.
- Attended DRPT webinar: DRPT Communications Workshop.
- Submitted our FY23 CAP Operating project application. This had to be submitted via email due to OLGA not being operational at this time.
- Attended teleconference with Bailey Steele of AgileMile to discuss the Guaranteed Ride Home program and our database information.
- ***Current commuter database – 419***
- ***Number of Commuters with logged alt mode trips in January – 74***
- ***Number of logged alt trips in January – 108***
- ***Reduced miles (VMT) in January – 893***
- ***Commuter Savings in January – \$523***

Project 30319 – Rural Transportation Planning FY22

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Met with the consultants assisting with the development of a project screening process for the MPPDC Rural Transportation Planning Program on January 24th to discuss final edits to the process. The process will be institutionalized with new language in the Long-Range Transportation Plan and presented for approval during a MPPDC meeting in the coming months.
- Met with Community Data Platforms and OIPI separately to research available real-time vehicular location data availability which could assist with more in-depth analysis of congestion and safety trends on the rural road network. It is desired that the data and analysis would better illustrate heightened traffic patterns resulting from the largest outcommuting workforce in the Commonwealth and be a useful tool for influencing future policies. The data would provide new understanding of safety and congestion

issues that arise on local roads while workers are leaving in the morning hours and returning home in the evening hours on a daily basis in the region. Research will continue prior to determining the optimal approach, but it was learned that OIPI is preparing to use a similar approach when beginning the next update of VTrans needs in 2023.

- Met with King and Queen County staff to discuss local bridge and culvert data. Will be scheduling a meeting with VDOT staff to discuss discrepancies between County data and VDOT data.
- Assisted Middlesex County in the update of intake form information and responses for two (2) SmartScale projects.
- Held local planners' meeting on January 26th covering transportation, coastal resilience, and environmental matters.
- Coordinated with MARAD staff regarding administration of the forthcoming RAISE award. Contract execution is expected in the coming months with an anticipated start date of July 1st. The project will likely be completed over a duration of 18-24 months.
- Met with Tappahannock staff and council members on February 14th to discuss an FY23 USDOT RAISE proposal for multimodal improvements to road and public working waterfront infrastructure within the town.
- US Army Corps Norfolk District has funding to design dredging and disposal solution for Davis Creek in Mathews County. Coordinated with Corps and Mathews County staff regarding the effort on January 20th.
- Discussed potential grant funding opportunities for dredging of Winter Harbor in Mathews with Mathews County staff and local property owners.
- Presented an overview of the FY22 VA Waterways Maintenance Fund to the VA Port Authority on February 8 as part of the grant application process. MPPDC will be submitting a proposal for \$1.5M to dredge Aberdeen Creek in Gloucester County and provide technical assistance related to the launch of a Middle Peninsula Regional Municipal Dredging Program.
- Provided a list of over 25 dredging and coastal resilience related projects to Congressman Rob Wittman for consideration during the 2022 Water Resources Development Act development process. Many of the MPPDC projects would be eligible and could be completed under the WRDA.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 – On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continuing to receive phone calls from homeowners and contractors regarding assistance for septic repairs. Discussed our program and instructed how to apply.
- Sent a second certified letter to homeowner (loan #0123) regarding delinquent payments. Explained that even though the home is up for sale that they are still obligated to make timely payments. The options of making a lump payment to become current then continue monthly ACH payments or to simply make

monthly ACH payments were offered one last time and explained should this request be ignored that the PDC would proceed with legal action.

- One of our applicants received a very high estimate for repair of their gravity septic system. The applicant has limited income and unsure if financing would be possible unless a lower estimate could be found. Recommended they get a second estimate from another company.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th. of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collections efforts.*
- **Remaining uncommitted septic repair funding \$228,807 in loan funds – \$0 in grant funds.**

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

Provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- Coordinating with DEQ to finalize scope and budget.
- Preparing press releases to generate interest in the funds.

Project 32168 – Septic Pumpout Program

This project will provide grants to 32 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years.

- Received complete application via email from Gloucester County applicant. Emailed response requesting clearer attachments. Adjusted documents, printed, and saved to file. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Contacted Gloucester County applicant to inform her she can disregard last email; she has been approved and a voucher is in the mail.
- Finalized septic pumpout progress report and milestone table noting nothing to report in BMP Warehouse as program had not launched during this reporting period. Emailed CFO link to report folder and Financial Narrative document for completion.
- Received invoice and voucher from Miller's Septic via email for Gloucester County applicant. Forward to CFO for payment and project file was updated accordingly.
- Received invoice and voucher from Brownley's for Middlesex County applicant in the mail. Made copies, provided to CFO for payment and project file was updated accordingly.
- Received invoice and voucher from Brownley's for Middlesex County applicant in the mail. Made copies, provided to CFO for payment and project file was updated accordingly.
- Conferred with MPPDC Executive Director regarding household size and income of homeowner as written in septic pumpout project contract with DEQ. Received confirmation household size doesn't apply in accordance with the interpretation of the contract language this grant cycle.
- Removed household size from septic pumpout application and updated website with the amended application.
- Received complete septic pumpout application via email from King & Queen County Department of Social Services on behalf of their client. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.

- Received complete septic pumpout application from Gloucester County applicant in the mail. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Received complete septic pumpout application from Gloucester County applicant in the mail. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Received incomplete septic pumpout application from King & Queen County applicant. Mailed request for income, deed or tax bill showing ownership of home as well as an authorized county signature on the application certifying the septic tank is located in a CBPA. Project file was updated accordingly.
- Received phone call from Gloucester County resident requesting a septic application be emailed to her. Septic pumpout application was emailed and project file was updated accordingly.
- Received invoice and voucher from Miller's via email for Gloucester County applicant and project file was updated accordingly. Made copies and provided to CFO for payment.
- Received call from Gloucester County resident requesting the income limits for receiving septic pumpout assistance. Requested information was provided and project file was updated accordingly.
- Discussed with staff, the septic pumpout project contract's reporting timeline and the prospective due dates to be placed on all working documents, including press release.
- Received call from King William County resident requesting information on septic pumpout assistance.
- Finalized press release announcing the availability of septic pumpout assistance.
- Confirmed with MPPDC Deputy Director, executed marketing contract with Consociate Media is on file for this project.
- Received executed Marketing Contract for the septic pumpout project from MPPDC Deputy Director via email. Executed contract was saved to project file, a copy printed and placed in the project's hardcopy file and a copy was provided to the CFO for recordkeeping.
- MPPDC Deputy Director received a call from King William County resident regarding septic pumpout assistance but was unclear as to whether or not he needed his septic pumped out. Caller did not leave his contact information to return his call.
- It was determined the call the MPPDC Deputy Director received from a King William County resident was from a gentleman that had been placed on the waiting list because he requested a septic pumpout application before the award had been received from DEQ. He was listed on file as having been sent a septic pumpout application when the program launched on January 10th. No telephone number is on file to return his call.
- Received email from Gloucester County resident with their real estate tax bill attached. Printed tax bill for records and replied asking if she will be submitting her septic pumpout application and income verification via email as well.
- Received email response from Gloucester County resident stating she has mailed her septic pumpout application in and it should be arriving within the next few days.
- Received voucher and invoice from Miller's via email for Gloucester County applicant and project file was updated accordingly. Made copies and provided to CFO for payment.
- Received voicemail from King William County resident stating they believe they are eligible for septic pumpout assistance and would like to discuss the program further.
- Returned call to King William County resident and left voicemail.

- Received call from King William County resident requesting a septic pumpout application via email and provided me with their email address.
- Emailed King William County resident a septic pumpout application as requested and project file was updated accordingly.
- Received message from MPPDC Executive Director stating a King & Queen County resident called and said the county informed her that she is on the wrong side of the line, and they cannot sign her septic pumpout application certifying her septic tank is in a CBPA.
- Emailed Donna Sprouse, King & Queen County Zoning Administrator providing interested applicant's physical address and the information that the applicant in question, has a previously signed septic pumpout application on file from 2016 where she was awarded pumpout assistance. Requested verification of current CBPA status so a determination of eligibility can be made.
- Received email response from Donna Sprouse stating that the interested applicant does not live in an RPA nor RMA as they have since been updated with the county's comp plan.
- Received request from King & Queen County resident for a septic pumpout application. Mailed application and project file was updated accordingly.
- Received complete septic pumpout application from Mathews County applicant in the mail. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Received invoice and voucher for Gloucester County septic pumpout applicant from ChurchView Septic in the mail. Made copies, provided to CFO for payment and project file was updated accordingly.
- Received completed septic pumpout application from Gloucester County resident in the mail. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Emailed Gloucester County applicant informing her she has been approved and her voucher has been mailed.
- Called King & Queen County resident to notify her she has been determined ineligible for septic pumpout assistance by the county as her septic tank is no longer located in the CBPA. I explained why she had applied and received septic pumpout assistance in 2016 but is not eligible now. Donna Sprouse stated "she is not located within the RPA nor RMA". The county has had those maps updated and approved by DEQ when they updated their comp plan and that has been since the time the homeowner applied last in 2016. Project file was updated accordingly.
- Received email from daughter of Gloucester County resident with their county real estate tax statement attached for her mother. I replied asking if she has mailed in her septic pumpout application and income information.
- Received email from Gloucester County resident with their county real estate tax statement attached. Replied asking if she mailed in her septic pumpout application and income information.
- Received voicemail from Gloucester County resident with questions regarding septic pumpout.
- Returned call to Gloucester County resident regarding septic pumpout information. The caller stated she connects people in need with local resources and provides needed assistance with navigating the application process. She requested a septic pumpout application be emailed to her to have on hand should the need arise.
- As requested, emailed Gloucester County resident a septic pumpout application, the designated contact person to sign Middlesex, King & Queen, and Mathews County pumpout applications, along with a list of various local resources for her reference. Project file was updated accordingly.

- After speaking with the Gloucester County resident who connects and assists those in need, I received a call from one of her friends in Middlesex County. Discussed the required documents needed to accompany a septic pumpout application. Caller stated her husband handled everything and passed away last August so she has no idea where to locate some of the required information. While conversing, she spotted something with ChurchView Septic on it. I suggested she contact them for the last date of her pumpout for future reference. She called back and stated her last pumpout was performed 2 years ago and declined an application at this time. However, she asked if I would still mail the same list of various local resources that I had sent to her friend in Gloucester County to have on hand should a need arise. Mailed cover letter and list of local resources as requested. Project file was updated accordingly.
- Received complete septic pumpout application from Mathews County applicant in the mail. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Received complete septic pumpout application from Gloucester County applicant in the mail. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Received complete septic pumpout application from Gloucester County applicant in the mail. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Received complete septic pumpout application from Gloucester County applicant in the mail. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Received call from King & Queen County resident requesting septic pumpout application be emailed to her and discussed ways for her to apply electronically. Sent her an email with the septic pumpout application attached and instructions to contact her local Department of Social Services since she receives benefits and request her NOA be emailed to me. Also provided her with Donna Sprouse's work number to call and ask if she can email her the completed application for her to sign certifying the septic tank is located in the CBPA and once signed, email to me for processing. Real Estate tax bill for tax map number and proof of ownership was obtained from the county's website.
- Received call from King William County applicant informing me they will be hand delivering their septic pumpout application today.
- Received complete septic pumpout application in person from King William County applicant. Application was reviewed and approved. Voucher, instructions, hauler list, septic tank maintenance brochure was provided, and project file was updated accordingly.
- Received invoice and voucher from Miller's Septic via email for Gloucester County applicant. Forward to CFO for payment and project file was updated accordingly.
- Received invoice and voucher from Miller's Septic via email for Gloucester County applicant. Forward to CFO for payment and project file was updated accordingly.
- Received invoice and voucher from Miller's Septic via email for Mathews County applicant. Forward to CFO for payment and project file was updated accordingly.
- Received voicemail from Mathews County applicant with questions on how to use her voucher. Returned call and explained the process of calling an approved septic hauler on the list she was provided, let hauler know you have a voucher, schedule the pumpout and provide the hauler with the voucher at the time of pumpout. She stated she doesn't have the money to pay any out-of-pocket expenses. I recommended she contact several, if not all the haulers on the list provided to see who could do it for the least price trying to avoid out-of-pocket expenses.
- Received voucher and invoice via mail from Essex Concrete for King William County applicant. Made

copies, provided CFO with a copy for payment and updated project files accordingly.

- Received phone call from King & Queen County applicant's daughter asking if she can email her mother's septic pumpout application and required documents to me. Verified she had all the required documents. Suggested she contact her local library if she cannot email them to me as scanned attachments. She stated she lives in Essex County and will ask Essex County Department of Social Services if they can submit the application packet on her mother's behalf even though her mother receives benefits from King & Queen County.
- Received complete application and required documents via fax from Essex County Department of Social Services on behalf of King & Queen County applicant. Application was reviewed and approved. Mailed voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Called King & Queen County applicant to let her know everything had been received, she is approved, and a voucher has been mailed.
- Received voicemail from Essex County resident requesting septic pumpout information.
- Returned call from Essex County resident requesting septic pumpout information and discussed application process and required verifications. She called back to verify her last pumpout award, which was 2016, and stated she would come into the office to apply and bring her verifications.
- Essex County resident delivered septic pumpout application and verifications in-person. Application was reviewed and approved. Hand delivered voucher, instructions, hauler list, septic tank maintenance brochure and project file was updated accordingly.
- Reconciled septic pumpout table, spreadsheet and log to verify reported totals in Executive Directors Report for Commission Meeting Packet.
- Reviewed and compared project spending to remaining project timeline. Extended final septic pumpout application and invoice submission due dates accordingly. Project contract provided an extra quarter, if needed, allowing funds to be expended until June 30th.
- Updated all septic pumpout working documents with extended due date of May 31st to allow for late submissions of applications and invoices.
- Posted updated septic pumpout application and cover letter with extended due date of May 31st on MPPDC website.

- **Total Septic Pumpouts as of February 15, 2022**

Applications Mailed, Emailed, Picked up or Downloaded from Website: 38	
Incomplete Applications	02
Approved Applications	20
Vouchers Issued	20
Completions	10

- **Total Pumpout Vouchers Issued by County**

Essex	01
Gloucester	10
King and Queen	02
King William	02
Mathews	03
Middlesex	02

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30122 – Staff Support to Middle Peninsula Alliance (MPA) FY22

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits, and reconciled bank statements. Prepared monthly financial statements.
- Received signed certified receipt confirming the IRS received the 2015 tax return.
- Processed and distributed 1099 tax forms for calendar year 2021.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Funds available – \$144,991**

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380221 – Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Scheduled meeting between Dr. David Wilkins, Tribal Government expert at the University of Richmond, and King William, King and Queen, and MPPDC staff to discuss and learn more regarding Tribal Sovereignty.
- Consulted with Eden Burgess, Attorney at Law for Cultural Heritage Partners, PLLC. Ms. Burgess represents Rappahannock Tribe and has interest in joining the MPPDC.
- Participated in a project kick off meeting sponsored by the maritime administration for the US DOT RAISE award. Discussed pre-award conditions and activities under which the project will focus on. Agreed to a project site visit by the program management staff for later in March.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

- Finalized addendum to the contract to include preparation of new Intensely Developed Area and Resource Protection Area maps for the Town. Commenced work on maps.
- Initiated printing of final Zoning maps for Town and shared final GIS data to Essex County staff.

- Continued conducting diagnostic of the Town’s current Comprehensive Plan. (Draft diagnostic sent to Town staff on February 2)
- Determined that future land use and zoning map revisions were complete per staff call on January 24th.
- Initiated work on RPA/IDA map update; list of parcels sent to Town staff on February 1 to indicate IDA status.

HOUSING
Funding –Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continued work on housing unit repairs and redesign. Balzer Engineering continues engineering and building assessment work.

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- **Funds available – \$45,281**

EMERGENCY SERVICES
Funding – VDEM/FEMA/Homeland Security

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- The Local Planning Team (LPT) will meet throughout the All-Hazards Mitigation Plan (AHMP) update. Below is a table that shows LPT meeting date and attendance.

Locality	Meeting 1 (012521)	Meeting 2 (020821)	Meeting 3 (022221)	Meeting 4 (032921)	Meeting 5 (042621)	Meeting 6 (062621)	Meeting 7 (072621)
Essex County	✓	✓	✓	✓	✓		✓
Mathews County	✓	✓	✓	✓		✓	✓
Middlesex County		✓	✓	✓		✓	✓
King William County	✓	✓	✓	✓	✓	✓	✓
King & Queen County	✓	✓		✓	✓	✓	✓
Gloucester County	✓	✓	✓	✓	✓	✓	✓
Town of West Point	✓	✓	✓	✓	✓	✓	✓
Town of Urbanna				✓			✓
Town of Tappahannock			✓	✓			
Missed meeting and no follow up		Missed meeting but followed up			Attended meetings ✓		

- Below is a table that depicts the plan's sections, section feedback due date for Middle Peninsula localities, and the localities that are satisfied with the draft document as provided.

SECTION	TITLE	Section Feedback Due	Counties						Towns		
			Essex	Mathews	Middlesex	King William	King & Queen	Gloucester	West Point	Urbanna	Tappahannock
1	Intro	4/23.2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓	✓	✓	✓	✓	✓	✓

SECTION	TITLE	Section Feedback Due	Tribes		
			Rappahannock	Pamunkey	Upper Mattaponi
1	Intro	4/23.2021	✓	✓	✓
2	Planning Process	10/15/2021	✓	✓	✓
3	Community Profile	2/5/2021	✓	✓	✓
4	Hazard Identification	10/15/2021	✓	✓	✓
5	Risk Assessment Analysis (HAZUS)	10/15/2021	✓	✓	✓
6	Capability Assessment	10/15/2021	✓	✓	✓
7	Review of 2016 Strategies	10/1/2021	✓	✓	✓
8	Mitigation Goals, Objects and Strategies	10/1/2021	✓	✓	✓
9	Implementation Plan	10/1/2021	✓	✓	✓
10	Plan Adoption	10/1/2021	✓	✓	✓
11	Plan Maintenance	9/15/2021	✓	✓	✓

- Organized and submitted the quarterly report to Virginia Department of Emergency Management.
- Continued to coordinate with Amanda Weaver, VDEM, regarding additions and amendments to the AHMP that the Upper Mattaponi Tribe are intending to make.
- Worked with the Town of West Point to schedule a presentation to the Town Council about the regional AHMP. This presentation will take place on February 17th.
- Worked with the Town of Urbanna to schedule a presentation to the Town Council about the regional AHMP. This presentation will take place on February 24th.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY22 Indirect Cost rate = 27.92%.

- Prepared vouchers, processed A/P, processed deposits and reconciled bank statements. Prepared monthly payroll run. Prepared monthly financial statements.
- Prepared financial reports and/or reimbursement requests for all projects requiring them.
- Reminded staff to complete timesheets and update award/grant Master File.
- Updated quarterly staff allocations.
- Processed and distributed W-2, 1098, and 1099 tax forms for calendar year 2021.
- Began completion of VACORP FY23 renewal.
- Attended VAHIP (Virginia Health Insurance Pool) information session by Tanner Baldwin, Benefits Consultant, of Gallagher. Will provide them with details so we can receive a projection from them to consider.

Closed Projects

Project 30121 – Staff Support to Middle Peninsula Alliance (MPA) FY21

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30217 – Transportation Demand Management (TDM) Operating FY21

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30318 – Rural Transportation Planning FY21

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32018 – GoVA Bay Direct

This project is a special COVID economic development project that will facilitate electronic commerce between those who want to purchase “local” seafood/agricultural products and those who can sell “local” seafood/agricultural products by customizing an established mobile and web application to address the unique economic pandemic challenges facing the Middle Peninsula.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32160 – ANPDC Eco Tourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities

This project will build on the efforts completed between 2017 – 2019. During this project PDC's will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC's will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities
Proposals Status

Service Center	Project Title and Description	Date	Funding	Status
Transportation	DRPT Commuter Assistance Program FY23	Feb. 2022	\$84,171	Submitted
Community Development	US EDA King & Queen Telework/Telehealth Center	Jun. 2021	\$2,000,000	Awarded
Environmental	VHDA Community Impact Grant – Captain Sinclairs Housing Assessments	Nov. 2021	\$50,000	Awarded
Environmental	DCR CFPF Round 2 – Fight the Flood Tools	Nov. 2021	\$35,250	Awarded
Environmental	DCR CFPF Round 2 - West Point Road Study (K&Q Co)	Nov. 2021	\$22,800	Awarded
Environmental	DCR CFPF Round 2 - Bowditch Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Childress Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Not Awarded
Environmental	DCR CFPF Round 2 - Jones Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Karyn Harvey Shoreline Construction (GC - resubmittal)	Nov. 2021	\$204,718	Not Awarded
Environmental	DCR CFPF Round 2 - Lawrence Shoreline Design (GC - resubmittal)	Nov. 2021	\$9,836	Not Awarded
Environmental	DCR CFPF Round 2 - Parker Shoreline Construction (GC - resubmittal)	Nov. 2021	\$93,569	Not Awarded
Environmental	DCR CFPF Round 2 - Roddy Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Tabb Shoreline Design (GC - resubmittal)	Nov. 2021	\$6,807	Not Awarded
Environmental	DCR CFPF Round 2 - Vida Shoreline Design (GC - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Hodges Multiparcel Shoreline Construction (KQ- resubmittal)	Nov. 2021	\$156,264	Not Awarded
Environmental	DCR CFPF Round 2 - Carr Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Gray Keeling Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Long Green Plains Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$24,923	Not Awarded
Environmental	DCR CFPF Round 2 - Robinson Shoreline Construction (MatCo - resubmittal)	Nov. 2021	\$65,281	Not Awarded
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Design (MatCo - resubmittal)	Nov. 2021	\$6,807	Not Awarded
Environmental	DCR CFPF Round 2 - Kimbrough Shoreline Design (MidCo - resubmittal)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - PAA Sinclairs Road Elevation and Berm construction (Glo Co)	Nov. 2021	\$180,993	Not Awarded
Environmental	DCR CFPF Round 2 - Altemus Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Abbassi Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Antioch Rosenwald School Construction (Mat Co)	Nov. 2021	\$141,438	Not Awarded
Environmental	DCR CFPF Round 2 - Blackburn Shoreline Design (Glo Co)	Nov. 2021	\$19,671	Not Awarded
Environmental	DCR CFPF Round 2 - Doyel Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Meeker Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Fletcher Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Morgan Shoreline Design (Glo Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Morley Shoreline Design (Mat Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Stanley Shoreline Design (Mat Co)	Nov. 2021	\$24,963	Not Awarded
Environmental	DCR CFPF Round 2 - Gallimore Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Lively Shoreline Design (Mid Co)	Nov. 2021	\$17,399	Not Awarded
Environmental	DCR CFPF Round 2 - Sandbach Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Not Awarded
Environmental	DCR CFPF Round 2 - Stone Shoreline Design (Mid Co)	Nov. 2021	\$24,963	Not Awarded
Environmental	DCR CFPF Round 2 - Tappahannock Hoskins Creek Shoreline Design (Essex Co)	Nov. 2021	\$69,920	Awarded
Environmental	DCR CFPF Round 2 - Marron Shoreline Construction (Mid Co)	Nov. 2021	\$86,652	Not Awarded
Environmental	DCR CFPF Round 2 - Wuckovich Shoreline Construction (Mat Co)	Nov. 2021	\$125,715	Not Awarded
Environmental	DCR CFPF Round 2 - Rhodes Shoreline Design (Glo Co)	Nov. 2021	\$16,090	Not Awarded
Environmental	DCR CFPF Round 2 - Robens Shoreline Construction (Glo Co)	Nov. 2021	\$161,686	Not Awarded
Environmental	DCR CFPF Round 2 - Deltaville Dredging Design (Mid Co)	Nov. 2021	\$336,000	Awarded
Environmental	DCR Flood Fund Round 1 – Fight the Flood Tools & Staff Capacity	Sep. 2021	\$180,000	Awarded
Environmental	DCR Flood Fund Round 1 – Mathews Co. Shoreline Project Designs (4)	Sep. 2021	\$66,226	Not awarded
Environmental	DCR Flood Fund Round 1 – Middlesex Co. Shoreline Designs (2)	Sep. 2021	\$76,160	1 of 2 awarded
Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction – Brednin/Karyn-Harvey	Sep. 2021	\$202,629	Not awarded

Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Parker	Sep. 2021	\$91,564	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Hodges	Sep. 2021	\$154,210	Not awarded
Environmental	DCR Flood Fund Round 1 – Shoreline Construction - Robinson	Sep. 2021	\$63,279	Not awarded
Environmental	DCR Flood Fund Round 1 – Gloucester Co. Shoreline Designs (7)	Sep. 2021	\$92,565	Not awarded
Environmental	DEQ Chesapeake Bay WIP Technical Assistance	Sep. 2021	\$72,500	Awarded
MPCBPAA	VTC Virginia Coastal Wilds Marketing	June 2021	\$12,500	Not Awarded
Transportation	UDOT RAISE WWF Enhancement (Try 2)	July 2021	\$2,018,000	Awarded
Emergency	VDEM SHSP – Cybersecurity	April 2021	\$246,556	Not Awarded
Community	VCZMP ANPDC Ecotourism Year 5	Mar. 2021	\$13,600	Awarded
Environmental	FEMA BRIC Fight The Flood Project Scoping	Nov. 2020	\$100,000	Submitted

ACRONYMS

ACH	Automated Clearing House	RBOG	Rural Business Opportunity Grant
AFID	Agricultural and Forestry Industries Development	RFP	Request for Proposal
AHMP	All Hazards Mitigation Plan	RFQ	Request for Qualifications
BCC	Building Collaborative Communities Project	RLF	Revolving Loan Fund
BOS	Board of Supervisors	RTP	Rural Transportation Planning
CBPA	Chesapeake Bay Preservation Area	SERCAP	Southeast Rural Community Assistance Project
CDBG	Community Development Block Grant	SHSG	State Homeland Security Grant
CEDS	Comprehensive Economic Development Strategy	SWCD	Soil and Water Conservation District
CIP	Capital Improvement Plan	SWM	Storm Water Management
COI	Conflict of Interest	SWRP	State Water Resource Plan
CZMP	Coastal Zone Management Program	THIRA	Threat & Hazard Identification & Risk Assessment
DEQ	Department of Environmental Quality	TMDL	Total Maximum Daily Loads
DCR	Department of Conservation & Recreation	USACE	U.S. Army Corps of Engineers
DGIF	Department of Game and Inland Fisheries	USDA	U.S. Department of Agriculture
DHR	Department of Historic Resources	USFWS	U.S. Fish and Wildlife Service
DHCD	Department of Housing and Community	VACORP	Virginia Association of Counties Risk Pool
DMME	Department of Mines Minerals and Energy	VAPA	Virginia Planning Association
DOE	Department of Energy	VAPDC	Virginia Association of Planning District Commissions
DRPT	Department of Rail and Public Transportation	VASG	Virginia Sea Grant
EDA	Economic Development Administration	VAZO	Virginia Association of Zoning Officials
EDO	Economic Development Organization	VCP	Virginia Coastal Program
EECBG	Energy Efficiency and Conservation Block Grant	VCRMP	Virginia Coastal Resilience Master Plan
EOC	Emergency Operation Center	VCWRLF	Virginia Clean Water Revolving Loan Fund
EPA	Environmental Protection Agency	VCZMP	Virginia Coastal Zone Management Program
FEMA	Federal Emergency Management Agency	VDEM	Virginia Department of Emergency Management
Fracking	Hydraulic Fracturing	VDH	Virginia Department of Health
GIS	Geographic Information System	VDOT	Virginia Department of Transportation
HRPDC	Hampton Roads Planning District Commission	VEE	Virginia Environmental Endowment
LGA	Local Government Administrators	Vertical	“Towers or other structures that hold cell, broadband and other equipment”
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OLGA	Online Grant Administration	WQIF	Water Quality Improvement Fund
PAA	Public Access Authority		
RBEG	Rural Business Enterprise Grant		

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===== PRESIDENT JOE BIDEN =====

BUILDING A BETTER AMERICA

===== BUILD.GOV =====

A GUIDEBOOK TO THE BIPARTISAN INFRASTRUCTURE LAW FOR STATE, LOCAL, TRIBAL, AND TERRITORIAL GOVERNMENTS, AND OTHER PARTNERS



THE WHITE HOUSE
WASHINGTON



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A Note from the White House Infrastructure Implementation Coordinator

Dear Friends:

With the signing of the Bipartisan Infrastructure Law in mid-November, President Biden marked a new era of building a better America together. The Bipartisan Infrastructure Law is historic in its size – the largest ever investments in broadband, rail and transit, clean energy, and water, just to name a few – as well as the breadth of programs and sectors included in the law. The infrastructure law allocated funding to over 350 distinct programs across more than a dozen federal departments and agencies. From bringing high-speed internet to every American, to replacing lead service lines to bring clean water to people’s homes, to repairing thousands of roads and bridges, to creating good-paying jobs with the free and fair choice to join a union, close coordination with state, Tribal, and local leaders like you will be fundamental in the successful delivery of these programs.

This guidebook is another step in our effort to be as transparent as possible, so you know what to apply for, who to contact, and how to get ready to rebuild. After all, most of the building will actually be done by state, Tribal, and local government partners. Where they exist at this moment, we have also included upcoming key dates and date ranges for key activities, along with planning activities you can be doing now to prepare for these programs coming across 2022 and 2023. The online version at Build.gov will also host an application to quickly sort and filter programs by agency, issue or eligible recipient to better understand the available funding within the Bipartisan Infrastructure Law. We will continue to update this resource online. Our goal is for you—communities all across America—to take full advantage of the opportunity this new funding presents.

We have also begun work with technical assistance and philanthropic organizations on a range of resources for state, local, Tribal and territorial governments. This comprehensive listing of programs will allow organizations to better deliver technical assistance to your communities, as well as a clear pathway to seek answers to questions on listed programs.

There’s a lot to do together in this new year. The President has been clear in his charge to me as we build a *better* America: make sure these programs get implemented without unnecessary bureaucracy and delay to rebuild America’s infrastructure – while at the same time being good stewards of taxpayer dollars and working to achieve goals around creating good middle-class union jobs, supporting disadvantaged and underserved communities, advancing climate resilience and sustainability, and investing in American manufacturers. It is our hope this resource is another step forward in our work together to build a better America.

Warm regards,

Mitch Landrieu
Senior Advisor and Infrastructure Implementation Coordinator
White House



Executive Summary

On November 15th, 2021, President Biden signed the [Bipartisan Infrastructure Law](#) – a once-in-a-generation investment in our nation’s infrastructure, competitiveness, and communities. This bill is a historic opportunity to rebuild America’s roads, bridges and rails; expand access to clean drinking water; ensure that every American has access to high-speed internet; to tackle the climate crisis and advance environmental justice, while investing in communities – both urban and rural – that have too often been left behind. This bipartisan effort will help ease inflationary pressures; strengthen supply chains by making long overdue improvements for our nation’s ports, airports, rail, and roads; drive the creation of good-paying union jobs with high labor standards that can be accessed by all workers, especially those from underserved communities; and, grow the economy sustainably and equitably for decades to come.

Overview and Purpose of this Guidebook

To achieve the ambitious goals outlined by the President and this legislation, the Biden-Harris Administration needs help. Building a better America is a shared endeavor no one can do alone, and investing federal infrastructure dollars will require significant coordination between the federal government, states, Tribal governments, community stakeholders, local governments, and other key partners.

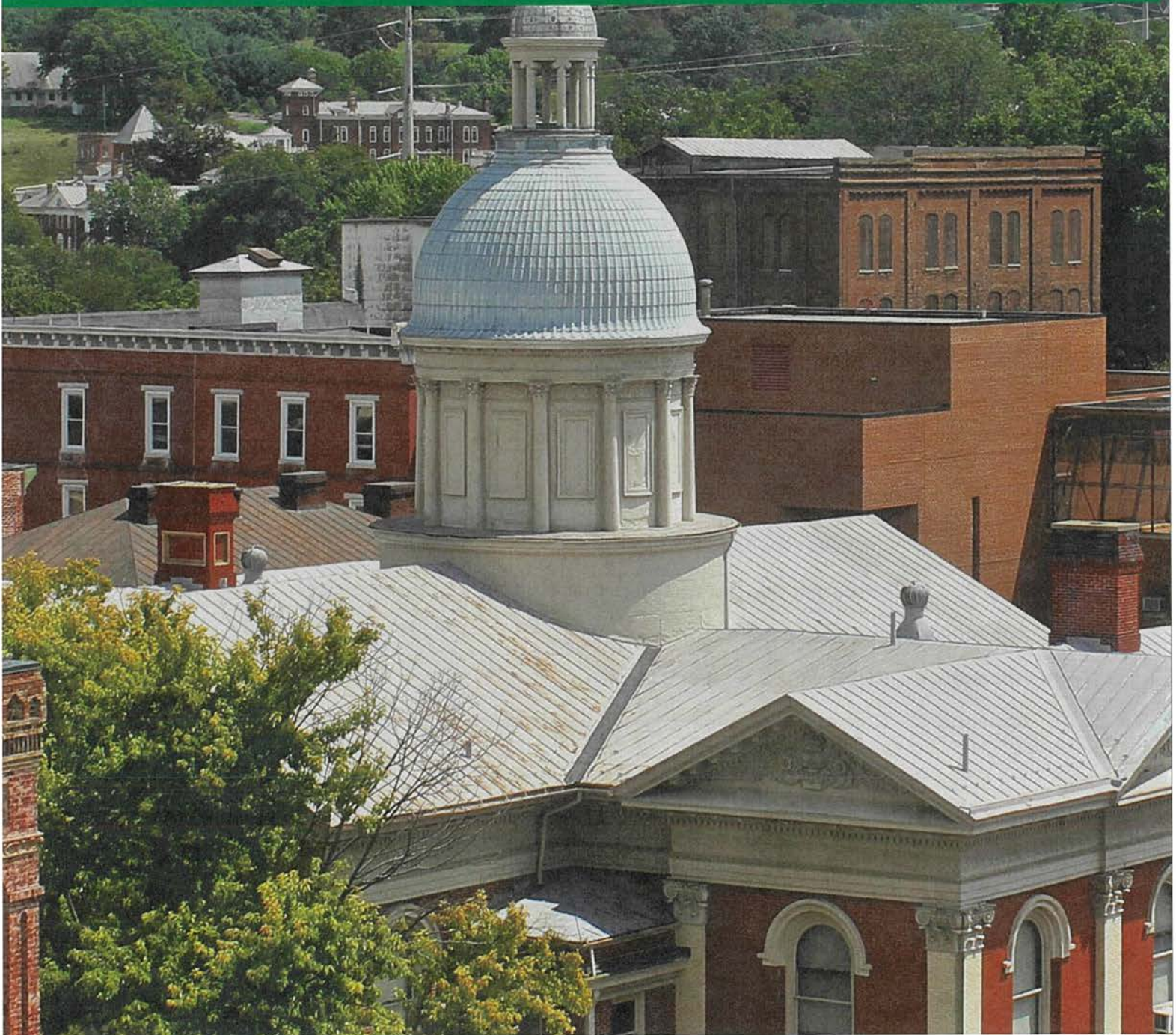
This guidebook is a roadmap to the funding available under the law. It explains, in as much detail as currently available, how much funding is available at the program level. Our primary goal is to help our partners across the country know what to apply for, who to contact for help, and how to get ready to rebuild. We have also published an accompanying data file on [Build.gov](#) that allows users to quickly sort programs funded under the law by fields like agency, amount, eligible recipient, or program name.

The guidebook contains 13 chapters grouping Bipartisan Infrastructure Law programs by issue area. Each chapter contains a cover note explaining how to get ready to apply for and receive this subset of funding. These memos identify additional resources our partners can and should utilize to prepare while the federal government gets ready to distribute Bipartisan Infrastructure Law funds from new and existing programs.



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

2022 PROGRAM DESIGN



Introduction

The Virginia Community Development Block Grant (CDBG) Program provides funding to local governments to address critical community development needs, including housing, infrastructure, and economic development. This Program has been administered by the Virginia Department of Housing and Community Development (DHCD) since 1982. CDBG funds are made available to DHCD by the U.S. Department of Housing and Urban Development (HUD).

Pursuant to the provisions of the Housing and Community Development Act of 1974 (the CDBG enabling legislation), DHCD has prepared this 2022 Program Design to include a final statement of Virginia's community development objectives, its proposed use of funds, its method of fund distribution to local governments, and to present the core CDBG elements for the Virginia Consolidated Plan and Annual Action Plan.

DHCD contact information is as follows:

*Virginia Department of Housing and Community Development
Community Development Division
600 East Main Street, Suite 300 Richmond, Virginia 23219
(804) 371-7000
Fax (804) 371-7093
711 TDD
<http://www.dhcd.virginia.gov>*

DHCD reserves the right to amend any portion of the 2022 Program Design which is impacted by any Federal regulations that become effective subsequent to its publication, or as a response to unforeseen circumstances that inhibit livelihoods or ways of doing business.

- If jobs are created or retained in a project, at least 51 percent of the permanent, full time equivalent jobs will be held by or made available to LMI persons.
- In the case of a project providing relevant, direct outcome-based services, the following classes of people are presumed LMI:
- Abused children;
 - Battered spouses;
 - Elderly persons;
 - Severely disabled persons (persons meeting the Bureau of Census' definition);
 - Homeless persons;
 - Migrant farm workers;
 - Persons with AIDS; and
 - Illiterate adults.

2) Activities which aid in the prevention or elimination of slums or blight

An activity will be considered to address prevention or elimination of slums and blight in an area if:

- The delineated area meets a definition of a slum, blighted, or deteriorated or deteriorating area and is formally designated a slum or blighted area in accordance with State law. In Virginia, this definition and procedure for designation is available in Title 36, Article 7 of the *Code of Virginia*; and,
- Throughout the area, there is a substantial number of deteriorated or deteriorating buildings or the public improvements are in a general state of deterioration; and,
- The activity addresses one or more of the conditions which contributed to the deterioration.

Prevention or Elimination of Slums or Blight National Objective for CDBG projects that include Property Acquisition or Clearance:

If CDBG funds are used for acquisition or clearance to remove conditions of blight (assuming the property meets that definition through documentation), then this is considered to be the initial use of the property. Any subsequent or redevelopment use of the property/vacant land is considered to be a "change of use" under 24 CFR 570.505. The U.S. Department of Housing and Urban Development (HUD) regulations pursuant to 24 CFR 570.505 require that the "end use" of the property should also meet a national objective, "the new use of such property qualifies as meeting of the national objectives in §570.208 (formerly §570.901) and not a building for the general conduct of business". The "end use" of the property or vacant land must meet one of the remaining two Broad National Objectives: (1) Activities benefiting low- and moderate-income persons or (2) Urgent Need. Most often the "end use" will need to meet the Broad National Objective activities benefiting low- and moderate-income persons. The redevelopment/reuse plan for the building/vacant lot must be a CDBG eligible activity designed to benefit low- to moderate-income persons (i.e. a community service facility, economic development, etc.).

Virginia CDBG Program Goals and Objectives

The Commonwealth of Virginia has adopted the following Goals, Objectives, and Strategies to guide its investment of CDBG funds. The Objectives are not listed in order of priority.

Goal of the Virginia CDBG Program

Improve the economic, social, and physical environments in Virginia's communities through implementation of activities which primarily benefit LMI persons, prevent or eliminate slums and blighting conditions, or meet urgent needs which threaten the welfare of citizens.

Objective A

Assist local governments in improving neighborhoods and other areas through comprehensive community development programs.

Strategies and Expected Results

Provide financial and technical support for the comprehensive improvement of residential areas to result in revitalized neighborhoods including improved housing, water, sewer, streets, and stormwater conditions.

Objective B

Assist local governments in increasing business and employment opportunities through economic development programs.

Strategies and Expected Results

- Provide financial and technical support for the acquisition, development, rehabilitation, or expansion of business and industrial sites and facilities to result in raising wage levels, retaining existing jobs, generating new jobs and employment opportunities, generating long-term employment, diversifying and expanding local tax bases and economies, and reducing the out-commuting of workers and out-migration of residents;
- Provide financial and technical support for the acquisition, development, and revitalization of business districts or downtown core areas to result in increasing retail sales and property values in stagnating or declining commercial districts, retaining existing businesses, increasing the opportunities for small businesses in commercial districts, retaining existing jobs, and strengthening local tax bases; and
- Provide financial and technical support for the development of entrepreneurial assistance programs including microenterprise assistance, business incubators, and

- Provide financial and technical support for the acquisition of sites and/or structures for community services facilities to result in providing new or expanded community services; and
- Provide financial and technical support for the construction, rehabilitation, or improvement of community service facilities to result in developing new structures, or rehabilitating or improving existing structures for the provision of new or expanded community service facilities.

Method of Funding Distribution

Use of Funding in 2022

In 2022, Virginia's CDBG funding will be allocated to four principal categories of usage: State Administration, State Technical Assistance, Planning Grants, and Community Improvement Grants.

State Administration

Up to 2% of the Virginia CDBG Allocation will be used for state program administration purposes.

State Technical Assistance

Up to 1% of the Virginia CDBG allocation will be used to cover the costs of state-provided technical assistance.

Planning Grants

Planning Grants enable localities to conduct assessments and develop effective strategies for solving local community development problems. The predominant focus of this offering will be on solving the problems of low- and moderate-income persons. All planning grant funding will be made available on an open basis, according to the schedule on page 12.

Community Improvement Grants

Community Improvement Grants (CIG's) enable localities to implement solutions to identified local community development problems. These grants may include acquisition, construction, reconstruction, installation, and development of comprehensive, economic development, housing, public infrastructure, public service, and community service facility projects. A substantial majority of the Virginia CDBG allocation will be made available to localities in the form of these types of grants.

CDBG Program Details

If Virginia's allocation should increase or decrease from the amount shown above, figures for State Administration, State Technical Assistance, Open Submission, and Competitive Grants would be changed. Emphasis would still be retained for Competitive Grants. Open Submission funding may be allocated to projects in any of the identified Open Submission categories but the total open submission allocation will be limited to the amount listed in the Method of Distribution. Any funding remaining in Open Submission allocations may be utilized for a 2nd round of Competitive applications.

Please note, only non-entitlement units of local government are eligible applicants to the state CDBG program. Please see **APPENDIX A** for a list of all CDBG eligible localities.

Planning Grants

Eligibility for Planning Grants is subject to the following minimum criteria:

- Demonstration of a clear indication of community development needs and / or opportunities;
- The needs identified must generally be eligible targets for future CDBG investments.
- There must be evidence that local officials and stakeholders alike are committed to fully identifying and addressing local needs;
- There must be evidence that the locality and management team have the time, funding, and expertise to follow through with the planning process; and
- There must be a clear demonstration for the need of planning grant funds (i.e. future plans to apply for a Community Improvement Grant (CIG), partnership between local leadership and PDCs or other community organizations, specific plans outlined in a community plan or study).

Planning Grants Overview

Virginia's CDBG Planning Grant program is designed to aid in developing clearly articulated strategies for addressing communities' greatest community development needs following meaningful citizen participation. Planning Grant funding totaling \$700,000 is available on an open basis from April 1, 2022 until December 31, 2022 or until all of the funding is committed. Some applications may be considered after the December 31st deadline on a case-by-case basis only for those grants being completed in preparation for a 2024 competitive cycle.

A locality interested in obtaining Planning Grant assistance must submit a completed application through DHCD's Centralized Application and Management System (CAMS). Applications are due the 15th of each month. Applications submitted after the 15th will be held until the 15th of the following month. DHCD will review applications and provide the applicant locality with a

- Available staff time,
- Management and fiscal systems,
- Consultants needed,
- Partnerships needed, and
- Additional funds and other resources needed for project planning and future implementation

Community Needs Assessment / Economic Assessment Activities

Community or Economic Assessment activities make grant funds available for a locality to conduct a single objective needs analysis or to prioritize community or economic conditions for future direction. One example of this category is a locality-wide assessment of housing conditions used to prioritize the selection of future project areas. Completion of an Opportunity Zone prospectus is also an eligible activity.

Planning Grant Categories

Planning Grants are available for needs analysis and prioritization, preliminary design, and strategy development activities in preparation for a future Community Improvement Grant application. DHCD reserves the option of awarding additional Planning Grant funding in excess of this limit for projects which are particularly innovative, challenging, or costly.

All Planning Grant activities must be conducted with maximum participation of residents, potential beneficiaries, stakeholders, and local leaders. At a minimum, this participation must be carried out in accordance with the Virginia Community Development Block Grant Citizen Participation Plan for Local Government Applicants which is included as **APPENDIX B**.

Comprehensive Community Development – (\$60,000 available) is born out of a community needs assessment. This multi-step, comprehensive plan includes several improvements designed to address community needs or solve community issues with the primary focus to address housing rehabilitation activities in combination with public infrastructure improvements. Community needs assessments are designed to improve living conditions and quality of life for low- to moderate- income (LMI) persons.

Housing Rehabilitation – (\$50,000 available) Housing activities designed to improve living conditions and quality of life for low- to moderate- income (LMI) persons are eligible for CDBG funds. CDBG funding may be used to rehabilitate LMI housing units or as part of comprehensive neighborhood improvement projects including the construction of new LMI housing units, infrastructure improvements, reconstruction, and demolition. Planning grants for housing rehabilitation programs will include an assessment of contractor availability and qualifications, and may include assisting contractors with certification and licensure attainment.

Community Service Facilities – (\$50,000 available) activities associated with physical facilities designed to improve services to low- and moderate- income (LMI) community members or targeted class individuals.

Following the successful completion of these activities and the development of an accepted Economic Restructuring Plan, applicants may pursue additional activities which include design assistance (facades, streetscape, infrastructure, etc.) activities. Funding related to physical design will be the last approved activity, based on satisfactory completion of all other Planning Grant activities.

Regional Planning Grants

Planning Grants of up to \$60,000 are available for a **regional effort** of more than one locality for needs analysis and strategy development. Eligible activities include:

- Community assessments, needs analyses, and need prioritization,
- Activation and organization of target area residents and stakeholders,
- Surveys of residents, users, customers, and potential beneficiaries,
- Obtaining easements and user agreements,
- Development of cost estimates and Preliminary Engineering Reports (PERs), and
- Completion of market studies

General Assembly Report
Crossover
Middle Peninsula Planning District Commission
February 15, 2022

Overview: Crossover is the date by which the Senate must finish its work on Senate bills and the House must act on House bills. The bills then move to the other chamber for consideration. Crossover was yesterday, February 15. The Session is scheduled to adjourn this year on March 12.

The exception to the crossover schedule is the budget. The Senate Finance and Appropriations Committee and the House Appropriations Committee will report out their respective versions of the budget this Sunday, February 20. The full Senate and House will vote on the proposals on February 24. Negotiations will then begin in earnest to reconcile the two versions of the budget, hopefully by March 12.

As the General Assembly advances, the new Republican majority in the House is working to undo much of the work of the Democrats these past two years, while advancing the Governor’s objectives; while the Senate has elected to defer discussions for a closer look at impacts.

General Assembly Legislation:

At the halfway mark of the General Assembly, here’s a review of the ongoing work to this point on key legislative initiatives of the Middle Peninsula, and related legislation:

HB 769 Department of Health; onsite sewage system pump-out oversight; certain localities. This legislation would require VDH to manage and enforce onsite sewage system pump-out compliance for the counties in the MP of Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex, as well as the counties of the Northern Neck. This bill follows legislation in 2019 requiring VDH to develop a plan for the oversight and enforcement by VDH of septic tank pump out programs in the 12 counties. Throughout 2019 and 2020, VDH worked with the local health departments, regional planning district commissions, local government officials, and other interested stakeholders to develop a plan for transitioning the pump out program in these localities. A major component of VDH’s work with stakeholders was to discuss the resource demand of the pump out programs on local government

staff. The introduced budget request covers the resources necessary to implement a successful pump out program based on those discussions with stakeholders.

HB769 was unanimously reported from the House of Delegates on Feb. 15, and now moves on to the Senate.

HB 947 Virginia Resources Authority; short-term loans. (SB 503 is Senate version). This is necessary for smaller more rural planning district commissions, to effectively utilize federal resources, for instance. HB947 required capitalization as an amendment to the budget. While it was reported out of the House Agriculture, Chesapeake, and Natural Resources Committee, it was referred to the Appropriations Committee. Del. Hodges, as patron on the legislation, elected to withdraw the proposal from the House, as Sen. Lynwood Lewis did in the Senate. Funding to capitalize the fund was unlikely in either the House or Senate budgets.

There is discussion about work following the Session to look more strategically at economic development in rural Virginia, and this will be considered as a potential tool, among other items, during that review. It will be important for the Middle Peninsula to be represented on that work.

HB 1322 Living Shorelines. This is an important PDC bill that will revise the definition of living shorelines. The goal of this legislation is to allow for alternative but equally effective techniques for shoreline protection. We have collaborated with the conservation community and developed a substitute version that meets the intent of the legislation while meets the concerns of the conservation groups.

The substitute version was unanimously reported from the Chesapeake subcommittee of House Agriculture, Chesapeake, and Natural Resources Committee, and was approved by the House of Delegates on its uncontested calendar, 100-0, on Feb. 15. It now advances to the Senate.

Budget: The following are either included or budget amendments introduced to support MPPDC activities: (1) \$30,000 in SB30/HB30 per PDC for assisting localities for administering ARPA funding; (2) Amendments filed in House and Senate increasing the availability of funds for dredging projects.

Other Legislative Matters of Interest:

HB 602 Department of Flood Control This creates the Commonwealth Flood Board as a policy board in the executive branch. The Board would oversee the development, implementation, and updating of the Commonwealth Flood Plan. The Commonwealth Flooding Scientific and Technical Advisory Committee is also established in the bill as an advisory committee of the Commonwealth Flood Board

to assist the Commonwealth in developing and implementing the Commonwealth Flood Plan. PDC staff worked with the HRPDC to develop this legislation. This legislation, patroned by Del. Cliff Hayes, failed to advance from subcommittee. Its companion in the Senate, SB569, was carried over to 2023.

However, the Administration-sponsored legislation, HB 847, was approved by the House on a mostly party vote, 58-42. HB847 establishes the Coastal Virginia Resiliency Authority, which will be governed by a 17 member Board of Directors as follows: (i) the Secretary of Natural and Historic Resources or his designee; (ii) the Secretary of Transportation or his designee; (iii) the Chair of the Senate Committee on Agriculture, Conservation and Natural Resources or his designee; (iv) the Chair of the House Committee on Agriculture, Chesapeake and Natural Resources or his designee; (v) a member of the Senate appointed by the Senate Committee on Rules; (vi) three members of the House of Delegates appointed by the Speaker of the House; (vii) an Officer, defined in the bill, from the each of the Hampton Roads, Crater, Richmond Region, **Middle Peninsula**, Northern Neck, and Accomack-Northampton Planning District Commissions selected by the Governor; and (viii) three nonlegislative members who reside in the Hampton Roads, Crater, Richmond Region, **Middle Peninsula**, Northern Neck, or Accomack-Northampton Planning District Commissions appointed by the Joint Rules Committee. Certain portions of the bill have a delayed effective date of January 1, 2023.

SOLAR: [HB774](#) is a life cycle study bill, directing the State Corporation Commission to review the impact – both positive and negative – of utility scale solar and energy storage development. The Senate companion is SB499. Both HB774 and SB499 were unanimously reported from the House and Senate, respectively.

Legislation to remove the 5MW tax exemption for small solar projects have also advanced. SB502 and HB1087 have been approved by the Senate and House, respectively.

HB206 has received a great deal of attention. It would require solar developers as part of the permit by rule for a small energy project to submit a mitigation plan if DEQ determines that there will be an impact on wildlife, historic resources, prime agricultural soils, or forest lands. HB206 was approved by the House, 67-32.

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