



MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION

COMMISSIONERS

Essex County

Mr. John Clickener
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Mr. Michael A. Lombardo

Town of Tappahannock

Hon. Roy M. Gladding

Gloucester County

Hon. Ashley C. Chriscoe
(Vice-Chairman)
Dr. William G. Reay
Hon. Michael R.
Winebarger

King and Queen County

Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J.
Swartzwelder
(Chairman)

King William County

Hon. David E. Hansen
Hon. Travis J. Moskalski
(Treasurer)
Mr. Eugene J. Rivara

Town of West Point

Hon. James Pruett

Mathews County

Hon. George C. Morrow
Mr. Thornton Hill
Hon. Marion C. Love
Ms. Melinda Conner

Middlesex County

Mr. Gordon E. White
Hon. Wayne H. Jessie, Sr.
Mr. Matthew L. Walker
Hon. Kathy H. Swinehart


Town of Urbanna

Hon. Diane Gravatt
Ms. Holly Gailey

Secretary/Director

Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: February 20, 2019
RE: February Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, February 27, 2019 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the February meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **February 27th**!

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Middle Peninsula Planning District Commission
Meeting

7:00 P.M.

Wednesday, February 27, 2019

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of January Minutes
- III. Approval of January Financial Report
- IV. Executive Director's Report on Staff Activities for the Month of February
- V. MPCBPAA Update
- VI. MPA Update
- VII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- I. General Assembly Update
- II. Presentation of FY19 Rural Transportation Program Scope and Adoption of Resolution
- III. Approval of Resolution in Support of Local Dredging Projects
- IV. Discussion of Reactivating Small Business Development Program – GoVirginia Project Proposal
- V. Adoption of Middle Peninsula CDBG Priorities
- VI. Other Business
- VII. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

January 23, 2019

Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, January 23, 2019, at 7:00 p.m. MPPDC Chairman Thomas Swartzwelder welcomed everyone in attendance.

Commissioners Present

King and Queen County: Tom Swartzwelder

Essex County: John Magruder, Edwin "Bud" Smith, Jr.

Gloucester County: Michael Winebarger

King William County: David Hansen, Eugene Rivara

Mathews County: G.C. Morrow, Marion Love, Tim Hill

Middlesex County: Wayne Jessie

Town of Urbanna: Diane Gravatt, Holly Gailey

Town of West Point: James Pruett

Commissioners Absent

King and Queen County: R.F. Bailey, Sherrin Alsop

Essex County: John Clickener, Michael Lombardo

Gloucester County: Dr. Willy Reay, Ashley Chriscoe

King William County: Travis Moskalski

Mathews County: Mindy Conner

Middlesex County: Matt Walker, Gordon White, Kathy Swinehart

Town of Tappahannock: Monte "Roy" Gladding

Also in Attendance

Lewis Lawrence, MPPDC Executive Director

Beth Johnson, MPPDC Finance Director

Dawn Mantell, MPPDC Secretary

Peter Stephenson, VML Insurance Programs

II. Approval of December Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the December Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the December Minutes. Mr. Smith moved that the December Minutes be approved. Mr. Hill seconded the motion; motion carried.

III. Approval of December Financial Report

Chairman Swartzwelder asked whether there were any questions regarding the December financial report before being approved subject to audit. Beth Johnson, Finance Director noted that the Agencywide Report shows \$33k overspent for the year. This is not unusual especially at this time of the year as federal grants are only reimbursed semi-annually. There being no questions, Chairman Swartzwelder

requested a motion to approve the December financial report subject to audit. Mr. Love moved to approve the December financial report subject to audit. Mr. Hill seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of January

Chairman Swartzwelder requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the month of January. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed Commissioners' attention to several items:

- Received multiple inquiries from citizens interested in hunting land owned by the Middle Peninsula Chesapeake Bay Public Access Authority. Mr. Lawrence reported many citizens have taken advantage of accessing PAA property for hunting purposes and these last few months have yielded the most revenue from hunting seen by the MPCBPAA.
- Consulted with Del. Keith Hodges concerning VDOT placement of flood signage and possible General Assembly budget amendment language to bring VDOT to the table to discuss the relationship between signage, public safety and the FEMA Community Rating System. Mr. Lawrence stated this is currently in as a General Assembly budget amendment and would be of the most benefit to Gloucester County as it is a CRS participant.
- Provided copies of the FEMA floodplain guidance documents to Virginia Farm Bureau and Virginia Shellfish Growers Association for awareness of the impact to both industries. This subject was discussed later in the agenda.
- Consulted with Ann Jennings, Deputy Secretary for Natural Resources for the Chesapeake Bay regarding Watershed Implementation Plan submittals by Planning District Commissions and DEQ's report out process. Mr. Lawrence stated all of the PDC WIP plans have been produced and will share with those who would like to request a copy.
- Re-sent a memo to Commissioners of Revenue in the Middle Peninsula, Northern Neck and the Eastern Shore requesting data of publically owned waterfront land that could be used for the placement and storage of dredged material. Mr. Lawrence stated he has received a grant to implement local dredging planning through the Virginia Coastal Zone Management Program that will assist with the preparation of application to the Virginia Port Authority for actual dredging.
- Convened Septic Repair Program Loan Committee to review applications – 4 applications approved for funding – Gloucester repair - \$17,950 - \$11,668 grant/\$7,012 loan at 3%; Mathews repair - \$18,700 - \$12,155 grant/\$7275 loan at 3%; Middlesex repair - \$15,800 loan at 5.25%; Gloucester repair -

\$22,500 - \$18,000 grant/\$4,500 loan at 2%. Beth Johnson, Finance Director reported many septic systems have been malfunctioning in the recent months and septic repair costs have increased significantly. There have been 150 septic repairs completed since program inception. There are currently 4 applications pending with approximately \$15k in grant funds and \$45k in loan funds available. Mrs. Johnson will apply for additional funds to capitalize the septic revolving loan program and expects to hear in October if the MPPDC has been approved for additional loan funds with the funds not becoming available until May 2020. If staff cannot find additional grant sources, the MPPDC may be out of grant funding for this project and future low income applicants will need to be placed on a waiting list for when grant funds become available. Mrs. Johnson will keep the Commission informed as to the status of funding for this program.

- Consulted with Ann Jennings, Deputy Secretary of Natural Resources for the Chesapeake Bay regarding issues with lack of reliable funding to the MPPDC Septic Repair Program. Discussed possibility of loan forgiveness from VCWRLF to bridge gap in septic repair grants. This has been used previously to keep this program operational. Having the ability to offer grants to low-moderate income homeowners along with low interest loans and the ability to modify the program as required constitutes the “secret sauce” that makes the MPPDC’s septic repair program the only successful program in the Commonwealth.
- Created a draft press release for the MPPDC Vacant Housing Survey. Mr. Lawrence reported the press release will be going out either this week or next. The Vacant Housing Survey has been mailed to 76 homeowners who were reported as owning a residence that has been without power for at least a year by Dominion Energy. The Survey has also been posted to the MPPDC website.

Commissioners were encouraged to contact Mr. Lawrence with any questions regarding the staff activities reported for the month of December.

V. MPCBPAA Update

Mr. Lawrence, MPCBPAA Secretary, in the absence of Mindy Conner, MPCBPAA Chairman stated the Authority received Virginia Outdoor Foundation (VOF) grant for \$180,000 to put a public access easement on Captain Sinclairs Landing Recreational Area in hopes of encouraging recreation and business use and bring revenue back to the county. Funds will be used for infrastructure improvements such as a public fishing pier. Donation of a marina in Gloucester in exchange for conservation credits - HB2482 was introduced in the General Assembly to address an unintended consequence of a political subdivision operating a business venture on donated lands where the donor accessed land preservation tax credits as part of the donation process. This provision would only clarify how a business associated with the donation can be operated to keep from having the donor’s tax credits from being clawed back by the Tax Department. This Bill has passed the House Finance

Subcommittee and is on the fast track. The next scheduled meeting will take place in February.

VI. MPA Update

Mr. Lawrence, MPA Secretary, in the absence of Travis Moskalski, MPA Chairman stated the MPA did not meet this month. Executive Officers and Staff did meet to discuss public outreach strategy and a strategy to convince business leaders to help inform the MPA work program. The MPA will reconvene in February.

VII. Public Comment

None.

VIII. FEMA Draft Policy Related to Accessory Structures

MPPDC Executive Director, Lewie Lawrence shared with the Commission the recently released FEMA draft policy related to accessory structures, aquacultural and agricultural structures that had been open for public comment until January 21st. The draft policy, if approved, would become a national policy that would affect all NFIP communities, not just Region III. The draft policy aligns with the minimum standards in 44 CFR and is more detailed/specific than the Regional memo, but not all of the language is straight from 44 CFR. Although they are similar, this draft policy does not match the memo that FEMA Region III previously provided. This information was provided to locality staff when received, but there was only 4 days notice given to review and respond. Mr. Lawrence will continue to follow this issue and keep the Commission and local staff informed.

IX. Update on Mass Casualty Exercise

MPPDC Executive Director, Lewie Lawrence announced the recruitment of a new Regional Emergency Planner, Jessica Roy and shared the recently completed After Action Report Improvement Plan for the completed Mass Casualty Exercise. The After Action Report Improvement Plan illustrates how local staff approaches, analyzes, and recognizes areas of need. The new Regional Emergency Planner is currently working on the Gloucester COOP plan which is due by the end of June and will also begin working on a Regional Debris Management Plan.

X. Review of General Assembly Bills

Advantus Strategies was once again engaged to represent the interests of the Middle Peninsula for the 2019 General Assembly session. MPPDC Executive Director, Lewie Lawrence provided a handout reviewing the state budget and also reviewed the first legislative report for this session received from Advantus Strategies. (**See attached report**). Mr. Lawrence stated he receives weekly reports from Advantus Strategies and will be happy to share the reports with others upon request. The list of bills being tracked can also be accessed on the Richmond Sunlight website at <https://www.richmondsunlight.com/photosynthesis/ykg57/>.

XI. Commissioner Priorities

MPPDC Executive Director, Lewie Lawrence drew the Commission's attention to the Commissioner's Priorities document included in the meeting packet. The MPPDC Overall Program Design/Budget Committee uses the Commissioner's Priority sheets to help shape the work program for the upcoming year.

Commissioners were asked to share their thoughts concerning services or policy issues they would like for the OPD Committee to consider when designing MPPDC's FY2020 work program. The Commissioner's Priorities sheet will also be sent to all local Government Administrators to be returned to MPPDC Staff on or before February 25th.

XII. Adoption of 2019 MPPDC Meeting Schedule

MPPDC Executive Director, Lewie Lawrence provided the Commission with a draft of the CY2019 MPPDC Meeting Schedule. The Commission will meet on the 4th Wednesday of each month except for November and December when it will meet on the 3rd Wednesday. There will be no meeting in August. Meetings will be held at the Regional Board Room in Saluda. Mr. Magruder moved to approve the CY2019 Annual Meeting Schedule as proposed. Mr. Rivara seconded the motion; motion carried.

XIII. Committee Appointments – OPD & Budget and Nominating Committees

o **OPD & Budget Committee**

Chairman Swartzwelder appointed representatives to the OPD & Budget Committee. Mr. Rivara moved to approve the re-appointments made by Chairman Swartzwelder to the OPD & Budget Committee. Mr. Hill seconded the motion; motion carried. The following Board members were re-appointed:

MPPDC Treasurer Travis Moskalski, King William County
Holly Gailey, Town of Urbanna
Dr. Willy Reay, Gloucester County
Marion Love, Mathews County

o **Nominating Committee**

Chairman Swartzwelder appointed representatives to the Nominating Committee. Mr. Love moved to approve the re-appointments made by Chairman Swartzwelder to the Nominating Committee. Mr. Hill seconded the motion; motion carried. The following Board members were re-appointed:

Mindy Conner – Mathews County
Michael Winebarger – Gloucester County
John Magruder – Essex County
Wayne Jessie – Middlesex County

XIV. Reverse Mortgages

MPPDC Executive Director, Lewie Lawrence informed the Commission the MPPDC has received requests for septic repair by homeowners with reverse mortgages. Reverse mortgage companies place two liens on the home, making it impossible for any other entity to place a useful lien on the property to collateralize a loan. In order for a homeowner to obtain a septic repair loan above \$3,000 from the MPPDC, the MPPDC requires a deed of trust placing MPPDC be in the first or second position, therefore these homeowners do not qualify to receive septic repair loan funds. These are generally lower income individuals who cannot finance septic repairs without assistance. This was brought to the Commissioners attention as staff is seeing more and more of these reverse mortgages which is an indicator of continuing economic stress in the region.

XV. Other Business

Mr. Peter Stephenson, AICP, ICMA-CM (Ret.) is a Local Government Specialist with VML. Mr. Stephenson introduced himself to the Commission and offered his services in insurance programs.

XVI. Adjournment

Chairman Swartzwelder requested a motion to adjourn the meeting. Mr. Love motioned to adjourn; Mr. Hill seconded. The motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 02/13/2019
 Run Time: 11:16:32 am
 Page 1 of 1

Period Ending: 01/31/2019

| -----Expenditures----- | | | | | | | | |
|------------------------|-----------------------------------|---------------------|------------------|---------------------|-------------------|---------------|---------------------|------------------|
| Code | Description | Budget | Curr Month | Project Total | Un/Over | % Budget | Revenues | Balance |
| 30013 | EE&CBG Project | 3,987.44 | (3.76) | 4,601.22 | (613.78) | 115.39% | 4,967.80 | 366.58 |
| 30109 | MPEDRO Staff Support | 21,736.00 | 888.33 | 7,846.30 | 13,889.70 | 36.10% | 6,957.97 | (888.33) |
| 30111 | Blue/Green Infrastructure PDC f | 15,000.00 | 1,293.40 | 10,810.40 | 4,189.60 | 72.07% | 9,452.81 | (1,357.59) |
| 30115 | VHDA Community Impact Grant | 30,000.00 | 302.33 | 11,585.46 | 18,414.54 | 38.62% | 6,404.00 | (5,181.46) |
| 30170 | MPBDP Staff Support | 22,179.81 | (3.73) | 21,600.85 | 578.96 | 97.39% | 25,231.78 | 3,630.93 |
| 30214 | FY19 Transportation Demand M | 84,807.00 | 5,465.26 | 39,263.51 | 45,543.49 | 46.30% | 49,466.52 | 10,203.01 |
| 30215 | TDM Marketieng | 24,844.00 | 1,577.54 | 5,999.49 | 18,844.51 | 24.15% | 5,285.82 | (713.67) |
| 30316 | FY19 Rural Transportation Planr | 72,500.00 | 5,180.25 | 47,726.49 | 24,773.51 | 65.83% | 22,010.62 | (25,715.87) |
| 30420 | Onsite Loan Management | 179,713.02 | 611.74 | 155,369.04 | 24,343.98 | 86.45% | 189,226.83 | 33,857.79 |
| 30428 | WQIF 2016, \$183500 RLF match | 216,500.00 | 2,220.76 | 125,952.21 | 90,547.79 | 58.18% | 92,192.83 | (33,759.38) |
| 30502 | Water Supply Planning | 167,859.87 | (42.83) | 167,411.92 | 447.95 | 99.73% | 168,132.45 | 720.53 |
| 31002 | GA Lobby FY09 | 40,750.00 | 0.00 | 20,431.34 | 20,318.66 | 50.14% | 40,750.25 | 20,318.91 |
| 31207 | MP/NN Mass Casualty Exercise | 64,473.00 | 305.40 | 56,982.74 | 7,490.26 | 88.38% | 42,734.98 | (14,247.76) |
| 31208 | MP/NN Regional Debris Manage | 43,000.00 | 1,557.53 | 14,917.50 | 28,082.50 | 34.69% | 12,027.27 | (2,890.23) |
| 31209 | Re-entry Plan | 49,500.00 | 193.44 | 193.44 | 49,306.56 | 0.39% | 0.00 | (193.44) |
| 31210 | Emergency Mgmt FY19-FY20 | 44,050.00 | 492.72 | 492.72 | 43,557.28 | 1.12% | 0.00 | (492.72) |
| 31211 | Gloucester COOP | 0.00 | 1,739.78 | 1,739.78 | (1,739.78) | 0.00% | 0.00 | (1,739.78) |
| 31500 | Living Shoreline Incentive Progr: | 26,196.92 | 327.12 | 11,834.68 | 14,362.24 | 45.18% | 26,489.39 | 14,654.71 |
| 32015 | PAA Staff Support | 4,400.00 | 405.60 | 3,495.58 | 904.42 | 79.45% | 4,200.00 | 704.42 |
| 32016 | VIMS Living Shoreline/EPA9633: | 92,636.80 | (3.78) | 92,692.97 | (56.17) | 100.06% | 35,075.98 | (57,616.99) |
| 32017 | NAWCA PAA project | 75,000.00 | 497.92 | 25,025.41 | 49,974.59 | 33.37% | 75,000.00 | 49,974.59 |
| 32140 | FY18 Coastal TA | 60,000.00 | 8.02 | 61,114.31 | (1,114.31) | 101.86% | 60,781.12 | (333.19) |
| 32141 | WWF_ANPDC | 10,000.00 | (7.98) | 9,866.75 | 133.25 | 98.67% | 10,000.00 | 133.25 |
| 32142 | ANPDC Ecotourism | 47,495.00 | 0.00 | 49,580.63 | (2,085.63) | 104.39% | 47,495.00 | (2,085.63) |
| 32143 | WIP III | 50,000.00 | (270.49) | 56,568.04 | (6,568.04) | 113.14% | 50,275.00 | (6,293.04) |
| 32144 | Coastal TA FY19 | 69,000.00 | 5,173.55 | 19,775.99 | 49,224.01 | 28.66% | 7,253.46 | (12,522.53) |
| 32145 | CZM Dredging | 50,000.00 | 651.92 | 4,547.34 | 45,452.66 | 9.09% | 0.00 | (4,547.34) |
| 32146 | ANPDC EcoTourism II | 38,263.00 | 4,908.83 | 12,855.59 | 25,407.41 | 33.60% | 0.00 | (12,855.59) |
| 32147 | ANPDC Rural Enhancement Autl | 5,000.00 | 313.40 | 2,972.01 | 2,027.99 | 59.44% | 0.00 | (2,972.01) |
| 32148 | NNPDC WWF Video | 5,000.00 | 541.89 | 541.89 | 4,458.11 | 10.84% | 0.00 | (541.89) |
| 38019 | FY19 Local Projects | 217,617.00 | 15,393.98 | 121,709.17 | 95,907.83 | 55.93% | 200,824.96 | 79,115.79 |
| 38800 | Local Dredging Proposal TA | 0.00 | 1,078.94 | 1,078.94 | (1,078.94) | 0.00% | 0.00 | (1,078.94) |
| Totals: | | 1,831,508.86 | 50,797.08 | 1,166,583.71 | 664,925.15 | 63.70% | 1,192,236.84 | 25,653.13 |

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 2/13/19
 Run Time: 11:16:13 am
 Page 1 of 1

Period Ending: 01/31/2019
 Format: 1 Board

Assets:

| | |
|-------------------------------------|------------|
| Cash in Bank | 529,084.02 |
| Cash in Bank, Restricted | 357,657.15 |
| Receivables | 232,621.28 |
| Property & Equipment | 3,034.62 |
| Prepaid Pension (Deferred Outflows) | 13,015.24 |

| | |
|----------------------|-----------------------|
| Total Assets: | \$1,135,412.31 |
|----------------------|-----------------------|

Liabilities:

| | |
|-------------------------|------------|
| Accounts Payable | 27,503.94 |
| VRA Loan Payables | 305,973.41 |
| Payroll Withholdings | (7.80) |
| Accrued Leave | 47,938.02 |
| Deferred Inflows (VRS) | 157,347.00 |
| Net Pension Liabilities | 22,476.00 |
| Cost Allocation Control | (2,245.56) |

| | |
|---------------------------|---------------------|
| Total Liabilities: | \$558,985.01 |
|---------------------------|---------------------|

Equity:

| | |
|---|-------------|
| Local Initiatives/Information Resources | 98,034.85 |
| Economic Development | 498.39 |
| Transportation Programs | (16,226.53) |
| Emergency Management Projects | (19,563.93) |
| Onsite Repair & Pumpout | 100.77 |
| Housing | (5,093.21) |
| Coastal Community & Environmental | (27,363.26) |
| Public Access Auth Programs | (6,937.98) |
| Mandates | 725.84 |
| Temporarily Restricted | 177,307.09 |
| General Fund Balance | 374,945.27 |

| | |
|----------------------|---------------------|
| Total Equity: | \$576,427.30 |
|----------------------|---------------------|

| | |
|-------------------------------------|-----------------------|
| Total Liabilities and Equity | \$1,135,412.31 |
|-------------------------------------|-----------------------|

| | |
|-----------------|---------------|
| Balance: | \$0.00 |
|-----------------|---------------|

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 02/13/2019

Run Time: 11:15:22 am

Page 1 of 1

Period Ending: 01/31/2019

Format: 1 Agencywide R&E

With Indirect Cost Detail

| Code & Description | Budget | Current | YTD | Un/Over | % Bud |
|------------------------------|---------------------|-------------------|-------------------|-------------------|----------------|
| Revenues | | | | | |
| | 23,370.00 | 0.00 | 0.00 | 23,370.00 | 0.00% |
| Local Match | 94,347.00 | 0.00 | 46,741.90 | 47,605.10 | 49.54% |
| Local Annual Dues | 135,099.00 | 0.00 | 135,099.00 | 0.00 | 100.00% |
| Local Other Revenues | 39,948.00 | 0.00 | 35,897.47 | 4,050.53 | 89.86% |
| Local Other Organizations | 24,900.00 | 3,837.01 | 7,557.97 | 17,342.03 | 30.35% |
| State Revenues | 159,817.00 | 42,002.00 | 103,486.00 | 56,331.00 | 64.75% |
| Federal Revenues | 637,162.00 | 58,465.19 | 173,986.04 | 463,175.96 | 27.31% |
| Miscellaneous Income | 11,500.00 | 2,623.15 | 11,326.84 | 173.16 | 98.49% |
| RevolvingLoan Program Income | 13,250.00 | 999.15 | 57,643.63 | (44,393.63) | 435.05% |
| Revenues | 1,139,393.00 | 107,926.50 | 571,738.85 | 567,654.15 | 50.18 % |
| Expenses | | | | | |
| Personnel | 376,777.00 | 32,338.07 | 254,690.05 | 122,086.95 | 67.60% |
| Facilities | 30,887.00 | 2,589.39 | 17,615.15 | 13,271.85 | 57.03% |
| Communications | 3,150.00 | 399.25 | 2,965.56 | 184.44 | 94.14% |
| Equipment & Supplies | 3,300.00 | 328.56 | 4,801.50 | (1,501.50) | 145.50% |
| Travel | 6,650.00 | 0.00 | 2,273.25 | 4,376.75 | 34.18% |
| Professional Development | 11,660.00 | 115.00 | 7,662.02 | 3,997.98 | 65.71% |
| Contractual | 436,086.00 | 11,695.25 | 185,305.82 | 250,780.18 | 42.49% |
| Miscellaneous | 58,430.00 | 3,331.55 | 22,350.82 | 36,079.18 | 38.25% |
| Regional Share | 94,347.00 | 0.00 | 46,741.90 | 47,605.10 | 49.54% |
| | 0.00 | 0.00 | 3,157.83 | (3,157.83) | 0.00% |
| Expenses | 1,021,287.00 | 50,797.07 | 547,563.90 | 473,723.10 | 53.62 % |
| Agency Balance | 118,106.00 | 57,129.43 | 24,174.95 | | |

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**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
February 20, 2019**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virginialmi.com/report_center/community_profiles/5109000318.pdf
- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair & Pumpout Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Planner 1: Vacant

Planner 1: Jessica Roy

Contact Info: jroy@mppdc.com (804) 758-2311x26

Programs: *Regional Emergency Planning*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Graphic Arts*

Secretary: Dawn Kirby

Contact Info: dkirby@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, MPA Staff Support, Facilities Scheduling*

Funding – VDEM, MANDATES
VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GoVA meetings, and MPA notices.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 32015 - Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Consulted with Zoe Cobb, Virginia Department of Taxation regarding taxpayer donations to PAA and address issues. Requested listing of all checks mailed to PAA as there have been issues with the address on file and checks being delivered in a timely fashion. Discovered several checks have not been received. Department of Taxation will reissue missing payments and send check.
- Consulted with Crystal MacWelch, Millers Septic regarding septic problems at tenant house. Negotiated price reduction.
- Consulted with Pete Shepherd, Shepherd Property Management regarding septic problems at tenant house.

Project 32017 – NAWCA PAA Acquisitions

The Wetlands Conservation on the Middle Peninsula of Virginia Phase I proposal is the first in a series of projects planned by the Middle Peninsula District Commission (MPPDC) in coordination with local, state and federal agencies, non-government organizations and landowners to protect key wetlands along the Chesapeake Bay. This project will employ a novel, creative and cost effective land conservation model in order to perpetually protect 77.05 acres of coastal habitat.

- Assisted Christina Ryder, US Fish and Wildlife Service with annual report preparation.
- Coordinated with several landowners with small out-parcels located around the Captain Sinclair's Recreational Area in Gloucester for land acquisition purchase. Provided information to Middlesex Title for land closing.

Project 32143 – WIP III

In support of the Chesapeake Bay Phase III Watershed Implementation Planning (WIP) efforts, the Virginia Department of Environmental Quality, in cooperation with the Chesapeake Bay Program Partnership and other state and federal partners, has made grant funds available as authorized in the federally-funded 2017 Commonwealth of Virginia Chesapeake Bay Regulatory and Accountability Program (CBRAP) Work Plan approved by EPA. Virginia's Planning District Commissions (PDCs), as authorized in the Code of Virginia (§15.2-4207), encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance, specifically in the functional area of environmental management. The intent of this project initiative is for each Virginia Planning District Commission (PDC) covering Chesapeake Bay watershed localities to convene locality and regional officials, staff and stakeholders to provide input and recommendations for meeting Local Area Planning Goals (LAPGs) in accordance with the DEQ-provided "Outline for Local Area Planning Goal Initiative".

- Reviewed and offered comments on the proposed draft WIP III part two contract from DEQ.

Project 32144 – Virginia Coastal TA FY19

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Prepared and submitted budget amendment request to April Bahen, CZM.
- Consulted with Mike Vernon, Principle with Flood Mitigation Services concerning business capacity challenges related to dry floodproofing of commercial structures and the need for new business startup.
- Attended the Virginia Coastal Policy Team meeting in Richmond. Represented and presented on issues of importance to coastal local government. Debated the efficacy of the Chesapeake Bay Preservation Act and relations to resiliency and flooding.
- Attended the Virginia Port Authority potential dredging project presentation meeting. Presented 4 projects from the Middle Peninsula: Davis Creek and Hole-in-the-Wall in Mathews County and Perrin Creek and Aberdeen Creek in Gloucester.
- Consulted with Anne Ducy-Ortiz, Gloucester County Planning Director concerning Chesapeake Bay Preservation Act RPA land elevation resiliency questions.
- Consulted with Chris Davis, Principle of Ready Reef concerning Living Shoreline adaptation projects and business growth within the marine contracting industry cluster.
- Consulted with Shep Moon, Coastal Planner with the Virginia Coastal Zone Management Program concerning presentation at the National Estuarine Research Reserve Wetlands Conference. The presentation will focus on the use of nature-based flood mitigation strategies within the entire riparian corridor.
- Submitted an application to the Chesapeake Bay Trust to develop and promote the success story of the Middle Peninsula Living Shoreline Revolving Loan Program across the entire Chesapeake Bay region.
- Consulted with Dr. Willy Reay at the Chesapeake Bay National Estuarine Research Reserve system in Virginia concerning the pervious calculations for oyster shells and other stone material of the same classification for possible use within the Resource Protection Area (RPA) under the Chesapeake Bay Preservation Act to help homeowners combat recurrent flooding.

- Consulted with Laura McKay, Virginia Coastal Zone Management Director regarding an application for reprogrammed funding to study the economic impact of emerging natural resource-based extractive industries across Rural Coastal Virginia.
- Consulted with Bill Meagher, Authorized On-Site Soil Evaluator concerning a potential land donation to the Middle Peninsula Chesapeake Bay Public Access Authority. Provided copies of land donation educational materials for distribution to landowner.
- Consulted with Carl Hershner, Center for Comprehensive Coastal Management and Rita Taylor, Gloucester County GIS Coordinator concerning GIS methodology to address stormwater tiered approach to impervious surface calculations. Arranged for a presentation to the Local Government Administrators meeting.
- Consulted with a Mathews County resident inquiring about utilizing Middle Peninsula Chesapeake Bay Public Access Authority lands for birdwatching.
- Received a call from an Essex County resident interested in knowing more about the Captain John Smith monument located on the Brown tract in Essex County.

Project 32145 – Dredged Material Siting: Fast-Track Permitting and Beneficial Use Program

This project will help to help localities begin to use their new authority and resources for local dredging projects by identifying opportunities for beneficial use of dredged material. In part, a channel analysis will be conducted by Virginia Institute of Marine Science (VIMS) Shoreline Studies Program to determine the best locations for dredged material. Additionally, the Virginia Coastal Policy Center (VCPC) will conduct legal research associated with HR 1096.

- Prepared and submitted budget amendment request to April Bahen, CZM.
- Re-sent a memo to Commissioners of Revenue in the Middle Peninsula, Northern Neck and the Eastern Shore requesting data of publically owned waterfront land that could be used for the placement and storage of dredged material. Data was received from 4 localities, including Richmond, Accomack, Essex and King & Queen Counties.
- Executed contracts with Virginia Institute of Marine Science Shoreline Studies Program and the Virginia Coastal Policy Clinic.
- Met with students from the Virginia Coastal Policy Center at the College of William & Mary and with staff from the Shoreline Studies Program at VIMS to discuss dredge material ownership and placement issues in need of technical and legal research.

Project 32146 – ANPDC Ecotourism II

This project will build on efforts from the first year and extend Middle Peninsula Watertrails into the Mobjack Bay and the Severn River. The Rural coastal Virginia Ecotourism Steering Committee will refine the Virginia Watertrails website and will focus on marketing watertrails and eco-tourism in rural coastal Virginia.

- Scheduled to meet with the Mattaponi Pamunkey River Association at their monthly meeting to discuss the Eco Tourism Project and the Watertrails map website on March 5th.
- Executed MOU with the ANPDC to begin the second year of the project.
- Consulted with Andrew McRoberts of Sands Anderson concerning undivided land interest in relationship to Ecotourism improvement projects on land donated to the Public Access Authority.

Project 32147 – ANPDC Rural Enhancement Authority

ANPDC and MPPDC will host a Summit to engage interested localities towards their participation and membership in the Rural Coastal Virginia Community Enhancement Authority to further legislative advancements in Working Waterfront and other rural coastal Virginia policy.

- Consulted with Del. Keith Hodges concerning possible dates and times to hold a Rural Coastal Enhancement Authority Summit.

Project 32148 – NNPDC WWF Video

This project proposes to expand available tools that help promote and ensure the sustainability of working waterfronts and related industries. Specifically, StoryMaps will be created for the Coastal Region that detail the locations and histories of selected working waterfronts and a video will be produced to capture the most important working waterfront stories of the coastal region of Virginia.

- Attended a virtual meeting with the Northern Neck PDC, Accomack-Northampton PDC, the Coastal Zone Management Program and Lot 7 Media to review transcripts from the video shoot. Upon review of the video transcripts, comments were sent to Northern Neck PDC regarding the message of the video and how it compared to the scope of work proposed to the Coastal Zone Management Program.
- Uploaded still photos of the Middle Peninsula coast and working waterfront to Lot 7 Media’s dropbox for use in the video.

Project 31500 - Living Shoreline Incentive Program RLF

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly-owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

- Received phone call from a Lancaster homeowner regarding assistance with a Living Shoreline installation. Referred to Soil and Water Conservation District and NNPDC for assistance. The MPPDC program is only open to Middle Peninsula homeowners.
- Prepared and submitted reimbursement request to DEQ for loan funds.
- Consulted with a Mathews homeowner regarding the LSIP program and emailed application.
- *Executed ACH loan payments for loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients’ bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- ***Remaining uncommitted funds - \$67,133 plus loan repayments of \$138,734.***

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30214 - Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated website – www.midpenrideshare.org
- Received registration from West Point resident commuting to Newport News.
- Conference call with Chris Arabia, DRPT to discuss FY20 grant proposals.

- Prepared and submitted FY20 operating grant proposal to DRPT.
- Prepared and submitted Technical Assistance grant proposal for out-commuting study to DRPT.
- Consulted with Rick Steele regarding launch of new ridematching database and software.
- Received notice from DRPT regarding end of Telework Tax Credit Program.
- Provided Bay Transit “fixed route” stops to Rick Steele, AgileMile for inclusion in statewide ridematch system database.
- Consulted with Elham Shirazi regarding attendance at ACT International Conference in NYC and willingness to moderate a breakout session.
- Participated in web conference call on new statewide database to discuss handling of commuters who cross TDM agency boundaries. Commuters will be assigned to the agency where their employee is located. This mostly affects those living in the Middle Peninsula due to our high out-commuter rate. Discussed possibility of allowing co-branding and how that would work.
- ***Current commuter database – 162***

Project 30215 - Transportation Demand Management (TDM) Marketing Plan

MPPDC proposes to engage the services of a marketing firm to assist it's TDM program to update its marketing plan. Special emphasis will be placed on developing a social marketing plan to target regional out commuters and introduce the new Telework Center being constructed in King & Queen County. This is anticipated to be a 2-year project with the first year providing market research and design of the marketing plan and the second year, if funded, implementation of the plan.

- Prepared and submitted quarterly report and reimbursement request to DRPT.
- Provided access to midpenrideshare website Google Analytics to Consociate Media.
- Developed research goals and objectives for market research Goal 1 – study other regions.

Project 30316 – Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Contacted Stephen Haynes, VDOT to inform him of the MPPDC’s plans to request a study/plan for the first leg of the RT 17 Multi-Use Path.
- Put together remaining documents for EDD application.
- Began preparing MPPDC files for the transition of leadership for the RTP program.
- Finalized Repetitive Loss and Severe Repetitive Loss Structures Map for Lewie for Mathews, Middlesex, Gloucester, Essex and West Point.
- Hosted January Local Planners Meeting.
- Sent the agenda for the January Local Planners Meeting to Middle Peninsula Planners.
- Attended teleconference with Chris Arabia, DRPT Mobility Programs Manager to discuss the Technical Assistance grant application. Created a presentation for the January Local Planners Meeting.
- Submitted RTP 2nd Quarter Activities Report to Linda LaSut of VDOT.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 - On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Received numerous phone calls from homeowners regarding assistance with septic repairs. Due to the continued wet conditions, septic systems are continuing to fail at a higher rate than usual.
- Received phone calls and emails from septic contractors/AOSE's regarding assistance with septic repairs.
- Consulted with Gloucester homeowner regarding application. Informed homeowner that grant funds are almost depleted and that first homeowner to submit a complete application will be the one to be awarded the final grant.
- Convened Loan Committee to review application for septic repair. Approved application for Mathews repair - \$29,699 - \$14,182.25 grant and \$16,217 loan at 2% for 110 months. This fully expends grant funds.
- Prepared and submitted quarterly report and reimbursement request to DEQ and inquired about any pending grant opportunities.
- Consulted with Brian Hancock, AOSE regarding Gloucester septic repair application and lack of grant funds..
- Prepared and submitted reimbursement request to DEQ for loan funds.
- Closed on Gloucester repair loan.
- Consulted with Crystal MacWelch, Miller Septic regarding several pending applications and jobs.
- Scheduled loan closing for Mathews repair.
- Consulted with Melinda Conner, Mathews County Administrator regarding delinquent taxes owed by applicant.
- Informed applicant that loan closing cannot occur until delinquent tax situation is resolved either by payment in full of back taxes or proof of payment plan established with the County.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment to be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collection efforts.*
- ***Remaining uncommitted septic repair funding – \$938 in loan funds, \$0 in grant funds.***

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30109 – Staff Support to Middle Peninsula Alliance (MPA)

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.
- Prepared MPA Board meeting materials, emailed meeting materials to Board members, received response to email invite for meeting and provided Liz Povar, MPA Principal Officer with the anticipated attendance.
- Attended MPA meeting.
- Participated in JobsEQ training with Chmurra for MPA and MPPDC staff.
- Provided information to Liz Povar, MPA Principal Officer for PamunkeyNet reimbursement request.

Project 301093 – PamunkeyNet

PamunkeyNet, a proposed wireless internet system which would harness the Middle Peninsula's existing emergency services radio infrastructure to create a regional internet service in Middle Peninsula localities. This project proposes to address the business structure necessary for the Pamunkey Nation to operate and become a wireless provider.

- Provided draft copies of the PamunkeyNet RFQ to Federal contacts who can distribute to a broader audience of consultants specializing in Native American Broadband solutions.

Project 30115 - Blue/Green Infrastructure

Commission's effort to promote compatible economic development across the Middle Peninsula looking to leverage blue and green assets.

- Consulted with Neal Barber, Go Virginia Region 6 consultant concerning an application to reactivate the Middle Peninsula Small Business Development Program focusing on the recommendations from the Techonomy report which focuses on entrepreneurial pipeline needs.

Project 301702 - Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.
- **Funds available – \$40,109**

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 380191 - Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Drafted and submitted a project proposal to the Chesapeake Bay Trust to create nature based features on Hog Island. Also uploaded a second proposal drafted by Consociate Media to the Chesapeake Bay Trust that proposes to develop a social marketing strategy for living shorelines.
- Attended VAPDC/VACO Local Government Day in Richmond. Coordinated on legislative issues of importance to Middle Peninsula local governments.

Project 38800 - Local Dredging Technical Assistance Projects

MPPDC staff are providing technical assistance to localities to prepare and submit proposals to the Virginia Port Authority for financing local dredging projects in Mathews and Gloucester Counties.

- Drafted four proposals to the Virginia Port Authority for Virginia Waterway Maintenance Funds. Proposals for pre-planning and dredging will be submitted for Davis Creek and Hole-in-the-Wall in Mathews County and Timberneck Creek and Aberdeen Creek in Gloucester County.
- Attended a special meeting called by Virginia Port Authority to review potential dredging project applications.
- Consulted with Virginia Port Authority grant administrator regarding financial reimbursement strategies for funding dredging projects.
- Consulted with Army Corps of Engineers concerning Section 408 permitting process for dredging projects. Requested clarification of permit timeline.
- Drafted a resolution to the Middle Peninsula PDC Board to submit proposals to Virginia Port Authority for the shallow draft dredging of the Middle Peninsula's four priority waterways – Davis Creek and Hole-in-the-Wall in Mathews County and Timberneck Creek and Aberdeen Creek in Gloucester County. The resolution will be presented at the February Commission meeting.
- Corresponded with Virginia Institute of Marine Science Shoreline Studies Program regarding Davis Creek, Hole-in-the-Wall, Timberneck Creek and Aberdeen Creek and the pre-planning and dredging needs for each channel.
- Corresponded with Albert Grimes, US Coast Guard, regarding the station at Milford Haven and their use of Hole-in-the-Wall. Currently, the US Coast Guard travels north and around Gwynn's Island to reach emergencies to the south. They have not been using Hole-in-the-Wall for years.
- Corresponded with US Army Corps of Engineers regarding the project status of Aberdeen Creek and Davis Creek.
- Reached out to local businesses on Davis Creek and Hole-in-the-Wall in Mathews County and Timberneck Creek and Aberdeen Creek in Gloucester County to understand the impact of the creeks' shoaling in and the impact of dredging on their business.

Project 31002 – GA Lobby

This program provides professional services to represent Middle Peninsula interests at the General Assembly during the current session.

- Distributed weekly legislative reports from Advantus Strategies to County Administrators, Town Managers and Commissioners.

HOUSING

Funding –Housing Loan Program Income

Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- **Funds available = \$40,345**

Project 30115 – VHDA Community Impact Grant

This project will consider new approaches to address vacant homes and clouds on deeds within the Middle Peninsula. Using recommendations derived from VCPC's extensive policy analysis, MPPDC will identify feasible strategies to address housing issues in the region. This work will also include a limited field inventory which will help MPPDC better evaluate how many vacant homes are in the Middle Peninsula. The short-term objective of Phase I is to identify tools available to address housing vacancies and determine how many vacant homes are in the Middle Peninsula. MPPDC will contract with VCPC and the Berkley Group to provide needed analysis and footwork.

- Distributed Vacant Housing Survey to the Chesapeake Bay Rivers Realtors for survey input.
- Consulted with Bolster, Senior Strategic Housing Planner with the Virginia Housing Development Authority concerning various housing programs across the Middle Peninsula and different roles MPPDC plays in housing programs.

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 31207 – MP/NN Mass Casualty Exercise

The 2017 Gap Analysis of the Middle Peninsula/Northern Neck's Emergency Operations Plans (EOPs), identified the need of integrating as a region, including the need for a regional exercise that would require multiple jurisdictions to carry out a coordinated response to an incident. This functional exercise will include the Middle Peninsula, will invite the Northern Neck, and will provide jurisdictions that recently purchased regional support trailers, the opportunity to deploy and use that gear in a simulated real-world event.

- Conference call with James Turner, VDEM regarding update on projects. Reviewed timeline and budgets.
- Submitted Indirect Cost Plan Approval to VDEM.
- Submitted quarterly reports to VDEM.
- With no comments regarding the report content, the After-Action Report was finalized.

Project 31208 – MP/NN Regional Debris Management Plan

The Middle Peninsula/Northern Neck Debris Management Plan improves and supports the jurisdictions within the Middle Peninsula/Northern Neck's Operational Coordination, Information Sharing and Recovery Planning. The 2017 Gap Analysis of the Middle Peninsula/Northern Neck's Emergency Operations Plans (EOPs) identified the need to develop a Regional Debris Removal Plan that would engage the 10 county area in a joint planning process.

- Sent email to all 10 local Emergency Managers with a timeline/milestone chart and approved grant from VDEM describing what the plan will address.
- Sent email to all 10 local Emergency Managers providing a link to a Doodle poll to schedule future meetings during specific days and time frames.
- Received notice of approval for project amendment for September 2019 extension.
- Conference call with James Turner, VDEM regarding update on projects. Reviewed timeline and budgets.
- Submitted Indirect Cost Plan Approval to VDEM.
- Submitted quarterly reports to VDEM.

Project 31209 – Re-Entry Plan

The Middle Peninsula/Northern Neck Debris Re-Entry and Access Authorization Plans will improve and support the jurisdictions within the Middle Peninsula/Northern Neck with Operational Coordination, Terrorism Planning, Information Sharing, and Recovery Planning. Re-entry planning is critical to ensure the safe return of citizens to their homes and businesses following an evacuation from a terrorist or natural disaster, while developing a strategy to screen out potential terrorists from infiltrating and taking advantage of a recovery operation.

- Conference call with James Turner, VDEM regarding update on projects. Reviewed timeline and budgets.
- Submitted Indirect Cost Plan Approval to VDEM.

Project 31210 – Emergency Management

Provides funding for the Regional Emergency Planner position based at the Middle Peninsula Planning District Commission (MPPDC). The Regional Emergency Planner supports the Emergency Managers, who do not have planners on staff, in each locality with planning.

- Conference call with James Turner, VDEM regarding update on projects. Reviewed timeline and budgets.
- Submitted Indirect Cost Plan Approval to VDEM.
- Reviewed DCR Dam Safety Grant for possible application to promote awareness of tidal flooding and resiliency strategies using Nature Based mitigation solutions.
- Consulted with Consociate Media on grant strategies to promote Nature Based mitigation for WIP III strategies and flood mitigation using social media.

Project 31211 – Gloucester Continuity of Operations Plan (COOP)

The Middle Peninsula/Northern Neck Debris Management Plan improves and supports the jurisdictions within the Middle Peninsula/Northern Neck's Operational Coordination, Information Sharing and Recovery Planning. The 2017 Gap Analysis of the Middle Peninsula/Northern Neck's Emergency Operations Plans (EOPs) identified the need to develop a Regional Debris Removal Plan that would engage the 10 county area in a joint planning process.

- Held phone conversations with Brett Major, Gloucester County Emergency Management to discuss 23 timeline, critical components/players and framework of COOP.

- Spoke with Drew Williams, Berkley Group to discuss timeline/milestones and process of COOP.
- Sent required COOP planning documents to Brett Major, Gloucester County Emergency Management.
- Outlined COOP framework based on Virginia Department of Emergency Management (VDEM) templates. Explained current geography and demographics of county and listed recommended exercises/trainings.
- Met with Brett Major, Gloucester County Emergency Management and Department Heads from Community Services and Community Engineering/Infrastructure. These Department Heads will be members of the COOP Leadership Team.
- Attended first COOP Leadership Team Meeting at the Gloucester County Library.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY19 Indirect Cost rate =54.86%.

- Submitted cost allocation plan to NOAA for approval. Received letter from NOAA approving FY19 cost allocation plan.
- Received renewal quote from TLC for FY20 health insurance – increase of 4%.
- Consulted with Bryant Phillips, Berkley Group regarding invoicing and reporting requirements for Emergency Management projects.
- Consulted with Elizabeth Faudree, C&F Bank regarding wire fees.
- Consulted with Jeanne Ali, VAPDC regarding unpaid invoice.

Closed Projects

Project 32016 - VIMS Living Shoreline

Project 32140 – Virginia Coastal TA FY18

Project 32141 – Working Waterfront Zoning and Coastal Living Policy Development

Project 32142 – ANPDC Ecotourism

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities

| Service Center | Project Title and Description | Funding Requested | Status |
|-------------------|--|-------------------|------------|
| Environmental | NFWF TA Service Provider | n/a | Approved |
| Environmental | DEQ – NPS Septic Repair WQIF grants to homeowners | \$200,000 | Extended |
| Emergency Mgmt | VDEM – Middle Peninsula/Northern Neck Mass Casualty Functional Exercise | \$64,473 | Funded |
| Emergency Mgmt | VDEM – Homeland Security Middle Peninsula/Northern Neck Regional Debris Mgmt Plan | \$43,000 | Funded |
| Environmental | NAWCA Acquisitions | \$75,000 | Funded |
| Housing | VHDA – Community Impact Grant | \$30,000 | Funded |
| Transportation | DRPT -FY19 TDM Operating | \$67,846 | Funded |
| Transportation | DRPT – TDM Marketing Research and Design | \$20,000 | Funded |
| Environmental | CZM – Coastal Technical Assistance – FY19 | \$30,000 | Funded |
| MPCBPAA | Virginia Outdoor Foundation – Captain Sinclair Easement/Improvements | \$180,000 | Approved |
| Environmental | CZM ANPDC Ecotourism | \$38,263 | Funded |
| Environmental | CZM NNPDC WWF | \$5,000 | Funded |
| Environmental | CZM Dredging | \$50,000 | Funded |
| Environmental | CZM Rural Enhancement Authority | \$10,000 | Funded |
| Transportation | VDOT – RTP FY19 | \$58,000 | Funded |
| Local | Urbanna Comp Plan Update | \$15,000 | Submitted |
| Emergency Mgmt | Re-Entry and Access Authorization Plans | \$44,050 | Funded |
| Emergency Mgmt | Regional Emergency Planner Position | \$49,500 | Funded |
| Environmental | Virginia CWF Funding – Living Shoreline Capitalization | \$250,000 | Approved |
| Emergency Mgmt | VDH RSAF – Middle Peninsula RMS Recruitment/Retention Plan | \$17,500 | Not funded |
| Emergency Mgmt | Gloucester County – COOP Plan | \$9,000 | Funded |
| Environ/Emergency | VDEM – Pre-Disaster Mitigation - Gloucester County Capt Sinclair Residential Property Mitigation | \$103,098 | Submitted |
| Environ/Emergency | VDEM – Flood Mitigation - Gloucester County Capt Sinclair Property Mitigation | \$103,098 | Submitted |
| Environ/Emergency | VDEM – Pre-Disaster Mitigation – Gloucester County – Nature Based Resiliency Solutions | \$132,001 | Submitted |
| Environ/Emergency | VDEM – Flood Mitigation - Gloucester County – Nature Based Resiliency Solutions | \$132,001 | Submitted |
| Environ/Emergency | VDEM – Pre-Disaster Mitigation – MP Reducing Flooding Impact of Repetitive Loss Structures | \$269,914 | Submitted |
| Environ/Emergency | VDEM – Flood Mitigation - MP Reducing Flooding Impact of Repetitive Loss Structures | \$269,914 | Not Funded |
| Environmental | NFWF – Resiliency Planning and Design for Hog Island Restoration | \$132,0112 | Not funded |
| Environmental | NFWF – Improving Coastal Resiliency Through Nature Based Solutions | \$269,914 | Funded |
| MPCBPAA | CBT – Hog Island Assessment and Development of Living Shoreline Strategies | \$50,000 | Submitted |
| Environmental | CBT – Social Marketing to Improve Shoreline Management | \$75,000 | Submitted |
| Local | VPA Dredging Proposals – Mathews | TBD | Funded |
| Local | VPA Dredging Proposals - Gloucester | TBD | Funded |
| Transportation | DRPT – FY20 Operating | \$67,846 | Submitted |
| Transportation | DRPT – Technical Assistance – Telecommuting as a Solution to Reduce Outcommuting | \$30,000 | Submitted |
| Transportation | VDOT – RTP FY20 | \$58,000 | Submitted |

ACRONYMS

| | | | |
|----------|---|-----------------|--|
| ACH | Automated Clearing House | MPRSC | Middle Peninsula Regional Security Center |
| AFG | Assistance to Firefighters Grants | NHD | Natural Heritage Data |
| AFID | Agricultural and Forestry Industries Development | NIMS | National Incident Management System |
| AHMP | All Hazards Mitigation Plan | NFWF | National Fish and Wildlife Foundation |
| BCC | Building Collaborative Communities Project | NOAA | National Oceanic and Atmospheric Administration |
| BOS | Board of Supervisors | NPS | National Park Services |
| CBPA | Chesapeake Bay Preservation Area | OCVA | Oyster Company of Virginia |
| CBSF | Chesapeake Bay Stewardship Fund | OLGA | On-line Grant Administration |
| CDBG | Community Development Block Grant | PAA | Public Access Authority |
| CEDS | Comprehensive Economic Development Strategy | RBEG | Rural Business Enterprise Grant |
| CIP | Capital Improvement Plan | RBOG | Rural Business Opportunity Grant |
| COI | Conflict of Interest | RFP | Request for Proposal |
| CRS | Credit Rating System | RFQ | Request for Qualifications |
| CVE | Countering Violent Extremism | RLF | Revolving Loan Fund |
| CZMP | Coastal Zone Management Program | RTP | Rural Transportation Planning |
| DEQ | Department of Environmental Quality | SERCAP | Southeast Rural Community Assistance Project |
| DGIF | Department of Game and Inland Fisheries | SHSG | State Homeland Security Grant |
| DHR | Department of Historic Resources | SWCD | Soil and Water Conservation District |
| DHCD | Department of Housing and Community Development | SWM | Storm Water Management |
| DMME | Department of Mines Minerals and Energy | SWRP | State Water Resource Plan |
| DOC | Department of Corrections | THIRA | Threat & Hazard Identification & Risk Assessment |
| DOE | Department of Energy | TIF | Tax Increment Financing |
| DRPT | Department of Rail and Public Transportation | TMDL | Total Maximum Daily Loads |
| EDA | Economic Development Administration | USDA | U.S. Department of Agriculture |
| EDO | Economic Development Organization | USFWS | U.S. Fish and Wildlife Service |
| EECBG | Energy Efficiency and Conservation Block Grant | VAPA | Virginia Planning Association |
| EOC | Emergency Operation Center | VAPDC | Virginia Association of Planning District Commissions |
| EPA | Environmental Protection Agency | VASG | Virginia Sea Grant |
| FEMA | Federal Emergency Management Agency | VAZO | Virginia Association of Zoning Officials |
| Fracking | Hydraulic Fracturing | VCP | Virginia Coastal Program |
| GIS | Geographic Information System | VCZMP | Virginia Coastal Zone Management Program |
| HAM | Amateur Radio | VCWRLF | Virginia Clean Water Revolving Loan Fund |
| HRPDC | Hampton Roads Planning District Commission | VDEM | Virginia Department of Emergency Management |
| LGA | Local Government Administrators | VDH | Virginia Department of Health |
| LPT | Local Planning Team | VDOT | Virginia Department of Transportation |
| LSIP | Living Shoreline Incentive Program | VDMME | Virginia Department of Mines, Minerals, and Energy |
| MOU | Memorandum of Understanding | VEE | Virginia Environmental Endowment |
| MPA | Middle Peninsula Alliance | Vertical Assets | "Towers or other structures that hold cell, broadband and other equipment" |
| MPBA | Middle Peninsula Broadband Authority | VHB | Vanasse Hangen Brustlin |
| MPCBPAA | Middle Peninsula Chesapeake Bay Public Access Authority | VIMS | Virginia Institute of Marine Science |
| MPEDRO | Middle Peninsula Economic Development and Resource Organization | VMRC | Virginia Marine Resource Commission |

| | |
|------|--|
| VOAD | Volunteer Organization Active in Disasters |
| VOP | Virginia Outdoors Plan |
| VRA | Virginia Resources Authority |
| VSMP | Virginia Stormwater Management Program |
| VTA | Virginia Transit Association |
| VWP | Virginia Water Protection |
| VWWR | Virginia Water Withdrawal Reporting |
| WIP | Watershed Implementation Plan |
| WQIF | Water Quality Improvement Fund |



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

Stephen C. Brich, P.E.
COMMISSIONER

VIA HAND DELIVERY

January 28, 2019

The Honorable Delegate M. Keith Hodges
Pocahontas Building, Room E410
900 East Main Street
Richmond, Virginia 23219

Re: HB 2314: Meeting with Localities.

Dear Delegate Hodges,

I am writing in response to House Bill 2314 (stricken from the docket), which would have required the Virginia Department of Transportation (VDOT) to work with the Virginia Economic Development Partnership and localities to develop traffic plans to support and encourage business development in technology, defense and green development zones established under local enterprise taxation programs adopted by localities pursuant to § 58.1-3245.12 of the *Code of Virginia*. Based on the issues and concerns that have been raised by localities in your district and that have prompted this legislation, I agree that more comprehensive discussions between VDOT and those localities are warranted.

Accordingly, I am committed to having the VDOT Chief Deputy Commissioner or Chief Engineer meet with interested local officials in your district to ensure the localities' issues and concerns relating to VDOT's role in business/economic development in the local enterprise zones are fully heard. In addition, I am committed to ensuring that, under the leadership of the Chief Deputy Commissioner and Chief Engineer, VDOT thoroughly reviews the issues that are being raised and works in cooperation with the localities to ensure that current programs are being administered in a manner that, to the extent permissible, is flexible and supportive of the localities' economic development efforts.

In closing, I wanted to thank you for your willingness to strike HB 2314 and to provide VDOT with this opportunity to further engage with localities in your district to more thoroughly review the issues that prompted this legislation. We will be reaching out to you soon to coordinate the discussions with localities. In the meantime, should you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Stephen C. Brich'.

Stephen C. Brich, P.E.
Commissioner of Highways

The Honorable Delegate M. Keith Hodges
January 28, 2019
Page Two

CC: Robert Cary, P.E.
Garrett Moore, P.E.

Chairman's Letter re. HB2315
Del. Barry Knight – Chair of House Rules Sub #1

Commissioner, Department of Transportation

Dear Commissioner:

I write to you pursuant to discussions during the 2019 General Assembly of Del. Keith Hodges' House Bill 2315. As you are aware, Del. Hodges voluntarily withdrew HB2315 from consideration since it is his understanding, and mine, that the intent of the legislation can be accomplished without the need of enabling legislation.

As Chair of the House Rules Subcommittee (No. 1) where this legislation was referred, I would request that you work with Del. Hodges and the Commonwealth Center for Recurrent Flooding Resiliency to develop a report as provided below no later than January 1, 2020. The report should be provided to me and to the Chair of the House Transportation Committee, with a copy to Del. Hodges. The report should contain the following:

1. Identification of public transportation infrastructure that is at risk of flooding or deterioration due to recurrent wind or tide flooding. Infrastructure would include roads, docks, bridges, wharfs, ditches, outfalls, drainage right-of-ways, or signage. The infrastructure should be classified by location - urban, suburban, rural, and rural coastal.
2. Recommendations of the agency to address at-risk infrastructure identified in the report.

The report should include an executive summary of the Department's findings and recommendations in addition to the full report. Thank you in advance for your cooperation in this matter.

Sincerely,

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Re. HB 2506

Mr. David K. Paylor
Director
Department of Environmental Quality
P.O. Box 1105
Richmond, VA 23218

Dear Director Paylor:

I write to you pursuant to discussions during the 2019 General Assembly of Del. Keith Hodges' House Bill 2506. It was the decision of the patron to continue this legislation to allow for input from you and others.

The goal of House Bill 2506 is to bring legislative relief to low-lying rural coastal waterfront homeowners suffering from recurrent flooding, tidal flooding, wind driven flooding, storm surge, and subsidence. Based on previous work, including that associated with House Bill 1094 considered in 2018, the patron believes that this can be accomplished without having a negative impact on water quality.

As Chair of the House Agriculture, Chesapeake and Natural Resources Committee, I am requesting that you be prepared to discuss how DEQ is equipped currently to address these concerns at a future meeting of the Joint Subcommittee on Coastal Flooding, of which Del. Hodges serves as co-chair.

Chairman Hodges, as Co-Chair for the Joint Subcommittee on Coastal Flooding, will be providing a follow-up letter providing you additional information regarding your presentation.

Thank you in advance for your cooperation in this matter.

Sincerely,

Copy to:

Director, DCR
Director, VDEM
Commissioner, VMRC
Ann Phillips, Governor's Office

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Middle Planning District Commission
February 18, 2019

The 2019 Virginia General Assembly Session is scheduled to adjourn on February 23. The budget conferees have been selected and are working to complete the work on the General Assembly budget by the close of Session.

Provided below are updates to legislation that has changed since the last legislative report.

HB2313 would require the VDOT Commissioner to require any official who approves a highway access project to certify such project's consistency with the comprehensive highway access management standards. HB2313 has been approved by the House of Delegates with amended language providing the VDOT Commissioner's decision is consistent with standards already contained in Code (24VAC30-73-50). It passed Senate unanimously and has been signed by the President of the Senate and House Speaker and is awaiting communication to the Governor's office.

HB2315 would require VDOT to identify public transportation infrastructure - roads, docks, bridges, wharfs, ditches, outfalls, drainage rights-of-way, or signage - that is at risk of flooding or deterioration due to recurrent wind or tide flooding. The report requests identified challenges by location. Del. Hodges and the Chair of Rules Subcommittee No. 1 were informed the report could be generated without the need of legislation, and so the request for work will be initiated through a letter from the Chairman of the Rules Subcommittee. A draft of the letter is attached with these notes. The report is scheduled to be complete by January 1, 2020.

HB2316: Voluntary boundary agreement between counties of Caroline and Essex county allowing for petition to circuit court use of GIS map. HB2316 was unanimously approved by the House of Delegates and has passed Senate unanimously.

HB2322 Would Direct the Department of Health to develop a plan for the oversight, inspection and enforcement for septic pump-out as required under the CB Preservation Act for counties participating in the Rural Coastal Enhancement Authority. This bill would provide for more consistent management with a goal of improving septic compliance. HB2322 was amended from its original form at the request of the Health Department requesting the Department to present a plan for achieving the objectives of the bill to the Chairs of the House Committee on Health, Welfare and Institutions and the Senate Committee on Education and Health prior to implementation of plan. HB2322 was approved by the House of Delegates unanimously and the amended version was reported unanimously from Senate Education and Health Committee, and heads to the floor of the Senate will approval is likely.

HB2482: Provides clarification for the Middle Peninsula that land donated to the Public Access Authority will not disqualify the donation from eligibility for the credit. In this case, HB2482 would provide the donor of a marina the opportunity to proceed with the donation and continue to operate the marina. The bill passed the House of Delegates unanimously and was

unanimously approved by Senate Finance. Correspondence supporting HB2482 was provided to the Finance Committee leadership from MPPDC before the legislation was considered. HB2482 has been signed by the President of the Senate and House Speaker and is awaiting communication to the Governor's office.

HB2483: Would establish an income tax credit for a percentage of a donation to the Middle Peninsula Chesapeake Bay Public Access Authority. There are prescriptions within the proposed legislation as to provide limitation (at least 200 acres located on a waterfront AND available for public use). The bill was voluntarily stricken from consideration by Delegate. After several discussions with the Executive Director of MPPDC and MPPDC's lobbyist, there was no way to remove or minimize fiscal impact and the bill, if allowed to proceed, would fail in Finance Subcommittee with ANY fiscal impact. The Virginia Outdoors Foundation reached out to MPPDC representatives and requested to convene a work group in the off-season to determine if there is another way to achieve the objective of HB2483.

HB2404: Would add Mathews and Middlesex counties to list of counties that may impose a transient occupancy tax at a rate at 2%, but not to exceed 5%. Despite approval of House Finance Committee, HB2404 failed to receive enough votes on two occasions on the House floor. The work done on HB2404 this Session forms the foundation for work in 2020. Unfortunately, HB2404 may have been a casualty of dialogue in the House that had nothing to do the content and purpose of the legislation.

HB2506 provides a follow-up to legislation initially proposed during the 2018 General Assembly. This legislation would direct the State Water Control Board to adopt regulations allowing the owner of residential property in a Chesapeake Bay Preservation Area to deposit appropriate fill material in certain low-lying areas within 50 landward feet of a resource protection area (RPA) located on the property. The bill proposes to provide homeowners incremental mitigation options to address tidal and recurrent flooding by elevating land in a controlled and limited fashion. The House Ag Committee's Chair will be submitting a letter for off-season work on HB2506 to continue, using the Joint Subcommittee on Coastal Flooding as a platform to thoroughly review existing regulations that limits the objective of HB2506, and to develop solutions that would achieve the objectives of HB2506. A (draft) letter drafted and provided to the Chair of House Agriculture, Chesapeake and Natural Resources is attached with this report.

HB2783: Would allow select water-based business, traditionally found along the waterfront of the Rural Coastal Virginia Community Enhancement Authority boundary as defined in Code, to apply for loan funds to install living shorelines for water quality purposes. This is the first time that the Authority has dollars connected to its existence. The legislation, as amended, would restrict use of funds for living shorelines to (1) only businesses located within the boundaries of the Rural Coastal Enhancement Authority; working waterfronts (as defined in code) within those jurisdictions; or bed and breakfast operations, campgrounds or restaurants (as defined in code) within those jurisdictions. Del. Hodges, MPPDC's lobbyist and MPPDC Executive Director

developed language to amend original version. HB 2783 passed the House unanimously and was reported unanimously from Senate Agriculture, Conservation and Natural Resources committee on Feb. 14, 13-0.

State Budget: Conferees from the Senate and House were appointed last week to negotiate final terms of the Senate and House budgets. On Thursday, the House of Delegates approved its budget amendments. Budget language authorizing, upon the request of localities participating in NFID community rating system, VDOT to place signage to improve safety of motorists during flood conditions in localities participating in the National Flood Insurance Program Community Rating System was NOT among the transportation related language amendments approved by the House.

Other Action of Interest:

- The General Assembly voted last week to fill judicial vacancies. Lawmakers selected Gloucester Commonwealth's Attorney Holly B. Smith to fill a Juvenile and Domestic Relations judgeship in a district that runs from York County to King William and includes Gloucester and Mathews.
- Gov. Ralph Northam is expected to sign legislation that would require Dominion to excavate its ash ponds and recycle some of the 27 million cubic yards of existing coal ash. The rest would be moved into new, modern landfills. The deal allows Dominion to recover from ratepayers the full cost of the project, estimated at \$2.4 billion to \$5.7 billion, including financing costs and a profit. Lawmakers estimate the project will add no more than \$5 to the monthly bills of average households for the next 15 to 20 years.
- A bill to establish the Robert O. Norris Bridge and Statewide Special Structure Fund has been communicated to the Governor. The legislation creates a nonreverting fund that will be used to fund maintenance and replacement of large and unique structures. The legislation requires the Transportation Board to dedicate a portion of certain funds to the Fund; and evaluate the feasibility of using the Public-Private Transportation Act to design, build, operate, and maintain both the Norris and Downing bridges.
- Legislation has been approved by both the House and Senate that would authorize the VMRC Commissioner to decide which area within a riparian owner's waters shall be assigned for planting oysters and removes the \$1.50 fee of such assignment. The bill changes various provisions related to oyster-planting grounds.

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FEBRUARY 27, 2019

COMMISSIONERS

Essex County
Mr. John Clickener
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Mr. Michael A. Lombardo

Town of Tappahannock
Hon. Roy M. Gladding

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Dr. William G. Reay
Hon. Michael R. Winebarger

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)

King William County
Hon. David E. Hansen
Hon. Travis J. Moskalski
(Treasurer)
Mr. Eugene J. Rivara

Town of West Point
Hon. James Pruett

Mathews County
Hon. George C. Morrow
Mr. Thornton Hill
Hon. Marion C. Love
Ms. Melinda Conner

Middlesex County
Mr. Gordon E. White
Hon. Wayne H. Jessie, Sr.
Mr. Matthew L. Walker
Hon. Kathy H. Swinehart

Town of Urbanna
Hon. Diane Gravatt
Ms. Holly Gailey

Secretary/Director
Mr. Lewis L. Lawrence

**RESOLUTION DIRECTING STAFF TO ASSIST THE
VA DEPT. OF TRANSPORTATION IN TRANSPORTATION
RELATED MATTERS FOR THE MIDDLE PENINSULA
PLANNING DISTRICT AS NECESSARY IN COMPLIANCE
WITH THE PROVISIONS OF 23 U.S.C. 135**

WHEREAS the Middle Peninsula Planning District Commission (“the Commission”) is the Planning District Commission that serves Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex counties, and the towns of Tappahannock, Urbanna, and West Point.

WHEREAS the Virginia Department of Transportation and the Commission have entered in an agreement, dated March 24, 1993, to guide this partnership; and

WHEREAS State Planning and Research (SPR) funds in the amount of \$58,000 are being made available to the Middle Peninsula Planning District Commission for the period July 1, 2019 through June 30, 2020; and

WHEREAS the Commission has developed the Scope of Work and \$14,500 to utilize SPR funds for the benefit of the local jurisdictions comprising the Commission.

THEREFORE BE IT RESOLVED by the Commission that the Executive Director is directed, for and on behalf of the Commission, to furnish such documents and other information as may be required to qualify for authorization under the agreement with the Department and to administer such SPR funds made available, certifying that they shall be administered in accordance with the provisions of 23 U.S.C. 307(c), Highway Planning and Research Program Administration.

This the _____ day of _____, 2019

ATTEST _____
(Clerk or Secretary)

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MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION

RESOLUTION

To submit proposals to Virginia Port Authority for the shallow draft dredging of the Middle Peninsula’s four priority waterways – Davis Creek and Hole in the Wall in Mathews County and Aberdeen Creek and Timberneck Creek in Gloucester County.

COMMISSIONERS

Essex County
Mr. John Clickener
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Mr. Michael A. Lombardo

Town of Tappahannock
Hon. Roy M. Gladding

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Dr. William G. Reay
Hon. Michael R.
Winebarger

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J.
Swartzwelder
(Chairman)

King William County
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Mr. Eugene J. Rivara

Town of West Point
Hon. James Pruett

Mathews County
Hon. George C. Morrow
Mr. Thornton Hill
Hon. Marion C. Love
Ms. Melinda Conner

Middlesex County
Mr. Gordon E. White
Hon. Wayne H. Jessie, Sr.
Mr. Matthew L. Walker
Hon. Kathy H. Swinehart

Town of Urbanna
Hon. Diane Gravatt
Ms. Holly Gailey

Secretary/Director
Mr. Lewis L. Lawrence

WHEREAS, the federal government is no longer taking responsibility for maintaining safe boater access to Federally designated channels through shallow water dredging and maintenance of navigation infrastructure; and

WHEREAS, in May 2018, the Virginia General Assembly established the Virginia Waterway Maintenance Fund for the purpose of supporting shallow-draft dredging projects throughout the Commonwealth; and

WHEREAS, the waterways of the Middle Peninsula have played an important role in the development of Coastal Virginia’s Economy since colonial times; and

WHEREAS, these waterways and harbors also perform other valuable functions such as ports of refuge during inclement weather, ports for U.S. Coast Guard rescue stations, ports for law enforcement, ports for commercial fishing, ports for recreational vessels; and

WHEREAS, many waterways in the rural coastal Virginia and the Middle Peninsula Region still require regular maintenance dredging because of natural sedimentation, storm events, and littoral drift, among other factors; and

WHEREAS, the Virginia Waterway Maintenance Fund offers an opportunity for localities to address waterway dredging needs that are important to the region’s economy and way of life;

NOW, THEREFORE BE IT RESOLVED that the Middle Peninsula Planning District Commission has identified four waterways, including Davis Creek and Hole in the Wall in Mathews County and Aberdeen Creek and Timberneck Creek in Gloucester County, as the region’s top dredging priorities;

NOW, THEREFORE BE IT FURTHER RESOLVED that the Middle Peninsula Planning District Commission supports the submission of proposals to the Virginia Port Authority Waterway Maintenance Fund for these four priority waterways.

This the _____ day of _____, 2019

ATTEST _____
(Clerk or Secretary)

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Ralph S. Northam
Governor

Esther Lee
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

February 4, 2019

MEMORANDUM

TO: Executive Directors, Virginia Planning District Commissions

FROM: Tamarah Holmes, Ph.D., Associate Director

SUBJECT: 2019 Virginia CDBG Program Regional Priorities

By now each Planning District Commission has received notice of the availability of the 2019 CDBG Program Design. Following your review of the Program Design, we request that each Planning District Commission provide DHCD with the following two items by **Friday, March 22, 2019**:

A prioritized list of the CDBG Project Types and Activity Categories.

Using the *List of Project Types / Activity Categories and Ranking Worksheet* enclosed, rank the five project types in one of three priority groups. Proposals for projects in the highest priority group will receive 50 points. Those with projects in the middle priority group will receive 30 points and proposals for projects in the lowest priority group will receive 15 points.

A list of CDBG proposals expected to originate in your District in 2019.

Develop a list of the Competitive Grant (Community Improvement Grant) proposals which may be submitted from the Planning District in 2019. Include the locality name, project name, and project type.

Thank you for your attention to this. These two items will assist us in our evaluation of 2019 project applications. Should you have any questions, please call Tamarah Holmes, Ph.D., Associate Director, at (804) 371-7056.

**2019 Virginia Community Development Block Grant Program
Regional Priorities**

List of Project Types / Activity Categories and Ranking Worksheet

Project Types / Activity Categories

Please reference the 2019 CDBG Program Design for additional information on the Competitive Grant project types and activity categories. The following five items must be ranked in one of the three priority groups below. **Please check no more than 3 per priority group:**

Ranking Worksheet

Planning District Commission: _____

Priority (1 is highest, 3 is lowest)

- | #1 | #2 | #3 | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Comprehensive Community Development |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Economic Development – Business District Revitalization |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Housing – Housing Rehabilitation |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Community Facility (Including Housing Production) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Community Service Facility |

Expected 2019 CDBG Proposals:
