




MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: April 28, 2021
RE: April Commission Meeting via Zoom

COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope
Mr. Michael A. Lombardo

Town of Tappahannock
Hon. Roy M. Gladding

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Michael R. Winebarger
Dr. William G. Reay
Mr. J. Brent Fedors

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto Williams

Town of West Point
Hon. James Pruett
Mr. John Edwards

Mathews County
Hon. Michael C. Rowe
Hon. Melissa Mason
Mr. Thornton Hill

Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna
Hon. Marjorie Austin

Secretary/Director
Mr. Lewis L. Lawrence

In light of the 2020 COVID-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Middle Peninsula Planning District Commission have transitioned to a virtual format. Regional Public Bodies were granted authority to conduct meetings electronically, pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19. While we do not know the exact duration of the current practice of electronic meetings, we will continue to function in this manner until such time as it is deemed advisable to return to in-person meetings.

Staff provided notice of this meeting and the means by which we are virtually gathered to members of the public on April 28, 2021 through electronic Facebook posting as well as on the MPPDC website, email distribution of notice to members, alternates, and known interested parties, including the media. This meeting will be recorded. Audio and visual recordings of the meeting and materials will be posted on the MPPDC website within 48 hours of this meeting. Any member of the public participating as an observer during the meeting may submit comments or questions at any time during the meeting via email at CSmith@MPPDC.COM or by using the online chat functions of the meeting platform. Those individuals who are observing by phone may be called upon to share questions or comments. This meeting agenda includes public comment. All comments and questions submitted during the meeting will be reviewed following the meeting and to the extent practical, responses will be provided or posted on the MPPDC website.

We ask that everyone identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines have been muted by the meeting administrator to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair. Staff will be monitoring the chat functions throughout the meeting to assure we do not overlook anyone wishing to participate, as appropriate, in the discussion. I will now ask our Secretary to certify we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

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Please join the meeting from your computer, tablet or smartphone:

<https://us02web.zoom.us/j/6998109642>

Meeting ID: 699 810 9642

To Join by Phone: 1-301-715-8592

Meeting ID: 699 810 9642

Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, April 28, 2021

125 Bowden Street

Saluda VA 23149

- I. Roll Call of Attendees and Certification of a Quorum
- II. Approval of March Minutes
- III. Approval of Financial Report for March
- IV. Executive Director's Report on Staff Activities for the month of April
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Presentation by HRSD on Re-organization Initiative (*tentative*)
- X. Grant Support Requests from Middle Peninsula Native American Tribes: Open Discussion
- XI. VDOT MOU for Dredging Permitting Hole-in-the-Wall (*anticipated*)
- XII. Other Business
- XIII. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

March 24, 2021

In light of the 2020 Covid-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Middle Peninsula Planning District Commission have transitioned to a virtual format. Regional Public Bodies were granted the authority to conduct meetings electronically, pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19. While we do not know the exact duration of the current practice of electronic meetings, we will continue to function in this manner until such time as it is deemed advisable to return to in-person meetings.

I. Roll Call and Certification of a Quorum

The monthly meeting of the Middle Peninsula Planning District Commission was held virtually on Wednesday, March 24, 2021, at 7:00 p.m. MPPDC Chairman Swartzwelder welcomed everyone in attendance and requested roll call. A quorum was certified as roll call determined Essex, King and Queen, King William, Mathews, Middlesex Counties and the Town of West Point were represented.

Commissioners Present

Essex County: John Magruder, Edwin "Bud" Smith, Jr. Michael Lombardo, Sarah Pope
King and Queen County: Tom Swartzwelder, Sherrin Alsop
King William County: Travis Moskalski, Ed Moren, Otto Williams
Mathews County: Tim Hill, Mike Rowe
Middlesex County: Gordon White, Wayne Jessie, Sr., Reggie Williams
Town of West Point: John Edwards

Commissioners Absent

Gloucester County: Ashley Chriscoe, Dr. Willy Reay, Michael Winebarger, Brent Fedors
King and Queen County: R.F. Bailey
Mathews County: Melissa Mason
Town of Urbanna: Vacant
Town of Tappahannock: Monte "Roy" Gladding
Town of West Point: James Pruett

Also in Attendance

Lewis Lawrence, MPPDC Executive Director
Curt Smith, MPPDC Deputy Director
Heather Modispaw, MPPDC Chief Financial Officer
Jackie Rickards, MPPDC Senior Planner
Dawn Mantell, MPPDC Executive Assistant
Guests

II. Approval of February Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the February Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the February Minutes. Mr. Moskalski moved that the February Minutes be approved. Ms. Alsop seconded the motion; motion carried.

III. Approval of Financial Report for February

Chairman Swartzwelder asked whether there were any questions regarding the financial report for February before being approved subject to audit. There being no questions, Chairman Swartzwelder requested a motion to approve the financial report for February subject to audit. Mr. Hill moved to approve the financial report for February subject to audit. Mr. Moskalski seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of March

Chairman Swartzwelder requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the month of February. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed the Commissioners' attention to several items:

- Continued testing of the Bay Direct App for official launch in March. Mr. Lawrence, Executive Director reported the need for additional contact with farmers in Essex, King William, and King & Queen Counties. Videos and testimonials will be released soon and should assist anyone with products to sell, becoming familiarized with the workings of the Bay Direct App. There was some discussion concerning Apple's rigorous review process, the recent receipt of the official approval from Apple and the announcing of the App's availability for download from the Apple Store. Stephanie Heinatz, Consociate Media has prepared a release and is expected to get that information out soon.
- Submitted the Joint Permit application to Virginia Marine Resource Commission (VMRC) for permitting of the new public fishing pier at Captain Sinclair's Recreation Area. Mr. Lawrence reported the permit has been submitted but staff received a request for measurements of the existing roof on the dock before the process could move further.
- Consulted with Virginia Outdoors Foundation (VOF) staff regarding placement of fiber for broadband service within either a public or private right-of-way where a conservation easement has been located. Since easements are held between the landowner and the VOF, local government has no relationship to this private contract. Mr. Lawrence stated this will be important for the local planners. King & Queen County became the first locality to get fiber into the ground for residential broadband. During this process, it was discovered that VOF was going to require a review of every property involved in the laying of the fiber line, particularly properties containing an easement. MPPDC staff began asking VOF if they are apprised of the current number of easements in the Middle Peninsula and how much time that process involves. After much discussion, VOF concluded local government is under no current mandate to review fiber placement. Local planners will be advised of this outcome.

- Consulted with David Rose, Senior Vice President and Co-Head of Public Finance of Davenport Financial regarding capitalizing the MPPDC Fight-the-Flood program to an appropriate level to support the need for shoreline improvement projects.
Mr. Lawrence reported the MPPDC is undercapitalized as the demands for living shorelines in the Middle Peninsula continue to increase. To protect the waterfront tax base, staff will be working with the localities in creating a financial package to submit to VRA siting significant duress to local tax base without this revenue.
- Submit application to the VA Port Authority for Waterway Maintenance Fund for dredging and beneficial reuse at Hole-in-the-Wall in Mathews County. Coordinate with VDOT and VPA regarding timing of bridge repairs at Gwynn's Island and HITW dredging.
Mr. Lawrence stated that after this submission, Joyce McGowan, VDOT contacted him to inquire about this project, particularly the expected receipt of funding. Currently, VDOT has plans to replace the Gwynn's Island bridge in the late Summer or Fall of this year. Ms. McGowan's concern is the timing of these two projects overlapping and creating a problem with accessibility to the island. VPA has been notified of this potential problem in hopes timing will be factored in this when reviewing the application.
- Coordinate with VDOT and localities on a proposal for USDOT BUILD funding to design improvements for publicly owned working waterfronts.
Mr. Lawrence stated this is a resubmittal of a USDOT BUILD grant that was submitted last year to USDOT for significant infrastructure funding to repair public wharfs, docks, bulkheads etc. This resubmittal contains the current infrastructural needs only. One example of the types of projects nominated is the current filling in of the boat ramp at Wake Landing in Middlesex County. As part of conveying the need to overhaul the proposed infrastructures, Consociate Media will be engaged in documenting the engineering deficiencies to better illustrate the needs to USDOT.
- As the All-Hazards Mitigation Plan (AHMP) is updated, Local Planning Team members from the Middle Peninsula localities will have the opportunity to review the updates and provide feedback.
Mr. Lawrence reported the Town of Urbanna is fully engaged and the team is currently moving well.

V. MCBPAA Update

Melinda Conner, PAA Chairman reported the PAA is scheduled to meet on Friday, April 2 to discuss a potential land donation on Perrin Wharf in Gloucester County that includes a house in move-in condition which opens up possibilities for the PAA. The Board is currently working with Stephanie Heinatz, Consociate Media on the rebranding and new website for the PAA.

VI. MPA Update

In the absence of Ashley Chriscoe, MPA Vice Chairman, Mr. Lawrence, MPA Secretary stated the complete report from legal counsel has been received and reviewed. A response was submitted back to legal counsel and as soon as Mr. Chriscoe approves the final report, it will be reviewed by the MPA Board accordingly. Mr. Lawrence recommended the approved report then be distributed to the Local Government Administrators for informational purposes.

VII. MPPDC Public Relations/Communications Update

Bay Direct App – Stephanie Heinatz, Consociate Media reported since the last Commission meeting in February, the Bay Direct App has been launched and approved by the Apple Store for download. The biggest challenge expected was being approved by the Apple Store. This process normally takes weeks but was only a matter of days. The link is also available on Google Play and the Bay Direct website. Ms. Heinatz hopes to see connections being made between agricultural and seafood vendors and consumers before the next Commission meeting. All in attendance were encouraged to visit the website and to download the app.

Vaccine Rollout – Ms. Heinatz reported she is continuing to work on behalf of the Commission and Middle Peninsula localities on education and communication regarding the COVID-19 vaccine rollout. The current mission is to ensure the information on where to get the vaccine and how to register is widely available. Dr. Williams, Director of Three Rivers Health District feels the crucial aspect is making sure residents get registered. The current challenge seems to be residents are not showing up for their vaccination appointments whether it be because they are getting vaccinated in other ways such as help systems or pharmacies. Dr. Williams projects the Middle Peninsula region will be ready for May 1st, when the vaccine is made available to the entire public and Consociate Media will be ready to get this crucial information out digitally, print and radio.

EcoTourism – Ms. Heinatz reported as part of the work on the coastal program, business resiliency training will be made widely available via a livestream broadcast event. The workgroup has set the date of this event for the first week of May. Built on the Chamber of Commerce “Resiliency in a Box” program, information will be made available to local Economic Development Authorities.

VIII. Public Comment

None.

IX. Presentation of Fight the Flood

Stephanie Heinatz, Consociate Media reported the Fight-the-Flood program has evolved over the past year into a directory of businesses that are uniquely capable of building more resilient properties and homes for residents across the Middle Peninsula. This program is intended to assist in connecting residents with unique grants and loan opportunities to fund their ability to hire these companies to make their homes and properties more resilient to flooding. The soft launch has been completed and is now available for businesses to add their services to the directory. Ms.

Heinatz shared her screen and provided the Commission with a walkthrough of the website and application/intake process to show how it works from a resident's perspective. The project team is already beginning to examine ways to build a stronger database and continue improving resiliency in the Middle Peninsula moving into the next phase of this program.

X. General Assembly Session Overview

Robert Crockett, Advantus Strategies provided an overview of the 2021 General Assembly Session via PowerPoint presentation. This year's session was virtual in every way (texts, calls, video). Typically, during the General Assembly Session, about 3k bills are introduced, this year there were only 1,092. Of those, 622 passed, 447 were killed and 23 were consolidated. Some of the high-profile legislation was the legalization and possession of marijuana; Virginia is the 23rd state to abolish the death penalty (first southern state); Tax conformity and PPP loan deductibility; and State-run retirement program for private sector employees. MPPDC initiative HB2187 – Recurrent Flooding Resiliency Clearinghouse was introduced by Del. Hodges, approved by both chambers and has already been signed by the Governor. HB2187 calls for the Commonwealth Center for Recurrent Flooding Resiliency to evaluate the development of a Flood Resiliency Clearinghouse Program for coordinating flood mitigation solutions. The second MPPDC initiative, HB2217 – Access Authority Liability has passed both chambers and the Governor has until March 31st to sign. This bill grants public access authorities, including land holdings and facilities of authority, liability protections given to localities in relation to parks, recreational facilities and playgrounds. MPPDC bills of interest the Governor has until March 31st to sign are: HB2186 allows Mathews County to appoint one employee of locality to EDA Board; HB1903 authorizes localities to reduce speed limits to less than 25 mph (no less than 15 mph) in a business district; SB1469 Establishing an Opioid Abatement Authority to work with the Attorney General to administer Opioid Abatement Fund; SB1393 gives localities the ability to exceed requirements in tree replacement and conservation ordinances in some situations and creates a stakeholder group to develop and provide recommendations to encourage conservation of mature trees; and HB1919 authorizes a locality, by ordinance, to establish a green bank to promote the investment in clean energy technologies in its locality and provide financing for clean energy technologies. All of the critical solar bills of interest to the MPPDC passed. One of the state budget successes is the MPPDC's elevated septic pilot program. Originally a bill introduced by Del. Hodges, HB2188 was converted to a budget amendment by Del. Mark Sickles (D-Fairfax), Vice Chair of Appropriations. This funding amendment in DHCD section provides \$120k over the biennium from the general fund and requires a \$10k contribution.

Executive Director, Lewie Lawrence stated previous attempts with the General Assembly had been made to no avail, this time was a matter of negotiating to run the pilot out of the floodplain, testing the resiliency concept without fear of contamination from a failed system.

Mr. Crockett continued with his presentation reporting on a crucial language only budget amendment regarding The Coastal Inundation Transportation Infrastructure

Study conducted by VDOT. This amendment requires annual reporting to the General Assembly in effort to eliminate current transparency and communication deficiencies with the study. The state budget is scheduled to come back to the General Assembly on April 7th during the reconvened session.

XI. FY20 Audit Presentation

Heather Modispaw, Chief Finance Officer presented the Commission with the MPPDC FY20 Audit performed by Dunham, Aukamp & Rhodes, PLC. Ms. Modispaw noted for those who may be unaware, the annual audit is required for the MPPDC to continue obtaining grant funding opportunities. The FY20 audit report noted that MPPDC's 2020 financial statements are in good order and ended in accordance with accounting principles generally accepted in the United States of America – i.e., it was a good audit with no “findings”. The Commission ended FY20 with a total net position decreased by approximately \$1,350, generally meaning the MPPDC broke even. There being no questions, Chairman Swartzwelder requested a motion to accept the audit report as presented. Mr. Magruder moved that the FY20 Audit Report as presented. Mr. White seconded; the motion carried.

XII. OIPI VDOT Award – Prioritizing Smart Scale

Curt Smith, Deputy Director announced the MPPDC are the recipients of a technical assistance grant from the Virginia Office of Intermodal Planning and Investment. OIPI will assist in addressing the existing issues with the Long-Range Transportation Planning process and who best to assist than those who advise on the scoring criteria for the various transportation funding opportunities the state has? Over the coming months, Mr. Smith will be working the local Planners and Government Administrators with a component being brought back to the Commission. There will be three elements of the Scope of Work the OIPI Consultants will assign. (1) Developing a scoring-criteria to be applied to all transportation projects in the LRTP, (2) Create a policy document for Commission adoption which outlines how the Commission will apply for projects in the LRTP (when and under what conditions staff applies when requested by a locality and requiring action support via resolution, and (3) Screening projects to see which ones will align best with available funding. Competitive projects will be generated from where priorities align with VTRANS as well as where they do not and then be presented to the localities making the request. These elements will be used to transform the MPPDC transportation program over the next 6-12 months into a more competitive and aligned program.

XIII. VDOT RTP Grant Program Resolution

Curt Smith, Deputy Director presented a draft resolution pertaining to the annual VDOT RTP Technical Assistance Grant. The MPPDC has received this grant for many years and requires a resolution from the Commission. This resolution directs Executive Director, Lewie Lawrence to submit the application on behalf of the MPPDC. VDOT has unexpectedly moved the due date of this application up, necessitating action by the Commission. The Scope of Work will be similar as in prior years, maintaining the transportation plan while shifting slightly to evolve into the aforementioned process to

be developed with OIPI assistance. A priority for this year's program will be to develop SmartScale proposals to assist the localities to the greatest extent possible. The Local Planners are currently initiating discussions with VDOT to begin brainstorming which projects to develop applications for. Chairman Swartzwelder requested a motion to accept the resolution as presented. Mr. Magruder moved that the resolution be accepted to allow Lewie Lawrence to apply for this grant on behalf of the MPPDC. Ms. Alsop seconded; the motion carried.

XIV. Comprehensive Economic Development Strategy Update

Curt Smith, Deputy Director drew the Commission's attention to the updated pages of the CEDS for Commission approval. The Comprehensive Economic Development Strategy (CEDS) functions as a living document and is updated regularly. Various State and Federal grant funding programs require a specific project to be referenced in the regional CEDS. Changes to the plan included addition of a strategy for the expansion and enhancement of the LaGrange Industrial/Business Park including water and sewer service development, addition of a strategy for the Town of Tappahannock to create a waterfront park at Hoskins Creek, addition of a reference to the VA Sea Grant Coastal Resilience & Adaptation Economy GO Virginia-funded project, and an update reflecting the 2021 DHCD Regional Priorities the Commission. Chairman Swartzwelder requested a motion to re-adopt the CEDS plan. Mr. Bud Smith moved to re-adopt the CEDS plan as presented. Ms. Alsop seconded; the motion carried.

XV. Other Business

Chairman Swartzwelder congratulated Mathews, Middlesex and Gloucester Counties for receiving VATI Grant Awards and also shared a thought regarding the new bill opting out of stormwater which started with the late Jack Miller. Mr. Swartzwelder noted how someone's work and influence can continue long after they are gone.

XVI. Adjournment

Chairman Swartzwelder requested a motion to adjourn. Mr. Otto Williams so moved, Ms. Alsop seconded; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 03/31/2021

Run Date: 04/20/2021
 Run Time: 4:09:42 pm
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----- Expenditures -----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	Housing Loan Admin - EE&CBG I	318.88	28.46	211.99	106.89	66.48%	213.12	1.13
30118	FY20 MPA Staff Support	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
30119	Essex Planning Grant-Broadban	3,411.18	42.44	3,297.60	113.58	96.67%	3,000.00	(297.60)
30121	FY21 MPA Staff Support (\$5k LLI	4,000.00	406.15	4,696.83	(696.83)	117.42%	9,277.47	4,580.64
30170	Sm Bus Loan Admin - MPBDP St	22,865.81	3.69	22,843.39	22.42	99.90%	26,967.71	4,124.32
30180	Covid Three Rivers PSA	2,350.64	0.00	2,350.64	0.00	100.00%	2,350.64	0.00
30182	Covid CARES Act LOCAL PROJEC	331,400.00	442.83	281,902.63	49,497.37	85.06%	310,400.00	28,497.37
30216	FY20 TDM Operating	84,807.00	1,824.12	80,647.69	4,159.31	95.10%	71,051.57	(9,596.12)
30217	FY21 TDM Operating (Funded C	44,253.00	3,392.01	32,812.71	11,440.29	74.15%	24,098.93	(8,713.78)
30318	FY21 Rural Transportation Planr	72,500.00	7,904.79	47,255.58	25,244.42	65.18%	25,891.47	(21,364.11)
30420	Onsite Loan Management	164,912.75	547.21	163,869.79	1,042.96	99.37%	189,235.13	25,365.34
30450	Septic Pumpout (Homeowner P:	21,804.00	91.96	11,603.55	10,200.45	53.22%	9,946.48	(1,657.07)
31002	GA Lobby	25,850.00	10,000.00	20,000.00	5,850.00	77.37%	32,930.00	12,930.00
31212	Mid Pen AHMP Update	142,863.00	4,118.24	49,882.91	92,980.09	34.92%	43,437.58	(6,445.33)
31500	Living Shoreline Incentive Progr:	23,683.58	199.37	23,410.85	272.73	98.85%	38,514.81	15,103.96
32015	PAA Staff Support	12,200.00	1,184.04	7,878.51	4,321.49	64.58%	6,306.98	(1,571.53)
32018	PAA - Go VA Bay Direct	17,364.00	1,643.52	15,077.41	2,286.59	86.83%	(3,841.23)	(18,918.64)
32019	PAA - VMRC Public Fishing Pier/	10,000.00	899.42	1,796.20	8,203.80	17.96%	0.00	(1,796.20)
32151	NFWF Ware River Landowners L	199,914.09	250.77	43,333.45	156,580.64	21.68%	31,778.64	(11,554.81)
32153	Coastal TA FY20	69,000.00	137.30	68,787.76	212.24	99.69%	69,000.00	212.24
32154	ANPDC EcoTourism 3	58,333.00	207.46	58,869.86	(536.86)	100.92%	52,550.66	(6,319.20)
32155	DEQ Planner #16889	65,000.00	165.61	64,955.93	44.07	99.93%	70,815.23	5,859.30
32156	PAA - DEQ Hogg Island- Subs: VI	3,585.00	15.05	3,423.49	161.51	95.49%	3,585.00	161.51
32157	NFWF Mathews-\$70k Revolving	310,377.80	15.12	4,952.14	305,425.66	1.60%	4,799.73	(152.41)
32158	DEQ CZM Coastal TA 21	129,000.00	10,556.00	49,139.36	79,860.64	38.09%	22,965.72	(26,173.64)
32159	DEQ Planner Yr2 (Proj Bal = Savi	39,741.00	6,126.13	11,816.89	27,924.11	29.73%	1,824.53	(9,992.36)
32160	DEQ CZM ANPDC EcoTourism 4	28,500.00	448.33	7,629.60	20,870.40	26.77%	4,196.49	(3,433.11)
38021	FY21 Local Projects	213,670.00	32,174.24	121,333.04	92,336.96	56.79%	194,375.82	73,042.78
38801	VPA Hole in Wall (Mathews)	129,395.00	462.46	127,561.19	1,833.81	98.58%	129,395.00	1,833.81
38802	VPA Davis Creek (Mathews)	132,128.00	458.61	129,860.82	2,267.18	98.28%	132,158.00	2,297.18
38803	VPA Aberdeen Creek (Gloucest	117,528.00	477.88	116,684.78	843.22	99.28%	117,528.00	843.22
38804	VPA Timberneck Creek (Glouces	115,328.00	476.21	114,452.50	875.50	99.24%	115,328.00	875.50
38805	PAA - VPA Dredging Business Pl:	59,524.00	5,841.39	27,354.42	32,169.58	45.96%	11,205.91	(16,148.51)
38806	VPA Cedarbush (Gloucester)	175,000.00	913.96	71,747.35	103,252.65	41.00%	51,266.52	(20,480.83)
38807	VPA Parrots Creek (Middlesex)	150,000.00	2,157.22	49,661.75	100,338.25	33.11%	26,714.79	(22,946.96)
38808	VPA Winter Harbor (Mathews)	150,000.00	2,296.93	62,460.93	87,539.07	41.64%	16,823.36	(45,637.57)
Totals:		3,130,607.73	95,908.92	1,903,563.54	1,227,044.19	60.80%	1,846,092.06	(57,471.48)

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 03/31/2021
 Format: 1 Board

Run Date: 4/20/21
 Run Time: 4:10:31 pm
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Assets:

Not Assigned to a Code	39,016.97
Cash in Bank	549,867.51
Cash in Bank, Restricted	366,013.46
Receivables	290,296.25
Property & Equipment	1,090.84
Prepaid Pension (Deferred Outflows)	28,175.57

Assets:	\$1,274,460.60
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Liabilities:

Not Assigned to a Code	77,085.27
Accounts Payable	135,016.72
VRA Loan Payables	348,959.30
Payroll Withholdings	1,626.10
Accrued Leave	47,208.28
Deferred Inflows (VRS)	67,268.00
Net Pension Liabilities	29,544.00
Cost Allocation Control	8,653.89

Liabilities:	\$715,361.56
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Equity:

Not Assigned to a Code	(88,018.40)
Local Initiatives/Information Resources	12,336.96
Economic Development	5,139.69
Transportation Programs	1,265.97
Onsite Repair & Pumpout	24,112.15
Housing	1.13
Coastal Community & Environmental	3,301.54
Public Access Auth Programs	(1,571.53)
Temporarily Restricted	177,307.09
General Fund Balance	425,224.44

Equity:	\$559,099.04
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Total Liabilities and Equity	\$1,274,460.60
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 03/31/2021
 Format: 1 Agencywide R&E

Run Date: 04/20/2021
 Run Time: 4:11:07 pm
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Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
	0.00	0.00	(19,592.32)	19,592.32	0.00%
Local Match	0.00	20,564.04	71,439.99	(71,439.99)	0.00%
Local Annual Dues	148,099.00	0.00	138,099.00	10,000.00	93.25%
Local Other Revenues	134,013.05	0.00	344,428.64	(210,415.59)	257.01%
Local Other Organizations	70,949.00	841.24	35,302.11	35,646.89	49.76%
State Revenues	1,113,642.00	214,020.65	587,686.63	525,955.37	52.77%
Federal Revenues	412,478.43	16,277.49	82,337.36	330,141.07	19.96%
Miscellaneous Income	1,600.00	386.48	2,292.91	(692.91)	143.31%
RevolvingLoan Program Income	2,380.00	782.49	70,937.41	(68,557.41)	2980.56%
Revenues	1,883,161.48	252,872.39	1,312,931.73	570,229.75	69.72 %
Expenses					
Personnel	503,706.06	40,868.42	381,871.87	121,834.19	75.81%
Communications	0.00	0.00	(15.99)	15.99	0.00%
Equipment & Supplies	700.00	0.00	369.96	330.04	52.85%
Travel	4,000.00	0.00	67.16	3,932.84	1.68%
Professional Development	4,660.00	0.00	1,175.00	3,485.00	25.21%
Contractual	1,167,114.92	15,615.92	557,466.11	609,648.81	47.76%
Miscellaneous	24,100.00	0.00	203,296.00	(179,196.00)	843.55%
Regional Share	0.00	20,564.04	71,439.99	(71,439.99)	0.00%
	0.00	18,860.54	140,101.08	(140,101.08)	0.00%
Expenses	1,704,280.98	95,908.92	1,355,771.18	348,509.80	79.55 %
Agency Balance	178,880.50	156,963.47	(42,839.45)		

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Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
April 20, 2021

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets in an effort to save on postage. As we strive to make this report more informative and user friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information:
http://virginialmi.com/report_center/community_profiles/5109000318.pdf

- For MPPDC Website: <http://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental Management*

Chief Financial Officer: Heather Modispaw

Contact Info: hmodispaw@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 31500 - Living Shoreline Incentive Program RLF

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

- Held discussion with Kelly at Deltaville Boatyard LLC regarding plants having to be installed before MPPDC can release the final funding draw. MPPDC Executive Director stated a draw could be released except for \$1500 for the cost of plants. The \$1500 would be released after Virginia Marine Resource Commission (VMRC) certifies the Living Shoreline. Funds were delivered to the Deltaville Boatyard where Keith Ruse provided staff with a walking tour of the marina.
- Advised staff of last communications with potential client who had begun a loan application last year. Advised potential client with steps required to proceed with assistance from MPPDC.
- *Executed ACH loan payments for loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- ***Revolving uncommitted funds - \$134,415***

Project 32018 – GoVA Bay Direct

This project is a special COVID economic development project that will facilitate electronic commerce between those who want to purchase “local” seafood/agricultural products and those who can sell “local” seafood/agricultural products by customizing an established mobile and web application to address the unique economic pandemic challenges facing the Middle Peninsula.

- Continue to load seafood businesses into the Bay Direct app to assist in the facilitation of ease for use by the public.
- Consociate Media has begun development of “How to” videos to assist both watermen and consumers utilize the Bay Direct app.
- Received payment from George Washington Regional Council (GWRC) paid to the incorrect entity. Contacted Jennifer Morgan at GWRC and was advised to return check and a new check will be reissued to the proper entity.

Project 32019 – Sinclair’s Public Fishing Pier

-

Project 32151 – NFWF Landowners Living Shorelines & Shoreline Management – Ware River

This is a two-part project that focused on continuing coastal resiliency and mitigation efforts, while simultaneously improving water quality, managing shoreline erosion and marsh loss. First, MPPDC staff will work directly with FEMA National Flood Insurance repetitive loss property owners to offer grant and loan funds through the MPPDC Living Shorelines Incentives Revolving loan to install living shorelines. Second, MPPDC will contract with VIMS to create a grant template to be used by localities to receive funding through the Virginia Waterway Maintenance Fund.

- Coordinated with VIMS staff on final products.
- Finalized inventory of 120 tidal waterways in the region from topo and tax maps. The inventory will serve as a critical baseline in determining local/regional dredging priorities.
- Client and MPPDC staff are waiting for the approval of the Gloucester County Wetlands Board's permit for the construction of a living shoreline. Contractor is standing by ready to commence work on this project.

Project 32158 – Virginia Coastal TA FY21

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Developed and submitted interim progress report to Virginia Coastal Zone Management Program (VCZMP) staff.
- Compiled data and worked with Berkley Group GIS staff to create a geodatabase (online map with data) showing flood hazard risks and sharing on the Fight-the-Flood website.
- Continued developing the structure for the Access database that will contain and relate non-spatial data and connect to the geodatabase.
- Continued refining the Fight-the-Flood intake form where participants can report needs and the information can be used for advancing the implementation of projects using grants and loans.
- Participated in the VA Coastal Resiliency TAC Economic Development Subcommittee meeting on March 22.
- Participated in the York River and Small Coastal Basins Habitat Restoration Subcommittee meeting on March 23.
- Participated in the Coastal PDC meeting on March 30.
- Participated in a webinar on Green Banks on April 14.
- Coordinate with the RAFT team to review resilience scorecards for participating localities.
- Coordinate with VIMS staff regarding resilience strategy for Mill Creek boat ramp in Middlesex County.
- Explore reuse opportunities for utilizing muddy dredged material as concrete for construction purposes.
- Participate in the Virginia Bay Enhancement Working Group meeting for beneficial use of dredge material to identify prospective locations for beneficial reuse of material from the York Spit Channel in the Chesapeake Bay. Develop conceptual restoration project with VIMS staff in the vicinity of the Hole-in-the-Wall in Mathews County.
- Coordinate with US Army Corps of Engineers (ACOE) staff regarding prospective Section 510 dredging and beneficial reuse project prospects and other authorities issued during the 2021 Water Resource Development Act.

- Coordinate with localities and SolSmart team regarding a regional program. It was determined during the March Planners Roundtable Meeting that a regional program would not be pursued due to lack of interest from localities. Any localities interested in participating were advised to go through the program individually.
- Participate in a kickoff meeting with the GO Va Water Management Economy Grant Team.
- Coordinated with VA Housing regarding an elevated septic system pilot project.
- Develop proposal for National Fish and Wildlife Foundation (NFWF) Small Watershed Grant Funding to construct part of the shoreline protection designs for Hogg Island. Proposal may not be submitted due to Virginia Marine Resource Commission (VMRC) determining it will not commit match for the project.
- Consulted with Elizabeth Andrews, Director for the Virginia Coastal Policy Center regarding NO Discharge Zone (NDZ) vessel designation areas in rural communities.
- Consulted with Del. Keith Hodges regarding sales tax regulations.
- Participated in a meeting regarding the development of the King & Queen business innovation/tele-health center. Discuss various Economic Development Authority (EDA) and Community Development Block Grant (CDBG) grant programs available to assist potential tenants locating at the facility.
- Consulted with Davenport & Company financial advisors and Sands Anderson acting as bond counsel for the MPPDC, looking at ways to capitalize the MPPDC Fight-the-Flood Program at a level to meet constituent flood mitigation needs.
- Participated in a meeting to discuss the Chesapeake Bay national recreation area designation. Emphasized the need for rural coastal participation in the development of any draft legislation at the federal level.
- Convened a meeting of the Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA). Discussed various land donations, pier at Captain Sinclair's as well as the road. PAA directed staff to advise the Gloucester Crew Team of likelihood of the inability to access the facility due to the deteriorated condition of the road leading to the facility.
- Discussed the need to rebuild the Mathews County overlook at New Point utilizing Rotary Club funding. Jack White, Mathews County citizen is coordinating and has requested information of various grant programs available to assist with this project.
- Consulted with an absentee landowner interested in donating a waterfront home in lower Guinea to the Middle Peninsula Chesapeake Bay Public Access Authority. Advised the owner of a motion passed by the PAA Board to accept the donation, pending appropriate due diligence.
- Consulted with an Essex County citizen interested in learning about conservation easements and tax credits. Directed the citizen to the Virginia Outdoors Foundation (VOF) as well as the Virginia Department of Tax conservation tax credit program website.
- Continued ongoing conversation with Virginia Department of Emergency Management (VDEM) regarding leveraging donated waterfront land as match against future FEMA flood mitigation projects. Utilizing donated land as match essentially protects two properties for the price of one.
- Consulted with an absentee landowner on the Perrin River in Gloucester County regarding potential donation of a waterfront land to the PAA. Advised the owner of a motion passed by the PAA Board to accept the donation, pending appropriate due diligence.
- Participated in a meeting of the project Technical Advisory Subcommittee for the development of the Virginia Coastal Master Plan.

- Participated in a call with Dewberry to discuss the development of the Virginia Coastal Master Plan and the work of the Project ID Subcommittee.
- Consulted with Mary Carson Stiff of Wetlands Watch regarding FEMA floodplain regulations and manmade disturbances within the floodplain.
- Consulted with Gloucester County Engineer, Ann Paine regarding homes within the FEMA floodplain looking to be mitigated against flood damage.
- Convened the monthly Local Government Administrators meeting. Discussed status of the pandemic with Dr. Rich Williams, Director for the Three Rivers Health District; unemployment fraud cases; explored the development of a regional cigarette tax program.
- Received a call from an interested citizen looking to grow and expand eco related business opportunities on PAA lands, including aquaculture development.
- Worked with April Bahen of Department of Environmental Quality (DEQ) to update budget tables for FY22 proposal.

Project 32160 – ANPDC Eco Tourism IV Promoting Ecotourism to Support Conservation of Conserved Lands and Resilient Communities

This project will build on the efforts completed between 2017 – 2019. During this project PDC's will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. PDC's will also organize a business resiliency training for local businesses. Finally, PDCs will create a tiered priority list for paddling launch sites that need signage enhancements and will begin the development of graphic design content for the selected launch sites.

- Provided Accomack-Northampton Planning District Commission (ANPDC) and MPPDC actions to insert into the semi-annual progress report due April 15th.
- Met with Consociate Media and Berkley Group to discuss efforts moving forward regarding the development and hosting of an ecotourism business resiliency training program. It was determined Consociate Media would host a live virtual Resiliency Training in early May. This training will also be recorded and used for continuing business resiliency training through Middle Peninsula media channels (i.e. social media channels, Fight-the-Flood Program website, etc.)
- Developed Resiliency Business Training scheduled for Summer 2021.
- Posted Ecotourism related blogs to Virginia Water Trails website (www.VirginiaWaterTrails.org).
- Coordinated with MPPDC staff on tasks and workplan (products #1, 2, 5 and 8).

Project 38805 – Local Government Dredging Implementation Business Plan Development

This project will study and determine the most cost effective and efficient alternative for local government dredging operations using existing and new channel survey information.

- Virginia Institute of Marine Science (VIMS) has been granted a 3-month no cost extension to allow ample time for conducting high-resolution elevation surveys of creeks and prospective reuse/disposal areas using a drone, to be purchased with grant funds.
- Continued to communicate with US Army Corps of Engineers (ACOE) regarding categorical permission in federally authorized channels. Public comment period slated for this Summer.
- 15 channel characterization surveys (bathy. & sed. cores) were completed in February. Post-processing of the data is ongoing.

- Drone surveys of the 15 creeks to establish basemaps for the sediment and bathymetric data has been completed.
- Other GIS assessments are ongoing. The tidal prisms are being determined for all waterways and a review of gray literature & online reports to find existing data and determine reported issues is ongoing.
- Finalized White Paper summarizing Grant and Loan Resources for Dredging Activities.
- Developed draft budget and annual cost report for local government dredging program.
- Identified and coordinated with the dredging equipment industry on 4 scenarios for identifying mechanical and hydraulic dredging equipment.
- Provided a draft write-up on the dredging equipment and staffing to the team.
- Finalized a comparative analysis of real estate values in Mathews County to enhance understanding of local financing alternative feasibility.
- Submitted quarterly report to Virginia Port Authority (VPA).
- Consulted with Troy Hartley, Director for Virginia Sea Grant regarding the development of an MOU between the PAA and Virginia Sea Grant GO Va Virginia Water Management Economy grant.
- Coordinated with Timmons Group to address discrepancy on final invoice.

Project 38806 – Cedarbush Creek Dredging Design

This project will focus on the pre-planning activities to dredging Cedarbush Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Virginia Institute of Marine Science (VIMS) has been granted a 3-month no cost extension to allow ample time for conducting high-resolution elevation surveys of creeks and prospective reuse/disposal areas using a drone to be purchased with grant funds.
- Organized existing data on the channel and potential disposal area at Middle Peninsula State Park including creation of GIS database.
- Completed surveying/coring work.
- Sediment sampling for contamination has been completed with no issues found.
- Benthic/Fisheries literature review is complete. Physical parameters have been found, compiled, and put into GIS, when possible.
- Post-processing of cores and bathymetric surveys is underway. Processing of the cores to be completed this month. Sediment sample analysis for grain size will occur as samples are taken. The channel determination and volume calculations are complete.
- Held discussions with VA Department of Conservation and Recreation (VDCCR) regarding the construction of an upland placement area at the Middle Peninsula State Park. VDCCR has agreed to explore the prospect if funding becomes available and if certain conditions are met regarding no impacts to critical habitat, maintenance of the facility, and contamination of the dredged material. The facility could hold material from Aberdeen, Timberneck, and Cedarbrush Creeks.
- Draft Design Report is underway.
- Submitted quarterly report to Virginia Port Authority (VPA).

Project 38807 – Parrots Creek Dredging Design

This project will focus on the pre-planning activities to dredging Parrots Creek in Middlesex County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Virginia Institute of Marine Science (VIMS) has been granted a 3-month no cost extension to allow ample time for conducting high-resolution elevation surveys of creeks and prospective reuse/disposal areas using a drone to be purchased with grant funds.
- Organized existing data on the channel and potential disposal areas including creation of GIS database.
- Surveying/coring work has been completed.
- Sediment sampling for contamination has been completed with no issues found.
- Post-processing of cores and bathymetric surveys to be completed this month. Sediment sample analysis for grain size will occur as samples are taken. The channel determination and volume calculations are complete.
- Dredged material to consist primarily of fine-grained mud with low beneficial reuse potential in the vicinity of the creek. Discussions are underway between the Middlesex County Board and nearby property owners regarding construction of an upland disposal area for holding the dredged material.
- Benthic/Fisheries literature review is complete. Physical parameters have been found, compiled, and put into GIS if possible.
- Draft Design Report is underway.
- Submit quarterly report to Virginia Port Authority.

Project 38808 – Winter Harbor Dredging Design

This project will focus on the pre-planning activities to dredging Winter Harbor in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

- Organized existing data on the channel and potential disposal areas including creation of GIS database.
- Surveying/coring work has been completed.
- Post-processing of cores and bathymetric surveys to be completed this month. Sediment sample analysis for grain-size will occur as samples are taken. The channel determination and volume calculations are complete.
- Dredged material to consist of coarse sand from the mouth of the creek which is suitable for placement along adjacent beaches for beneficial reuse and mud from the creek interior which will likely require disposal within an upland area. Discussion have ensued between MPPDC and VIMS staff and a Mathews resident concerning beneficial reuse and upland disposal.
- Benthic/Fisheries literature review is complete. Physical parameters have been found, compiled, and put into GIS if possible.
- Draft Design Report is underway.
- Submitted quarterly report to Virginia Port Authority.

Project 32015 - Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Billed Gloucester Rowing Association for pool house electric bills.
- Attended April Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA) meeting and transcribed the Minutes.

Project 32157 – Mathews NFWF

This project will design, permit, and monitor living shoreline in targeted locations on the East River and the North River.

- Received project update from Virginia Institute of Marine Science (VIMS) Shoreline Studies Program on potential living shoreline design options. Drone photos have been taken and are being processed for inclusion into the final design for the site.
- Coordinated with VIMS staff on project design.

Project 32159 – DEQ Planner Yr2

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Participated in March 31 Planners Meeting to discuss various Watershed Implementation Plan (WIP) related items.
- Coordinated with local planners regarding septic pumpout tracking and reporting.
- Educated and directed local planners on MPPDC Bay WIP website and resources.
- Developed and submitted two grant applications to the VA Conservation Land Fund.
- Participated in various webinars regarding grants for stormwater BMP construction.
- Administer septic repair and living shoreline revolving loan funds to satisfy requirements of DEQ contract.
- Identify potential stormwater BMP projects on privately-owned parcels via Fight-the-Flood program.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30217 – Transportation Demand Management (TDM) Operating FY21

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated website – www.midpenrideshare.org.
- Responded to Kathy Molin of the Department of Rail and Public Transportation (DRPT) regarding clarification of items included in our FY22 TDM Operating Grant Proposal.
- Submitted SYIP change form to Kathy Molin at DRPT.
- Participated in monthly conference call with Kathy Molin at DRPT.
- ***Current commuter database – 406***
- ***Number of Commuters with logged alt mode trips in March – 74***
- ***Number of logged alt trips in March – 100***
- ***Reduced miles (VMT) in March – 1,208***
- ***Commuter Savings in March – \$695***

Project 30318 – Rural Transportation Planning FY21

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Developed and submitted Rural Transportation Planning (RTP) proposal to Virginia Department of Transportation (VDOT) for FY22 following coordination with VDOT District staff regarding the Scope of Work.
- Finalized scope for VA Office for Intermodal Planning and Investment’s (OIPI) Growth and Accessibility Planning Technical Assistance Program project. MPPDC will receive OIPI technical assistance to develop and adopt a planning process that will be utilized to evolve the MPPDC Rural Long-Range Transportation Plan into a living document focused primarily on identifying and prioritizing regional projects and recommendations for which local projects can or will score higher by using a performance-based criteria to more effectively and efficiently move projects for implementation.
- Coordinated with VDOT regarding state Orphaned Outfall Maintenance Study.
- Coordinated with local planners to identify next steps for the development of a multiuse path along US Route 17. It was agreed the MPPDC should pursue funding to conduct a corridor-wide study to better characterize potential issues presented by topography, wetlands, utilities, etc. The project will be added to the Long-Range Transportation Plan and presented to the MPPDC Board during 2021 for consideration.
- Worked with local and district VDOT staff to identify prospects in the Long-Range Transportation Plan that would be eligible and competitive for a STARS study.
- Coordinated with local VDOT staff regarding identification of projects for Smart Scale funding.
- Convened the March Planners Roundtable meeting.
- Coordinated with VDOT and localities on a proposal for USDOT RAISE (formerly BUILD) funding to design improvements for publicly owned working waterfronts. Application deadline has been set for July 12.
- Participated in VTrans webinar on trends analysis on April 14.

- Worked with VDOT and King and Queen County staff on the bridge structural deficiency study. Once complete, funding strategies for bridges and structural deficiencies that may not be capable of being improved using available state-of-good-repair funds will be identified and incorporated into a draft of the Long-Range Transportation Plan for consideration by the MPPDC.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 - On-Site Technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continuing to receive phone calls from homeowners and contractors regarding assistance for septic repairs. Discussed the MPPDC’s septic repair program and instructed how to apply.
- Potential client contacted the MPPDC on her mother’s behalf and completed a loan application for septic repair. The loan was approved but homeowner (mother) decided not to accept the loan for fear her home would be taken if she were to become unable to repay.
- Department of Environmental Quality (DEQ) has allowed pre-spending for match related to 319 award beginning April. Approval letters were sent to Big Dean LLC for two septic loans. Staff is waiting to hear back concerning which title company Big Dean LLC would like to use.
- Coordinated with Langley FCU to subordinate on a septic client’s mortgage refinance. Client was unable to refinance therefore subordination was cancelled.
- Provided client with loan payoff.
- Received notice of a MPPDC client’s bankruptcy filing. Client has a long history of ACH payments being rejected by their financial institution. A plan was put in place to begin receiving timely repayments.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients’ bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment to be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collection efforts.*
- ***Remaining uncommitted septic repair funding \$132,293 in loan funds – \$0 in grant funds.***

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30121 – Staff Support to Middle Peninsula Alliance (MPA) FY21

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits, and balanced bank account. Prepared monthly financial statements.

- Coordinated with stakeholders participating in a VA Main Street project to develop small-scale manufacturing activities to support local producers/makers in the region. The project will engage Consociate Media to develop a regional brand for all products along the lines of “Made in the MidPen” (final brand to be determined). The regional products brand is intended to add-value to existing products and encourage additional business development.

Project 30170 - Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership’s (MPBDP) Small Business Loan Portfolio after MPBDP’s dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients’ bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients’ bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- Provided client with payoff amount. Client paid off their loan and was provided with a closing statement.
- ***Funds available – \$144,340***

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 38021 - Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Updated and submitted the Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA) proposal to the Virginia Land Conservation Fund to acquire 125 acres owned by South Garden International, LLC which is adjacent to the Captain Sinclair Recreational Area.
- Reviewed and advised Tappahannock on town Community Development Block Grant (CDBG) proposal.
- Submitted application to have the region designated as an Economic Developments District (EDD) by the US Economic Development Authority (EDA). Coordinated with the Local Government Administrators (LGA) on required proposal elements. Notice from EDA is anticipated by the end of 2021.
- Responded to a request from King William County regarding questions related to a vaccine clinic and coordination with Three Rivers Health District for participants.

HOUSING

Funding –Housing Loan Program Income

Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.
- **Funds available = \$45,078**

EMERGENCY SERVICES
Funding – VDEM/FEMA/Homeland Security

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan. The plan will address mitigation of several natural hazards impacting the region.

- The Local Planning Team (LPT) will meet throughout the All-Hazards Mitigation Plan (AHMP) update. Below is a table that shows LPT meeting date and attendance.

Locality	Meeting 1 (012521)	Meeting 2 (020821)	Meeting 3 (022221)	Meeting 4 (032921)
Essex County	✓	✓	✓	✓
Mathews County	✓	✓	✓	✓
Middlesex County		✓	✓	✓
King William County	✓	✓	✓	✓
King & Queen County	✓	✓		✓
Gloucester County	✓	✓	✓	✓
Town of West Point	✓	✓	✓	✓
Town of Urbanna				✓
Town of Tappahannock			✓	✓
Missed meeting and no follow up		Missed meeting but followed up	✓ Attended meetings	

- As the All-Hazards Mitigation Plan (AHMP) is updated, Local Planning Team (LPT) members from Middle Peninsula localities will have the opportunity to review the updates and provide feedback. Below is a table that depicts the plan's sections, section feedback due date for Middle Peninsula localities, and the localities that have provided feedback.

SECTION	TITLE	Section Feedback Due	Counties						Towns		
			Essex	Mathews	Middlesex	King William	King & Queen	Gloucester	West Point	Urbanna	Tappahannock
1	Intro	4/30/2021									
2	Planning Process	TBD									
3	Community Profile	2/5/2021	X	X	X	X	X	X	X	X	X
4	Hazard Identification	TBD									
5	Risk Assessment Analysis (HAZUS)	TBD									
6	Capability Assessment	TBD									
7	Review of 2010 Strategies	TBD									
8	Mitigation Goals, Objects and Strategies	TBD									
9	Implementation Plan	TBD									
10	Plan Adoption	TBD									
11	Plan Maintenance	TBD									
12	Appendices	TBD									

- Followed up with localities regarding AHMP update tasks including the completion of the Capability Assessment, National Flood Insurance Program Survey (NFIP), and the local hazards assessment through the Kaiser Permanente Tool.
- Updated the AHMP project page with meeting minutes from the February 2021 LPT meetings at: <https://mppdc.com/index.php/service-centers/mandates/hazards>.
- MPPDC staff, with the help of LPT members developed a survey for public input. This survey requested information on local hazards and thoughts on mitigation actions. The survey opened March 1st and closed March 15th. It was shared on MPPDC Facebook page, some locality websites, and the MPPDC website. There were 106 responses. Results will be summarized and included in the AHMP update.
- Had discussions with FEMA and Dewberry concerning the HAZUS assessment and the data needs to run a Level 2 HAZUS. It was determined that the following is needed for the general building stock and essential buildings include but not limited to:
 - Centroid/footprint for each building identified as an essential or critical facility on a property and a designated name of each building.
 - Foundation type for each building.
 - Elevation of the finished floor is following the guidance for Zone A's (top of the finished floor) vs. Zone V's (bottom of the lowest floor member).
 - Replacement value of each improvement, the value of the contents of the building, construction materials, date constructed, and roof type, number of stories, building sq ft, backup power, sheltering capacity, basement present,
 - Mitigation improvements (e.g. hurricane ties, dry flood proofing, venting).
 - Footprint of each building identified with an address and sub-address designation.
 - Classification of building (residential, commercial, industrial, education...) NAICS codes need to be used.
 - Need to build rules of thumb for applying tax assessor data to unknown buildings, lot splits/mergers, vertically stacked properties like condos, multiple buildings on a parcel, how to handle unmatched data.
- Sent the LPT Section 1 and Section 3 of the updated plan for review and feedback. Feedback is requested to be returned to MPPDC Staff by 4/23/21.

- Sent the LPT tables to provide status updates on 2016 Mitigation Strategies and a table of new mitigation strategies to create an implementation plan. Feedback is requested to be returned to MPPDC staff by 4/30/21.
- Drafted and submitted the quarterly report due April 15.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY21 Indirect Cost rate =20.66%.

- Prepared vouchers, processed A/P, processed deposits, and balanced bank account. Prepared monthly payroll run. Prepared monthly financial statements.
- Distributed final FY20 Audit to all required entities.
- Submitted FY21 Indirect Cost Allocation Plan to Lamar Revis at National Oceanic and Atmospheric Administration (NOAA).
- Provided staff with 2021 Health Insurance Renewal rates and requested any updated information.
- Continued to assist Diane Fusco of PlanRVA with details as to how to submit reimbursement requests to VDEM for the All-Hazards Mitigation Plan (AHMP).
- Received call from XEROX concerning missed payments due to unreceived invoices. Contacted Jeff Greendyk and discovered the MPPDC had been enrolled in electronic invoicing but XEROX never included an email address to send invoices electronically. Mr. Greendyk corrected the error and submitted invoices for payment.
- Prepared financial reports and/or reimbursement requests for all projects requiring them.
- Worked with Wendy Howard-Cooper at Department of Conservation and Recreation (DCR) regarding shortage on reimbursement of Fight-the-Flood award. Clarified issue and DCR will process payment of the shortage.
- Attended VDEM Grants Portal Training.
- Attended ACT Webinar: Cause Marketing.
- Completed TLC renewal.
- Received IRS Letter of Determination.
- Updated quarterly staff allocations.

Closed Projects

Project 30118 – Staff Support to Middle Peninsula Alliance (MPA) FY20

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30450 – Septic Pumpout Program

This project will provide grants to 100 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Act requirement to have their septic tanks pumped out or inspected every 5 years. Eligible homeowners will receive a voucher equal to 50% of pumpout cost (maximum value \$150).

- Continuing to receive phone calls requesting information on applying for septic pumpout assistance due to the informational cards Gloucester County circulated to its residents.
- Worked with V'Lent at DEQ to update CBIG reports containing inaccuracies due to DEQ formula errors.

Project 32153 – Virginia Coastal TA FY20

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32154 – ANPDC Eco Tourism III

This project will build on ecotourism efforts from Year 1 and 2 and extend Middle Peninsula Watertrails into the Piankatank River and Rappahannock River. The Rural Coastal Virginia Ecotourism Steering Committee will refine the Virginia Watertrails website and will continue to promote watertrails and eco-tourism in Rural Coastal Virginia.

Project 32155 – DEQ Chesapeake Bay WIP Technical Assistance (Year 1)

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32156 – CZM Hog Island Resilience Design

This project will design shoreline protection measures and prepare a permit for the construction of the activities at Hog Island in Gloucester County.

Project 38801 – Hole-in-the-Wall Dredging Design

This project will focus on the pre-planning activities to dredging Hole-in-the-Wall in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38802 –Davis Creek Dredging Design

This project will focus on the pre-planning activities to dredging Davis Creek in Mathews County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38803 – Aberdeen Creek Dredging Design

This project will focus on the pre-planning activities to dredging Aberdeen Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

Project 38804 –Timberneck Creek Dredging Design

This project will focus on the pre-planning activities to dredging Timberneck Creek in Gloucester County. Pre-planning includes surveying the channel, conducting sediment sampling, and a benthic, marine, and fishery assessment as well as gathering information for the permitting of the dredging project.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B: EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Opportunities Identified to Implement Commission Priorities

April 2020 – March 2021

Service Center	Project Title and Description	Date Applied	Funding	Status
MPCBPAA	VA Sea Grant GO VA Resilience Economy	Jan 2021	\$2,127,120	Funded
Transportation	VDOT Rural Transportation Planning Program (FY22)	April 2021	\$72,500	Submitted
Environmental	VCZMP 306 – Next Generation Shorelines (Year 1)	Mar. 2021	\$100,000	Submitted
Environmental	VCZMP – Coastal Technical Assistance Program	Mar. 2021	\$129,100	Submitted
Community Develop.	VCZMP ANPDC Ecotourism Year 5	Mar. 2021	\$13,600	Submitted
Transportation	VPA Hole In The Wall Dredging	Mar. 2021	\$1,500,000	Submitted
Community Develop.	DRPT Transportation Demand Management Program	Feb. 2021	\$82,402	Submitted
Environmental	VCZMP Restoration Project Design	Feb. 2021	\$60,000	Funded
MPCBPAA	VOF Paddle/Fish Day @ Captain Sinclairs	Dec. 2020	\$25,000	Not Funded
Environmental	DEQ WIP Technical Assistance (Year 2)	Dec. 2020	\$72,500	Funded
Environmental	General Assembly Elevated Septic Pilot Program	Nov. 2020	\$120,000	Funded
Environmental	FEMA BRIC Fight The Flood Project Scoping	Nov. 2020	\$100,000	Submitted
Environmental	FEMA BRIC Hog Island Resilience Construction	Nov. 2020	\$82,688	Submitted
Environmental	FEMA BRIC Cpt. Sinclair Poolhouse Mitigation	Nov. 2020	\$97,200	Submitted
Environmental	FEMA BRIC Ware River Living Shoreline Extension	Nov. 2020	\$97,500	Submitted
MPCBPAA	DCR Virginia Land Conservation Foundation – Tappahannock Acquisition	Nov. 2020	\$274,500	Not Funded
MPCBPAA	VTC Paddle & Pub Crawl Event	Sep. 2020	\$10,000	Funded
Community Develop.	VTC Rural Coastal VA marketing (ANPDC applicant)	Sep. 2020	\$10,000	Funded
Environmental	DEQ Nonpoint Program – Residential Septic Improvements	Sep. 2020	\$179,571	Funded
Community Develop.	DHCD – Community Business Launch	Aug. 2020	\$45,000	Not Funded
Environmental	VCZMP – Coastal Technical Assistance Program	July 2020	\$129,100	Funded
Environmental	DEQ VA Clean Water Revolving Loan Fund – Stormwater Improvements	July 2020	\$250,000	Not Funded
MPCBPAA	GO VA Bay Direct App	June 2020	\$115,500	Funded
Transportation	VDOT Rural Transportation Planning Program	May 2020	\$72,500	Funded
Transportation	USDOT BUILD – Working Waterfronts Enhancement Designs	May 2020	\$2,658,096	Not Funded
Emergency Mgmt.	VDEM – Cybersecurity	April 2020	\$231,920	Not Funded
Community Develop	CZM ANPDC Ecotourism Year 4	April 2020	\$27,501	Funded
Environmental	NFWF Coastal Resilience Fund – Ware River Living Shoreline	April 2020	\$135,000	Not Funded
Environmental	NFWF Coastal Resilience Fund – Mathews Shoreline Resilience	April 2020	\$156,000	Not Funded
MPCBPAA	DCR Virginia Land Conservation Foundation – Abingdon Land Acquisition	April 2020	\$455,470	Not Funded
MPCBPAA	VMRC Recreation Fishing Fund – Cpt. Sinclair Dock Rebuild	April 2020	\$90,000	Funded

ACRONYMS

ACH	Automated Clearing House	MPRSC	Middle Peninsula Regional Security Center
AFG	Assistance to Firefighters Grants	NHD	Natural Heritage Data
AFID	Agricultural and Forestry Industries Development	NIMS	National Incident Management System
AHMP	All Hazards Mitigation Plan	NFWF	National Fish and Wildlife Foundation
BCC	Building Collaborative Communities Project	NOAA	National Oceanic and Atmospheric Administration
BOS	Board of Supervisors	NPS	National Park Services
CBPA	Chesapeake Bay Preservation Area	OCVA	Oyster Company of Virginia
CBSF	Chesapeake Bay Stewardship Fund	OLGA	On-line Grant Administration
CDBG	Community Development Block Grant	PAA	Public Access Authority
CEDS	Comprehensive Economic Development Strategy	RBEG	Rural Business Enterprise Grant
CIP	Capital Improvement Plan	RBOG	Rural Business Opportunity Grant
COI	Conflict of Interest	RFP	Request for Proposal
CRS	Credit Rating System	RFQ	Request for Qualifications
CVE	Countering Violent Extremism	RLF	Revolving Loan Fund
CZMP	Coastal Zone Management Program	RTP	Rural Transportation Planning
DEQ	Department of Environmental Quality	SERCAP	Southeast Rural Community Assistance Project
DGIF	Department of Game and Inland Fisheries	SHSG	State Homeland Security Grant
DHR	Department of Historic Resources	SWCD	Soil and Water Conservation District
DHCD	Department of Housing and Community Development	SWM	Storm Water Management
DMME	Department of Mines Minerals and Energy	SWRP	State Water Resource Plan
DOC	Department of Corrections	THIRA	Threat & Hazard Identification & Risk Assessment
DOE	Department of Energy	TIF	Tax Increment Financing
DRPT	Department of Rail and Public Transportation	TMDL	Total Maximum Daily Loads
EDA	Economic Development Administration	USDA	U.S. Department of Agriculture
EDO	Economic Development Organization	USFWS	U.S. Fish and Wildlife Service
EECBG	Energy Efficiency and Conservation Block Grant	VAPA	Virginia Planning Association
EOC	Emergency Operation Center	VAPDC	Virginia Association of Planning District Commissions
EPA	Environmental Protection Agency	VASG	Virginia Sea Grant
FEMA	Federal Emergency Management Agency	VAZO	Virginia Association of Zoning Officials
Fracking	Hydraulic Fracturing	VCP	Virginia Coastal Program
GIS	Geographic Information System	VCZMP	Virginia Coastal Zone Management Program
HAM	Amateur Radio	VCWRLF	Virginia Clean Water Revolving Loan Fund
HRPDC	Hampton Roads Planning District Commission	VDEM	Virginia Department of Emergency Management
LGA	Local Government Administrators	VDH	Virginia Department of Health
LPT	Local Planning Team	VDOT	Virginia Department of Transportation
LSIP	Living Shoreline Incentive Program	VDMME	Virginia Department of Mines, Minerals, and Energy
MOU	Memorandum of Understanding	VEE	Virginia Environmental Endowment
MPA	Middle Peninsula Alliance	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
MPBA	Middle Peninsula Broadband Authority	VHB	Vanasse Hangen Brustlin
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VIMS	Virginia Institute of Marine Science
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VMRC	Virginia Marine Resource Commission

VOAD	Volunteer Organization Active in Disasters
VOP	Virginia Outdoors Plan
VRA	Virginia Resources Authority
VSMP	Virginia Stormwater Management Program
VTA	Virginia Transit Association
VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund

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